

NOTICE OF MEETING



EXTRAORDINARY FINANCE ADVISORY COMMITTEE MEETING

An Extraordinary Finance Advisory Committee Meeting of Byron Shire Council will be held
as follows:

Venue	Conference Room, Station Street, Mullumbimby
Date	Thursday, 13 April 2017
Time	9.00am

A handwritten signature in black ink, which appears to read 'Mark Arnold', is located in the lower-left area of the page.

Mark Arnold
Director Corporate and Community Services

CONFLICT OF INTERESTS

What is a “Conflict of Interests” - A conflict of interests can be of two types:

Pecuniary - an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person or another person with whom the person is associated.

Non-pecuniary – a private or personal interest that a Council official has that does not amount to a pecuniary interest as defined in the Local Government Act (eg. A friendship, membership of an association, society or trade union or involvement or interest in an activity and may include an interest of a financial nature).

Remoteness – a person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to a matter or if the interest is of a kind specified in Section 448 of the Local Government Act.

Who has a Pecuniary Interest? - a person has a pecuniary interest in a matter if the pecuniary interest is the interest of the person, or another person with whom the person is associated (see below).

Relatives, Partners - a person is taken to have a pecuniary interest in a matter if:

- The person's spouse or de facto partner or a relative of the person has a pecuniary interest in the matter, or
- The person, or a nominee, partners or employer of the person, is a member of a company or other body that has a pecuniary interest in the matter.

N.B. “Relative”, in relation to a person means any of the following:

- (a) the parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descends or adopted child of the person or of the person's spouse;
- (b) the spouse or de facto partners of the person or of a person referred to in paragraph (a)

No Interest in the Matter - however, a person is not taken to have a pecuniary interest in a matter:

- If the person is unaware of the relevant pecuniary interest of the spouse, de facto partner, relative or company or other body, or
- Just because the person is a member of, or is employed by, the Council.
- Just because the person is a member of, or a delegate of the Council to, a company or other body that has a pecuniary interest in the matter provided that the person has no beneficial interest in any shares of the company or body.

Disclosure and participation in meetings

- A Councillor or a member of a Council Committee who has a pecuniary interest in any matter with which the Council is concerned and who is present at a meeting of the Council or Committee at which the matter is being considered must disclose the nature of the interest to the meeting as soon as practicable.
- The Councillor or member must not be present at, or in sight of, the meeting of the Council or Committee:
 - (a) at any time during which the matter is being considered or discussed by the Council or Committee, or
 - (b) at any time during which the Council or Committee is voting on any question in relation to the matter.

No Knowledge - a person does not breach this Clause if the person did not know and could not reasonably be expected to have known that the matter under consideration at the meeting was a matter in which he or she had a pecuniary interest.

Participation in Meetings Despite Pecuniary Interest (S 452 Act)

A Councillor is not prevented from taking part in the consideration or discussion of, or from voting on, any of the matters/questions detailed in Section 452 of the Local Government Act.

Non-pecuniary Interests - Must be disclosed in meetings.

There are a broad range of options available for managing conflicts & the option chosen will depend on an assessment of the circumstances of the matter, the nature of the interest and the significance of the issue being dealt with. Non-pecuniary conflicts of interests must be dealt with in at least one of the following ways:

- It may be appropriate that no action be taken where the potential for conflict is minimal. However, Councillors should consider providing an explanation of why they consider a conflict does not exist.
- Limit involvement if practical (eg. Participate in discussion but not in decision making or vice-versa). Care needs to be taken when exercising this option.
- Remove the source of the conflict (eg. Relinquishing or divesting the personal interest that creates the conflict)
- Have no involvement by absenting yourself from and not taking part in any debate or voting on the issue as if the provisions in S451 of the Local Government Act apply (particularly if you have a significant non-pecuniary interest)

RECORDING OF VOTING ON PLANNING MATTERS

Clause 375A of the Local Government Act 1993 – Recording of voting on planning matters

- (1) In this section, **planning decision** means a decision made in the exercise of a function of a council under the Environmental Planning and Assessment Act 1979:
 - (a) including a decision relating to a development application, an environmental planning instrument, a development control plan or a development contribution plan under that Act, but
 - (b) not including the making of an order under Division 2A of Part 6 of that Act.
- (2) The general manager is required to keep a register containing, for each planning decision made at a meeting of the council or a council committee, the names of the councillors who supported the decision and the names of any councillors who opposed (or are taken to have opposed) the decision.
- (3) For the purpose of maintaining the register, a division is required to be called whenever a motion for a planning decision is put at a meeting of the council or a council committee.
- (4) Each decision recorded in the register is to be described in the register or identified in a manner that enables the description to be obtained from another publicly available document, and is to include the information required by the regulations.
- (5) This section extends to a meeting that is closed to the public.

BYRON SHIRE COUNCIL
EXTRAORDINARY FINANCE ADVISORY COMMITTEE MEETING

BUSINESS OF MEETING

1. APOLOGIES

2. DECLARATIONS OF INTEREST – PECUNIARY AND NON-PECUNIARY

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

3.1 Finance Advisory Committee Meeting held on 16 February 2017

4. STAFF REPORTS

Corporate and Community Services

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STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

Report No. 4.1 Review of Council Investment Policy

Directorate: Corporate and Community Services

Report Author: James Brickley, Manager Finance

File No: I2017/341

Theme: Corporate Management
Financial Services

Summary:

Council at its Ordinary Meeting held on 23 February 2017, considered Report 13.4 regarding Council Investments January 2017. Council resolved **17-043 part 2:**

'That a workshop on the financial investment strategy occurs at the next SPW on 9 March 2017'

A presentation was provided to the Strategic Planning Workshop (SPW) on 9 March 2017. Following from that presentation, this report is provided to the Finance Advisory Committee to consider an updated Draft Policy - Council Investments 2017 and subject to any consideration or amendment, recommend to Council adoption of the Draft Policy - Council Investments 2017 for the purposes of public exhibition.

RECOMMENDATION:

That the Finance Advisory Committee recommend to Council:

- 1. That the Draft Policy - Council Investments 2017 be placed on public exhibition for a period of 28 days.**
- 2. That in the event:**
 - a) that any submissions are received on the Draft Policy - Council Investments 2017, that those submissions be reported back to Council prior to adoption of the policy; or**
 - b) that no submissions are received on the Draft Policy - Council Investments 2017, that the policy be adopted and incorporated into Council's Policy Register.**

Attachments:

- 1 Draft Council Investment Policy 2017, E2017/24259 , page 7 [↓](#)**

Report

Council at its Ordinary Meeting held on 23 February 2017, following consideration of Report 13.4 regarding Council Investments January 2017, resolved (in part) as follows:-

17-043 part 2:

'That a workshop on the financial investment strategy occurs at the next SPW on 9 March 2017'

A presentation was provided to the Strategic Planning Workshop (SPW) on 9 March 2017. Following from that presentation, this report is provided to the Finance Advisory Committee to consider an updated Draft Policy - Council Investments 2017 and subject to any consideration or amendment, recommend to Council adoption of the Draft Policy - Council Investments 2017 for the purposes of public exhibition.

The Draft Policy - Council Investments 2017 is included at Attachment 1. The document has been updated to comply with the new template for Council policies and sets out the following guidance in relation to Council's investments:

- Set the objectives of investing.
- Outline the legislative requirements.
- Ascertain authority for implementation and management of the Policy.
- Establish the capital, liquidity and return expectations.
- Determine the diversity of the investment portfolio.
- Environmentally and Socially Responsible Investing.
- Define the risk profile.
- Establish legal title.
- Set benchmarks.
- Establish monitoring and reporting requirements.
- Define duties and obligations of Delegated Officers.

The new Draft Policy - Council Investments 2017 incorporating the above is provided for the Finance Advisory Committee's consideration, amendment and recommendation to Council, for public exhibition.

Financial Implications

There are no financial implications directly associated with this report. However, the management of Council's investments is a significant responsibility. Poor investment decisions have the potential to negatively impact upon the financial position of Council through either revenue from investment interest or possible capital loss of principal invested.

Statutory and Policy Compliance Implications

Section 625 of the Local Government Act 1993 governs how Councils can invest. Specifically Section 625 states:

(1) A council may invest money that is not, for the time being, required by the council for any other purpose.

(2) Money may be invested only in a form of investment notified by order of the Minister published in the Gazette.

(3) An order of the Minister notifying a form of investment for the purposes of this section must not be made without the approval of the Treasurer.

(4) The acquisition, in accordance with section 358, of a controlling interest in a corporation or an entity within the meaning of that section is not an investment for the purposes of this section.

5 The forms of investment approved by the Minister for Local Government as identified in Section 625(2) of the Local Government Act 1993 refer to the Ministerial Investment Order. The most recent Investment Order was issued on 12 January 2011 and the contents of this Order are provided in Attachment 1 as part of the Draft Council Investments Policy 2017.

10 Clause 212 of the Local Government (General) Regulation 2005 also outlines requirements regarding Council's investments as follows:

(1) The responsible accounting officer of a council:

15 *(a) must provide the council with a written report (setting out details of all money that the council has invested under section 625 of the Act) to be presented:*

(i) if only one ordinary meeting of the council is held in a month, at that meeting, or

20 *(ii) if more than one such meeting is held in a month, at whichever of those meetings the council by resolution determines, and*

(b) must include in the report a certificate as to whether or not the investment has been made in accordance with the Act, the regulations and the council's investment policies.

25 *(2) The report must be made up to the last day of the month immediately preceding the meeting.*

30 In regard to Council investments, attention also needs to be directed towards Section 14 of the Trustees Amendment (Discretionary Investments) Act 1997 where a trustee must exercise the care, diligence, and skill that a prudent person would exercise in managing the affairs of another person. As Councils are acting as custodians when investing public assets, account of the requirements of Section 14 should also be considered. Specifically contained in Section 14(C)(1) are the following matters which should be considered:

- 35 *(a) the purposes of the trust and the needs and circumstances of the beneficiaries,*
- (b) the desirability of diversifying trust investments,*
- (c) the nature of, and the risk associated with, existing trust investments and other trust property,*
- (d) the need to maintain the real value of the capital or income of the trust,*
- (e) the risk of capital or income loss or depreciation,*
- 40 *(f) the potential for capital appreciation,*
- (g) the likely income return and the timing of income return,*
- (h) the length of the term of the proposed investment,*
- (i) the probable duration of the trust,*
- (j) the liquidity and marketability of the proposed investment during, and on the determination of,*
- 45 *the term of the proposed investment,*
- (k) the aggregate value of the trust estate,*
- (l) the effect of the proposed investment in relation to the tax liability of the trust,*
- (m) the likelihood of inflation affecting the value of the proposed investment or other trust property,*
- (n) the costs (including commissions, fees, charges and duties payable) of making the proposed*
- 50 *investment,*
- (o) the results of a review of existing trust investments in accordance with section 14A (4).*



Draft Policy:

Council Investments

2017

INFORMATION ABOUT THIS DOCUMENT

Date Adopted by Council	??-??-2017	Resolution No.	17-???
Document Owner	Corporate and Community Services		
Document Development Officer	Manager Finance		
Review Timeframe	Annually if required		
Last Review Date:	June 2012	Next Scheduled Review Date	May 2018

Document History

Doc No.	Date Amended	Details/Comments eg Resolution No.
#574352	7/3/06	Res 06-86
#711341	27/9/07	Res 07-533
#838120	9/4/09	Draft amendments reported to Council – further amendments see Res 09-181
#847260	21/4/09	Incorporating amendments 09-181 – On Public Exhibition
#906111	8/10/09	Res 09-805
#1241222	28/6/12	Draft amendments policy reported to Council 28/6/12 Res 12-470 placed on public exhibition (Previous Policy No 2.5)
#E2012/1401	15/8/12	Adopted after close of Public Exhibition – no submissions received
#E2017/18817	13/4/17	Draft updated policy reported to Finance Advisory Committee

Further Document Information and Relationships

List here the related strategies, procedures, references, policy or other documents that have a bearing on this Policy and that may be useful reference material for users of this Policy.

Related Legislation*	Local Government Act 1993 – Section 625. Local Government Act 1993 – Investment Order (of the Minister) dated 12 January 2011 (attached to policy). Local Government (General) Regulation 2005 – Regulation 212 The Trustee Amendment (Discretionary Investments) Act 1997 – Sections 14A(2), 14(C)(1) & (2)
Related Policies	
Related Procedures/ Protocols, Statements, documents	

Note: Any reference to Legislation will be updated in the Policy as required. See website <http://www.legislation.nsw.gov.au/> for current Acts, Regulations and Environmental Planning Instruments.



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1. OBJECTIVES

The purpose of this Policy is to provide a framework for the investment of Council's funds at the most favourable rate of interest available to it at the time of investment and maximising return whilst having due consideration of risk, liquidity, and security for its investments. Council must consider the purpose of an investment opportunity in terms of environmental and social outcomes when investing funds where the investment return is favourable relative to alternate investment opportunities.

2. SCOPE

This Policy is to cover:

- Council's objectives for its investment portfolio;
- Applicable Risks to be managed;
- Detail any constraints or other prudential requirements to apply to the investment of Funds;
- The applicable legislation and regulation governing Council investments;
- The reporting of investments;
- Appropriate performance benchmark(s)

The Investment Policy is a policy produced by the Corporate and Community Services Directorate. The Finance Branch is responsible for the operation and updating of this Policy.

This Policy document replaces any previous Investment Policy document approved by Council.

3. DEFINITIONS

ADI	Authorised Deposit Taking Institution as defined in the Banking Act 1959 (Cwth).
Delegated Officers	Director of Corporate and Community Services Manager Finance Management/Assets Accountant Financial Operations Accountant
RAO	Responsible Accounting Officer as prescribed by Regulation 196 of the Local Government (General) Regulation 2005. The Responsible Accounting Officer of Byron Shire Council is the Manager Finance.

4. STATEMENT

While exercising the power to invest, consideration is to be given to the preservation of investment principal, liquidity, and the return of investment. Council therefore has several primary objectives for its investment portfolio:

- a) Compliance with legislation, regulations, the prudent person tests of the Trustee Act and guidelines issued by the Office of Local Government.
- b) Preservation of the investment principal amount invested.
- c) To ensure there is sufficient liquid funds to meet all reasonably anticipated cash flow requirements of Council.
- d) To generate income from the investment portfolio that exceeds the performance benchmark(s) established in this Policy.

***Policy: Council Investments 2017***

- e) Facilitate the enhancement of environmental and social outcomes through investment of Council funds where available that support these purposes where the investment is compliant with legislation and the rate of return is favourable relative to comparable investments at the time the investment opportunity arises.
- f) Investment opportunities for Council that support environmental and social outcomes will be considered on the merits of the investment opportunity presented as priority and not the environmental/social merits on the ADI offering the investment opportunity.

4.1. Delegation of Authority

Authority for the implementation of the Investment Policy is delegated by Council to the General Manager in accordance with Section 377 of the Local Government Act 1993. The General Manager has in turn delegated the management of the Investment Policy to the Delegated Officers as defined in this Policy. Specifically, day-to-day management of Council's investments rests with the Manager Finance as Council's RAO.

Any investment undertaken under this Policy requires two Delegated Officers to approve the investment on the following basis:

- i) Investments up to \$1,000,000 in accordance with this Policy can be authorised by the RAO and one of the Delegated Officers.
- ii) Investments greater than \$1,000,000 in accordance with this Policy can be authorised by the RAO and Director Corporate and Community Services.

Such authorisations extends to Council Officers that may fill these positions from time to time when the position incumbent is on approved leave.

4.2 Prudent Person Standard/Ethics and Conflict of Interest

The investment portfolio of Council will be managed with the care, diligence and skill that a prudent person would exercise. As Trustees of public money, Delegated Officers are to manage the Council Investment Portfolio to safeguard the portfolio in accordance with the requirements of this Investment Policy and not for speculative purposes.

Delegated Officers shall refrain from personal activities that would conflict with the proper execution and management of Council's Investment Portfolio. This Policy requires Delegated Officers to disclose any conflict of interest to the General Manager.

4.3 Authorised Investments

All investments must be denominated in Australian Dollars and be only those investments prescribed by the Investment Order (of the Minister) issued from time to time. The current Investment Order (of the Minister) is attached to this Policy. Individual investments will generally be in at least \$1,000,000 parcels wherever possible.



4.4 Risk Management

In regard to performing investment management on Council's behalf, due consideration must also be given to the following:

- a) Preservation of Capital – The requirement for preventing losses in an investment portfolio's total value.
- b) Credit Risk – The risk that a party or guarantor to a transaction will fail to fulfil its obligations. In the context of this document it relates to the risk of loss due to the failure of an institution/entity with which an investment is held to pay the interest and/or repay the principal of an investment.
- c) Diversification – the requirement to place investments in a broad range of products so as not to be over exposed to a particular sector of the investment market.
- d) Liquidity Risk – the risk an investor runs out of cash, is unable to redeem investments at a fair price within a timely period, and thereby incurs additional costs (or in the worst case is unable to execute its spending plans).
- e) Market Risk – the risk that fair value or future cash flows will fluctuate due to changes in market prices, or benchmark returns will unexpectedly overtake the investment's return.
- f) Maturity Risk – the risk relating to the length of term to maturity of the investment. The longer the term, the greater the length of exposure and risk to market volatilities.
- g) Rollover Risk – the risk that income will not meet expectations or budgeted requirement because interest rates are lower than expected in future.

4.5 Credit Quality and Limits

a) Direct Investments

The amount invested with any one financial institution should not exceed the following percentages of average annual funds invested.

Long Term Rating (Standard & Poors)	Short Term Rating (Standard & Poors)	Maximum Percentage of Total Investments
AAA to AA	A1+	100%
A+ to A-	A1	60%
BBB+ to NR	A2, NR	40%

As an alternate to credit ratings issued by Standard and Poor's, Council can also utilise credit ratings published by Moody's and Fitch rating agencies. However, it needs to be recognised that the primary control of credit quality is the prudential supervision of the Authorised Deposit-Taking Institutions (ADI) sector.



Council should also consider counterparty limits in terms of the amounts of investments held with any single ADI. This should especially be the case for longer term investments.

Term to maturity limits should be structured around the time horizon of investment to ensure that liquidity and income requirements are met. Council always retains the flexibility to invest as short as required by internal requirements or the economic outlook.

b) Credit Ratings

If any of Council's investments are downgraded such that they no longer fall within these investment policy guidelines, they will be divested as soon as is practicable whilst preserving invested capital.

4.6 Safe Custody Arrangements – Security of Title

a) Where necessary, investments may be held in safe custody on Council's behalf as long as the following criteria are met:

- i) Council must retain beneficial ownership of all investments.
- ii) Adequate documentation is provided, verifying the existence of the investments.
- iii) The custodian conducts regular reconciliation of records with relevant registries and/or clearing systems
- iv) The Institution or Custodian recording and holding the investment on Council's behalf will be:
 - o The Custodian nominated by New South Treasury Corporation for Hour Glass Facilities (if used).
 - o Austraclear
 - o An institution with an investment grade Standard and Poor's, Moody's or Fitch rating.
 - o An institution with adequate insurance, including professional indemnity insurance and other insurances considered prudent and appropriate to cover its liabilities under any agreement.

b) Prior to undertaking any investment it is imperative that the security of title of the investment proposed must be in the name and ownership of Byron Shire Council.

4.7 Accounting and Reporting

Council will comply with appropriate Accounting Standards in valuing its investments and quantifying its investment returns including interest and fair value gains/losses. Council will provide disclosure relating to its investment portfolio at the conclusion of each financial year as prescribed by Accounting Standards and the Local Government Code of Accounting Practice and Financial Reporting.

Council is to maintain a register of its investments including documentary evidence to Council's legal title to the investments held. The register of investments is to be reconciled monthly to the general ledger which forms the basis of monthly reporting to Council in accordance with Regulation 212 of the Local Government (General) Regulation 2005 and the monthly financial report to the Executive Team.



4.8 Performance Benchmarks

The performance expectation of all Council's individual investments within the overall Council investment portfolio will meet the performance benchmark in the table below:

Investment	Performance Benchmark
Cash / Direct Investments	Exceed average 90 day Bank Bill Swap Index

5. LEGISLATIVE AND STRATEGIC CONTEXT

5.1. Community Strategic Plan

Council's Investment Policy supports the effective governance, business, project and financial management of Council. Specifically strategy CM1.1 Improve the transparency, effectiveness and accountability of Council and CM1.3 Improve organisational sustainability (economic, social, environmental and governance).

5.2. Legislative Requirements

- a) Local Government Act 1993 – Section 625(2).
- b) Local Government Act 1993 – Investment Order (of the Minister) dated 12 January 2011.
- c) Trustee Amendment (Discretionary Investments) Act 1997 – Section 14A(2), 14C(1) 7 (2).
- d) Local Government (General) Regulation – Regulation 212.
- e) Local Government Code of Accounting Practice and Financial Reporting as amended from time to time.
- f) Australian Accounting Standards
- g) Office of Local Government Investment Policy Guidelines and Circulars.
- h) Council resolution 15-515 – Environmentally and Socially Responsible Investments.



6. SUSTAINABILITY

6.1. Social

The investment of Council's funds may provide the Council to seek investment opportunities that assist in the improvement of society or the community through the investment into projects where allowable that have positive social outcomes.

6.2. Environmental

The investment of Council's funds may provide the Council to seek investment opportunities that assist in the improvement of the Environment through the investment into projects where allowable that have positive environmental outcomes.

6.3. Economic

The investment of Council's funds provides the opportunity to generate revenue to assist in the financial sustainability of the Council and to carry out its functions.

6.4. Governance

This Policy establishes the framework for the management of Council's invested funds and to ensure due diligence and care is exercised by those charged with the investment of Council's funds,



ATTACHMENT

LOCAL GOVERNMENT ACT 1993 – INVESTMENT ORDER

(Relating to investments by councils)

I, the Hon. Barbara Perry MP, Minister for Local Government, in pursuance of section 625(2) of the *Local Government Act 1993* and with the approval of the Treasurer, do, by this my Order, notify for the purposes of section 625 of that Act that a council or county council may only invest money (on the basis that all investments must be denominated in Australian Dollars) in the following forms of investment:

- (a) any public funds or securities issued by or guaranteed by, the Commonwealth, any State of the Commonwealth or a Territory;
- (b) any debentures or securities issued by a council (within the meaning of the *Local Government Act 1993* (NSW));
- (c) interest bearing deposits with, or any debentures or bonds issued by, an authorised deposit-taking institution (as defined in the *Banking Act 1959* (Cwth)), but excluding subordinated debt obligations;
- (d) any bill of exchange which has a maturity date of not more than 200 days; and if purchased for value confers on the holder in due course a right of recourse against a bank which has been designated as an authorised deposit-taking institution by the Australian Prudential Regulation Authority;
- (e) a deposit with the New South Wales Treasury Corporation or investments in an Hour-Glass investment facility of the New South Wales Treasury Corporation;

All investment instruments (excluding short term discount instruments) referred to above include both principal and investment income.

Transitional Arrangements

- (i) Subject to paragraph (ii) nothing in this Order affects any investment made before the date of this Order which was made in compliance with the previous Ministerial Orders, and such investments are taken to be in compliance with this Order.
- (ii) Paragraph (i) only applies to those investments made before the date of this Order and does not apply to any restructuring or switching of investments or any re-investment of proceeds received on disposal or maturity of such investments, which for the avoidance of doubt must comply with this Order.

Key Considerations

An investment is not in a form of investment notified by this order unless it also complies with an investment policy of council adopted by a resolution of council.

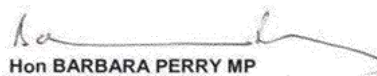
All councils should by resolution adopt an investment policy that is consistent with this Order and any guidelines issued by the Chief Executive (Local Government), Department of Premier and Cabinet, from time to time.

The General Manager, or any other staff member, with delegated authority by a council to invest funds on behalf of a council must do so in accordance with the council's adopted investment policy.

Councils have a fiduciary responsibility when investing. Councils should exercise the care, diligence and skill that a prudent person would exercise in managing the affairs of other persons.

When exercising the power of investment councils should consider, but not be limited by, the risk of capital or income loss or depreciation, the likely income return and the timing of income return, the length of the term of the proposed investment, the liquidity and marketability of the proposed investment, the likelihood of inflation affecting the value of the proposed investment and the costs (including commissions, fees, charges and duties payable) of making the proposed investment.

Dated this 12th day of January 2011


Hon BARBARA PERRY MP
Minister for Local Government

Report No. 4.2 **Draft 2017/2018 Budget Estimates**
Directorate: Corporate and Community Services
Report Author: James Brickley, Manager Finance
File No: I2017/344
5 **Theme:** Corporate Management
 Financial Services

Summary:

10 The Draft 2017/2018 Budget Estimates have been prepared and reviewed by the Executive Team.
The purpose of this report is to provide the opportunity to the Finance Advisory Committee to
review the Draft 2017/2018 Budget Estimates in their current form and to recommend, subject to
15 any amendments, their adoption by Council for the purposes of public exhibition for a period of 28
days.

RECOMMENDATION:

**That the Finance Advisory Committee review the Draft 2017/2018 Budget Estimates and
subject to any amendments, recommend to Council the adoption of the Draft 2017/2018
Budget Estimates for the purposes of public exhibition.**

Attachments:

- 20 1 Detailed Draft 2017-2018 Budget Estimates, E2017/22841 , page 25 [↓](#)
2 2 Draft 2017-2018 Budget Summary Statemernts and Reserves, E2017/22852 , page 85 [↓](#)

Report

The Draft 2017/2018 Budget Estimates have been prepared and reviewed by the Executive Team. The purpose of this report is to provide the opportunity to the Finance Advisory Committee to review the Draft 2017/2018 Budget Estimates in their current form and to recommend, subject to any amendments, their adoption by Council for the purposes of public exhibition for a period of 28 days.

The Draft 2017/2018 Budget Estimates are based on the 2016/2017 budget reviewed at 31 December 2016 with various changes to reflect the updated cost of service delivery across all programs developed from the input received from each Council Directorate.

The Draft 2017/2018 Budget Result on a Consolidated (All Funds) basis forecast a surplus budget result with the details of that result being included below at Table 1.

Table 1 – Forecast Budget Result 2017/2018 Consolidated (All Funds)

Item	Amount \$
Operating Result	
Operating Revenue	75,503,500
Less: Operating Expenditure	74,873,600
Operating Result – Surplus/(Deficit)	629,900
Funding Result	
Operating Result – Surplus/ (Deficit)	629,900
Add: Non cash expenses – Depreciation	13,175,500
Add: Capital Grants and Contributions	24,867,700
Add: Loan Funds Used	2,160,000
Add: Asset Sales	0
Less: Capital Works	(44,685,100)
Less: Loan Principal Repayments	(2,639,800)
Funding Result – Surplus/(Deficit) (Cash Movement)	(6,491,800)
Reserves Movement – Increase/(Decrease)	(6,541,800)
Overall Budget Result – Surplus/(Deficit) (Operating + Funding)	50,000

The above budget result in Table 1 is assuming the Council's application for a Special Rate Variation(SRV) of 7.50% including rate pegging of 1.50% is approved by the Independent Pricing and Regulatory Tribunal (IPART). If Council's SRV is not approved, the Draft 2017/2018 Budget Result on a Consolidated (All Funds) basis still forecasts a surplus budget result with the details of that result being included below at Table 2.

Table 2 – Forecast Budget Result 2017/2018 Consolidated (All Funds)

Item	Amount \$
Operating Result	
Operating Revenue	74,318,500
Less: Operating Expenditure	74,770,100
Operating Result – Surplus/(Deficit)	(451,600)
Funding Result	
Operating Result – Surplus/ (Deficit)	(451,600)
Add: Non cash expenses – Depreciation	13,175,500

BYRON SHIRE COUNCIL

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4.2

Add: Capital Grants and Contributions	24,867,700
Add: Loan Funds Used	2,160,000
Add: Asset Sales	0
Less: Capital Works	(43,822,700)
Less: Loan Principal Repayments	(2,639,800)
Funding Result – Surplus/(Deficit) (Cash Movement)	(6,710,900)
Reserves Movement – Increase/(Decrease)	(6,760,900)
Overall Budget Result – Surplus/(Deficit) (Operating + Funding)	50,000

The impact of the SRV in gross terms if not approved alters the Draft 2017/2018 Budget Estimates on a Consolidated (All Funds) basis as outlined in Table 3:

5 Table 3 – Forecast SRV Impact on Budget Result 2017/2018 Consolidated (All Funds)

Item	Amount \$
Operating Result	
Operating Revenue	(1,185,000)
Less: Operating Expenditure	(103,500)
Operating Result – Surplus/(Deficit)	(1,081,500)
Funding Result	
Operating Result – Surplus/ (Deficit)	(1,081,500)
Add: Non cash expenses – Depreciation	0
Add: Capital Grants and Contributions	0
Add: Loan Funds Used	0
Add: Asset Sales	0
Less: Capital Works	(862,400)
Less: Loan Principal Repayments	0
Funding Result – Surplus/(Deficit) (Cash Movement)	(219,100)
Reserves Movement – Increase/(Decrease)	(219,100)
Overall Budget Result – Surplus/(Deficit) (Operating + Funding)	0

10 As Table 3 indicates the additional revenue from the SRV if approved is estimated to be \$1,185,000 which equates to 6.00% of the 7.50% overall SRV increase. As the 7.50% includes the announced 1.50% rate peg, if the SRV is not approved, it will be the 6.0% component or the estimated \$1,185,000 in 2017/2018 that Council will not be able to raise.

15 The detailed Draft 2017/2018 Budget Estimates prepared on the assumption the SRV is approved are detailed at Attachment 1. The amount of SRV revenue is currently allocated to the following budget items listed in Table 4 below:

Table 4- Proposed SRV Allocation 2017/2018

Item	Total Budget \$	SRV Funding \$	Other Funding \$
Operating Expenditure			
Rural Drainage Maintenance	146,500	36,900	109,600
North – Urban Drainage Maintenance	136,400	21,100	115,300
South – Urban Drainage Maintenance	155,200	21,100	134,100
Byron Bay Pool Maintenance	40,900	12,200	28,700
Mullumbimby Pool Maintenance	40,800	12,200	28,600
Total Operating Expenditure	519,800	103,500	416,300

BYRON SHIRE COUNCIL

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Item	Total Budget \$	SRV Funding \$	Other Funding \$
Capital Expenditure			
Broken Head Road	1,191,600	300,000	891,600
Station Street Bangalow	46,600	46,600	0
Pine Avenue Mullumbimby	610,000	75,500	534,500
The Terrace Brunswick Heads	379,400	379,400	0
Byron Bay Town Centre – Landscape/Precinct Plan	88,400	60,900	27,500
Total Capital Expenditure	2,316,000	862,400	1,453,600
Transfer to Reserve			
Byron Bay Pool – Renewals to be determined	219,100	219,100	0
Total Transfer to Reserve	219,100	219,100	0
Total SRV	3,054,900	1,185,000	1,869,900

Should the SRV not be approved, then the budget items in Table 4 above will not proceed or will need the extent of works proposed revised to accommodate available funding.

- 5 Table 1 (with SRV) and Table 2 (without SRV) indicates a forecasted budget surplus result of \$50,000 and this relates to the General Fund. The forecast General Fund Unrestricted Cash Balance position based on the draft budget included at Table 1 and 2 is outlined in Table 5 below:

Table 5 – Forecast General Fund Unrestricted Cash Balance

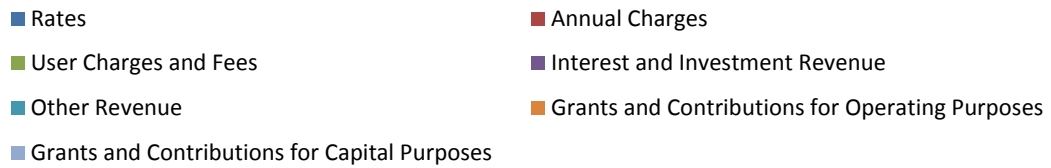
10

Item	\$
Forecast unrestricted cash balance to 30 June 2017 at 31 December 2016 Budget Review	1,146,500
Add: Estimated initial draft 2017/2018 budget result	50,000
Forecast unrestricted cash balance at 30 June 2018	1,196,500

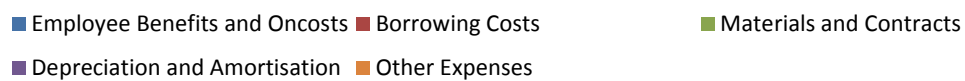
- 15 In addition to Tables 1 and 5 above, budgeted financial statements incorporating a Operating Statement and Cash Flow Statement have been produced. These financial statements replicating the format of Council's Annual Financial Statements are included in Attachment 2 along with a one page summary of all Council budget program outcomes and the estimated balance of Council reserves as at 30 June 2018.

- 20 To arrive at the Draft Budget Results outlined in Table 1 (SRV option) for the 2017/2018 financial year, Council's revenue and operational expenses are expected to be derived from the following sources and allocated respectively as outlined in the graphs below:

Revenue Sources



Operating Expenditure



5 In addition to the operational aspects of the proposed Draft 2017/2018 Budget Estimates, Council is proposing a capital works program of \$44.685million (SRV option). By Fund, the projected capital works are:

- General Fund \$38.436million
- Water Fund \$1.890million
- Sewerage Fund \$4.358million

Specific capital works projects have been detailed in Attachment 1, which for 2017/2018 has been presented in a different format for the General Fund, to improve the disclosure of funding sources for specific projects including:

- Section 94 funding to describe the specific part of the Section 94 Plan and catchment that is providing the funding for a project.
- Where reserve funds are funding a project, identification of the reserve being utilised.
- Separation of funding provided by Special Rate Variations (SRVs) including previously granted SRVs prior to 2008/2009 (Council's last approved SRV) and the proposed SRV for 2017/2018.

Of the \$38.436million for capital works related to the General Fund, \$34.777million is allocated towards Roads and Drainage projects including \$19.812million allocated to the Byron Bay Bypass.

The Draft 2017/2018 Budget Estimates also propose new loan borrowings of \$2.160million of a \$6.000million borrowing program over the next three financial years to fund a bridge replacement program. These are the first new loan borrowings for Council in at least the last five years as Council has been concentrating of debt reduction. Whilst only \$2.160million is required for 2017/2018, should Council approve the loan borrowings, it may be worth testing the market to consider the merits of borrowing the entire \$6.000million loan program up front, investing what is not required but considering interest rates on offer at the time borrowings may be sought.

A presentation will be provided to the Council Strategic Planning Workshop to be held on 6 April 2017 concerning the Draft 2017/2018 Budget Estimates subject of this report which will also provide a briefing to members of the Finance Advisory Committee before consideration of this report.

Financial Implications

The proposed Draft 2017/2018 Budget Estimates provided in this report indicate a projected budget surplus of \$50,000. This projected surplus is the estimated outcome whether Council's application for a Special Rate Variation (SRV) is approved by the Independent Pricing and Regulatory Tribunal (IPART) or not approved.

Detailed financial aspects of the Draft 2017/2018 Budget Estimates are outlined for the Finance Advisory Committee to consider earlier in this report.

Statutory and Policy Compliance Implications

In respect of the Draft 2017/2018 Operational Plan, Council must comply with the provisions of Section 405 of the Local Government Act 1993 as described below concerning the adoption of an Operational Plan.

405 Operational plan

- “(1) A council must have a plan (its operational plan) that is adopted before the beginning of each year and details the activities to be engaged in by the council during the year as part of the delivery program covering that year.*
- (2) An operational plan must include a statement of the council's revenue policy for the year covered by the operational plan. The statement of revenue policy must include the statements and particulars required by the regulations.*
- (3) A council must prepare a draft operational plan and give public notice of the draft indicating that submissions may be made to the council at any time during the period (not less than 28*

days) that the draft is to be on public exhibition. The council must publicly exhibit the draft operational plan in accordance with the notice.

- (4) During the period of public exhibition, the council must have for inspection at its office (and at such other places as it may determine) a map that shows those parts of its area to which each category and sub-category of the ordinary rate and each special rate included in the draft operational plan applies.
- (5) In deciding on the final operational plan to be adopted, a council must consider any submissions that have been made concerning the draft plan.
- (6) The council must post a copy of its operational plan on the council's website within 28 days after the plan is adopted."

The specific statements required by Council to be disclosed as part of its Revenue Policy are determined by Clause 201 of the Local Government (General) Regulation 2005 as follows:

201 Annual statement of council's revenue policy

"(1) The statement of a council's revenue policy for a year that is required to be included in an operational plan under [section 405](#) of [the Act](#) must include the following statements:

(a) a statement containing a detailed estimate of the council's income and expenditure,

(b) a statement with respect to each ordinary rate and each special rate proposed to be levied,

Note: The annual statement of revenue policy may include a note that the estimated yield from ordinary rates is subject to the specification of a percentage variation by the Minister if that variation has not been published in the Gazette when public notice of the annual statement of revenue policy is given.

(c) a statement with respect to each charge proposed to be levied,

(d) a statement of the types of fees proposed to be charged by the council and, if the fee concerned is a fee to which Division 3 of Part 10 of Chapter 15 of [the Act](#) applies, the amount of each such fee,

(e) a statement of the council's proposed pricing methodology for determining the prices of goods and the approved fees under Division 2 of Part 10 of Chapter 15 of [the Act](#) for services provided by it, being an avoidable costs pricing methodology determined by the council in accordance with guidelines issued by the Director-General,

(f) a statement of the amounts of any proposed borrowings (other than internal borrowing), the sources from which they are proposed to be borrowed and the means by which they are proposed to be secured.

(2) The statement with respect to an ordinary or special rate proposed to be levied must include the following particulars:

(a) the ad valorem amount (the amount in the dollar) of the rate,

(b) whether the rate is to have a base amount and, if so:

(i) the amount in dollars of the base amount, and

(ii) the percentage, in conformity with [section 500](#) of [the Act](#), of the total amount payable by the levying of the rate, or, in the case of the rate, the rate for the category or sub-category concerned of the ordinary rate, that the levying of the base amount will produce,

5

(c) the estimated yield of the rate,

(d) in the case of a special rate-the purpose for which the rate is to be levied,

10

(e) the categories or sub-categories of land in respect of which the council proposes to levy the rate.

(3) The statement with respect to each charge proposed to be levied must include the following particulars:

15

(a) the amount or rate per unit of the charge,

(b) the differing amounts for the charge, if relevant,

20

(c) the minimum amount or amounts of the charge, if relevant,

(d) the estimated yield of the charge,

25

(e) in relation to an annual charge for the provision by the council of coastal protection services (if any)-a map or list (or both) of the parcels of rateable land that are to be subject to the charge.

(4) The statement of fees and the statement of the pricing methodology need not include information that could confer a commercial advantage on a competitor of the council. “

30

BYRON SHIRE COUNCIL

CONSOLIDATED FUND FORECAST		
ESTIMATE 2016/17	BUDGET ITEMS	ESTIMATED 2017/18
	OPERATING RESULTS	
	Consolidated Fund Activities	
74,225,400	Operating Revenues	75,503,500
63,568,800	Less Operating Expenses	61,698,100
12,515,100	Less Depreciation	13,175,500
(1,858,500)	Operating Result before Capital Amounts	629,900
	Add Expenses Not Involving a Flow of Funds	
12,515,100	Depreciation	13,175,500
	Add Capital Grants and Contributions	
8,076,300	Capital Grants and Contributions	21,067,700
3,800,000	Section 94 Contributions (excluding interest)	3,800,000
	Add Non-operating Funds Employed	
0	Loan Funds Used	2,160,000
1,673,000	Sale of Assets	0
	Subtract Funds Deployed for Non-operating Purposes	
(51,620,900)	Capital Works	(44,685,100)
(2,664,300)	Repayment of Principal on Loans	(2,639,800)
(30,079,300)	Cash Surplus / (Deficit)	(6,491,800)
	Equity Movements	
(30,076,000)	Reserves - Increase / (Decrease)	(6,541,800)
(3,300)	Forecast result for the year - surplus / (deficit)	50,000
0	Accumulated Result - surplus / (deficit)	50,000

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.2 - ATTACHMENT 1

GENERAL FUND FORECAST		
ESTIMATE 2016/17	BUDGET ITEMS	ESTIMATED 2017/18
	OPERATING RESULTS	
	General Fund Activities	
49,675,500	Operating Revenues	50,950,800
45,321,300	Less Operating Expenses	42,911,900
8,293,600	Less Depreciation	8,717,900
(3,939,400)	Operating Result before Capital Amounts	(679,000)
	Add Expenses Not Involving a Flow of Funds	
8,293,600	Depreciation	8,717,900
	Add Capital Grants and Contributions	
8,076,300	Capital Grants and Contributions	21,067,700
1,800,000	Section 94 Contributions (excluding interest)	1,800,000
	Add Non-operating Funds Employed	
0	Loan Funds Used	2,160,000
1,673,000	Sale of Assets	0
	Subtract Funds Deployed for Non-operating Purposes	
(31,656,500)	Capital Works	(38,436,800)
(995,200)	Repayment of Principal on Loans	(940,400)
(16,748,200)	Cash Surplus / (Deficit)	(6,310,600)
	Equity Movements	
(16,744,900)	Reserves - Increase / (Decrease)	(6,360,600)
(3,300)	Forecast result for the year - surplus / (deficit)	50,000
0	Accumulated Result - surplus / (deficit)	50,000

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.2 - ATTACHMENT 1

WATER FUND FORECAST		
ESTIMATE 2016/17	BUDGET ITEMS	ESTIMATED 2017/18
	OPERATING RESULTS	
9,075,400	Operating Revenues	9,076,300
7,116,900	Less Operating Expenses	7,539,700
1,169,600	Less Depreciation	1,237,900
788,900	Operating Result before Capital Amounts	298,700
	Add Expenses Not Involving a Flow of Funds	
1,169,600	Depreciation	1,237,900
	Add Capital Grants and Contributions	
0	Capital Grants and Contributions	0
600,000	Section 64 Contributions (excluding interest)	600,000
	Add Non-operating Funds Employed	
0	Loan Funds Used	0
0	Sale of Assets	0
	Subtract Funds Deployed for Non-operating Purposes	
(11,193,700)	Acquisition of Assets	(1,890,000)
0	Repayment of Principal on Loans	0
(8,635,200)	Cash Surplus / (Deficit)	246,600
	Equity Movements	
(8,635,200)	Reserves - Increase / (Decrease)	246,600
0	Working Capital - Increase / (Decrease)	0
	<u>CAPITAL</u>	
1,213,400	Bangalow	0
0	Brunswick	0
303,800	Mullumbimby	0
3,502,000	Ocean Shores	1,350,000
5,734,500	Byron Bay	200,000
440,000	Miscellaneous	340,000
11,193,700	TOTAL - CAPITAL	1,890,000
	<u>ACCUMULATED RESERVE BALANCES</u>	
2,823,200	Internally Restricted	4,119,800
1,901,100	Externally Restricted	851,100

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.2 - ATTACHMENT 1

SEWER FUND FORECAST		
ESTIMATE 2016/17	BUDGET ITEMS	ESTIMATED 2017/18
	OPERATING RESULTS	
15,474,500	Operating Revenues	15,476,400
11,130,600	Less Operating Expenses	11,246,500
3,051,900	Less Depreciation	3,219,700
4,343,900	Operating Result before Capital Amounts	1,010,200
	Add Expenses Not Involving a Flow of Funds	
3,051,900	Depreciation	3,219,700
	Add Capital Grants and Contributions	
0	Capital Grants and Contributions	0
1,400,000	Section 64 Contributions (excluding interest)	1,400,000
	Add Non-operating Funds Employed	
0	Loan Funds Used	0
0	Sale of Assets	0
	Subtract Funds Deployed for Non-operating Purposes	
(8,770,700)	Acquisition of Assets	(4,358,300)
(1,669,100)	Repayment of Principal on Loans	(1,699,400)
(1,644,000)	Cash Surplus / (Deficit)	(427,800)
	Equity Movements	
(4,695,900)	Reserves - Increase / (Decrease)	(427,800)
0	Working Capital - Increase / (Decrease)	0
	<u>CAPITAL</u>	
256,400	Bangalow	701,000
2,696,300	Byron Bay	1,368,100
2,238,400	Brunswick Heads	300,000
522,900	Mullumbimby	1,440,100
2,743,000	Ocean Shores	379,100
313,700	Miscellaneous	170,000
8,770,700	TOTAL - CAPITAL	4,358,300
	<u>ACCUMULATED RESERVE BALANCES</u>	
5,945,800	Internally Restricted	4,655,000
4,096,567	Externally Restricted	4,959,567

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.2 - ATTACHMENT 1

GENERAL MANAGERS OFFICE				
Community Strategic Plan Theme - Corporate Management				
ACTUAL 2015/16	ESTIMATED 2016/17	LEDGER ACCOUNT	BUDGET ITEMS	ESTIMATED 2017/18
			OPERATING EXPENSES	
			General Managers Expenses	
362,227	656,900	2001.1	Salaries and Oncosts	725,000
3,790	4,100	2001.2	Travel and Accommodation	4,100
27,987	5,000	2005.5	Sundry Office Expenses	10,000
2,500	2,500	2005.13	National Seachange Taskforce	2,500
7,168	7,200	2005.22	Regional Analysis and Comparative Tool	7,200
10,000	18,700	2001.92	Motor Vehicles	18,700
			Media and Communications	
3,053	3,600	2008.2	Sundry Expenses	3,600
0	0	2008.6	Advertising	2,500
1,189	1,500	2008.7	Photographic Library	3,000
1,982	3,100	2008.8	Branding	1,500
19,520	37,000	2008.9	Digital Media	0
0	0	2008.13	Digital Engagement	28,000
0	0	2008.14	Printing	10,000
			Customer Services	
421,010	523,600	2016.1	Salaries and Oncosts	538,200
13,402	17,700	2016.2	Advertising	17,800
23,700	0	2016.4	Community Satisfaction Survey	0
376	25,200	2016.5	Customer Service Initiatives	15,500
0	2,500	2016.6	Sundry Expenses	2,500
			Indirect Costs	
257,800	343,200	2015.91	Support Services Allocated	387,100
(1,097,900)	(1,659,400)	2015.910a	Support Services Reallocated	(1,713,000)
57,804	(7,600)		Total Operating Expenses	64,200
(57,804)	7,600		Operating Result - Surplus / (Deficit)	(64,200)
(57,804)	7,600		Cash Result - Surplus / (Deficit)	(64,200)
			Capital Movements	
	0	4108.1	Less Principal Repayments	0
	0	4115	Less Transfer to Reserves	0
	16,700	4116	Add Transfer from Reserves	64,200
	0	4092	Add Capital Income	0
	0	4110	Less Capital Purchases	0
	0	4094.101	Add Section 94 Levies Applied	0
	24,300		Cash Result after Capital Movements	0

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.2 - ATTACHMENT 1

Community Strategic Plan Theme - Corporate Management				
ACTUAL 2015/16	ESTIMATED 2016/17	LEDGER ACCOUNT	BUDGET ITEMS	ESTIMATED 2017/18
			OPERATING EXPENSES	
			People & Culture	
609,286	678,600	2007.1	Salaries 6,000	684,600
0	1,100	2007.3	Sundry Expenses	1,100
0	6,200	2007.4	Subscriptions	6,200
0	10,000	2007.92	Motor Vehicles	10,000
			Training and Development	
93,742	77,900	2105.5	Skills Development	100,000
32,185	34,300	2105.6	Conferences	60,000
66,060	65,900	2105.9	Organisation Development	66,200
23,908	53,000	2105.13	Education Assistance	35,000
47,830	92,900	2106	Compulsory Tickets and Licences	50,000
7,414	70,600	2107.1	Compliance	50,000
1,308	15,100	2107.2	Work Health & Safety	15,200
			Workers Compensation	
575,131	700,000	2111.1	Annual Premium	700,000
			Health and Injury Management	
1,576	5,000	2114.5	Return to Work Consulting Costs	5,000
0	14,900	2114.6	Health Monitoring	15,000
(63,209)	(35,300)	2114.7	OHS Incentive Payment	(35,500)
			Employee Entitlements	
213,550	237,200	2115.1	Public Holidays	247,500
1,379,765	1,496,800	2115.2	Annual Leave	1,580,600
662,591	700,300	2115.3	Sick Leave	693,100
500,138	322,100	2115.4	Long Service Leave	405,600
230,354	56,400	2115.5	Special Leave	91,300
(5,744)	0	2115.6	Equalisation	0
58,604	53,700	2115.7	Maternity Leave	43,400
16,000	0	2115.8	Gratuities	0
			Superannuation	
1,378,103	1,608,300	2117.1	Council Contribution - Superannuation Guarantee	1,777,900
83,545	0	2117.2	Children's Services	0
404,817	266,300	2117.6	Council Contribution - LGS Retirement Scheme	352,300
			Other Employee Costs	
0	0	2118.2	Uniform Issues (PPE)	7,800
0	400	2118.3	Staff Suggestion Scheme	400
49,684	79,800	2118.5	Recruitment - Advertising	50,000
8,633	18,100	2118.6	Health and Wellbeing Initiatives	18,200
8,249	6,500	2118.8	FBT	6,500
35,427	19,200	2118.9	Recruitment - Interview, Relocation & Induction	19,300
6,833	4,300	2118.11	Medical Examinations	4,300
3,909	9,800	2118.13	General Managers Performance Review	9,800
5,782	12,800	2118.14	Staff Recognition & Reward Scheme	10,000
2,736	12,300	2118.17	Award Supply Service Subscription	8,000
1,385	2,200	2118.19	Sundry Expenses	1,500
8,474	20,300	2118.21	Job Evaluation System/Remuneration Reviews	20,400
500	10,600	2118.27	Recruitment E-Services	7,500
			Indirect Costs	
0	203,100	2121.91	Support Services Allocated	103,000
0	(856,500)	2121.910	Support Services Reallocated	(804,900)
(5,711,245)	(6,074,200)	2121.2	Oncosts Recovered	(6,416,300)
737,319	0		Total Operating Expenses	0
(737,319)	0		Operating Result - Surplus / (Deficit)	0
(737,319)	0		Cash Result - Surplus / (Deficit)	0
			Capital Movements	
	0		Less Loan Principal Repayments	0
	0	4317.001	Less Transfer to Reserves	0
	0	4040.101	Add Transfer from Reserves	0
	0		Add Capital Income	0
	0		Less Capital Purchases	0
	0		Add Section 94 Levies Applied	0
	0		Cash Result after Capital Movements	0

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.2 - ATTACHMENT 1

Community Strategic Plan Theme - Corporate Management					
ACTUAL 2015/16	ESTIMATED 2016/17	LEDGER ACCOUNT	BUDGET ITEMS	ESTIMATED 2017/18	%
			OPERATING EXPENSES		
			Mayoral Expenses		
40,090	41,100	2141.1	Mayoral Allowance	42,100	2.43
7,896	7,900	2141.92	Motor Vehicles	7,900	0.00
			Councillor Expenses		
165,420	169,500	2145.1	Councillor Fees	173,700	2.48
14,653	17,500	2145.2	Travel	17,600	0.57
8,481	15,500	2145.3	Catering	15,600	0.65
16,283	19,300	2145.4	Professional Development - Conferences	19,400	0.52
18,336	15,500	2145.5	Telecommunications	15,600	0.65
3,488	11,300	2145.6	Sundry Expenses	11,400	0.88
0	10,600	2145.7	Professional Development - Training	10,700	0.94
2,391	3,100	2145.11	Carer's Expenses	3,100	0.00
26	2,000	2145.12	Support Services - Information Technology	2,000	0.00
1,585	1,500	2145.13	Consumables - Information Technology	1,500	0.00
			Other Civic Expenses		
77,796	38,900	2151.1	Subscription Local Government Association	39,500	1.54
0	210,000	2151.2	Election Expenses	0	(100.00)
2,232	4,000	2151.3	Civic Receptions / Functions	4,000	0.00
0	30,000	2151.4	Election - Councillor Equipment	0	(100.00)
			Mayor - Discretionary Allowance		
1,950	1,950	2153.13	Unallocated	2,000	2.56
100	100	2153.1	Prize Giving Ceremony - Byron Bay High School	100	0.00
100	100	2153.2	Prize Giving Ceremony - Mullumbimby High School	100	0.00
100	100	2153.3	Prize Giving Ceremony - Cape Byron Rudolf Steiner School	100	0.00
100	100	2153.4	Prize Giving Ceremony - Mullumbimby Shearwater Steiner School	100	0.00
50	50	2153.5	Art Encouragement Award - Byron Bay High School	100	100.00
50	50	2153.6	Art Encouragement Award - Mullumbimby High School	100	100.00
50	50	2153.7	Art Encouragement Award - Cape Byron Rudolf Steiner School	100	100.00
50	50	2153.8	Art Encouragement Award - Mullumbimby Shearwater Steiner School	100	100.00
500	500	2153.9	Byron Arts Classic Acquisition Prize	500	0.00
0	200	2153.11	SNAP Youth Photography Competition	200	0.00
100	100	2153.12	Brunswick Heads Simple Pleasures Photography Competition	100	0.00
250	250	2153.14	Ocean Shores Art Expo	300	20.00
			Regional Contributions		
15,067	15,100	2152.1	NOROC Membership	15,300	1.32
129,250	104,200	2152.3	Contribution - Far North Coast County Council	106,900	2.59
4,167	4,700	2152.4	Contribution - Institute Public Works Engineers Australia	4,800	2.13
28,220	29,200	2152.5	Newlog Subscription	29,600	1.37
17,463	17,700	2152.8	Contribution - Arts Northern Rivers	18,000	1.69
			Indirect Costs		
300,600	319,300	2159.91	Support Services Allocated	327,700	2.63
856,844	1,091,500		Total Operating Expenses	870,300	(20.27)
(856,844)	(1,091,500)		Operating Result - Surplus / (Deficit)	(870,300)	(20.27)
(856,844)	(1,091,500)		Cash Result - Surplus / (Deficit)	(870,300)	(20.27)
			Capital Movements		
	0		Less Loan Principal Repayments	0	
	0		Less Transfer to Reserves	0	
	0	4007.101	Add Transfer from Reserves	0	
	0		Add Capital Income	0	
	0		Less Capital Purchases	0	
	0		Add Section 94 Levies Applied	0	
(1,091,500)			Cash Result after Capital Movements	(870,300)	

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.2 - ATTACHMENT 1

FINANCIAL SERVICES - General Purpose Revenues					
Community Strategic Plan Theme - Corporate Management					
ACTUAL 2015/16	ESTIMATED 2016/17	LEDGER ACCOUNT	BUDGET ITEMS	ESTIMATED 2017/18	%
			OPERATING REVENUES		
			Rates		
14,126,760	14,792,700	1111.1	Residential Rate	15,827,600	7.0
1,659,818	1,561,900	1111.4	Business Rate - Byron Bay Town Centre	1,679,000	7.5
2,234,184	2,274,300	1111.8	Business Rate - Other Business	2,444,900	7.5
992,655	871,500	1111.9	Farmland Rate	936,900	7.5
315,000	341,600		Environmental Levy	346,700	1.4
			Abandonments - Pensioners (S. 575)		
(422,379)	(415,000)	1113.1	Pensioner Abandonments	(430,000)	3.6
			Extra Charges		
80,902	60,000	1115.1	Extra Charges - Interest on General Rates	60,300	0.5
71,046	80,000	1115.2	Extra Charges - Legal Fees Recovered	80,400	0.5
(67,767)	(80,000)	1115.3	Debt Recovery Costs	(80,400)	0.5
1,286	2,000	1115.4	Dishonour Fees	2,000	0.0
			Postponed Rates		
18,447	(20,000)	1117.1	Rates Transfers to Postponed Rates Written Off	(21,500)	7.5
5,285	(3,900)	1117.2	Postponed Extra Charges Written Off	(4,200)	7.6
			General Purpose Grants		
1,613,410	1,773,200	1119.1	Financial Assistance Grant - General Purpose Component	1,825,800	2.9
241,283	228,000	1119.2	Pensioners Assistance Subsidy - General Rates	236,000	3.5
1,161,155	1,095,300	1119.3	Financial Assistance Grant - Roads Component	1,095,300	0.0
			Interest		
40,828	50,000	1121.1	Interest on Bank Accounts	50,000	0.0
1,065,636	807,000	1121.2	Interest on Investments	807,000	0.0
(270)	0	1121.5	Unrealised Gn/Loss on Investments	0	0.0
646,471	456,500	1123.1	Interest on Section 94 Levies	456,500	0.0
23,783,752	23,875,100		Operating Result - Surplus / (Deficit)	25,312,300	6.0
23,783,752	23,875,100		Cash Result - Surplus / (Deficit)	25,312,300	6.0
			Capital Movements		
	0		Less Loan Principal Repayments	0	
	798,100	4149.001	Less Transfer to Reserves	1,988,200	
	0	4013.101	Add Transfer from Reserves	0	
	0		Add Capital Income	0	
	0		Less Capital Purchases	0	
	0		Add Section 94 Levies Applied	0	
23,077,000			Cash Result after Capital Movements	23,324,100	

