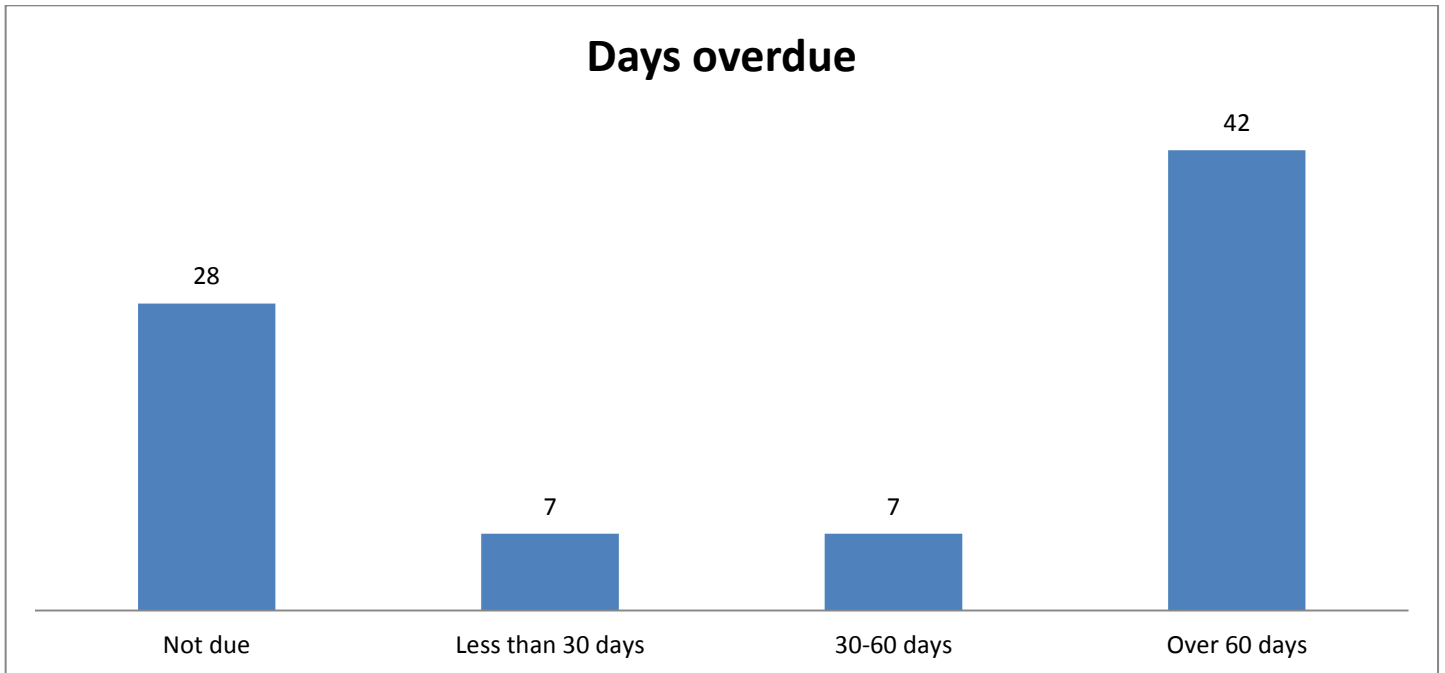


ACTIVE RESOLUTIONS REPORT

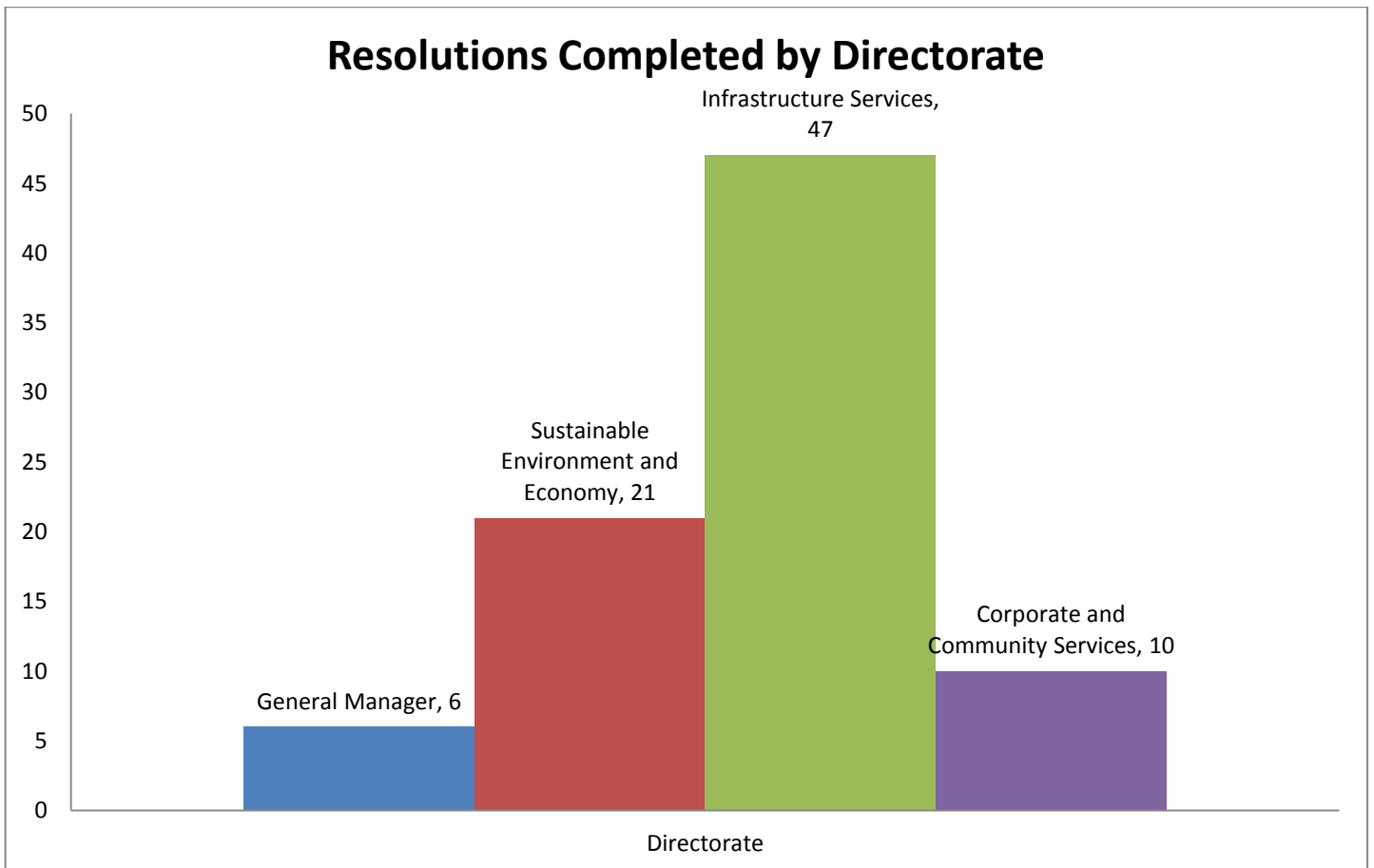
As at 3 June 2020

Total number of active resolutions as at 3 June 2020: **84**

Days overdue



Resolutions Completed by Directorate



ACTIVE RESOLUTIONS REPORT

As at 3 June 2020

Res No	Report Title	Meeting Date	Due Date
17-081	Belongil Beach Signage Report: I2017/308	23/03/2017	30/04/2019
Directorate: Infrastructure Services Officer: Matthews, Michael			
Resolved:			
<ol style="list-style-type: none">1. That Council clarify the official name of the stretch of beach north of the Belongil estuary and on up to the clothes optional beach at Tyagarah Nature Reserve.2. That Council prepare a map which names all Shire beaches and designates usage and restrictions.3. That Council prepare a report on an audit of existing signs and establishing appropriate directional information signage concerning beach access points and use throughout the Shire.4. That when complete, the report be shared with the Byron Bay Town Centre Masterplan Working Group.			
Mover: Simon Richardson		Seconder: Sarah Ndiaye	
Comments:			
<p>29 Mar 2017 - 10:13 AM - Noreen Scott Action reassigned to Michael Matthews by: Noreen Scott</p> <p>30 Mar 2017 - 12:02 PM - Phillip Holloway IS to respond to 1 & 2. Audit identified in point 3 to be coordinated between Open Space, Compliance and Works</p> <p>1 Sep 2017 - 8:30 PM - Phillip Holloway Staff are working on Resolution 17-081 & 17-132 concurrently. (These resolutions outline the all ability access points, map of Shire beaches and audit of existing signs at beach access points.) Staff are collating a GIS map that has a previous audit from Surf Life Saving integrated. Once this map is complete, access and signage photos at beach locations will be updated and the audit and priority list for all ability access finalised.</p> <p>It is expected that the review etc will be completed in October 2017 and then reported.</p> <p>13 Nov 2017 - 8:47 AM - Michael Matthews Action reassigned to Pattie Ruck by: Michael Matthews</p> <p>28 Dec 2017 - 2:41 PM - Pattie Ruck Staff were working on Resolution 17-081 & 17-132 concurrently. After the scope of the beach audit signage was determined the audit has been separated from the All Abilities Access Resolution.