

MINUTES OF MEETING



INTERNAL AUDIT ADVISORY COMMITTEE MEETING

Venue	Conference Room, Station Street, Mullumbimby
Date	Thursday, 19 February 2015
Time	11.00am

BYRON SHIRE COUNCIL

INTERNAL AUDIT ADVISORY COMMITTEE MEETING MINUTES

19 FEBRUARY 2015

Minutes of the Internal Audit Advisory Committee Meeting held on Thursday, 19 February 2015

File No: I2015/72

PRESENT: Cr A Hunter and Cr D Woods

Community Representatives:

Michael Georghiou (Chairperson), Craig Kelly, Tony McCabe and Paul Dwyer

Staff: Ken Gainger (General Manager)

Mark Arnold (Director Corporate and Community Services)

Phil Holloway (Director Infrastructure Services)

James Brickley (Manager Finance)

Trish Kirkland (Manager Governance Services) arrived 11.13am

Phil Pountney (Manager Business Systems and Technology) Report No. 5.1

Joylene McNamara (Minute Taker)

Michael Georghiou (Chair) opened the meeting at 11.06am and acknowledged that the meeting was being held on Bundjalung Country.

APOLOGIES:

That the apology from Cr Cameron be accepted.

DECLARATIONS OF INTEREST – PECUNIARY AND NON-PECUNIARY

There were no declarations of interest.

ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

That the minutes of the Internal Audit Advisory Committee Meeting held on 13 November 2014 be confirmed. (Georghiou/Woods)

The recommendation was put to the vote and declared carried.

BUSINESS ARISING FROM PREVIOUS MINUTES

There was no business arising from previous minutes.

PROCEDURAL MOTION

That the Committee move into Confidential session.

(Georghiou/Woods)

The recommendation was put to the vote and declared carried.

CONFIDENTIAL SESSION

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

Report No. 5.1
File No:

Internal Audit Report February 2015
I2015/39

BYRON SHIRE COUNCIL

INTERNAL AUDIT ADVISORY COMMITTEE MEETING MINUTES

19 FEBRUARY 2015

Committee Recommendation IAC 5.1:

1. That Council receive and note the Internal Audit Report – Audit Committee (February 2015) (#E2015/9105) prepared by the Internal Auditor, Grant Thornton.
2. That the Internal Audit Committee receive a report on the progress of implementing the actions relating to the Internal Audit Review 1.8: Asset Management – Water and Sewer breach No.2 from the 21 August 2014 report to the Internal Audit Committee.

(Georghiou/Woods)

The recommendation was put to the vote and declared carried.

Report No. 5.2 Regulatory Enforcement Review
File No: I2015/40

Committee Recommendation IAC 5.2:

1. That the Internal Audit Report on Regulatory Enforcement – December 2014 be noted by Council, including responses and actions detailed by Management.
2. That Management implement the recommendations suggested in the report identified at Attachment 1 (#E2015/9052).

(Georghiou/Woods)

The recommendation was put to the vote and declared carried.

Report No. 5.3 2013/2014 Financial Statements Audit Management Letter
File No: I2015/60

Committee Recommendation IAC 5.3:

That the comments provided by Management in response to matters raised in the 2013/2014 Financial Statements Audit Management Letter be noted by Council.

(Georghiou/Hunter)

The recommendation was put to the vote and declared carried.

PROCEDURAL MOTION

That the Committee move out of Confidential session.

(Georghiou/Woods)

The recommendation was put to the vote and declared carried.

There being no further business the meeting concluded at 12.14pm.