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.2 - ATTACHMENT 1

Community Strategic Plan Theme - Corporate Management					
ACTUAL 2015/16	ESTIMATED 2016/17	LEDGER ACCOUNT	BUDGET ITEMS	ESTIMATED 2017/18	%
OPERATING REVENUES					
Fees and Charges					
80,925	70,000	1131.1	Section 603 Certificates	70,400	0.5%
51	400	1131.4	Sundry User Charges	400	0.0%
4,578	3,800	1131.5	Debt Recovery Costs Recouped	3,800	0.0%
54,800	55,200	1131.7	Tax Equivalent Charges to Water and Sewer	55,500	0.5%
Grants & Contributions					
0	36,700	1133.1	FESL Operations Grant	18,000	
140,355	166,100		Total Operating Revenues	148,100	(10.84)
OPERATING EXPENSES					
Expenditure Control and Statutory Reporting					
480,142	462,500	2201.1	Salaries and Oncosts - Financial Management	468,400	1.2%
95,222	79,000	2201.2	Salaries and Oncosts - Creditors	80,500	1.9%
162	2,000	2201.4	Advertising	2,000	0.0%
65,002	65,000	2201.7	Audit Fees	100,000	53.8%
13,552	17,800	2201.8	Sundry Expenses	24,000	34.8%
61,775	84,700	2201.9	Bank Fees	85,100	0.4%
23	0	2201.10	Rounding	0	0.0%
(35)	0	2201.11	Dishonoured Cheques	0	0.0%
6,782	3,000	2201.12	Debt Recovery Costs	3,000	0.0%
23,900	0	2201.13	Revaluation Expense	0	0.0%
396	4,500	2201.14	Interest on Security Deposits	4,500	0.0%
10,000	10,000	2201.92	Motor Vehicles	10,000	0.0%
Rates Control and Debt Recovery					
92,097	90,200	2205.1	Salaries and Oncosts	106,800	18.4%
60,782	50,400	2205.2	Postage	50,700	0.6%
86,394	88,400	2205.3	Valuation Fees	92,100	4.1%
6,654	2,300	2205.4	Bad Debts Abandoned	2,300	0.0%
21,793	23,000	2205.5	Printing	23,100	0.4%
264	5,000	2205.6	NAR Maintenance	5,000	0.0%
0	36,700	2205.9	FESL Implementation	0	(100.00)
2,700	2,700	2205.92	Motor Vehicles	2,700	0.0%
Debt Servicing					
130,500	118,600	2231.1	Interest on Loans	106,000	(10.62)
Indirect Costs					
(1,074,600)	(1,075,100)	2010.90	NCP and Governance	(1,075,100)	0.0%
231,100	251,000	2239.91	Support Services Allocated	283,200	12.8%
(1,276,600)	(1,167,300)	2239.910	Support Services Reallocated	(1,268,800)	8.7%
(961,995)	(845,600)		Total Operating Expenses	(894,500)	5.7%
1,102,350	1,011,700		Operating Result - Surplus / (Deficit)	1,042,600	3.0%
1,102,350	1,011,700		Cash Result - Surplus / (Deficit)	1,042,600	3.0%
Capital Movements					
185,900	4160.001	Less Loan Principal Repayments	198,500		
0	4161.001	Less Transfer to Reserves	0		
0	4016.101	Add Transfer from Reserves	0		
0		Add Capital Income	0		
0		Less Capital Purchases	0		
0	4018.101	Add Section 94 Levies Applied	0		
825,800		Cash Result after Capital Movements	844,100		

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.2 - ATTACHMENT 1

INFORMATION SERVICES					
Community Strategic Plan Theme - Corporate Management					
ACTUAL 2015/16	ESTIMATED 2016/17	LEDGER ACCOUNT	BUDGET ITEMS	ESTIMATED 2017/18	%
			OPERATING REVENUES		
0	1,500	1143.5	Other Income	0	(100.00)
			DEST Trainee Contribution		
7,029	3,100	1145.1	Fees and Charges - Records Management		
4,665	3,700	1145.2	GIPA Act Formal Applications Fees	3,100	0.00
386	1,200	1145.3	Document Enquiries	3,700	0.00
284	1,600	1145.7	Subpoena Fees	1,200	0.00
			Scanning, Copying and Production Fees	1,600	0.00
12,364	11,100		Total Operating Revenues	9,600	(13.51)
			OPERATING EXPENSES		
			Salaries and Oncosts - IT and GIS		
962,872	825,700	2251.1	Salaries and Oncosts	769,100	(6.85)
38,204	60,500	2251.3	Specialist I.T. Support	60,800	0.50
28,097	0	2251.11	Standard Operating Environment 2015	0	0.00
16,400	10,000	2251.92	Motor Vehicles	10,000	0.00
			Corporate Software		
3,162	21,200	2254.12	Infomix Database Licence and Maintenance	0	(100.00)
131,279	113,800	2254.13	Authority Property and Financial System Licence	159,000	39.72
26,000	21,700	2254.14	Authority Property and Financial System Maintenance	42,000	93.55
0	21,700	2254.15	Authority Asset Information Management System Licence	0	(100.00)
19,857	18,100	2254.17	TRIM Electronic Document Management System Licence	24,000	32.60
4,865	5,500	2254.18	TRIM Electronic Document Management Integration Licence	0	(100.00)
1,800	10,000	2254.19	TRIM Electronic Document Management System Maintenance	10,100	1.00
0	6,100	2254.21	Easyscan Scanning Licences and Maintenance	6,100	0.00
67,071	67,100	2254.23	ESRI Geographical Information Systems	82,000	22.21
34,702	155,000	2254.24	Microsoft Volume Licence Agreement	200,000	29.03
4,447	10,900	2254.25	Other Miscellaneous Software Licences	11,000	0.92
25,758	24,400	2254.26	Electronic Agendas and Minutes	24,500	0.41
33,299	45,000	2254.27	Client Server Tools 4J Maintenance	45,200	0.44
0	21,600	2254.28	Process Mapping and Documentation Software	21,700	0.46
30,000	30,000	2254.29	Profile.id, Atlas.id and Economy.id Base Fees	30,200	0.67
0	0	2254.30	Civica Business Intelligence System (BIS) Annual License Fees	12,000	New
			Infrastructure Software		
16,159	24,000	2255.7	VMWare Virtualisation Licence and Maintenance	24,100	0.42
16,541	16,500	2255.8	Citrix Remote Access/ Virtualisation Licence and Maintenance	16,600	0.61
1,513	5,600	2255.9	Other Miscellaneous Infrastructure Licence and Maintenance	5,600	0.00
9,318	12,500	2255.11	CommVault Data Storage Systems Maintenance	12,600	0.80
0	1,000	2255.12	Linux Licence and Maintenance	1,000	0.00
8,567	0	2255.13	Infrastructure System Security Licences and Maintenance	2,000	New
13,032	13,700	2255.14	Service Desk Licence and Maintenance	13,800	0.73
45,800	34,000	2255.15	Email Filtering and Hosted Archiving	49,500	45.59
			Hardware Replacement Maintenance		
3,100	7,900	2257.31	Hitachi Data Systems Maintenance	7,900	0.00
24,939	15,000	2257.32	Other Miscellaneous Repair and Maintenance	15,100	0.67
82	6,100	2257.33	Connectivity Replacement and Upgrades	6,100	0.00
7,998	11,200	2257.34	Security Maintenance and Replacement	11,300	0.89
229,773	285,000	2257.35	Lease Payments Desktop and Server Hardware	286,400	0.49
			Operating Expenses - IT and GIS		
3,692	4,500	2258.8	Insurance	4,500	0.00
218	1,600	2258.14	Call and Data Costs	0	(100.00)
4,688	7,800	2258.15	Off-site Secure Storage Service	7,800	0.00
6,939	6,500	2258.16	General Administration and Operations	6,500	0.00
8,575	11,800	2258.17	On-Call and Call out emergency arrangements	11,900	0.85
			CONTINUED ON NEXT PAGE		

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.2 - ATTACHMENT 1

INFORMATION SERVICES (con'td)					
Community Strategic Plan Theme - Corporate Management					
ACTUAL 2015/16	ESTIMATED 2016/17	LEDGER ACCOUNT	BUDGET ITEMS	ESTIMATED 2017/18	%
			Telecommunications		
4,265	15,000	2259.7	Web Hosting Costs	15,100	0.67
39,940	33,900	2259.8	PABX Repairs, Maintenance and Handsets	34,100	0.59
882	0	2259.9	Mobile Phone Store	0	0.00
94,948	144,000	2259.11	Corporate Data Links	144,700	0.49
			Non-Core Services		
191,307	182,500	2263.3	Admin - Multifunction Printers Rental and Maintenance	250,000	36.99
40,514	45,100	2263.4	Corporate Landlines - Mullum Admin Building Exchange	45,300	0.44
47,757	562,500	2264.1	IT Strategic Plan Actions	422,500	(24.89)
			Records Management		
248,499	261,100	2261.1	Salaries and Oncosts	264,700	1.38
642	1,700	2261.11	Stationery and Archival Costs	1,700	0.00
1,591	2,400	2261.12	Document Production Costs	2,400	0.00
5,706	13,600	2261.13	Document Storage and Retrieval Costs	13,700	0.74
57,654	54,300	2261.14	Postage	54,600	0.00
			Debt Servicing		
25,292	17,300	2267.1	Interest on Loans	13,700	(20.81)
			Indirect Costs		
50,500	48,000	2269.91	Support Services Allocated	46,000	(4.17)
(2,742,400)	(3,000,000)	2269.910	Support Services Reallocated	(3,275,600)	9.19
(104,155)	314,400		Total Operating Expenses	23,300	(92.59)
116,519	(303,300)		Operating Result - Surplus / (Deficit)	(13,700)	(95.48)
			Add Back Depreciation		
116,519	(303,300)		Cash Result - Surplus / (Deficit)	(13,700)	(95.48)
			Capital Movements		
	47,600	4172.001	Less Loan Principal Repayments	51,200	
	0	4173.001	Less Transfer to Reserves	0	
	287,500	4019.101	Add Transfer from Reserves	0	
	0	4020	Add Capital Income	0	
	0	4174/5	Less Capital Purchases	0	
	0		Add Section 94 Levies Applied	0	
	(63,400)		Cash Result after Capital Movements	(64,900)	

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.2 - ATTACHMENT 1

GOVERNANCE SERVICES					
Community Strategic Plan Theme - Corporate Management					
ACTUAL 2015/16	ESTIMATED 2016/17	LEDGER ACCOUNT	BUDGET ITEMS	ESTIMATED 2017/18	%
			OPERATING REVENUES		
			Fees and Charges - Administration		
1,624	0	1101.6	Morning Tea Staff Contributions	2,000	
			Operating Grants		
6,500	0	1101.7	DEEWR Traineeship Incentives	0	0.0
			Strategic Procurement		
0	3,700	1103	LG Procurement Rebate	0	(100.00)
			Leasing Services		
14,467	10,300	1199.2	Document Preparation and Legal Fees	10,400	0.9
			Legal Fees Recovered		
1,200	0	10000	Development Assessment	0	0.0
23,790	14,000		Total Operating Revenues	12,400	(11.43)
			OPERATING EXPENSES		
			Corporate & Community Services Directorate		
309,022	287,700	2171.1	Salaries and Oncosts	299,900	4.2
1,640	1,000	2171.5	Telecommunications	1,000	0.0
10,000	10,000	2171.92	Motor Vehicle	10,000	0.0
			Governance		
166,508	149,400	2176.1	Salaries and Oncosts	149,300	(0.07)
1,852	1,700	2176.2	Telephone	1,700	0.0
8,700	8,700	2176.92	Motor Vehicle Running Expenses	8,700	0.0
			Legal Services		
246,300	288,500	2006.1	Salaries and Oncosts	303,200	5.1
1,370	3,100	2006.2	Administration Expenses	3,100	0.0
10,000	10,000	2006.92	Motor Vehicle Running Expenses	10,000	0.0
248,820	200,000	20001	General Legal Expenses	201,000	0.5
			Corporate Governance		
270,442	285,800	2052.1	Salaries and Oncosts	304,800	6.6
1,616	4,100	2052.2	Salaries and Oncosts - Overtime for Meetings	4,100	0.0
4,086	6,200	2052.3	Sundry Governance Expenses	6,200	0.0
2,446	100,000	2052.4	Integrated Planning, Reporting & Promos	134,200	34.2
14,267	21,900	2052.5	Complaint Investigations	22,000	0.4
13,518	15,500	2052.6	Internal Audit Committee	15,600	0.6
71,602	64,200	2052.7	Internal Audit Function	70,000	9.0
11,790	13,300	2052.8	Printing	13,400	0.7
22,456	16,000	2052.9	Stationery	16,100	0.6
4,655	19,400	2052.11	Paper	19,500	0.5
0	21,000	2052.12	Delegations Management	21,100	0.4
7,995	7,600	2052.13	Milk, Tea & Coffee Supplies	7,600	0.0
			CONTINUED ON NEXT PAGE		

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.2 - ATTACHMENT 1

GOVERNANCE SERVICES					
Community Strategic Plan Theme - Corporate Management					
ACTUAL 2015/16	ESTIMATED 2016/17	LEDGER ACCOUNT	BUDGET ITEMS	ESTIMATED 2017/18	%
			Risk Management		
0	3,800	2221.1	Premium - Fidelity Guarantee	3,800	0.0
588,630	588,600	2221.2	Premium - Professional Indemnity/Public Liability	600,000	0.0
75,714	75,900	2221.3	Premium - Councillors / Staff Liability	76,300	0.0
2,440	2,500	2221.4	Premium - Personal Accident	2,500	0.0
5,360	5,500	2221.5	Premium - Casual Hirers Liability	5,500	0.0
8,468	15,200	2221.6	Premium - Property Community Groups (ISR)	15,300	0.0
915	900	2221.7	Premium - Marine	900	0.0
0	(11,000)	2221.11	Property (ISR) Rebate	(11,100)	0.0
(1,544)	0	2221.13	Fidelity Rebate	0	0.0
(28,131)	(28,500)	2221.14	Risk Management Incentive Dividend	(28,600)	0.0
0	(4,800)	2221.15	Motor Vehicle Rebate	(4,800)	0.0
15,503	13,600	2221.16	Security & Privacy Protection	13,700	0.0
0	(10,200)	2221.17	Accumulated Equity Rebate	(10,300)	0.0
6,892	15,200	2225.1	Risk Mitigation Projects	15,300	0.0
52,795	39,900	2225.3	Excess - Professional Indemnity/Public Liability	40,100	0.0
932	700	2225.5	Sundry Expenses	700	0.0
			Leasing Services		
164,494	144,200	2053.1	Salaries & Oncosts	148,100	2.7
7,402	8,200	2053.2	Document Preparation Costs	8,200	0.0
11,280	16,500	2053.3	Administration Cost Commercial Activities	16,600	0.6
2,175	11,100	2053.4	Lease Documentation and Review	11,200	0.9
			Strategic Procurement		
99,288	103,400	2054.1	Salaries and Oncosts	105,200	1.7
520	5,600	2054.2	Sundry Procurement Expenses	5,600	0.0
0	6,200	2054.3	Procurement Documentation & Review	6,200	0.0
13,611	65,000	2054.4	Strategic Procurement Roadmap	65,300	0.4
0	5,800	2054.5	Crown Lease and Land Matter Costs	5,800	0.0
0	0	2054.6	Procurement Consultant	29,200	New
			Indirect Costs		
370,700	341,700	2189.91	Support Services Allocated	382,800	12.0
(2,819,600)	(2,603,100)	2189.910	Support Services Reallocated	(2,850,300)	9.5
6,929	347,000		Total Operating Expenses	275,700	(20.55)
16,861	(333,000)		Operating Result - Surplus / (Deficit)	(263,300)	(20.93)
			Add Back Depreciation		
16,861	(333,000)		Cash Result - Surplus / (Deficit)	(263,300)	(20.93)
			Capital Movements		
0			Less Loan Principal Repayments	0	
66,000	4109.001		Less Transfer to Reserves	60,000	
158,100	4095.101		Add Transfer from Reserves	206,900	
0			Add Capital Income	0	
10,000			Capital Works	0	
16,500	4094.101		Add Section 94 Levies Applied	16,500	
(234,400)			Cash Result after Capital Movements	(99,900)	

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.2 - ATTACHMENT 1

COMMUNITY SERVICES - Community Development					
Community Strategic Plan Theme - Society & Culture					
ACTUAL 2015/16	ESTIMATED 2016/17	LEDGER ACCOUNT	BUDGET ITEMS	ESTIMATED 2017/18	%
			OPERATING REVENUES		
			Sec. 355 Committees - Fees and Charges		
27,970	37,200	1171.1	Mullum Civic Hall	37,400	0.5
21,980	12,800	1173.1	Brunswick Memorial Hall	12,900	0.7
26,302	40,000	1175.1	Brunswick Valley Community Centre	40,200	0.5
23,188	15,000	1177.1	Suffolk Park Community Hall	15,100	0.6
10,446	11,000	1179.1	South Golden Beach Community Centre	11,100	0.9
0	0	1181.1	Bangalow A. and I. Hall	0	0.0
49,295	0	1183.1	Ocean Shores Community Centre GST Contribution	0	0.0
18,693	11,000	1184.1	Byron Bay Library Exhibition Space S355 Committee	11,100	0.0
4,340	3,200	1185.1	Mullumbimby Pioneer Centre	3,200	0.0
5,472	1,100	1187.1	Bangalow Heritage House	1,100	0.0
			Community Development - Operating Grants		
1,230	1,300	1161.4	Youth Week	1,300	0.0
0	1,000	1161.5	Seniors Week	1,000	0.0
			Community Development - Contributions		
15,000	0	1161.45	Safer Suburbs - Taxi Security Scheme	0	0.0
4,818	0	1161.56	Sport and Recreation Disability Grant	0	0.0
50,000	0	1161.57	Indigenous Language Art Project	0	0.0
258,734	133,600		Total Operating Revenues	134,400	0.6
			OPERATING EXPENSES		
			Community Development and Assistance		
368,640	348,700	2331.1	Salaries and Oncosts - Community Services	451,500	29.4
4,055	5,700	2331.8	Sundry Expenses	8,800	54.3
263	4,300	2331.5	Emergency Housing - Building Maintenance & Repairs	0	(100.0C
436	1,100	2331.52	Advertising	1,100	0.0
7,770	8,300	2331.53	Aboriginal/Torres Strait Islander Projects	8,300	0.0
515	400	2331.54	Interagency Network Facilitation	400	0.0
2,543	3,300	2331.58	Aboriginal Committee Management	3,300	0.0
16,750	1,100	2331.62	Safer Suburbs - Taxi Security Scheme	0	(100.0C
2,254	4,000	2331.65	Reconciliation/NAIDOC Week	4,000	0.0
14,576	1,100	2331.66	Aboriginal Arts & Cultural Project	0	(100.0C
4,235	0	2331.67	Country Arts Assistance Program 2015	0	0.0
21,655	8,800	2331.72	Plan of Management for Byron Recreation Res	0	(100.0C
44	4,800	2331.74	Sport and Recreation Disability Grant	0	(100.0C
13,442	1,600	2331.75	Seasonal Styles – Bundjalung Arts Coll	0	(100.0C
6,768	43,200	2331.76	Indigenous Language Art Project	0	(100.0C
4,755	5,200	2331.80	Youth Week Expenses	5,200	0.0
1,860,498	9,700	2331.82	Community Development Projects	18,900	94.8
4,990	5,400	2331.83	Youth Small Change Grants	5,500	1.8
0	0	2331.84	Harmony Day	2,000	Ne
18,000	18,000	2331.92	Motor Vehicles	18,000	0.0
			CONTINUED ON NEXT PAGE		

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.2 - ATTACHMENT 1

COMMUNITY SERVICES - Community Development					
Community Strategic Plan Theme - Society & Culture					
ACTUAL 2015/16	ESTIMATED 2016/17	LEDGER	BUDGET ITEMS	ESTIMATED 2017/18	%
			Social Innovation Projects		
18,462	33,500	2349.1	Youth Innovation	13,000	(61.1%
0	5,000	2349.2	Social Innovation	5,100	2.0
0	0	2349.3	Youth Council	10,000	Ne
			Community Wellbeing Projects		
7,710	26,400	2323.1	Public Art	16,900	(35.9%
0	30,000	2323.2	Wellbeing Indicators	0	(100.0%
1,164	10,500	2323.3	Safety Projects	10,700	1.9
11,408	20,200	2323.4	New Years Eve	20,500	1.4
15,000	15,000	2323.5	Street Cruise Project	15,000	0.0
28,996	18,900	2323.6	Inclusion Projects	9,000	(52.3%
0	3,600	2323.7	Schoolies Approvals	3,600	0.0
2,885	2,300	2323.8	Seniors Week	2,300	0.0
			Sec. 355 Committees		
2,832	5,000	2324.1	S355 Administration	5,000	0.0
8,268	1,100	2321	Bangalow Heritage House	1,100	0.0
27,028	0	2322	Ocean Shores Community Centre	0	0.0
4,415	3,200	2332	Mullumbimby Pioneer Centre	3,200	0.0
18,700	65,000	2333	Byron Bay Library Exhibition Space S355 Committee	65,300	0.4
47,465	37,200	2335	Mullumbimby Civic Centre	37,400	0.5
16,659	12,800	2336	Brunswick Memorial Hall	12,900	0.7
39,287	40,000	2337	Brunswick Valley Community Centre	40,200	0.5
18,413	15,000	2338	Suffolk Park Community Hall	15,100	0.6
6,935	11,000	2339	South Golden Beach Community Centre	11,100	0.9
0	0	2340	Bangalow A. and I. Hall	0	0.0
			CONTINUED ON NEXT PAGE		

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.2 - ATTACHMENT 1

COMMUNITY SERVICES - Community Development					
Community Strategic Plan Theme - Society & Culture					
ACTUAL 2015/16	ESTIMATED 2016/17	LEDGER ACCOUNT	BUDGET ITEMS	ESTIMATED 2017/18	%
			Section 356 Donations and Activities		
5,920	6,000	2341.2	Contribution - Staff Christmas Party	6,000	0.0
5,000	5,000	2341.3	Contribution - Rescue Helicopter	5,000	0.0
5,000	5,000	2341.7	Contribution - Brunswick Valley Rescue	5,000	0.0
942	2,000	2341.9	Contribution - Community Facilities - Development Fees (Policy 5.2)	2,000	0.0
0	7,000	2341.16	Contribution - Community Events - Approval Expenses	7,000	0.0
1,000	1,000	2341.23	Contribution - NAIDOC Week	1,000	0.0
3,505	3,800	2341.29	Donation to North Coast Academy of Sport	3,800	0.0
46,000	46,000	2341.42	Contribution - Ocean Shores Pre-School Lease (Contra)	46,200	0.4
15,500	15,500	2341.91	Contribution - Mullumbimby Neighbourhood Centre (Contra)	15,600	0.6
60,100	61,400	2341.92	Contribution - Old Country Energy Bldg (Contra)	61,700	0.4
90,400	90,400	2341.133	Bangalow Community Childrens Ctre Contra	90,900	0.5
5,000	5,000	2341.178	Brunswick Volunteer Marine Rescue	5,000	0.0
68,900	71,100	2341.228	BVC BB Old Station Masters Cottage (Contra)	71,500	0.5
37,200	37,200	2341.229	Aerodrome Lease Subsidies	37,400	0.5
40,200	40,200	2341.231	Lilly Pilly Community Pre-School (Contra)	40,400	0.5
3,100	3,100	2341.232	Tweed/Byron Life Education	3,100	0.0
33,451	36,000	2341.233	Unallocated S356 Donations	36,200	0.5
34,000	34,000	2341.234	Periwinkle Preschool lease Rental Subsidy	0	(100.0)
4,900	0	2341.235	Periwinkle Preschool lease Document Fees Subsidy	0	0.0
0	29,800	2341.237	Mullumbimby District Cultural Centre	29,900	0.0
			Governance Contributions		
2,284	1,200	2368.1	Contribution - ANZAC Day	1,200	0.0
11,743	13,200	2368.2	Contribution - Australia Day	13,300	0.7
			Indirect Costs		
186,200	208,700	2369.91	Support Services Allocated	236,200	13.1
3,288,158	1,553,000		Total Operating Expenses	1,542,800	(0.6)
3,029,424	(1,419,400)		Operating Result - Surplus / (Deficit)	(1,408,400)	(0.77)
0			Add Back Depreciation		
3,029,424	(1,419,400)		Cash Result - Surplus / (Deficit)	(1,408,400)	(0.77)
			Capital Movements		
	0	4226.001	Less Loan Principal Repayments	0	
	0	4227.001	Less Transfer to Reserves	0	
164,500	4025.101		Add Transfer from Reserves	44,000	
0	4026		Add Capital Income	0	
0	4228/29		Less Capital Purchases	0	
0	4027.101		Add Section 94 Levies Applied	0	
(1,254,900)			Cash Result after Capital Movements	(1,364,400)	

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.2 - ATTACHMENT 1

Community Strategic Plan Theme - Society & Culture					
ACTUAL 2015/16	ESTIMATED 2016/17	LEDGER ACCOUNT	BUDGET ITEMS	ESTIMATED 2017/18	%
OPERATING REVENUES					
Operating Grants					
Sandhills Operating Grants					
56,778	59,900	1201.1	Sandhills - Early Childhood Centre (DOCs)	59,900	0.00
543,624	592,000	1201.2	Sandhills - Fee Relief Grants	612,600	3.48
23,550	0	1201.5	Special Needs Funding	38,000	New
7,000	9,000	1201.9	DEET - Training Subsidy	12,000	33.33
30,796	15,000	1201.22	LDC Professional Development Programme	0	(100.00)
Sandhills Fees and Charges					
641,695	723,600	1221.1	Sandhills - Early Childhood	748,800	3.48
3,605	3,000	1221.2	Sandhills - Staff Charges for Meals	3,000	0.00
1,011	1,000	1221.3	Enrolment Fees for New Families	1,000	0.00
1,308,058	1,403,500		Total Operating Revenues	1,475,300	5.12
OPERATING EXPENSES					
1,088,874	1,044,500	2401	Employee Costs	1,120,600	7.29
Sandhills - Operating Expenses					
4,407	8,900	2401.11	Electricity	8,900	0.00
1,177	1,500	2401.12	Printing and Stationery	1,500	0.00
30	100	2401.14	Postage	100	0.00
18,370	16,600	2401.15	General and Craft Consumables	14,300	(13.86)
0	0	2401.16	Equipment Purchases	7,600	New
34,191	35,300	2401.17	Food Drink & Consumables	35,500	0.57
0	2,500	2401.18	Linen Service	0	(100.00)
3,877	3,200	2401.19	Sanitary/Garbage	3,200	0.00
36,716	39,800	2401.21	Cleaning	40,000	0.50
3,442	3,600	2401.22	Security	3,600	0.00
172	1,500	2401.23	Sundry Expenses	1,500	0.00
0	2,500	2401.24	Grounds Maintenance	2,500	0.00
2,089	5,500	2401.26	Telephone	3,500	(36.36)
16,599	15,100	2401.27	Building and Equipment Maintenance	15,200	0.66
1,390	0	2401.29	Computer/Fax/Copier	0	0.00
1,452	1,500	2401.33	Insurance	3,000	100.00
3,230	15,100	2401.37	Prof Development	0	(100.00)
0	0	2401.38	Inclusion Support Workers	38,000	New
7,855	7,600	2401.95	Rates and Charges	7,600	0.00
66,771	58,800	2999.33	Depreciation	72,300	22.96
Indirect Costs					
150,400	157,500	2459.91	Support Services Allocated	147,100	(6.60)
2,531,351	1,423,100		Total Operating Expenses	1,528,000	7.37
(1,223,294)	(19,600)		Operating Result - Surplus / (Deficit)	(52,700)	168.88
66,771	58,800		Add Back Depreciation	72,300	
(1,156,522)	39,200		Cash Result - Surplus / (Deficit)	19,600	(50.00)
Capital Movements					
	0	4238.001	Less Loan Principal Repayments	0	
	39,200	4239.001	Less Transfer to Reserves	19,600	
	9,300	4028.101	Add Transfer from Reserves	0	
	0		Add Capital Income	0	
	9,300		Less Capital Purchases	0	
	0		Add Section 94 Levies Applied	0	
	0		Cash Result after Capital Movements	0	

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.2 - ATTACHMENT 1

COMMUNITY SERVICES - Childrens Services - Other Childrens Services					
Community Strategic Plan Theme - Society & Culture					
ACTUAL 2015/16	ESTIMATED 2016/17	LEDGER ACCOUNT	BUDGET ITEMS	ESTIMATED 2017/18	%
			OPERATING REVENUES		
			Operating Grants		
			Vacation Care - Byron Bay		
6,291	7,000	1206.1	DOCS Subsidy	7,000	0.00
3,034	3,000	1206.3	Special Needs Grant	3,000	0.00
63,394	71,600	1206.4	Fee Relief Grant	71,600	0.00
			Vacation Care - Brunswick Heads		
10,659	9,800	1207.1	DOCS Subsidy	9,800	0.00
0	0	1207.2	Rural Subsidy (FACS)	0	0.00
2,331	2,000	1207.3	Special Needs Grant	2,000	0.00
31,755	38,700	1207.4	Fee Relief Grant	38,700	0.00
			Vacation Care - Mullumbimby		
20,711	25,200	1208.2	Fee Relief Grant	25,200	0.00
1,184	2,000	1208.4	Special Needs Grant	2,000	0.00
			After School Care - Byron Bay		
12,763	10,000	1212.1	Rural Subsidy (FACS)	10,000	0.00
3,882	1,500	1212.2	Special Needs Grant	1,500	0.00
22,009	26,200	1212.3	Fee Relief Grant	26,200	0.00
			After School Care - Brunswick Heads		
12,763	10,000	1213.1	Rural Subsidy (FACS)	10,000	0.00
2,124	4,000	1213.2	Special Needs Grant	4,000	0.00
11,270	21,600	1213.3	Fee Relief Grant	21,600	0.00
			After School Care - Mullumbimby		
10,210	10,000	1214.1	Establishment Subsidy (FACS)	10,000	0.00
1,573	0	1214.2	Special Needs Grant	0	0.00
9,717	13,800	1214.3	Fee Relief Grant	13,800	0.00
			Vacation Care		
60,010	55,200	1225.1	Vacation Care Byron	55,200	0.00
18,351	24,100	1225.2	Vacation Care Brunswick	24,100	0.00
14,438	15,800	1225.3	Vacation Care Mullumbimby	15,800	0.00
			After School Care		
32,858	39,200	1231.1	ASC Byron	39,200	0.00
21,367	21,600	1231.2	ASC Brunswick	21,600	0.00
12,082	13,800	1231.3	ASC Mullumbimby	13,800	0.00
384,775	426,100		Total Operating Revenues	426,100	0.00
			OPERATING EXPENSES		
			Outside of School Hours Care		
45,976	44,500	2383.1	Administration Salaries	45,300	1.80
0	0	2383.2	Team Leader	0	0.00
0	0	2383.3	Quality Assurance Expenses	0	0.00
			After School Care - Byron Bay		
45,207	47,700	2386.1	Salaries & Oncoasts	47,700	0.00
0	2,400	2386.2	SNSS Salaries & Oncoasts	2,400	0.00
4,294	1,500	2386.3	Rent	1,500	0.00
5,747	6,300	2386.4	Other Operating Expenses	6,300	0.00
			CONTINUED ON NEXT PAGE		

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.2 - ATTACHMENT 1

COMMUNITY SERVICES - Childrens Services (cont'd)					
Community Strategic Plan Theme - Society & Culture					
ACTUAL 2015/16	ESTIMATED 2016/17	LEDGER ACCOUNT	BUDGET ITEMS	ESTIMATED 2017/18	%
			OPERATING EXPENSES (Continued)		
			After School Care - Brunswick Heads		
40,418	47,700	2387.1	Salaries & Oncosts	47,700	0.00
0	6,400	2387.2	SNSS Salaries & Oncosts	6,400	0.00
1,567	1,700	2387.3	Rent	1,700	0.00
3,455	4,300	2387.4	Other Operating Expenses	4,300	0.00
			After School Care - Mullumbimby		
29,683	28,600	2388.1	Salaries & Oncosts	28,600	0.00
0	0	2388.2	SNSS Salaries & Oncosts	0	0.00
1,760	1,000	2388.3	Rent	1,000	0.00
3,476	2,900	2388.4	Other Operating Expenses	2,900	0.00
			Vacation Care - Byron Bay		
65,235	30,400	2392.1	Salaries & Oncosts	30,400	0.00
0	12,100	2392.2	SNSS Salaries & Oncosts	12,100	0.00
437	3,000	2392.3	Rent	3,000	0.00
6,871	7,500	2392.4	Excursion Expenses	7,500	0.00
4,394	3,400	2392.5	Other Operating Expenses	3,400	6.25
			Vacation Care - Brunswick Heads		
45,110	40,500	2393.1	Salaries & Oncosts	40,500	0.00
0	23,800	2393.2	SNSS Salaries & Oncosts	23,800	0.00
861	3,400	2393.3	Rent	3,400	0.00
2,835	2,000	2393.4	Excursion Expenses	2,000	0.00
2,127	3,000	2393.5	Other Operating Expenses	3,000	0.00
			Vacation Care - Mullumbimby		
32,493	30,400	2394.1	Salaries & Oncosts	30,400	0.00
0	6,700	2394.2	SNSS Salaries & Oncosts	6,700	0.00
1,095	2,000	2394.3	Rent	2,000	0.00
2,128	5,000	2394.4	Excursion Expenses	5,000	0.00
3,121	2,100	2394.5	Other Operating Expenses	2,100	0.00
			Indirect Costs		
53,000	61,400	2460.91	Support Services	62,100	1.14
401,291	431,700		Total Operating Expenses	433,200	0.35
(16,517)	(5,600)		Operating Result - Surplus / (Deficit)	(7,100)	26.79
(16,517)	(5,600)		Cash Result - Surplus / (Deficit)	(7,100)	26.79
			Capital Movements		
	0		Less Loan Principal Repayments	0	
	0	4103.001	Less Transfer to Reserves	0	
	5,600	4104.101	Add Transfer from Reserves	7,100	
	0		Add Capital Income	0	
	0		Less Capital Purchases	0	
	0		Add Section 94 Levies Applied	0	
	0		Cash Result after Capital Movements	0	

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.2 - ATTACHMENT 1

COMMUNITY SERVICES - Public Libraries					
Community Strategic Plan Theme - Society & Culture					
ACTUAL 2015/16	ESTIMATED 2016/17	LEDGER ACCOUNT	BUDGET ITEMS	ESTIMATED 2017/18	%
			OPERATING REVENUES		
			Operating Grants		
59,420	60,000	1251.1	Library Per Capita	60,300	0.50
30,575	0	1251.12	Local Priority Grant 2013/14	0	0.00
89,995	60,000		Total Operating Revenues	60,300	0.50
			OPERATING EXPENSES		
			Administration Expenses		
1,221,400	1,254,400	2471.1	Contribution to Richmond Tweed Library	1,282,500	2.24
			Expenses of Providing Assets		
37,162	42,900	2475.1	Library Buildings Maint and Repair	43,100	0.47
35,071	41,600	2475.2	Library Lighting Power and Heating	41,800	0.48
56,780	53,400	2475.3	Library Cleaning Expenses	53,700	0.56
9,112	10,500	2475.5	Security	10,600	0.95
1,905	2,900	2475.6	Library Sundry Expenses	2,900	0.00
1,343	0	2475.15	Revitalising Grant 2013/14	0	0.00
0	5,000	2475.16	Technical Drawings Mullum Workroom redesign	0	(100.00)
66,328	23,800	2999.71	Depreciation	66,300	178.57
22,578	26,000	2475.95	Library Buildings Rates and Charges	26,100	0.38
			Debt Servicing		
323,510	318,200	2478.1	Interest on Loans	311,400	(2.14)
			Indirect Costs		
45,900	74,400	2479.91	Support Services Allocated	80,200	7.80
1,821,088	1,853,100		Total Operating Expenses	1,918,600	3.53
(1,731,093)	(1,793,100)		Operating Result - Surplus / (Deficit)	(1,858,300)	3.64
66,328	23,800		Add Back Depreciation	66,300	
(1,664,765)	(1,769,300)		Cash Result - Surplus / (Deficit)	(1,792,000)	1.28
			Capital Movements		
	82,700	4250	Less Loan Principal Repayments	89,500	
	0		Less Transfer to Reserves	0	
	0	4031.101	Add Transfer from Reserves	0	
	55,000	4032	Add Capital Income	30,000	
	55,000	4252	Less Capital Purchases	30,000	
	0	4033	Add Section 94 Levies Applied	0	
	(1,852,000)		Cash Result after Capital Movements	(1,881,500)	

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.2 - ATTACHMENT 1

INFRASTRUCTURE SERVICES - SUPERVISION AND ADMINISTRATION					
Community Strategic Plan Theme - Community Infrastructure					
ACTUAL 2015/16	ESTIMATED 2016/17	LEDGER ACCOUNT	BUDGET ITEMS	ESTIMATED 2017/18	%
			OPERATING EXPENSES		
			Directorate - Infrastructure Services		
365,360	627,500	3001.1	Salaries and Oncosts	642,700	2.42
10,000	10,000	3001.92	Motor Vehicles	10,000	0.00
			Asset Management		
59,632	103,300	3005.5	Salaries and Oncosts	108,900	5.42
			Open Space and Recreational Management		
278,565	421,700	3006.1	Salaries and Oncosts	431,000	2.21
0	92,700	3006.1	Salaries and Oncosts	94,300	1.73
13,000	13,000	3006.92	Motor Vehicles	13,000	0.00
			Depot Services		
312,937	244,600	3008.1	Salaries and Oncosts	250,500	2.41
18,000	18,000	3008.92	Motor Vehicles	18,000	0.00
			Design and Survey		
125,978	292,300	3015.1	Salaries and Oncosts	294,500	0.75
32,359	33,300	3015.2	Survey and Resumption	33,500	0.60
716	2,500	3015.3	Soil Testing	2,500	0.00
16,000	8,000	3015.92	Motor Vehicles	8,000	0.00
			Other Operating Expenses		
17,805	19,900	3021.1	Mobile Telephones	20,000	0.50
2,947	5,000	3021.4	Sundry Office Expenses	5,000	0.00
158	3,400	3021.5	Software Maintenance Agreements	3,400	0.00
363	3,400	3021.7	Engineering Instruments	3,400	0.00
0	2,900	3021.8	General Operating Expenses	2,900	0.00
5,429	16,200	3021.12	O/door Training Wages	16,300	0.62
0	15,100	3021.15	Work Health Safety Management	15,300	1.32
30,820	27,400	3021.16	Uniform Issues (PPE)	20,000	(27.01)
			Indirect Costs		
(104,100)	0	3029.1	Recharged Salaries - Depot	0	0.00
(103,200)	0	3029.2	Recharged Salaries - Works	0	0.00
803,100	868,600	3029.91	Support Services Allocated	955,000	9.95
(1,959,100)	(2,736,100)	3029.910	Support Services Reallocated	(2,853,900)	4.31
1,885,867	92,700		Total Operating Expenses	94,300	
(1,885,867)	(92,700)		Operating Result - Surplus / (Deficit)	(94,300)	
(1,885,867)	(92,700)		Cash Result - Surplus / (Deficit)	(94,300)	
			Capital Movements		
	0		Less Loan Principal Repayments	0	
	0	4329.101	Less Transfer to Reserves	0	
	92,700	4043.101	Add Transfer from Reserves	94,300	
	0		Add Capital Income	0	
	0		Less Capital Purchases	0	
	0		Add Section 94 Levies Applied	0	
0			Cash Result after Capital Movements	0	

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.2 - ATTACHMENT 1

ASSET MANAGEMENT PLANNING					
Community Strategic Plan Theme - Community Infrastructure					
ACTUAL 2015/16	ESTIMATED 2016/17	LEDGER ACCOUNT	BUDGET ITEMS	ESTIMATED 2017/18	%
			OPERATING EXPENSES		
			Asset Management Planning		
415,799	436,900	3032.1	Salaries and Oncosts	433,000	(0.89)
2,500	3,000	3032.92	Motor Vehicles	3,000	0.00
			Section 94 Expenses		
103,935	103,300	2208.1	Salaries and Oncosts	105,200	1.84
0	5,200	2208.2	Section 94 - Administration Expenses	5,200	0.00
968	5,200	2208.4	Section 94 - Consultants	5,200	0.00
1,428	0	2208.5	Section 94 Plan Reviews	0	0.00
0	8,000	2208.92	Motor Vehicles	8,000	0.00
			Other Asset Management Planning Costs		
11,777	35,100	3031.1	Asset Management Consultancy Services	15,300	(56.41)
14,306	20,200	3031.2	Asset Revaluation Services	25,600	26.73
17,819	5,200	3031.3	Specialist Condition Assessment Services	20,500	294.23
			Indirect Costs		
148,800	227,700	3039.91	Support Services Allocated	238,600	4.79
(706,400)	(728,500)	3039.910	Support Services Reallocated	(736,100)	1.04
10,932	121,300		Total Operating Expenses	123,500	
(10,932)	(121,300)		Operating Result - Surplus / (Deficit)	(123,500)	1.81
0	0		Add Back Depreciation	0	
(10,932)	(121,300)		Cash Result - Surplus / (Deficit)	(123,500)	1.81
			Capital Movements		
	0		Less Loan Principal Repayments	0	
1,673,000	4641.001		Less Transfer to Reserves	0	
1,513,500	4642.001		Add Transfer from Reserves	0	
1,673,000	4643.001		Add Capital Income	0	
1,513,500	4644		Less Capital Purchases	0	
121,700	4645.001		Add Section 94 Levies Applied	123,600	
400			Cash Result after Capital Movements	100	

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.2 - ATTACHMENT 1

PROJECTS & COMMERCIAL DEVELOPMENT					
Community Strategic Plan Theme - Community Infrastructure					
ACTUAL 2015/16	ESTIMATED 2016/17	LEDGER ACCOUNT	BUDGET ITEMS	ESTIMATED 2017/18	%
			OPERATING EXPENSES		
			Projects & Commercial Development		
119,432	124,300	3009.1	Salaries & Oncosts	129,100	3.86
5,833	7,000	3009.92	Motor Vehicles	7,000	0.00
			Other Expenses		
3,600	20,200	3012.1	Property Consultancy Services	20,300	0.50
0	8,700	3012.2	Survey Services	8,700	0.00
0	10,100	3012.3	Property Maintenance Services	10,200	0.99
			Indirect Costs		
17,900	70,500	3019.91	Support Services	72,800	3.26
146,765	240,800		Total Operating Expenses	248,100	3.03
(146,765)	(240,800)		Operating Result - Surplus / (Deficit)	(248,100)	3.03
0	0		Add Back Depreciation	0	
(146,765)	(240,800)		Cash Result - Surplus / (Deficit)	(248,100)	3.03
			Capital Movements		
	0	4740.001	Less Loan Principal Repayments	0	
	0		Less Transfer to Reserves	0	
	0	4046.101	Add Transfer from Reserves	370,000	
	0	4047	Add Capital Income	0	
	0	4742	Less Capital Purchases	370,000	
	0		Add Section 94 Levies Applied	0	
	(240,800)		Cash Result after Capital Movements	(248,100)	

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.2 - ATTACHMENT 1

EMERGENCY SERVICES AND FLOODS					
Community Strategic Plan Theme - Community Infrastructure					
ACTUAL 2015/16	ESTIMATED 2016/17	LEDGER ACCOUNT	BUDGET ITEMS	ESTIMATED 2017/18	%
			OPERATING REVENUES		
			Operating Grants		
0	60,000	1771.17	North Byron FRMS&P	0	(100.00)
			Rural Fire Service Operating Grants		
181,418	200,600	1651.1	Bush Fire - Operations	168,800	(15.85)
			Rural Fire Service Other Income		
28,096	21,000	1652.1	Donations	0	(100.00)
34,395	17,000	1652.4	RFS - Ballina	0	(100.00)
14,077	27,000	1652.5	RFS - Tweed	0	(100.00)
257,985	325,600		Total Operating Revenues	168,800	(48.16)
			OPERATING EXPENSES		
			Emergency Services		
9,781	16,300	3041.2	SES - Sundries	16,400	0.61
100,243	94,600	2999.13	Depreciation	97,200	2.75
			Rural Fire Service Contributions		
120,126	182,200	2831.1	Contrib to Bush Fire Fighting Fund	183,100	0.49
72,161	82,300	2831.2	Contrib to NSW Fire Brigades	82,700	0.49
65,900	60,300	2831.3	Contrib to SES	60,600	0.50
			Rural Fire Service Operating Expenses		
5,229	11,000	2837.1	Phone Calls Duty Officer	11,100	0.91
0	7,700	2837.9	Telephone Calls	7,700	0.00
9,374	5,100	2838.22	Immediate Reception/Despatch	5,100	0.00
17,497	32,300	2839	Petrol and Oil	32,500	0.62
25,591	21,200	2840	Bush Fire Vehicles Maint and Repair	21,300	0.47
10,785	7,700	2841.1	Electricity	7,700	0.00
234	700	2841.3	Freight	700	0.00
2,378	6,000	2841.5	Insurance	6,000	0.00
479	1,700	2841.9	Pumps Maint and Repair	1,700	0.00
3,389	8,400	2841.11	Bush Fire Radios Maint and Repair	8,400	0.00
0	20,000	2841.13	Stations/Sheds Maint and Repair	20,100	0.50
22,853	23,800	2841.14	Sundry Expenses Bushfire	23,900	0.42
3,850	0	2841.19	Office Maintenance	0	0.00
26,348	17,000	2841.21	RFS - Ballina	0	(100.00)
17,687	27,000	2841.22	RFS - Tweed	0	(100.00)
20,611	21,000	2841.23	Donations Dispersed to Various Brigades	0	(100.00)
17,413	0	2841.25	Station/Shed Maintenance & Repairs	0	0.00
1,412	0	2841.95	Rates & Charges - Property	0	0.00
1,419	4,600	2999.10	Depreciation	4,700	2.17
			Other Emergency Service Expenses		
7,860	30,000	2842.1	Combined Local Emergency Management Committee (LEMC)	30,200	0.67
			Flood Management		
1,364	1,500	3045.1	Floodplain Management Authority Membership	1,500	0.00
23,748	15,400	3045.3	Brunswick Rvier Flood Warning Telemetry	15,500	0.65
1,231	5,200	3045.4	Marshall's Creek Investigation	5,200	0.00
39,035	0	3045.17	Mullumbimby Floodplain Management Study	0	0.00
9,516	0	3045.21	Opening Tallow Creek Mouth	0	0.00
0	90,000	3045.22	North Byron FRMS&P	0	(100.00)
			Indirect Costs		
132,200	136,400	3059.91	Support Services Allocated	148,200	8.65
769,712	929,400		Total Operating Expenses	791,500	(14.84)
(511,727)	(603,800)		Operating Result - Surplus / (Deficit)	(622,700)	3.13
1,419	99,200		Add Back Depreciation	101,900	
(510,308)	(504,600)		Cash Result - Surplus / (Deficit)	(520,800)	3.21
			Capital Movements		
	0	4740.001	Less Loan Principal Repayments	0	
	0		Less Transfer to Reserves	0	
	0	4046.101	Add Transfer from Reserves	0	
	0	4047	Add Capital Income	0	
	0	4742	Less Capital Purchases	0	
	0		Add Section 94 Levies Applied	0	
	(504,600)		Cash Result after Capital Movements	(520,800)	

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.2 - ATTACHMENT 1

DEPOT AND FLEET MANAGEMENT					
Community Strategic Plan Theme - Community Infrastructure					
ACTUAL 2015/16	ESTIMATED 2016/17	LEDGER ACCOUNT	BUDGET ITEMS	ESTIMATED 2017/18	%
			OPERATING REVENUES		
			Depot Services - Fees and Charges		
4,200	4,100	1701.2	Photocopy Income	4,100	0.00
0	1,100	1701.3	Sundry Sale of Material	1,100	0.00
			Depot Services - Fees and Charges - Internal		
194,700	194,700	1703.2	Stores Handling Charges	195,700	0.51
51,504	51,500	1703.3	Contribution to Depot from Water	51,800	0.58
51,504	51,500	1703.4	Contribution to Depot from Sewer	51,800	0.58
35,696	0	1703.5	Sale of Plant to Water and Sewer	0	0.00
			Contributions		
285,608	252,000	1715.1	Staff - Contributions to Vehicles	253,300	0.52
623,212	554,900		Total Operating Revenues	557,800	0.52
			OPERATING EXPENSES		
			Depot Operating Expenses		
207,300	0	3071.14	Administration - Salaries and Oncosts	0	0.00
(3,815)	0	3071.13	Stocktake Adjustment	0	0.00
154,899	245,000	3071.1	Depot and Fleet Management - Wages and Oncosts	245,000	0.00
28,933	5,000	3071.2	Training Room Expenses	5,000	0.00
2,890	10,400	3071.3	Stores - Plant	10,500	0.96
9,705	14,100	3071.4	Store Operating Expenses	14,200	0.71
8,232	13,500	3071.5	Stores and Materials - Freight	13,600	0.74
2,011	4,900	3071.6	Two Way Radio Expenses	4,900	0.00
111,718	90,000	3071.7	Depot Sundry Expenses	90,500	0.56
40,069	40,300	3071.8	Depot Maintenance	40,500	0.50
			Workshop Operating Expenses		
30,930	27,600	3071.11	Workshop Operating Expenses	27,700	0.36
34,786	34,800	2999.5	Depreciation	37,900	8.91
			Plant Operations		
1,652,441	1,699,500	3083.1	Plant Running Expenses	1,708,000	0.50
(2,711,964)	(2,739,400)	1705.1	Internal Hire Charges	(2,753,100)	0.50
0	759,000	2999.152	Depreciation	911,000	20.03
			Other Expenses		
27,667	39,600	3081.3	Fleet Management Costs	9,700	(75.51)
97,513	97,000	3081.4	Fringe Benefits Tax - Fleet	97,500	0.52
6,604	12,100	3081.7	CI - AusFleet	12,200	0.83
			Indirect Costs - Fleet and Depot		
199,500	397,000	3089.91	Support Services Allocated	408,700	2.95
(100,581)	750,400		Total Operating Expenses	883,800	17.78
723,793	(195,500)		Operating Result - Surplus / (Deficit)	(326,000)	66.75
34,786	793,800		Add Back Depreciation	948,900	
835,511	598,300		Cash Result - Surplus / (Deficit)	622,900	4.11
			Capital Movements		
	0	4752.001	Less Loan Principal Repayments	0	
	598,300	4753.001	Less Transfer to Reserves	622,900	
	1,086,200	4049.101	Add Transfer from Reserves	957,000	
	0		Add Capital Income	0	
	1,086,200	4754	Less Capital Purchases	957,000	
	0		Add Section 94 Levies Applied	0	
	0		Cash Result after Capital Movements	0	

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.2 - ATTACHMENT 1

LOCAL ROADS AND DRAINAGE					
Community Strategic Plan Theme - Community Infrastructure					
ACTUAL 2015/16	ESTIMATED 2016/17	LEDGER ACCOUNT	BUDGET ITEMS	ESTIMATED 2017/18	%
			OPERATING REVENUES		
			Operating Grants		
51,000	53,500	1721.3	Street Lighting Subsidy	53,500	0.00
50,000	0	1721.17	Crime Prevention Lighting Grant	0	
			Annual Charges		
291,270	292,000	1723.1	Stormwater Management Service Charge	293,500	0.51
			Fees and Charges		
1,632,057	700,000	1722.13	Income Paid Parking - Off Street (Existing Meters)	710,500	1.50
0	1,900,000	1722.13	Income Paid Parking - On Street (New Meters)	2,724,000	43.37
402,525	300,000	1724.1	Income Coupon Paid Parking Resident Stickers	304,500	1.50
2,158	1,200	1725.1	Road Closures	1,200	0.00
784	6,500	1725.2	Sundry Income	6,500	0.00
58,642	40,000	1726.1	Private Works	10,200	(74.50)
1,483	1,100	1725.9	Hire of Banner Poles	1,100	0.00
350	0	1725.17	Billycart Derby (Offset 3166.7)	0	0.00
3,031	0	1725.18	Writers Festival - (offset 3166.1)	0	0.00
350	0	1725.22	Bangalow Christmas Eve (offset 3166.5)	0	0.00
350	0	1725.24	Brunswick Heads Twilight Markets	0	0.00
350	0	1725.27	Brun To Mullum Paddle (Offset 3166.24)	0	0.00
350	0	1725.28	Byron Lighthouse Run	0	0.00
2,494,700	3,294,300		Total Operating Revenues	4,105,000	24.61
			OPERATING EXPENSES		
			Urban Drainage Maintenance		
37,026	134,400	3101.1	North - Urban Drainage Maintenance	136,400	1.49
79,030	152,900	3101.2	South - Urban Drainage Maintenance	155,200	1.50
20,489	10,400	3101.4	Belongil Mouth Cleaning	10,500	0.96
9,903	1,900	3101.5	Clarks Beach Cleaning	1,900	0.00
8,078	0	3101.11	SGB Flood Pump Maintenance 4.5 Planned	0	0.00
579,525	579,600	2999.57	Depreciation - Urban Stormwater Drainage	579,600	0.00
			Rural Drainage Maintenance		
102,560	108,200	3105.1	Rural Drainage Maintenance	146,500	35.40
			Urban Roads Maintenance		
369,902	363,000	3111.1	Hand Patching Planned	364,800	0.50
0	0	3111.2	Edge Patching Planned	0	0.00
17,501	51,700	3111.3	Heavy Patching Planned	52,000	0.58
6,808	0	3111.5	Shoulder Grading	0	0.00
9	0	3111.12	Roadside Tree Maintenance Planned	0	0.00
7,697	10,400	3111.14	Guardrail Repairs Plan	10,500	0.96
12,860	6,800	3111.19	Road Markings Planned	6,800	0.00
43,032	20,700	3111.27	Other Road Items	20,800	0.48
11,908	6,400	3111.28	Kerb and Gutter Maintenance	6,400	0.00
4,172	20,700	3111.29	Roadside Waste Removal	20,800	0.48
2,760	0	3111.31	Urban Roads - Cycleways Maint 36 Plan	0	0.00
820	22,500	3111.32	Lane Grading Planned	22,600	0.44
1,879,621	1,884,200	2999.111	Depreciation - Urban Roads Local	1,879,600	(0.24)
			Urban Roads Cleaning		
252,530	225,700	3115.1	Streetsweeper - Early Morning Planned	226,800	0.49
12,480	61,500	3115.2	Streetsweeper - Normal Hours Planned	61,800	0.49
			CONTINUED ON NEXT PAGE		

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.2 - ATTACHMENT 1

LOCAL ROADS AND DRAINAGE (Cont'd)					
Community Strategic Plan Theme - Community Infrastructure					
ACTUAL 2015/16	ESTIMATED 2016/17	LEDGER ACCOUNT	BUDGET ITEMS	ESTIMATED 2017/18	%
			Lighting		
237,875	318,000	3121.1	Street Lighting Electricity Charges	319,600	0.50
28,690	21,300	3121.2	Fletcher St, Byron - Lighting Upgrade	0	
41,837	8,100	3121.3	Crime Prevention Lighting	0	
			CCTV		
7,961	50,400	3122.1	CCTV Monitoring and Maintenance	50,700	0.60
			Sealed Rural Roads Maintenance		
691,854	853,300	3125			
0	0	3125.1	Hand Patching	857,600	0.50
261	69,200	3125.2	Edge Patching	0	0.00
133,998	128,300	3125.3	Heavy Patching	69,500	0.43
131,850	216,900	3125.5	Shoulder Grading Planned	128,900	0.47
1,768	5,300	3125.7	Mowing with Slasher Planned	270,200	24.57
10,386	0	3125.8	Vegetation Control by Hand Planned	5,300	0.00
131,057	145,300	3125.9	Vegetation Control by Chemical Planned	0	0.00
9,092	3,900	3125.12	Roadside Tree Maintenance Planned	150,000	3.23
28,186	19,700	3125.13	Guidepost Repairs Plan 38	3,900	0.00
35,134	14,600	3125.14	Sealed Rural - Guardrail Repairs Plan 38	19,800	0.51
5,563	2,200	3125.27	Sealed Rural - Other Road Items Plan 38	14,700	0.68
1,524,248	1,546,900	3125.29	Roadside Waste Removal	2,200	0.00
		2999.113	Depreciation - Sealed Rural Roads	1,524,200	(1.47)
			Unsealed Rural Roads Maintenance		
528,668	276,400	3131			
11,543	10,400	3131.5	Unsealed Roads Maintenance	430,500	55.75
0	2,800	3131.7	Mowing with Slasher	10,500	0.96
1,886	13,900	3131.9	Vegetation Control by Chemical	2,800	0.00
1,740	6,400	3131.12	Roadside Tree Maintenance	14,000	0.72
0	14,400	3131.13	Guidepost Repairs	6,400	0.00
0	900	3131.14	Guardrail Repairs	14,500	0.69
2,693	5,300	3131.15	Unsealed Rural - Dead Animal Rem 41 Plan	900	0.00
0	16,900	3131.27	Other Road Items	5,300	0.00
115,991	116,000	3131.29	Unsealed Rural-R/side Waste Rem 43 Plan	17,000	0.59
		2999.115	Depreciation - Unsealed Rural Roads	116,000	0.00
			Bridge Maintenance		
90,406	88,600	3135.25	Timber Bridge Maintenance	89,000	0.45
30,999	6,100	3135.26	Concrete Bridges	6,100	0.00
416	5,200	3135.28	Helen Street Footbridge Annual Maintenance	5,200	0.00
0	20,400	2999.118	Depreciation - Bridges on Urban Roads Regional	20,400	0.00
272,490	272,500	2999.119	Depreciation - Bridges on Sealed Rural Roads	272,500	0.00
			Footpath Maintenance		
28,421	31,300	3141.1	Paved Footpath Maintenance	31,500	0.64
125,845	125,800	2999.123	Depreciation - Footpaths/Cycleways	125,800	0.00
			Sign Maintenance		
146,008	131,300	3145.17	R & W Sign Maintenance	132,000	0.53
1,991	23,000	3145.18	General Sign Maintenance	23,100	0.43
			Private Works		
48,558	40,000	3155.1	Various Jobs	10,000	(75.00)
			Paid Parking		
260,076	816,300	3160.25	Paid Parking Expenditure	524,000	(35.81)
153,003	0	3160.26	Implementation of Additional Paid Parking	0	0.00
0	85,600	3160.36	Paid Parking Employee Costs	87,200	1.87
0	15,000	3160.39	Bangalow Parking management Strategy	0	(100.00)
0	60,000	3160.41	Belongil Parking management Strategy	0	(100.00)
			CONTINUED ON NEXT PAGE		