</p> <p>The beach audit resolution outlines access points, map of Shire beaches and audit of existing signs at beach access points. Staff have collating GIS maps that has previous audit information from Surf Life Saving integrated. A half day field audit conducted by staff has outlined the scope of this beach audit with over 600 signage and beach access points. Council has received a quote from SLS to complete the audit. As the quote is above \$10k, (\$15450) additional quotes are required. Suppliers for this specialised audit are difficult to ascertain.</p> <p>The resolution requires this to be undertaken within current resources. Currently trying to find funds for this audit within Council's budget.</p> <p>3 Jan 2019 - 9:02 AM - Phillip Holloway Revised Target Date changed by: Phillip Holloway From: 23 Aug 2018 To: 30 Apr 2019 Reason: Expected to be reported to Council in April 2019</p> <p>1 May 2019 - 3:02 PM - Pattie Ruck Action reassigned to Matthews, Michael by: Ruck, Pattie for the reason: Removed from Pattie Ruck's workload in July 2018 and requested any further information to go to Michael Matthews</p> <p>22 Jul 2019 - 2:27 PM - Dominika Tomanek Report to Council scheduled for 22 August 2019</p> <p>9 Aug 2019 - 1:23 PM - Michael Matthews official name of the stretch of beach north of the Belongil estuary and on up to the southern most boundary of Tyagarah Nature Reserve is Belongil Beach.</p> <p>A map of all Shire beaches and designates usage and restrictions has been prepared.</p> <p>An audit of all existing signage relating to shire beaches has been completed. Report to be shared with the Byron Bay Town Centre Masterplan Working Group.</p> <p>2 Oct 2019 - 11:53 AM - Michael Matthews Report to be shared with the Byron Bay Town Centre Master Plan Leadership Team required to complete this resolution. Funds for some beach name signage to be sort.</p> <p>28 May 2020 - 11:28 AM - Michael Matthews No appropriate funds have been identified for the installation of signage noting the appropriate location is on Crown managed Crown Land that adjoins a public easement through private land. Town Centre Master Plan group still to be consulted - all other actions are complete.</p>			

