

**Letter to Byron Local Traffic Committee**

***Subject: Consideration of Byron Bay Lighthouse Run***

***14 October 2018 (BLR18)***

Dear members,

We pleased to make application to the Local Traffic Committee for approval to conduct the 12<sup>th</sup> annual fundraising Byron Bay Lighthouse Run on Sunday 14<sup>th</sup> October 2018. *The 2018 event will operate on the same course and design as 2017.*

The Byron Bay Lighthouse Run is a fun run and walk raising money for charity. In 2018 the event is supporting Our Kids in Lismore and Samantha Bulmer.

Consultation with the community and local businesses is essential in the planning of the Lighthouse Run; together with our proposed partners including Fusion, Byron Bay Brewery, Beach Café, Reindeer Riot, NXsports, Byron Hire, and Byron Shire Council, we will work to deliver a valuable economic and socially responsible project with perennial returns for stakeholders and our charitable partners.

The Lighthouse Run will attract about 900 participants, plus an estimated 1000 supporters. Based on our past experience, we anticipate that most competitors will be coming from Byron Shire, Ballina Shire, the Tweed, Southeast Queensland and regional areas.

We look forward to continuing the journey with the Byron community.

Please see attached helicopter view links for course map: <https://ridewithgps.com/routes/23984873>

Thank you.

Yours sincerely,

Nicola Farquhar

NXsports Community Foundation Limited

EVENT MANAGERS

Race Director – Mike Crawley 0402 226 333

Event Manager – Lisa Parkes 0429 878 902

Event

14 October 2018

Permits

Permits and approvals required from:-

- NSW Police
- Byron Shire Council
- Local Traffic Committee
- NSW National Parks
- Cape Byron Trust

Stakeholders

The stakeholders identified and consulted with for the event are:

- Byron Bay Surf Life Saving Club
- Destination Byron
- North Coast Holiday Parkes – Clarkes Beach
- Shops/ businesses
- Accommodation houses on Lighthouse Road
- Accommodation houses on Palm Valley Drive, Marine Parade, Brownell Drive

Event Program

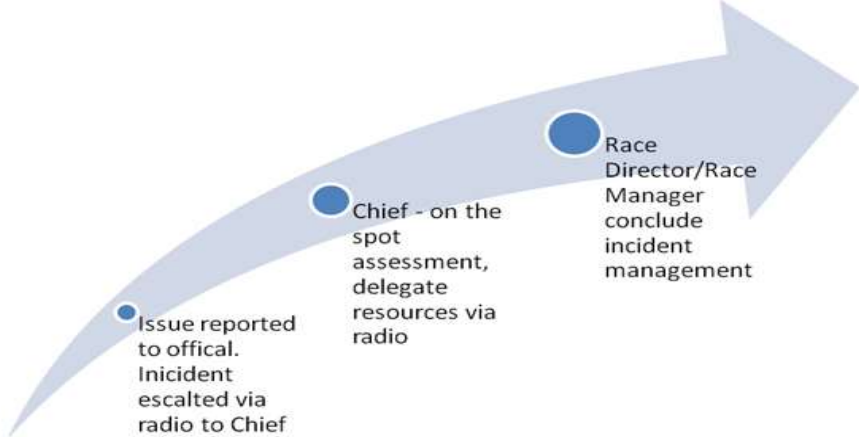
**Sunday 14 October**

- 5.00am Registration opens
- 5.05am Coffee is served
- 6.45am Runners on course
- 9.00am Presentations
- 10.00am Complete site pack down.