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.2 - ATTACHMENT 1

LOCAL ROADS AND DRAINAGE (Cont'd)					
Community Strategic Plan Theme - Community Infrastructure					
ACTUAL 2015/16	ESTIMATED 2016/17	LEDGER ACCOUNT	BUDGET ITEMS	ESTIMATED 2017/18	%
			Other Expenses		
846	4,400	3161.1	Bus Shelters	4,400	0.00
12,410	37,200	3161.2	Traffic Counts	37,400	0.54
445	2,100	3161.3	Traffic Accidents	2,100	0.00
29,095	50,500	3161.6	New Years Eve Operations	50,800	0.59
4,382	5,900	3161.13	Community Bus & Life Education Van	5,900	0.00
7,148	10,200	3161.18	Asset Management	10,300	0.98
3,747	11,400	3161.36	Survey Investigation	11,500	0.88
445	1,400	3161.37	Banner Installations	1,400	0.00
2,739	2,100	3161.49	Maintenance Town Clock	2,100	0.00
18,505	13,500	3161.54	Small Plant Annual Charge	13,600	0.74
2,589	3,500	3161.69	New Years Eve Traffic Control	3,500	0.00
548	800	3161.70	New Years Eve Brunswick Clean up	800	0.00
2,505	0	3161.79	Depot Comm Infrast. Store Issues 54.896	0	0.00
138,238	0	3161.80	Local Rd - Side Arm Hire 24.5	0	0.00
0	4,100	3161.108	Bangalow Wetland Maintenance	4,100	0.00
1,353	0	3161.112	Traffic Study, Construction Priorities	0	0.00
0	1,100	3161.113	Drains Software Annual Maintenance	1,100	0.00
2,681	0	3166.1	Community Festival Expenses	0	0.00
68,812	68,100	2999.125	Depreciation - Parking Areas	68,800	1.03
4,000	4,000	2999.126	Depreciation - Bus Shelters & Services	4,000	0.00
164	3,000	3163.1	Stormwater Management - Administration	3,000	0.00
		3173	Byron Bay Stormwater Drainage Maintenance		
66,687	53,000	3173.1	Tree Trimming, for street sweeper access	53,300	0.57
			Park and Ride Trial		
11,754	10,000	3174.1	Park and Ride Trial	0	(100.00)
			Depreciation		
1,338,264	1,338,300	2999.130	Depreciation	1,338,300	0.00
			Debt Servicing		
152,910	150,300	3168.1	Interest on Loans	251,500	67.33
			Indirect Costs		
1,656,800	2,051,300	3169.91	Support Services Allocated	2,146,900	4.66
11,826,273	13,075,100		Total Operating Expenses	13,079,100	0.03
(9,331,573)	(9,780,800)		Operating Result - Surplus / (Deficit)	(8,974,100)	(8.25)
5,908,797	5,955,800		Add Back Depreciation	5,929,200	
(3,422,776)	(3,825,000)		Cash Result - Surplus / (Deficit)	(3,044,900)	(20.39)
			Capital Movements	(780,100)	
	55,800	4764.001	Less Loan Principal Repayments	105,400	
	5,577,100	4765.001	Less Transfer to Reserves	6,479,800	
	11,235,600	4052.101	Add Transfer from Reserves	8,116,400	
	7,720,700	4053	Add Capital Income	22,422,200	
	21,502,800	Misc	Less Capital Purchases	34,777,400	
	5,440,700	4054.101	Add Section 94 Levies Applied	6,832,200	
	(6,563,700)		Cash Result after Capital Movements	(7,036,700)	

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.2 - ATTACHMENT 1

ROADS AND MARITIME SERVICES					
Community Strategic Plan Theme - Community Infrastructure					
ACTUAL 2015/16	ESTIMATED 2016/17	LEDGER ACCOUNT	BUDGET ITEMS	ESTIMATED 2017/18	%
OPERATING REVENUES					
External Contributions					
654,500	648,300	1745.1	Regional Roads Block Grant	651,500	0.49
2,451,155	0	1745.12	Natural Disaster RMS Funding Jan 2013	0	0.00
77,229	0	1745.14	Nat Disast Jan 12 U/Wilson Ck only	0	0.00
42,058	0	1745.15	Nat Disaster Jan 2013 Upper Cooper Slip	0	0.00
1,065,183	0	1745.16	Nat Disaster Jan 2013 - Wanganui Slip	0	0.00
590,959	82,000	1745.19	Natural Disaster January 2015	0	(100.00)
0	817,300	1745.22	Natural Disaster 4 June 2016	0	(100.00)
4,881,083	1,547,600		Total Operating Revenues	651,500	(57.90)
OPERATING EXPENSES					
Planned Regional Roads 306					
99,169	290,200	3211	REG - Hand Patching	291,500	0.45
8,040	81,900	3211.1	REG - Heavy Patching	82,300	0.49
0	17,200	3211.3	REG - Shoulder Grading	17,300	0.58
535	14,200	3211.5	REG - Roadside Slashing	14,300	0.70
11,727	42,500	3211.7	REG - Veg Control by Hand	42,700	0.47
0	13,000	3211.8	REG - Veg Control by Chemical	13,100	0.77
2,740	8,400	3211.9	REG - Other Road Drainage Maintenance	8,400	0.00
0	29,800	3211.11	REG - Roadside Tree Maintenance	29,900	0.34
0	20,900	3211.12	Reg - 306 Guardrail Rep & Install Plan	21,000	0.48
8,544	8,600	3211.14	REG - Regularly and Warning Sign Maintenance	8,600	0.00
373	1,600	3211.17	REG - Road Markings	1,600	0.00
49,199	22,900	3211.19	REG - Traffic Facilities	23,000	0.44
6,780	16,900	3211.22	REG - Concrete Bridge	17,000	0.59
1,324	5,500	3211.26	Regional Road 463 - Other Road Items	5,500	0.00
9,907	6,800	3211.43		6,800	0.00
Planned Regional Roads 545					
373,101	266,900	3213	REG 545 - Hand Patching	289,400	0.54
122,395	36,700	3213.1	REG 545 - Heavy Patching	36,900	33.13
31,798	64,900	3213.3	REG 545 - Shoulder Grading	86,400	0.00
764	2,400	3213.5	REG 545 - Roadside Slashing	2,400	0.00
30,612	2,200	3213.7	REG 545 - Veg Control by Hand	2,200	0.00
14,963	5,400	3213.8	REG 545 - Veg Control by Chemical	5,400	0.70
3,341	14,300	3213.9	REG 545 - Other Road Drainage Maintenance	14,400	0.00
4,527	2,400	3213.11	REG 545 - Roadside Tree Maintenance	2,400	0.59
34,142	33,900	3213.12	REG 545 - Guidepost Maintenance	34,100	0.00
467	1,100	3213.13	REG 545 - Guiderepairs	1,100	0.00
2,290	1,100	3213.14	REG 545 - R & W Sign Maintenance	1,100	0.00
3,700	3,000	3213.17	REG 545 - Road Markings	3,000	0.57
22,032	35,000	3213.19	REG 545 - Traffic Facilities	35,200	0.00
250	2,700	3213.22	REG 545 - Bitumen Reseal	2,700	0.59
87,089	50,800	3213.24	REG 545 - Concrete Bridge Plan	51,100	0.00
14,730	3,000	3213.26	Regional Road 545 - Other Road Items	3,000	0.00
58,459	8,000	3213.43		8,000	0.00
Planned Regional Roads 679					
48,069	47,000	3214	REG 679 - Hand Patching	47,200	0.78
10,605	12,800	3214.1	REG 679 - Shoulder Grading Plan	12,900	0.00
1,024	5,000	3214.5	REG 679 - Roadside Slashing	5,000	0.00
18,082	3,800	3214.7	REG 679 - Veg Control by Hand	3,800	0.00
0	1,200	3214.8	REG 679 - Veg Control by Chemical	1,200	0.00
1,050	4,500	3214.9	REG 679 - Other Road Drainage maintenance	4,500	0.00
2,513	1,800	3214.11	REG 679 - Roadside Tree Maint Plan	1,800	0.00
1,182	700	3214.12	REG 679 - G/rail Rep & Installatn Plan	700	0.00
0	1,200	3214.14	REG 679 - R & W Sign Maintenance	1,200	0.00
2,175	1,100	3214.17	REG 679 - Road Markings	1,100	0.00
353	4,800	3214.19	REG 679 - Traffic Facilities Plan	4,800	0.00
0	0	3214.22	Regional Road 679 - Other Road Items	0	0.00
11,086	10,100	3214.43		10,200	0.99
Planned Regional Roads Maintenance					
0		3215			
16,970	24,200	3216	Planned Regional Roads 689	24,300	0.41
4,116,280	1,091,300	Various	Flood Damage/Maintenance	0	(100.00)
Indirect Costs					
359,200	342,900	3219.91	Support Services Allocated	366,500	6.88
5,119,317	2,062,500		Total Operating Expenses	1,018,900	(50.60)
(238,233)	(514,900)		Operating Result - Surplus / (Deficit)	(367,400)	(28.65)
(238,233)	(514,900)		Cash Result - Surplus / (Deficit)	(367,400)	(28.65)
Capital Movements					
0	0		Less Loan Principal Repayments	0	
0	0		Less Transfer to Reserves	0	
68,200	4055		Add Transfer from Reserves	0	
170,600	4056		Add Capital Income	298,500	
318,800	Misc		Less Capital Purchases	298,500	
60,000	4057.101		Add Section 94 Levies Applied	0	
(534,900)			Cash Result after Capital Movements	(367,400)	

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.2 - ATTACHMENT 1

Community Strategic Plan Theme - Community Infrastructure					
ACTUAL 2015/16	ESTIMATED 2016/17	LEDGER ACCOUNT	BUDGET ITEMS	ESTIMATED 2017/18	%
			OPERATING REVENUES		
			Operating Grants		
189,576	189,900	1755.8	Department of Lands - cont to Crown Lands maintenance	190,800	0.47
25,655	24,300	1755.9	Department of Lands - cont to foreshores maintenance	24,400	0.41
2,500	0	1755.27	DEEWR Grants	0	0.00
			User Charges - Sportsfield Income		
9,461	10,300	1758	Sportsfield User Income	10,400	0.97
			User Charges - Tennis Court Income		
859	3,400	1759.1	Suffolk Park Tennis Courts	3,400	0.00
			Other Income		
100,877	113,700	1760.4	Surf Life Saving	124,400	9.41
61,901	94,100	1760.5	Special Events Response and Mitigation	94,600	0.53
			Fees and Charges		
156,369	196,200	1761.1	Public Cemeteries Income	197,200	0.51
			Community - Licence Fees - Temporary		
12,401	12,900	1190.1	Other Community	2,200	(82.95)
			Operational - Licence Fees - Temporary		
7,814	7,300	1193.1	Use of Council Land - Events	7,300	0.00
0	0	1193.2	Use of Council Land - Agistments	0	0.00
			Crown - Licence Fees Temporary Use		
20,137	15,100	1197.1	Use of Crown Reserve	15,200	0.66
			Other - Licence Fees - Access		
114,731	109,500	1200.1	Commercial Activities	110,000	0.46
0	0	1200.2	Other Tenure	0	0.00
			Tyagarah Aerodrome		
65,455	62,900	1204.1	Operational Leases	52,400	0.00
14,342	0	1204.2	User Charges	15,800	0.00
2,626	0	1204.3	Other Lease/Rental agreements	4,400	New
21,556	19,300	1204.4	Landing Fees	48,000	148.70
4,100	3,000	1204.5	Parking Fees	12,000	300.00
810,361	861,900		Total Operating Revenues	912,500	5.87
			OPERATING EXPENSES		
			Operational Lease/Rental Contracts		
12,458	13,600	2370.1	Aerodrome Crown Special	13,700	0.74
			Planned Parks		
382,353	355,200	3231.1	Streets and Parks - Waste Collection and Disposal - Council	393,600	10.81
0	26,000	3231.1	Streets and Parks - Waste Collection and Disposal - Crown	30,000	15.38
(43,404)	(43,400)	3231.3	Subsidy from Waste Management	(43,400)	0.00
16,812	20,800	3235.1	Parks and Reserves Maint - Rural	20,900	0.48
321,571	428,400	3235.2	Parks and Reserves Maint - Byron Bay	506,800	18.30
165,297	248,500	3235.3	Parks and Reserves Maint - Mullumbimby	305,000	22.74
138,834	159,800	3235.5	Parks and Reserves Maint - Ocean Shores	160,600	0.50
613	67,800	3235.6	Parks and Reserves Maint - Suffolk Park	68,100	0.44
144,836	112,500	3235.7	Parks and Reserves Maint - Bangalow	130,000	15.56
45,598	62,700	3235.8	Parks and Reserves Maint - Brunswick Hd	63,000	0.48
28,921	5,800	3235.9	Parks and Reserves Maint - Illegal Waste Removal	50,000	762.07
9,909	7,200	3235.17	Small Plant Annual Charge	7,200	0.00
32,498	22,800	3235.22	School Leavers Clean Up	22,900	0.44
214,432	129,700	3235.28	Apex Park Maintenance	130,300	0.46
460	0	3235.45	Open Space - Notify Spraying	0	0.00
163,896	89,800	3235.47	Urban Roadside Veg Control by Hand	109,000	21.38
33,376	12,900	3235.48	Urban Roadside Veg Control by Chem	13,000	0.78
98,124	108,500	3235.50	Urban Roadside Tree Maintenance	184,400	69.95
243,188	0	3236	Parks and Reserves Maint - Crown	0	0.00
2,845	4,300	3236.1	Parks and Reserves Maint - Rural - Crown	4,300	0.00
128,254	98,200	3236.2	Parks and Reserves Maint - Byron Bay - Crown	98,700	0.51
19,756	21,600	3236.3	Parks and Reserves Maint - Mullumbimby - Crown	21,700	0.46
14,592	9,800	3236.5	Parks and Reserves Maint - Ocean Shores - Crown	9,800	0.00
53,972	78,300	3236.8	Parks and Reserves Maint - Brunswick Heads- Crown	78,700	0.51
20,589	0	3236.9	Parks-Illegal Waste Remo-Crown Plan 22	0	0.00
3,180	3,500	3238.1	Tennis Court Maintenance	3,500	0.00
			CONTINUED ON NEXT PAGE		

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.2 - ATTACHMENT 1

OPEN SPACE AND RECREATION (Cont'd)					
Community Strategic Plan Theme - Community Infrastructure					
ACTUAL 2015/16	ESTIMATED 2016/17	LEDGER ACCOUNT	BUDGET ITEMS	ESTIMATED 2017/18	%
			Sportsfields Maintenance		
86,712	39,500	3248.1	Byron Bay Recreational Sports Fields - Council - Rev	39,700	0.51
24,305	42,700	3248.6	B/Bay - Rec Maint Upgrade - Council - Special Rate and Rev	42,900	0.47
12,170	13,300	3250.1	New Brighton Sports Fields - Council - Rev	13,400	0.75
16,447	9,300	3250.3	New Brighton - Maint Upgrade - Council - Special Rate	9,300	0.00
35,033	12,200	3251.1	Suffolk Park - Oval - Council	12,300	0.82
4,724	0	3251.3	Suffolk Park - Maint Upgrade Cncil	0	0.00
86,815	37,600	3252.1	Bangalow - Schultz - Council	37,800	0.53
39,030	56,600	3252.6	Bangalow - Maint Upgrade - Council	56,900	0.53
19,761	15,300	3253.1	Mullumbimby - Rec Barry Lom - Crown	15,400	0.65
3,339	8,300	3253.4	Mullum - Rec Maint Upgde - Crown	8,300	0.00
17,742	18,000	3254.1	Mullumbimby - Pine Soccer - Crown	18,100	0.56
27,642	21,300	3254.3	Mullum -Pine Maint Upgrade - Crown	21,400	0.47
0	1,100	3255.1	Eureka Sports Fields - Crown - Rev	1,100	0.00
1,783	0	3255.4	Lighting - S94 funded 44.3	0	0.00
42,121	44,200	3256.1	Brunswick Heads Sports Fields - Crown - Rev	44,400	0.45
32,628	22,700	3256.6	B/Heads Maint Upgrade - Crown - Special Rate	22,800	0.44
			Open Space & Recreation Projects		
0	50,000	3258.1	Recreational Needs Assessment	0	(100.00)
0	2,200	3258.2	Arakwal Area at Byron Bay Cemetery	0	(100.00)
			Planned Miscellaneous		
131,571	151,700	3263.1	Continual Town/Reserves Cleaning	152,500	0.53
68,921	61,900	3263.3	Urban Tree Management	62,200	0.48
21,817	100,800	3263.5	Steam Weeding & Graffiti Removal Team	110,000	9.13
11,331	0	3263.6	NSW Crown Holiday Trust, Wategos/Clarkes	0	0.00
0	20,000	3263.7	NSW EPA Clean Up & Prevention	0	(100.00)
0	0	3263.8	Insurance	13,200	New
14,572	33,100	3264.1	Bushfire Hazard Reduction - Council Land	33,300	0.60
507,887	538,900	3267.1	Cont to Surf Life Saving - Non Income Crown Reserves	518,600	(3.77)
314,960	271,000	2999.78	Depreciation - Sporting Grounds	280,100	3.36
384,787	329,100	2999.79	Depreciation - Parks gardens & Lakes	322,900	(1.88)
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BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.2 - ATTACHMENT 1

OPEN SPACE AND RECREATION (Cont'd)					
Community Strategic Plan Theme - Community Infrastructure					
ACTUAL 2015/16	ESTIMATED 2016/17	LEDGER ACCOUNT	BUDGET ITEMS	ESTIMATED 2017/18	%
0	6,900	2311.1	Bangalow Pool Bangalow Pool Mtce and Repair	6,900	0.00
6,863	23,800	3285.1	Planned Beaches/Crown Reserves Foreshores Maintenance	23,900	0.42
10,143	30,200	3285.2	Beach Walkways Maintenance	30,400	0.66
0	15,000	3285.65	Shark Patrols	0	(100.00)
73,671	38,400	2999.12	Depreciation - Beaches	61,200	59.38
0	0		Planned Cemeteries Strategic Plan for Cemetery Management	0	0.00
6,855	11,000	3301.1	Byron Bay Cemetery Interments	11,100	0.91
26,140	32,000	3301.2	Byron Bay Cemetery Maintenance	32,200	0.63
0	6,100	3301.3	Small Plant Annual Charge	6,100	0.00
28,918	30,100	3305.1	Mullumbimby Cemetery Interments	30,300	0.66
84,771	74,500	3305.2	Mullumbimby Cemetery Maintenance	74,900	0.54
1,984	2,700	3311.1	Clunes Cemetery Interments	2,700	0.00
18,397	17,200	3311.2	Clunes Cemetery Maintenance	17,300	0.58
9,991	7,100	3315.1	Bangalow Cemetery Interments	7,100	0.00
17,704	21,800	3315.2	Bangalow Cemetery Maintenance	22,100	1.38
37,761	15,600	3321.1	Aerodrome Costs Mowing	15,700	0.64
806	700	3321.4	Insurance	1,100	57.14
5,735	15,500	3321.8	Remedial Drainage Works	5,500	(64.52)
5,066	9,000	3321.9	Airstrip Levelling	9,000	0.00
53,491	145,000	3321.11	Airfield Inspections	105,000	(27.59)
6,779	5,000	3321.95	Rates & Water Charges	5,000	0.00
0	0	2999.124	Depreciation Aerodrome	0	0.00
125,919	137,400	3323.1	Bush Regeneration Team Bush Regeneration Team	178,900	2.91
5,132	5,200	3323.2	Op Costs - Bush Regeneration Team	10,000	0.00
0	0	3323.3	Motor Vehicle	10,000	0.00
88,922	78,900	3318.1	Debt Servicing Interest on Loans	68,600	(13.05)
905,100	1,018,400	3319.91	Indirect Costs Support Services Allocated	1,079,500	6.00
5,788,840	5,692,600		Total Operating Expenses	6,032,900	5.98
(4,978,480)	(4,830,700)		Operating Result - Surplus / (Deficit)	(5,120,400)	6.00
388,631	638,500		Add Back Depreciation	664,200	
(4,589,849)	(4,192,200)		Cash Result - Surplus / (Deficit)	(4,456,200)	6.30
			Capital Movements		
	155,300	4833.001	Less Loan Principal Repayments	164,400	
	272,100	4834.001	Less Transfer to Reserves	223,200	
	1,854,400	4058.101	Add Transfer from Reserves	928,900	
	100,000	4059	Add Capital Income	80,000	
	3,547,800	4835/4841	Less Capital Purchases	568,400	
	1,994,900	4060.101	Add Section 94 Levies Applied	175,000	
	(4,218,100)		Cash Result after Capital Movements	(4,228,300)	

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.2 - ATTACHMENT 1

QUARRIES					
Community Strategic Plan Theme - Community Infrastructure					
ACTUAL 2015/16	ESTIMATED 2016/17	LEDGER ACCOUNT	BUDGET ITEMS	ESTIMATED 2017/18	%
			OPERATING REVENUES		
			Fees and Charges		
572,325	38,700	1781.2	Quarries and Gravel Pits	0	(100.00)
0	0	1781.3	Top Soil Income	0	0.00
572,325	38,700		Total Operating Revenues	0	(100.00)
			OPERATING EXPENSES		
			Operating Expenses		
218,930	58,700	3341.1	Extraction and Crushing	0	(100.00)
23,527	0	3341.2	Sundry Expenses	0	0.00
0	0	3341.3	Quarry Top Soil	0	0.00
0	0	3341.5	Unwinding costs for quarry remediation	0	0.00
0	0	3341.6	Rock	0	0.00
0	0	3341.7	Remediation Cost	0	0.00
175,616	0	3341.9	Quarry Crushing	0	0.00
536	0	3341.11	Restoration of Lot 12 Bayshore Drive	0	0.00
23,003	0	2999.103	Depreciation	0	0.00
			Indirect Costs		
0	0	3349.90	NCP Governance	0	0.00
0	20,200	3349.91	Support Services Allocated	0	(100.00)
441,612	78,900		Total Operating Expenses	0	(100.00)
130,713	(40,200)		Operating Result - Surplus / (Deficit)	0	(100.00)
23,003	0		Add Back Depreciation	0	
153,717	(40,200)		Cash Result - Surplus / (Deficit)	0	(100.00)
			Capital Movements		
	0		Less Loan Principal Repayments	0	
	0	4846.001	Less Transfer to Reserves	0	
	40,200	4061.101	Add Transfer from Reserves	0	
	0		Add Capital Income	0	
	0		Less Capital Purchases	0	
	0		Add Section 94 Levies Applied	0	
	0		Cash Result after Capital Movements	0	

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.2 - ATTACHMENT 1

WASTE AND RECYCLING SERVICES					
Community Strategic Plan Theme - Community Infrastructure					
ACTUAL 2015/16	ESTIMATED 2016/17	LEDGER ACCOUNT	BUDGET ITEMS	ESTIMATED 2017/18	%
			OPERATING REVENUES		
			Collection & Disposal Charges - External Users		
636,682	670,400	1801.1	Commercial - Annual Charges	670,400	0.00
125,000	150,000	1801.2	Collection Contracts charge for Communication and Admin	150,000	0.00
0	1,046,900	1801.3	Annual Waste Operations Charge	1,046,900	0.00
			Collection & Disposal Charges - Internal Users		
337,800	337,800	1805.2	Streets and Parks (Bins) - Parks - Internal Charge	423,600	25.40
0	18,400	1805.3	Special Events Waste Charge	18,700	1.63
			Other Income		
21,473	19,100	1807.1	Lease - 1 Dingo Lane East	19,400	1.57
5,727	4,200	1807.2	Myocum Land Agistment	4,300	2.38
25,809	24,000	1807.3	Manse Road Property	24,400	1.67
			Waste Disposal Charges - External Customers		
1,359,291	1,082,900	1811.1	Waste Disposal Fees - Self haul	1,099,100	1.50
59,422	0	1811.3	Sale of Scrap Metal	0	0.00
123,893	100,000	1811.13	Byron Shire Second Hand Shop	120,000	20.00
52,095	70,100	1811.15	Sale of Australian Carbon Credit Units	71,200	1.57
107,180	107,200	1811.17	Better Waste & Recycling Fund 2013-15	0	(100.00)
0	73,800	1811.18	Organics Collections Systems Funding	0	(100.00)
			Operating Grants		
67,953	93,300	1641.1	Pensioner Subsidy	93,300	0.00
			Fees and Charges - Domestic		
3,933,976	3,654,200	1645.1	Domestic Waste Management Charges	3,654,200	0.00
(119,878)	(122,400)	1645.2	Pensioner Abandonements	(122,400)	0.00
0	0	1645.4	Compost Bins	0	0.00
6,736,424	7,329,900		Total Operating Revenues	7,273,100	(0.77)
			OPERATING EXPENSES		
			Myocum Landfill		
39,425	93,700	3413.1	Management Costs	45,000	(51.97)
347	0	3413.2	Landfill Operations	0	0.00
33,871	37,300	3413.3	Landfill Maintenance	15,000	(59.79)
0	0	3413.4	Landfill Remediation	0	0.00
16,187	18,400	3413.5	Stormwater, Sediment and Erosion Control	18,400	0.00
2,395	7,700	3413.6	Surveys	7,700	0.00
167,460	176,500	3413.7	Leachate Management	176,500	0.00
3,632	4,400	3413.8	Weed Management	3,000	(31.82)
100,705	101,300	3413.9	Environmental Monitoring	101,300	0.00
381	0	3413.11	NSW Waste Levy	0	0.00
0	5,500	3413.12	Odour Management	2,500	(54.55)
63,657	73,900	3413.13	Landfill Gas Management	85,000	15.02
			Myocum Transfer Station		
58,920	150,800	3414.1	Management Costs	75,000	(50.27)
133,922	126,300	3414.2	Gatehouse Operations	126,300	0.00
0	3,500	3414.3	Weighbridge Maintenance	7,000	100.00
379,901	424,800	3414.4	Transfer Station Operations	424,800	0.00
6,670	5,100	3414.5	Transfer Station Maintenance	15,000	194.12
2,695	5,500	3414.6	Street Sweeping	5,500	0.00
1,587	7,700	3414.7	Waste Tyre Collection	5,000	(35.06)
8,993	15,000	3414.8	Fridge Degassing	7,000	(53.33)
17,029	15,400	3414.9	Ewaste Collection	15,000	(2.60)
27,904	36,900	3414.11	Metal Recovery	36,900	0.00
4,291	2,900	3414.12	Batteries Collection	8,000	175.86
7,290	3,400	3414.13	Hazardous Waste Management	3,400	0.00
186,362	217,100	3414.14	Green Waste Operations	217,100	0.00
317	10,800	3414.15	Green Waste Maintenance	20,000	85.19
0	0	3414.16	Concrete Crushing Operations	0	0.00
59,966	75,000	3414.17	Second Hand Shop Operations	75,000	0.00
8,634	28,100	3414.18	Environmental Monitoring	28,100	0.00
550,906	577,300	3414.19	Mixed Waste Transport & Disposal	540,000	(6.46)
409,540	419,800	3414.21	Inert Waste Transport and Disposal	400,000	(4.72)
0	45,000	3414.22	Recycling Transport and Disposal	52,000	15.56

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.2 - ATTACHMENT 1

WASTE AND RECYCLING SERVICES (Cont'd)					
Community Strategic Plan Theme - Community Infrastructure					
ACTUAL 2015/16	ESTIMATED 2016/17	LEDGER	BUDGET ITEMS	ESTIMATED 2017/18	%
			Kerbside Collection		
381,693	366,000	3415.1	Management Costs	351,100	(4.07)
391,346	327,000	3415.2	Domestic Residual Collection	368,000	12.54
374,426	347,000	3415.3	Domestic Recycling Collection	371,000	6.92
242,619	224,000	3415.4	Recycling Transport and Disposal	187,700	(16.21)
371,834	425,000	3415.5	Domestic Organics Collection	432,000	1.65
222,297	285,600	3415.6	Organics Disposal	229,000	(19.82)
171,506	148,000	3415.7	Commercial Collection	141,000	(4.73)
295,386	380,000	3415.8	Council Street and Park Bins	380,000	0.00
0	0	3415.9	Kerbside Clean-up	0	0.00
10,672	24,600	3415.11	Special Event Recycling and Waste Collection	15,000	(39.02)
110	0	3415.12	Public Place Recycling Trial	0	0.00
29,885	51,300	3415.14	Public Place Bin Maintenance & Cleaning	180,000	250.88
22,738	0	3415.15	Kitchen Caddies and Liners	0	0.00
64,521	0	3415.16	Assembly & Distribution MGB's, Caddies, Liners & EDU Pack	0	0.00
67,196	0	3415.17	Organics Collection Service Communication & Education	0	0.00
141,418	150,000	3415.18	Collection Contracts charge for Admin	150,000	0.00
39,667	12,300	3415.19	Domestic Kerbside Composition Audit	0	(100.00)
			Other Expenditure		
2,445	2,600	3416.1	Clean Up Australia Day	2,600	0.00
56,593	166,400	3416.2	Education and Promotion	123,400	(25.84)
102,942	150,000	3416.3	Waste Management Strategy (Implementation)	100,000	(33.33)
29,699	30,700	3416.4	Contribution to NEWF	30,700	0.00
0	5,100	3416.5	Dingo Lane East Property Maintenance/fee	5,100	0.00
0	0	3416.6	Compost Bins	0	0.00
16,954	16,900	3416.7	3 & 29 Manse Road, Myocum Maintenance	16,900	0.00
1,650	17,200	3416.11	BWRF - Satellite Community Recycling Ctr	0	(100.00)
4,460	5,500	3416.12	BWRF - Improved Garden Organics Recovery	0	(100.00)
0	0	3416.13	Tip Shop Review	0	0.00
0	0	3416.14	Insurance	2,600	New
20,614	0	3416.15	BWRF - Public Place Bin Composition Audit	0	0.00
82,184	49,000	2999.54	Depreciation - Other Waste Management	82,200	67.76
			Debt Servicing		
176,372	152,300	3418.1	Interest on loans	137,600	(9.65)
			Indirect Costs		
211,500	325,400	3419.91	Support Services Allocated	365,100	12.20
0	4,500	2809.2	Rental Administration Centre	0	(100.00)
0	0	2809.90	NCP/Governance	0	0.00
280,700	265,400	2809.91	DWM Support Services Allocated	286,000	7.76
6,106,411	6,620,900		Total Operating Expenses	6,472,500	(2.24)
630,013	709,000		Operating Result - Surplus / (Deficit)	800,600	12.92
0	49,000		Add Back Depreciation	82,200	
630,013	758,000		Cash Result - Surplus / (Deficit)	882,800	16.46
			Capital Movements		
	283,200	4961.101	Less Loan Principal Repayments	162,500	
	0	4962.101	Less Transfer to Domestic Waste Reserves	182,500	
	0	4962.101	Less Transfer to Waste Management Reserve	328,800	
	59,400	4963.101	Add Transfer from Domestic Waste Reserve	0	
	191,700	4963.101	Add Transfer from Waste Management Reserve	0	
	0	4964.101	Add Capital Income	0	
	982,000	4859	Less Capital Purchases	248,000	
	250,000	4965.101	Add Section 94 Levies Applied	39,000	
	0		Less Section 94 Works	0	
	(6,100)		Cash Result after Capital Movements	0	

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.2 - ATTACHMENT 1

Community Strategic Plan Theme - Society & Culture					
ACTUAL 2015/16	ESTIMATED 2016/17	LEDGER ACCOUNT	BUDGET ITEMS	ESTIMATED 2017/18	%
OPERATING REVENUES					
Multipurpose Centre Room Hire Charges					
14,805	14,900	1281.1	Meeting Room - M1a	15,000	0.67
0	0	1281.2	Meeting Room - M1b	0	0.00
18,230	16,400	1281.3	Meeting Room - M2	16,500	0.61
32,142	24,000	1281.4	Multi-Function Room - MF1	24,100	0.42
28,244	20,200	1281.5	Multi-Function Room - MF2	20,300	0.50
Multipurpose Centre Court 1 Hire Charges					
61,356	78,400	1282		78,800	0.51
Multipurpose Centre Court 2 Hire Charges					
49,896	47,600	1283		47,800	0.42
Multipurpose Centre Other Income					
62,208	60,000	1284.1	Food and Beverage Sales	60,300	0.50
18,859	25,000	1284.2	Kitchen	25,100	0.40
0	200	1284.3	Canteen	200	0.00
91	500	1284.4	External Netball Courts	500	0.00
31,932	25,000	1284.8	Total Complex Hire	25,100	0.40
394	200	1284.9	Storage Area - Large	200	0.00
72	0	1284.13	Photocopying	0	0.00
10,873	10,800	1284.15	AFL Lease	10,900	0.93
137	0	1284.16	EFT Fees Collected	0	0.00
8,062	5,600	1762	Sportsfields User Charges	5,600	0.00
337,302	328,800		Total Operating Revenues	330,400	0.49
OPERATING EXPENSES					
Multipurpose Centre Management Costs					
241,131	195,100	2431.1	Salaries and Oncosts (Council & Temporary)	319,300	63.66
Multipurpose Centre Building Maintenance					
96	1,400	2432.1	Air Conditioning Maintenance	1,400	0.00
14,688	20,300	2432.2	Building Maintenance	20,400	0.49
19,421	2,000	2432.3	Furniture & Fittings Maintenance	2,000	0.00
1,083	2,000	2432.8	Sport Equipment Maintenance	2,000	0.00
Multipurpose Centre Operational Costs					
0	20,200	2433.1	Advertising and Marketing	20,300	0.50
18,500	18,100	2433.2	Electricity	18,200	0.55
8,144	9,900	2433.3	Insurance	13,700	38.38
19,616	26,600	2433.4	Rates & Charges	26,700	0.38
5,715	5,300	2433.5	Telephone	5,300	0.00
7,856	6,900	2433.6	Security	6,900	0.00
278	1,400	2433.7	IT	1,400	0.00
40,423	37,200	2433.8	Cleaning	37,400	0.54
38,523	20,000	2433.9	Food and Beverage Supplies	20,100	0.50
920	2,000	2433.11	Approvals and Licences	2,000	0.00
10,799	5,900	2433.12	Sundry Expenses	5,900	0.00
0	20,000	2433.15	New Booking System for Cavanbah Sports Centre & Sportsfields	0	(100.00)
0	9,300	2999.81	Depreciation	20,100	116.13
Sportsfields Maintenance					
125,824	169,100	3249.1	Sports Fields - Council - Rev	169,900	0.47
0	0	3249.2	Field 1 NW - Council	0	0.00
468	0	3249.3	Field 2 SW - Council	0	0.00
2,253	0	3249.4	General Purpose - Council	0	0.00
6,351	0	3249.5	Surrounds - Council	0	0.00
25,258	25,000	3249.6	Sports Fields Maintenance - Special Rate	25,100	0.40
1,076	28,000	3249.7	Outbuilding Maintenance	28,100	0.36
8,325	2,900	3249.8	Carpark Maintenance	2,900	0.00
250	5,600	3249.9	Lighting Maintenance	5,600	0.00
Debt Servicing					
67,360	73,400	2438.1	Interest on Loans	70,700	(3.68)
Indirect Costs					
93,158	143,700	2439.91	Support Services Allocated	155,600	8.28
757,517	851,300		Total Operating Expenses	981,000	15.24
(420,215)	(522,500)		Operating Result - Surplus / (Deficit)	(650,600)	24.52
0	9,300		Add Back Depreciation	20,100	
(420,215)	(513,200)		Cash Result - Surplus / (Deficit)	(630,500)	22.86
Capital Movements					
	40,300	4120	Less Loan Principal Repayments	43,000	
	0	4121.001	Less Transfer to Reserves	0	
	24,200	4127.101	Add Transfer from Reserves	0	
	13,000	4128	Add Capital Income	380,000	
	166,900	4122	Less Capital Purchases	427,700	
	70,700	4129.101	Add Section 94 Levies Applied	47,700	
	(612,500)		Cash Result after Capital Movements	(673,500)	

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.2 - ATTACHMENT 1

FIRST SUN HOLIDAY PARK					
Community Strategic Plan Theme - Corporate Management					
ACTUAL 2015/16	ESTIMATED 2016/17	LEDGER ACCOUNT	BUDGET ITEMS	ESTIMATED 2017/18	%
			OPERATING REVENUES		
			Fees and Charges		
1,018,256	1,108,800	1261.1	Cabin Accommodation	1,114,300	0.50
1,485,608	1,310,400	1261.3	Tourist - Sites	1,317,000	0.50
433,700	403,200	1261.5	Lodgings	405,200	0.50
194,583	151,200	1261.6	Safari Tent Income	152,000	0.50
20,140	20,600	1269.1	Washing Machine	20,700	0.48
8,495	0	1269.2	Other Income	0	0.00
3,160,783	2,994,200		Total Operating Revenues	3,009,200	0.50
			OPERATING EXPENSES		
6,011	10,900	2511.1	Advertising / Marketing / Sponsorships	11,000	0.92
300	2,400	2511.3	Conference & Seminar Cost	2,400	0.00
810,740	766,100	2511.4	Management Contract	769,900	0.50
46,729	72,700	2511.5	Electricity	73,100	0.50
10,338	11,700	2511.6	Gas	11,800	0.88
6,278	9,200	2511.7	Print, Photocopy & Publish	9,200	0.00
1,111	4,000	2511.8	License Fee	4,000	0.00
43,494	57,300	2511.9	General Maintenance	57,600	0.50
55,016	62,300	2511.10	Cabin and Lodging Maintenance	62,600	0.48
159	2,500	2511.11	Manager's Residence - Mtce.	2,500	0.00
-	17,400	2511.12	Maintenance Contractors	17,500	0.50
5,938	10,100	2511.13	Telephones	10,200	0.90
39,828	50,400	2511.14	Chemicals and Cleaning	50,700	0.60
50,928	50,400	2511.15	Rubbish Removal	50,700	0.60
27,182	30,200	2511.16	Sundry Expenses	30,400	0.60
116,832	88,300	2511.17	Lease payments - ARTC	88,700	0.48
9,020	8,900	2511.21	Computer system maintenance	8,900	0.00
104	41,500	2511.22	Council Administration wages	0	(100.00)
85,591	90,700	2511.95	Rates & Charges	91,200	0.50
52,042	56,400	2511.96	Water Charges	56,700	0.50
			Depreciation		
115,611	86,000	2999.142	First Sun - Depreciation	88,800	3.20
			Debt Servicing		
1,637	0	2528.1	Interest on Loans	0	0.00
			Indirect Costs		
812,700	812,700	2529.90	NCP, Governance and Dividend	812,700	0.00
144,800	164,300	2529.91	Support Services Allocated	179,600	9.30
0	0	2529.97	Administration Recharge - Council Owned Parks	0	0.00
2,442,389	2,506,400		Total Operating Expenses	2,490,200	(0.65)
718,394	487,800		Operating Result - Surplus / (Deficit)	519,000	6.40
264,900	86,000		Add Back Depreciation	88,800	
983,294	573,800		Cash Result - Surplus / (Deficit)	607,800	5.90
			Capital Movements		
	0	4262.001	Less Loan Principal Repayments	0	
	573,800	4263.001	Less Transfer to Reserves	607,800	
	672,000	4034.101	Add Transfer from Reserves	235,000	
	0	4035	Add Capital Income	0	
	672,000	4264-4270	Less Capital Purchases	235,000	
	0	4036.101	Add Section 94 Levies Applied	0	
	0		Cash Result after Capital Movements	0	

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.2 - ATTACHMENT 1

SUFFOLK BEACHFRONT HOLIDAY PARK					
Community Strategic Plan Theme - Corporate Management					
ACTUAL 2015/16	ESTIMATED 2016/17	LEDGER ACCOUNT	BUDGET ITEMS	ESTIMATED 2017/18	%
OPERATING REVENUES					
Fees and Charges - Council Owned Parks					
158,988	171,400	1271.1	Cabin Accommodation	172,300	0.53
94,867	100,800	1271.2	Permanent Income	101,300	0.50
505,811	438,500	1271.3	Tourist - Sites	440,700	0.50
21,141	25,200	1271.5	On-site Van	25,300	0.40
167,737	161,300	1271.6	Safari Tents	162,100	0.50
12,741	11,300	1279.1	Washing Machine	11,400	0.88
8,620	6,000	1279.2	Other Income	6,000	-
10,955	11,400	1279.3	Electricity	11,500	0.88
0	0	1279.5	Rent	0	-
980,860	925,900		Total Operating Revenues	930,600	0.51
OPERATING EXPENSES					
1,967	18,100	2521.1	Advertising / Marketing / Sponsorships	18,200	0.55
40	0	2521.3	Conference & Seminar Cost	0	0.00
433,456	397,200	2521.4	Management Contract	399,200	0.50
4,175	4,600	2521.7	Print, Photocopy & Publish	4,600	0.00
8,834	10,400	2521.9	General Maintenance	10,500	0.96
3,162	8,100	2521.11	Manager's Residence - Mtce.	8,100	0.00
5,510	13,100	2521.13	Telephone / Fax / Internet / Computers	13,200	0.76
540	20,800	2521.14	Chemicals and Cleaning	20,900	0.48
14,128	16,500	2521.15	Rubbish Removal	16,600	0.61
31,380	18,000	2521.16	Sundry Expenses	18,100	0.56
30,137	46,800	2521.19	Electricity and Gas	47,000	0.43
1,007	18,100	2521.21	Power / Water / Sewer / Stormwater Maintenance	18,200	0.55
12,509	20,800	2521.22	Amenities Maintenance - Laundry/BBQ's/Camp Kitchen/toilets	20,900	0.48
15,783	20,800	2521.23	Grounds Maintenance - Sites/roads/fencing/landscaping	20,900	0.48
9,441	10,100	2521.24	Security	10,200	0.00
5,698	5,000	2521.25	Computer system maintenance	5,000	0.00
0	62,300	2521.26	Council Administration Wages	0	(100.00)
22,514	30,200	2521.27	Cabin Maintenance	30,400	0.66
209	0	2521.28	Tent Maintenance	0	0.00
76	3,600	2521.29	On Site Van Maintenance	3,600	0.00
30,993	33,300	2521.95	Rates & Charges	33,500	0.60
25,079	33,300	2521.96	Water Charges	33,500	0.60
Depreciation					
18,542	32,300	2999.143	Suffolk Park - Depreciation	45,400	40.56
Indirect Costs					
43,700	43,700	2530.90	NCP, Governance and Dividend	43,700	0.00
82,000	91,800	2530.91	Support Services Allocated	100,000	8.95
800,880	958,900		Total Operating Expenses	921,700	(3.88)
179,980	(33,000)		Operating Result - Surplus / (Deficit)	8,900	(126.97)
55,200	32,300		Add Back Depreciation	45,400	
235,180	(700)		Cash Result - Surplus / (Deficit)	54,300	#####
Capital Movements					
0	0		Less Loan Principal Repayments	0	
0	4271.001		Less Transfer to Reserves	54,300	
690,700	4272.101		Add Transfer from Reserves	480,000	
0	4273		Add Capital Income	0	
690,000	4264-4270		Less Capital Purchases	480,000	
0	4036.101		Add Section 94 Levies Applied	0	
0			Cash Result after Capital Movements	0	

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.2 - ATTACHMENT 1

FACILITIES MANAGEMENT					
Community Strategic Plan Theme - Community Infrastructure					
ACTUAL 2015/16	ESTIMATED 2016/17	LEDGER ACCOUNT	BUDGET ITEMS	ESTIMATED 2017/18	%
			OPERATING REVENUES		
			Community - Lease/ Rental Agreements		
19,053	19,300	1188.1	Byron Bay Tennis Courts	19,400	0.52
68,900	71,100	1188.2	Old Station Masters Cottage Byron Bay (Contra)	71,500	0.56
5,442	8,300	1188.3	Other Community	8,300	0.00
90,400	90,400	1188.4	Bangalow Community Childrens Ctre Contra	90,900	0.55
			Community - User Fees and Charges		
137,261	144,600	1189.1	Byron Bay Swimming Pool	145,300	0.48
			Operational - Lease/ Rental Agreements		
11,112	10,700	1191.2	Administration Building Ballina Shire RFS	10,800	0.00
60,100	61,400	1191.4	Old Country Energy Building (Contra)	61,700	0.00
46,422	46,000	1191.5	Ocean Shores (Billinudgel) Pre-School (Contra)	46,200	0.00
52,741	49,800	1191.7	Other Operational	16,000	0.00
40,668	40,200	1191.9	Lilly Pilly Community Pre-School	40,400	0.00
0	29,300	1191.1	Mullum District Cultural Ctre (Drill Hal	29,900	
			Crown - Lease/ Rental Agreements		
176,921	183,500	1195.1	Byron Bay Pool Café	184,400	0.49
4,560	2,200	1195.2	Other Crown Reserves	2,200	0.00
			Crown - User Fees and Charges		
139,841	134,300	1196.1	Mullumbimby Swimming Pool	135,000	0.52
			Other - Lease/ Rental Agreements		
85,956	82,700	1198.1	Clarkes Beach Café	83,100	0.00
17,104	15,500	1198.2	Mullumbimby Neighbourhood Centre (Contra)	15,600	0.00
0	300	1198.4	Other Crown Tenure	300	0.00
0	3,900	1198.5	Crown Lease Mullum War Widows Cottage	3,900	0.00
956,481	993,500		Total Operating Revenues	964,900	(2.88)
			CONTINUED ON NEXT PAGE		

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.2 - ATTACHMENT 1

FACILITIES MANAGEMENT					
Community Strategic Plan Theme - Community Infrastructure					
ACTUAL 2015/16	ESTIMATED 2016/17	LEDGER ACCOUNT	BUDGET ITEMS	ESTIMATED 2017/18	%
			OPERATING EXPENSES		
			Employee Costs		
17,682	30,000	2281.2	Projects Officer/Coordinator	30,000	0.00
95,069	88,700	2281.4	Property Maintenance Co-Ordinator	88,700	0.00
6,833	8,000	2281.92	Motor Vehicles	8,000	0.00
			Council Administration Centre		
			Maintenance - Preventative		
90,943	91,700	2291.1	Cleaning Contract	92,200	0.55
9,551	16,100	2291.4	Security Services	16,200	0.62
5,544	5,300	2291.6	Lift Maintenance	5,300	0.00
8,956	13,400	2291.12	Cleaning Consumables	13,500	0.75
7,126	5,300	2291.18	Pest Control	5,300	0.00
			Maintenance - Unplanned		
30,624	32,000	2291.5	Air-conditioning repairs	32,200	0.63
29,255	33,900	2291.7	Building Maintenance	34,100	0.59
16,230	12,500	2291.15	Electrical Repairs	12,600	0.80
7,537	11,400	2291.17	Plumbing	11,500	0.88
4,060	9,200	2291.19	Ground Works	9,200	0.00
			Maintenance - Planned		
0	22,700	2291.16	Air-conditioning Replacement	22,800	0.44
			Services		
105,689	154,300	2291.2	Electricity Supply	155,100	0.52
22,935	16,100	2291.13	Waste and Sanitation	16,200	0.62
8,067	8,300	2291.21	Indoor Plant Hire	8,300	0.00
			Fees and Charges		
17,385	37,300	2291.22	Insurance	37,500	0.54
22,217	19,300	2291.95	Rates and Council Charges	19,400	0.52
			Other		
8,442	11,100	2291.3	Furniture and Fittings	11,200	0.90
2,901	0	2291.9	Office Restructure	0	0.00
0	74,300	2999.2	Depreciation	110,600	48.86
			Operational - Byron Bay Swimming Pool		
42,640	40,700	2301.1	Byron Bay Pool - Maintenance	40,900	0.49
36,824	41,100	2301.2	Byron Bay Pool - Council Rates and Charges	41,300	0.49
25,422	18,500	2301.3	Byron Bay Pool - Cleaning and Hygiene	18,600	0.54
23,877	27,000	2301.4	Byron Bay Pool - Electricity	27,100	0.37
202,851	206,700	2301.5	Byron Bay Pool - Contract	207,700	0.48
11,009	7,600	2301.6	Byron Bay Pool - Services	7,600	0.00
1,722	0	2301.7	Byron Bay Pool - Consulting/Approvals	0	0.00
3,228	4,000	2301.8	Byron Bay Pool - Insurance	5,000	25.00
			Crown - Mullumbimby Swimming Pool		
56,854	40,600	2305.1	Mullumbimby Pool - Maintenance	40,800	0.49
58,121	61,300	2305.2	Mullumbimby Pool - Council Rates and Charges	61,600	0.49
2,612	0	2305.3	Mullumbimby Pool - Cleaning and Hygiene	0	0.00
32,173	54,800	2305.4	Mullumbimby Pool - Electricity	55,100	0.55
203,000	221,000	2305.5	Mullumbimby Pool - Contract	222,100	0.50
7,522	6,100	2305.6	Mullumbimby Pool - Services	6,100	0.00
3,276	4,000	2305.8	Mullumbimby Pool - Insurance	4,600	15.00
			Other Property Expenses		
19,427	0	2306.17	70-90 Station Street Sub Div Invest	0	0.00
3,825	0	2306.18	Manfred street Reclassification and Sale	0	0.00
6,188	73,800	2306.25	Admin Building Fire Hydrant to BCA Standards	0	(100.00)
0	20,000	2306.28	Country Link Buidling Project Plan	0	(100.00)

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.2 - ATTACHMENT 1

FACILITIES MANAGEMENT					
Community Strategic Plan Theme - Community Infrastructure					
ACTUAL 2015/16	ESTIMATED 2016/17	LEDGER ACCOUNT	BUDGET ITEMS	ESTIMATED 2017/18	%
			Community - Maintenance - Planned		
779,289	0	2320.1	Community Buildings Maintenance - Special Rate Program	354,500	New
0	88,200	2320.14	Brunswick Valley Community Centre	0	(100.00)
0	33,900	2320.102	Durrumbul Hall - D'ble Access + Termite	0	(100.00)
0	60,000	2320.119	B'wick Memorial Hall	0	(100.00)
0	0	2320.140	Brunswick Valley Community Centre	0	0.00
0	0	2320.146	Suffolk Park Community Centre	0	0.00
0	0		Ocean Shores Community Centre	0	0.00
0	0	2320.136	South Golden Beach	0	0.00
0	0	2320.138	Mullumbimby CWA	0	0.00
0	85,000	2320.139	Mullumbimby Drill Hall	0	(100.00)
0	0	2320.141	Asbestos Register Compliance	0	0.00
0	23,000	2320.142	RCD Electrical Compliance	0	(100.00)
0	48,900	2320.143	Community Building BCA Compliance/Maintenance inspections	0	(100.00)
0	0	2320.145	Grease Trap Compliance	0	0.00
0	51,800	2320.51	Urgent Unplanned Community Building Maintenance response	0	(100.00)
0	0		Asbestos Removal Programme	0	0.00
0	70,000	2320.147	Bangalow A & I Hall	0	(100.00)
0	0	2320.148	Pre-School and Childcare Fire protection	0	0.00
0	0	2320.149	Ewingsdale House Asset Repairs	0	0.00
0	158,500	2320.151	Asbestos Removal Programme	0	(100.00)
0	125,400	2320.152	Ocean Shores Community Centre	0	(100.00)
0	40,000	2320.154	Community Pre Schools	0	(100.00)
0	20,000	2320.155	Council Facilities	0	(100.00)
0	25,000	2320.156	Autumn Club Byron Bay	0	(100.00)
0	10,000	2320.157	Pioneer Hall	0	(100.00)
			Community - Maintenance - Preventative		
3,441	8,900	2353.1	Building Condition Assessments	8,900	0.00
13,620	17,700	2353.2	Pest Control	17,800	0.56
29,876	22,700	2353.3	Security	22,800	0.44
14,889	6,900	2353.4	Fire Safety	6,900	0.00
			Community - Maintenance - Unplanned		
3,442	4,800	2354.1	Electrical Repairs	4,800	0.00
23,136	22,700	2354.2	Safety Works	22,800	0.44
4,736	4,800	2354.3	Plumbing	4,800	0.00
19,603	23,500	2354.4	General	23,600	0.43
10,651	18,500	2354.5	Vandal Damage	18,600	0.54
44,922	32,000	2354.6	Public Toilets	32,200	0.63
			Community - Services		
6,163	22,400	2355.1	Electricity Supply	22,500	0.45
3,601	2,100	2355.2	Hygiene Services	2,100	0.00
0	900	2355.3	Other Operational	900	0.00
			Community - Fees and Charges		
0	5,700	2356.1	Approvals	5,700	0.00
20,020	146,800	2356.2	s356 General Rates (Property Management)	147,500	0.48
0	1,400	2356.3	Rural Land Board Rates	1,400	0.00
36,953	49,800	2356.4	Insurance	55,100	10.64
			Operational - Maintenance - Preventative		
179	2,500	2371.1	Building Condition Assessments	2,500	0.00
0	1,900	2371.2	Other Operational	1,900	0.00
			Operational - Maintenance - Unplanned		
0	5,900	2372.2	Other Operational	5,900	0.00
			Operational - Services		
0	900	2373.1	Other Operational	900	0.00
			Crown - Maintenance - Unplanned		
0	8,000	2375.1	Other Crown Reserves	8,000	0.00
41,451	32,000	2375.2	Public Toilet Crown	32,200	0.63

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.2 - ATTACHMENT 1

FACILITIES MANAGEMENT					
Community Strategic Plan Theme - Community Infrastructure					
ACTUAL 2015/16	ESTIMATED 2016/17	LEDGER ACCOUNT	BUDGET ITEMS	ESTIMATED 2017/18	%
			Other Tenure Lease/Rental Contracts		
4,724	3,500	2376.1	Lease - ARTC	3,500	0.00
4,553	2,500	2376.2	Licence Agreement - Suffolk Park Public School Site	2,500	0.00
15,648	16,200	2376.4	Crown Lease - Mullum Neighbourhood Centre	16,300	0.62
4,030	4,300	2376.5	Crown Lease - Mullum War Widows Cottage	4,300	0.00
			Administration Costs		
0	3,400	2377.3	Storage Sheds	3,400	0.00
			Planned Public Toilets		
264,049		3283	Council Land - Maintenance & Cleaning		
0	3,600	3283.1	Public Toilets Council - Rural	3,600	0.00
0	45,500	3283.2	Public Toilets Council - Byron Bay	45,700	0.44
0	39,800	3283.3	Public Toilets Council - Mullumbimby	40,000	0.50
0	22,800	3283.4	Public Toilets Council - Ocean Shores	22,900	0.44
0	21,700	3283.5	Public Toilets Council - Suffolk Park	21,800	0.46
0	33,300	3283.6	Public Toilets Council - Bangalow	33,500	0.60
0	33,800	3283.7	Public Toilets Council - Brunswick Heads	34,000	0.59
169,672		3284	Crown Land - Maintenance & Cleaning		0.00
0	2,300	3284.1	Public Toilets Crown - Rural	2,300	0.00
0	128,500	3284.2	Public Toilets Crown - Byron Bay	129,100	0.47
0	3,800	3284.3	Public Toilets Crown - Mullumbimby	3,800	0.00
0	1,800	3284.4	Public Toilets Crown - Ocean Shores	1,800	0.00
0	0	3284.5	Public Toilets Crown - Suffolk Park	0	0.00
0	67,500	3284.7	Public Toilets Crown - Brunswick Heads	67,800	0.44
			Debt Servicing		
129,879	132,800	2318.1	Interest on Loans	124,100	(6.55)
			Indirect Costs		
217,700	284,300	2319.91	Support Services	305,800	7.56
(571,200)	(574,200)	2319.97	Admin Centre Recharged	(613,200)	6.79
			Depreciation		
43,859	38,000	2999.61	Depreciation - Conveniences	59,200	55.79
140,208	134,000	2999.74/5	Depreciation - Community Centres / Halls	189,700	41.57
111,053	106,600	2999.77	Depreciation Swimming Pools	111,100	4.22
0	1,800	2999.151	Depreciation - Tourist Information Centre	3,400	0.00
2,847,759	3,368,200		Total Operating Expenses	2,899,100	(13.93)
(1,891,278)	(2,374,700)		Operating Result - Surplus / (Deficit)	(1,934,200)	(18.55)
295,120	354,700		Add Back Depreciation	474,000	
(1,891,278)	(2,020,000)		Cash Result - Surplus / (Deficit)	(1,460,200)	(27.71)
			Capital Movements		
	144,400	4184.001	Less Loan Principal Repayments	125,900	
	266,200	4185.001	Less Transfer to Reserves	267,500	
	1,138,400	4022.101	Add Transfer from Reserves	129,100	
	0	4023	Add Capital Income	0	
	1,102,200	4186	Less Capital Purchases	44,800	
	391,100	4024.101	Add Section 94 Levies Applied	0	
	(2,003,300)		Cash Result after Capital Movements	(1,769,300)	