ACTIVE RESOLUTIONS REPORT

As at 3 June 2020

Res No	Report Title	Meeting Date	Due Date
18-023	Byron Bay Paid Parking Scheme Report: I2018/28	01/02/2018	5/03/2018
		Directorate: Corporate and Community Services Officer: Brickley, James	
Resolved:			
1. That Council note: i) the commitment to ensure 'at least 50%' of paid parking revenue from Byron Bay is committed to projects in Byron Bay has been met; ii) Shire-wide community support for paid parking is based on an equitable distribution of revenue throughout the Shire to address impacts on infrastructure from tourism.			
2. That Council affirm that 50% of all non-Crown paid parking revenue from Byron Bay continue to be used to fund projects in Byron Bay.			
3. That the distribution of all paid parking revenue be reviewed should additional paid parking schemes be implemented.			
4. That in order to provide information on the projects funded by revenue obtained from paid parking, Council produce a paid parking information table on its website that clearly displays: estimated revenue, particular projects, estimated cost of project, actual cost of project, and completion status of project.			
Mover: Basil Cameron		Seconded: Simon Richardson	
Comments: 30 May 2018 - 10:30 AM - Lisa Brennan 1. Complete. Noted.			
			2

Res No	Report Title	Meeting Date	Due Date
18-039	Cavanbah Centre - Options for Future Development Report: I2017/2094	01/02/2018	5/03/2018
		Directorate: Infrastructure Services Officer: Matthews, Michael	
Resolved:			
1. That the report be noted.			
2. That DWP Architects and Council's Grants Coordinator be invited to present concept plans for the proposed extensions to the Cavanbah Centre to a Strategic Planning Workshop of Council in March 2018.			
3. That following the SPW presentation the Cavanbah Centre concept plans be placed on public exhibition and be exposed to effective community consultation in accordance with a detailed community engagement plan prepared by staff in conjunction with the Communications Advisory Panel.			
4. That in conjunction with the Cavanbah Centre concept plans, concept plans for possible options for refurbishment or redesigns for the Byron Bay Memorial Pool be also exhibited to ascertain community held priorities or preferences.			
5. That feasibility reports, including costs, be provided for both sites to enable greater community understanding.			
6. That the effective community consultation include opportunities for feedback to indicate support for either or both as part of a two stage process.			
7. That Council receive a report on the proposed plans for the further development of the Cavanbah Centre and Memorial Pool following the community consultation period and that this report include community feedback, any proposed design modifications, and a detailed budget for the project.			
8. That Council re-consider the lodgement of grant applications for the further development of the Cavanbah Centre once it has considered the report in 7. <i>Cr Cameron voted against the motion.</i>			
Mover: Simon Richardson		Seconded: Paul Spooner	
Comments: 26 Feb 2018 - 6:01 PM - Phillip Holloway DWP Architects and Council's Grants Coordinator booked for SPW for 8 March 2018			

ACTIVE RESOLUTIONS REPORT

As at 3 June 2020

8 Mar 2018 - 4:52 PM - Phillip Holloway

Staff to prepare report for April 2018 Council meeting to action point 3 of the resolution.

9 Apr 2018 - 11:25 AM - Phillip Holloway

Revised date for report to be May 2018 Council meeting to action point 3 of the resolution. Need to consider Res 15-503 re BMX

28 May 2018 - 3:42 PM - Phillip Holloway

Report to Council delayed.

Draft report being considered by ET on 30 May 2018

25 Sep 2018 - 9:24 AM - Phillip Holloway

In relation to Res 15-503 the location has reverted to Suffolk Park (former Dept Ed Land) and is being considered as part of the POM Development and masterplan for the precinct.

3

Res No	Report Title	Meeting Date	Due Date
18-278	Report of the Water, Waste and Sewer Advisory Committee Meeting held on 1 March 2018 Report: I2018/521	19/04/2018	21/05/2018
	Directorate: Infrastructure Services Officer: Baulch, Dean		
	Resolved:		
	<u>AMENDMENT</u>		
1.	That Council note the minutes of the Water, Waste and Sewer Advisory Committee Meeting held on 1 March 2018.		
2.	That Council adopt the following Committee Recommendation(s): Report No. 4.1 Ocean Shores Sewage Transfer Risk Assessment File No: I2017/1821 <u>Committee Recommendation 4.1.1</u> The Committee have a workshop to further consider Ocean Shore Sewage Transfer Risk Assessment including: a) An up-to-date assessment of the capacity of the OS STP b) Sensitivity of whole-of-life cost assessment of options for BVSTP and OSSTP to reduced augmentation requirements at OS STP c) Projection of comparative nutrient loads to the Brunswick River and under the Option 4 and Option 1 scenarios		
3.	That Council adopt the following Committee Recommendation(s): Report No. 4.2 B Belongil Swamp Drainage Union Report to Council File No: I2018/228 <u>Committee Recommendation 4.2.1</u> 1. That Council supports the Belongil Swamp Drainage Union's submission to DA 10.2017.661.1 2. That Council recognises that Under the Water Management Act (Part 3 S214&215) a new subdivision is not entitled to be connected to a Private Drainage Board: <i>'If a holding is subdivided, a new holding resulting from the subdivision is not entitled to be connected to a PDBs drainage works until a date determined by the board'.</i> And further states that: <i>"All works to be constructed must be constructed in accordance with the approval in writing of the board in respect of location, design, form, dimensions and construction".</i> 3. That Council ask that any decision on the DA (and any other DA's in this catchment) be deferred until critical information regarding the impact of development on the catchment's hydrology is fully investigated. 4. That Council refer issues in relation to Belongil Creek flowing into the Marine Park and to flooding in the ICOLL, erosion and environmental issues to relevant Council committees and/or panels.		