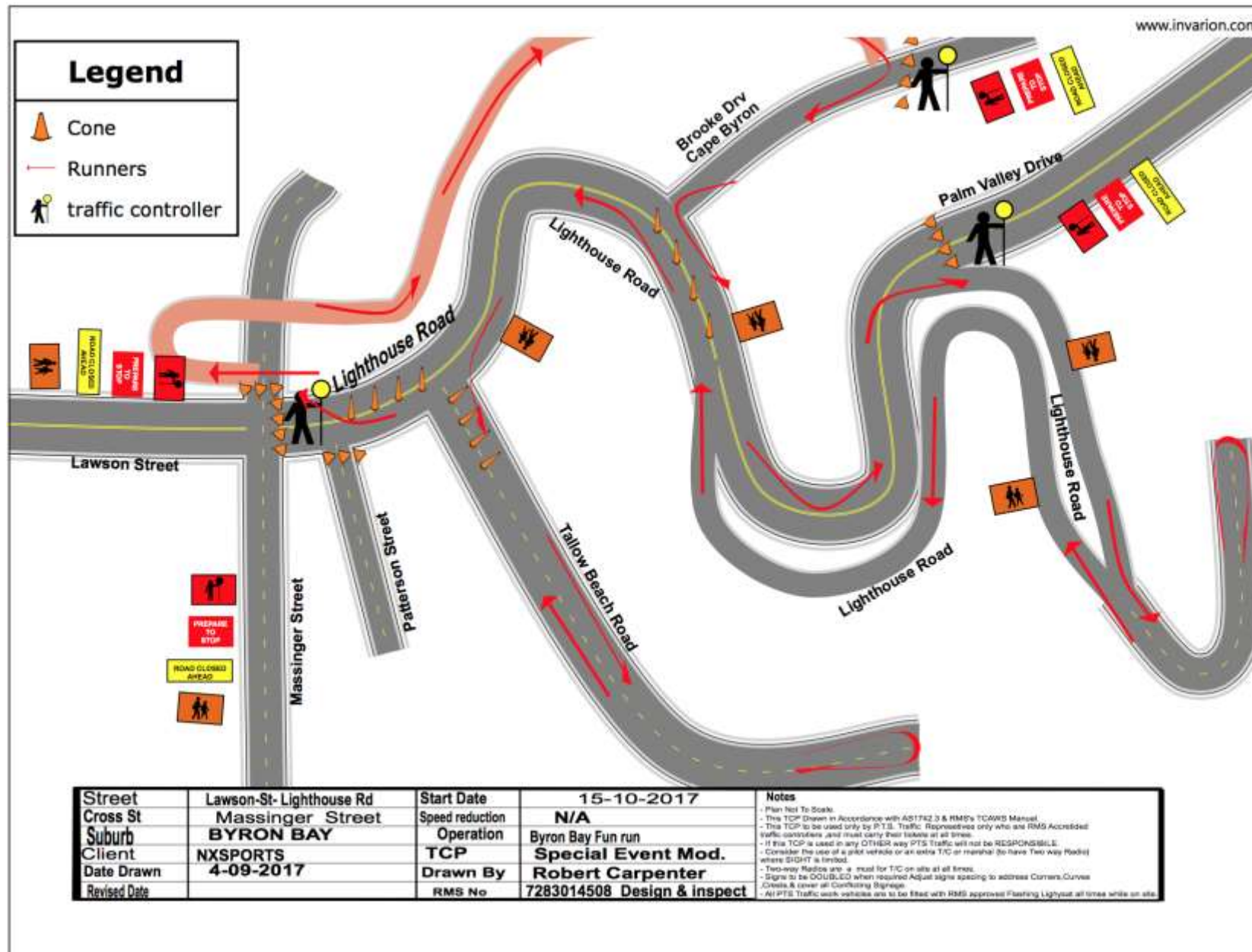
Road Closure Detail

Road	Specification	Time of Closure
Lawson Street	From Massinger Street to Lighthouse Road	6.30am to 10.00am
Tallow Beach Road	From Lighthouse Road to Tallow Beach Car Park	6.30am to 10.00am
Lighthouse Road	From Lawson Street to Lighthouse	6.30am to 10.00am
Brooke Drive	From Lighthouse Road to the Pass	6.30am to 10.00am

