

MINUTES OF MEETING



EXTRAORDINARY INTERNAL AUDIT ADVISORY COMMITTEE MEETING

Venue	Conference Room, Station Street, Mullumbimby
Date	Tuesday, 25 October 2016
Time	10.00am

BYRON SHIRE COUNCIL

EXTRAORDINARY INTERNAL AUDIT ADVISORY COMMITTEE MEETING MINUTES

25 OCTOBER 2016

Minutes of the Extraordinary Internal Audit Advisory Committee Meeting held on Tuesday, 25 October 2016

File No: I2016/1107

PRESENT: Cr B Cameron and Cr A Hunter

Staff: Mark Arnold (Director Corporate and Community Services)
Phil Holloway (Director Infrastructure Services)
James Brickley (Manager Finance)
Sarah Parkinson (Minute Taker)

Community: Michael Georghiou (Chairperson), Craig Kelly, Tony McCabe
External Auditor: Kevin Franey (Thomas Noble Russell)

Michael Georghiou (Chair) opened the meeting at 10.07 am and acknowledged that the meeting was being held on Bundjalung Country.

APOLOGIES:

There were apologies received from Ken Gainger (General Manager) and Cr J Martin.

DECLARATIONS OF INTEREST – PECUNIARY AND NON-PECUNIARY

There were no declarations of interest.

ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

Committee Recommendation:

That the minutes of the Internal Audit Advisory Committee Meeting held on 18 August 2016 be confirmed. (Georghiou/McCabe)

The recommendation was put to the vote and declared carried.

BUSINESS ARISING FROM PREVIOUS MINUTES

There was no business arising from previous minutes.

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

Report No. 4.1 **Draft 2015/2016 Financial Statements**
File No: I2016/1000

Committee Recommendation:

That the Internal Audit Advisory Committee recommend to Council:

1. That Council approve the signing of the "Statement by Councillors and Management" in accordance with Section 413(2)(c) of the Local Government Act 1993 and Clause 215 of the Local Government (General) Regulation 2005 in relation to the 2015/2016 Draft Financial Statements.

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2. That Council exhibit the Financial Statements and Auditor's Report and call for public submissions on those documents with submissions closing on 24 November 2016 in accordance with Section 420 of the Local Government Act 1993.
3. That the Audited Financial Statements and Auditors Report be presented to the public at the Ordinary Meeting of Council scheduled for 17 November 2016 in accordance with Section 418(1) of the Local Government Act 1993. (Georghiou/Cameron)

The recommendation was put to the vote and declared carried.

PROCEDURAL MOTION

That Attachment 7 in Report 4.1 be made a confidential document. (Georghiou/Hunter)

The recommendation was put to the vote and declared carried.

There being no further business the meeting concluded at 11.41 am.