ACTIVE RESOLUTIONS REPORT

As at 3 June 2020

4. That Council not adopt the Committee Recommendation (Committee Report 4.3 Review of Rural Waste Service Options; File No: I2018/229; Committee Recommendation 4.3.1), but adopt:
 1. That Council approve the introduction of a Rural 140L fortnightly landfill bin service option, with the provision of a Council subsidised compost bin, kitchen caddy and education pack for residents that take up the Rural service.
 2. That Council apply rural domestic waste charges on each parcel of rateable land for which a service is available at commencement of the 2018/19 financial year.
 3. That existing data on bins that have fallen over in rural areas be presented to the next quarterly meeting of the committee.
 4. That Federal village zone be included in the urban 3 bin service.
5. That Council provide to the next quarterly Committee meeting more information including the clauses from Acts and Regulations that either require or allow such full service charging with a view to a lesser charge than is currently proposed.

*The amendment was put to the vote and declared carried.
Crs Coorey and Cameron voted against the amendment.*

The amendment upon becoming the substantive motion was put to the vote and declared carried.
Crs Coorey and Cameron voted against the motion

Mover: Cate Coorey

Seconded: Basil Cameron

Comments:

20 Apr 2018 - 12:28 PM - Dean Baulch

Points 2 (Committee Recommendation 4.1.1) and 3 (Committee Recommendation 4.2.1) are to be actioned by you.

20 Apr 2018 - 12:29 PM - Phillip Holloway

Points 2 (Committee Recommendation 4.1.1) and 3 (Committee Recommendation 4.2.1) are to be actioned by Manager Utilities

2 Nov 2018 - 11:18 AM - Phillip Holloway

Action reassigned to Dean Baulch by: Phillip Holloway

4

Res No	Report Title	Meeting Date	Due Date
18-361	Byron Visitor Centre Report: I2018/1067	21/06/2018	23/07/2018
Directorate: Sustainable Environment and Economy			
Officer: Johnstone, Dylan			
Resolved:			
1.	That Council undertake a consultation process with the Local Area Commander of Police to recommend that Lot 1 DP 827049 being the site of the Byron Visitor Centre be declared an Alcohol Prohibited Area (at all times).		
2.	That if no submissions are received from the Local Area Commander of Police during the consultation process, Council declare the Byron Visitor Centre lease site an Alcohol Prohibited Area (at all times).		
3.	That if declared an Alcohol Prohibited Area, Council install three (3) Alcohol Prohibited Area signs within the Byron Visitor Centre leased site.		
4.	That Council's Busking Policy 13/002 be amended to include the Byron Visitors Centre leased site as a designated busking area.		
5.	That the amended Busking Policy 13/002 be placed on public exhibition for a period of 28 days, and that if no submissions are received the Policy be adopted.		
Mover: S Richardson		Seconded: B Cameron	
Comments:			
<i>27 Jun 2018 - 10:22 AM - Shannon Burt</i>			
1 - Letter sent to LAC NSW Police to consider AFA for Byron Visitors Centre. (28 days to reply from 26/6/18)			
2 - noted subject to response from LAC NSW Police.			
3-noted subject to 1 and 2 above.			
4- requested revision of busking policy.			
5. busking policy to be revised - staff will then proceed to public exhibition.			
<i>7 Aug 2018 - 1:59 PM - Shannon Burt</i>			
1 complete - letter received from Local Police #E2018/66614			
2 complete			

ACTIVE RESOLUTIONS REPORT

As at 3 June 2020

3 IS to produce and install relevant signage
4 busking policy to be revised - staff will then proceed to public exhibition
5 busking policy to be revised - staff will then proceed to public exhibition
1 Mar 2019 - 1:40 PM - Shannon Burt
Action reassigned to Johnstone, Dylan by: Burt, Shannon for the reason: Andrew Hill no longer an employee of council.
3 Mar 2020 - 1:11 PM - Shannon Burt
1-3 complete
4 busking policy revised and sent to NSW Police for comment
5 public exhibition following receipt of comments from NSW Police
1 Jun 2020 - 10:27 AM - Shannon Burt
Report anticipated to August Council meeting

5

Res No	Report Title	Meeting Date	Due Date
18-698	Tyagarah Clothes Optional Declaration - Results of the enhanced stakeholder safety initiatives of Res 17-499 and Res 17715. Report: I2018/1707	18/10/2018	22/10/2018
	Directorate: Infrastructure Services Officer: Matthews, Michael		
	Resolved that Council:		
	1. Acknowledge the improvement in beach safety at Tyagarah and thank the Safe Beaches Committee, NSW Police and stakeholders.		
	2. Confirm the current status and area for the clothes optional beach at Tyagarah with 6 monthly reporting to Council on progress.		
	3. Council establish a Safe Byron Beaches Committee meeting quarterly to cover all beaches and adjacent environs in Byron Shire.		
	4. The Safe Byron Beaches Committee be established with a constitution and paramount objective to identify and promote cooperative actions to ensure a safe environment for all beach users in Byron Shire.		
	5. The Safe Byron Beaches Committee membership include representatives from Council, NPWS, Police, naturists and residents and be chaired by a councillor nominated by Council.		
	6. The nominated Chairperson of the Safe Byron Beaches Committee with the support of Council, consult with stakeholder groups to draft a constitution for endorsement at the November meeting of Council that includes the following key actions <ul style="list-style-type: none">• Liaise with NSW Police and other agencies• Develop rapid response and reporting protocols• Implement strategies to support beach user groups and individuals• Focus resources on identified problem locations (eg Grays Lane)• Consider how digital technologies (eg cameras) can be deployed• Draft a positive statement of community values• Provide advice to Council• Other measures that achieve the paramount objective		
	7. That Council allocate a budget of \$10,000, subject to confirmation of funding being available as part of the 30 September 2018 Quarter Budget Review to be submitted to Council at the 22 November 2018 Ordinary Meeting for the installation of up to 20 battery operated cameras recording vehicle registration and personal behaviour in the reserve.		
	Mover: Basil Cameron	Seconder: Cate Coorey	
	Comments: 31 Oct 2018 - 2:58 PM - Phillip Holloway Subject to a rescission motion 2 Jan 2019 - 11:16 AM - Phillip Holloway Proposed rescission motion lost at 22 November 2018 Council meeting 19 Jul 2019 - 2:01 PM - Michael Matthews Subject to completion of Res 18-836 2 Oct 2019 - 11:51 AM - Michael Matthews This resolution can not be actioned until the Interim committee process is complete		