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.2 - ATTACHMENT 1

DEVELOPMENT AND CERTIFICATION					
Community Strategic Plan Theme - Ecology					
ACTUAL 2015/16	ESTIMATED 2016/17	LEDGER ACCOUNT	BUDGET ITEMS	ESTIMATED 2017/18	%
			OPERATING REVENUES		
			Development Assessment - Fees and Charges		
70,149	57,000	1603.1	Advertising Income	57,300	0.53
44,730	41,000	1603.2	Development Panel Advice	41,200	0.49
0	3,000	1603.4	Engineering Assessment Fees	3,000	0.00
873,271	770,000	1601.1	Development Application Fees	800,000	3.90
			Certification - Fees and Charges - Regulated		
341,388	312,200	1611.2	Compliance Certificates - Inspections	300,000	(3.91)
11,023	31,300	1611.3	Complying Development Certificate	31,500	0.64
361,644	360,300	1611.4	Construction Certificates	340,000	(5.63)
6,773	17,300	1611.16	Building Certificates - 149D	17,400	0.58
404,626	403,500	1611.17	Section 68 Approvals and Inspection - Part B	389,300	(3.52)
4,000	4,000	1611.24	DEEWR Traineeship Incentives	4,000	0.00
			Certification - Fees and Charges - Non-Regulated		
35,031	37,800	1611.1	Certificate Registration Fee (Compliance Certificates)	38,000	0.53
133,891	90,600	1611.18	Application and Inspection Fees Roads Act	91,100	0.55
35,052	33,500	1611.23	Income Activities over Road Reserve	33,700	0.60
			Certification - Commercial Property - Fees and Charges		
123,667	121,000	1152	Rental - Footpath Dining	121,600	0.50
			Certification - Miscellaneous Revenue		
0	2,300	1611.13	Sundry Building Control Income	2,300	0.00
			Operating Grants		
0	0	1612.2	Heritage Advisor	7,000	New
0	0	1612.3	Local Places	7,000	New
			Customer Service		
1,548	4,000	1613.1	Sundry Administrative Sales	4,000	0.00
4,380	4,000	1613.2	Commission on Long Service Levy	4,000	0.00
2,451,173	2,292,800		Total Operating Revenues	2,292,400	(0.02)

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.2 - ATTACHMENT 1

DEVELOPMENT AND CERTIFICATION					
Community Strategic Plan Theme - Ecology					
ACTUAL 2015/16	ESTIMATED 2016/17	LEDGER ACCOUNT	BUDGET ITEMS	ESTIMATED 2017/18	%
			OPERATING EXPENSES		
			Directorate & Managers - SEE		
622,623	629,400	2701.1	Salaries and Oncosts	607,000	(3.56)
3,334	5,400	2701.5	Sundry Expenses	5,400	0.00
30,000	30,000	2701.92	Motor Vehicles	30,000	0.00
			Planning Services		
602,527	732,200	2705.1	Salaries and Oncosts	737,000	0.66
24,000	24,000	2705.92	Motor Vehicles	16,000	(33.33)
			Development Assessment - Planning Team		
617,032	0	2711.1	Salaries and Oncosts	0	0.00
182,800	181,600	2711.3	Temporary Resourcing / Overtime / Expert Advice	100,000	(44.93)
40,000	0	2711.92	Motor Vehicles	0	0.00
			Certification Services		
1,040,911	833,300	2751.1	Salaries and Oncosts	860,600	3.28
21,607	40,200	2751.4	Overtime	30,700	(23.63)
11,741	34,000	2751.5	Heritage Advisor	17,000	(50.00)
0	0	2751.6	Local Places Grant	17,000	New
48,000	66,800	2751.92	Motor Vehicles	75,500	13.02
			Development Support & Administration		
0	635,400	2754.1	Salaries and Oncosts	668,700	5.24
			Other Expenses		
13,944	24,900	2715.1	Advertising	25,000	0.40
10,417	13,300	2715.2	Telecommunications	13,400	0.75
15,653	20,400	2715.4	Sundry Office Expenses	20,500	0.49
0	45,000	2715.11	Online Applications	45,200	0.44
0	30,000	2755.8	EHC - Exempt & Complying Development	0	(100.00)
			Commercial Property		
18,496	16,100	2753.1	Footpath Dining	16,200	0.62
			Indirect Costs		
1,214,800	1,291,000	2729.91	Support Services Allocated	1,382,500	7.09
187,900	0	2759.91	Support Services Allocated	0	0.00
(396,000)	0	2759.910	Support Services Reallocated	0	0.00
			Depreciation		
0	175,300	2999.1	Depreciation	207,500	18.37
4,309,784	4,828,300		Total Operating Expenses	4,875,200	0.97
(1,858,611)	(2,535,500)		Operating Result - Surplus / (Deficit)	(2,582,800)	1.87
	175,300		Add Back Depreciation	207,500	
(1,858,611)	(2,360,200)		Cash Result - Surplus / (Deficit)	(2,375,300)	0.64
			Capital Movements		
	0		Less Principal Repayments	0	
	1,937,700	4870.001	Less Transfer to Reserves	1,921,600	
	66,100	4067.101	Add Transfer from Reserves	16,200	
	1,817,000	4068.301	Add Capital Income	1,817,000	
	0		Less Capital Purchases	0	
	0	4069.101	Add Section 94 Levies Applied	0	
	0	4876.1	Less Section 94 Works	0	
	(2,414,800)		Cash Result after Capital Movements	(2,463,700)	

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.2 - ATTACHMENT 1

ENVIRONMENT & COMPLIANCE SERVICES					
Community Strategic Plan Theme - Corporate Management					
ACTUAL 2015/16	ESTIMATED 2016/17	LEDGER ACCOUNT	BUDGET ITEMS	ESTIMATED 2017/18	%
			OPERATING REVENUES		
			Environment - Fees and Charges		
500	3,200	1625.1	Caravan Parks Inspection Fees	3,200	0.00
72,440	51,700	1625.3	Itinerant Vendors / Market Stall Permits	52,000	0.58
685	2,800	1625.4	Market Inspection Fees	2,800	0.00
79,013	76,700	1625.7	Food/Health Inspection Fees	77,100	0.52
310	1,100	1625.8	Other Local Government Act Approvals	500	(54.55)
72,740	115,000	1625.19	Food Administration Fee	115,600	0.52
300	1,000	1625.22	Public Health Registration	1,000	0.00
			Environment - Miscellaneous Revenues		
5,120	5,000	1629.3	Administration Fees	5,000	0.00
			Environment - On-Site Sewage Fees and Charges		
7,910	5,000	1625.5	On-Site Sewage - Operation and Installation Applications	5,000	0.00
146,098	144,700	1625.23	On Site Sewerage Management	145,400	0.48
			Compliance - Fees & Charges		
35,820	30,000	1631.2	Section 735A Certificates	30,200	0.67
3,290	2,800	1675.1	Animal Impounding Fees	0	(100.00)
725	2,200	1675.2	Sale Of Animals	2,200	0.00
483	4,500	1675.3	Permits - Beaches	500	(88.89)
5,830	4,500	1675.4	Permits - Buskers	4,500	0.00
3,369	3,300	1675.6	Release and Maintenance Fees - Dogs/Cats	500	(84.85)
2,500	2,200	1675.9	Land Clearing Inspection Fees (Overgrown)	2,200	0.00
7,950	8,400	1675.13	Compliance Inspections	8,400	0.00
0	1,100	1675.14	Fire Safety Inspections - Complaint Generated	1,100	0.00
5,375	7,100	1675.15	Reminder Notice Fee - Fire Safety Statement	7,100	0.00
42,519	20,200	1675.16	Swimming Pool Inspections	20,300	0.50
0	1,000	1675.17	Boarding House Compliance Inspections	1,000	0.00
			Fees and Charges - Animals		
11,167	12,300	1671.3	Dog Registrations	12,400	0.81
1,385	1,100	1671.4	Microchip Implant Fees - Dogs and Cats	0	(100.00)
			Fines and Other Revenues		
1,311,212	1,300,000	1681.1	Infringement Revenue - Parking and Other	1,493,800	14.91
1,566	0	1681.6	Licence Plate Recognition Resource Share	0	0.00
			Miscellaneous Revenues		
14,132	11,500	1633.1	Administrative Fees - Notice & Orders	11,600	0.87
0	3,600	1633.9	Impounding Notice	0	(100.00)
5,150	0	1633.12	Responsible pet Ownership grant Yr 2	0	0.00
5,000	0	1633.13	CAWI - Responsible pet Ownership Grant	0	0.00
1,842,589	1,822,000		Total Operating Revenues	2,003,400	9.96

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.2 - ATTACHMENT 1

ENVIRONMENT & COMPLIANCE SERVICES					
Community Strategic Plan Theme - Corporate Management					
ACTUAL 2015/16	ESTIMATED 2016/17	LEDGER ACCOUNT	BUDGET ITEMS	ESTIMATED 2017/18	%
			OPERATING EXPENSES		
			Environmental Health		
405,105	364,500	2781.1	Salaries and Oncosts	373,300	2.41
10,416	48,800	2781.2	Overtime	8,900	(81.76)
23,400	32,100	2781.92	Motor Vehicles	7,400	(76.95)
			Compliance		
287,035	307,100	2783.1	Salaries and Oncosts	392,800	27.91
0	0	2783.2	Overtime	0	0.00
24,000	26,100	2783.92	Motor Vehicles	17,400	(33.33)
			Infringement Processing		
546,706	342,200	2861.1	Salaries and Oncosts	452,000	32.09
99,456	51,500	2861.3	Overtime	51,800	0.58
0	0	2861.92	Motor Vehicles	0	0.00
			Miscellaneous Expenses		
172,762	160,000	2871.1	Collection Fees on Fine Income	160,800	0.50
11,923	19,200	2871.2	Lease of Hand held Infringment Devices	19,300	0.52
0	0	2871.3	Licence Plate Recognition Support	0	0.00
4,294	7,700	2871.5	Sundry Expenses	7,700	0.00
15,243	29,500	2785.1	Environmental Monitoring	29,600	0.34
504	2,500	2785.2	Advertising	2,500	0.00
9,885	6,200	2785.5	Telecommunications	6,200	0.00
0	1,000	2785.8	Stock	1,000	0.00
2,004	3,100	2785.11	Minor Equipment	3,100	0.00
6,781	10,500	2785.12	Sundry Expenses	10,600	0.95
284	1,000	2785.14	Asset Maintenance	1,000	0.00
0	700	2785.15	Immunisation	0	(100.00)
17,351	144,700	2785.29	On Site Sewerage Management	145,400	0.48
			Public Order and Safety Expenses		
7,847	6,700	2865.1	Abandoned Vehicle Disposal	6,700	0.00
9,178	11,100	2865.2	Advertising / Postage /Printing / Uniforms	11,100	0.00
2,595	17,700	2865.4	Impounding Expenses	17,700	0.00
4,436	7,900	2865.9	Signage	7,900	0.00
2,437	2,200	2865.11	Vet Fees	2,200	0.00
10,749	10,400	2865.12	Sundry Expenses	10,400	0.00
21,519	10,100	2865.19	Local Court Prosecution Costs	10,100	0.00
0	4,800	2865.20	Public Education (Including Pet Awareness Expenses)	4,800	0.00
880	10,100	2865.28	Investigation Consultants	10,100	0.00
7,983	19,900	2865.29	Management Program, Cavanbah Street Reserve	0	(100.00)
5,520	10,300	2865.32	Responsible Pet Ownership	0	(100.00)
393	400	2999.11	Depreciation - Animal Control	400	0.00
16,732	16,700	2999.14	Depreciation - Ranger Services	16,700	0.00
			Indirect Costs		
598,700	574,700	2799.91	Support Services Allocated	652,100	13.47
0	0	2798.91	Support Services Allocated	0	0.00
2,326,117	2,261,400		Total Operating Expenses	2,441,000	7.94
(483,529)	(439,400)		Operating Result - Surplus / (Deficit)	(437,600)	(0.41)
	17,100		Add Back Depreciation	17,100	
(483,529)	(422,300)		Cash Result - Surplus / (Deficit)	(420,500)	(0.43)
			Capital Movements		
	0		Less Principal Repayments	0	
	144,700	4894.1	Less Transfer to Reserves	145,400	
	174,900	4073.101	Add Transfer from Reserves	145,400	
	0		Add Capital Income	0	
	0	4895	Less Capital Purchases	0	
	0		Less Section 94 Works	0	
	(392,100)		Cash Result after Capital Movements	(420,500)	

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.2 - ATTACHMENT 1

PLANNING POLICY & NATURAL ENVIRONMENT					
Community Strategic Plan Theme - Ecology					
ACTUAL 2015/16	ESTIMATED 2016/17	LEDGER ACCOUNT	BUDGET ITEMS	ESTIMATED 2017/18	%
OPERATING REVENUES					
Operating Grants					
55,507	0	1501.53	CZMP for Byron Bay Embayment	0	0.00
156,069	0	1501.56	Koala Connections	0	0.00
19,482	18,500	1501.61	Graminoid Clay Heath Restoration	0	(100.00)
31,200	15,600	1501.62	Land for Wildlife - Restoring Rainforest	0	(100.00)
8,000	5,000	1501.64	NCCARF Partnership Payment	0	(100.00)
2,500	53,000	1501.65	Beach Scraping	0	(100.00)
Applicant Funded DCP's/LEP's					
2,905	0	1502.5	Granuaile Cres, Bangalow 232/119465	0	0.00
11,436	8,900	1502.7	Tallowood Ridge Rezoning	0	(100.00)
3,615	0	1502.8	West Byron	0	0.00
Community Planning - Contributions					
10,500	6,600	1504.3	Sustainable House Day Contributions	3,600	(45.45)
Applicant Funded Proposal for Byron Shire LES					
7,838	0	1506.16	E'dale Road, Jewellbond P/L 101/1140936	0	0.00
Fees and Charges					
113,813	109,200	1505.43	Section 149 Certificates	109,700	0.46
37,359	39,900	1505.46	Sewer Location Plan Fees	40,100	0.50
1,150	19,200	1505.52	Revolving Energy Fund	19,300	0.52
461,373	275,900		Total Operating Revenues	172,700	(37.40)
OPERATING EXPENSES					
Employee Expenses					
1,028,776	980,600	2601.1	Salaries and Oncosts	960,900	(2.01)
32,004	40,000	2601.92	Motor Vehicles	24,000	(40.00)
Office Expenses					
6,556	7,000	2601.3	Advertising	7,000	0.00
658	3,000	2601.4	Printing and Stationery	3,000	0.00
6,827	6,300	2601.6	Sundry Office Expenses	6,300	0.00
Environmental Strategic Studies/Plans					
19,631	20,600	2605.4	Rural Land Strategy	20,700	0.49
11,184	10,100	2605.32	Studies and Plans	10,200	0.99
0	9,400	2605.42	Planning Studies	9,400	0.00
40,468	20,200	2605.63	Sustainability Program	20,300	0.50
20,386	19,000	2605.65	Revolving Energy Fund	19,100	0.53
473	53,000	2605.69	Beach Scraping (Council Share)	0	(100.00)
22,191	14,000	2605.74	Comprehensive Koala Plan of Management	14,100	0.71
28,958	7,800	2605.83	CZMP for Byron Bay Embayment	7,800	0.00
4,066	13,700	2605.101	Coastal Hazard Monitoring	0	(100.00)
19,909	43,600	2605.102	Vegetation Mapping – Stage 2 project	40,000	(8.26)
14,085	900	2605.103	Virtual NM	0	(100.00)
0	0	2605.104	CZMP for New Brighton and SGB Embayments	75,000	New
0	10,000	2605.105	Estuary CZMP	0	(100.00)
0	20,000	2605.106	Employment Land Strategy	55,000	175.00
41,733	14,500	2605.107	Residential Land Strategy	10,000	(31.03)
0	10,300	2605.108	LEP and DCP Review	20,000	94.17
25,603	2,400	2605.109	Place Activation Plan for Mullum & Bang	0	(100.00)
2,500	0	2605.111	The Happiness Grant	0	0.00
0	115,000	2605.112	Mullumbimby Masterplan Project Plan	0	(100.00)
0	32,900	2605.113	Bangalow Village Plan	0	(100.00)

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.2 - ATTACHMENT 1

PLANNING POLICY & NATURAL ENVIRONMENT					
Community Strategic Plan Theme - Ecology					
ACTUAL 2015/16	ESTIMATED 2016/17	LEDGER ACCOUNT	BUDGET ITEMS	ESTIMATED 2017/18	%
			Environmental Levy		
	200	2606.18	Unallocated	0	(100.00)
700	0	2606.19	Community Infrastructure Maintenance Programs	0	0.00
31,741	0	2606.24	CZMP for Byron Bay Embayment (Council Share)	16,900	New
12,500	12,500	2606.25	Wild Dog, Fox and Feral control Program	0	(100.00)
0	0	2606.27	Biodiversity Conservation Strategy	20,000	New
1,361	15,700	2606.28	Land for Wildlife Program	0	(100.00)
0	24,300	2606.29	Bangalow Waterfront Environmental Works	0	(100.00)
16,591	25,400	2606.31	Vegetation Mapping - Stage 2 Project	0	(100.00)
9,966	13,300	2606.32	Low Carbon Strategy	0	(100.00)
12,694	20,600	2606.33	Prepare Plan(s) of Management for Bat Colony(s)	0	(100.00)
0	40,000	2606.34	Emissions Reduction Strategy	40,400	1.00
		2606.35	Integrated Weed Management Strategy Review	13,300	New
			Other Projects		
818	16,900	2608.2	Sustainable House Day	3,600	(78.70)
0	25,000	2608.3	Byron Shire Housing Summit	0	(100.00)
			Council Funded Local Environment Plans		
16,520	0	2611.9	LEP Public Exhibition	5,000	New
			Koala Connections		
193,948	70,100	2613	Koala Connections	0	(100.00)
			Applicant Funded Local Environment Plans		
58	0	2615.44	Granuaile Cres, Bangalow 232/119465	0	0.00
9,000	11,300	2615.46	Tallowood Ridge Rezoning	0	(100.00)
0	3,600	2615.47	West Byron	0	(100.00)
0	6,700	2615.048	268 Ewingsdale Road	0	(100.00)
			Applicant Funded Proposal for Byron Shire LES		
1,917	0	2616.15	E'dale Road, Jewelbond P/L 101/1140936	0	0.00
19,683	34,700	2622	Graminoid Clay Heath Restotration	0	(100.00)
46,278	27,000	2623	Land for Wildlife - Restoring Rainforest	0	(100.00)
			Indirect Costs		
468,800	473,800	2619.91	Support Services Allocated	515,700	8.84
2,168,582	2,275,400		Total Operating Expenses	1,917,700	(15.72)
(1,707,209)	(1,999,500)		Operating Result - Surplus / (Deficit)	(1,745,000)	(12.73)
(1,707,209)	(1,999,500)		Cash Result - Surplus / (Deficit)	(1,745,000)	(12.73)
			Capital Movements		
	0		Less Principal Repayments	0	
10,700	4113.001		Less Transfer to Reserves	0	
584,600	4004.101		Add Transfer from Reserves	216,400	
0	4005		Add Capital Income	0	
0			Less Capital Purchases	0	
72,000			Add Section 94 Levies Applied	0	
0			Less Section 94 Works	0	
(1,353,600)			Cash Result after Capital Movements	(1,528,600)	

BYRON SHIRE COUNCIL

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4.2 - ATTACHMENT 1

ECONOMIC DEVELOPMENT					
Community Strategic Plan Theme - Economy					
ACTUAL 2015/16	ESTIMATED 2016/17	LEDGER ACCOUNT	BUDGET ITEMS	ESTIMATED 2017/18	%
			OPERATING REVENUES		
0	0	1003.1	Safe Summer in the Bay	0	
0	0		Total Operating Revenues	0	0.0%
			OPERATING EXPENSES		
			Economic Development		
4,051	1,000	2343.1	Sundry Expenses	1,000	0.0%
9,744	10,100	2343.13	Industry Plans	10,200	0.9%
8,270	10,100	2343.14	Sector Capacity Building	10,200	0.9%
115,653	0	2343.15	Byron Town Centre and Foreshore Strategy	0	0.0%
45,000	45,200	2343.16	New Years Eve Events	45,400	0.4%
12,500	0	2343.21	Council Data Analysis	0	0.0%
0	20,000	2343.22	Economic Development Strategy Implementation	20,100	0.5%
0	10,000	2343.23	Making Things Happen	0	(100.00)
			Tourism		
86,153	88,700	2011.1	Salaries and on-costs	90,400	1.9%
121	0	2011.3	Tourism Administration Expenses	0	0.0%
2,400	0	2011.7	Northern Rivers Tourism Membership	0	0.0%
528	0	2011.12	Develop Visitor Info Centre Strategy	0	0.0%
1,017	0	2011.15	Byron Shire Brand	0	0.0%
668	0	2011.19	Telecommunications	0	0.0%
1,000	0	2011.23	Sustainable Business Accreditation Program	0	0.0%
0	56,800	2011.27	Tourism Memberships and Projects	16,100	(71.65)
			Economic Development and Tourism		
116,878	113,800	2014.1	Salaries - Ec Dev & Tourism Co-Ordinator	111,500	(2.02)
97,355	113,800	2014.2	Events & Grants Support Officer	90,400	(20.56)
44	0	2014.3	Bay Lane Enhancement Project	0	0.0%
13,236	10,100	2014.4	Festival Funding Support	10,100	0.0%
4,244	20,800	2014.5	Whale Trail Project	0	(100.00)
20	60,000	2014.12	Byron Bay Town Centre Placemaking Seed Fund	0	(100.00)
8,000	8,000	2014.92	Motor Vehicle Running Expenses	8,000	0.0%
			Indirect Costs		
151,900	171,400	2013.91	Support Services Allocated	184,300	7.5%
678,782	739,800		Total Operating Expenses	597,700	(19.21)
(678,782)	(739,800)		Operating Result - Surplus / (Deficit)	(597,700)	(19.21)
(678,782)	(739,800)		Cash Result - Surplus / (Deficit)	(597,700)	(19.21)
			Capital Movements		
	0		Less Principal Repayments	0	
	0	4935.001	Less Transfer to Reserves	0	
	119,700	4096.101	Add Transfer from Reserves	17,300	
	0	4097	Add Capital Income	0	
	0		Less Capital Purchases	0	
	30,000	4098	Add Section 94 Levies Applied	0	
	(590,100)		Cash Result after Capital Movements	(580,400)	

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4.2 - ATTACHMENT 1

WATER SUPPLIES					
ACTUAL	ESTIMATED	LEDGER	BUDGET ITEMS	ESTIMATED	
2015/16	2016/17	ACCOUNT		2017/18	%
			OPERATING REVENUES		
			Rates and Service Availability Charges		
1,840,980	1,873,400	6011.1	Residential	1,873,400	0.00
480,010	494,100	6011.2	Non-Residential	494,100	0.00
(145,866)	(122,400)	6011.3	Pensioner Adandonments	(122,400)	0.00
			Water Consumption Charges		
4,133,461	4,384,100	6021.1	Water Consumption Charges - Residential	4,384,100	0.00
1,887,335	2,081,700	6021.2	Water Consumption Charges - Non-Residential	2,081,700	0.00
0	(38,800)	6021.3	Pensioner Adandonments	(38,800)	0.00
			Grants		
88,859	102,500	6001.1	Pensioners Subsidy	102,500	0.00
			Fees		
1,601	0	6031.1	Lighthouse Road Tower Site	0	0.00
19,794	44,500	6031.2	Rental of 18 Fletcher St	44,700	0.45
57,863	0	6031.3	Byron Library Rental from Water Fund	0	0.00
107,282	79,000	6031.4	Connection / Tapping Fees	79,400	0.51
11,361	3,400	6031.5	Sales of Water - Standpipes	3,400	0.00
12,301	11,400	6031.6	Sundry Income (Includes Meter Test)	11,500	0.88
10,395	10,000	6031.13	Lease - Patterson St Water Reservoir	10,100	1.00
0	5,700	6031.14	Rainwater Tank Rebate from Rous	5,700	0.00
14,843	14,100	6031.15	Wategoes Water Reservoir - Lease Optus	14,200	0.71
0	1,700	6031.17	Wategoes Vodafone Lease	1,700	0.00
41,754	0	6031.19	Peterson St Water Res - Telstra	0	0.00
			Other Revenues		
14,290	0	6035.9	Private Works	0	0.00
6,372	6,100	6041.1	Extra Charges	6,100	0.00
14,774	11,200	6041.3	Interest on Consumption Charges	11,200	0.00
113,700	113,700	6051.1	Interest on Investments	113,700	0.00
8,711,107	9,075,400		Total Operating Revenues	9,076,300	0.01

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.2 - ATTACHMENT 1

WATER SUPPLIES					
ACTUAL 2015/16	ESTIMATED 2016/17	LEDGER ACCOUNT	BUDGET ITEMS	ESTIMATED 2017/18	%
			OPERATING EXPENSES		
			Water & Waste - Management & Admin		
74,129	0	6101.1	Salaries and Oncosts	0	0.00
3,118	0	6101.2	Apprentice's Salary for TAFE Days	0	0.00
18,700	0	6101.92	Motor Vehicle Running Expenses	0	0.00
			Employee Costs - Engineering & Supervision		
153,240	107,400	6105.1	Salaries and Oncosts	109,900	2.33
5,304	5,300	6105.92	Motor Vehicle Running Expenses	5,300	0.00
			Employee Costs - Engineering S64 Assessment		
26,565	0	6107	Salaries and Oncosts	0	0.00
			Employee Costs - Compliance		
18,537	62,800	6111.1	Salaries and Oncosts	61,700	(1.75)
2,700	2,700	6111.92	Motor Vehicle Running Expenses	2,700	0.00
			Employee Costs - Administration and Education		
141,235	108,100	6115.1	Salaries and Oncosts	138,300	27.94
			Meter Reading Contract		
41,112	37,300	6121.2	Payment to AMRS	37,500	0.54
			Training and Recruitment		
2,805	20,300	6125.3	Technical Skills	10,300	(49.26)
			Administration Expenses		
431	5,300	6141.1	Printing & Stationery	5,300	0.00
5,638	16,000	6141.2	Communication Systems	16,100	0.63
7,737	25,800	6141.6	Misc Equip/Expenses	25,900	0.39
7,840	6,900	6141.9	s356 Water Supplies Management (Community Bu	6,900	0.00
27,134	28,400	6141.11	Fletcher st Property Expenses	28,500	0.35
1,023	5,100	6141.12	Books/Journals	5,100	0.00
62,006	92,000	6141.14	Payroll Tax	92,500	0.54
5,196	6,400	6141.25	Rainwater Tank Rebate	6,400	0.00
27,400	28,300	6141.27	Tax Equivalent Payments to General Fund	28,400	0.35
3,886	17,000	6141.32	Audit of Best Practice Management Compliance	17,100	0.59
0	3,100	6141.33	Telecommunications Lease Expenses	3,100	0.00
9,218	10,300	6141.38	Water Directorate	10,400	0.97
2,200	2,200	6141.39	Rent Donation -18 Fletcher Street	2,200	0.00
11,691	30,200	6141.45	Asset Mgmt Technology, Resources and Equip	30,400	0.66
0	0	6141.47	Building and Property Insurance	24,600	New
0	0	6141.48	Procurement Consultant	22,900	New
			Abandonments		
13,217	5,300	6145.2	Rates Abandoned	5,300	0.00
4,062	5,300	6145.3	Bad Debts Abandoned - Water	5,300	0.00

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

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WATER SUPPLIES					
ACTUAL 2015/16	ESTIMATED 2016/17	LEDGER ACCOUNT	BUDGET ITEMS	ESTIMATED 2017/18	%
			General Operation & Maintenance		
618,615	388,100	6205.6	Water Mains Maintenance	390,000	0.49
242,312	299,900	6205.7	Water Mains Operation	301,400	0.50
161,832	163,000	6205.11	Reservoir Operation	163,800	0.49
11,205	20,700	6205.12	Reservoir Maintenance	20,800	0.48
278,475	330,700	6205.15	Other Operation	332,400	0.51
7,298	9,800	6205.16	Other Maintenance	9,800	0.00
3,779,710	3,900,500	6205.22	Purchase of Water	4,085,400	4.74
1,237,881	1,169,600	6211.93	Depreciation	1,237,900	5.84
			Mullumbimby		
7,726	66,500	6235.1	WTW Planned Maintenance	66,800	0.45
53,256	43,300	6235.6	WTW Chemicals	43,500	0.46
172,553	157,000	6235.7	WTW Operation	157,800	0.51
			Indirect Costs		
51,504	51,500	6159.1	Contribution to Depot - General Fund	51,800	0.58
0	0	6159.3	Rental Administration Centre	0	0.00
899,600	1,054,400	6159.91	Support Services	1,104,700	4.77
109,400	0	6159.90	NCP/Governance	109,400	New
8,307,490	8,286,500		Total Operating Expenses	8,777,600	5.93
403,617	788,900		Operating Result - Surplus / (Deficit)	298,700	(62.14)
	1,169,600		Add Back Depreciation	1,237,900	
403,617	1,958,500		Cash Result - Surplus / (Deficit)	1,536,600	(21.54)
			Capital Movements		
	0	6,424	Less Loan Principal Repayments	0	
	2,558,500	6437.001	Less Transfer to Reserves	2,136,600	
	1,945,700		Add Transfer from Reserves	240,000	
	600,000	6404.301	Add Capital Income	600,000	
	11,193,700		Less Capital Purchases	1,890,000	
	9,248,000		Add Section 64 Levies Applied	1,650,000	
	0		Cash Result after Capital Movements	0	

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4.2 - ATTACHMENT 1

SEWERAGE SERVICES					
ACTUAL 2015/16	ESTIMATED 2016/17	LEDGER ACCOUNT	BUDGET ITEMS	ESTIMATED 2017/18	%
			OPERATING REVENUES		
			Rates and Service Availability Charges		
8,004,378	8,150,200	7011.1	Residential	8,150,200	0.00
1,919,487	1,985,300	7011.2	Non-Residential	1,985,300	0.00
61,352	62,800	7011.3	Trade Waste Fixed Charges	62,800	0.00
140,631	(147,600)	7011.4	Pensioner Adandonments	(147,600)	0.00
			User Charges		
2,802,993	3,094,500	7021.1	Residential	3,094,500	0.00
1,381,526	1,484,400	7021.2	Non-Residential	1,484,400	0.00
198,177	266,000	7021.3	Liquid Trade Waste Charges	266,000	0.00
			Grants		
80,013	100,700	7001.1	Pensioners Subsidy	101,200	0.50
			Fees		
360	1,200	7031.6	Property Rental Income	1,200	0.00
1,400	2,400	7031.9	Sundry Income	2,400	0.00
31,079	45,100	7031.14	Trade Waste Processing Fees	45,300	0.44
70,869	179,300	7031.15	Plant Income	180,200	0.50
34,338	33,900	7031.19	Lease - 125 Vallances Rd	34,100	0.59
3,200	2,700	7031.21	Agistment - Vallances Rd House - A Morris	2,700	0.00
576	0	7031.24	Agistment - Pony Paddock	0	0.00
14,225	0	7031.25	Vallance Road STP Optus Tower	0	0.00
5,107	0	7031.26	Application - Dispose of Waste to Sewer	0	0.00
8,744	20,700	7031.28	Festival Waste Processing Fees	20,800	0.48
			Other Revenues		
31,538	27,400	7041.1	Extra Charges	27,400	0.00
11,998	2,300	7041.3	Interest on Res Consumption Charges	2,300	0.00
785	300	7041.5	Interest on Trade Waste Consumption	300	0.00
2,404	700	7041.7	Interest on Non-Res Consumption Charges	700	0.00
162,200	162,200	7051.1	Interest on Investments	162,200	0.00
14,967,380	15,474,500		Total Operating Revenues	15,476,400	0.01

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SEWERAGE SERVICES					
ACTUAL 2015/16	ESTIMATED 2016/17	LEDGER ACCOUNT	BUDGET ITEMS	ESTIMATED 2017/18	%
			OPERATING EXPENSES		
			Employee Costs - Management & Admin		
108,500	0	7101.1	Salaries and Oncosts	0	0.00
18,700	0	7101.92	Motor Vehicle Running Expenses	0	0.00
			Employee Costs - Engineering & Supervision		
149,979	107,400	7105.1	Salaries and Oncosts	109,900	2.33
5,304	5,300	7105.92	Motor Vehicle Running Expenses	5,300	0.00
			Employee Costs - Engineering S64 Assessment		
26,215	0	7106.1	Salaries and Oncosts	0	0.00
			Employee Costs - Compliance		
15,717	62,800	7111.1	Salaries and Oncosts	61,700	(1.75)
2,700	2,700	7111.92	Motor Vehicle Running Expenses	2,700	0.00
			Employee Costs - Administration and Education		
137,166	108,100	7115.1	Salaries and Oncosts	156,400	44.68
2,796	2,800	7115.92	Motor Vehicles	2,800	0.00
			Meter Reading Contract		
29,594	34,300	7121.2	Payment to AMRS	34,500	0.58
			Training and Recruitment		
1,719	22,200	7125.3	Technical Skills	22,300	0.45
			Administration Expenses		
420	5,100	7141.1	Printing & Stationery	5,100	0.00
32,044	30,900	7141.2	Communication Systems	31,100	0.65
31,759	25,800	7141.6	Misc Equip/Expenses	25,900	0.39
0	25,800	7141.8	Laundry	25,900	0.39
33,769	31,900	7141.9	Community Buildings - Sewer Charge	32,100	0.63
0	3,100	7141.12	Books/Journals	3,100	0.00
61,301	91,100	7141.14	Payroll Tax	91,600	0.55
27,400	28,300	7141.19	Taxation Equivalent Payments	28,400	0.35
4,398	16,000	7141.24	Maintenance Lease - Vallances Rd	16,100	0.63
222	1,000	7141.27	Pony Paddock - Mullumbimby	1,000	0.00
2,880	0	7141.32	Revaluation Expense	0	0.00
0	20,700	7141.35	Special Events Response and Mitigation	20,800	0.48
0	0	7141.39	Procurement Consultant	22,900	New
			Abandonments		
43,546	47,200	7151.2	Other Rates Abandoned	47,400	0.42
0	5,100	7151.3	Bad Debts Abandoned - Sewer	5,100	0.00

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4.2 - ATTACHMENT 1

SEWERAGE SERVICES					
ACTUAL 2015/16	ESTIMATED 2016/17	LEDGER ACCOUNT	BUDGET ITEMS	ESTIMATED 2017/18	%
0	2,200	7155.1	Other Expenses Property Maintenance Costs	2,200	0.00
			Plant Running Expenses		
3,752	66,500	7203.1	Fuel and Oil	66,800	0.45
8,242	0	7203.2	Parts and Materials	0	0.00
641	0	7203.3	Tyres	0	0.00
260	0	7203.4	Contract Repairs	0	0.00
11,266	0	7203.6	Labour	0	0.00
1,943	0	7203.7	Insurance and Registration	0	0.00
7,043	10,100	7205.1	Co-Ordination Maintenance	10,200	
206,329	230,700	7205.5	Gravity Mains Operation	231,900	0.52
278,313	312,600	7205.6	Gravity Mains Maintenance	314,200	0.51
178	16,600	7205.8	LPPS Maintenance	16,700	0.60
345,223	402,100	7205.9	SPS Operation	404,100	0.50
436,568	447,700	7205.11	SPS Maintenance	449,900	0.49
310,522	317,200	7205.12	SPS Power	318,800	0.50
930,747	1,085,800	7205.21	Treatment Operations Expenses	1,091,200	0.50
422,645	424,100	7205.22	Chemical Costs	426,200	0.50
387,745	511,500	7205.23	Energy Costs	514,100	0.51
377,759	313,300	7205.24	Treatment Effluent Management	314,900	0.51
131,840	184,700	7205.25	Treatment Biosolids Management	185,600	0.49
564,858	571,700	7205.26	Treatment Maintenance	574,600	0.51
637,797	559,500	7205.27	Other Operations Expenses	562,300	0.50
133,118	71,300	7205.28	Other Maintenance	71,700	0.56
3,219,725	3,051,900	7209.93	Depreciation	3,219,700	5.50
			Indirect Costs		
9,000	0	7169.3	Rental Administration Centre	0	0.00
1,068,300	1,343,800	7169.91	Support Services	1,412,600	5.12
109,300	0	7169.90	NCP/Governance	109,300	New
51,504	51,500	7169.2	Contribution to Depot Cost Sewer	51,800	0.58
			Debt Servicing		
3,791,516	3,530,100	7161.1	Interest on Loans	3,365,300	(4.67)
14,182,260	14,182,500		Total Operating Expenses	14,466,200	2.00
785,120	1,292,000		Operating Result - Surplus / (Deficit)	1,010,200	(21.81)
3,219,725	3,051,900		Add Back Depreciation	3,219,700	5.50
4,004,846	4,343,900		Cash Result - Surplus / (Deficit)	4,229,900	(2.62)
			Capital Movements		
	1,669,100	7430.1	Less Loan Principal Repayments	1,699,400	
	4,074,800	7437.1	Less Transfer to Reserves	3,930,500	
	2,707,000	7403.101	Add Transfer from Reserves	3,821,300	
	1,400,000	7401.301	Add Capital Income	1,400,000	
	8,770,700		Less Capital Purchases	4,358,300	
	6,063,700	7405.101	Add Section 64 Levies Applied	537,000	
	0		Cash Result after Capital Movements	0	

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4.2 - ATTACHMENT 1

Project Description	Location	Ref	Budget	Grants / Contribs	Section 94 Plan	Catchment/ Purpose	Loans	Reserves	Reserve Description	Existing Special Rate Funding	Proposed 2017/18 Special Rate Funding	Council Revenue
Library Services												
Local priorities Grant to be allocated		Renewal	30,000	30,000								
Library Services - Total			30,000	30,000	0			0		0		0
Depot Services & Fleet Management												
Caterpillar 12G Grader QKW-584		Renewal	310,000					310,000	Plant			
Kubota KX121-3 Excavator		Renewal	56,000					56,000	Plant			
A1 ROADLINE PTC1000 TRAFFIC SIGNALS		Renewal	35,000					35,000	Plant			
HOWARD SLASHER EHD180 - OFFSET		Renewal	8,000					8,000	Plant			
Small Plant Replacements		Renewal	48,000					48,000	Plant			
Motor Vehicle Replacements		Renewal	500,000					500,000	Plant			
Depot Services & Fleet Management - Total			957,000	0	0			957,000		0		0
Local Roads & Drainage												
Bridges												
Main Arm Rd Blindmouth Creek	Rural North	Upgrade	400,000		400,000	MB - Road Upgrading						
O'Meara's Bridge Renewal	Rural South	Renewal	500,000				600,000					
Purchase of Surplus ADF Bridges	Rural North	Renewal	460,000				460,000					
Scarrabellotis Bridge Renewal	Rural South	Renewal	1,100,000				1,100,000					
Cycleways												
Shire Wide - Bike Plan	Byron Bay	New	50,000	45,000								15,000
Balemo Drive Off-Road Shared Path	Ocean Shores	New	518,800	312,100	306,700	OS - Cycleways						
Lismore Road Off Road Shared Path Investigations	Bangalow	New	120,000	90,000	30,000	BA - Cycleways						
Broken Head Road Off-Road Shared Path	Suffolk Park	New	292,600	150,100	142,500	BB - Cycleways						
Ewingsdale Road Off-Road Shared Path Hospital to Highway	Byron Bay	New	151,900	77,700	74,200	BB - Cycleways						
Footpaths, Kerb & Gutter												
Access ramps and footpaths Works	Other	Upgrade	50,500		12,000					44,000		4,500
Replacement of damaged Kerb and Gutter Shire Wide as per inspection Report	Other	Renewal	24,900							23,900		1,000
Replacement of damaged Footpaths Shire Wide as per inspection Report	Other	Renewal	95,500							95,500		
Massinger St - Lawson to Carlyle	Byron Bay	New	170,000									170,000
Shire Wide - PAMP (Pedestrian Access Management Plan)	Byron Bay	New	50,000	45,000	15,000							
Drainage												
Bangalow Wetland Maintenance (use Levy as this funded the wetland)	Bangalow	Renewal	2,000					2,000	Stormwater Drainage			
Burns Street Open Drain Maintenance (use Levy as this funded the wetland)	Byron Bay	Renewal	1,000					1,000	Stormwater Drainage			
Lilly Pilly Drain Maintenance (use Levy as this funded the wetland)	Byron Bay	Renewal	1,000					1,000	Stormwater Drainage			
Ivory Curl Overland Flow Path	Bangalow	Renewal	40,000					40,000	Stormwater Drainage			
Bay Lane overland flowpath and system upgrade	Byron Bay	Upgrade	96,000					96,000	Stormwater Drainage			
8 Jubilee Ave - resolve flooding in front yard and nature strip	Mullumbimby	Upgrade	40,000					40,000	Stormwater Drainage			
SGB Street Drainage Upgrade - Helen Street (east)	Ocean Shores	Upgrade	100,000					100,000	Stormwater Drainage			
SGB Street Drainage Upgrade - Elizabeth Street - Design	Ocean Shores	Upgrade	15,000					15,000	Stormwater Drainage			
Remove last fish passage barrier on Byron Creek	Bangalow	Renewal	12,000									12,000
River Street Scour Protection Works	Ocean Shores	Upgrade	47,000									47,000
Purchase Gridflow Software	Other	New	20,000									20,000

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STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.2 - ATTACHMENT 1

Project Description	Location	Ref	Budget	Grants / Contribs	Section 94 Plan	Catchment/ Purpose	Loans	Reserves	Reserve Description	Existing Special Rate Funding	Proposed 2017/18 Special Rate Funding	Council Revenue
Road Reconstruction												
Coolamon Scenic Drive CH2760-3290	Rural South	Renewal	43,000					43,000	Infrastructure Renewal			
Coolamon Scenic Drive CH10000-10510	Rural South	Renewal	54,000									54,000
Federal Drive CH9430-9680	Rural South	Renewal	35,000							35,000		
Federal Drive CH6910-8250	Rural South	Renewal	90,000									90,000
Federal Drive CH8510-8790	Rural South	Renewal	29,000									29,000
Possum Creek Road CH0-1440	Rural South	Renewal	90,000							90,000		
Friday Hut Road CH4570-6270	Rural South	Renewal	99,000							99,000		
Goonengerry Road CH0-6520	Rural South	Renewal	222,000					200,000	Infrastructure Renewal			22,000
The Pocket Road CH7280-7430	Rural North	Renewal	26,000							26,000		
The Pocket Road CH8160-8660	Rural North	Renewal	35,000					35,000	Infrastructure Renewal			
Tyagarah Road CH2680-4320	Rural South	Renewal	130,000					65,400	Infrastructure Renewal	64,600		
Bangalow Road CH780-1630	Byron Bay	Renewal	146,000					146,000	Infrastructure Renewal			
Childe Street	Byron Bay	Renewal	47,000					47,000	Infrastructure Renewal			
Giaor Street	Byron Bay	Renewal	25,000					25,000	Infrastructure Renewal			
Paterson Street	Byron Bay	Renewal	260,000					260,000	Infrastructure Renewal			
Rifle Range Road Intersection Upgrade at Lismore Road	Bangalow	Upgrade	441,200		441,200	BA - Road Upgrading						
Broken Head Road	Rural South	Renewal	1,191,600		442,000	Quarry - Road Upgrading		449,600	Infrastructure Renewal		300,000	
The Pocket Road Segment 568.10 (CH1.79-2.81km)	Rural North	Renewal	28,900		28,900	RN - Rural Roads						
Bangalow Road (Hayters Hill)	Rural South	Renewal	550,000	250,000				400,000	Infrastructure Renewal			
Byron Bay Bypass (RMS)	Byron Bay	New	19,812,000	17,312,000	2,500,000	BB - Road Upgrading						
Bayshore and Ewingsdale Roundabout (RMS)	Byron Bay	Upgrade	4,300,000	1,980,300	2,319,700	\$2,630,000 BB - Road Upgrading \$120,000 SW - Road Upgrading						
Station Street, Bangalow	Bangalow	Renewal	46,600								46,600	
Pine Avenue (Garden to Riverside)	Mullumbimby	Renewal	510,000					534,500	Infrastructure Renewal		75,500	
The Terrace, Brunswick Heads	Brunswick Heads	Renewal	379,400								379,400	
Lighthouse Road, Byron (Massinger to Tallow Beach Road)	Byron Bay	Renewal	350,000					350,000	Infrastructure Renewal			
Lawson Street, Byron (Middleton to Tennyson)	Byron Bay	Renewal	30,000					30,000	Infrastructure Renewal			
Middleton St (Marvel St to Kingsley)	Byron Bay	Renewal	21,000					21,000	Infrastructure Renewal			
DESIGN ONLY - Kendall RAB	Byron Bay	Upgrade	55,500					60,000	Infrastructure Renewal			5,500
DESIGN ONLY - Ewingsdale Rd (Highway to McGittigans RAB)	Byron Bay	Upgrade	120,000		120,000	BB - Road Upgrading		0	Infrastructure Renewal			
Coolamon Scenic Drive Speed Review and line marking	Rural South	Renewal	30,000									30,000
Deacon and Station Street Intersection Bangalow	Bangalow	Renewal	70,000					70,000	Infrastructure Renewal			
Byron Street Byron Bay Jonson to Railway Corridor	Byron Bay	Renewal	200,000					200,000	Infrastructure Renewal			
BBMP (Byron Bay Master Plan) - Railway Precinct Activation	Byron Bay	Upgrade	500,000					500,000	Infrastructure Renewal			
Shirley Street - Widening Investigation	Byron Bay	Upgrade	22,000					22,000	Infrastructure Renewal			
Local Roads & Drainage - Total			34,777,400	20,262,200	6,832,200		2,160,000	3,753,500		468,000	901,500	500,000
RMS												
Regional Road Repair Program - Broken Head Rd - pavement reconstruction 3.2km to 3.725km from Clifford Street	Rural South	Renewal	298,500	298,500								
RMS - Total			298,500	298,500	0		0	0		0	0	0
Open Space and Recreation												
Byron Bay Town Centre Renewals - Landscape/Precinct Plan	Byron Bay	Renewal	88,400					20,000	Infrastructure Renewal	4,200	60,900	3,300
Solar lighting around walking track PN 238382	Bangalow	New	5,000		5,000	BA - Open Space		-				
Brunswick Heads Recreation Ground Carpark Reconstruction	Brunswick Heads	Renewal	55,000	55,000				-				
Upgrade Lighting - Fields 2 and 3 Bangalow Recreation Ground	Bangalow	Upgrade	5,000	5,000				-				
Revised Plan of Management - all sporting fields shire wide	Other	Renewal	15,000	15,000				-				
Byron Bay Recreation Ground - replace lighting on Field #1 - Western perimeter and Replace lighting on Field 2	Byron Bay	Renewal	5,000	5,000				-				
Upgrade Pathway lights from Apex Park to Clarkes Beach	Byron Bay	Renewal	60,000					60,000	Crown Paid Paid Parking			
Public Bubbblers	Other	New	40,000		40,000	Section 94a Levy		-				
Outdoor Exercise Equipment	Ocean Shores	New	58,000		58,000	OS - Open Space		-				
SGB Playground Shade	Ocean Shores	New	54,000		41,000	OS - Open Space		-		13,000		
Bayside Park playground	Brunswick Heads	New	38,000		31,000	BH - Open Space		-		7,000		
Mullum Recreation Ground Playground	Mullumbimby	Upgrade	-					-				0
Accessible BBQ installations	Byron Bay	New	40,000					-				40,000
Iconic Playground Design	Byron Bay	New	30,000					-		30,000		
Byron Bay Garden Bed	Byron Bay	Renewal	75,000					75,000	Infrastructure Renewal			
Bangalow Sports Fields Lighting	Bangalow	Renewal	-					-				

BYRON SHIRE COUNCIL

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Project Description	Location	Ref	Budget	Grants / Contribs	Section 94 Plan	Catchment/ Purpose	Loans	Reserves	Reserve Description	Existing Special Rate Funding	Proposed 2017/18 Special Rate Funding	Council Revenue
Asset Management Planning												
Asset Management Planning - Total			0	0	0		0	0		0	0	0
Projects & Commercial Development												
Tyagarah Airfield subdivision works	Rural North	New	300,000					300,000	Property Development			
Lot 22 Mullumbimby	Mullumbimby	New	50,000					50,000	Property Development			
Lot 102 Depot Relocation	Byron Bay	New	20,000					20,000	Property Development			
Asset Management Planning - Total			370,000	0	0		0	370,000		0	0	0
Waste Disposal Facility												
Resource Recovery Centre Upgraded Expansion	Rural North	Expansion	200,000		39,000	SW - Comm Facilities		161,000	Waste Management			
Public Place Bin Network Infrastructure Upgrade	Rural North	Renewal	35,000					35,000	Waste Management			
Main Arm Reuse Options	Rural North	Renewal	3,000					3,000	Waste Management			
Commercial Bins in the Lawson Street (North) Car Park, Byron Bay	Rural North	Renewal	10,000					10,000	Waste Management			
Waste Disposal Facility - Total			248,000	0	39,000		0	209,000		0	0	0
Cavanbah Centre												
Aquatic Centre - Shovel Ready	Byron Bay	New	250,000	250,000								
Installation of 4 x Grandstands 5 Tiers - 50-60 adult capacity for each - including concrete slabs and Shelter	Byron Bay	New	47,700		47,700	BB - Open Space						
Cavanbah - AFL - Barrier Netting - South western fields	Byron Bay	New	80,000	80,000								
Cornell Field Picket Fence	Byron Bay	New	50,000	50,000								
Cavanbah Centre - Total			427,700	380,000	47,700		0	0		0	0	0
Holiday Parks												
First Sun												
Cabins	Byron Bay	Renewal	100,000					100,000	Holiday Park			
Lodgings	Byron Bay	Renewal	60,000					60,000	Holiday Park			
Bbqs, Signs, Minor works	Byron Bay	Renewal	75,000					75,000	Holiday Park			
Sub Total			235,000	0	0			235,000		0	0	
Suffolk Park												
Amenities Block Replacement	Suffolk Park	Renewal	380,000					380,000	Holiday Park			
Bbqs, Signs, Minor works	Suffolk Park	Renewal	100,000					100,000	Holiday Park			
Sub Total			480,000	0	0			480,000		0	0	
Total Council Parks			715,000	0	0		0	715,000		0	0	0
Facilities Management												
Byron Bay Pool Renewals	Byron Bay	Renewal	23,200									23,200
Mullumbimby Pool Renewals	Mullumbimby	Renewal	21,600									21,600
Byron Bay Pool Improvements - Reconfigure Utilities	Byron Bay	Renewal										
Facilities Management - Total			44,800	0	0		0	0		0	0	44,800
Total General Fund			38,436,800	21,050,700	7,093,900		2,160,000	6,159,500	-	522,200	862,400	588,100

BA Bangalow

BB Byron Bay

OS Ocean Shores

MB Mullumbimby

SP Suffolk Park

BH Brunswick Heads

RN Rural North

RS Rural South

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.2 - ATTACHMENT 1

WATER FUND - CAPITAL WORKS PROGRAM AND FUNDING

Description		2017/18 Budget	Funding Source			
			Grants	S64	Loans	Reserves
BANGALOW						
Sub Total		0	0	0	0	0
BRUNSWICK HEADS						
Sub Total		0	0	0	0	0
MULLUMBIMBY						
Sub Total		0	0	0	0	0
OCEAN SHORES						
Palmer Ave WBPS cross connection	Upgrade	50,000		50,000		
North Ocean Shores Fire main upgrade	Upgrade	1,300,000		1,300,000		
Sub Total		1,350,000	0	1,350,000	0	0
BYRON BAY						
Pipeline - Upgrade	Upgrade	200,000		200,000		
Sub Total		200,000	0	200,000	0	0
MISCELLANEOUS						
Meter Replacement Program	Renewal	30,000				30,000
Fletcher Street Development Planning	New	200,000				200,000
Misc Safety Upgrades	Upgrade	10,000				10,000
Contingency Works	Upgrade	100,000		100,000		
Sub Total		340,000	0	100,000	0	240,000
TOTAL CAPITAL WORKS		1,890,000	0	1,650,000	0	240,000

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.2 - ATTACHMENT 1

Description		2017/18 Budget	Grants	S64	Loans	Reserves
BANGALOW						
Pipeline - Renewal	Renewal	4,700				4,700
SPS - Renewal	Renewal	70,000				70,000
SPS1005 - Capacity Upgrade	Upgrade	21,500		21,500		
Bangalow STP - Renewals	Renewal	604,800				604,800
Sub Total		701,000	0	21,500	0	679,500
BYRON BAY						
SPS3003 rising main	Upgrade	200,000		200,000		
SPS - Renewal	Renewal	87,500				87,500
SPS3005 - pump upgrade	Upgrade	31,200		18,700		12,500
SPS3007 - pump upgrade	Upgrade	49,400		29,600		19,800
South Byron STP Redevelopment/ Remediation	New	1,000,000				1,000,000
Sub Total		1,368,100	0	248,300	0	1,119,800
BRUNSWICK HEADS						
Vallances Rd Subdivision	Not Applicable	300,000				300,000
Sub Total		300,000	0	0	0	300,000
MULLUMBIMBY						
Mullumbimby STP Site Remediation		1,000,000				1,000,000
Lot 4 Mullumbimby Access Upgrade		200,000				200,000
SPS4001 rising main upgrade		240,100		180,100		60,000
Sub Total		1,440,100	0	180,100	0	1,260,000
OCEAN SHORES						
Coastal Erosion Planning Measures and Contingency	Not Applicable	350,000				350,000
SPS5014 rising main upgrade		29,100		29,100		
Sub Total		379,100	0	29,100	0	350,000
MISCELLANEOUS						
Asset Management Plans / Asset Management System	Renewal	50,000		25,000		25,000
Misc Safety Upgrades	Upgrade	20,000				20,000
Contingency Works	Renewal	100,000		33,000		67,000
Sub Total		170,000	0	58,000	0	112,000

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.2 - ATTACHMENT 2

Byron Shire Council	
2017 -2018 Budget Operating Statement - Consolidated All Funds	
	Estimated \$
<u>Income from Continuing Operations</u>	
Rates	23,024,500
Annual Charges	15,791,400
User Charges and Fees	27,728,800
Interest and Investment Revenue	1,697,700
Other Revenue	1,636,900
Grants and Contributions for Operating Purposes	5,624,200
Grants and Contributions for Capital Purposes	24,867,700
Total Income from Continuing Operations	100,371,200
<u>Expenses from Continuing Operations</u>	
Employee Benefits and Oncosts	21,759,000
Borrowing Costs	1,083,600
Materials and Contracts	34,127,800
Depreciation and Amortisation	13,175,500
Impairment	0
Other Expenses	4,727,700
Net Losses from the Disposal of Assets	0
Total Expenses from Continuing Operations	74,873,600
Operating Result from Continuing Operations	25,497,600
Net Operating Result before Grants and Contributions provided for Capital Purposes	629,900

BYRON SHIRE COUNCIL

Byron Shire Council	
2017 -2018 Budget Cashflow Statement - Consolidated All Funds	
	Estimated \$
Cash Flows from Operating Activities	
Receipts	
Rates	23,024,500
Annual Charges	15,791,400
User Charges and Fees	27,728,800
Interest and Investment Revenue	1,697,700
People and Culture Services	30,491,900
Other	1,636,900
Payments	
Employee Benefits and Oncosts	-21,759,000
Materials and Contracts	-34,127,800
Borrowings	-1,083,600
Other Expenses	-4,727,700
Net Cash provided (or used in) Operating Activities	38,673,100
Cash Flows from Investing Activities	
Receipts	
Sale of Investment Securities	0
Sale of Real Estate Assets	0
Sale of Infrastructure, Property, Plant and Equipment	0
Payments	
Purchase of Investment Securities	0
Purchase of Property, Plant and Equipment	-44,685,100
Net Cash provided (or used in) Investing Activities	-44,685,100
Cash Flows from Financing Activities	
Receipts	
Proceeds from new loan borrowings	2,160,000
Payments	
Repayment of Borrowings and Advances	-2,639,800
Net Cash provided (or used in) Financing Activities	-479,800
Net increase/(Decrease) in Cash	-6,491,800