Roads Impacted by Closure	<ul style="list-style-type: none"> <li>• Patterson Street</li> <li>• Massinger Street</li> <li>• Mildenhall Road</li> <li>• Palm Valley Drive</li> <li>• Marine Parade</li> <li>• Brownell Drive</li> <li>• Julian Place</li> <li>• Pandanus Lane</li> </ul>									
Traffic Diversions During Closure	<p>Traffic diversions are as per the traffic control plans.</p> <table border="1" data-bbox="328 546 1485 739"> <thead> <tr> <th>Location</th> <th>Approaching</th> <th>Diversion</th> </tr> </thead> <tbody> <tr> <td>Massinger Street Northbound</td> <td>Lighthouse Road</td> <td>Left onto Lawson Street via traffic control</td> </tr> <tr> <td>Lawson Street Eastbound</td> <td>Lighthouse Road</td> <td>Right onto Massinger Street via traffic control</td> </tr> </tbody> </table> <p>Outgoing traffic from within the closed Lighthouse precinct will be guided by escort to the Lawson Street and Massinger Street intersection. Escorts will be available throughout the closure; the mobile number to arrange escort in advance is disseminated in all community consultation collateral.</p>	Location	Approaching	Diversion	Massinger Street Northbound	Lighthouse Road	Left onto Lawson Street via traffic control	Lawson Street Eastbound	Lighthouse Road	Right onto Massinger Street via traffic control
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Special Event Signage	<p>Special Event signage will be installed in affected suburbs two weeks in advance of event.</p> <p>VMS electronic boards will be deployed 3 days in advance if the traffic control plans require.</p>									
Residents Notification	<p>The Lighthouse Run to provide:</p> <ul style="list-style-type: none"> <li>• Regular news releases to local papers starting 3 months out</li> <li>• Special Event Notices go into the Byron Echo 2 weeks out from the event</li> <li>• Promotional letterbox drops to all local residents and businesses affected in order to engage the community and gain their support.</li> <li>• Letterbox drop to residents and businesses affected two weeks prior to event</li> <li>• Residents will have access to the motorbike escort service for urgent entry/exit on routes.</li> </ul> <p>All resident notification includes event contact mobile number.</p>									
Business Consultation	<ul style="list-style-type: none"> <li>• Consultation will be made with shop owners and accommodation houses in the precinct.</li> <li>• A door to door approach will be made to businesses on the Lighthouse peninsula northeast of the Lawson/Massinger roundabout.</li> </ul>									
Road Signage	<ul style="list-style-type: none"> <li>• Road detour signage and appropriate traffic signage will be used in advance of key changed road conditions &amp; activity areas as per Traffic Control Plan.</li> <li>• A major effort will be undertaken to promote special event and detour signage for persons on route to the Lighthouse during road closures.</li> <li>• An extensive campaign to participants will be undertaken to communicate detours, access roads before the weekend to minimise confusion.</li> <li>• Special Event Signage will be placed on all connected roads into the event.</li> </ul>									

Car Parking	<ul style="list-style-type: none"> <li>• Most participants are anticipated to be local residents</li> <li>• Public carparking on Massinger Street and Lawson Street</li> </ul>
Traffic Controllers	<ul style="list-style-type: none"> <li>• Located as per the Traffic Control Plan</li> </ul>
Road Marshals	<ul style="list-style-type: none"> <li>• Located as per the Marshall Map</li> </ul>
Escort	<ul style="list-style-type: none"> <li>• Outgoing traffic via scooter escort.</li> <li>• Contact details to arrange escort in advance as per resident notification and business consultation collateral</li> </ul>
Risk Escalation	<p>During racing, all matters of safety, risk management are controlled by the Race Director, who with the Event Manager will take appropriate action.</p> <ul style="list-style-type: none"> <li>• Marshalls &amp; Traffic Controllers – report injuries; resident issues; behavior incidents to race radio</li> <li>• Race Director/Race Manager assess risks, coordinate response with emergency services, first aiders. Council and Erection Crews</li> </ul> 
Major Incident	<p>In the case of a major community incident, the event will be put on hold until the Race Director and Police determine when the event is safe to proceed.</p> <p>Race Director ensures that emergency services maintain right of way access to all closed roads.</p>
First Aid	<p>First aid is on site based from the Clarkes Beach Car Park and will be mobile on course as required.</p>
Venues	<ul style="list-style-type: none"> <li>• The Erections crew will install forty rubbish bins and undertake a full site clean at the end of the event in conjunction with Solo Waste and Byron Shire Council.</li> <li>• Additional toilets will be provided at the Clarkes Beach Car Park.</li> <li>• Parking zones will be marshalled and be away from the central business district in Byron.</li> </ul>
Police Permit	<p>Applications have been submitted to NSW Police</p>

Traffic Control Plan – \*2017 version, 2018 will have no changes and will be supplied based on feedback from Council and the LTC.



# Marshal Map