6

ACTIVE RESOLUTIONS REPORT

As at 3 June 2020

Res No	Report Title	Meeting Date	Due Date
18-766	PLANNING - DA10.2018.296.1 Construct Three New Sheds and approve the use of a fourth existing shed to be used by the Men Shed Organisation Report: I2018/2113	22/11/2018	24/12/2018
Directorate: Infrastructure Services Officer: Matthews, Michael			
Resolved:			
1. That the existing shed be approved with any appropriate conditions as per #E2018/108326			
2. That the Community Gardens Policy and Plan of Management be reviewed to allow the community to consider further uses and application for further sheds.			
<i>Crs Richardson, Cameron, Spooner, Hunter, Coorey, Lyon, Ndiaye and Hackett voted in favour of the motion.</i>			
<i>Nil voted against the motion.</i>			
Mover: Alan Hunter		Seconder: Michael Lyon	
Comments:			
26 Nov 2018 - 4:37 PM - Chris Larkin			
1. Notice of determination issued			
2. Item 2 referred to IS			
12 Dec 2019 - 12:49 PM - Michael Matthews			
Point 2. Budget Bid for POM renewal for 20/21 FY			

7

Res No	Report Title	Meeting Date	Due Date
18-796	Update on Arakwal Cemetery Project Report: I2018/1981	13/12/2018	14/01/2019
Directorate: Corporate and Community Services Officer: Stafford, Deborah			
Resolved that Council adopt the following Committee Recommendation:			
Report No. 4.4 Update on Arakwal Cemetery Project			
File No: I2018/1981			
<u>Committee Recommendation 4.4.1</u>			
1. That Council ensures the installation of the concrete bench for the first row of headstones, at the area identified for the Arakwal area of the Byron Bay Cemetery in the 2018/19 financial year and that if funding source needs to be identified it comes to the next Ordinary Meeting.			
2. That staff work with Arakwal to create a policy document which includes financial considerations for the Arakwal area at the Byron Bay Cemetery to be presented to the Arakwal Board for endorsement then to Council for adoption.			
3. That this Committee recommends that Council waive cemetery fees for Arakwal people as per schedule 3 of the Arakwal Rule Book.			
Mover: Simon Richardson		Seconder: Alan Hunter	
Comments:			
3 Jun 2019 - 12:58 PM - Lisa Brennan			
Action reassigned to Stafford, Deborah by: Brennan, Lisa for the reason: Belle no longer employed with Council			
4 Jul 2019 - 2:30 PM - Deborah Stafford			
Action 2: delays due to staff turnover, consultant working on finalisation of documentation, expected by August 2019.			
14 Oct 2019 - 3:41 PM - Deborah Stafford			
Action 2: draft document in review stage.			
Action 3: incorporated into draft document.			
12 Nov 2019 - 1:18 PM - Deborah Stafford			
Draft provided to Arakwal subcommittee for review.			
7 Jan 2020 - 4:59 PM - Deborah Stafford			
Further feedback to be provided and will inform Council report in Q3.			
10 Mar 2020 - 1:15 PM - Deborah Stafford			
Action 1 completed, Action 2 still underway, Action 3 on schedule.			
25 May 2020 - 5:22 PM - Deborah Stafford			
Report scheduled to Council June meeting for consideration.			

8

ACTIVE RESOLUTIONS REPORT

As at 3 June 2020

Res No	Report Title	Meeting Date	Due Date
19-062	Butler Street Reserve Access During Byron Bay Bypass Construction Report: I2019/47	28/02/2019	1/04/2019
		Directorate: General Manager	
		Officer: McGarry, Claire	
Resolved:			
1.	That Butler Street Reserve be closed to the public after the 7 July Community Market for a period of 6 months while the section of the Byron Bay Bypass (including the Somerset Street Roundabout and its western and southern legs and the area of works within Butler Street north of the roundabout) is constructed.		
2.	That lockable steel gates be installed at the entry points to the Reserve to restrict vehicle access during the closure period and during the 'no parking' periods overnight.		
3.	That staff provide market managers with any information available regarding viability of other potential relocation sites identified by the markets, including planning approvals required.		
4.	That staff ensure The Cav has all relevant approvals in place to host markets during the closure period, should that be required, and provide details to market managers regarding power and water access, amenities and traffic management plans for the site.		
5.	That the Butler Street Reserve be made available as a site compound for the Contractor for the duration of the closure and one (1) week after this section is constructed and open to traffic, to allow relocation of the site compound.		
6.	That staff continue to liaise with market managers to facilitate the return of markets to Butler Street Reserve once relocation of the site compound has occurred.		
<i>Cr Spooner was not present for the vote.</i>			
Mover: Michael Lyon		Seconder: Alan Hunter	
Comments:			
11 Mar 2019 - 1:06 PM - Joshua Winter Action reassigned to McGarry, Claire by: Winter, Joshua for the reason: Hey Claire, as per previous - action was re-created with the resolution number issue that Mila emailed about.			
7 Aug 2019 - 4:33 PM - Claire McGarry Items 1 - 5 completed. Item 6 to be undertaken in November / December 2019			
29 Apr 2020 - 4:22 PM - Claire McGarry Action 1- 5 completed. Action 6 to be completed June - December 2020			
1 Jun 2020 - 1:21 PM - Claire McGarry Action 1- 5 completed. Action 6 to be completed December 2020.			