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.2 - ATTACHMENT 2

Byron Shire Council 2017 - 2018 Budget Estimates Summary														
Budget Program	Operating Revenue	Operating Expenditure	Depreciation	Total Operating Expenditure	Operating Result Surplus/ (Deficit)	Operating Result Surplus/ (Deficit) (Excl Deprec)	Capital Grants & Contributions Revenue	Asset Sales	Transfer from Reserves	Capital Expenditure	Transfer to Reserves	Loan Principal Repayments	Capital Result Surplus/ (Deficit)	Budget NET COST Result Surplus/ (Deficit)
General Manager														
General Managers Office	0	64,200	0	64,200	(64,200)	(64,200)	0	0	64,200	0	0	0	64,200	0
People and Culture	0	0	0	0	0	0	0	0	0	0	0	0	0	0
General Manager Directorate Sub-Total	0	64,200	0	64,200	(64,200)	(64,200)	0	0	64,200	0	0	0	64,200	0
Corporate and Community Services														
Councillor Services	0	870,300	0	870,300	(870,300)	(870,300)	0	0	0	0	0	0	0	(870,300)
Financial Services - General Purpose Revenues	25,312,300	0	0	0	25,312,300	25,312,300	0	0	0	0	1,988,200	0	(1,988,200)	23,324,100
Financial Services	148,100	(894,500)	0	(894,500)	1,042,600	1,042,600	0	0	0	0	0	198,500	(198,500)	844,100
Information Systems	9,600	23,300	0	23,300	(13,700)	(13,700)	0	0	0	0	0	51,200	(51,200)	(64,900)
Governance Services	12,400	275,700	0	275,700	(263,300)	(263,300)	0	0	223,400	0	60,000	0	163,400	(99,900)
Community Development	134,400	1,542,800	0	1,542,800	(1,408,400)	(1,408,400)	0	0	44,000	0	0	0	44,000	(1,364,400)
Sandhills	1,475,300	1,455,700	72,300	1,528,000	(52,700)	19,600	0	0	0	0	19,600	0	(19,600)	0
Childrens Services - Other	426,100	433,200	0	433,200	(7,100)	(7,100)	0	0	7,100	0	0	0	7,100	0
Public Libraries	60,300	1,852,300	66,300	1,918,600	(1,858,300)	(1,792,000)	30,000	0	0	30,000	0	89,500	(89,500)	(1,881,500)
Corporate and Community Services Directorate Sub-Total	27,578,500	5,558,800	138,600	5,697,400	21,881,100	22,019,700	30,000	0	274,500	30,000	2,067,800	339,200	(2,132,500)	19,887,200
Infrastructure Services														
Supervision and Administration	0	94,300	0	94,300	(94,300)	(94,300)	0	0	94,300	0	0	0	94,300	0
Asset Management Planning	0	123,500	0	123,500	(123,500)	(123,500)	0	0	123,600	0	0	0	123,600	100
Projects & Commercial Development	0	248,100	0	248,100	(248,100)	(248,100)	0	0	370,000	370,000	0	0	0	(248,100)
Emergency Services and Flood Management	168,800	689,600	101,900	791,500	(622,700)	(520,800)	0	0	0	0	0	0	0	(520,800)
Depot Services and Fleet Management	557,800	(65,100)	948,900	883,800	(326,000)	622,900	0	0	957,000	957,000	622,900	0	(622,900)	0
Local Roads and Drainage	4,105,000	7,149,900	5,929,200	13,079,100	(8,974,100)	(3,044,900)	22,422,200	0	14,948,600	34,777,400	6,479,800	105,400	(3,991,800)	(7,036,700)
Roads and Maritime Services	651,500	1,018,900	0	1,018,900	(367,400)	(367,400)	298,500	0	0	298,500	0	0	0	(367,400)
Open Spaces and Recreation	912,500	5,368,700	664,200	6,032,900	(5,120,400)	(4,456,200)	80,000	0	1,103,900	568,400	223,200	164,400	227,900	(4,228,300)
Quarry Operations	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Waste & Recycling Services	7,273,100	6,390,300	82,200	6,472,500	800,600	882,800	0	0	39,000	248,000	511,300	162,500	(882,800)	0
Cavanbah Sports Centre	330,400	960,900	20,100	981,000	(650,600)	(630,500)	380,000	0	47,700	427,700	0	43,000	(43,000)	(673,500)
First Sun Holiday Park	3,009,200	2,401,400	88,800	2,490,200	519,000	607,800	0	0	235,000	235,000	607,800	0	(607,800)	0
Suffolk Park Holiday Park	930,600	876,300	45,400	921,700	8,900	54,300	0	0	480,000	480,000	54,300	0	(54,300)	0
Facilities Management	964,900	2,425,100	474,000	2,899,100	(1,934,200)	(1,460,200)	0	0	129,100	44,800	267,500	125,900	(309,100)	(1,769,300)
Water Supplies	9,076,300	7,539,700	1,237,900	8,777,600	298,700	1,536,600	600,000	0	1,890,000	1,890,000	2,136,600	0	(1,536,600)	0
Sewerage Services	15,476,400	11,246,500	3,219,700	14,466,200	1,010,200	4,229,900	1,400,000	0	4,358,300	4,358,300	3,930,500	1,699,400	(4,229,900)	0
Infrastructure Service Directorate Sub-Total	43,456,500	46,468,100	12,812,300	59,280,400	(15,823,900)	(3,011,600)	25,180,700	0	24,776,500	44,655,100	14,833,900	2,300,600	(11,832,400)	(14,844,000)
Sustainable Environment and Economy														
Development and Certification	2,292,400	4,667,700	207,500	4,875,200	(2,582,800)	(2,375,300)	1,817,000	0	16,200	0	1,921,600	0	(88,400)	(2,463,700)
Planning Policy & Natural Environment	172,700	1,917,700	0	1,917,700	(1,745,000)	(1,745,000)	0	0	216,400	0	0	0	216,400	(1,528,600)
Environment and Compliance	2,003,400	2,423,900	17,100	2,441,000	(437,600)	(420,500)	0	0	145,400	0	145,400	0	0	(420,500)
Economic Development	0	597,700	0	597,700	(597,700)	(597,700)	0	0	17,300	0	0	0	17,300	(580,400)
Sustainable Environment and Economy Directorate Sub-Total	4,468,500	9,607,000	224,600	9,831,600	(5,363,100)	(5,138,500)	1,817,000	0	395,300	0	2,067,000	0	145,300	(4,993,200)
Total Council Budget	75,503,500	61,698,100	13,175,500	74,873,600	629,900	13,805,400	27,027,700	0	25,510,500	44,685,100	18,968,700	2,639,800	(13,755,400)	50,000
Fund Summary Budget														
General Fund	50,950,800	42,911,900	8,717,900	51,629,800	(679,000)	8,038,900	25,027,700	0	19,262,200	38,436,800	12,901,600	940,400	(7,988,900)	50,000
Water Fund	9,076,300	7,539,700	1,237,900	8,777,600	298,700	1,536,600	600,000	0	1,890,000	1,890,000	2,136,600	0	(1,536,600)	0
Sewerage Fund	15,476,400	11,246,500	3,219,700	14,466,200	1,010,200	4,229,900	1,400,000	0	4,358,300	4,358,300	3,930,500	1,699,400	(4,229,900)	0
Total Fund Budget	75,503,500	61,698,100	13,175,500	74,873,600	629,900	13,805,400	27,027,700	0	25,510,500	44,685,100	18,968,700	2,639,800	(13,755,400)	50,000

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.2 - ATTACHMENT 2

Byron Shire Council Estimated Reserve Schedule at 30 June 2018				
Reserve Description	Est Balance 30/06/2017	Transfer to	Transfer From	Balance 30/06/2018
GENERAL FUND INTERNAL RESERVES				
General Fund Internal Reserves				
Information Technology	57,543	0	0	57,543
Caravan Park - Council	1,202,328	662,100	809,300	1,055,128
Employee Leave Entitlements	971,413	0	0	971,413
Waste Management Facility	2,019,843	328,800	0	2,348,643
Plant	947,301	672,200	912,800	706,701
Quarry	655,130	0	0	655,130
Risk Management	147,814	0	4,200	143,614
Property	331,065	0	0	331,065
Carryover - Infrastructure Services	243,877	0	144,200	99,677
Environmental Planning	8,590	0	5,000	3,590
Footpath Dining	41,320	121,600	61,300	101,620
Byron Bay Library	191,627	0	0	191,627
Paid Parking - Council	-44	3,180,750	3,180,700	6
Human Resources	65,343	0	0	65,343
Legal Services	452,024	0	90,300	361,724
Community Development	53,229	0	0	53,229
Stormwater Drainage	61,026	293,500	295,000	59,526
Enviornmental Levy Reserve	53,548	346,700	400,300	-52
Childrens Services	41,246	19,600	7,100	53,746
General Managers Office	56,000	0	0	56,000
Election Expense Reserve	60,000	60,000	0	120,000
Revolving Energy Fund	0	0	0	0
Tennis Court Reserve	9,227	3,400	3,500	9,127
Asset Revaluation Reserve	10,620	0	0	10,620
2002/2003 Special Rate Carryover Reserve	0	0	0	0
2003/2004 Special Rate Carryover Reserve	0	0	0	0
2005/2006 Special Rate Carryover Reserve	0	0	0	0
2006/2007 Special Rate Carryover Reserve	50,900	0	5,400	45,500
2007/2008 Special Rate Carryover Reserve	-100	0	0	-100
2008/2009 Special Rate Carryover Reserve	-1,070	0	0	-1,070
2017/2018 Special Rate Carryover Reserve	0	1,185,000	965,900	219,100
Structural Change Reserve	284,985	0	0	284,985
Mullumbimby Civic Hall	0	0	0	0
Brunswick Heads Memorial Hall	37,413	0	0	37,413
South Golden Beach Hall	21,549	0	0	21,549
Infrastructure Renewal Reserve	1,634,859	2,398,000	4,032,300	559
Mullumbimby Pioneer Centre	3,402	0	0	3,402
Byron Bay Library Exhibition Space S355	11,150	0	0	11,150
Brunswick Valley Communtiy Centre	0	0	0	0
Suffolk Park Community Centre	8,907	0	0	8,907
On-Site Sewerage Management	409,934	145,400	145,400	409,934
Special Events Response & Mitigation	272,341	94,600	0	366,941
Property Development Reserve	723,723	0	370,000	353,723

BYRON SHIRE COUNCIL

Byron Shire Council Estimated Reserve Schedule at 30 June 2018				
Reserve Description	Est Balance 30/06/2017	Transfer to	Transfer From	Balance 30/06/2018
Suffolk Park Open Space	50,000	0	0	50,000
Bangalow Heritage House	0	0	0	0
Bridge Replacement Fund	563,415	0	0	563,415
Ocean Shores Community Centre	22,918	0	0	22,918
Total General Fund Internal Reserves	11,774,393	9,511,650	11,432,700	9,853,343
TOTAL GENERAL FUND INTERNAL RESERVES	11,774,393	9,511,650	11,432,700	9,853,343
GENERAL FUND EXTERNAL RESERVES				
Other General Fund External Reserves				
Crown Reserves	403,988	392,700	288,000	508,688
Domestic Waste Management	923,100	182,500	0	1,105,600
Cown Reserves - Paid Parking	443,119	558,250	307,500	693,869
Total Other General Fund External Reserves	1,770,206	1,133,450	595,500	2,308,156
General Fund Developer Contributions (External Reserves)				
General Fund Developer Contributions - Section 94 Current Plan				
Open Space	4,595,936	566,200	182,700	4,979,436
Community Facilities	1,098,552	149,900	39,000	1,209,452
Car Parking	1,176,503	46,700	850,000	373,203
Cycleways	1,098,335	71,200	513,700	655,835
Road Upgrading - Urban Roads	5,522,453	560,000	5,372,900	709,553
Road Upgrading - Rural Roads	179,572	118,100	28,900	268,772
Civic & Urban Improvements	1,470,563	114,900	0	1,585,463
Council Administration	233,481	87,700	140,100	181,081
Shire Support Facilities	240,469	13,600	0	254,069
Section 94A Levy Income	515,499	71,700	106,700	480,499
Section 94 Interest	0	456,500	456,500	0
Total General Fund Developer Contributions	16,131,362	2,256,500	7,690,500	10,697,362
TOTAL GENERAL FUND EXTERNALRESERVES	17,901,569	3,389,950	8,286,000	13,005,519
TOTAL GENERAL FUND RESERVES	29,675,962	12,901,600	19,718,700	22,858,862
WATER FUND RESERVES				
Water Fund External Reserves - Water Supplies				
Capital Works	2,823,200	1,536,600	240,000	4,119,800
Total Water Fund External Reserves - Water Supplies	2,823,200	1,536,600	240,000	4,119,800
Water Fund Developer Contributions Section 64 Plan				
S64 Contributions	1,901,100	600,000	1,650,000	851,100

BYRON SHIRE COUNCIL

Byron Shire Council Estimated Reserve Schedule at 30 June 2018				
Reserve Description	Est Balance 30/06/2017	Transfer to	Transfer From	Balance 30/06/2018
Total Water Fund Developer Contributions	1,901,100	600,000	1,650,000	851,100
TOTAL WATER FUND EXTERNAL RESERVES	4,724,300	2,136,600	1,890,000	4,970,900
SEWERAGE FUND RESERVES				
Sewerage Fund External Reserves - Sewerage Services				
Capital Works	5,118,000	2,530,500	3,821,300	3,827,200
Plant Reserve	827,800	0	0	827,800
Total Sewerage External Reserves - Sewerage Services	5,945,800	2,530,500	3,821,300	4,655,000
Sewerage Fund Developer Contributions Section 64 Plan see S64 Contributions	4,096,567	1,400,000	537,000	4,959,567
Total Sewerage Fund Developer Contributions	4,096,567	1,400,000	537,000	4,959,567
TOTAL SEWERAGE FUND EXTERNAL RESERVES	10,042,367	3,930,500	4,358,300	9,614,567
TOTAL RESERVES (ALL FUNDS)	44,442,629	18,968,700	25,967,000	37,444,329
Note: Funds held as Bonds and Deposits plus unexpended grants are not disclosed given their expenditure is outside the discretion of Council in terms of expenditure.				

Report No. 4.3
Directorate: Corporate and Community Services
Report Author: James Brickley, Manager Finance
File No: I2017/345
Theme: Corporate Management
Financial Services

Summary:

The Draft 2017/2018 Revenue Policy has been prepared to support the funding requirements of the Draft 2017/2018 Budget Estimates subject to another report to this Meeting of the Finance Advisory Committee.

The purpose of this report is to provide the opportunity to the Finance Advisory Committee to review the Draft 2017/2018 Revenue Policy in its current form and to recommend, subject to any amendments, its adoption by Council for the purposes of public exhibition for a period of 28 days.

RECOMMENDATION:

That the Finance Advisory Committee review the Draft 2017/2018 Revenue Policy and subject to any amendments, recommend to Council the adoption of the Draft 2017/2018 Revenue Policy for the purposes of public exhibition.

Attachments:

- 1 Draft 2017/2018 Revenue Policy, E2017/23434 , page 102 [↓](#)
- 2 Draft 2017/2018 Fees and Charges, E2017/24210 , page 122 [↓](#)

Report

The Draft 2017/2018 Revenue Policy has been prepared to support the funding requirements of the Draft 2017/2018 Budget Estimates subject to another report to this Meeting of the Finance Advisory Committee.

The purpose of this report is to provide the opportunity to the Finance Advisory Committee to review the Draft 2017/2018 Revenue Policy in its current form and to recommend, subject to any amendments, its adoption by Council for the purposes of public exhibition for a period of 28 days.

Draft General Land Rates and Charges

The Draft 2017/2018 Revenue Policy includes two rating structure tables with the only difference being the rating yields derived. As Council has applied for a Special Rates Variation (SRV), it must show a rating structure table with the SRV included and one without the SRV, on the basis that the SRV is not approved and only normal rate pegging is applied.

The Draft 2017/2018 Revenue Policy in regards to the Ordinary Rates section as been re-written to outline a proposed new rating structure for Council to consider. The rating structure outlined in Attachment 1 is based on outcomes from the following events:

- Council resolution **17-023** from the Ordinary Council Meeting held 2 February 2017.
- Presentation to the Finance Advisory Committee 16 February 2017
- Review by the Executive Team 1 March 2017
- Presentation to the Council Strategic Planning Workshop 9 March 2017
- Presentation to the Council Strategic Planning Workshop 6 April 2017 in conjunction with the Draft 2017/2018 Budget Estimates.

There were a number of alternate options provided but the option currently presented in the Draft 2017/2018 Revenue Policy is based on the following:

- Retention of the ad valorem rate subject to a minimum rate.
- Retention of existing rating categories.
- Abolition of the historical differentials where the ad valorem rate was established for Residential, then the ad valorem rate for Business was set at 150% of Residential, then the ad valorem rate for Business Byron Bay CBD set at 200% of Residential and the Farmland ad valorem rate was set at 73.73% of Residential.
- Application of new land values provided by the Valuer General for the 2017/2018 financial year to coincide with the introduction of the Fire and Emergency Services Levy (FESL) by the NSW Government.
- Application of the Special Rate Variation (SRV) of 7.50% if approved. On this basis the minimum rate will increase for 2017/2018 from \$695.00 to \$747.00 or \$52.00.
- Redistribution of the rating yields between rating categories as outlined in Table 1 below compared to the rating yields from 2016/2017 which has reduced the rate yield from the Residential category but increased the rate yield to the Business and Farmland categories.

Table 1 – Proposed Rating Yield % by Rating Category

Rating Category	% Proposed Yield 2017/2018	Actual % Yield 2016/2017
Residential	74.00%	76.20%
Business – Other	12.50%	11.50%
Business – Byron Bay CBD	8.50%	7.90%
Farmland	5.00%	4.40%
Total	100.00%	100.00%

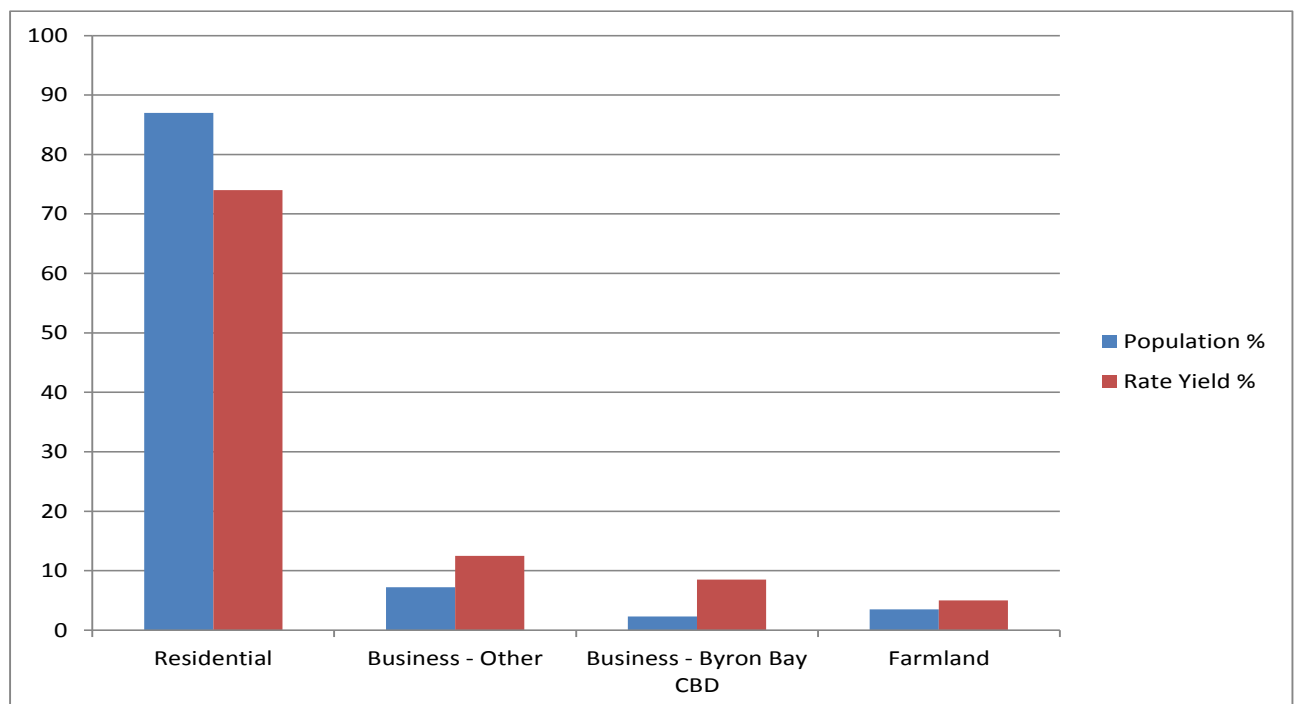
The current ratepayer population in Byron Shire Council is distributed amongst the following rating categories outlined in Table 2:

Table 2 – Ratepayer Population Distribution 2017/2018

Rating Category	Number of Ratepayer Assessments	Proportion of Ratepayer Population %
Residential	13,339	87.00%
Business – Other	1,098	7.20%
Business – Byron Bay CBD	349	2.30%
Farmland	542	3.50%
Total	15,328	100.00%

Given the distribution of the Ratepayer population, if Council alters the redistribution of the rating yield amongst the rating categories, a small decrease in the Residential rating category creates significant increases in the Business and Farmland rating categories.

A comparison of the proportion of the ratepayer population and proportion of rate yields contributed by each rating category is provided in the graph below:



If Council proceeds with the suggested rating option contained in the Draft 2017/2018 Revenue Policy, and assuming the SRV is approved, a series of tables has been prepared to compare

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current 2016/2017 ordinary rates payable and to show the ordinary rate price path over the four years of the proposed SRV by land value range and rating category as follows:

Table 3 – Residential Rating

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Residential								
Rates Over 4 Year SRV (7.5% increase per year)								
Land Value (\$)	Number of properties (2016 LV)	2016/17 rate - estimated 2015 LV***	2017/18 rate	2018/19 rate	2019/20 rate	2020/21 rate	Change (\$) over 4 years to 2016/17 estimated rate	Change (%) over 4 years to 2016/17 estimated rate
\$100,000	280	\$695	\$747	\$803	\$863	\$928	\$233	33.5%
\$200,000	1,072	\$695	\$747	\$803	\$863	\$928	\$233	33.5%
\$300,000	2,005	\$695	\$747	\$803	\$863	\$928	\$233	33.5%
\$400,000	3,092	\$831	\$868	\$933	\$1,003	\$1,078	\$246	29.6%
\$500,000	2,530	\$1,039	\$1,085	\$1,166	\$1,253	\$1,347	\$308	29.6%
\$600,000	1,523	\$1,247	\$1,301	\$1,399	\$1,504	\$1,617	\$370	29.6%
\$700,000	799	\$1,455	\$1,518	\$1,632	\$1,755	\$1,886	\$431	29.6%
\$800,000	537	\$1,663	\$1,735	\$1,865	\$2,005	\$2,156	\$493	29.6%
\$900,000	376	\$1,871	\$1,952	\$2,099	\$2,256	\$2,425	\$554	29.6%
\$1,000,000	229	\$2,079	\$2,169	\$2,332	\$2,507	\$2,695	\$616	29.6%
\$1,250,000	309	\$2,598	\$2,711	\$2,915	\$3,133	\$3,368	\$770	29.6%
\$1,500,000	220	\$3,118	\$3,254	\$3,498	\$3,760	\$4,042	\$924	29.6%
\$1,750,000	98	\$3,638	\$3,796	\$4,080	\$4,386	\$4,715	\$1,078	29.6%
\$2,000,000	80	\$4,157	\$4,338	\$4,663	\$5,013	\$5,389	\$1,232	29.6%
\$2,250,000	30	\$4,677	\$4,880	\$5,246	\$5,640	\$6,063	\$1,386	29.6%
\$2,500,000	34	\$5,197	\$5,423	\$5,829	\$6,266	\$6,736	\$1,540	29.6%
\$2,750,000	28	\$5,716	\$5,965	\$6,412	\$6,893	\$7,410	\$1,694	29.6%
\$3,000,000	16	\$6,236	\$6,507	\$6,995	\$7,520	\$8,084	\$1,848	29.6%
\$3,250,000	20	\$6,756	\$7,049	\$7,578	\$8,146	\$8,757	\$2,001	29.6%
\$3,500,000	15	\$7,275	\$7,592	\$8,161	\$8,773	\$9,431	\$2,155	29.6%
\$3,750,000	8	\$7,795	\$8,134	\$8,744	\$9,400	\$10,105	\$2,309	29.6%
\$4,000,000	7	\$8,315	\$8,676	\$9,327	\$10,026	\$10,778	\$2,463	29.6%
\$4,250,000	9	\$8,835	\$9,218	\$9,910	\$10,653	\$11,452	\$2,617	29.6%
\$4,500,000	2	\$9,354	\$9,761	\$10,493	\$11,279	\$12,125	\$2,771	29.6%
\$4,750,000	2	\$9,874	\$10,303	\$11,075	\$11,906	\$12,799	\$2,925	29.6%
\$5,000,000	2	\$10,394	\$10,845	\$11,658	\$12,533	\$13,473	\$3,079	29.6%
\$6,000,000	4	\$12,472	\$13,014	\$13,990	\$15,039	\$16,167	\$3,695	29.6%
\$7,000,000	9	\$14,551	\$15,183	\$16,322	\$17,546	\$18,862	\$4,311	29.6%
\$8,000,000	2	\$16,630	\$17,352	\$18,653	\$20,052	\$21,556	\$4,927	29.6%
\$10,000,000	3	\$20,787	\$21,690	\$23,317	\$25,066	\$26,945	\$6,158	29.6%

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Table 4 – Business – Other Rating

Business								
Rates Over 4 Year SRV (7.5% increase per year)								
Land Value (\$)	Number of properties (2016 LV)	2016/17 rate - estimated 2015 LV***	2017/18 rate	2018/19 rate	2019/20 rate	2020/21 rate	Change (\$) over 4 years to 2016/17 estimated rate	Change (%) over 4 years to 2016/17 estimated rate
\$100,000	112	\$695	\$747	\$803	\$863	\$928	\$233	33.5%
\$200,000	272	\$695	\$747	\$803	\$863	\$928	\$233	33.5%
\$300,000	166	\$922	\$1,115	\$1,198	\$1,288	\$1,385	\$463	50.2%
\$400,000	100	\$1,229	\$1,486	\$1,597	\$1,717	\$1,846	\$617	50.2%
\$500,000	60	\$1,537	\$1,858	\$1,997	\$2,147	\$2,308	\$771	50.2%
\$600,000	90	\$1,844	\$2,229	\$2,396	\$2,576	\$2,769	\$925	50.2%
\$700,000	47	\$2,151	\$2,601	\$2,796	\$3,005	\$3,231	\$1,079	50.2%
\$800,000	45	\$2,459	\$2,972	\$3,195	\$3,435	\$3,692	\$1,234	50.2%
\$900,000	29	\$2,766	\$3,344	\$3,594	\$3,864	\$4,154	\$1,388	50.2%
\$1,000,000	35	\$3,073	\$3,715	\$3,994	\$4,293	\$4,615	\$1,542	50.2%
\$1,250,000	43	\$3,841	\$4,644	\$4,992	\$5,366	\$5,769	\$1,927	50.2%
\$1,500,000	17	\$4,610	\$5,573	\$5,990	\$6,440	\$6,923	\$2,313	50.2%
\$1,750,000	17	\$5,378	\$6,501	\$6,989	\$7,513	\$8,076	\$2,698	50.2%
\$2,000,000	9	\$6,146	\$7,430	\$7,987	\$8,586	\$9,230	\$3,084	50.2%
\$2,250,000	4	\$6,915	\$8,359	\$8,986	\$9,660	\$10,384	\$3,469	50.2%
\$2,500,000	2	\$7,683	\$9,288	\$9,984	\$10,733	\$11,538	\$3,855	50.2%
\$2,750,000	8	\$8,451	\$10,216	\$10,982	\$11,806	\$12,692	\$4,240	50.2%
\$3,000,000	8	\$9,220	\$11,145	\$11,981	\$12,879	\$13,845	\$4,626	50.2%
\$3,250,000	2	\$9,988	\$12,074	\$12,979	\$13,953	\$14,999	\$5,011	50.2%
\$3,500,000	3	\$10,756	\$13,003	\$13,978	\$15,026	\$16,153	\$5,397	50.2%
\$3,750,000	2	\$11,524	\$13,931	\$14,976	\$16,099	\$17,307	\$5,782	50.2%
\$4,000,000	3	\$12,293	\$14,860	\$15,975	\$17,173	\$18,461	\$6,168	50.2%
\$4,250,000	0	\$13,061	\$15,789	\$16,973	\$18,246	\$19,614	\$6,553	50.2%
\$4,500,000	4	\$13,829	\$16,718	\$17,971	\$19,319	\$20,768	\$6,939	50.2%
\$4,750,000	3	\$14,598	\$17,646	\$18,970	\$20,392	\$21,922	\$7,324	50.2%
\$5,000,000	3	\$15,366	\$18,575	\$19,968	\$21,466	\$23,076	\$7,710	50.2%
\$6,000,000	7	\$18,439	\$22,290	\$23,962	\$25,759	\$27,691	\$9,252	50.2%
\$7,000,000	1	\$21,512	\$26,005	\$27,955	\$30,052	\$32,306	\$10,794	50.2%
\$8,000,000	2	\$24,585	\$29,720	\$31,949	\$34,345	\$36,921	\$12,336	50.2%
\$10,000,000	1	\$30,732	\$37,150	\$39,936	\$42,931	\$46,151	\$15,420	50.2%

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Table 5 – Business - Byron Bay CBD Rating

Business - Byron Bay CBD								
			Rates Over 4 Year SRV (7.5% increase per year)					
Land Value (\$)	Number of properties (2016 LV)	2016/17 rate - estimated 2015 LV***	2017/18 rate	2018/19 rate	2019/20 rate	2020/21 rate	Change (\$) over 4 years to 2016/17 estimated rate	Change (%) over 4 years to 2016/17 estimated rate
\$100,000	62	\$695	\$747	\$803	\$863	\$928	\$233	33.5%
\$200,000	65	\$797	\$946	\$1,017	\$1,093	\$1,175	\$378	47.4%
\$300,000	31	\$1,196	\$1,419	\$1,525	\$1,640	\$1,763	\$567	47.4%
\$400,000	46	\$1,595	\$1,892	\$2,034	\$2,186	\$2,350	\$756	47.4%
\$500,000	17	\$1,994	\$2,365	\$2,542	\$2,733	\$2,938	\$945	47.4%
\$600,000	11	\$2,392	\$2,838	\$3,051	\$3,280	\$3,526	\$1,133	47.4%
\$700,000	5	\$2,791	\$3,311	\$3,559	\$3,826	\$4,113	\$1,322	47.4%
\$800,000	5	\$3,190	\$3,784	\$4,068	\$4,373	\$4,701	\$1,511	47.4%
\$900,000	3	\$3,588	\$4,257	\$4,576	\$4,919	\$5,288	\$1,700	47.4%
\$1,000,000	4	\$3,987	\$4,730	\$5,085	\$5,466	\$5,876	\$1,889	47.4%
\$1,250,000	12	\$4,984	\$5,913	\$6,356	\$6,833	\$7,345	\$2,361	47.4%
\$1,500,000	10	\$5,981	\$7,095	\$7,627	\$8,199	\$8,814	\$2,834	47.4%
\$1,750,000	4	\$6,977	\$8,278	\$8,898	\$9,566	\$10,283	\$3,306	47.4%
\$2,000,000	9	\$7,974	\$9,460	\$10,170	\$10,932	\$11,752	\$3,778	47.4%
\$2,250,000	14	\$8,971	\$10,643	\$11,441	\$12,299	\$13,221	\$4,250	47.4%
\$2,500,000	7	\$9,968	\$11,825	\$12,712	\$13,665	\$14,690	\$4,723	47.4%
\$2,750,000	5	\$10,964	\$13,008	\$13,983	\$15,032	\$16,159	\$5,195	47.4%
\$3,000,000	6	\$11,961	\$14,190	\$15,254	\$16,398	\$17,628	\$5,667	47.4%
\$3,250,000	4	\$12,958	\$15,373	\$16,525	\$17,765	\$19,097	\$6,139	47.4%
\$3,500,000	6	\$13,955	\$16,555	\$17,797	\$19,131	\$20,566	\$6,612	47.4%
\$3,750,000	2	\$14,951	\$17,738	\$19,068	\$20,498	\$22,035	\$7,084	47.4%
\$4,000,000	1	\$15,948	\$18,920	\$20,339	\$21,864	\$23,504	\$7,556	47.4%
\$4,250,000	1	\$16,945	\$20,103	\$21,610	\$23,231	\$24,973	\$8,028	47.4%
\$4,500,000	4	\$17,942	\$21,285	\$22,881	\$24,597	\$26,442	\$8,501	47.4%
\$4,750,000	2	\$18,939	\$22,468	\$24,153	\$25,964	\$27,911	\$8,973	47.4%
\$5,000,000	0	\$19,935	\$23,650	\$25,424	\$27,331	\$29,380	\$9,445	47.4%
\$6,000,000	3	\$23,922	\$28,380	\$30,509	\$32,797	\$35,256	\$11,334	47.4%
\$7,000,000	3	\$27,909	\$33,110	\$35,593	\$38,263	\$41,132	\$13,223	47.4%
\$8,000,000	3	\$31,897	\$37,840	\$40,678	\$43,729	\$47,009	\$15,112	47.4%
\$10,000,000	2	\$39,871	\$47,300	\$50,848	\$54,661	\$58,761	\$18,890	47.4%

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Table 6 – Farmland Rating

Farmland								
Rates Over 4 Year SRV (7.5% increase per year)								
Land Value (\$)	Number of properties (2016 LV)	2016/17 rate - estimated 2015 LV***	2017/18 rate	2018/19 rate	2019/20 rate	2020/21 rate	Change (\$) over 4 years to 2016/17 estimated rate	Change (%) over 4 years to 2016/17 estimated rate
\$100,000	2	\$695	\$747	\$803	\$863	\$928	\$233	33.5%
\$200,000	3	\$695	\$747	\$803	\$863	\$928	\$233	33.5%
\$300,000	4	\$695	\$747	\$803	\$863	\$928	\$233	33.5%
\$400,000	7	\$695	\$774	\$832	\$894	\$962	\$267	38.4%
\$500,000	23	\$777	\$968	\$1,040	\$1,118	\$1,202	\$425	54.6%
\$600,000	51	\$933	\$1,161	\$1,248	\$1,342	\$1,442	\$510	54.6%
\$700,000	57	\$1,088	\$1,355	\$1,456	\$1,565	\$1,683	\$595	54.6%
\$800,000	57	\$1,244	\$1,548	\$1,664	\$1,789	\$1,923	\$680	54.6%
\$900,000	79	\$1,399	\$1,742	\$1,872	\$2,013	\$2,163	\$764	54.6%
\$1,000,000	57	\$1,554	\$1,935	\$2,080	\$2,236	\$2,404	\$849	54.6%
\$1,250,000	98	\$1,943	\$2,419	\$2,600	\$2,795	\$3,005	\$1,062	54.6%
\$1,500,000	41	\$2,332	\$2,903	\$3,120	\$3,354	\$3,606	\$1,274	54.6%
\$1,750,000	23	\$2,720	\$3,386	\$3,640	\$3,913	\$4,207	\$1,486	54.6%
\$2,000,000	10	\$3,109	\$3,870	\$4,160	\$4,472	\$4,808	\$1,699	54.6%
\$2,250,000	8	\$3,498	\$4,354	\$4,680	\$5,031	\$5,409	\$1,911	54.6%
\$2,500,000	5	\$3,886	\$4,838	\$5,200	\$5,590	\$6,010	\$2,123	54.6%
\$2,750,000	3	\$4,275	\$5,321	\$5,720	\$6,149	\$6,611	\$2,336	54.6%
\$3,000,000	3	\$4,663	\$5,805	\$6,240	\$6,708	\$7,212	\$2,548	54.6%
\$3,250,000	6	\$5,052	\$6,289	\$6,760	\$7,267	\$7,812	\$2,761	54.6%
\$3,500,000	1	\$5,441	\$6,773	\$7,280	\$7,826	\$8,413	\$2,973	54.6%
\$3,750,000	1	\$5,829	\$7,256	\$7,800	\$8,386	\$9,014	\$3,185	54.6%
\$4,000,000	0	\$6,218	\$7,740	\$8,321	\$8,945	\$9,615	\$3,398	54.6%
\$4,250,000	1	\$6,606	\$8,224	\$8,841	\$9,504	\$10,216	\$3,610	54.6%
\$4,500,000	1	\$6,995	\$8,708	\$9,361	\$10,063	\$10,817	\$3,822	54.6%
\$4,750,000	0	\$7,384	\$9,191	\$9,881	\$10,622	\$11,418	\$4,035	54.6%
\$5,000,000	0	\$7,772	\$9,675	\$10,401	\$11,181	\$12,019	\$4,247	54.6%
\$6,000,000	1	\$9,327	\$11,610	\$12,481	\$13,417	\$14,423	\$5,096	54.6%
\$7,000,000	0	\$10,881	\$13,545	\$14,561	\$15,653	\$16,827	\$5,946	54.6%
\$8,000,000	0	\$12,436	\$15,480	\$16,641	\$17,889	\$19,231	\$6,795	54.6%
\$10,000,000	0	\$15,545	\$19,350	\$20,801	\$22,361	\$24,038	\$8,494	54.6%

- 5 **Please Note:** *** The land values in tables 3 to 6 above are the new 2016 base date land value ranges to apply in the 2017/2018 financial year. To calculate the comparable 2016/2017 rates payable, these land values have been discounted by the increase in the actual 2016 base date land values by rating category to provide a more realistic and accurate comparison. The discount applied is Residential 9.7%, Business – Other 11.00%, Business – Byron Bay CBD 13.40% and
- 10 Farmland 8.40%.

The outcome of the four tables immediately above (Tables 3 to 6) naturally will be different if the Special Rate Variation is not approved and Rate Pegging only is to apply but represent an indicative outcome if it is approved.

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As the recommended rating structure for 2017/2018 will create a redistribution of the rating yield, especially to the Business category as a whole, which is now proposed to contribute 21.00% of Council's rate yield overall compared to the 19.40% previously contributed. Council during the normal public exhibition period of the Draft 2017/2018 Operational Plan (including the Revenue Policy), will need to conduct additional consultation with the Byron Shire Business community to ensure they are informed of the proposed changes.

Given the proposed SRV, a review of waste, water and sewerage charges has been conducted and it is proposed for 2017/2018 not to increase these unit charges from those charged in 2016/2017. In respect of waste charges, these have been reviewed to the extent of proposed service types with the three bin service offered by Council. In addition, the stormwater charge has not increased given it is a regulated charge that has not changed over the last ten years.

Draft Fees and Charges

The Draft 2017/2018 Fees and Charges have been reviewed by respective program managers and included at Attachment 2. Where possible, fees have been altered/increased to reflect the following specific changes:

- Increases in the Consumer Price Index (CPI)/Indexation assumed at 1.50%.
- Review of fees and charges including benchmarking/cost of service provision and where possible introduction of new fees to assist Council generate additional/enhanced revenue as themed by its Financial Sustainability Plan(FSP).
- The Office of Local Government is yet to determine the fee to apply for Section 603 Certificates or the Statutory Interest Rate to apply to overdue rates and charges. Once determination has been advised, it is proposed Council apply the maximum amounts advised in respect of both items.
- Fees currently disclosed for Richmond Tweed Regional Library are the current fees for 2016/2017. Council is yet to receive advice from Lismore City Council as to the fees to apply for 2017/2018.

For the 2017/2018 financial year, the Draft Fees and Charges have continued to be developed utilising fees and charges software to manage fees and charges that was implemented on 2016/2017 for the first time.

Fire and Emergency Services Levy (FESL)

All Council's in NSW for the first time will be required to levy the Fire and Emergency Services Levy (FESL) on all rateable property from 1 July 2017. The levy will be calculated on the basis of a rate applied to land value depending upon the FESL classification applied to each property.

It clearly needs to be understood, whilst the FESL will appear on the Rate Notice, it is not Council revenue but is revenue for NSW Treasury to assist in the funding of Emergency Services. This levy will replace the previous levy included in insurance premiums for those in the community who hold property insurance.

With respect to the FESL, Councils do not determine the fixed charges/ad valorem rates to apply and will remit all FESL revenue collected to the NSW Treasury. Councils are simply the collection agent on behalf of NSW Treasury. It is for this reason, whilst there is some disclosure in the Revenue Policy on the FESL, Council has not and will not provide the fixed charges/ad valorem rates to be charged. Council is also not required to approve the FESL charges.

Financial Implications

The Draft 2017/2018 Revenue Policy is an integral part to Council's Operational Plan and provides the basis for Council to raise the required revenue to fund the estimated operating and capital expenditures contained in the proposed Draft 2017/2018 Budget Estimates.

There are direct financial implications to ratepayers of Council in regards to the proposed rates and charges contained in the Draft 2017/2018 Revenue Policy as it will determine, subject to final adoption after public exhibition and consideration of submissions, what ratepayers will be requested to pay when rate notices are issued in July 2017.

Statutory and Policy Compliance Implications

In respect of the Draft 2017/2018 Operational Plan, Council must comply with the provisions of Section 405 of the Local Government Act 1993 as described below concerning the adoption of an Operational Plan.

405 Operational plan

"(1) A council must have a plan (its operational plan) that is adopted before the beginning of each year and details the activities to be engaged in by the council during the year as part of the delivery program covering that year.

(2) An operational plan must include a statement of the council's revenue policy for the year covered by the operational plan. The statement of revenue policy must include the statements and particulars required by the regulations.

(3) A council must prepare a draft operational plan and give public notice of the draft indicating that submissions may be made to the council at any time during the period (not less than 28 days) that the draft is to be on public exhibition. The council must publicly exhibit the draft operational plan in accordance with the notice.

(4) During the period of public exhibition, the council must have for inspection at its office (and at such other places as it may determine) a map that shows those parts of its area to which each category and sub-category of the ordinary rate and each special rate included in the draft operational plan applies.

(5) In deciding on the final operational plan to be adopted, a council must consider any submissions that have been made concerning the draft plan.

(6) The council must post a copy of its operational plan on the council's website within 28 days after the plan is adopted."

The specific statements required by Council to be disclosed as part of its Revenue Policy are determined by Clause 201 of the Local Government (General) Regulation 2005 as follows:

201 Annual statement of council's revenue policy

"(1) The statement of a council's revenue policy for a year that is required to be included in an operational plan under [section 405](#) of [the Act](#) must include the following statements:

(a) a statement containing a detailed estimate of the council's income and expenditure,

(b) a statement with respect to each ordinary rate and each special rate proposed to be levied,

Note: The annual statement of revenue policy may include a note that the estimated yield from ordinary rates is subject to the specification of a percentage variation by the Minister if that variation has not been published in the Gazette when public notice of the annual statement of revenue policy is given.

(c) a statement with respect to each charge proposed to be levied,

(d) a statement of the types of fees proposed to be charged by the council and, if the fee concerned is a fee to which Division 3 of Part 10 of Chapter 15 of [the Act](#) applies, the amount of each such fee,

(e) a statement of the council's proposed pricing methodology for determining the prices of goods and the approved fees under Division 2 of Part 10 of Chapter 15 of [the Act](#) for services provided by it, being an avoidable costs pricing methodology determined by the council in accordance with guidelines issued by the Director-General,

(f) a statement of the amounts of any proposed borrowings (other than internal borrowing), the sources from which they are proposed to be borrowed and the means by which they are proposed to be secured.

(2) The statement with respect to an ordinary or special rate proposed to be levied must include the following particulars:

(a) the ad valorem amount (the amount in the dollar) of the rate,

(b) whether the rate is to have a base amount and, if so:

(i) the amount in dollars of the base amount, and

(ii) the percentage, in conformity with [section 500](#) of [the Act](#), of the total amount payable by the levying of the rate, or, in the case of the rate, the rate for the category or sub-category concerned of the ordinary rate, that the levying of the base amount will produce,

(c) the estimated yield of the rate,

(d) in the case of a special rate-the purpose for which the rate is to be levied,

(e) the categories or sub-categories of land in respect of which the council proposes to levy the rate.

(3) The statement with respect to each charge proposed to be levied must include the following particulars:

(a) the amount or rate per unit of the charge,

(b) the differing amounts for the charge, if relevant,

(c) the minimum amount or amounts of the charge, if relevant,

(d) the estimated yield of the charge,

(e) in relation to an annual charge for the provision by the council of coastal protection services (if any)-a map or list (or both) of the parcels of rateable land that are to be subject to the charge.

- (4) *The statement of fees and the statement of the pricing methodology need not include information that could confer a commercial advantage on a competitor of the council. “*

2017/2018 STATEMENT OF REVENUE POLICY

Introduction

Council is required to adopt an Operational Plan annually which is to include a Statement of Revenue Policy in accordance with Section 405 (2) of the Local Government Act 1993 (LGA) and Regulation 201 of the Local Government (General) Regulation 2005 (LGR).

The following paragraphs provide information regarding how Council will levy ordinary land rates, charges and fees in the 2017/2018 rating year and the anticipated revenue that will be derived from each separate rate, charge or fee.

Ordinary Land Rates

Rating Categories and Sub-Category

Council has categorised all rateable properties in accordance with section 514 of the LGA to be within one of the following rating categories. Sections 515 to 519 of the LGA describe how land is to be categorised for rating purposes.

- Residential
- Business*
- Farmland
- Mining

Council has also declared a ***business sub-category** for the centre of activity being **Byron Bay CBD** in accordance with section 529 of the LGA. The following map defines properties that are to be sub-categorised as Byron Bay CBD if they are categorised as business.



Total Permissible Revenue - Rate Pegging or Special Rate Variation (SRV)

The rate peg is a percentage determined by the Independent Pricing and Regulatory Tribunal (IPART) each year that limits the maximum general income NSW Councils can collect above the income it collected in the previous year.

General Income comprises income from ordinary land rates and special rates (Byron Shire Council does not currently levy any special rates). It does not include income derived from fees or charges such as water, sewer, waste management, stormwater, on-site sewage management fees etc.

The rate pegging limit for 2017/2018 determined by IPART is 1.5%.

It is important to understand that the rate peg applies to total income. Individual property rates may fluctuate depending upon their rating categorisation, Council's adopted rating structure and their land valuation.

Councils may apply for an increase above the announced rate peg limit for a number of years, known as a Special Rate Variation (SRV) application (section 508A or 508(2) of the LGA).

Council has applied to IPART for a permanent increase to total general income by 7.5% for each of the next four rating years commencing from 2017/2018, a cumulative increase of 33.50% over the four year period. This SRV percentage overrides the rate pegging limit and as a result, the announced rate pegging limit for the next four rating years but is assumed included for Byron Shire Council if the SRV application is approved.

IPART will announce their decision regarding Council's SRV application during May 2017.

The proposed additional revenue generated by the increase will perpetually fund asset renewal and maintenance programs.

Land Valuations

Land valuations are supplied to Council by the NSW Valuer General's Office (VG) and ignore any developments on the land. Land valuations are used by Councils to levy ordinary land rates.

For equity purposes, the VG usually provides Council with updated land valuations every three years. Due to the new Fire and Emergency Services Levy (FESL) that Council will collect on rate notices from 2017/2018 on behalf of NSW Treasury, all NSW Councils received updated 2016 base date land valuations to use from the 2017/2018 rating year.

Council uses land values to equitably levy ordinary land rates by applying a rate in the dollar to an individual property's land valuation. A different rate in the dollar applies to different rating categorisations. Effectively rates are an asset tax, the higher a property's land value, the more rates they will contribute based on the "ability to pay" taxation principle.

An increase in total land valuations received from the VG does not increase Council's total permissible annual income; they simply redistribute the rate burden between individual properties based on that property's change in comparison to others.

More information about land valuations and their use by councils is available from the Property NSW website at http://www.valuergeneral.nsw.gov.au/council_rates.

Council's Rating Structure

For many years Council has utilised a minimum rating structure pursuant to section 497 (a) of the LGA, with a minimum rate applied in accordance with section 548 of the LGA. A reduced minimum rate is applied to flood prone land in accordance with section 548 (c) (iii) of the LGA. Council will continue to levy rates pursuant to section 494 of the LGA using the minimum rating structure in 2017/2018.

The methodology used to set 2017/2018 ordinary land rates is as follows:

1. Calculate **total permissible general income limit** for 2017/2018:
 - i. Pursuant to Chapter 15 Part 2 (sections 505 to 513 of the LGA)
2. Set required proportion of total permissible **income payable for each rating category or sub-category**:
 - i. These percentages of total permissible income are determined by Council
 - ii. Sub-Category of **Business Byron Bay CBD to pay 8.5%**
 - iii. Category of **Business to pay 12.5%** (i.e. other business properties excluding Byron Bay CBD)
 - iv. Category of **Farmland and Sub-Category of Farmland Flood Prone Land to pay 5.0%**
 - v. Category of **Residential and Sub-Category of Residential Flood Prone Land to pay balance** of required total permissible income.
3. Set the **minimum rate payable** for each category and sub-category:
 - i. Maximum minimum rate is varied from previous year pursuant to section 548 of the LGA
 - ii. Set the **Residential, Business, Mining and Farmland category plus Business Byron Bay CBD sub-category minimum rate** – the minimum rate for the previous year increased by the rate pegging limit or approved SRV percentage increase, rounded down to the nearest dollar – these will all be exactly the same amount
 - iii. Set the **Residential Flood Prone Land sub-category minimum rate** to be half of the Residential category minimum rate, rounded to the nearest dollar
 - iv. Set the **Farmland Flood Prone Land sub-category minimum rate** to be half of the Farmland category minimum rate, rounded to the nearest dollar
4. Calculate the **rate in the dollar** payable for each category and sub-category
 - i. This calculation utilises land valuations and considers assessments where a minimum rate is payable.
 - ii. Calculate the rate in the dollar payable for the **Residential category** to achieve the desired income
 - iii. The rate in the dollar calculated for the Residential category becomes the rate in the dollar for the **Residential Flood Prone Land Category**
 - iv. Calculate the rate in the dollar payable for the **Farmland category** to achieve the desired income.
 - v. The rate in the dollar calculated for the Farmland category becomes the rate in the dollar for the **Farmland Flood Prone Land Category**
 - vi. Calculate the rate in the dollar payable for the **Business category** to achieve the desired income
 - vii. The rate in the dollar calculated for the Business category becomes the rate in the dollar for the **Mining Category** (Council does not currently have any mining properties)
 - viii. Calculate the rate in the dollar payable for the **Business sub-category "Byron Bay CBD"** to achieve the desired income

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4.3 - ATTACHMENT 1

The following tables outline the proposed 2017/2018 rating structure. Table One (7.5% increase including rate peg) will be implemented if Council's pending SRV is successful and Table Two (1.5% rate pegging limit) will be implemented if not.

Table One – 7.5% SRV Increase including 1.5% Rate Pegging Increase

Category or Sub-Categories	Number of Properties	Rate in the Dollar (\$)	Minimum Rate (\$)	Total Income (\$)	Proportional Contribution of Yield (%)	Average Rate
Residential	13,311	0.2169	747	15,701,246	74.00%	1,180
Residential - Flood Prone	28	0.2169	374	10,782	0.01%	385
Business	1,098	0.3715	747	2,654,685	12.50%	2,417
Business - Byron Bay CBD	349	0.4730	747	1,805,272	8.50%	5,173
Mining	0	0.3715	747	0	0.00%	0
Farmland	542	0.1935	747	1,063,672	5.00%	1,963
Farmland - Flood Prone	0	0.1697	374	0	0.00%	0
TOTALS	15,328			21,235,658		

Table Two – 1.5% Rate Pegging Increase

Category or Sub-Categories	Number of Properties	Rate in the Dollar (\$)	Minimum Rate (\$)	Total Income (\$)	Proportional Contribution of Yield (%)	Average Rate
Residential	13,311	0.2049	705	14,829,330	74.00%	1,114
Residential - Flood Prone	28	0.2049	353	10,178	0.01%	363
Business	1,098	0.3508	705	2,506,620	12.50%	2,282
Business - Byron Bay CBD	349	0.4466	705	1,704,479	8.50%	4,884
Mining	0	0.3508	705	0	0.00%	0
Farmland	542	0.1827	705	1,004,300	5.00%	1,854
Farmland - Flood Prone	0	0.1827	353	0	0.00%	0
TOTALS	15,328			20,054,907		

Pensioner Concessions

Council provides concessions for eligible pensioners under Section 575 of the Local Government Act 1993as follows:

- 50% of the combined ordinary land rate and domestic waste management charge up to a \$250.00 maximum rebate.
- 50% of water fixed and usage charges up to an \$87.50 maximum rebate.
- 50% of sewerage fixed charge up to an \$87.50 maximum rebate.

Council has also adopted a Pensioner Concessions policy that outlines how Council will process pensioner concession applications where legislation is silent. Visit Council's web site for a copy of this policy.

A pensioner concession is also applied to the Fire and Emergency Services Levy (FESL). See the following FESL section for further information.

Charges

In accordance with Sections 496, 496A, and 501 of the Local Government Act 1993, Council will levy annual charges for the following services:

- Water
- Sewer
- Domestic Waste Management
- Non Domestic Waste Management
- Stormwater Management

In accordance with Section 502 of the Local Government Act 1993, Council will levy charges for actual use for the following services:

- Water Usage
- Sewer Usage
- Liquid Trade Waste

Water, Sewer and Waste Management Charges relating to non-rateable properties will be charged in accordance with Sections 496, 501 and 502 of the Local Government Act 1993. For the purpose of charging these non-rateable properties that actually use these services, the charges to be applied are the same as those charged against rateable properties as these charges are representative of use.

Waste Management Charges

Council's waste management charging structure encourages customers to reduce the level of waste that ends up in landfill.

In accordance with Section 496 of the LGA, Council must make and levy an annual charge for the provision of **Domestic Waste Management (DWM)** services for each parcel of rateable land for which the service is available (i.e. properties that are along the route of the waste collection truck).

All serviced urban and rural domestic properties will pay a mandatory DWM collection service charge regardless of whether the service is utilised or not, except for vacant land and properties that Council have decided not to provide a collection service to due to safety concerns. Customers may choose to receive additional services to meet their resource recovery needs.

In accordance with Section 501 of the LGA, Council will levy an annual **Waste Management Charge** for all **non-domestic customers** (e.g. business, commercial, industrial and schools) provided with a collection service identified in the table below. This is a voluntary collection service.

An annual **Waste Operations Charge** for on-going operations and future infrastructure requirements of Council's Resource Recovery Centre landfill site will be levied in addition to each waste collection service (domestic and non-domestic), except for single bin collection services requested in addition to the existing collection service.

Any collection service charge adjustments will be made on a pro-rata basis however, newly rateable domestic properties will attract charges from the next rating quarter after they became rateable.

The following tables outline Council's Waste Management charges for the 2017/2018 rating year.

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Waste Collection Service Type	Annual Charge (\$)	Number of Services	Estimated Yield (\$)
Domestic Waste Management Charges – s496 LGA			
Urban – 3 bin collection service (Waste Operations Charge is also payable in addition to collection charge)			
80 litre mixed waste (fortnightly) + 240L Recycling (fortnightly) + 240L Organics (weekly)	123	518	63,714
140 litre mixed waste (fortnightly) + 240L Recycling (fortnightly) + 240L Organics (weekly)	260	6,889	1,791,140
240 litre mixed waste (fortnightly) + 240L Recycling (fortnightly) + 240L Organics (weekly)	386	1,619	624,934
80 litre mixed waste (weekly) + 240L Recycling (fortnightly) + 240L Organics (weekly)	543	0	0
140 litre mixed waste (weekly) + 240L Recycling (fortnightly) + 240L Organics (weekly)	680	0	0
240 litre mixed waste (weekly) + 240L Recycling (fortnightly) + 240L Organics (weekly)	867	0	0
Rural – 2 bin collection service (Waste Operations Charge is also payable in addition to collection charge)			
240 litre mixed waste (fortnightly) + 240L Recycling (fortnightly)	277	2,727	755,379
Vacant Land			
Urban	25	403	10,075
Rural	25	452	11,300
Additional Single Bins (mixed waste bin must be purchased as an additional collection service)			
240 litre Recycling (fortnightly)	86	91	7,826
240 litre Organics (weekly)	100	8	800
Multi-Unit Developments (MUD)			
3 Bin MUD collection service per unit Waste Operations Charge is also payable in addition to collection charge			
80 litre mixed waste (fortnightly) + 240L Recycling (fortnightly) + 240L Organics (weekly)	123	218	26,814
140 litre mixed waste (fortnightly) + 240L Recycling (fortnightly) + 240L Organics (weekly)	260	930	241,800
240 litre mixed waste (fortnightly) + 240L Recycling (fortnightly) + 240L Organics (weekly)	386	157	60,602
2 Bin MUD collection service per unit Waste Operations Charge is also payable in addition to collection charge – Council must approve exemption of organics service			
80 litre mixed waste (fortnightly) + 240L Recycling (fortnightly)	123	5	615
140 litre mixed waste (fortnightly) + 240L Recycling (fortnightly)	260	55	14,300
240 litre mixed waste (fortnightly) + 240L Recycling (fortnightly)	386	14	5,404
continued over			

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Waste Collection Service Type	Annual Charge (\$)	Number of Services	Estimated Yield (\$)
Domestic Waste Management Charges – s496 LGA (continued)			
3 Bin Shared MUD collection service – Between two units			
Waste Operations Charge is also payable in addition to collection charge – Council must approve shared service			
240 litre mixed waste (fortnightly) + 240L Recycling (fortnightly) + 240L Organics (weekly)	207	411	85,077
2 Bin Shared MUD collection service – Between two units			
Waste Operations Charge is also payable in addition to collection charge – Council must approve shared service			
240 litre mixed waste (weekly) + 240L Recycling (weekly)	207	378	78,246
Domestic Waste Charges Total			3,778,026

Waste Collection Service Type	Annual Charge (\$)	Number of Services	Estimated Yield (\$)
Non-Domestic Commercial Waste Management Charges – s501 LGA			
Urban – Non-Domestic collection service (Waste Operations Charge is also payable in addition to collection charge)			
140 litre mixed waste (weekly) + 240L Recycling (weekly)	420	191	80,220
240 litre mixed waste (weekly) + 240L Recycling (weekly)	481	1,027	493,987
140 litre mixed waste (weekly)	420	13	5,460
240 litre mixed waste (weekly)	481	120	57,720
Rural – Non-Domestic (Waste Operations Charge is also payable in addition to collection charge)			
240 litre mixed waste (fortnightly) + 240L Recycling (fortnightly)	433	49	21,217
Additional Single Bins – Non-Domestic (only available in additional to a collection service)			
240 litre Recycling (weekly)	108	319	34,452
Organics Bin Collection – Non-Domestic			
Schools, community centres and not-for-profit organisations - subject to eligibility criteria			
240 litre Organics(weekly)	100	20	2,060
Non-Domestic Commercial Waste Charges Total			695,116

Waste Operations Charge	Annual Charge (\$)	Number of Services	Estimated Yield (\$)
Waste Operations Annual Charge - Domestic	70	13,639	954,730
Waste Operations Annual Charge – Non-Domestic Commercial	70	1,666	116,620
Waste Operations Charges Total			1,071,350

Mixed Waste Bin Changeover Fee	Fee	Instances	Estimated Yield (\$)
Mixed waste bin – size/capacity changeover fee (first changeover free of charge then all subsequent changes per property per annum per owner/s attracts fee)	55	Unknown	Unknown

Stormwater Management Service Charges (Section 496A)

In accordance with Section 496A of the Local Government Act 1993 Council will charge a Stormwater Management Service Charge against rateable properties for which the service is available. Council has identified the residential and business properties that are within Council's urban stormwater catchment areas that will be levied this charge.

