

MINUTES OF MEETING



TRANSPORT AND INFRASTRUCTURE ADVISORY COMMITTEE MEETING

Venue	Conference Room, Station Street, Mullumbimby
Date	Friday, 8 March 2019
Time	2pm

BYRON SHIRE COUNCIL

TRANSPORT AND INFRASTRUCTURE ADVISORY COMMITTEE MEETING MINUTES 8 MARCH 2019

Minutes of the Transport and Infrastructure Advisory Committee Meeting held on Friday, 8 March 2019

File No: I2019/362

PRESENT: Cr B Cameron, Cr J Martin

Staff: Phil Holloway (Director Infrastructure Services)
Tony Nash (Manager Works)
Craig Purdy (Asset Engineer)
Daniel Strzina (Project Engineer)
Dominika Tomanek (Minute Taker)

Community Representatives: Graham Hamilton, Andi Maclean and David Michie

Cr Cameron (Chair) opened the meeting at 2:14pm and acknowledged that the meeting was being held on Bundjalung Country

APOLOGIES:

Cr S Richardson (Mayor)/ Cr Lyon
KATRINA ROSS (TRANSPORT DEVELOPMENT OFFICER, SOCIAL FUTURES)
SAPOTY BROOK

DECLARATIONS OF INTEREST – PECUNIARY AND NON-PECUNIARY

There were no declarations of interest.

ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

Committee Recommendation:

1. There was no quorum present therefore the recommendations to Council could not be made on the Transport and Infrastructure Advisory Committee Meeting held on 15 November 2018.
2. The items discussed during the meeting held on 15 November 2018 were noted.
- 3 That the minutes of the Transport and Infrastructure Advisory Committee Meeting held on 16 August 2018 be confirmed.
4. The minutes of the meeting held on 16 August were noted, and the Committee Recommendations adopted by Council, at the Ordinary Meeting held on 20 September 2018.

(Cameron/Michie)

The recommendation was put to the vote and declared carried.

BUSINESS ARISING FROM PREVIOUS MINUTES

There was no business arising from previous minutes.

BYRON SHIRE COUNCIL

TRANSPORT AND INFRASTRUCTURE ADVISORY COMMITTEE MEETING MINUTES 8 MARCH 2019

STAFF REPORTS - INFRASTRUCTURE SERVICES

Report No. 4.1 **RMS Active Transport Grant Applications for 2019/20**
File No: I2018/2409

Committee Recommendation:

That the grant applications for 2019/20 for the RMS Active Transport grant program be noted.

(Michie/Maclean)

The recommendation was put to the vote and declared carried.

Report No. 4.2 **Status Update - Bike Plan and PAMP**
File No: I2019/19

Committee Recommendation:

1. That the Committee note the status update on the development of the Bike Strategy and Action Plan (Bike Plan) and Pedestrian Access and Mobility Plan (PAMP).
2. That Option 2 is endorsed for the target completion dates for both Plans, as per the Updated Delivery Schedule (Option 2).

(Cameron/Michie)

The recommendation was put to the vote and declared carried.

Note: Dan to circulate the copy of the document; plan to be attached to the minutes

Report No. 4.3 **Roadside Barrier Audit and Condition Assessment**
File No: I2019/35

Committee Recommendation:

That:-

1. The committee note the report;
2. The committee note the progressive renewal of roadside barriers is currently unfunded and that urgent repairs are funded from the annual road maintenance budget;
3. the Council consider the potential allocation of funding to support a progressive and long term road side barrier renewal program.

(Hamilton/Cameron)

The recommendation was put to the vote and declared carried.

Note: Cr Cameron suggested to send the Summary (not matrix) to staff

Report No. 4.4 **Buildings Asset Management Plan**
File No: I2019/55

BYRON SHIRE COUNCIL

TRANSPORT AND INFRASTRUCTURE ADVISORY COMMITTEE MEETING MINUTES 8 MARCH 2019

Committee Recommendation:

That the Committee support the ongoing development of the Buildings Asset Management Plan and the associated community consultation and engagement plan.

(Maclean/Michie)

The recommendation was put to the vote and declared carried.

Report No. 4.5 Development of a Shire-wide Transport Strategy
File No: I2019/80

Committee Recommendation:

1. That the Council note the following sections including amendments of a Shire-wide Transport Strategy:-
 - Scope and context
 - Vision
 - Principles
 - Issues and challenges

2. That Council note the formation of a Transport Strategy Working group under the guidance of TIAC :
 - a) To develop a RFQ for the engagement the engagement of a specialist consultant to undertake the preparation of the Shire-wide Transport Strategy
 - b) To consider the method of consultation
 - c) To meet as frequently as required

(Michie/Hamilton)

The recommendation was put to the vote and declared carried.

There being no further business the meeting concluded at 4:16pm.