

# MINUTES OF MEETING



## COMMUNICATIONS COMMITTEE MEETING

Venue	Executive Team Meeting Room, Administration Building, Mullumbimby
Date	Thursday, 25 June 2015
Time	2.00pm



**Minutes of the Communications Committee Meeting held on Thursday, 25 June 2015**

**File No:** I2015/596

**PRESENT:** Cr S Richardson (Mayor), Cr A Hunter, Cr P Spooner

Staff: Shannon McKelvey (Executive Manager, Organisation Development)  
Donna Johnston (Media Communications Officer)  
Donna Johnston (Minute Taker)

*Cr Simon Richardson (Chair) opened the meeting at 2.08pm and acknowledged that the meeting was being held on Bundjalung Country.*

**APOLOGIES:**

That the apology from Ken Gainger be accepted.

**DECLARATIONS OF INTEREST – PECUNIARY AND NON-PECUNIARY**

There were no declarations of interest.

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**STAFF REPORTS - ORGANISATION DEVELOPMENT**

**Report No. 5.1            Community Engagement**  
**File No:                    I2015/499**

**Committee Recommendation:**

That Communications Committee recommends to Council that Council:

1. Remove the Engagement Template and references to it within the draft Community Engagement Policy.
2. Adopt the amended draft Community Engagement Policy and repeal Policy 3.38 Community Consultation and Participation in Council's Decision Making.
3. Endorse the Community Roundtable Protocol.

(Hunter/Richardson)

*The recommendation was put to the vote and declared carried..*

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*There being no further business the meeting concluded at 2.55pm.*

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