The following charging methodology will be used by Council using the guidelines released by the Office of Local Government.

Charge Methodology

The guidelines provide Council with the opportunity to levy charges on a catchments area or global basis, while ensuring that the total income generated does not exceed the level of expenditure for new and additional stormwater management. Council has a capital works program to complete for stormwater and therefore it has been adopted that a global approach will be used to enable significant works to be funded at a given time using all revenue levied, rather than waiting to collect enough funds in individual catchments. In accordance with these guidelines, councils still need to ensure equitable distribution of stormwater management services over time.

Properties categorised as Residential (Not being Strata Titled)

A flat charge of \$25.00 for a Stormwater Management Service Charge is to be charged against each eligible assessment categorised as Residential within the urban stormwater catchment. This charge is uniform across all urban catchment areas to minimise administration costs.

This amount of \$25.00 is the current upper charge limit for urban residential land stipulated in clause 125AA of the Local Government (General) Regulation 2005.

Properties categorised as Residential (Strata Units)

The cost of managing stormwater runoff from impervious surfaces is usually substantially less per residential strata lot than per standard residential property.

It is for this reason that a flat charge of \$12.50 for a Stormwater Management Service Charge is to be levied against each eligible residential strata unit within the urban stormwater catchment. This charge is uniform across all urban catchment areas to minimise administration costs.

This amount of \$12.50 has been recommended using the guidelines provided by the Office of Local Government.

Properties categorised as Business (Not being Strata Titled)

A Stormwater Management Service Charge is to be charged against each eligible assessment (not being strata titled) categorised as business within the urban stormwater catchment area based on the total area of the assessment. A charge of \$25.00, plus an additional \$25.00 for each 350 square metres or part thereof by which the area of the parcel of land exceeds 350 square metres.

The criteria for charging business properties by using property areas has been recommended using the guidelines provided by the Office of Local Government.

Exceptions to area based charging – Business Properties

After an analysis of business land areas it was discovered that certain business properties covering large property areas would incur significant charges for stormwater management that would not be reflective of the level of stormwater service provided by Council. These properties involve large portions of open space not being impervious in nature and therefore not producing an increased level of stormwater run-off.

Some examples of properties that fall into this category include:

- Bowling Clubs
- Golf Courses
- Caravan Parks
- Resorts
- Business properties populating a small portion of a total land area

Therefore, under these circumstances, Council officers have reviewed the Stormwater Management Service Charge to be applied to these types of properties so that a more equitable charge can be determined. This review process has involved an analysis of the impervious surfaces on each reviewed property to reflect a charging structure similar to business properties of a smaller land area. Properties with a land area in excess of 4,000 square metres have been reviewed in relation to the impervious surface area of the land, with the charge determined by grossing up the impervious surface area by a factor of 11%, in accordance with the assumptions made within the departmental guidelines. See example below:

Total land area	50,000 sq metres
Impervious surface area*	1,000 sq metres

* The impervious surface area is calculated by identifying this surface type on individual properties using Council's aerial photos and the GIS system.

Calculation of Area to be charged

As the departmental guidelines assume that 90% of business properties are impervious, the impervious surface is grossed up to determine the area of the land subject to the charge. That is:

Impervious area / 90 x 100
 = 1000 / 90 * 100
 = 1111 square metres.

Applying charges recommended for business properties, the charge will be:

For the first 350 square metres	\$25.00
For the second 350 square metres	\$25.00
For the third 350 square metres	\$25.00
For the remaining square metres	<u>\$25.00</u>
Total charge	\$100.00

It should be noted that properties with an area less than 4,000 square metres are able to have the charge reviewed under the appeal process.

Properties categorised as Business (Strata Units)

A Stormwater Management Service Charge will be levied on each eligible business strata unit within the urban stormwater catchment area based on one of the following two scenarios:

Scenario 1 – Business Strata Units Only

If the strata complex contains only business properties (i.e. not mixed development) the charge per strata unit will be calculated by using a charge of \$25.00 per 350m² of the land area occupied by the strata scheme (or part thereof), proportioned by the unit entitlement of each lot in the strata scheme. In the event that this approach results in charge of less than \$5.00 per unit, a minimum charge of \$5.00 will be levied on each strata unit.

This method of charging is consistent with the methodology used to charge non-strata titled business properties.

Scenario 2 – Business and Residential Strata Units (Mixed Development)

If the strata complex contains mixed development (i.e. properties rated as both business and residential) the dominant rating category of the total parcel of land, using data provided by the Valuer General, must be determined and charges will apply for Business strata units or Residential strata units as previously adopted. In the event that a mixed development is 50% residential and 50% business, Council has the discretion to determine whether to charge the property as a residential or business property.

Urban Land Exempt from the Stormwater Management Service Charge

The same exemptions that apply to non-rateable properties for other rates and charges also apply in respect of the stormwater management service charge pursuant to the Local Government Act.

In addition, the following properties are also exempted from this charge under the provisions:

- Rateable land owned by the Crown
- Rateable land under a lease for private purposes granted under the Housing Act 2001 or the Aboriginal Housing Act 1998
- Vacant Land

Councils are also not to levy the charge on properties where they do not provide a stormwater management service.

The following table shows the 2017/2018 charging structure and estimated revenue generated by Stormwater Management Service Charges.

Property Type	Number of Properties	Annual Charge (\$)	Yield (\$)
Residential Properties (not strata titled)	7,370	25.00	184,250
Residential Strata Units (not within a mixed development)	2,273	12.50	28,400
Business Strata Units (not within a mixed development)	598	**Varying Amounts (5.00 minimum charge)	12,277
Business Strata Units (within a mixed development)	123	12.50	1,538
Business Properties (not strata titled)	556	**Varying Amounts (25.00 minimum charge)	67,225
Totals	10,814		293,690

**** Varying Amounts:** A single annual flat charge does not apply to Business Properties (as charges are based on an individual property's impervious land area), or Business Strata Units not within a mixed development (as charges are based on the common property land area and strata unit entitlement for each strata complex). As a result, individual annual charges have been omitted from the above table.

Funds derived from the Stormwater Management Service Charge must be spent on transparent (i.e. on ground) works and the community must be advised of the proposed works and projects as part of the Operational Plan consultation process.

Details of expenditure on overall stormwater/drainage capital works can be found in Capital Works section of the Budget document as part of this Revenue Policy.

Water Charges

Council's water charging structure is made up of two tiers, a fixed annual charge for all properties and a usage charge based on actual water consumed. In addition a small amount of revenue is generated from fixed annual charges for fire services.

Fixed water charges for both Residential and Non-Residential properties are charged depending on water meter connection size and the number of services connected to the property.

Vacant land which does not have a water meter connected will be charged the equivalent of 50% of the 20mm Service Charge.

To properly reflect the water load a water connection can place on the system, fixed annual charges are proportional to the square of the size of the customer's water supply service, which is in accordance with the NSW State Government's "Best Practice Management of Water Supply and Sewerage Guidelines".

The formula used to derive annual water fixed charges based on connection size is:

$$WF = WF_{20} \times (D^2/400)$$

Where:

WF	=	Customer's Annual Water Fixed Charge (\$)
WF ₂₀	=	Annual Water Fixed Charge for a 20mm Diameter water supply service connection (\$)
D	=	Diameter of water supply service (mm)

Council decided not to increase the 2017/2018 unit price of water services from 2016/17 prices.

Water Fixed Charge - Annual Charges (Section 501)

Residential Properties

Service Type	Annual Charge (\$)	Number of Services	Estimated Yield (\$)
20mm Service	179	8,092	1,488,468
25mm Service	280	53	14,840
32mm Service	459	7	3,213
40mm Service	716	15	10,740
50mm Service	1,119	11	12,309
65mm Service	1,891	0	0
80mm Service	2,864	0	0
100mm Service	4,475	0	0
Vacant Land	90	155	13,950
Strata Unit (Residential)	179	2,260	404,540
Fire Service	238	11	2,618
Total – Residential Fixed Charges			1,910,678

Non-Residential Properties

Service Type	Annual Charge (\$)	Number of Services	Estimated Yield (\$)
20mm Service	179	452	80,908
25mm Service	280	156	43,680
32mm Service	459	45	20,655
40mm Service	716	89	63,724
50mm Service	1,119	63	70,497
65mm Service	1,891	2	3,782
80mm Service	2,864	9	25,776
100mm Service	4,475	10	44,750
Vacant Land	90	39	3,510
Strata Unit (Business)	179	715	127,985
Fire Service	238	57	13,566
Total – Non-Residential Fixed Charges			498,833

Water Usage Charges (Section 502)

A charge will be raised for the use of the Water Supply Service on a quarterly basis based on the usage recorded through the water meter or meters servicing each property. The charge will be based on an inclining block tariff and will apply on an annual basis as follows:

Residential Properties	up to 450/kl per reading year	\$2.47 per kl
	usage above 450/kl per reading year	\$3.70 per kl
Non-Residential Properties	all water usage	\$2.65 per kl

- The estimated income from **Residential water usage** charges for 2017/2018 is **\$4,349,914**.
- The estimated income from **Non-Residential water usage** charges for 2017/2018 is **\$2,063,366**.

Sewer Charges

Council's sewer pricing structure is similar to water pricing and incorporates a two component pricing structure, a fixed annual charge for all properties and a usage charge based on the estimated percentage of water usage returned to the sewer system.

An annual Sewer Fixed Charge will apply to all residential properties including strata title units. Land that is vacant with no connection to the council sewer system will be charged equivalent to 50% of the Residential Sewer Fixed Charge.

The **Sewer Fixed Charge for Residential properties** for 2017/2018 will be **\$819.00**.

The Sewer Fixed Charge for Non-Residential properties is proportional to the size of the water supply service connection to the property in order to reflect the potential load placed on the sewer system.

Properties which are not separately metered, and all Non-Residential Strata Title units will attract a Sewer Service Fixed Charge equivalent to that of a Non-Residential property with a 20mm water connection.

Land that is vacant with no existing premise connected to the council sewer system will be charged equivalent to 50% of the Non-Residential Sewer Fixed Charge for a 20mm connection.

Sewerage Fixed Charge - Annual Charges (Section 501)

Residential Properties

Service Type	Annual Charge (\$)	Number of Services	Estimated Yield (\$)
Residential Sewer Service Fixed Charge – 20mm	819	7,322	5,996,718
Strata Units (Residential)	819	2,260	1,850,940
Vacant Land – not connected to Sewer	410	346	141,860
Sewer Access Charge 25mm	1,280	40	51,200
Sewer Access Charge 32mm	2,097	7	14,679
Sewer Access Charge 40mm	3,276	13	42,588
Sewer Access Charge 50mm	5,119	9	46,071
Sewer Access Charge 65mm	8,651	0	0
Sewer Access Charge 80mm	13,104	0	0
Sewer Access Charge 100mm	20,475	0	0
Residential (with Sewer Pods)**	794	173	137,362
Total Residential Fixed Sewer Charges			8,281,418

** Residential properties connected to Council's sewerage system via a Sewer Pod device (New Brighton / Billinudgel areas) are charged a sewerage fixed charge of \$777.00 which is \$25.00 less than the standard residential charge. The \$25.00 reduction per annum is to assist in paying for electricity costs incurred by customers in the use of the Sewer Pods.

Sewerage Fixed Charge - Annual Charges (Section 501)**Non-Residential Properties (includes non-rateable properties)**

Service Type	Annual Charge (\$)	Number of Services	Estimated Yield (\$)
Sewer Service Access Charge - Non-Residential Strata Units	819	699	572,481
Sewer Service Access Charge – Vacant Land	410	53	21,730
Non-Residential Properties (with Sewer Pods)**	794	9	7,146
Sewer Service Access Charge 20mm	819	393	321,867
Sewer Service Access Charge 25mm	1,280	142	181,760
Sewer Service Access Charge 32mm	2,097	42	88,074
Sewer Service Access Charge 40mm	3,276	73	239,148
Sewer Service Access Charge 50mm	5,119	51	261,069
Sewer Service Access Charge 65mm	8,651	2	17,302
Sewer Service Access Charge 80mm	13,104	10	131,040
Sewer Service Access Charge 100mm	20,475	7	143,325
Total Residential Fixed Sewer Charges			1,984,942

** Non-Residential properties connected to Council's sewerage system via a Sewer Pod device (New Brighton / Billinudgel areas) are charged a sewer fixed charge based on \$777.00 which is \$25.00 less than the standard residential charge. The \$25.00 reduction per annum is to assist in paying for electricity costs incurred by customers in the use of the Sewer Pods.

Sewer Usage Charges (Section 502)

A sewer discharge factor applies to all sewer infrastructure users. The discharge factor is applied to the total water usage for properties and reflects the typical load properties place on the sewer system.

The Sewer discharge factor is the ratio of all wastewater (sewage) discharged from a premises to the sewer system to the total water consumption expressed as a percentage.

For residential properties, the discharge factor is 75% and therefore the charge per kilolitre (1,000 litres) is **\$1.85** (being 75% of the water usage charge).

Sewerage discharge factors for non-residential properties are determined by the type of activity undertaken on the property and are calculated as defined in the NSW Department of Water and Energy, Liquid Trade Waste Regulation Guidelines April 2009.

- The estimated income from **residential sewer usage charges** for 2017/2018 is **\$2,906,283**.

Non-residential properties can have different sewer discharge factors dependent on the nature of the business. The sewer discharge factor (SDF) for non-residential properties has been determined using category of business guidelines set by the New South Wales Office of Water.

The sewer usage charge for non-residential properties is therefore calculated by applying the business category SDF for a specific property to a non-residential sewer usage charge of **\$2.47 per kilolitre**.

- The estimated income from **non-residential sewer usage charges** for 2017/2018 is **\$1,503,715**.

Liquid Trade Waste Charges

Liquid Trade Waste Fixed Charge (Section 501)

Liquid Trade Waste means “all liquid waste other than sewage of a domestic nature.”

The purpose of this charge is to cover the costs incurred by Council for the administration and management (including inspections) of these systems.

The liquid trade waste classifications are based on the level of impact dischargers have on the sewerage system.

Liquid Trade Waste Annual Charge is charged on properties that discharge liquid trade waste but are not required to apply for Council approval.

Category 1 dischargers are those businesses which conduct an activity deemed by Council as requiring minimal pre-treatment and are considered low risk.

Category 2 dischargers are those businesses which conduct an activity generating medium to high level liquid trade waste that requires a pre-treatment equipment (such as a grease trap) to be installed.

Category 2S dischargers are those businesses which conduct an activity of transporting and/or discharging septic tank or pan content into the sewerage system.

Category 3 dischargers are those businesses which discharge large volumes of liquid trade waste (over 20 kl/d) to the sewerage system.

The following table outlines 2017/2018 liquid trade waste fixed charges. Council has decided not to impose any unit price increases for 2017/2018.

Liquid Trade Waste Fixed Charges

Service Type	Annual Charge (\$)	Number of Services	Estimated Yield (\$)
Liquid Trade Waste – Annual Charge	31	8	248
Liquid Trade Waste – Category 1 - Residential	153	1	153
Liquid Trade Waste – Category 1	153	83	12,699
Liquid Trade Waste – Category 2	255	189	48,195
Liquid Trade Waste – Category 2S	255	1	255
Liquid Trade Waste – Category 3 (Large Industrial and Commercial Premises)	429	3	1,287
Total Liquid Trade Waste Fixed Charges			62,837

Liquid Trade Waste Usage Charges (Section 502)

Liquid trade waste dischargers have a Trade Waste Discharge Factor (TWDF) added to their Sewerage Discharge Factor (SDF) to determine their total sewerage usage charge.

Like the SDF factors the TWDF factors have been determined using category of business guidelines set by the NSW Department of Water and Energy.

The trade waste usage charge for non-residential properties is therefore calculated by applying the business category TWDF against the **liquid trade waste usage charge of \$2.24 per kilolitre**.

Usage charges will apply to Category 2 and 3 liquid trade waste dischargers and charges will be calculated as defined in NSW Department of Water and Energy, Liquid Trade Waste Regulation Guidelines April 2009.

- The estimated income from **liquid trade waste usage charges** for 2017/2018 is **\$262,227**.

Non-Complying Trade Waste Discharge Users (Sections 501 and 502)

Properties that are technically non-complying users of Council's sewerage reticulation system will be levied a sewerage usage charge of **\$3.70 per kilolitre**.

This charge is a valuable tool in achieving compliant sewerage infrastructure.

Council has issued advice to a property where a private sewer pumping station is not compliant. A three month period has elapsed and the premises remain non-compliant.

Non-Complying Water Supply Users (Sections 501 and 502)

Properties that are technically non-complying users of Council's water supply will be levied a water usage charge of **\$5.30 per kilolitre**.

This charge is a valuable tool in achieving compliance with water supply and private fire hydrant systems.

There are two possible scenarios on why this charge can be applied to a property:

1. Council has issued advice to the owner that no backflow device or private fire hydrant system has been installed where necessary. A three month period has elapsed and the premises remain non-compliant.
2. Council has issued advice to the owners that no backflow devices or fire hydrants maintenance report has been provided. A three month period has elapsed and the premises remain non-compliant.

Calculation of Usage Charges

Residential Property discharging Sewage

The following formula indicates how total usage charges would be calculated for a residential property consuming water and discharging sewage.

$$TUC = (C \times UC) + (SDF \times C \times UC)$$

Where:	TUC	=	Total Usage Charges (\$)
	C	=	Water Consumption (kilolitres)
	UC	=	Water Usage Charge (\$)
	SDF	=	Sewerage Discharge Factor (%)

Non-Residential Property discharging Sewerage

The following formula indicates how total usage charges would be calculated for a non-residential property consuming water and discharging sewage.

$$TUC = (C \times UC) + (SDF \times C \times UCs)$$

Where:	TUC	=	Total Usage Charges (\$)
	C	=	Water Consumption (kilolitres)
	C	=	Water Usage Charge (\$)
	UCs	=	Sewerage Usage Charge (\$)
	SDF	=	Sewerage Discharge Factor (%)

Non-Residential Property discharging Sewage & Trade Waste

The following formula indicates how total usage charges would be calculated for a non-residential property consuming water and discharging both sewage and liquid trade waste.

$$TUC = (C \times UC) + (SDF \times C \times UCs) + (TWDF \times C \times UCt)$$

Where:	TUC	=	Total Usage Charges (\$)
	C	=	Water Consumption (kilolitres)
	UC	=	Water Usage Charge (\$)
	UCs	=	Sewerage Usage Charge (\$)
	UCt	=	Liquid Trade Waste Usage Charge (\$)
	SDF	=	Sewerage Discharge Factor (%)
	TWDF	=	Trade Waste Discharge Factor (%)

Fees

On-Site Sewage Management System (OSMS) Fee

Council will levy an annual OSMS fee on Rates and Charges Notices that partly funds a range of services provided by Council in regard to the management of on-site sewage management systems such as compliance, administration and education. The balance of funding is provided from Council's general fund.

The OSMS fee also replaces the annual approval to operate an OSMS renewal application process for an existing OSMS however, it does not replace the Approval to Operate application fee for new systems or additional non-compliance inspection fees.

- The OSMS fee for 2017/2018 is **\$44.00** per OSMS or Equivalent Tenement and it is expected that the fee will raise **\$154,220**.

Sundry

Interest on Overdue Rates & Charges (Section 566 LGA)

Interest accrues on a daily basis on rates and charges that remain unpaid after they become due and payable. Council will apply the maximum interest allowable under Section 566(3) of the Local Government Act 1993 as determined by the Minister for Local Government each year. The interest rate to apply for 2017/2018 has yet to be determined.

Part Year Adjustments to Rates and Charges

In accordance with sections 527 and 546 of the LGA and pursuant to Council policy, a property's rates and charges will be adjusted on a quarterly basis following a change in circumstances (e.g. subdivision or change in rating categorisation).

Relevant adjustments to rates and charges will be made from the next rating quarter following the effective date of the change (e.g. subdivision plan registration date or date an application for categorisation review was made).

The exception to this is for waste collection charges where adjustments are made either as above or on a pro-rata basis, whichever event is earlier.

Retrospective adjustments would usually be made for the current and previous years only however, Council may decide to make adjustments for a period outside this range in certain cases at its discretion depending upon equity and specific circumstances.

Council may choose not to make current year adjustments if the value of the adjustments is less than \$50 if Council considers that the account will be uneconomical to collect.

Fire and Emergency Services Levy (FESL)

From 2017/2018 NSW Councils will collect the FESL (as a fee displayed on the Rates and Charges Notice) on behalf of NSW Treasury. Prior to 2017/2018, insurance companies collected this levy. According to NSW Treasury, levying the FESL on properties will be a fairer way of raising the funds that supports Fire and Emergency Services. Please note the FESL is not Council revenue nor does Council determine the rate to apply. Council is simply the collection agent for the NSW Treasury and all FESL revenue is remitted to the NSW Treasury.

Visit the NSW Treasury website at <http://fesl.nsw.gov.au>

Asset Replacement Programs*Plant and Equipment*

Plant and equipment to be disposed of or replaced has either reached the end of its economic life or is no longer required for Council's operations.

Motor Vehicles

Council's sedan type vehicles are traded at the time considered the most economically viable, taking into account age, kilometres travelled, changeover costs and market demands.

Land Assets

Council has identified property for review and potential sale in its Financial Sustainability Project Plan. Potential sale of property may occur from time to time.

Loan Borrowings

As part of Council's 2017/2018 Budget Estimates, Council proposing to borrow new loans totalling \$6,000,000 over the next three financial years commencing from 2017/2018 for a bridge replacement program. The 2017/2018 Loan Borrowings proposed are \$2,160,000. Council though may consider borrowing the full \$6,000,000 in 2017/2018 and reserve funds unexpended for use in future years depending upon testing the market at the time the loan borrowings are to be drawn and what option provides the best financial advantage to Council.

Pricing Policy/Competitive Neutrality

Council's Pricing Policy is to recover full costs for consumer specific services except where a community service obligation exists to justify charging less than full costs. Full cost attribution is applied to all business activities. The following programs are considered to be of a commercial nature:

Category One Businesses

(Turnover greater than \$2 million)

1. Water Supplies
2. Sewerage Services
3. Caravan Parks



Byron Shire Council

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FEES AND CHARGES – PRICING CODES

Fees and Charges - Pricing Codes

Council has classified each of the fees and charges in this booklet under the following codes:

- (Z) Zero Cost Recovery**
This good / service is provided at no cost. The costs are met entirely from property rates and general-purpose income.
- (M) Minimal Cost Recovery**
The price for this good / service is set to make a small contribution towards the operating costs, both direct and indirect, of providing the good / service. The remainder of the costs are met from property rates and general-purpose income.
- (P) Partial Cost Recovery**
The price for this good / service is set to make a significant contribution towards the operating costs, both direct and indirect, of providing the good / service. The remainder of the costs are met from property rates and general-purpose income.
- (F) Full Cost Recovery**
The price for this good / service is set to recover the total operating costs, both direct and indirect, of providing this good / service. Indirect costs are to include taxation equivalent payments, where applicable, in accordance with the principles of National Competition Policy.
- (L) Legislative**
The price for this good / service is a statutory charge set by government regulation.
- (R) Reference Price**
The price for this good / service is set by reference to prices charged for similar goods / services by like councils or competitors.

Goods and Services Tax (GST)

The following schedule of fees and charges has been prepared using the best available information in relation to the GST impact on the fees and charges at the time of publication.

Accordingly if a fee that is shown as being subject to GST is subsequently proven not to be subject to GST, then that fee will be amended by reducing the GST to nil. Conversely if Council is advised that a fee which is shown as being not subject to GST becomes subject to GST then the fee will be increased but only to the extent of the GST.

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)
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BYRON SHIRE COUNCIL

CORPORATE AND COMMUNITY SERVICES

Governance Services

Council Meeting Papers

Agenda hardcopy (posted)	\$66.00	\$67.00
Agenda hardcopy (collected)	\$46.00	\$46.50
Agenda disk or memory stick (posted)	\$38.00	\$38.50
Agenda disk or memory stick (collected)	\$18.00	\$18.00

Council Meeting Recordings

Hourly rate	\$81.00	\$82.00
Disk or memory stick (posted)	\$38.00	\$38.50
Disk or memory stick (collected)	\$18.00	\$18.00

Budget Document – Detailed

Hardcopy (posted)	\$102.00	\$104.00
Hardcopy (collected)	\$81.00	\$82.00
Disk or memory stick (posted)	\$38.00	\$39.00
Disk or memory stick (collected)	\$18.00	\$18.00

Fees and Charges Document

Hardcopy (posted)	\$56.00	\$57.00
Hardcopy (collected)	\$36.00	\$37.00
Disk or memory stick (posted)	\$38.00	\$39.00
Disk or memory stick (collected)	\$18.00	\$18.00

Annual Financial Statements

Hardcopy (posted)	\$56.00	\$57.00
Hardcopy (collected)	\$36.00	\$37.00
Disk or memory stick (posted)	\$38.00	\$39.00
Disk or memory stick (collected)	\$18.00	\$18.00

Community Strategic Plan, Delivery Program and Operational Plan

Hardcopy (posted)	\$102.00	\$102.00
Hardcopy (collected)	\$81.00	\$81.00
Disk or memory stick (posted)	\$38.00	\$38.50
Disk or memory stick (collected)	\$18.00	\$18.00

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)
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Financial Services

Miscellaneous Financial Services

Certificate under Section 603 – Regular fee	\$75.00	\$75.00
Certificate under Section 603 – Urgency fee	\$70.00	\$70.00
Additional fee, same day service		
Dishonoured Cheque fee	\$20.00	\$20.00
Per cheque		
Direct Debit dishonour fee	\$20.00	\$20.00
Replacement Cheque fee	\$50.00	\$50.00
Per cheque		
Credit Card merchant fee	0.72% of transaction amount	
	Last YR Fee 0.70% of transaction amount	
Subject to change on notification from bank. Applied to Rates, Water/Sewer and Sundry Debtor accounts paid via Internet and Telephone service.		

Information Services

Records Information

Formal Access Applications – Government Information (Public Access) Act 2009 (GIPA)

Members of the public are entitled to up to 20 hours of free processing time for requests regarding their own personal affairs. There is no upper limit on fees. An advanced deposit of 50% of estimated fee is required for all Formal Access GIPA applications with an estimate over \$100.00. Rebates of 50% are offered on all Formal Access GIPA processing charges in circumstances as follows:

- For pensioners with the Health Benefit Card, as well as those with an equivalent income who are under financial hardship
- Where public interest can be demonstrated
- For children.

Formal Application fee	\$30.00	\$30.00
Processing fee	\$30.00	\$30.00
Per hour		
GIPA Internal Review application fee	\$40.00	\$40.00

Miscellaneous

Data extraction and production	\$0.00	\$140.00
Per hour, min charge \$280.00		

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.3 - ATTACHMENT 2

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)
------	---	----------------------------------

Subpoena for production of documents

Conduct fee	\$0.00	\$124.00
Hourly rate	\$122.00	\$124.00
Min fee 2 hours. Photocopying charges to apply as set out in Customer Service and Administration section of Fees and Charges.		

Informal Access to Information – Government Information (Public Access) Act 2009 (GIPA)

Processing fee	\$0.00	\$30.00
Per hour, plus photocopying and postage. Byron Shire Council is regularly releasing mandatory proactive (open access) information on its website. This information is available free of charge. All other mandatory proactive (open access) information that is not available on Council's website will be available to view free of charge at Council's Mullumbimby Office. Please note that photocopying charges apply as set out in Customer Service and Administration section of Fees and Charges. Access to this information in any other way will be charged for as per s.6(3) of the GIPA Act with the following fees.		
Application fee		No charge
		Last YR Fee No charge
Photocopying fees are as set out in the Customer Service and Administration section of these Fees and Charges.		

Subpoena to give evidence

Attendance fee	\$0.00	\$124.00
Per hour plus other expenses at cost, including travel, accommodation, meals, etc		

Geographic Information Systems (GIS)

GIS Consulting fee and/or provision of information requiring GIS	\$209.00	\$212.00
Per hour, min fee \$200.00		

Sale of hard copy maps

A3 (black and white)	\$0.00	\$32.00
A3 (colour)	\$0.00	\$37.00
A4 (black and white)	\$0.00	\$21.00
A4 (colour)	\$0.00	\$32.00

Electronic map images

Independent of hard copy order	\$0.00	\$20.00
With hard copy order	\$0.00	\$10.00

Scanned – all sizes

Black and white and colour	\$37.00	\$38.00
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Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)
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Community Development

Community rate must meet the following guidelines:

Not for profit incorporated body raising money for a registered charity. Letter of support from registered charity and certificate of incorporation to be provided; OR
Registered as an income tax exempt charity (ITEC) with the ATO, with evidence to be provided.

Commercial rate means:

Any activity that generates income from the use of Council owned or managed land that is assessed as not meeting the definition of Community Rate.

Standard rate means:

Any activity that does not generate income from the use of Council owned or managed land that is assessed as not meeting the definition of Community Rate.

Private Hire means:

A genuine private function that is not open to members of the public.

Bangalow A&I Hall (Standard rate)

Per session / half day	\$275.00	\$275.00
4 hours		
Per day	\$550.00	\$550.00
Backstage hire	\$110.00	\$110.00
Bond	\$330.00 to \$1,100.00	
At Committee's discretion		
Balcony (premium seating)	\$110.00	\$110.00
Per day		
Kitchen hire	\$154.00	\$187.00
Per day		
Booking fee	\$110.00	\$110.00
Non-refundable		
Garbage removal		At cost
Weddings (premium over standard rate)	\$220.00	\$220.00
Includes two inspections only, prior to event. Additional inspections incur a fee of \$100 per visit.		

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.3 - ATTACHMENT 2

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)
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Bangalow A&I Hall (Community rate)

Per session / half day	\$165.00	\$165.00
4 hours		
Per day	\$330.00	\$330.00
Backstage hire	\$110.00	\$110.00
Bond	\$330.00 to \$1,100.00	
Committee's discretion		
Balcony (premium seating)	\$110.00	\$110.00
Per day		
Kitchen hire	\$154.00	\$187.00
Per day		
Booking fee	\$110.00	\$110.00
Non-refundable		
Garbage removal		At cost
Weddings (see Standard rate)		NA

Bangalow A&I Hall (Major commercial rate)

Per day	\$770.00	\$770.00
Backstage hire	\$165.00	\$165.00
Bond	\$330.00 to \$1,100.00	
At Committee's discretion		
Balcony (premium seating)	\$110.00	\$110.00
Per day		
Kitchen hire	\$154.00	\$187.00
Per day		
Booking fee	\$110.00	\$110.00
Non-refundable		
Garbage removal		At cost
Weddings (see Standard rate)		NA
Bangalow Show	\$0.00	\$1,650.00
Wednesday prior to Show until following Sunday, inclusive		

Bangalow Heritage House (Standard rate)

The hiring of Heritage House is subject to the hirer reaching a suitable agreement with Bangalow Historical Society Inc who are the permanent, principal tenant.

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.3 - ATTACHMENT 2

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)
------	---	----------------------------------

Meeting Room only

Day	\$15.00	\$15.00
Per hour		
Evening	\$20.00	\$20.00
Per hour		
Exhibition/Gallery use	\$400.00	\$400.00
Per week		

Verandah only

Day	\$15.00	\$15.00
Per hour		
Evening	\$20.00	\$20.00
Per hour		
Party	\$200.00	\$200.00

Grounds

Half day	\$300.00	\$300.00
4 hours		
Full day	\$500.00	\$500.00
8 hours		
After 8 hours	\$30.00	\$30.00
Per hour		

Entire package (Meeting Room, Verandah and Grounds)

Half day	\$300.00	\$300.00
4 hours		
Full day	\$500.00	\$500.00
8 hours		
After 8 hours	\$30.00	\$30.00
Per hour		

Weddings

Premium over standard rate	\$200.00	\$200.00
Includes next day storage of equipment		
Bond	\$500.00	\$500.00
Key deposit	\$50.00	\$50.00

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BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.3 - ATTACHMENT 2

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)
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Bangalow Heritage House (Community rate)

Meeting Room only

Day	\$10.00	\$10.00
Per hour		
Evening	\$15.00	\$15.00
Per hour		
Exhibition/Gallery use	\$300.00	\$300.00
Per week		

Verandah only

Day	\$10.00	\$10.00
Per hour		
Evening	\$15.00	\$15.00
Per hour		
Party	\$200.00	\$200.00

Grounds

Half day	\$200.00	\$200.00
4 hours		
Full day	\$400.00	\$400.00
8 hours		
After 8 hours	\$20.00	\$20.00
Per hour		

Entire package (Meeting Room, Verandah and Grounds)

Half day	\$200.00	\$200.00
4 hours		
Full day	\$400.00	\$400.00
8 hours		
After 8 hours	\$20.00	\$20.00
Per hour		

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.3 - ATTACHMENT 2

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)
------	---	----------------------------------

Weddings

Premium over standard rate	\$200.00	\$200.00
Includes next day storage of equipment		
Bond	\$500.00	\$500.00
Key deposit	\$50.00	\$50.00

Bangalow Parks Trust

Parking for A&I Hall events	\$150.00	\$150.00
Per day. The showground area west of the Scarrabelotti Ring can be used for car parking for major events in the A&I Hall. This rate is only for events booked at the A&I Hall. It does not provide exclusive use of that area or the showground.		
Stables	\$8.00	\$8.00
Per day		
Polocross ground	\$500.00	\$500.00
Lions Booth	\$50.00	\$50.00
Parking – western tree area	\$450.00	\$450.00
Parking – around Main Arena area	\$550.00	\$550.00
Empty bins	\$180.00	\$180.00

Main Arena

Stakeholders	\$300.00	\$300.00
Commercial enterprises	\$600.00	\$600.00
Commercial enterprises to contact Parks Trust by letter outlining event and negotiation for costs. Grounds must be left as found.		
Bond	\$500.00	\$500.00
Returned after event		
Rotunda	\$150.00	\$150.00

Small Arena

Per day	\$550.00	\$550.00
Commercial enterprises or Festivals to contact Parks Trust by letter outlining event and negotiation for costs.		
Bond	\$500.00	\$500.00

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.3 - ATTACHMENT 2

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)
------	---	----------------------------------

Moller Pavillion

Not for Profit and family functions	\$220.00	\$220.00
Per day		
Commercial	\$550.00	\$550.00
Per day		
Bond	\$500.00	\$500.00
Day	\$20.00	\$20.00
Per hour		
Evening	\$35.00	\$35.00
Per hour		
Kitchen and power	\$25.00	\$25.00
Additional		
Verandah	\$150.00	\$150.00
Cleaning		At cost

Entire Showground

Per day, plus power	\$3,500.00	\$3,500.00
Power	\$15.00	\$15.00
Per day, per outlet		
Bond	\$1,500.00	\$1,500.00
Hire of entire ground		

Annual Fee for Stakeholders

Ground usage fees for stakeholders to be negotiated for each event	\$500.00 to \$900.00
Summerland Dressage, Bangalow Pony Club, NHAG, Bangalow Polocross.	

Camping

Powered site	\$25.00	\$25.00
Per night		
Tent site	\$15.00	\$15.00
Per night		
Additional person	\$5.00	\$5.00
Per night (first person included in camping fee)		

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.3 - ATTACHMENT 2

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)
------	---	----------------------------------

Brunswick Heads Memorial Hall

Regular weekly booking	\$18.00	\$23.00
Per hour, between 8.00am and 5.00pm		
Casual hire	\$25.00	\$30.00
Per hour		
Session / half day	\$80.00	\$100.00
4 hours		
5 to 8 hours	\$200.00	\$220.00
Note: Full day hire no longer applicable		
Late night fee	\$150.00	\$150.00
Applies after 11.00pm, max 2 hours		
Kitchen – full kitchen	\$50.00	\$50.00
Kitchen – small function	\$15.00	\$20.00
Bond	\$350.00	\$350.00
Key deposit	\$30.00	\$50.00
Cancellation fee	\$40.00	\$50.00
Extraordinary cleaning		At cost
Including removal of garbage		

Brunswick Valley Community Centre

Community Rate – Day	\$17.00	\$15.00
Per hour to 6.00pm		
Community Rate – Night	\$18.00	\$20.00
Per hour after 6.00pm		
Commercial rate – Hourly	\$20.00	\$22.00
Weddings, parties and other functions	\$150.00	\$150.00
Bond	\$250.00	\$250.00
Refundable provided there is no damage or breakages, and hire area is left clean.		
Key deposit	\$22.00	\$22.00
Cancellation fee		25% of hire fee
Kitchenette (cutlery, crockery, urn, stove, fridge)	\$7.00	\$8.00
Per session. Hirers to provide ingredients.		
Extraordinary cleaning		At cost
Including removal of garbage		
Broadband access – Commercial rate	\$10.00	\$10.00
Broadband access – Community rate	\$5.00	\$5.00
Cupboard hire	\$20.00	\$20.00

DRAFT 2017/18 Fees and Charges as presented to 13/04/17 Finance Advisory Committee Meeting | Page 16 of 109

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.3 - ATTACHMENT 2

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)
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Equipment hire – per session + bond

TV	\$7.00	\$7.00
TV and video	\$12.00	\$12.00
Whiteboard	\$8.00	\$8.00
Overhead projector	\$10.00	\$10.00
Bond	At the discretion of the Section 355 Committee	
Photocopies – own paper	\$0.10	\$0.10
Per sheet		
Photocopies – supplied by Centre	\$0.15	\$0.15
Per sheet		

Byron Bay Senior Citizens Hall

Bond – All other uses	\$0.00	\$100.00
Bond – Weddings, parties, special events	\$0.00	\$400.00
Casual users – Day	\$20.00	\$30.00
Per hour		
Extraordinary cleaning	At cost	
Including removal of garbage		
Key deposit	\$0.00	\$50.00
Kitchen hire	\$0.00	\$18.00
Per hour		
Late key return	\$0.00	\$50.00
When key not returned immediately after event		
Regular users	\$15.00	\$18.00
Per hour		
Volunteer groups (Community rate)	\$0.00	\$18.00
Per hour		
Weddings, parties, special events	\$0.00	\$200.00
Per function		

Conference Room

Board table seats 12.

Full day	\$0.00	\$120.00
Half day	\$0.00	\$65.00
4 hours		
Per hour	\$0.00	\$18.00

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.3 - ATTACHMENT 2

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)
------	---	----------------------------------

Durrumbul Hall

Casual hire (class <20 people)	\$12.00	\$12.00
Per hour		
Casual hire (class 20–50 people)	\$17.00	\$17.00
Per hour		
Cleaning	\$80.00	\$80.00
For casual hire (at the discretion of the Committee)		
Community group event	\$300.00	\$300.00
3.00pm to close		
Public event	\$480.00	\$500.00
3.00pm to close		
Bond – casual hire	\$100.00	\$100.00
Bond – small event	\$250.00	\$250.00
Bond – large event	\$500.00	\$500.00

Mullumbimby Cook Pioneer Centre

Standard rate	\$0.00	\$15.00
Per hour		
Community rate	\$7.00	\$10.00
Per hour		

Mullumbimby Civic Memorial Hall (Standard rate)

Bump In / Rehearsals – Full day	\$0.00	\$300.00
Bump In / Rehearsals – Session	\$0.00	\$200.00
Kitchen only – Full day	\$200.00	\$80.00
Complete access all day		
Kitchen only – Session	\$120.00	\$50.00
6 hours max, before or after 5.00pm		

Cleaning fee

All bookings	Between \$20.00 and \$90.00
	Last YR Fee Between \$20.00 and \$60.00
Amount to be determined by the Board. Charged as a flat rate.	
Extra cleaning	\$30.00
Per hour	\$30.00

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.3 - ATTACHMENT 2

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)
------	---	----------------------------------

Equipment hire

Microphone and projector/screen	\$100.00	\$100.00
Microphones	\$60.00	\$60.00
Projector and screen	\$60.00	\$60.00

Mullumbimby Civic Memorial Hall (Standard rate) Kitchen

Entire Venue (Main Hall, Front Room, Kitchen)

Full day	\$600.00	\$520.00
Session	\$300.00	\$350.00
Per hour	\$60.00	\$60.00
Min 2 hours, max 4 hours		

Main Hall

Room fees include kitchen use for beverages only.

Full day	\$500.00	\$420.00
Session	\$250.00	\$300.00
Per hour	\$50.00	\$50.00
Min 2 hours, max 4 hours		

Front Room

Room fees include kitchen use for beverages only.

Full day	\$150.00	\$150.00
Session	\$100.00	\$100.00
Per hour	\$30.00	\$20.00
Min 2 hours, max 4 hours		

Bond

To be determined by Board

Bond	Between \$100 and \$500
To be determined by the Venue Co-Ordinator	

Consecutive full day hire discounts

2 days	15% off total
3 days	25% off total
4 days	30% off total
More than 4 days	33% off total

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.3 - ATTACHMENT 2

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)
------	---	----------------------------------

Mullumbimby Civic Memorial Hall (Community rate)

Bump In / Rehearsals – Full day	\$0.00	\$200.00
Bump In / Rehearsals – Session	\$0.00	\$100.00
Kitchen only – Full day	\$170.00	\$60.00
Kitchen only – Session	\$100.00	\$40.00

Cleaning fee

All bookings	Between \$20.00 and \$60.00	
Amount to be determined by the Board. Charged as a flat rate.		
Extra cleaning	\$30.00	\$25.00
Per hour		

Equipment hire

Microphone and projector/screen	\$100.00	\$100.00
Microphones	\$60.00	\$60.00
Projector and screen	\$60.00	\$60.00

Entire Venue (Main Hall, Front Room, Kitchen)

Full day	\$400.00	\$340.00
Session	\$200.00	\$240.00
Per hour	\$50.00	\$50.00
Min 2 hours, max 4 hours		
Use as Returning Officer's office for elections	\$1,875.00	\$1,875.00
Per week		

Main Hall

Room fees include kitchen use for beverages only.

Full day	\$350.00	\$290.00
Session	\$170.00	\$210.00
Per hour	\$35.00	\$35.00
Min 2 hours, max 4 hours		

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.3 - ATTACHMENT 2

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)
------	---	----------------------------------

Front Room

Room fees include kitchen use for beverages only.

Full day	\$100.00	\$100.00
Session	\$70.00	\$70.00
Per hour	\$20.00	\$15.00
Min 2 hours, max 4 hours		

Bond

To be determined by Board

Bond	Between \$100.00 and \$500.00
To be determined by Venue Co-Ordinator	

Consecutive full day hire discounts

2 days	15% off total
3 days	25% off total
4 days	30% off total
More than 4 days	33% off total

Ocean Shores Community Centre (Recurring bookings)

Recurring booking – A booking that continues on a daily, weekly or monthly basis.

Three phase power		At cost
Hall – Functions, special events	\$295.00	\$500.00
Full day		
Hall – Functions only (evenings)	\$195.00	\$250.00
5.00pm to midnight.		
Ticket Office (per day)	\$22.00	\$25.00
Bond	Between \$100 and \$500	
Per function, refundable after inspection, at the discretion of the committee		
Key deposit	\$50.00	\$50.00
Refundable unless key returned late, ie. not immediately after event		
Storage cupboard	\$7.00	\$7.00
Per week		
Extraordinary cleaning	At cost – minimum charge \$70.	
	Last YR Fee	
	At cost	
Including removal of garbage		

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.3 - ATTACHMENT 2

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)
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Hall

Day	\$26.00	\$27.00
Per hour. 8.00am to 5.00pm.		
Night	\$34.00	\$35.00
Per hour. 5.00pm to midnight.		

Meeting Room – Day

Per hour	\$16.00	\$17.00
8.00am to 5.00pm		

Meeting Room – Night

Per hour	\$19.00	\$20.00
5.00pm to midnight		

Kitchen

Day or Evening	\$16.00	\$20.00
Per hour		
Crockery		POA
Catering up to 150 people. Breakages to be paid for.		
Cool Room	\$5.00	\$6.00
Per hour		
Freezer	\$7.50	\$8.00
Per hour		

Refund on cancellation of Special Events

Within 30 days	100% of original fee
Less than 14 days but more than 7 days prior	50% of original fee
Less than 7 full days prior to the event	Nil

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.3 - ATTACHMENT 2

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)
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Ocean Shores Community Centre (Occasional bookings)

Occasional booking – A booking that is a one-off activity or a one-off series of activities.

Three phase power		At cost
Hall – Functions, special events	\$325.00	\$500.00
Full day		
Hall – Function only evenings	\$220.00	\$250.00
5.00pm to midnight		
Ticket Office	\$25.00	\$25.00
Per day		
Bond	Between \$100 and \$500	
Per function, refundable after inspection. At the discretion of the Committee.		
Key deposit	\$50.00	\$50.00
Refundable, unless key returned late i.e. not immediately after event.		
Extraordinary cleaning	At cost – minimum charge \$70.	
	Last YR Fee At cost	
Including removal of garbage		

Hall

Day	\$27.50	\$30.00
Per hour. 8.00am to 5.00pm.		
Night	\$36.00	\$39.00
Per hour. 5.00pm to midnight.		

Meeting Room

Day	\$17.50	\$19.00
Per hour. 8.00am to 5.00pm.		
Night	\$21.00	\$22.00
Per hour. 5.00pm to midnight.		

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.3 - ATTACHMENT 2

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)
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Kitchen

Day or Night	\$18.00	\$22.00
Per hour		
Crockery		POA
Catering up to 150 people. Breakages to be paid for.		
Cool Room	\$5.00	\$6.00
Per hour		
Freezer	\$7.50	\$8.00
Per hour		

Refund on cancellation of Special Events

Within 30 days	100% of original fee
Less than 14 days but more than 7 full days prior	50% of original fee
Less than 7 full days prior to the event	Nil

Ocean Shores Community Centre (Community rate)

Kitchen	\$0.00	\$16.00
Per hour		
Special Event – 5.00pm to midnight	\$0.00	\$200.00
Special Event – Full day	\$0.00	\$400.00
Storage cupboard	\$0.00	\$2.50
Per week		

Hall – Day

Per hour	\$0.00	\$21.00
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Hall – Night

Per hour	\$0.00	\$27.00
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Meeting Room – Day

Per hour	\$0.00	\$13.00
8.00am to 5.00pm		

Meeting Room – Night

Per hour	\$0.00	\$15.00
5.00pm to midnight		

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.3 - ATTACHMENT 2

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)
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South Golden Beach Community Centre (Standard rate)

Storage	POA between \$7.00 and \$20.00	
Per month		
Hall	\$18.00	\$18.00
Per hour (Regular)		
Key bond	\$50.00	\$50.00
Kitchen – special event	\$50.00	\$50.00
Kitchen – separate hire	\$15.00	\$15.00
Per hour		
Office, includes Broadband	\$15.00	\$15.00
Per hour		
Cleaning	\$70.00	\$70.00
Cleaning – Not left in suitable condition		At cost
Extraordinary cleaning fee will be charged to hirer.		
Cancellation fee – less than 14 days and at least 7 full days prior to event		Last YR Fee 50% of booking fee paid
Cancellation fee – less than 7 full days prior to event		Last YR Fee 100% of booking fee paid

Special event

Day	\$30.00	\$30.00
Per hour		
Night	\$30.00	\$30.00
From 5.00pm		
Bond – Day	\$300.00	\$300.00
Bond – Night	\$400.00	\$400.00

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.3 - ATTACHMENT 2

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)
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South Golden Beach Community Centre (Community rate)

Hall	\$15.00	\$15.00
Per hour (Regular)		
Key bond	\$50.00	\$50.00
Kitchen – special event	\$50.00	\$50.00
Per use		
Kitchen – separate hire	\$15.00	\$15.00
Office, includes Broadband	\$15.00	\$15.00
Per hour		
Cleaning	\$70.00	\$70.00
Cleaning – not left in suitable condition		At cost
Extraordinary cleaning fee will be charged to hirer.		
Cancellation fee – less than 14 days and at least 7 full days prior to event		
	Last YR Fee 50% of booking fee paid	
Cancellation fee – less than 7 full days prior to event		
	Last YR Fee 100% of booking fee paid	

Special event

Day	\$30.00	\$30.00
Per hour		
Night	\$30.00	\$30.00
From 5.00pm		
Bond – Day	\$300.00	\$300.00
Bond – Night	\$400.00	\$400.00

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.3 - ATTACHMENT 2

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)
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Suffolk Park Community Hall (Standard rate)

Special function	\$500.00	\$500.00
All day event, eg. elections, conferences, weddings. Includes set up previous day from 5.00pm and clean up following day until 10.00am.		
Day or night	\$30.00	\$30.00
Per hour between 8.00am and 10.00pm		
Individual fee	\$18.00	\$18.00
Per hour		
AA and NA meetings	See Regular booking rates	
Per hour		
Special function	\$50.00	\$50.00
Per hour		
Children's birthday parties	\$30.00	\$30.00
Per hour		
Kitchen, cutlery and crockery	\$50.00	\$50.00
Flat rate		
Bond – special function	\$500.00	\$500.00
Bond – children's birthday parties	\$200.00	\$200.00
Key deposit	\$50.00	\$50.00
Replacement of lost key	\$50.00	\$50.00
Cancellation fee (less than 14 days notice)	Last YR Fee 50% of booking fee	
Cleaning – extraordinary	At cost	
Including removal of garbage		
Deposit	Last YR Fee 50% of security deposit and hiring fee one month in advance	

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.3 - ATTACHMENT 2

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)
Suffolk Park Community Hall (Regular booking rate)		
Day or night	\$20.00	\$20.00
Per hour between 8.00am and 10.00pm		
Individual fee	\$14.00	\$14.00
Per hour		
AA and NA meetings	\$15.00	\$15.00
Per hour		
Special function	\$25.00	\$25.00
Children's birthday parties		Last YR Fee See Standard rates
Kitchen, cutlery and crockery	\$25.00	\$25.00
Flat rate		
Bond – special function	\$200.00	\$200.00
Bond – children's birthday parties		Last YR Fee See Standard rates
Key deposit	\$50.00	\$50.00
Replacement of lost key	\$50.00	\$50.00
Cancellation fee – less than 14 days notice	50% of total charged	
Cleaning – extraordinary		At cost
Including removal of garbage		
Deposit		Last YR Fee 50% of security deposit and hiring fee one month in advance

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.3 - ATTACHMENT 2

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)
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Suffolk Park Community Hall (Community rate)

Day or night	\$15.00	\$15.00
Per hour between 8.00am and 10.00pm		
Individual fee	\$12.00	\$12.00
Per hour		
AA and NA meetings		
	Last YR Fee See Regular booking rates	
Special function	\$20.00	\$20.00
Children's birthday parties		
	Last YR Fee See Standard rates	
Kitchen, cutlery and crockery	\$20.00	\$20.00
Flat rate		
Bond – special function	\$200.00	\$200.00
Bond – children's birthday parties		
	Last YR Fee See Standard rates	
Key deposit	\$50.00	\$50.00
Replacement of lost key	\$50.00	\$50.00
Cancellation fee – less than 14 days notice	50% of total charged	
Cleaning – extraordinary	At cost	
Including removal of garbage		
Deposit		
	Last YR Fee 50% of security deposit and hiring fee one month in advance	

Lone Goat Gallery (Standard rate)

Exhibitions – Major Special Events

Touring exhibitions, sponsored commercial events	Conditions by negotiation, including exhibition duration and fee
Artists please note 25% commission charged on sales of artworks and associated products made during exhibition.	

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.3 - ATTACHMENT 2

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)
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Exhibitions – Group

A group is three or more individual artists.

- Includes up to \$200 marketing collateral, managed by the Lone Goat Gallery

Kitchen – exclusive use	For exhibition opening night	
Includes: exclusive use of the kitchen on exhibition opening night, shared use of kitchen during exhibition, kitchen cleaning fee.		
Four week standard exhibition	\$0.00	\$1,320.00
Artists please note 25% commission charged on sales of artworks and associated products made during exhibition.		
Bond	\$0.00	\$200.00

Exhibitions – Individual

Individual – non-local artists.

- Includes up to \$200 marketing collateral, managed by the Lone Goat Gallery

Four week standard exhibition	\$395.00	\$1,100.00
Artists please note 25% commission charged on sales of artworks and associated products made during exhibition.		
Bond	\$500.00	\$200.00
Kitchen – exclusive use	For exhibition opening night.	
	Last YR Fee For exhibition opening night	
Includes: exclusive use of the kitchen on exhibition opening night, shared use of kitchen during exhibition, kitchen cleaning fee.		

Lone Goat Gallery (Community rate)

Community Rate must meet the following guidelines:

- Local not for profit community groups or organisations.
- Local libraries, schools and education providers.
- Exhibitions/travelling exhibitions sourced by Byron Shire Council for local community benefit by Council or on behalf of Council.

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.3 - ATTACHMENT 2

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)
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Exhibitions – Small local festivals or special events

Includes up to \$200 marketing collateral, managed by the Lone Goat Gallery

Kitchen – exclusive use	For exhibition opening night	
Includes: exclusive use of the kitchen on exhibition opening night, shared use of kitchen during exhibition, kitchen cleaning fee.		
Two week exhibition duration	\$0.00	\$880.00
Artists please note 25% commission charged on sales of artworks and associated products made during exhibition.		
Bond	\$0.00	\$200.00

Exhibitions – Individual and Local

- Individual local community artists
- NDIS providers, such as Red Inc, Real Arts, etc
- Includes up to \$200 marketing collateral, managed by the Lone Goat Gallery

Four week exhibition duration	\$295.00	\$990.00
Artists please note 25% commission charged on sales of artworks and associated products made during exhibition.		
Bond	\$500.00	\$200.00
Kitchen – exclusive use	For exhibition opening night.	
	Last YR Fee For exhibition opening night	
Includes: exclusive use of the kitchen on exhibition opening night, shared use of kitchen during exhibition, kitchen cleaning fee.		

Children's Services – Sandhills

Enrolment fee	\$35.00	\$35.00
One off		
Enrolment waiting list administration fee	\$20.00	\$20.00
Long day care <3 years old	\$99.00	\$102.00
Per day		
Long day care 3–5 years old	\$95.00	\$99.00
Per day		
Occasional care	\$20.00	\$20.00
Per hour		

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)
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Children's Services – Other Services

After school care – enrolment fee	\$35.00	\$35.00
One off		
After school care	\$25.00	\$25.00
Vacation care	\$50.00	\$50.00
Per day		
Late booking fee	\$10.00	\$10.00
Per child, per day		

Community Services

Master Locksmith Association key (MLAK)	No charge
MLAK is a specifically designed key enabling people with a disability to access community facilities throughout NSW	

Byron Shire Public Libraries

Credit card surcharge		0.50%
Printing / photocopying – A4 colour	\$0.40	\$0.40
Visitor's membership fee	\$36.00	\$36.00
Non refundable		
Book Club membership	\$20.00	\$20.00
Reservations on RTRL library items	\$2.00	\$2.00
Inter library loans	\$4.50	\$4.50
Items not held by RTRL		
Inter library loans (non public library)	\$17.00	\$17.00
Overdue items	\$0.10	\$0.10
Daily fee, per item, capped at \$3.50		
Processing fee for lost items	\$10.00	\$10.00
Not including periodicals, per invoice		
Printing / photocopying – A4 black/white	\$0.20	\$0.20
Printing / photocopying – A3 colour	\$0.80	\$0.80
Printing / photocopying – A3 black and white	\$0.40	\$0.40
Photo quality prints	\$3.50	\$3.50
Community Information Directory – hard copy	\$34.00	\$34.00
Per Local Government area		
Community Information Directory – disk	\$22.00	\$22.00
Per Local Government area		
Community Information Directory – up to 25 organisations	\$2.20	\$2.20
Per section		

continued on next page ..