9

Res No	Report Title	Meeting Date	Due Date
19-073	The remediation & rehabilitation of the Myocum Quarry Landfill Report: I2019/17	28/02/2019	30/11/2019
		Directorate: Infrastructure Services	
		Officer: Hanigan , Danielle	
Resolved that Council adopt the following Committee Recommendation(s):			
Report No. 4.5 The remediation & rehabilitation of the Myocum Quarry Landfill File No: I2019/17			
<u>Committee Recommendation 4.5.1</u> That WWSC receive further information on the status and obligations of rehabilitation on Council's quarry and other quarries.			
Mover: Sarah Ndiaye		Seconder: Michael Lyon	
Comments:			
27 May 2019 - 3:53 PM - Lloyd Isaacson Action reassigned to Matthews, Michael by: Isaacson, Lloyd for the reason:			
2 Oct 2019 - 11:49 AM - Michael Matthews Revised Target Date changed by: Matthews, Michael From: 1 Apr 2019 To: 30 Nov 2019 Reason: Further consultation with Works required.			

ACTIVE RESOLUTIONS REPORT

As at 3 June 2020

10 Jan 2020 - 11:35 AM - Dominika Tomanek
Action reassigned to Hanigan, Danielle by: Tomanek, Dominika for the reason:
28 May 2020 - 11:32 AM - Danielle Hanigan
A report to WWSAC will be presented at July 31 meeting in response to this item.

10

Res No	Report Title	Meeting Date	Due Date
19-076	Railway Park rotunda location Report: I2019/46	28/02/2019	1/04/2019
Directorate: General Manager Officer: McGarry, Claire			
Resolved:			
1. That Council relocate the rotunda to the road reserve at Wordsworth St during the Railway Park construction period, unless it can be shown that moving it to Site B as part of the initial stage of construction results in overall cost savings for the project.			
2. That Council nominate the permanent location of the Railway Park rotunda post construction identified as Site B in the report, as the permanent location for the rotunda.			
3. That Council undertake an Expression of Interest process for the use of the rotunda by community groups as adopted in the Railway Park Plan of Management.			
<i>Cr Ndiaye and Cameron voted against the motion.</i>			
Mover: Paul Spooner		Seconder: Jan Hackett	
Comments: 7 Jun 2019 - 8:45 AM - Claire McGarry Rotunda has been relocated to Site B. Expression of Interest process to begin once park is re-opened 7 Aug 2019 - 4:35 PM - Claire McGarry No change 1 Jun 2020 - 1:23 PM - Claire McGarry Rotunda relocated successfully within Railway Park. Expression of Interest process not yet underway.			

11

Res No	Report Title	Meeting Date	Due Date
19-137	West Byron - Alternate Zoning Plan Report: I2019/384	28/03/2019	29/04/2019
Directorate: Sustainable Environment and Economy Officer: Van Iersel, Rob			
Resolved that Council proceed with the preparation of a planning proposal to rezone the West Byron Urban Release Area as per the Alternate Zoning Map in Attachment 1 (#E2019/19623) for submission to the Department of Planning for gateway determination.			
<i>Cr Hunter voted against the motion.</i>			
Mover: Michael Lyon		Seconder: Sarah Ndiaye	
Comments: 7 May 2019 - 2:36 PM - Rob Van Iersel Draft Planning Proposal commenced Consultant engaged 7 May to prepare updated zoning plans 26 Sep 2019 - 11:45 AM - Shannon Burt Planning Proposal submitted to the DPIE 2/8/19. 26 Sep 2019 - 11:45 AM - Shannon Burt Request from DPIE received 6/9/19 under consideration by staff. 27 Feb 2020 - 10:03 AM - Rob Van Iersel DPIE request indicates that E zone could only be applied with land owner consent. Without prejudice discussions have commenced with western land owner, associated with LEC proceedings, investigating the potential for an agreed solution around a revised subdivision proposal with a significantly reduced yield. Progress of draft PP should remain on hold pending further discussions to determine whether an agreed acceptable outcome might be possible. 3 Mar 2020 - 1:30 PM - Rob Van Iersel Two 'without prejudice' meetings held with land owner & primary consultants. A proposal was tabled that significantly reduces subdivision yields and associated impacts. In-principal agreement to consider this proposal, potentially working toward agreed outcome to present to Court. Further 'without prejudice' meeting to be arranged with project consultants/ assessment officers to further			

ACTIVE RESOLUTIONS REPORT

As at 3 June 2020

discuss amended proposal.

