

# MINUTES OF MEETING



## TRANSPORT AND INFRASTRUCTURE ADVISORY COMMITTEE MEETING

Venue	Conference Room, Station Street, Mullumbimby
Date	Thursday, 17 August 2017
Time	9.00am



# BYRON SHIRE COUNCIL

TRANSPORT AND INFRASTRUCTURE ADVISORY COMMITTEE MEETING MINUTES 17 AUGUST 2017

## **Minutes of the Transport and Infrastructure Advisory Committee Meeting held on Thursday, 17 August 2017**

**File No:** I2017/1090

**PRESENT:** Cr Simon Richardson (Mayor), Cr B Cameron

Staff: Phil Holloway (Director Infrastructure Services)  
Tony Nash (Manager Works)  
Phil Warner (Manager Assets and Major Projects)  
Blyth Short (Asset Management Coordinator) – Item 4.1 and 4.2  
Craig Purdy (Asset Engineer) – Item 4.1 and 4.2  
Joshua Provis (Road & Bridge Engineer)

Community Representatives: Sapoty Brook, Andi Maclean, Graham Hamilton and David Michie

Alex Lewers (Transport Development Officer)

*Cr Cameron (Chair) opened the meeting at 9.01 and acknowledged that the meeting was being held on Bundjalung Country.*

### **APOLOGIES:**

Cr J Martin

### **DECLARATIONS OF INTEREST – PECUNIARY AND NON-PECUNIARY**

There were no declarations of interest.

### **ADOPTION OF MINUTES FROM PREVIOUS MEETINGS**

#### **Committee Recommendation:**

- 1. That the minutes of the Transport and Infrastructure Advisory Committee Meeting held on 18 May 2017 be confirmed.**
- 2. That the minutes of the Transport and Infrastructure Advisory Committee Meeting held on 18 May 2017 were noted, and the Committee Recommendations adopted by Council at the Ordinary Meeting held on 22 June 2017.**

(Maclean/Cameron)

*The recommendation was put to the vote and declared carried.*

### **BUSINESS ARISING FROM PREVIOUS MINUTES**

#### **Report 4.3 – 2016/17 Local Roads Capital Works Program Progress**

- An update be provided regarding this item at the next Transport and Infrastructure Advisory Committee to be held 16 November 2017.

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## STAFF REPORTS - INFRASTRUCTURE SERVICES

**Report No. 4.1**            **Update on Council's Pedestrian Access and Mobility Plan (PAMP) and Bike Strategy and Action Plan (Bike Plan)**  
**File No:**                    I2017/1003

### Committee Recommendation:

1. That Council:
  - a) note the report on the update on the progress of Council's Pedestrian Access and Mobility Plan (PAMP) and Bike Strategy and Action Plan (Bike Plan);
  - b) reconsider funding streams (including section 94 revenue streams) so that Council can complete the PAMP and Bike Plan in the next 6 months; and
  - c) develop a consultants brief for the PAMP and Bike Plan
2. That a link to Council's Capital Works Program, PAMP and Bike Plan be provided to the Transport and Infrastructure Advisory Committee members.

(Cameron/Michie)

*The recommendation was put to the vote and declared carried.*

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**Report No. 4.2**            **Bridge - Asset and Risk Management**  
**File No:**                    I2017/1006

### Committee Recommendation:

1. That Council:
  - a) note the report on bridge asset and risk management; and
  - b) support the ongoing expenditure in the draft Long Term Financial Plan to address the high risk Bridge Capital Works Program.
2. That the Strategic Asset Management Plan (SAMP) be provided to the Transport and Infrastructure Advisory Committee.

(Cameron/Richardson)

*The recommendation was put to the vote and declared carried.*

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**Report No. 4.3**            **Broken Head Road Cycleway - Browning Street to Clifford Street**  
**File No:**                    I2017/1039

### Committee Recommendation:

1. That Council:
  - a) note the report on the Broken Head Road Cycleway – Browning Street to Clifford Street;
  - b) allocate the carried over 2016/17 budget for Broken Head Road Shared Cycleway to procure a report from a suitably qualified person to:

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- i. review existing shared path and cycleways on Broken Head Road and Bangalow Road, between Clifford Street and Browning Street, Byron Bay;
  - ii. review existing infrastructure against current standards and advise where upgrades may be required as part of the project;
  - iii. provide options including indicative costings which meet the Roads and Maritime Services (RMS) warrants and would likely receive RMS approval for filling the missing links along the shared path between Clifford Street and Browning Street, Byron Bay;
  - iv. identify which sections may be eligible for grant funding under the RMS Active Transport Grants Program; and
  - v. undertake critical analysis for any proposed works including swept path analysis and considerations for emergency services
2. That the Consultants report be reported to an Extraordinary Meeting of the Transport and Infrastructure Advisory Committee.

(Michie/Hamilton)

*The recommendation was put to the vote and declared carried.*

## Actions

1. Discussion to be held on Special Rate Variation (SRV) at the next meeting.
2. That a report be prepared regarding Councils Asset Management Framework for the purpose of providing an overview for new Committee members.
3. Requested that staff provide reports on the draft Transport Asset Management Plan, SRV, and current 10 Year Capital Works Program.

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*There being no further business the meeting concluded at 11.06.*

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