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.3 - ATTACHMENT 2

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)
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Byron Shire Public Libraries [continued]

"Butts & Certificates of the First Publicans Licences 1830–1860" – hard copy	\$38.50	\$38.00
"Butts & Certificates of the First Publicans Licences 1830–1860" – disk	\$22.00	\$22.00
"Index to Certificates of Depasturing Licences 1837–1860" – hard copy	\$38.50	\$38.00
"Index to Registers of Land Grants – Leases & Purchases 1820–1856" – hard copy	\$45.30	\$45.00
"Index to Registers of Land Grants – Leases & Purchases 1792–1865" – hard copy	\$51.00	\$51.00
Family History Research Gazetter – hard copy	\$38.50	\$38.00
USB memory sticks	\$8.00	\$8.00
Scanning library local history photos (by staff)	\$2.30	\$2.30
Per photo		
Phone charge – local call	\$0.30	\$0.30
Library bags (short and long handles)	\$3.00	\$3.00
Library room hire – commercial	\$30.00	\$30.00
Per hour		
Library room hire – community	\$20.00	\$20.00
Per hour		
Activity/event		POA
Per hour		

Byron Bay Library Foyer

Hire of wall space by Lone Goat Gallery	\$50.00	\$50.00
Per week		

An Index to the Northern Star

Volume 1 1876–1884 – hard copy	\$45.30	\$45.00
Volume 2 1885–1889 – hard copy	\$45.30	\$45.00
Volume 3 1889–1892 – hard copy	\$45.30	\$45.00
Volume 4 1893–1896 – hard copy	\$45.30	\$45.00
Volume 5 1897–1899 – hard copy	\$45.30	\$45.00
1900–1902 – disk	\$11.30	\$11.00
Family Historian 1920–1924 – hard copy	\$22.65	\$23.00
An Index to The Clarence and Richmond Examiner – hard copy	\$45.30	\$45.00

PC Use

Non-members (15 mins)	\$1.10	\$1.10
Australian members (15 mins)	\$1.10	\$1.10
Headphones – per set	\$2.50	\$2.50

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.3 - ATTACHMENT 2

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)
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Talking Book Replacements

Talking Book replacements – CDs	\$18.15	\$18.00
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Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)
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INFRASTRUCTURE SERVICES

Fleet and Plant

Plant Hire with Operator – Conditions

Pre payment on estimated time. Hire of plant is subject to availability. All rates are for a normal working day; Mon to Fri 7.00am–4.00pm. If plant is hired on a RDO, Saturday or after normal working hours, the overtime content of the operator's wages is to be added to the rate. Any travelling time is to be charged at the indicated rates.

Generally Council will not be undertaking private works except for movement of plant and other goods using prime mover and low loader. Private works are defined in Section 67 of the Local Government Act 1993 (as amended) as "A council may, by agreement with the owner or occupier of any private land, carry out on the land any kind of work that may lawfully be carried out on the land." If private works are undertaken then the rates for the plant, labour and materials used to compile the estimate of costs will be those internal rates plus 15%.

Prime Mover PI#4008 and Low Loader PI#90	\$148.00	\$150.00
Per hour		

Private and Public Works

No private works will be commenced until the estimated cost of the work has been paid to Council. The work will only then be programmed into Council's works program.

Kerb and Gutter Contributions

Frontage	50% of total estimated cost
Side and rear boundaries	25% of total estimated cost

Footpath Contributions

Frontage	50% of total estimated cost
Side and rear boundaries	25% of total estimated cost

Other Works

Other Works	POA
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Survey Information

AHD Level, locality sketch plans, permanent marks and state benchmarks	\$59.00	\$60.00
Per copy A4 sheet		
Control survey plan	\$59.00	\$60.00
Per plan A1 sheet		
Control survey plan	\$22.00	\$22.00
Per plan A4 or A3 sheet		

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.3 - ATTACHMENT 2

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)
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Traffic Count information

Up to four locations (all years)	\$167.00	\$170.00
Min charge		
Each additional location	\$56.00	\$57.00

Request for count to be taken

Counter – no traffic control	\$289.00	\$293.00
Per location per week		
Counter – with traffic control	\$798.00	\$810.00
Per location per week		
Classifier – no traffic control	\$435.00	\$442.00
Per location per week		
Classifier – with traffic control	\$944.00	\$958.00
Per location per week		

Search fee information

Search fee information	POA
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Road closure application

Road closure application	POA
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Approval of Road Events pursuant to S144 of the Roads Act

Approval of previously approved or recurring road event	\$120.00	\$150.00
Includes public notice cost. Applies to annual events, or those that occur more frequently, on the basis the event proposes no changes to the previous approval obtained, and that the same event has been held within the 12 months prior to the application being made.		
Advertising of event and staff time to process	\$356.00	\$361.00
All associated costs apply (wages, delivery and hire of traffic control signs, devices) and will be provided and invoiced separately. Exemptions: Traditional ANZAC Day marches are exempt from all fees and service charges.		

Service Fee utility enquiries

Service fee utility enquiries	POA
Per hour	

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)
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Activities/Works In, On or Over a public road

Application for a street banner pole (Commercial rate)

First pole or new town location	\$247.00	\$195.00
Additional pole/s – same town location	\$165.00	\$75.00

Application for a street banner pole (Community rate)

First pole or new town location	\$165.00	\$130.00
Additional pole/s – same town location	\$110.00	\$50.00

Pay parking

Parking permit administrative handling charge	\$15.00	\$20.00
<p>To be paid upfront. Not applicable to holders of a valid state or territory issued mobility parking permit.</p> <p>In regard to pay parking, and with the exception of a change of contact details or a single change to a licence plate within the permit period, this fee:</p> <p>a) must be paid by the customer prior to Council staff having to manually commence, edit, change and/or complete a pay parking permit or account on their behalf and as requested by them</p> <p>b) can be avoided (ie. does not apply) when, or by, the customer using the online permit or account system and not requiring staff to manually undertake the tasks as noted in a) above</p> <p>c) is in addition to the cost of the permit obtained.</p> <p>In regard to the resident parking permit, the distribution of which is restricted to properties of the same street address that are adjacent to where the residential parking scheme applies, this upfront fee only applies per single unique permit number that is requested by, and subsequently issued (subject to provision of adequate proof) to the property including permits issued as replacement for those lost or stolen or in addition to those already issued by Council.</p>		
Per hour	\$3.00	\$4.00
4hr pay parking zones fee is capped at \$12 per stay with the exception of all day parking in Butler Street Reserve Pay Parking Area which is capped at \$20		
Shire resident or ratepayer exemption	\$50.00	\$55.00
12 month period		
Centrelink issued pensioner (Blue) cardholder	\$20.00 to cover administrative costs Last YR Fee \$15.00 to cover administrative costs	
Non-Shire resident worker/volunteer exemption	\$100.00	\$110.00
12 month period – must work/volunteer within the pay parking area.		

Butler Street Special Event Parking

Council offers organisers of events with over 1,000 participants exclusive use of Butler Street Reserve for parking with the choice of two payment options, as follows.

Event organiser pays for entire area	\$0.00	\$1,820.00
Per day		
Event organiser pays for meter code changes	\$0.00	\$200.00
Event attendees pay a reduced full day parking rate of \$10 per vehicle		

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.3 - ATTACHMENT 2

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)
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Public gates and cattle grids on Council roads

Application fee	\$232.50	\$236.00
Includes one inspection		
Inspection fee	\$155.00	\$155.00
Payable for each inspection in excess of the one included in fee above.		
Construction bond	\$2,200.00 plus costs	
Minimum bond for Council to rectify unacceptable works in, or, or over a public road.		
Advertising fee	POA	
Reflects cost of advertising.		
Repair to public gate, cattle grid or road	At cost	
As required by Council to maintain public safety		

Cemeteries

Fees payable at time application is made for interment. For the purpose of the Schedule "interment" includes the sinking of the grave, the placement of the coffin or ashes therein, backfilling of the grave and removal of debris. Where caskets exceed 1.5m in length interment to be carried out in general section of cemetery and full interment fees to apply.

Land for grave

Adult – Dual depth	\$0.00	\$1,468.00
Adult – Single Depth	\$723.00	\$734.00
Infant or Child	\$330.00	\$335.00
Stillborn child	No charge	

Interment of body

New or existing plot. Prices shown for weekday burial costs, additional fee applies for burials on Saturdays and Public holidays.

Adult	\$1,342.00	\$1,362.00
Infant or Child	\$188.00	\$191.00
Stillborn Child (all inclusive cost)	\$75.00	\$76.00
Weekday – after 2.30pm surcharge	\$0.00	\$354.00
To provide for additional costs incurred due to staff and plant/operators' overtime rates. Fee as per adjoining Council.		
Weekend/Public Holiday surcharge – Labour	\$0.00	\$63.00
Per hour, min 4 hours.		
Weekend/Public Holiday surcharge – Plant and operator	\$0.00	\$194.00
Per hour, min 4 hours		

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.3 - ATTACHMENT 2

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)
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Interment of ashes into burial plot

Existing plot	\$292.00	\$453.00
Land for grave	\$723.00	\$734.00
Maintenance of grave in perpetuity	\$1,972.00	\$2,002.00

Maintenance of grave in perpetuity

Adult	\$1,972.00	\$2,002.00
Infant or Child	\$199.00	\$202.00
Stillborn Child		No charge

Columbarium Wall

Interment of ashes	\$660.00	\$670.00
Includes supply and fixing of engraved bronze plate (60 letters)		
Maintenance of ashes in perpetuity	\$418.00	\$424.00
Niche vase (bronze)	\$70.00	\$121.00
Reservation of adjoining niche	\$61.00	\$113.00
Request to be made at the time of interment into first niche		
Replacement plaque (small)	\$0.00	\$359.00
Application processing, ordering plaque, removal of old plaque and installation of new plaque in wall		
Replacement plaque (large)	\$0.00	\$445.00
Application processing, ordering plaque, removal of old plaque and installation of new plaque in wall		

Miscellaneous fees

Administration fee	\$0.00	\$110.00
Manual digging (non-machine)		POA
Labour costs		
To reserve a plot (conditions apply)		POA
Enquiries		
		Last YR Fee No charge
Removal of remains from one part of the cemetery to another		POA
Removal of remains to any other cemetery		POA
Reopening grave with tombstone or slab or both		POA
Reopening and closing a vault		POA
Private interment inspection		POA
Exhumation of human remains (Ashes Only)	\$336.00	\$341.00
Per hour		
Historic cemetery records	\$65.00	\$66.00
Non-operating cemeteries. Per hour, min charge \$10.00.		

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Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)
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Stormwater Management

Provision of electronic flood model data	\$1,018.00	\$1,033.00
Professional services	\$153.00	\$157.00
Advice or information regarding flood data and modelling (per hour)		

Byron Shire Sportsfields for Casual Use

- Schools will be charged at the Community rate.
- POA – Fees may be applicable to works required outside of normal maintenance program, or where the event requires a Council Officer to assist in preparations, such as instructions on the use of electricity, water, waste, location of irrigation, etc.
- Commercial rates for hire of sportsfields are calculated with regard to specific hiring conditions and are based on spectators less than 250. Additional charges for increased spectators are as follows: 250 to 500 \$220.00 / 501 to 1,000 \$330.00 / 1,001 to 1,500 \$550.00. For events expecting spectators more than 1,500 a separate application is required.
- A minimum written notification period of 3 weeks prior to use is required for surveying and linemarking.
- Amenities cleaning fee – Additional clean if requested by Hirer. Toilets will be provided in a clean condition prior to use.

Community Rate must meet the following guidelines:

- Not for profit legal structure and a registered office within Byron Shire.
- No wages or gratuities being paid to an individual.
- Income being donated to community organisations.
- Raising money for charity.
- Supporting a community group.
- Registered as an income exempt tax exempt charity (ITEC) with the ATO.
- Is a genuine private event not open to members of the public.
- A person (or group) who freely offers to perform a service or undertake a task.

Sports Fields (Standard rate)

Charges are per day or part thereof

AFL	\$119.00	\$121.00
Cricket – turf wicket	\$234.00	\$238.00
Cricket – synthetic wicket	\$119.00	\$121.00
Hockey	\$119.00	\$121.00
Netball – grass (per court)	\$12.00	\$12.00
Netball – asphalt (per court)	\$12.00	\$12.00
Rugby Union	\$119.00	\$121.00
Soccer	\$119.00	\$121.00
Softball / Baseball	\$119.00	\$121.00
Tennis Courts (Suffolk Park) – with lights	\$35.00	\$36.00
Tennis Courts (Suffolk Park) – without lights	\$24.00	\$24.00

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.3 - ATTACHMENT 2

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)
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Other charges

Amenities cleaning (per hour)	\$61.00	\$62.00
Bins – additional	\$13.00	\$13.00
Per 240L bin		
Electricity – excess usage (per day)	\$234.00	\$238.00
Event support services		POA
Eg. mowing outside regular routine maintenance, ground preparation		
Field lighting		POA
Garbage – additional service	\$137.00	\$139.00
Emptying during an event (per hour)		
Goal posts – removal/installation	\$234.00	\$238.00
Lighting		POA
Linemarking	\$71.00	\$72.00
Remarking (per field)		
Primitive camping		POA
Rubbish removal (per hour)	\$61.00	\$62.00
Signage space		POA
Surveying	\$61.00	\$128.00

Sports Fields (Community rate)

Charges are per day or part thereof

AFL	\$25.00	\$96.00
Cricket – turf wicket	\$61.00	\$189.00
Cricket – synthetic wicket	\$25.00	\$96.00
Hockey	\$25.00	\$96.00
Netball – grass (per court)	\$7.00	\$10.00
Netball – asphalt (per court)	\$7.00	\$10.00
Rugby Union	\$25.00	\$96.00
Soccer	\$25.00	\$96.00
Softball / Baseball	\$25.00	\$96.00
Tennis Courts (Suffolk Park) – with lights	\$17.00	\$28.00
Tennis Courts (Suffolk Park) – without lights	\$7.00	\$19.00

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.3 - ATTACHMENT 2

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)
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Other charges

Amenities cleaning (per hour)	\$61.00	\$62.00
Bins – additional	\$13.00	\$13.00
Per 240L bin		
Electricity – excess usage (per day)	\$49.00	\$189.00
Event support services		POA
Eg. mowing outside regular routine maintenance, ground preparation		
Field lighting		POA
Garbage – additional service	\$137.00	\$139.00
Emptying during an event (per hour)		
Goal posts – removal/installation	\$234.00	\$238.00
Lighting		POA
Linemarking	\$71.00	\$72.00
Remarking (per field)		
Primitive camping		POA
Rubbish removal (per hour)	\$61.00	\$62.00
Signage space		POA
Surveying	\$61.00	\$128.00

Cavanbah Centre Sports Fields (Standard rate)

Charges are per day or part thereof

AFL	\$176.00	\$179.00
Athletics	\$176.00	\$179.00
Athletics – Zone, District or Regional level	\$229.00	\$232.00
Cricket – turf wicket	\$234.00	\$238.00
Cricket – synthetic wicket	\$176.00	\$179.00
Rugby Union	\$176.00	\$179.00
Soccer	\$176.00	\$179.00
Softball / Baseball	\$158.00	\$160.00

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.3 - ATTACHMENT 2

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)
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Other charges

Amenities cleaning (per hour)	\$61.00	\$62.00
Bins – additional	\$13.00	\$13.00
Per 240L bin		
Canteen – east	\$122.00	\$124.00
Canteen – west	\$122.00	\$124.00
Car park hire (per day)	\$1,787.00	\$1,814.00
Car park hire – southern bay	\$397.00	\$403.00
Per day (approx 60 spaces)		
Electricity – excess usage (per day)	\$234.00	\$238.00
Electricity – kitchen	Consumption cost recovery	
Event support services	POA	
Eg. mowing outside regular routine maintenance, ground preparation		
Field lighting		POA
Garbage – additional service	\$137.00	\$139.00
Emptying during an event (per hour)		
Goal posts – removal/installation	\$234.00	\$238.00
Linemarking	\$71.00	\$72.00
Remarking (per field)		
Primitive camping		POA
Rubbish removal (per hour)	\$61.00	\$62.00
Signage space		POA
Surveying	\$61.00	\$128.00

Cavanbah Centre Sports Fields (Community rate)

Charges are per day or part thereof

AFL	\$61.00	\$143.00
Athletics	\$61.00	\$143.00
Athletics – Zone, District or Regional level	\$115.00	\$187.00
Cricket – turf wicket	\$61.00	\$190.00
Cricket – synthetic wicket	\$61.00	\$143.00
Rugby Union	\$61.00	\$143.00
Soccer	\$61.00	\$143.00
Softball / Baseball	\$61.00	\$129.00

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.3 - ATTACHMENT 2

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)
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Other charges

Amenities cleaning (per hour)	\$61.00	\$62.00
Bins – additional	\$13.00	\$13.00
Per 240L bin		
Canteen – east	\$28.00	\$99.00
Canteen – west	\$28.00	\$99.00
Car park hire (per day)	\$575.00	\$1,451.00
Carpark hire – southern bay	\$183.00	\$324.00
Per day (approx 60 spaces)		
Electricity – excess usage (per day)	\$49.00	\$189.00
Electricity – kitchen		Consumption cost recovery
Event support services		POA
Eg. mowing outside regular routine maintenance, ground preparation		
Field lighting		POA
Garbage – additional service	\$137.00	\$139.00
Emptying during an event (per hour)		
Goal posts – removal/installation	\$234.00	\$238.00
Linemarking	\$71.00	\$72.00
Remarking (per field)		
Primitive camping		POA
Rubbish removal (per hour)	\$61.00	\$62.00
Signage space		POA
Surveying	\$61.00	\$128.00

Byron Shire Sportsfields for Seasonal Users

Groups with only one session per week

As per Resolution 12–915 a pro rata payment of 25% of the fee per field will apply where seasonal allocation usage is capped at one session per week.

Additional Month

Bangalow Recreation Ground	\$0.00	\$29.00
Brunswick Heads Recreation Ground – Additional month	\$0.00	\$29.00
Byron Bay Recreation Ground	\$0.00	\$29.00
Cavanbah Centre	\$0.00	\$37.00
Mullumbimby Recreation Ground	\$0.00	\$14.00
Pine Avenue Recreational Ground	\$0.00	\$22.00
Shara Boulevard Sportsfield	\$0.00	\$37.00
Tom Kendall Oval	\$0.00	\$22.00

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.3 - ATTACHMENT 2

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)
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Up to 6 months

Bangalow Recreation Ground	\$175.00	\$178.00
Brunswick Heads Recreation Ground	\$175.00	\$178.00
Byron Bay Recreation Ground	\$175.00	\$178.00
Cavanbah Centre	\$218.00	\$221.00
Mullumbimby Recreation Ground	\$87.00	\$88.00
Pine Avenue Recreation Ground	\$131.00	\$133.00
Shara Boulevard Sports Field	\$0.00	\$221.00
Suffolk Park Sportsfield	\$87.00	\$88.00
Tom Kendall Oval	\$131.00	\$133.00

Year

Bangalow Recreation Ground	\$349.00	\$354.00
Brunswick Heads Recreation Ground	\$349.00	\$354.00
Byron Bay Recreation Ground	\$349.00	\$354.00
Cavanbah Centre	\$437.00	\$444.00
Mullumbimby Recreation Ground	\$175.00	\$178.00
Pine Avenue Recreation Ground	\$262.00	\$266.00
Shara Boulevard Sportsfield	\$0.00	\$444.00
Suffolk Park Sportsfield	\$175.00	\$178.00
Tom Kendall Oval – Year	\$262.00	\$266.00

Groups with more than one session per week

Additional Month

Bangalow Recreation Ground	\$0.00	\$118.00
Brunswick Heads Recreation Ground	\$0.00	\$118.00
Byron Bay Recreation Ground	\$0.00	\$118.00
Cavanbah Centre	\$0.00	\$148.00
Mullumbimby Recreational Ground	\$0.00	\$59.00
Pine Avenue Recreation Ground	\$0.00	\$89.00
Shara Boulevard Sports Field	\$0.00	\$148.00
Suffolk Park Sportsfield	\$0.00	\$59.00
Tom Kendall Oval	\$0.00	\$89.00

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.3 - ATTACHMENT 2

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)
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Up to 6 months

Bangalow Recreation Ground	\$699.00	\$709.00
Brunswick Heads Recreation Ground	\$699.00	\$709.00
Byron Bay Recreation Ground	\$699.00	\$709.00
Cavanbah Centre	\$873.00	\$886.00
Mullumbimby Recreation Ground	\$349.00	\$354.00
Pine Avenue Recreation Ground	\$524.00	\$532.00
Shara Boulevard Sports Field	\$0.00	\$886.00
Suffolk Park Sportsfield	\$349.00	\$354.00
Tom Kendall Oval	\$524.00	\$532.00

Year

Bangalow Recreation Ground	\$1,398.00	\$1,419.00
Brunswick Heads Recreation Ground	\$1,398.00	\$1,419.00
Byron Bay Recreation Ground	\$1,398.00	\$1,419.00
Cavanbah Centre	\$1,747.00	\$1,773.00
Mullumbimby Recreation Ground	\$699.00	\$709.00
Pine Avenue Recreation Ground	\$1,048.00	\$1,064.00
Shara Boulevard Sports Field	\$0.00	\$1,773.00
Suffolk Park Sportsfield	\$699.00	\$709.00
Tom Kendall Oval – Year	\$1,048.00	\$1,064.00

Other Charges

Canteen west (exclusive use)	\$0.00	\$214.00
Per year or part thereof		

Crown Beach Recreational Reserves for Seasonal Users

School sporting activities	\$25.00	\$25.00
Low impact only		
Sporting clubs	\$25.00	\$25.00
Low impact, club members only, regular club activities (not for profit certificate to be provided)		

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.3 - ATTACHMENT 2

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)
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The Cavanbah Centre

Meeting Room M1

Per hour	\$37.00	\$38.00
Per half day	\$147.00	\$149.00
Per day	\$220.00	\$223.00
Block booking per hour	\$30.00	\$30.00
Block booking per half day	\$117.00	\$119.00
Block booking per day	\$176.00	\$179.00

Meeting Room M2

Per hour	\$37.00	\$38.00
Per half day	\$147.00	\$149.00
Per day	\$220.00	\$223.00
Block booking per hour	\$30.00	\$30.00
Block booking per half day	\$117.00	\$119.00
Block booking per day	\$176.00	\$179.00

Multi Function Room MF1

Per hour	\$42.00	\$43.00
Per half day	\$168.00	\$171.00
Per day	\$251.00	\$255.00
Block booking per hour	\$34.00	\$35.00
Block booking per half day	\$134.00	\$136.00
Block booking per day	\$202.00	\$205.00

Multi Function Room MF2

Per hour	\$42.00	\$43.00
Per half day	\$168.00	\$171.00
Per day	\$251.00	\$255.00
Block booking per hour	\$34.00	\$35.00
Block booking per half day	\$134.00	\$136.00
Block booking per day	\$202.00	\$205.00

Kitchen

External canteen	\$63.00	\$64.00
Per day		
Supply of tea/coffee	\$3.99	\$4.50
Per head		

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.3 - ATTACHMENT 2

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)
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Function use

Per hour	\$53.00	\$54.00
Per half day	\$210.00	\$213.00
Per day	\$315.00	\$320.00
Block booking per hour	\$25.00	\$25.00
Block booking per half day	\$102.00	\$104.00
Block booking per day	\$204.00	\$207.00
Cleaning bond	\$204.00	\$207.00

Main Auditorium

Casual user yearly pass – Junior	\$330.00	\$335.00
Casual user yearly pass – Senior	\$420.00	\$426.00
Casual hire – Junior	\$3.99	\$4.50
Per person per hour. All costs exclude sports/competitive lighting unless specified.		
Casual hire – Senior	\$5.00	\$5.50
Per person per hour		
Casual block booking – Junior	\$36.00	\$37.00
10 hours		
Casual block booking – Senior	\$46.00	\$47.00
10 hours		
Casual user month pass – Junior	\$46.00	\$47.00
4 weeks		
Casual user month pass – Senior	\$56.00	\$57.00
4 weeks		
Bond		POA
Catering		POA
Internet use – per hour	\$3.00	\$3.00
Min 1 hour		
Internet use – per half day	\$12.00	\$12.00
Internet use – per day	\$18.00	\$18.00

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.3 - ATTACHMENT 2

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)
Full court		
Eastern Green (Event use)	\$0.00	\$100.00
Per day. Grassed area east of the Cavanbah Centre, between main building and outdoor courts.		
Storage – large (4mL x 4mW x 4mH)	\$0.00	\$15.00
Per week, subject to availability		
Storage – medium (2mL x 2mW x 4mH)	\$0.00	\$10.00
Per week, subject to availability		
Training lights only	\$53.00	\$54.00
Per hour		
Sports/competition lights	\$58.00	\$59.00
Per hour		
Training lights only – 3 month block booking	\$41.00	\$42.00
Per hour (min 10 sessions)		
Sports/competition lights – 3 month block booking	\$46.00	\$47.00
Per hour (min 10 sessions)		
Sports/competition lights	\$153.00	\$155.00
3 hours		
Two full courts with sports/competition lights	\$285.00	\$289.00
3 hours		
School groups	\$25.00	\$30.00
Off peak per hour		
Off peak hire (8am–3pm Mon–Fri)	\$32.00	\$35.00
Per court per hour		
Sports lights	\$5.00	\$5.00
Per hour (if not indicated in description)		
Special event hire		POA
Storage – small (1mL x 1mW x 4mH)	\$5.00	\$5.00
Per week		
Stage	\$15.00	\$15.00
Per hour		
Netball/Basketball Court (Outdoor)	\$10.00	\$10.00
Per hour		
Netball/Basketball Court (Outdoor) Off peak	\$5.00	\$5.00
Per hour, school groups		

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BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.3 - ATTACHMENT 2

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)
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Full court [continued]

Cleaning (additional)	\$25.00	\$37.00
Per hour, min charge 1 hour. All hirers are responsible for leaving the facility in a clean and tidy state, and rubbish/waste removed or left in bin provided.		
Setup and pack down (additional)	\$25.00	\$37.00
Per hour, min charge 1 hour. Facility hire includes basic setup and pack down of hireable spaces. Where additional is requested, and staff are available, or if a space is left where more than a basic pack down is required, fees will apply.		

Equipment hire

Audio visual (Data projector and electronic whiteboard)	\$0.00	\$60.00
Per use		
Audio visual (Full package—Projector, Elec. Whiteboard and HF Microphone)	\$0.00	\$90.00
Per use		
Audio visual (Hands free microphone)	\$0.00	\$40.00
Per use		
Urn	\$0.00	\$12.00
Per use		

Equipment hire – Carpet tile laying

Multi Function Rooms (Monday to Friday)	\$0.00	\$66.00
Per set up or pack down		
Multi Function Rooms (Saturday)	\$0.00	\$77.00
Per set up or pack down		
Multi Function Rooms (Sunday)	\$0.00	\$88.00
Per set up or pack down		
One Court (Half hall) Monday to Friday	\$0.00	\$445.00
750m2. Per set up or pack down.		
One Court (Half hall) Saturday	\$0.00	\$525.00
750m2. Per set up or pack down.		
One Court (Half hall) Sunday	\$0.00	\$600.00
750m2. Per set up or pack down.		
Two Courts (Whole hall) Monday to Friday	\$0.00	\$900.00
1500m2. Per set up or pack down.		

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BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.3 - ATTACHMENT 2

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)
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Equipment hire – Carpet tile laying [continued]

Two Courts (Whole hall) Saturday 1500m2. Per set up or pack down.	\$0.00	\$1,050.00
Two Courts (Whole hall) Sunday 1500m2. Per set up or pack down.	\$0.00	\$1,200.00

Administration charges

Cancellation fee Per booking. Any booking cancelled 8 days or more prior to date of booking.	\$0.00	\$25.00
Late payment fee Per booking. Any booking 1 week over prior to day of booking.	\$0.00	\$30.00

Water Supply Charges

Application for Certificate of Compliance Section 305 Water Management Act – Application	\$160.00	\$162.00
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Water Service Installations

Supply of water meters and backflow protection

Radio read mechanism	\$175.00	\$178.00
Standard Meter – 20mm up to 40mm	\$223.00	\$226.00
Standard Meter – 50mm	\$2,122.00	\$2,122.00
Standard Meter – 65mm	\$2,588.00	\$2,627.00
80mm – magflow	\$3,061.00	\$3,107.00
80mm – standard	\$3,037.00	\$3,083.00
100mm – magflow	\$3,440.00	\$3,492.00
100mm – standard	\$2,751.00	\$2,792.00
All other meters and backflow protection devices		As quoted
Live tapping over 50mm	\$1,756.00	\$1,782.00
Tapping only. A water and sewerage approval will be required except for replacement meters.		

Tapping main

20mm up to 50mm	\$564.00	\$572.00
65mm and above	\$1,932.00	\$1,961.00
Traffic control (if required)		At cost

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.3 - ATTACHMENT 2

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)
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Interruption to Water Supply

Cost of informing residents, advertising, shutting valves and flushing	\$414.00	\$420.00
Requires min. 7 days notice		

Meter reading

Special meter reading upon request	\$86.00	\$87.00
Per reading		
Special meter reading due to inaccessability	\$86.00	\$87.00
Meter reading estimates	\$86.00	\$87.00
Subsequent meter reading estimates	\$86.00	\$174.00

Water service disconnection/reconnection

Disconnection fee	\$160.00	\$162.00
Min charge \$100.00		
Removal of restrictor	\$187.00	\$190.00

Water pressure certificate

Computer simulated	\$168.00	\$180.00
Single hydrant flow test	\$336.00	\$345.00
Excluding traffic control		
Two hydrant (simultaneous) flow test	\$448.00	\$445.00
Excluding traffic control		
Traffic control (if required)		At cost

Meter testing fee

20mm up to 80mm	\$540.00	\$548.00
100mm and above		As quoted

Bulk water

Application to draw bulk water	\$160.00	\$162.00
Bulk water supply charge	\$4.40	\$6.00
Per kL		

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)
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Metered standpipe

Hire (subject to approval)	\$97.00	\$98.00
Per week		
Bond	\$1,736.00	\$1,762.00
Refunded on return of metered standpipe in satisfactory condition. Any repairs or replacement at cost.		

Sewerage Service Charges

New sewer main connections

150mm main	\$392.00	\$398.00
All excavation and safety to be provided by applicant		
Greater than 150mm		As quoted

Liquid trade waste excess mass charge per Kg

BOD5 300mg/L	\$1.55	\$1.55
Suspended solids 300mg/L	\$1.55	\$1.55
Oil & Grease 50mg/L	\$1.82	\$1.82
Ammonia (as N) 35mg/L	\$1.70	\$2.33
TKN 50mg/L	\$0.18	\$0.20
Sulphate (SO4) 50mg/L	\$0.15	\$0.16
Total Phosphorus 10mg/L	\$1.67	\$1.67
All other substances as per DPI Water Liquid Trade Waste Regulation Guidelines.		As quoted
Refer to DPI Water Liquid Trade Waste Regulation Guidelines adjusted for current financial year.		
http://www.water.nsw.gov.au/__data/assets/pdf_file/0008/549602/town-planning-water-utilities-liquid-trade-waste-guidelines.pdf		

Tankered waste

Festival loads (High strength waste)	\$0.00	\$110.00
Per kL		
Raw Sewerage / Septic Waste (Low strength waste)	\$44.00	\$45.00
Per kL		
Leachate / Portable Toilets (High strength waste)	\$63.00	\$64.00
Per kL		

Water and sewer

Water and sewer attendant – business hours	\$86.00	\$87.00
Per hour per attendant		
Water and sewer attendant – after hours	\$172.00	\$175.00

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)
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Disposal of trade waste to sewer and private pump stations

Private pump station	\$0.00	\$155.00
Category 1 – Nil or minimum pre-treatment	\$242.00	\$246.00
Category 2 – Prescribed pre-treatment	\$364.00	\$369.00
Category 2S – Septic, pan and ship to shore	\$287.00	\$291.00
Category 3 – Large and industrial dischargers	\$148.00	\$451.00

Liquid trade waste services

Administration fee for non-compliance correspondence	\$153.00	\$155.00
Per hour		
Sampling	\$153.00	\$155.00
Per hour		
Laboratory Analysis of Samples		At cost
Reinspection fee	\$0.00	\$155.00
Per Hour		

Byron Resource Recovery Centre

Bulk loads putrescible waste (commercial quantities)		POA
Per tonne		
Caravans (unstripped)	\$250.00	\$250.00
Per tonne		
Electronic waste (commercial quantities)	\$200.00	\$75.00
Per tonne		
Fluorescent light globes (commercial quantities)	\$2.50	\$2.50
Per kg		
Fluorescent light globes (domestic quantities)		No charge
Gas bottles (commercial quantities)	\$5.00	\$5.00
Per bottle, greater than 5 bottles		
Kitchen caddy	\$5.50	\$6.00
Per item		
Oil (commercial quantities)	\$0.15	\$0.15
Per kg, greater than 20L		
Paint (commercial quantities)	\$1.50	\$1.50
Per kg, greater than 20L		

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BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.3 - ATTACHMENT 2

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)
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Byron Resource Recovery Centre [continued]

Paint (domestic quantities) Up to 20L		No charge
Recycling (commercial) Vehicles with loads up to 50kg	\$0.00	\$5.00
Scrap metal (commercial quantities) Per tonne	\$25.00	\$0.00
Smoke detectors (commercial quantities) Per kg, greater than 10kg	\$1.00	\$1.00
Smoke detectors (domestic quantities) Less than 10kg		No charge
General mixed waste – vehicle with load up to 50kg Per load, min charge	\$13.00	\$13.00
General mixed waste – vehicle with load greater than 50kg Per tonne	\$250.00	\$250.00
Construction and demolition waste – vehicle with load up to 50kg Per tonne, min charge	\$13.00	\$13.00
Construction and demolition waste – vehicle with load greater than 50kg Per tonne	\$250.00	\$250.00
Excavated material – clean soil, dirt, sand Subject to operational requirements, EPA assessment standards and approval by Council Officer		POA
Recyclables – domestic		No charge
Recyclables – commercial – vehicle with load greater than 50kg	\$75.00	\$75.00
Lead acid batteries		No charge
Oil (domestic quantities) Motor and other oil, up to 20L.		No charge
Gas bottles (domestic quantities)		No charge
Gassed Whitegoods (fridges, aircon units etc.) Without degas certificate	\$25.00	\$25.00
Scrap metal (domestic quantities)		No charge
Tyres – motor cycle	\$8.00	\$8.00
Tyres – car	\$10.00	\$10.00
Tyres – 4 wheel drive / light truck	\$12.00	\$12.00
Tyres – truck (17.5+) / forklift / bobcat / super single	\$57.00	\$57.00
Car bodies and Caravans Per vehicle (stripped)	\$30.00	\$30.00

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BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.3 - ATTACHMENT 2

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)
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Byron Resource Recovery Centre [continued]

Green waste – vehicle with load up to 150kg	\$10.00	\$10.00
Per load, min charge		
Green waste – vehicle with load greater than 150kg	\$70.00	\$70.00
Per tonne		
Green waste – tree stumps, logs, roots	\$91.00	\$91.00
Per tonne		
Vehicle registration	\$35.00	\$35.00
Compost bins	\$47.00	\$47.00
Worm farms	\$57.00	\$57.00
Aerators	\$17.00	\$17.00

Resource Recovery Services

3 bin sort system – 30 litre	\$0.00	\$70.00
Per bin		
3 bin sort system – 45 litre	\$0.00	\$80.00
Per bin		
3 bin sort system – 60 litre (100 pack of liners)	\$0.00	\$45.00
Per pack		
3 bin sort system – Installation and support	\$0.00	\$150.00
Per property installation		
Additional servicing of Council's public place waste and recycling bins Resulting from events.		POA
Additional servicing of waste, recycling or organic mobile garbage bins Outside of Council's regular service schedule		POA

Special Event Waste and Recycling Services

Organics collection	\$20.00	\$20.00
Per bin, includes delivery of bin, one collection service/pickup and removal of bin		
Recycling collection	\$20.00	\$20.00
Per bin, includes delivery of bin, one collection service/pickup and removal of bin		
Waste collection	\$35.00	\$35.00
Per bin, includes delivery of bin, one collection service/pickup and removal of bin		
Additional service/pickup (Waste and recycling)	\$10.00	\$10.00
Per service/pickup		

DRAFT 2017/18 Fees and Charges as presented to 13/04/17 Finance Advisory Committee Meeting | Page 56 of 109

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.3 - ATTACHMENT 2

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)
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Section 64 Charges

Water

Bangalow	\$3,575.00	\$776.00
per ET (Equivalent Tenement)		
Brunswick Heads	\$3,575.00	\$776.00
Byron Bay	\$3,575.00	\$776.00
Mullumbimby	\$11,831.00	\$9,199.00
Ocean Shores, New Brighton, South Golden Beach	\$3,575.00	\$776.00
Suffolk Park	\$3,575.00	\$776.00

Sewerage

Bangalow	\$13,318.00	\$10,190.00
Brunswick Heads	\$13,318.00	\$10,190.00
Byron Bay	\$13,318.00	\$10,190.00
Mullumbimby	\$13,318.00	\$10,190.00
Ocean Shores	\$13,318.00	\$10,190.00
Suffok Park	\$13,318.00	\$10,190.00

Facilities Management

Swimming pools in Byron Bay and Mullumbimby

Spectator	\$2.75	\$2.90
Per admission		
Infant (from 12 months of age)	\$2.95	\$3.10
Infant (under 12 months of age)		No charge
Adult	\$4.10	\$4.30
Child	\$3.30	\$3.50
Handicapped child – non-swimmer		No charge
Carer or Companion Card holder		No charge
Pensioner (with pension card)	\$3.30	\$3.50
School children at school sessions	\$2.75	\$2.90
Use by school children of season tickets in these circumstances is recognised.		

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.3 - ATTACHMENT 2

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)
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Season tickets

Adult	\$193.00	\$203.00
September to April		
Child	\$158.00	\$166.00
Pensioner (with pension card)	\$168.00	\$176.00
Family	\$346.00	\$363.00
Pensioner family (with pension card)	\$219.00	\$230.00

Discount books

Adult – 25 tickets	\$87.00	\$91.00
Adult – 15 tickets	\$52.00	\$55.00
Child – 25 tickets	\$71.00	\$75.00
Child – 15 tickets	\$43.00	\$45.00
Pensioner (with pension card) – 25 tickets	\$63.00	\$66.00
Pensioner (with pension card) – 15 tickets	\$39.00	\$41.00

Hire charges (Community or private) – normal operating hours

Pool and/or grounds (providing own lifeguard)	\$94.00	\$95.00
Per hour		
Pool and/or grounds (lifeguard provided by pool manager)	\$125.00 + POA	
Per hour		
Lane hire (plus published admission fee, lifeguard provided by pool manager)	\$21.00	\$21.00
Per hour		

Hire charges (Community or private) – outside operating hours

Pool and/or grounds (providing own lifeguard)	\$105.00	\$107.00
Per hour		
Pool and/or grounds (lifeguard to be provided by pool manager)	\$135.00 + POA	
Per hour		

Hire charges (Commercial) – normal operating hours

Pool and/or grounds (providing own lifeguard)	\$153.00	\$155.00
Per hour		
Pool and/or grounds (lifeguard provided by pool manager)	\$180.00 + POA	
Per hour		
Lane hire (plus published admission fee, lifeguard provided by pool manager)	\$31.00	\$31.00
Per hour		

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BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.3 - ATTACHMENT 2

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)
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Hire charges (Commercial) – outside operating hours

Pool and/or grounds (providing own lifeguard)	\$183.00	\$186.00
Per hour		
Pool and/or grounds (lifeguard to be provided by pool manager)	\$195.00 + POA	
Per hour		

Tyagarah Aerodrome fees

Administrative charges

Advertising (12 month display at Information Bay airside)

Display size – A3	\$340.00	\$345.00
Display size – A4	\$220.00	\$223.00
Display size – A5	\$100.00	\$102.00
Display size – DL	\$60.00	\$61.00

Advertising (6 month display at Information Bay airside)

Display size – A3	\$180.00	\$183.00
Display size – A4	\$120.00	\$122.00
Display size – A5	\$60.00	\$61.00
Display size – DL	\$40.00	\$41.00

Airstrip access registration fees (Non-commercial)

GA <2000kg MTOW	\$346.00	\$351.00
GA >2000kg MTOW	\$697.00	\$707.00
Ultralights, gliders	\$270.00	\$274.00

Airstrip access registration fees (Commercial)

Administration charge	\$25.00	\$25.00
Registration fee – Ultralights and gliders	\$265.00	\$269.00
Registration fee – GA <2000kg MTOW	\$340.00	\$345.00
Registration fee – GA >2000kg MTOW	\$685.00	\$695.00

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.3 - ATTACHMENT 2

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)
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Landing fees

Commercial Resident

Per landing, additional to commercial licence, airstrip access registration fees and parking fees

Ultralights, gliders	\$5.00	\$5.00
GA <2000kg MTOW	\$10.00	\$10.00
GA >2000kg MTOW	\$16.00	\$16.00
Emergency services aircraft		No charge
All types of emergency aircraft		

Commercial Visiting

Per landing, additional to parking fees

Emergency services aircraft		No charge
GA < 2000kg MTOW	\$15.00	\$15.00
GA > 2000kg MTOW	\$20.00	\$20.00
Ultralights, gliders	\$10.00	\$10.00

Non-commercial Resident

Per landing, additional to airstrip access registration fees and parking fees

Emergency services aircraft	No charge
GA <2000kg MTOW	Unlimited landing fees included in annual Non-commercial Airstrip Access Registration Fees.
GA >2000kg MTOW	Unlimited landing fees included in annual Non-commercial Airstrip Access Registration Fees.
Ultralights, gliders	Last YR Fee Unlimited landing fees included in annual Non-commercial Airstrip Access Registration Fees.

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.3 - ATTACHMENT 2

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)
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Non-commercial Visiting

Per landing, additional to parking fees

Emergency service aircraft		
		Last YR Fee No charge
Private/Non-commercial/Aircraft/Helicopters –per landing, additional to landing fees.		
GA <2000kg MTOW	\$10.00	\$10.00
GA >2000kg MTOW	\$16.00	\$16.00
Ultralights, gliders	\$5.00	\$5.00

Parking fees

Commercial Resident

Additional to commercial licence, airstrip access registration fees and landing fees

GA <2000kg MTOW	\$15.00	\$15.00
GA >2000kg MTOW	\$20.00	\$20.00
Ultralights, gliders	\$10.00	\$10.00

Commercial Visiting

Additional to landing fees

GA <2000kg MTOW	\$20.00	\$20.00
GA >2000kg MTOW	\$25.00	\$25.00
Ultralights, gliders	\$15.00	\$15.00

Non-commercial Resident

Additional to airstrip registration fees and landing fees

GA <2000kg MTOW	\$10.00	\$10.00
GA >2000kg MTOW	\$16.00	\$16.00
Ultralights, gliders	\$5.00	\$5.00

Non-commercial Visiting

Additional to landing fees

GA <2000kg MTOW	\$15.00	\$15.00
GA >2000kg MTOW	\$20.00	\$20.00
Ultralights, gliders	\$10.00	\$10.00

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)
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Land Management

Community Rate must meet the following guidelines:

- Not for profit incorporated body raising money for a registered charity. Letter of support from registered charity and certificate of incorporation to be provided; OR
- Registered as an income tax exempt charity (ITEC) with the ATO, with evidence to be provided.
- Private means a genuine private function that is not open to members of the public.
- Commercial means any activity that generates income from the use of Council owned or managed land that is assessed as not meeting the definition of Community Rate.
- Standard rate means any activity that does not generate income from the use of Council owned or managed land that is assessed as not meeting the definition of Community Rate.

Bangalow Weir – hire of rotunda

For all events/activities other than weddings

More than 10 persons (for 4 hours)	\$80.00	\$81.00
More than 10 persons (more than 4 hours)	\$100.00	\$102.00
Up to 10 persons (more than 4 hours)	\$80.00	\$81.00
Up to 10 persons (for 4 hours)	\$50.00	\$51.00

Sale Operational land

Sale value	Set by Market Valuation or tender	
Plus survey, valuation, legal, transfer and other associated expenses	At cost + 15%	
Land sale application fee	\$360.00	\$365.00

Temporary licence – Activities on Council public land

Standard Rate – Weddings

Inspection fee	\$155.00	\$157.00
Per hour		
Application fee	\$71.00	\$72.00
c116 LG (General) Regulations and S.46 LG Act		
Licence fee – max 10 people	\$56.00	\$112.00
2 hour limit		
Licence fee – 11 to 50 people	\$153.00	\$210.00
2 hour limit		
Licence fee – 51 to 100 people	\$214.00	\$272.00
2 hour limit		
Licence fee – 101 to 150 people	\$305.00	\$365.00
2 hour limit. Note: 150 people is licence limit.		

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.3 - ATTACHMENT 2

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)
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Standard Rate – Other

Inspection fee	\$155.00	\$157.00
Per hour		
Application fee	\$178.00	\$181.00
Licence fee	\$158.00	\$160.00
Per day		

Community Rate

Inspection fee	\$155.00	\$157.00
Per hour		
Application fee		No charge
Licence fee		No charge

Commercial Rate

Inspection fee	\$155.00	\$157.00
Per hour		
Application fee	\$229.00	\$232.00
Licence fee – 1 to 7 days	\$318.00	\$323.00
Per day		
Licence fee – 8 to 21 days	\$219.00	\$222.00
Per day		
Licence fee – more than 21 days	\$151.00	\$153.00
Per day		
Bond		POA

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.3 - ATTACHMENT 2

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)
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Private Rate

Inspection fee	\$155.00	\$157.00
Per hour		
Application fee	\$229.00	\$232.00
Licence fee – 1 to 7 days	\$3,176.00	\$3,224.00
Per day		
Licence fee – 8 to 21 days	\$2,189.00	\$2,222.00
Per day		
Licence fee – more than 21 days	\$1,507.00	\$1,530.00
Per day		
Bond		POA
Min \$2,000		

Temporary licence – Activities on Crown Reserves

Standard Rate – Weddings

Inspection fee	\$155.00	\$157.00
Per hour		
Application fee	\$71.00	\$72.00
Licence fee – max 10 people	\$56.00	\$112.00
2 hour limit. S108 Crown Lands Act.		
Licence fee – 11 to 50 people	\$153.00	\$210.00
2 hour limit		
Licence fee – 51 to 100 people	\$214.00	\$272.00
2 hour limit		
Licence fee – 101 to 150 people	\$305.00	\$365.00
2 hour limit. Note: 150 people is licence limit.		

Standard Rate – Other

Inspection fee	\$155.00	\$157.00
Per hour		
Application fee	\$178.00	\$181.00
Licence fee	\$158.00	\$160.00
Per day		

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.3 - ATTACHMENT 2

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)
------	---	----------------------------------

Community Rate

Inspection fee	\$155.00	\$157.00
Per hour		
Application fee		No charge
Licence fee		No charge

Commercial Rate

Inspection fee	\$155.00	\$157.00
Per hour		
Application fee	\$229.00	\$232.00
Licence fee – 1 to 7 days	\$318.00	\$323.00
Per day		
Licence fee – 8 to 21 days	\$219.00	\$222.00
Per day		
Licence fee – more than 21 days	\$151.00	\$153.00
Per day		
Bond		POA

Private Rate

Inspection fee	\$155.00	\$157.00
Per hour		
Application fee	\$229.00	\$232.00
Licence fee – 1 to 7 days	\$3,176.00	\$3,224.00
Per day		
Licence fee – 8 to 21 days	\$2,189.00	\$2,222.00
Per day		
Licence fee – more than 21 days	\$1,507.00	\$1,530.00
Per day		
Bond		POA
Min \$2,000		

Classification as to land

Section 54 Certificate (LG Act)	\$56.00	\$57.00
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BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.3 - ATTACHMENT 2

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)
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Licences – Non-temporary commercial activities on Crown Reserves

Inspection fee	\$155.00	\$157.00
Per hour		
Sub-licence fee – Commercial surf school	\$8,857.00	\$8,990.00
Per annum. Commercial Activities Policy, S.102 Crown Lands Act and 34A Crown Licence.		
Sub-licence fee – Personalised surf school	\$2,866.00	\$2,909.00
Per annum		
Sub-licence fee – Elite surf coaching	\$1,145.00	\$1,162.00
Per annum		
Sub-licence fee – Commercial sea kayaks	\$40,552.00	\$41,160.00
Per annum		

Licences – Market activities on Council public land

Inspection fee	\$155.00	\$157.00
Per hour		
Application fee	\$229.00	\$232.00
Sustainable Community Market Policy, c.116 LG (General) Regulations and S.46 LG Act		
0 to 50 stalls x number of market days	\$122.00	\$124.00
51 to 100 stalls x number of market days	\$183.00	\$186.00
101 to 150 stalls x number of market days	\$244.00	\$248.00
151 to 200 stalls x number of market days	\$305.00	\$310.00
201 to 250 stalls x number of market days	\$366.00	\$371.00
251 to 300 stalls x number of market days	\$428.00	\$434.00
301 + stalls x number of market days	\$489.00	\$496.00
Bond		POA

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)
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Licences – Market activities on Crown reserves

Inspection fee	\$155.00	\$157.00
Per hour		
Application fee	\$229.00	\$232.00
Sustainable Community Market Policy and S.108 and S.102 Crown Lands Act		
0 to 50 stalls x number of market days	\$122.00	\$124.00
51 to 100 stalls x number of market days	\$183.00	\$186.00
101 to 150 stalls x number of market days	\$244.00	\$248.00
151 to 200 stalls x number of market days	\$305.00	\$310.00
201 to 250 stalls x number of market days	\$366.00	\$371.00
251 to 300 stalls x number of market days	\$428.00	\$434.00
301 + stalls x number of market days	\$489.00	\$496.00
Bond		POA

Leases and Licences

Airfield Commercial Access licence fee		POA
Per annum		
Documentation preparation fee	\$500.00	\$508.00
Min fee for less than 3 hours		
Plus survey, valuation, legal, registration, and other associated expenses		At cost + 10%
Documentation preparation fee	\$155.00	\$157.00
Per hour, in excess of 3 hours preparation time		
Lease/Licence fee		Market Valuation or competitive process

Holiday Parks

Suffolk Beachfront Holiday Park

Seasonal Dates

Peak

Cabins, Safari tents and sites 23/12/17 to 14/01/18 (Christmas holidays)
24/03/18 to 04/04/18 (Easter, NSW and QLD School holidays)
Major festivals fall under this category and require minimum booking periods.

High

Cabins and Safari tents 15/01/18 to 21/01/18 (Christmas holidays)
Sites 16/12/17 to 22/12/17 and 15/01/18 to 21/01/18 (pre and post holidays)
All NSW and QLD Public holidays require minimum booking periods.

Shoulder

Cabins and Safari tents 22/09/17 to 02/10/17 (September School holidays)
09/12/17 to 22/12/17 (Pre Christmas)

continued on next page ..

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.3 - ATTACHMENT 2

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)
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Suffolk Beachfront Holiday Park [continued]

Sites only	22/01/18 to 28/01/18 (Post Christmas)
	16/09/17 to 06/10/17 (September School holidays)
	09/12/17 to 15/12/17 (Pre Christmas)
	22/01/18 to 28/01/18 (Post Christmas)

Off Peak

All other periods not listed in Peak, High or Shoulder seasons above.

Schoolies	18/11/17 to 10/12/17
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Onsite Accommodation

Fees are for 2 adults, min 2 night stay except for Casuarina Safari Tent, which is min 3 night stay.

Casuarina Safari Tent	full kitchen, ensuite, lockup vanity (sleeps up to 6)
Lilli Pilli Safari Tent	basic kitchen, toilet with lockup vanity (sleeps up to 6)
Melaleuca Safari Tent	basic kitchen (sleeps up to 5)
Tuckeroo Safari Tent	sleeps up to 4

A Class Cabin

Family cabin – full kitchen, ensuite (sleeps up to 5)
Lounge cabin – lounge, kitchen, ensuite (sleeps up to 4)
Cosy corner cabin – basic kitchen, ensuite (sleeps up to 2)

Suffolk Beachfront Holiday Park – Peak

Day

A Class cabin	\$215.00	\$220.00
Casuarina Safari Tent	\$250.00	\$258.00
Lilli Pilli Safari Tent	\$215.00	\$220.00
Melaleuca Safari Tent	\$170.00	\$220.00
Tuckeroo Safari Tent	\$130.00	\$135.00
Holiday Van	\$190.00	\$196.00
One night surcharge	\$50.00	\$50.00
Extra Adult	\$20.00	\$20.00
Extra Child (4–16, or school age, with parent)	\$10.00	\$10.00

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.3 - ATTACHMENT 2

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)
------	---	----------------------------------

Week

A Class cabin	\$1,505.00	\$1,540.00
Casuarina Safari Tent	\$1,750.00	\$1,806.00
Lilli Pilli Safari Tent	\$1,505.00	\$1,540.00
Melaleuca Safari Tent	\$1,190.00	\$1,540.00
Tuckeroo Safari Tent	\$910.00	\$945.00
Holiday Van	\$1,330.00	\$1,365.00
Extra Adult	\$140.00	\$140.00
Extra Child (4–16, or school age, with parent)	\$70.00	\$70.00

Suffolk Beachfront Holiday Park – High

Day

A Class cabin	\$175.00	\$180.00
Casuarina Safari Tent	\$200.00	\$206.00
Lilli Pilli Safari Tent	\$175.00	\$180.00
Melaleuca Safari Tent	\$150.00	\$180.00
Tuckeroo Safari Tent	\$115.00	\$118.00
Holiday Van	\$170.00	\$175.00
One night Surcharge	\$50.00	\$50.00
Extra Adult	\$20.00	\$20.00
Extra Child (4–16, or school age, with parent)	\$10.00	\$10.00

Week

A Class cabin	\$1,225.00	\$1,260.00
Casuarina Safari Tent	\$1,400.00	\$1,442.00
Lilli Pilli Safari Tent	\$1,225.00	\$1,260.00
Melaleuca Safari Tent	\$1,050.00	\$1,260.00
Tuckeroo Safari Tent	\$805.00	\$826.00
Holiday Van	\$1,190.00	\$1,225.00
Extra Adult	\$140.00	\$140.00
Extra Child (4–16, or school age, with parent)	\$70.00	\$70.00

Suffolk Beachfront Holiday Park – Shoulder

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.3 - ATTACHMENT 2

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)
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Day

A Class cabin	\$165.00	\$165.00
Casuarina Safari Tent	\$175.00	\$175.00
Lilli Pilli Safari Tent	\$165.00	\$165.00
Melaleuca Safari Tent	\$137.00	\$165.00
Tuckeroo Safari Tent	\$95.00	\$95.00
Holiday Van	\$150.00	\$150.00
One night surcharge	\$50.00	\$50.00
Extra Adult	\$20.00	\$20.00
Extra Child (4–16, or school age, with parent)	\$10.00	\$10.00

Week

A Class cabin	\$1,155.00	\$1,155.00
Casuarina Safari Tent	\$1,225.00	\$1,225.00
Lilli Pilli Safari Tent	\$1,155.00	\$1,155.00
Melaleuca Safari Tent	\$959.00	\$1,155.00
Tuckeroo Safari Tent	\$665.00	\$665.00
Holiday Van	\$1,050.00	\$1,050.00
Extra Adult	\$140.00	\$140.00
Extra Child (4–16, or school age, with parent)	\$70.00	\$70.00

Suffolk Beachfront Holiday Park – Low

Midweek Day

A Class cabin	\$135.00	\$135.00
Casuarina Safari Tent	\$150.00	\$150.00
Lilli Pilli Safari Tent	\$135.00	\$135.00
Melaleuca Safari Tent	\$120.00	\$135.00
Tuckeroo Safari Tent	\$88.00	\$88.00
Holiday Van	\$120.00	\$120.00
One night surcharge	\$50.00	\$50.00
Extra Adult	\$20.00	\$20.00
Extra Child (4–16, or school age, with parent)	\$10.00	\$10.00

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.3 - ATTACHMENT 2

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)
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Weekend Day

A Class cabin	\$160.00	\$165.00
Casuarina Safari Tent	\$170.00	\$175.00
Lilli Pilli Safari Tent	\$160.00	\$165.00
Melaleuca Safari Tent	\$130.00	\$165.00
Tuckeroo Safari Tent	\$95.00	\$95.00
Holiday Van	\$125.00	\$129.00
One night surcharge	\$50.00	\$50.00
Extra Adult	\$20.00	\$20.00
Extra Child (4–16, or school age, with parent)	\$10.00	\$10.00

Week

A Class cabin	\$810.00	\$810.00
Casuarina Safari Tent	\$900.00	\$900.00
Lilli Pilli Safari Tent	\$810.00	\$810.00
Melaleuca Safari Tent	\$720.00	\$810.00
Tuckeroo Safari Tent	\$528.00	\$528.00
Holiday Van	\$720.00	\$720.00
Extra Adult	\$120.00	\$120.00
Extra Child (4– 16, or school age, with parent)	\$60.00	\$60.00

Pack

A Class cabin	\$405.00	\$405.00
Casuarina Safari Tent	\$450.00	\$450.00
Lilli Pilli Safari Tent	\$405.00	\$405.00
Melaleuca Safari Tent	\$360.00	\$405.00
Tuckeroo Safari Tent	\$264.00	\$264.00
Holiday Van	\$360.00	\$360.00
Extra Adult	\$80.00	\$80.00
Extra Child (4–16, or school age, with parent)	\$40.00	\$40.00

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.3 - ATTACHMENT 2

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)
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Suffolk Beachfront Holiday Park – Schoolies

Cabins (per week) Max 4 people	\$0.00	\$2,600.00
Deposit (non-refundable) Per room, payable at time of booking and balance by 30/9/17.	\$0.00	\$500.00
Onsite van (per week) Max 4 people	\$0.00	\$2,200.00
Safari tents (per week) Max 4 persons	\$0.00	\$2,300.00
Security bond Per booking, payable by credit card when final balance is paid.	\$0.00	\$500.00
Tuckeroo Safari Tent (per week) Max 3 people	\$0.00	\$1,800.00

Suffolk Beachfront Holiday Park – Caravan and Camping Sites

Fees are for 2 adults, min 2 night stay. Site includes one car space.