14 Apr 2020 - 8:37 AM - Rob Van Iersel

Without prejudice discussions ongoing with land owner (Harvest Development) re a significantly modified development - the rezoning is on hold pending the outcome of these discussions

12

Res No	Report Title	Meeting Date	Due Date
19-237	Tyagarah Hall - results of community consultation Report: I2019/477	23/05/2019	20/12/2019
Directorate: Infrastructure Services Officer: Matthews, Michael			
Resolved that Council:			
1. Notes the consultation results summarised in the report.			
2. Call for expressions of interest for not-for-profit community groups/organisations to manage the hall and surrounds as defined under the lease, with the terms of lease to be negotiated under delegation of the General Manager and brought back to Council for adoption.			
3. In the event a lease is granted to a local community group/organisation, consider the installation of night lights and cameras as a deterrent for anti-social behaviour and public safety in the event of evening activities.			
Mover: Jan Hackett		Seconder: Simon Richardson	
Comments: 4 Jul 2019 - 2:24 PM - Lisa Brennan 1. Complete. Noted. 26 Jul 2019 - 2:47 PM - Joanne McMurtry Currently working on understanding what 'surrounds' can be included in the lease of the hall. 26 Jul 2019 - 2:48 PM - Joanne McMurtry Revised Target Date changed by: McMurtry, Joanne From: 24 Jun 2019 To: 20 Dec 2019 Reason: Work to understand scope of lease is underway. Yet to advertise and run an assessment process. Anticipate report to Council in October/ November 2019. 26 Aug 2019 - 11:37 AM - Joanne McMurtry Report to ET planned for early September to clarify that 'surrounds' cannot be included in lease, except for mowing the area immediately around the hall. 26 Aug 2019 - 11:38 AM - Joanne McMurtry Action reassigned to Matthews, Michael by: McMurtry, Joanne for the reason: Conduct lease EOI for Tyagarah Hall			

13

Res No	Report Title	Meeting Date	Due Date
19-284	Rural Tourism Accommodation Development Report: I2019/804	20/06/2019	22/07/2019
Directorate: Sustainable Environment and Economy Officer: Grant, Ben			
Resolved that Council endorse Option 2 contained in this report to review and amend Byron Local Environmental Plan 2014 and Byron Development Control Plan 2014 in relation to rural tourism/holiday cabins.			
Mover: Michael Lyon		Seconder: Basil Cameron	
Comments: 2 Jul 2019 - 5:57 PM - Shannon Burt Option 2 endorsed - work has been delayed due to other planning priorities and strategy reviews needed to inform the LEP/ DCP review. Anticipate report to council first half of 2020. 24 Jul 2019 - 5:10 PM - Shannon Burt Action reassigned to Grant, Ben by: Burt, Shannon for the reason: responsible project officer 1 Jun 2020 - 10:22 AM - Shannon Burt Anticipate staff report to September 2020			

14

ACTIVE RESOLUTIONS REPORT

As at 3 June 2020

Res No	Report Title	Meeting Date	Due Date
19-286	Former Byron hospital project - governance models Report: I2019/750	27/06/2019	29/07/2019
Directorate: General Manager Officer: McGarry, Claire			
Resolved that Council:			
1.	Notes the range of governance models investigated for the development and operation of the former Byron Bay Hospital site		
2.	Notes the intention of the Community Steering Committee to form a not-for-profit incorporated association to manage the project		
3.	Nominates the incorporated association formed by the Community Steering Committee as a direct lessee for the site with a view to formalising the terms and conditions of this lease at the next stage of the project		
4.	Be provided with draft documentation for consideration prior to a lease being negotiated, including but not limited to: <ul style="list-style-type: none"> - Constitution of incorporated association and processes around Board election; - Draft terms and conditions of head lease - Draft terms and conditions of sub-leases - Tenancy selection requirements - Rental subsidy methodologies 		
5.	Request the General Manager, or his delegate, to liaise with the Office of Local Government on the proposed mechanism to ensure that Council meets its statutory requirements		
Mover: Simon Richardson		Seconder: Basil Cameron	
Comments: 7 Aug 2019 - 4:37 PM - Claire McGarry Items 1 - 3 completed 4 - aiming for Oct or Nov report to Council 5 - discussions underway 29 Apr 2020 - 4:56 PM - Claire McGarry Items 1 -3 completed Item 4 - awaiting feedback from community group re negotiation points Item 5 -discussions underway 1 Jun 2020 - 1:26 PM - Claire McGarry Items 1 -3 completed Item 4 - awaiting feedback from community group re negotiation points Item 5 -discussions underway			

15

Res No	Report Title	Meeting Date	Due Date
19-316	Buildings Asset Management Plan - Community Level of Service Survey Report: I2019/860	27/06/2019	29/07/2019
Directorate: Infrastructure Services Officer: Robertson, Malcolm			
Resolved that Council adopt the following Committee Recommendation(s):			
<u>Committee Recommendation 4.2.1</u>			
1.	That the committee note the Community Levels of Service survey associated with the preparation of the Building Asset Management Plan (BAMP).		
2.	That committee receive a report on the contractual arrangements currently in place for the maintenance of non-Council owned toilets.		
Mover: Simon Richardson		Seconder: Basil Cameron	
Comments: 2 Jul 2019 - 1:03 PM - Dominika Tomanek Action reassigned to Short, Blyth by: Tomanek, Dominika for the reason: 31 Jul 2019 - 11:40 AM - Blyth Short Action reassigned to Matthews, Michael by: Short, Blyth for the reason: Requested by Phil Holloway 2 Oct 2019 - 11:46 AM - Michael Matthews Action reassigned to Robertson, Malcolm by: Matthews, Michael for the reason: To prepare a report on non council owned amenity			

ACTIVE RESOLUTIONS REPORT

As at 3 June 2020

contracted arrangements

2 Oct 2019 - 11:49 AM - Malcolm Robertson

Review of contractual arrangements for all Council toilets is currently underway

18 Dec 2019 - 12:45 PM - Malcolm Robertson

Tender prepared subject to GM Approval to advertise.

