

MINUTES OF MEETING



COASTAL ESTUARY CATCHMENT PANEL MEETING

Venue	Conference Room, Station Street, Mullumbimby
Date	Thursday, 14 March 2019
Time	11.30am

BYRON SHIRE COUNCIL

COASTAL ESTUARY CATCHMENT PANEL MEETING MINUTES

14 MARCH 2019

Minutes of the Coastal Estuary Catchment Panel Meeting held on Thursday, 14 March 2019 File No: I2019/400

PRESENT: Cr C Coorey, Cr M Lyon

Staff: Phillip Holloway (Director Infrastructure Services)
Cameron Clark (Manager Utilities)
James Flockton (Flood and Drainage Engineer)
Bryan Green (Water Sewer Systems Environment Officer)
Dominika Tomanek (Minute Taker)

Community Representatives: Mary Gardner, Mathew Lambourne, and Duncan Dey

Visitors: Damion Cavanough (BMT WBM), Misko Ivezich (Alluvium) and David Wainwright (Alluvium)

Cr Lyon (Chair) opened the meeting at 11:40 am and acknowledged that the meeting was being held on Bundjalung Country.

APOLOGIES:

CR J HACKETT, TONY FLICK, TIM HOCHGREBE

DECLARATIONS OF INTEREST – PECUNIARY AND NON-PECUNIARY

There were no declarations of interest.

ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

Committee Recommendation:

1. That the minutes of the Coastal Estuary Catchment Panel Meeting held on 29 November 2018 be confirmed.
2. That, at the Ordinary Meeting held on 28 February 2019, The minutes of the meeting held on 29 November 2018 were noted, and:
 - a) the Panel Recommendations for Report 4.1 adopted by Council without changes,
 - b) the Panel Recommendations for Report 4.2 not adopted by Council, but instead the Management Recommendation adopted as follows:

That Council continues the current format of the Coastal Estuary Panel and continue to report the recommendations of the Panel to Council for consideration for the remainder of the term of this Council.

(Dey/Coorey)

The recommendation was put to the vote and declared carried.

BUSINESS ARISING FROM PREVIOUS MINUTES

There was no business arising from previous minutes.

STAFF REPORTS - INFRASTRUCTURE SERVICES

Report No. 4.1 **Water Sensitive Urban Design Policy and Strategy Update**
File No: I2019/132

Panel Recommendation:

1. That the Draft Water Sensitive Urban Design policy and strategy be presented to a Council Strategic Planning Workshop.
2. That prior to presentation the document be updated with the following changes:
 - a) To consider mandating through planning instruments minimum pervious areas on development sites and at land-use area scale
 - b) To integrate with Council's Climate Change Emergency Declaration including sea level rise as will occur over the lifetime of the device
3. That following the presentation to the Strategic Planning Workshop, the Draft Water Sensitive Urban Design policy and strategy be endorsed for public exhibition and submissions invited.

(Dey/Lambourne)

The recommendation was put to the vote and declared carried.

Report No. 4.2 **Belongil Creek Entrance Opening Strategy - Update**
File No: I2019/273

Panel Recommendation:

1. That Council support finalisation of the Options Assessment (E2019/15408) with minor changes as noted and proceed to Public Exhibition for 28 days of the Draft Belongil Creek Entrance Opening Strategy.
2. The results from the Public Exhibition process be reported to extraordinary meeting of the Coastal Estuary Catchment Panel and then to Council.

(Dey/Lyon)

The recommendation was put to the vote and declared carried.

Report No. 4.3 **Item for the Panel Requested by Duncan Dey - review Council's Policy 14/006 on Climate Change**
File No: I2019/370

RECOMMENDATION:

This item were not discussed and has been referred to a future extraordinary meeting of this Panel on a date to be determined.

No. 4.4 **Guidelines for all consultants submitting reports**
File No:

Panel Recommendations:

1. That Council consider guidelines for all consultants submitting reports that:-
 - a) Pages have margins no bigger than 20 mm
 - b) Font no smaller than 12 point
 - c) File sizes no bigger than 30 MB (split documents if necessary, compress pictures)
2. That Council ensure that documents presented in committee agendas be readable (font size) and searchable.

(Dey/Lyon)

The recommendation was put to the vote and declared carried.

There being no further business the meeting concluded at 1:45 pm