Suffolk Beachfront Holiday Park – Peak

Day

Extra car/boat/trailer space Only if space available on the site	\$25.00	\$25.00
Tent only site (restricted use)	\$75.00	\$77.00
Powered Site	\$75.00	\$77.00
Extra Adult	\$20.00	\$20.00
Extra Child (4 – 16, or school age, with parent)	\$10.00	\$10.00

Week

Tent only site (restricted use)	\$525.00	\$539.00
Powered Site	\$525.00	\$539.00
Extra Adult	\$140.00	\$140.00
Extra Child (4–16, or school age, with parent)	\$70.00	\$70.00

Suffolk Beachfront Holiday Park – High

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.3 - ATTACHMENT 2

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)
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Day

Extra car/boat/trailer space	\$25.00	\$25.00
Only if space available on the site		
Tent only site (restricted use)	\$62.00	\$64.00
Powered Site	\$62.00	\$64.00
Extra Adult	\$20.00	\$20.00
Extra Child (4–16, or school age, with parent)	\$10.00	\$10.00

Week

Tent only site (restricted use)	\$434.00	\$448.00
Powered Site	\$434.00	\$448.00
Extra Adult	\$140.00	\$140.00
Extra Child (4–16, or school age, with parent)	\$70.00	\$70.00

Suffolk Beachfront Holiday Park – Shoulder

Day

Extra car/boat/trailer space	\$25.00	\$25.00
Only if space available on the site		
Tent only site (restricted use)	\$52.00	\$52.00
Powered Site	\$52.00	\$52.00
Extra Adult	\$20.00	\$20.00
Extra Child (4–16, or school age, with parent)	\$10.00	\$10.00

Week

Tent only site (restricted use)	\$364.00	\$364.00
Powered Site	\$364.00	\$364.00
Extra Adult	\$140.00	\$140.00
Extra Child (4 – 16, or school age, with parent)	\$70.00	\$70.00

Suffolk Beachfront Holiday Park – Low

Midweek Day

Extra car/boat/trailer space	\$25.00	\$25.00
Only if space available on the site.		
Tent only site (restricted use)	\$30.00	\$30.00
Powered Site	\$40.00	\$40.00
Extra Adult	\$20.00	\$20.00
Extra Child (4–16, or school age, with parent)	\$10.00	\$10.00

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.3 - ATTACHMENT 2

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)
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Weekend Day

Extra car/boat/trailer space	\$25.00	\$25.00
Only if space available on the site.		
Tent only site (restricted use)	\$35.00	\$36.00
Powered Site	\$43.00	\$44.00
Extra Adult	\$20.00	\$20.00
Extra Child (4–16, or school age, with parent)	\$10.00	\$10.00

Week

Tent only site (restricted use)	\$180.00	\$180.00
Powered Site	\$240.00	\$240.00
Extra Adult	\$120.00	\$120.00
Extra Child (4–16, or school age, with parent)	\$60.00	\$60.00

Pack

Powered site	\$120.00	\$120.00
Tent only site (restricted use)	\$90.00	\$90.00

Suffolk Beachfront Holiday Park – Schoolies

Deposit (non–refundable)	\$0.00	\$250.00
Per site, payable at time of booking and balance paid by 30/9/17.		
Per person, per night	\$0.00	\$75.00
Max 4 people per site		
Security bond	\$0.00	\$500.00
Per site, payable with credit card when final balance is paid.		

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.3 - ATTACHMENT 2

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)
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Additional Charges

Linen: All Cabins, Safari Tents and Onsite Vans will have the main bed made as per industry standards. Linen is supplied for Cabins and Safari Tents as per booking at no additional cost. Linen may be changed after each 7 day stay for no additional cost. Guests are not to bring their own linen into the Park.

Cabin & Safari Tent Packages: Midweek Package applies to guests arriving Monday and departing Friday. The fourth night is free for two Adults only. Additional guest will be charged accordingly. Availability is at Manager's discretion.

Change of linen inside 7 day stay – double/queen sheet set	\$15.00	\$15.00
Change of linen inside 7 day stay – single sheet set	\$10.00	\$10.00
Change of linen inside 7 day stay – towels	\$2.00	\$2.00
One night surcharge – cleaning fee	\$50.00	\$50.00
Applicable for stays of only one night		
Laundry – washing machine and dryer	\$4.00	\$5.00
Per cycle		
Cleaning fee	\$50.00	\$50.00
Applied to guests requesting a clean during their stay, or on departure (cabins, safari tents and onsite van).		
Late Departure fee	\$30.00	\$30.00
Applied when guests depart after 10.00am NSW time. Latest time for checkout is 2.00pm and subject to availability and Park Manager's discretion. A 50% charge of the day rate will apply to cabins and is also subject to availability and Park Manager's discretion.		

Payments for bookings

For all accommodation, to be paid at time of booking. Payment by cheque, cash or credit card. Alternatively, a credit card authorisation can be taken which will be debited in the event of a cancellation.

Christmas	\$250.00	\$250.00
Balance to be paid prior to 30 October.		
Easter	\$250.00	\$250.00
Balance to be paid prior to 28 February.		
Other school holidays and booking periods	\$100.00	\$100.00
Balance to be paid on arrival.		

Refunds – Administration fee

Refunds of deposits and fees paid are available from Council Holiday Parks under certain circumstances.

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.3 - ATTACHMENT 2

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)
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Peak period bookings

Where at least 28 days written notice of cancellation has been given before being due to arrive, deposits or pre-payments will be refunded with the following options.

Refund of deposit or pre-payment to a future booking, less administration fee	\$100.00	\$100.00
Deferral dates must be provided at time of request. Deferring can only happen once with any booking, if the second booking cannot be kept the whole deposit is lost. Any deferred dates must be within 6 months of the original booking date.		
Refund of deposit or pre-payment, less administration fee	\$50.00	\$50.00
Bookings cancelled within 28 days prior to arrival will forfeit full deposit. Additional payments that have been made towards the booking will only be refunded should the cabin/hut/lodge/safari tent/site be fully rebooked, and no loss of income incurred.		

First Sun Holiday Park

Seasonal Dates

Peak

Cabins and Huts 23/12/17 to 12/01/18 (Christmas holidays)
24/03/18 to 03/04/18 (Easter)
Lodges 26/12/17 to 05/01/18 (Christmas holidays)
24/03/18 to 03/04/18 (Easter)
Waterfront sites 09/12/17 to 27/01/18 (Christmas holidays)
24/03/18 to 27/04/18 (Easter)
All other sites 16/12/17 to 12/01/18 (Christmas holidays)
24/03/18 to 03/04/18 (Easter, NSW and QLD School holidays)
Major festivals fall under this category and require minimum booking periods.

High

Cabins and Hippy Huts 13/01/18 to 19/01/18 (end Christmas holidays)
Lodges 05/01/18 to 12/01/18 (Christmas holidays)
Waterfront sites 16/09/17 to 06/10/17 (NSW and QLD School holidays)
All other sites 23/09/17 to 06/10/17 (NSW and QLD School holidays)
09/12/17 to 15/12/17 and 13/01/18 to 27/01/18 (Christmas holidays)
All NSW and QLD Public holidays will require minimum booking periods.

Shoulder

Cabins and Hippy Huts 23/09/17 to 06/10/17 (NSW and QLD School holidays)
20/01/18 to 27/01/18 (NSW and QLD School holidays)
04/04/18 to 27/04/18 (NSW and QLD School holidays)
Lodges 12/01/18 to 27/01/18 (NSW and QLD School holidays)
Waterfront sites 30/06/18 to 15/07/18 (NSW School holidays)

Off Peak

All other periods not listed in Peak, High or Shoulder Seasons above.

Schoolies 18/11/17 to 10/12/17

Cabin Accommodation

Fees are for 2 adults, min 3 night stay.

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.3 - ATTACHMENT 2

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)
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First Sun Holiday Park – Peak

Day

Easy Access Cabin	\$370.00	\$380.00
Ocean View Cabin	\$475.00	\$490.00
Seahorse Cabin	\$425.00	\$430.00
Starfish Cabin	\$415.00	\$420.00
Starfish Ocean Views	\$450.00	\$455.00
Extra Adult	\$25.00	\$25.00
Extra Child (4–16, or school age, with parent)	\$15.00	\$15.00

Week

Easy Access Cabin	\$2,590.00	\$2,660.00
Ocean View Cabin	\$3,325.00	\$3,430.00
Seahorse Cabin	\$2,975.00	\$3,010.00
Starfish Cabin	\$2,905.00	\$2,940.00
Starfish Ocean Views	\$3,150.00	\$3,185.00
Extra Adult	\$175.00	\$175.00
Extra Child (4–16, or school age, with parent)	\$105.00	\$105.00

First Sun Holiday Park – High

Day

Easy Access Cabin	\$290.00	\$295.00
Ocean View Cabin	\$385.00	\$395.00
Seahorse Cabin	\$345.00	\$350.00
Starfish Cabin	\$335.00	\$340.00
Starfish Ocean Views	\$370.00	\$375.00
Extra Adult	\$25.00	\$25.00
Extra Child (4–16, or school age, with parent)	\$15.00	\$15.00

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.3 - ATTACHMENT 2

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)
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Week

Easy Access Cabin	\$2,030.00	\$2,065.00
Ocean View Cabin	\$2,695.00	\$2,765.00
Seahorse Cabin	\$2,415.00	\$2,450.00
Starfish Cabin	\$2,345.00	\$2,380.00
Starfish Ocean Views	\$2,590.00	\$2,625.00
Extra Adult	\$175.00	\$175.00
Extra Child (4–16, or school age, with parent)	\$105.00	\$105.00

First Sun Holiday Park – Shoulder

Day

Easy Access Cabin	\$235.00	\$235.00
Ocean View Cabin	\$345.00	\$355.00
Seahorse Cabin	\$275.00	\$275.00
Starfish Cabin	\$265.00	\$265.00
Starfish Ocean Views	\$325.00	\$325.00
Extra Adult	\$25.00	\$25.00
Extra Child (4–16, or school age, with parent)	\$15.00	\$15.00

Week

Easy Access Cabin	\$1,645.00	\$1,645.00
Ocean View Cabin	\$2,415.00	\$2,485.00
Seahorse Cabin	\$1,925.00	\$1,925.00
Starfish Cabin	\$1,855.00	\$1,855.00
Starfish Ocean Views	\$2,275.00	\$2,275.00
Extra Adult	\$175.00	\$175.00
Extra Child (4–16, or school age, with parent)	\$105.00	\$105.00

First Sun Holiday Park – Low

Sun–Thurs

Easy Access Cabin	\$195.00	\$195.00
Ocean View Cabin	\$275.00	\$285.00
Seahorse Cabin	\$230.00	\$230.00
Starfish Cabin	\$220.00	\$220.00
Starfish Ocean Views	\$254.00	\$254.00
Extra Adult	\$25.00	\$25.00
Extra Child (4–16, or school age, with parent)	\$15.00	\$15.00

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.3 - ATTACHMENT 2

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)
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Fri/Sat

Easy Access Cabin	\$200.00	\$200.00
Ocean View Cabin	\$285.00	\$295.00
Seahorse Cabin	\$247.00	\$247.00
Starfish Cabin	\$234.00	\$234.00
Starfish Ocean Views	\$265.00	\$265.00
Extra Adult	\$25.00	\$25.00
Extra Child (4–16, or school age, with parent)	\$15.00	\$15.00

Week

Easy Access Cabin	\$1,180.00	\$1,180.00
Ocean View Cabin	\$1,670.00	\$1,730.00
Seahorse Cabin	\$1,414.00	\$1,414.00
Starfish Cabin	\$1,348.00	\$1,348.00
Starfish Ocean Views	\$1,546.00	\$1,546.00
Extra Adult	\$150.00	\$150.00
Extra Child (4–16, or school age, with parent)	\$90.00	\$90.00

Pack

Easy Access Cabin	\$585.00	\$585.00
Ocean View Cabin	\$825.00	\$855.00
Seahorse Cabin	\$690.00	\$690.00
Starfish Cabin	\$660.00	\$660.00
Starfish Ocean Views	\$762.00	\$762.00
Extra Adult	\$100.00	\$100.00
Extra Child (4–16, or school age, with parent)	\$60.00	\$60.00

First Sun Holiday Park – Schoolies

Minimum booking of 7 nights (Saturday to Saturday). Full payment to be finalised 30/9/17.
Parent/Guardian consent forms for those under 18 years old. Identification must be produced on arrival or access may be denied.

Deposit (non-refundable)	\$0.00	\$500.00
Per cabin. Payable at time of booking and balance due by 30/9/17.		
Seahorse Cabin (per week)	\$0.00	\$3,800.00
Max 4 people		
Security bond	\$0.00	\$500.00
Per cabin. Payable with credit card when final balance is paid.		

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.3 - ATTACHMENT 2

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)
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First Sun Holiday Park – Lodge Accommodation

Fee for 2 adults, sleeps up to 3. Extra Adult/Child as per cabin charges.

First Sun Holiday Park – Peak

Day

Lodging with Ensuite	\$235.00	\$235.00
Lodging – Shared Amenities	\$195.00	\$195.00
One night surcharge	\$30.00	\$30.00

Week

Lodging with Ensuite	\$1,645.00	\$1,645.00
Lodging – Shared Amenities	\$1,365.00	\$1,365.00

First Sun Holiday Park – High

Day

Lodging with Ensuite	\$190.00	\$190.00
Lodging – Shared Amenities	\$165.00	\$165.00
One night surcharge	\$30.00	\$30.00

Week

Lodging with Ensuite	\$1,330.00	\$1,330.00
Lodging – Shared Amenities	\$1,155.00	\$1,155.00

First Sun Holiday Park – Shoulder

Day

Lodging with Ensuite	\$170.00	\$170.00
Lodging – Shared Amenities	\$132.00	\$132.00
One night surcharge	\$30.00	\$30.00

Week

Lodging with Ensuite	\$1,190.00	\$1,190.00
Lodging – Shared Amenities	\$924.00	\$924.00

First Sun Holiday Park – Low

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.3 - ATTACHMENT 2

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)
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Sun–Thurs

Lodging with Ensuite	\$123.00	\$123.00
Lodging – Shared Amenities	\$97.00	\$97.00
One night surcharge	\$30.00	\$30.00

Fri/Sat

Lodging with Ensuite	\$135.00	\$135.00
Lodging – Shared Amenities	\$115.00	\$115.00

Week

Lodging with Ensuite	\$762.00	\$762.00
Lodging – Shared Amenities	\$618.00	\$618.00

Pack

Lodging with Ensuite	\$369.00	\$369.00
Lodging – Shared Amenities	\$291.00	\$291.00

First Sun Holiday Park – Schoolies

Max 4 persons

Deposit (non-refundable)	\$0.00	\$500.00
Per cabin. Payable at time of booking and balance due by 30/9/17.		
Lodging – Shared Amenities (per week)	\$0.00	\$1,700.00
Max 2 people.		
Lodging with Ensuite (per week)	\$0.00	\$1,900.00
Max 2 people.		
Security bond	\$0.00	\$500.00
Per lodging. Payable by credit card when final balance is paid.		

First Sun Holiday Park – Hippy Huts with ensuite

Fee for 2 adults.

Hut 1, 2, 3, 5 and 6 – sleeps between 4 and 6

Hut 4 – sleeps 2

Hut 7 – Hideaway hut, ocean views

First Sun Holiday Park – Peak

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.3 - ATTACHMENT 2

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)
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Day

Hut 4	\$360.00	\$360.00
Hut 7	\$500.00	\$500.00
Hut 1, 2, 3, 5 and 6	\$370.00	\$370.00

Week

Hut 4	\$2,520.00	\$2,520.00
Hut 7	\$3,500.00	\$3,500.00
Hut 1, 2, 3, 5 and 6	\$2,590.00	\$2,590.00

First Sun Holiday Park – High

Day

Hut 4	\$280.00	\$280.00
Hut 7	\$400.00	\$400.00
Hut 1, 2, 3, 5 and 6	\$290.00	\$290.00

Week

Hut 4	\$1,960.00	\$1,960.00
Hut 7	\$2,800.00	\$2,800.00
Hut 1, 2, 3, 5 and 6	\$2,030.00	\$2,030.00

First Sun Holiday Park – Shoulder

Day

Hut 4	\$220.00	\$220.00
Hut 7	\$360.00	\$360.00
Hut 1, 2, 3, 5 and 6	\$235.00	\$235.00

Week

Hut 4	\$1,540.00	\$1,540.00
Hut 7	\$2,520.00	\$2,520.00
Hut 1, 2, 3, 5 and 6	\$1,645.00	\$1,645.00

First Sun Holiday Park – Low

Sun–Thurs

Hut 4	\$180.00	\$180.00
Hut 7	\$285.00	\$285.00
Hut 1, 2, 3, 5 and 6	\$195.00	\$195.00

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.3 - ATTACHMENT 2

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)
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Fri/Sat

Hut 4	\$200.00	\$200.00
Hut 7	\$300.00	\$300.00
Hut 1, 2, 3, 5 and 6	\$200.00	\$200.00

Week

Hut 4	\$1,120.00	\$1,120.00
Hut 7	\$1,740.00	\$1,740.00
Hut 1, 2, 3, 5 and 6	\$1,180.00	\$1,180.00

Pack

Hut 4	\$540.00	\$540.00
Hut 7	\$855.00	\$855.00
Hut 1, 2, 3, 5 and 6	\$585.00	\$585.00

First Sun Holiday Park – Caravan and Camping Sites

Fee for 2 adults. Extra Adult/Child as per cabin charges. Each site includes 1 car space.

First Sun Holiday Park – Peak

Day

Waterfront Powered Site	\$108.00	\$111.00
Powered Site	\$87.00	\$90.00
Unpowered Site	\$77.00	\$80.00
Car or Boat or Trailer	\$25.00	\$25.00

Week

Waterfront Powered Site	\$756.00	\$777.00
Powered Site	\$609.00	\$630.00
Unpowered Site	\$539.00	\$560.00
Car or Boat or Trailer	\$175.00	\$175.00

First Sun Holiday Park – High

Day

Waterfront Powered Site	\$96.00	\$99.00
Powered Site	\$80.00	\$82.00
Unpowered Site	\$70.00	\$70.00
Car or Boat or Trailer	\$25.00	\$25.00

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.3 - ATTACHMENT 2

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)
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Week

Waterfront Powered Site	\$672.00	\$693.00
Powered Site	\$560.00	\$574.00
Unpowered Site	\$490.00	\$490.00
Car or Boat or Trailer	\$175.00	\$175.00

First Sun Holiday Park – Shoulder

Day

Waterfront Powered Site	\$85.00	\$88.00
Powered Site	\$67.00	\$68.00
Unpowered Site	\$62.00	\$62.00
Car or Boat or Trailer	\$25.00	\$25.00

Week

Waterfront Powered Site	\$595.00	\$616.00
Powered Site	\$469.00	\$476.00
Unpowered Site	\$434.00	\$434.00
Car or Boat or Trailer	\$175.00	\$175.00

First Sun Holiday Park – Low

Sun–Thurs

Waterfront Powered Site	\$75.00	\$77.00
Powered Site	\$55.00	\$56.00
Unpowered Site	\$47.00	\$47.00
Car or Boat or Trailer	\$25.00	\$25.00

Fri/Sat

Waterfront Powered Site	\$80.00	\$82.00
Powered Site	\$60.00	\$61.00
Unpowered Site	\$55.00	\$55.00
Car or Boat or Trailer	\$25.00	\$25.00

Week

Waterfront Powered Site	\$460.00	\$472.00
Powered Site	\$340.00	\$346.00
Unpowered Site	\$298.00	\$298.00
Car or Boat or Trailer	\$150.00	\$150.00

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.3 - ATTACHMENT 2

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)
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First Sun Holiday Park – Schoolies

Deposit (non-refundable)	\$0.00	\$500.00
Per site. Payable at time of booking and balance due by 30/9/17.		
Per person, per night	\$0.00	\$70.00
Max 4 people per site		
Security bond	\$0.00	\$250.00
Per site. Payable with credit card when final balance is paid.		

Additional Charges

Linen: All cabins will have the main bed made as per industry standards. Linen is supplied for huts, lodges and cabins as per booking at no additional cost. Linen may be changed after each 7 day stay for no additional charge. Guests are not allowed to bring their own linen into the Park.

Cabin, Hut and Lodge Packages: Midweek Package applies to guests arriving Monday and departing Friday. The fourth night is free for two Adults only. Additional guests will be charged the normal daily rate. Availability is at Manager's discretion. Only available during off peak.

Car parking	\$25.00	\$25.00
Change of linen inside 7 day stay – double/queen sheet set	\$15.00	\$15.00
Change of linen inside 7 day stay – single sheet set	\$10.00	\$10.00
Change of linen inside 7 day stay – towels	\$2.00	\$2.00
One night surcharge – cleaning fee	\$30.00	\$30.00
Applicable for stays of only one night		
Laundry – washing machine and dryer	\$5.00	\$5.00
Per cycle		
Cleaning fee – cabins	\$75.00	\$75.00
Cleaning fee – lodges	\$50.00	\$50.00
Late Departure fee	\$30.00	\$30.00
Applied to sites and subject to availability and at Park Manager's discretion. A 50% charge of the day rate will apply to cabins and is also subject to availability and Park Manager's discretion. Subject to availability and at Park Managers' discretion		

Payments for bookings

For all accommodation, to be paid at time of booking. Payment by cheque, cash or credit card. Alternatively, a credit card authorisation can be taken which will be debited in the event of a cancellation.

Christmas	\$250.00	\$250.00
Balance to be paid prior to 30 October.		
Easter	\$250.00	\$250.00
Balance to be paid prior to 28 February.		
Other school holidays and booking periods	\$100.00	\$100.00
Balance to be paid on arrival.		

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.3 - ATTACHMENT 2

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)
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Refunds – Administration fee

Refunds of deposits and fees paid are available from Council Holiday Parks under certain circumstances.

Peak period bookings

Where at least 28 days written notice of cancellation has been given before being due to arrive, deposits or pre-payments will be refunded with the following options.

Refund of deposit or pre-payment to a future booking, less administration fee	\$100.00	\$100.00
Deferral dates must be provided at time of request. Deferring can only happen once with any booking and if the second booking cannot be kept the whole deposit is lost. Any deferred dates must be within 6 months of the original booking date.		
Refund of deposit or pre-payment, less administration fee	\$50.00	\$50.00
Bookings cancelled within 28 days prior to arrival will forfeit full deposit. Additional payments that have been made towards the booking will only be refunded should the cabin/hut/lodge/safari tent/site be fully rebooked, and no loss of income incurred.		

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)
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SUSTAINABLE ENVIRONMENT AND ECONOMY

Land Planning and Natural Environment

Local Environmental Plan amendments

Pre-lodgement meeting	\$460.00	\$460.00
Per hour, min charge 1 hour, prepaid. Includes professional staff, minute taker and report.		
LEP amendments (planning proposals) and S72J requests under EPA Act		
		Last YR Fee Subject to costs and expenses agreement
Preparation of costs and expenses agreement	\$325.00	\$330.00
Plus at cost for any review or amendment		
Council staff hourly rate	\$155.00	\$160.00
Council appointed Consultant charges		Contract rate
Public hearing where required		POA

Development Control Plans

Development Control Plan preparation/review under EPA Act		
		Last YR Fee Subject to a cost and expenses agreement
Preparation of costs and expenses agreement	\$325.00	\$330.00
Plus at cost for any review or amendment		
Council staff hourly rate	\$155.00	\$160.00
Council appointed Consultant charges		Contract rate

Planning Certificates

Section 149(2) of the EPA Act	\$53.00	\$53.00
Section 149(5) of the EPA Act	\$133.00	\$133.00
Additional fee for 24 hour issue of Certificate	\$71.00	\$75.00
Subject to service available		

Property Search Fee

Property search fee	At cost + \$30.00 Admin fee	
Publications and other miscellaneous items		
		Last YR Fee Available free on Council's website

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)
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Development Assessment

Development Application fees

A. Development not involving the erection of a building, carrying out of work or subdivision of land Clause 250	\$285.00	\$285.00
B. Development consisting of the erection of a dwelling house with estimated cost of construction is \$100,000 or less Clause 247, plus Environmental Levy 0.1% of cost	\$455.00	\$455.00
C. Erection of a building or other works with estimated cost up to \$5,000 Plus Environmental Levy 0.1% of cost	\$110.00	\$110.00
Estimated development cost between \$5,000 and \$50,000 Plus additional \$3 for each \$1,000 (or part thereof) of the estimated cost. Regulated Fee (Clause 246B – EPAA)		\$170.00
Estimated development cost between \$50,001 and \$250,000 Plus additional \$3.64 for each \$1,000 (or part thereof) by which the estimated cost exceeds \$50,000		\$352.00
Estimated development cost between \$250,001 and \$500,000 Plus additional \$2.34 for each \$1,000 (or part thereof) by which the estimated cost exceeds \$250,000		\$1,160.00
Estimated development cost between \$500,001 and \$1,000,000 Plus additional \$1.64 for each \$1,000 (or part thereof) by which the estimated cost exceeds \$500,000		\$1,745.00
Estimated development cost between \$1,000,001 and \$10,000,000 Plus additional \$1.44 for each \$1,000 (or part thereof) by which the estimated cost exceeds \$1,000,000		\$2,615.00
Estimated development cost more than \$100,000,000 Plus additional \$1.19 for each \$1,000 (or part thereof) by which the estimated cost exceeds \$10,000,000		\$15,875.00
Environmental Enforcement Levy 0.1% of the cost of the development, maximum of \$2,000		Max \$2,000.00
Tree removal/pruning/lopping application fee – less than 6 trees	\$80.00	\$80.00
Tree removal/pruning/lopping application fee – more than 6 trees	\$250.00	\$250.00

Subdivision – other than strata subdivision

Involving the opening of a public road Plus \$65.00 for each additional lot created by the subdivision	\$665.00
Not involving the opening of a public road Plus \$53.00 for each additional lot created by the subdivision	\$330.00

Subdivision – strata

Strata subdivision Plus \$65.00 for each additional lot created by the subdivision	\$330.00
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BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.3 - ATTACHMENT 2

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)
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Levels of advertising and notification

Level 1	\$95.00	\$95.00
Level 2	\$285.00	\$285.00
Level 3	\$285.00	\$285.00
Plus \$100 for each advertising sign		
Designated development		\$920.00
Plus standard DA fee based on the estimated cost		
Additional advertising fees – a) designated development	\$2,220.00	\$2,220.00
Additional advertising fees – b) advertised development	\$1,105.00	\$1,105.00
Additional advertising fees – c) prohibited development	\$1,105.00	\$1,105.00
Additional advertising fees – d) development other than a), b) and c) above	\$1,105.00	\$1,105.00
For which an environmental planning instrument requires notice to be given. Unused amounts are refunded (clause 251 and 252).		

Concurrence – fee to concurrence authority

Concurrence fee	\$320.00	\$320.00
For each concurrence authority. Not payable where concurrence may be assumed under clause 64 of EPA Act.		
Administration fee (for Concurrence)	\$140.00	\$140.00
Prescribed by the Act (clause 252A).		
Residential flat building referral fee to design review panel	\$3,000.00	\$3,000.00
Under SEPP 65 (clause 248).		
Integrated Development referral	\$320.00	\$320.00
For each approval authority. Cheque to be made out to the relevant approval authority.		
Administration fee (Integrated Development)	\$140.00	\$140.00
Prescribed by the Act. Can only be charged once per DA regardless of the number of referrals (clause 253).		

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.3 - ATTACHMENT 2

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)
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Section 96(1), 96(1A) or 96(AA) other modifications

S96(1) – To correct a minor error, mis-description or miscalculation Nil where typographical error / Council mistake. Clause 258(1).	\$71.00	\$71.00
S96(1A) or 96(AA) – Modification involving minimal environmental impact Or 50% of the fee for the original development application, whichever is the lesser. If fee for original application was less than \$100.00, 50% of that fee. All other cases – \$100 or 50% of the fee whichever is greater [clause 258(1A)].		Last YR Fee \$645.00
Advertising an application for modification of consent Max in accordance with provisions of the Regulations. Advertised in accordance with the original application and the relevant DCP.		Maximum of \$665.00
Development that relates to residential flat building under SEPP 65 (additional fee) Clause 258(2A)	\$760.00	\$760.00
Request for extension of a development consent	\$155.00	\$155.00
Development not involving the erection of a building, the carrying out of work, or subdivision of land		50% of original fee
Development consisting of the erection of dwelling house with estimated construction cost less than \$100,000	\$190.00	\$190.00
Estimated development cost up to \$5,000	\$55.00	\$55.00
Estimated development cost of \$5,001 to \$250,000		\$85.00
Plus an additional \$1.50 for each \$1,000 (or part of \$1,000) of the estimated cost.		
Estimated development cost of \$250,001 to \$500,000 Plus an additional \$0.85 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$250,000.		\$500.00
Estimated development cost of \$500,001 to \$1,000,000 Plus an additional \$0.50 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$500,000.		\$712.00
Estimated development cost of \$1,000,001 to \$10,000,000 Plus an additional \$0.40 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$1,000,000.		\$987.00
Estimated development cost more than \$10,000,000 Plus an additional \$0.27 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$10,000,000.		\$4,737.00

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.3 - ATTACHMENT 2

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)
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Review of determination pursuant to S82A(3) or S96AB

Development not involving the erection of a building, the carrying out of work, or subdivision of land	50% of original fee	
Development consisting of the erection of dwelling house with estimated construction cost less than \$100,000	\$190.00	\$190.00
Estimated development cost up to \$5,000	\$55.00	\$55.00
Estimated development cost of \$5,001 to \$250,000		\$85.00
Plus an additional \$1.50 for each \$1,000 (or part of \$1,000) of the estimated cost.		
Estimated development cost of \$250,001 to \$500,000		\$500.00
Plus an additional \$0.85 for each \$1,000 (or part of \$1,000) with estimated cost exceeding \$250,000		
Estimated development cost of \$500,001 to \$1,000,000		\$712.00
Plus an additional \$0.50 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$500,000		
Estimated development cost of \$1,000,001 to \$10,000,000		\$987.00
Plus an additional \$0.40 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$1,000,000		
Estimated development cost more than \$10,000,000		\$4,737.00
Plus an additional \$0.27 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$10,000,000		
Where notice of the application is required to be given		Last YR Fee Max \$620.00
Additional amount if notice of the application is required to be given (Clause 257)		
Review of decision to reject a development application – Estimated development cost less than \$100,000	\$55.00	\$55.00
Review of decision to reject a development application – Estimated development cost \$100,000 or more, and less than or equal to \$1,000,000	\$150.00	\$150.00
Review of decision to reject a development application – Estimated development cost more than \$1,000,000	\$250.00	\$250.00

Development Certification fees

Complying Development Certificate

Assessment fee	\$180.00	\$180.00
Per hour, min 1 hour		

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.3 - ATTACHMENT 2

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)
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Construction Certificate

Assessment fee – Building Works	\$180.00	\$180.00
Per hour, min 1 hour		
Assessment fee – Subdivision	\$180.00	\$180.00
Per hour, per lot		
Assessment fee – Bulk earthworks	\$180.00	\$180.00
Per hour, per lot		
Assessment fee – Civil works	\$180.00	\$180.00
Per hour, per lot		
Plan recheck	\$220.00	\$220.00
Plus \$180 per hour. Where original submitted plans are unsatisfactory and/or major amendments are required due to poor standard of work or failure to comply with Council's standards/directions.		
Plan recheck inspections	\$180.00	\$180.00
Per hour, min 1 hour		
Amended construction certificate assessment fee	\$180.00	\$180.00
Per hour		
Certificate registration fee – private certification	\$36.00	\$36.00
Building inspection call out fee (after hours)	\$180.00	\$180.00
Per hour, min 1 hour		
Occupation certificate	\$180.00	\$180.00
Per hour, min 1 hour		
Fire safety certificate inspection	\$180.00	\$180.00
Per hour, min 1 hour		

Subdivision Application

Assessment fee	\$180.00	\$180.00
Per hour		
Boundary adjustment	\$400.00	\$400.00
Torrens Title or Community Title – involving a new road	\$800.00	\$800.00
Plus \$75 per additional lot		
Torrens Title or Community Title – not involving a new road	\$400.00	\$400.00
Plus \$60 per additional lot		

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.3 - ATTACHMENT 2

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)
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Subdivision/Strata Certificate

Subdivision / Strata Certificate	\$250.00	\$250.00
Lot shown on plan	\$100.00	\$120.00
Section 88B instrument	\$150.00	\$150.00
Strata development contract	\$350.00	\$350.00
Community title management statement	\$1,000.00	\$1,000.00
Community title development contract	\$250.00	\$250.00
Inspection fee	\$155.00	\$180.00
Per hour or part thereof		
Assessment of additional information	\$180.00	\$180.00
Per hour, min 1 hour		
Endorsement of legal documents (min 1 hour) Documents associated with creation or cancellation of easements, restrictions, covenants, etc. not submitted with subdivision certificate applications.	\$200.00	\$380.00

Section 68 (Part B)

Water supply and sewerage

Inspection fee	\$155.00	\$155.00
Per hour of part thereof, min 1 hour. Based on value of development.		
Swimming pool or minor plumbing works Includes 1 inspection	\$205.00	\$205.00
Works not exceeding \$250,000 Includes 2 inspections	\$565.00	\$565.00
Works between \$250,000 and \$500,000 Includes 3 inspections	\$800.00	\$800.00
Works between \$500,000 and \$1,000,000 Includes up to 5 inspections	\$1,230.00	\$1,230.00
Works over \$1,000,000 Includes up to 5 inspections	\$1,650.00	\$1,650.00
Stormwater drainage application – plan check fee Section 68	\$155.00	\$155.00
Stormwater drainage application – standard residential dwelling	\$360.00	\$360.00
Stormwater drainage application – onsite detention	\$500.00	\$500.00
Plan recheck	\$155.00	\$155.00
Per hour. Where original submitted plans are unsatisfactory and/or major amendments are required due to poor standard of work or failure to comply with Council's standards/directions.		

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STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.3 - ATTACHMENT 2

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)
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Water supply and sewerage [continued]

Amended S68 application	\$155.00	\$155.00
Per hour		
Onsite sewage management system – approval to install	\$400.00	\$400.00
Per equivalent tenement		
Onsite sewage management system – approval to alter or add to approved system	\$200.00	\$200.00
Per equivalent tenement. Where approval relates to upgrading of an existing approved system or installation of household OSSM in a reticulated sewer area.		

Section 68 (Part E1)

Public roads

Swing goods over a public place – application fee	\$155.00	\$155.00
Swing goods over a public place – inspection fee	\$155.00	\$155.00
Per hour		

Section 68 (Part F1)

Public carpark

Application fee	\$450.00	\$450.00
Inspection fee	\$155.00	\$155.00
Per hour, min 1 hour		

Section 68 (Part F4)

Approval to install a fuel heater

Application fee	\$150.00	\$150.00
Inspection fee	\$155.00	\$155.00
Per hour, min 1 hour		

Review of determination pursuant to Section 100

Review of Section 68 determination pursuant to Section 100	100% of original fee
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Road Act – Activities, Works In, On or Over a Public Road

Bond for use of Council reserve	\$250.00 to \$20,000.00
Refundable. At discretion of Director. Taxable on forfeiture of application as consideration.	
Asset inspection fee (bond refund)	\$155.00
	\$155.00

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.3 - ATTACHMENT 2

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)
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Section 125/126

Air space usage

Road airspace for commercial use	\$0.00	\$450.00
Per m2. Assessment fee includes two application inspection fees		

Footpath usage

Renew existing approval	\$150.00	\$150.00
Commercial use of the footpath area application	\$450.00	\$450.00

Footpath dining, Airspace usage and display of goods and chattels

Bungalow	\$242.00	\$246.00
Per m2.		
Brunswick Heads	\$205.00	\$208.00
Per m2. Brunswick Terrace, Fingal, Park and Mullumbimbi Streets square.		
Byron Bay – Precinct 1 & 2	\$552.00	\$560.00
Per m2. Jonson Street from Lawson to Bay Street, Bay Street from Jonson Street to Middleton Street, Fletcher Street from Bay Lane to Bay Street, Lawson Street from railway line to Middleton Street, Byron Street from Jonson Street to Fletcher Street, Jonson Street from Marvell Street to Lawson Street, Fletcher Street from Byron Street to Bay Lane, Middleton Street from Lawson Street to Bay Street.		
Byron Bay – remaining properties	\$345.00	\$350.00
Per m2.		
Mullumbimby	\$166.00	\$168.00
Per m2.		
Remainder of Shire	\$166.00	\$168.00
Per m2.		

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.3 - ATTACHMENT 2

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)
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Section 138

Roadwork Application (Roads and Driveways) S138 Roads Act

Driveways – dwelling	\$415.00	\$415.00
Includes 2 inspections		
Driveways – commercial/industrial	\$695.00	\$695.00
Includes 2 inspections		
Roadwork within public road reserve	\$270.00	\$310.00
Plus \$155 per hour of assessment, max 1 hour		
Plan recheck – Use of public road reserve including footpath for non commercial purposes	\$220.00	\$220.00
Plus \$155 per hour. Where original submitted plans are unsatisfactory and/or major amendments are required due to poor standard of work or failure to comply with Council's standards/directions.		
Inspection fee	\$155.00	\$155.00
Per hour		
Amended S138 application	\$155.00	\$155.00
Per hour		

Use of Council land to enable construction work

Hoardings (temporary fencing around construction sites) – Application fee	\$155.00	\$157.00
Byron Bay – Precinct 1 (Use fee)	\$11.00	\$11.00
Jonson Street from Lawson to Bay Street, Bay Street from Jonson Street to Middleton Street, Fletcher Street from Bay Lane to Bay Street, Bay Lane from Jonson Street to Fletcher Street.		
Byron Bay – Precinct 2 (Use fee)	\$8.00	\$8.00
Lawson Street from railway line to Middleton Street, Byron Street from Jonson Street to Fletcher Street, Jonson Street from Marvell Street to Lawson Street, Fletcher Street from Byron Street to Bay Lane, Middleton Street from Lawson Street to Bay Street, Bay Lane from Fletcher Street to Middleton Street, Lawson Street from Jonson Street to Fletcher Street.		
Byron Bay – Remaining properties (Use fee)	\$6.50	\$7.00
Remainder of Shire (Use fee)	\$4.00	\$4.06

Construction zone fees

Byron Bay – Precincts 1 and 2	\$90.00	\$91.00
Jonson Street from Lawson to Bay Street, Bay Street from Jonson Street to Middleton Street, Fletcher Street from Bay Lane to Bay Street.		
Remainder of Shire	\$45.00	\$46.00

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)
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Planning, Development and Environment Services – Other fees

Event applications

Administration fee	\$0.00	\$155.00
Min one hour, at discretion of Director. Co-ordinate and facilitate cost recovery for events on public land.		

Road naming in a new subdivision

Processing fee	\$750.00	\$750.00
Advertising fee (up to 2 roads)	\$400.00	\$400.00
Advertising fee (more than 2 roads)	\$800.00	\$800.00

Commission – Building and Construction Industry Long Service Levy

Fee to Council	\$18.00	\$18.00
Per levy collected. As per agreement with Corporation.		

Planning, Development and Environment Services – Provision of information

Building Certificate (Section 149D)

Class 1 building (dwelling houses) or Class 10 building or other building up to 200m2	\$250.00	\$250.00
Together with any Class 10 buildings on the site. Additional fees will apply for unauthorised construction (based on the cost of construction works).		
Any other Class of building – exceeding 200m2 but not 2,000m2		\$250.00
Plus an additional 50c per square metre for each square metre over 200		
Any other Class of building – exceeding 2,000m2		\$1,165.00
Plus an additional 7.5c per square metre for each square metre over 2,000		
Part of a building	\$250.00	\$250.00
Where that part consists of an external wall only or does not otherwise have a floor area or the maximum fee specified by the legislation		
Unauthorised construction works – Additional Fees	See explanation below	
	Last YR Fee See explanation below	
The additional fee payable is the total of the following amounts: (a) the amount of the maximum fee that would be payable if the application were an application for development consent, or a complying development certificate (if appropriate), authorising the erection or alteration of any part of the building to which the application relates that has been erected or altered in contravention of the Act in the period of 24 months immediately preceding the date of the application, (b) the amount of the maximum fee that would be payable if the application were an application to the council for a construction certificate relating to the erection or alteration of any part of the building to which the application relates that has been erected or altered in contravention of the Act in the period of 24 months immediately preceding the date of the application.		
Reinspection fee	\$90.00	\$90.00
Clause 260(2)		

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STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.3 - ATTACHMENT 2

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)
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Building Certificate (Section 149D) [continued]

Copy of Building Certificate Section 149G(3) and clause 261	\$13.00	\$13.00
Sewer location plan With 149 certificate	\$50.00	\$50.00

Planning, Development and Environment Services – Swimming Pool Act fees

Application for exemption under S22 (Swimming Pool Fencing) Clause 13	\$70.00	\$70.00
Inspection of swimming pool fencing – first inspection	\$150.00	\$151.00
Inspection of swimming pool fencing – any additional inspection Clause 18A	\$100.00	\$100.00
Provision of registration information Clause 18D	\$10.00	\$10.00
Pool resuscitation sign	\$30.00	\$30.00

Planning, Development and Environment Services – Other information service fees

PCA Transfer applications Plus inspection fees	\$400.00	\$400.00
Development Assessment Panel Per hour, min 1 hour (prepaid)	\$460.00	\$460.00
Copy of development consent Per page	\$0.50	\$0.50

Correspondence on planning information, assessment of plans/documentation and inspections

Written information on zoning, policy or permissibility of development Per hour	\$155.00	\$155.00
Assessment of plans or details submitted as a condition of development consent Per hour, engineering, ecological, landscape, environmental etc	\$155.00	\$155.00
Inspection of development as required by a condition of development consent Per hour for engineering, ecological, landscape, environmental etc	\$155.00	\$155.00
Preliminary assessment of CDC Per hour, min 2 hours. Transferrable to Construction Approval if Complying Development cannot be undertaken.	\$180.00	\$180.00

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.3 - ATTACHMENT 2

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)
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Completion of Works

Off maintenance inspection fee (0 to 5)	\$0.00	\$360.00
Off maintenance inspection fee (more than 5)	\$0.00	\$720.00
Off maintenance re-inspection fee	\$0.00	\$180.00
Per hour		
Request for bonding works	\$0.00	\$380.00
Assessment of request including inspection		
Landscape/Rehabilitation	\$500.00 to \$20,000	
Varies depending on works required. Development Assessment Officer to determine.		
To render dwelling uninhabitable (bond)	\$12,000.00	\$12,000.00
At Director's discretion		

Plan copying

Dyline prints– small (to A2 size)	\$14.00	\$14.00
Dyline prints– large (A1 and larger)	\$18.00	\$18.00
Certified copy of document, map or plan held by Council	\$55.00	\$55.00

Flood Information

Flood certificate	\$0.00	\$155.00
Per certificate (one certificate issued per property)		

Environmental Health and Compliance

Service of notices and orders (Compliance)

Issue and service of EPA Orders	\$0.00	\$535.00
Cost recovery associated with service of Notices	\$350.00	\$350.00
Including charge for one hour site inspection. Under S132 LGA 1993 and Orders/Directions under S124 LGA 1993 or S121B of EPA Act 1997 or S23 of Swimming Pool Act 92.		
Additional hours or part thereof	\$155.00	\$155.00
Per hour		

Fire safety

Fire safety statements	\$75.00	\$75.00
Inspection fee for fire safety complaint	\$155.00	\$155.00
Compliance inspection fee	\$155.00	\$155.00
Min 1 hour. Under Section 197 LGA and Section 118G EPA Act.		

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)
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Plan approval

Applications requiring approval of plans by Environmental Health Officers	\$155.00	\$155.00
Per hour. Plans, construction standards and compliance with specific development consent conditions for large (over 200m ²) or complex development.		
Issuing correspondence to applicant	\$35.00	\$35.00
Per item		

Section 68 (Part A1)

Install a manufactured home, moveable dwelling or associated structure on land

Inspection fee	\$155.00	\$155.00
Application fee	\$155.00	\$155.00
Reinspection fee for non-compliant structure	\$155.00	\$155.00
Issue certificate of completion (or reissue copy)	\$35.00	\$35.00

Section 68 (Part B2)

Private water carriers approval

Application fee	\$200.00	\$200.00
Inspection fee	\$155.00	\$155.00
Per hour, at lab cost		

Section 68 (Part C1)

Waste management

Transport waste over or under a public place	\$500.00	\$500.00
Application fee and five year approval		

Section 68 (Part C6)

Onsite sewage management system approval to operate

Per equivalent tenement or system	\$50.00	\$50.00
Penalty fee	\$150.00	\$150.00
Where application fee is not lodged within 3 months of written notification by Council.		
Pre-purchase OSMS inspection	\$300.00	\$310.00
1 hour inspection and report within 10 working days		
Urgency fee (additional)	\$180.00	\$180.00

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.3 - ATTACHMENT 2

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)
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Temporary food business operation approval

One year	\$155.00	\$155.00
No pro-rata reduction		
Three years	\$360.00	\$360.00
No pro-rata reduction		

Mobile food and drink outlet

Application fee (new applications only)	\$160.00	\$155.00
All approvals lapse on 30 June		
Inspection fee	\$155.00	\$155.00
Per hour, min 30 minutes		
Operating fee (12 months)	\$500.00	\$500.00
Operating fee (6 months)	\$300.00	\$300.00

Section 68 (Part D2, D5)

Theatrical / Public Address / Loudspeaker

Application fee	\$155.00	\$155.00
Direct or produce a theatrical, musical or other entertainment for the public		
Charity rate	\$50.00	\$50.00
Inspection fee	\$155.00	\$155.00
Per hour		

Section 68 (Part D3)

Construct a temporary enclosure for the purposes of entertainment on community land

Application fee	\$155.00	\$155.00
Charity rate	\$50.00	\$50.00
Inspection fee	\$155.00	\$155.00
Per hour		

Section 68 (not specifically listed elsewhere)

Application fee	\$155.00	\$155.00
Inspection fee	\$155.00	\$155.00
Per hour		

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)
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Section 68 (Part F2 and F3)

Operate caravan park, camping ground or manufactured home estate

Application for approval to operate a caravan park, camping ground or manufactured estate	Min \$500.00	
	Last YR Fee Minimum \$500.00	
Min fee \$500 or \$60 per site, whichever is the greater		
Application for approval to operate a caravan park or camping ground for temporary camping associated with a festival or event	Min \$500.00	
	Last YR Fee Minimum \$500.00	
Min fee \$500 or \$25 per site, whichever is the greater		
Inspection fee	\$155.00	\$155.00
Per hour or part thereof, min 1 hour		
Amendment to approvals issued under S68 of LGA 1993 Section 106	50% of original application fee	
Min \$250		

Section 68 (Part F5)

Install or operate amusement devices

Application and operating assessment fee	\$155.00	\$155.00
Application and operating assessment fee (Community/Not for Profit events)	\$40.00	\$40.00

Food Act and Health notification

Retail food and commercial premises

Inspection fee	\$155.00	\$155.00
Per hour of part thereof, min 1 hour. For premises not subject to other fees (includes food shops, place of shared accommodation).		
Inspection fee – reinspection where previously unsatisfactory	\$80.00	\$100.00
Per half hour or part thereof, min 30 minutes		
Pre-purchase inspection – Food business report	\$300.00	\$465.00
Min 1 hour and report within 10 working days		
Urgency fee (additional)	\$160.00	\$160.00

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.3 - ATTACHMENT 2

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)
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Inspection of temporary food businesses at markets, events and festivals

Applied to event operator	\$155.00	\$155.00
Per hour, per officer		
Individual temporary food stall operator without current approval	\$155.00	\$155.00
Individual temporary or mobile food business operating at event without current council permit	\$155.00	\$155.00

Annual food business administration

Small food business (5 or less full time equivalent food handlers)	\$390.00	\$390.00
Per premises, plus 1 hour inspection fee. Annual administration charge. Regulated maximum fee under Food Regulation 2010 Part 2 clause 12.		
Medium food business (6 to 50 full time equivalent food handlers)	\$800.00	\$800.00
Per premises, plus 1 hour inspection fee. Regulated maximum fee.		
Large food business (51 or more full time equivalent food handlers)	\$3,500.00	\$3,500.00
Per premises, plus 1 hour inspection fee. Regulated maximum fee.		
Improvement notice NSW Food Act	\$330.00	\$330.00
Administration charge – Statutory Clause 11 Reg		

Public Health Act 2010 and Public Health Regulation 2012

Certificate of registration	\$35.00	\$35.00
Amendment to registration	\$55.00	\$55.00
Includes reissue of certificate of registration		
Inspection of premises	\$155.00	\$155.00
Per hour, min \$75.00		
Reinspection fee	\$250.00	\$250.00
Per hour, min \$125.00		
Maximum charge	\$500.00	\$500.00
2 hours, excluding travel time		
Notification of public swimming pools and spa pools	\$100.00	\$100.00
Part 3, clause 19, Public Health Regulation 2012.		

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.3 - ATTACHMENT 2

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)
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Skin penetration, hairdressing, beauty therapy and other health premises

Notification of carrying out of skin penetration procedures Part 4, clause 31, Public Health Regulation 2012.	\$100.00	\$100.00
Inspection fee Per hour, min 1 hour	\$155.00	\$155.00
Inspection fee – reinspection where previously unsatisfactory Min 30 minutes	\$80.00	\$100.00
Pre-purchase advice request – letter	\$80.00	\$155.00
Pre-purchase advice request – letter and inspection – per hour	\$210.00	\$155.00

Improvement Notice or Prohibition Order under Public Health Act 2010

Premises with a regulated system	\$500.00	\$560.00
In any other case Refer clause 97(4) of the Regulations	\$250.00	\$270.00
Retesting pools and spas following initial failed test	\$150.00	\$150.00
Plus lab costs	\$200.00	\$200.00

Application for home burial on private land larger than 5ha and not within drinking water catchment

Application and inspection fee Includes costs for two separate inspections	\$450.00	\$450.00
Exhumation of human remains Attendance by Environmental Health Officer in accordance with NSW Ministry of Health approval for exhumation of human remains.	\$450.00	\$450.00

Public Order and Safety

Issue 735A certificate in respect to outstanding notices/orders	\$150.00	\$150.00
Urgency fee (additional) For 24 hour issue of information, subject to service being available	\$180.00	\$180.00

Infringement charges

Development, Traffic, Compliance and Environment – all fines and penalties	As prescribed by the relevant Acts
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BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.3 - ATTACHMENT 2

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)
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Notice charges – Protection of the Environment

Administration fee (Compliance)	\$506.00	\$535.00
As per Protection of the Environment Act and statutory clause 99 Regs.		
Administration fee (Environment) Operations Act Notice	\$506.00	\$535.00
Statutory clause 99 Regs.		

Application for remedial action to address past land contamination or dewatering activity for activities with development consent

Assess and issue approval prior to work commencing	\$200.00	\$200.00
Issue completion certificate following satisfactory validation report	\$55.00	\$55.00

Companion animals

Dog registration

Entire dog	\$195.00	\$195.00
Entire dog owned by registered breeder	\$53.00	\$53.00
Desexed dog	\$53.00	\$53.00
Desexed dog owned by pensioner	\$22.00	\$22.00

Cat registration

Entire cat	\$195.00	\$195.00
Entire cat owned by registered breeder	\$53.00	\$53.00
Desexed cat	\$53.00	\$53.00
Desexed cat owned by pensioner	\$22.00	\$22.00

Microchipping of dogs and cats

Impounded animals	\$40.00	\$40.00
Non-impounded animals	\$30.00	\$30.00

Impounded animals

First impounding	\$30.00	\$30.00
Second and subsequent impounding	\$40.00	\$40.00
After hours release	\$200.00	\$200.00
Maintenance charge for each animal detained	\$40.00	\$40.00
Per day, or part thereof		
Animal surrender fee	\$35.00	\$35.00

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.3 - ATTACHMENT 2

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)
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Sale of dogs and cats

Includes desexing, vaccination, microchip identification and registration	\$250.00	\$250.00
Or lesser fee, as approved by Director, where otherwise animal would be destroyed.		

Animal traps

Deposit	\$100.00	\$100.00
Daily fee	\$5.00	\$5.00

Stock impounding fees

Livestock

Impounding of livestock	\$50.00	\$50.00
Double these fees shall be charged for any second impounding of an animal within three months of any preceding impounding, provided the animal is still the property of the same owner.		
Securing stray stock (charges on second and subsequent attendances)	\$155.00	\$155.00
Per hour. Two officers to attend in darkness, therefore fees will double.		
Stock sustenance	\$40.00	\$40.00
Per head, per day		

Impounded stock transport

Transporting by private contractor	Contractor costs plus \$50.00 Council administration fee	
	Last YR Fee Contractor costs plus \$50.00 Council administration charge	
Transportation by Council	\$155.00	\$155.00
Per hour		
Notification fee	\$35.00	\$35.00

BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.3 - ATTACHMENT 2

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)
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Impounding – Abandoned vehicles

Towing costs	Contractor costs plus \$50.00 Council administration fee	
	Last YR Fee Contractor costs plus \$50.00 Council administration charge	
Holding fee for impounded vehicles at Depot	\$45.00	\$45.00
Per vehicle, per day		
Advertising (of abandoned articles; vehicles and stock)	Advertising costs plus \$50.00 Council administration fee	
	Last YR Fee Advertising costs plus \$50.00 administration fee	
Release fee (during working hours)	\$80.00	\$80.00

Impounding – Trolleys, signs and other articles

Supermarket trolleys – Release fee	\$35.00	\$35.00
Per trolley		
Supermarket trolleys – Holding fee	\$7.00	\$7.00
Per day		
Signs and other articles – Release fee	\$35.00	\$35.00
Signs and other articles – Holding fee	\$12.00	\$12.00
Per day. Signs will be kept for 28 days after which they will be destroyed.		

Staff attendance

Organised events or inspection relating to a notice or order	\$155.00	\$155.00
Per hour, per staff member. GST exempt when a regulatory function.		
Activities or incidents on Crown land	\$155.00	\$155.00
Per hour, per Enforcement Officer. GST exempt when a regulatory function.		

Section 68 (Part D1)

Busking / Street entertainment

Application fee	\$25.00	\$25.00
One off fee		
Yearly fee	\$15.00	\$15.00
12 month approval from date of issue		
Applications per month	\$5.00	\$5.00
Persons under 18 years of age		No charge

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BYRON SHIRE COUNCIL

STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

4.3 - ATTACHMENT 2

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)
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Vehicular beach access

Application fee	\$155.00	\$155.00
Not applicable to Disability Parking Permits		
Per vehicle	\$286.00	\$286.00
Per annum		
Per vehicle where required for disabled access	\$30.00	\$30.00
Per annum		
Replacement sticker	\$38.50	\$38.00

Boarding Houses Act 2012

Inspection of premises	\$250.00	\$250.00
Per hour		
Reinspection fee	\$150.00	\$150.00

Customer Service and Administration

Scanning fee for development applications	\$30.00	\$30.00
Development Control Plan (Section 94)	\$96.00	\$97.00
Development Control Plan (Section 94) Summary	\$32.00	\$32.00
Disc (DVD or CD)	\$6.90	\$7.00
For information under Section 1 GIPA and subpoena for retrieval of information refer to GIPA and subpoena charges.		
FAX – per A3 sheet	\$3.25	\$3.29
FAX – per A4 sheet	\$1.74	\$1.76
FAX – per A4 sheet Overseas	\$8.10	\$8.00
Photocopying – per A3 sheet (B&W)	\$1.60	\$1.65
Photocopying – per A4 sheet (B&W)	\$0.50	\$0.55
Except where the photocopy is covered under a specific fee or charge, eg. Drainage Plan, Drainage Diagram, Sewer Location Plan.		
Photocopying – per A4 sheet (Colour)	\$1.60	\$1.65
Photocopying – per A3 sheet (Colour)	\$4.75	\$4.80

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)
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Economic Development and Tourism

Filming

Major revisions to a filming application will incur a surcharge of 75% of original application fee. Fees may be waived or reduced in accordance with the Local Government Filming Protocol 2009.

Ultra low (fewer than 10 crew)		No charge
Low impact (10–25 crew, no more than 4 trucks/vans)	\$150.00	\$150.00
Medium impact (26–50 crew, no more than 10 trucks)	\$300.00	\$300.00
High impact (>50 crew, >10 trucks)	\$500.00	\$500.00
Assessment of Traffic Management Plans – Low impact	\$100.00	\$100.00
Stop/Go traffic control on local roads		
Assessment of Traffic Management Plans – Medium impact	\$300.00	\$300.00
Stop/Go traffic control on multi-land or state road/Police and RMS consultation		
Assessment of Traffic Management Plans – High impact		POA
Road closures/Police and RMS consultation		
Bond remediation		By negotiation
Standard hire or admission fees for/to Council facilities may apply. Other fees which may apply – supervision, site inspections, parking, service for advertising, cleaning, waste management, power and access, inspection of constructed facilities.		
Remediation		POA
Cost set on case by case depending on damage/remediation required		