5 May 2020 - 1:23 PM - Malcolm Robertson

Assessment of tenders for public amenities cleaning services is underway, with report to Council planned for May 28. That report will include specific detail on contractual arrangements proposed for the maintenance of non-Council owned toilets.

1 Jun 2020 - 4:16 PM - Malcolm Robertson

Separate report will be provided outlining the contractual arrangements currently in place for the maintenance of non-Council owned toilets.

16

Res No	Report Title	Meeting Date	Due Date
19-345	Belongil Catchment Drainage Board Draft Plan of Management Report: I2019/13	27/06/2019	29/07/2019
Directorate: Infrastructure Services Officer: Clark, Cameron			
Resolved that Council adopt the following Committee Recommendation(s):			
<u>Committee Recommendation 4.1.1</u>			
1. That ongoing discussion between Council and Belongil Catchment Board (BCDB) continue in respect of producing a memorandum of understanding (MOU).			
2. That a workshop between representatives of BCDB, Council and NSW Department of Primary Industries (NSW DPI) be held as soon as possible to discuss management plan comments.			
3. That the workshop outcome be reported.			
Mover: Sarah Ndiaye		Seconder: Simon Richardson	
Comments:			
2 Jul 2019 - 10:49 AM - Phillip Holloway			
Action reassigned to Clark, Cameron by: Holloway, Phillip for the reason:			
9 Apr 2020 - 1:52 PM - Cameron Clark			
Item 1: Ongoing discussions are ongoing however a MOU is yet to be developed due to disagreement of areas of responsibility.			
Item 2: To be scheduled after COVID-19 risk is over			
Item 3: As per item 2			

17

Res No	Report Title	Meeting Date	Due Date
19-347	Items Requested by Duncan Dey Report: I2019/646	27/06/2019	29/07/2019
Directorate: Infrastructure Services Officer: Clark, Cameron			
Resolved that Council:			
1. Acknowledge that management of centralised urban sewage requires periodical assessment with annual reporting of the capacities of its 3 main elements:			
a) the sewer collection system;			
b) the sewage treatment plant; and			
c) receiving environments.			
2. Acknowledge that receiving environments potentially include:			
a) waterways,			
b) wetlands,			
c) irrigation areas;			
d) marine environments, and			
e) recycled water schemes which are generally downstream of the EPA licence point for the STP.			
3. Receive reports on the capacities of environments that receive effluent from the Byron Bay STP, including the details of			

ACTIVE RESOLUTIONS REPORT

As at 3 June 2020

modelling parameters.

4. Notes Condition 9 of the development consent for the operation of the STP is that the new load connected from December 2002 onwards is matched by new re-use. The purpose of this Condition as explained in the EIS and its supporting documents was that there would be no increase in flow to the Belongil Catchment, and receive the report on the following questions:
 - a) What was the inflow to the STP in December 2002 and what is it now, noting that another consent Condition is that inflow reaching 80% of the plant's capacity (6.95 ML/day) would trigger steps towards the next expansion.
 - b) What was the re-use from the STP in December 2002 and what is it now?
 - c) What is the current inflow to the STP and when is it estimated to reach 5.56 ML/day (80% of capacity)?
5. That item 4 above be included on the Agenda for the next Strategic Planning Workshop.
6. Arrange a meeting for Committee members and staff meet to discuss further

Mover: Sarah Ndiaye

Seconder: Simon Richardson

Comments:

2 Jul 2019 - 1:08 PM - Dominika Tomanek

Action reassigned to Clark, Cameron by: Tomanek, Dominika for the reason:

9 Apr 2020 - 1:58 PM - Cameron Clark

Item 1) This has been acknowledged and will be reported on annual basis

Item 2) Council acknowledge receiving environments listed (a,b,c,d,e)

Item 3) Council will review capability of reporting of environments that receive effluent from Byron STP including modelling parameters

Item 4) Has been completed and reported back to Water Waste and Sewer Advisory Committee

Item 5) No comment, SPW to be informed

Item 6) Completed

18

Res No	Report Title	Meeting Date	Due Date
19-355	Proposed installation of signage in Apex Park from Positive Change For Marine Life Report: I2019/875	27/06/2019	11/07/2019
	Directorate: Infrastructure Services Officer: Hanigan , Danielle		
	Resolved that Council meets with Positive Change For Marine Life to install a sign (as per Resolution 15-020) which can be funded from Positive Change For Marine Life contributions and the Crown Reserve budget and that the sign be installed in a manner that will allow easy relocation if required.		
	Mover: Simon Richardson	Seconder: Paul Spooner	
	Comments: 12 Aug 2019 - 2:01 PM - Phillip Holloway Staff are awaiting advice from Positive Change For Marine Life, as key personnel are away working overseas. Email sent to PCFM on 7/8/2019 to schedule meeting now that they are back in the country. 7 Jan 2020 - 3:51 PM - Lucy Wilson Action reassigned to Hanigan, Danielle by: Wilson, Lucy for the reason: 8 Jan 2020 - 3:23 PM - Danielle Hanigan CEO of PCFML met with GM, Director IS and Councillors on 23 October to discuss Council engagement with community organisations. Further communication between GM and CEO of PCFML agreed to an MOU on installation of signage in Apex Park. MOU is currently with legal services team for development. 28 May 2020 - 11:27 AM - Danielle Hanigan MOU has been drafted in consultation with PCFML. Following request for changes, a revised draft has been sent to them for final approval and sign off on 25/5/2020. Council is now waiting on PCFML to return MOU. Staff have liaised concurrently with PCFML on design of sign to progress project. Completion date for design and installation of sign at Apex Park has been extended to 30 August 2020 as per PCFML request.		

19

ACTIVE RESOLUTIONS REPORT

As at 3 June 2020

Res No	Report Title	Meeting Date	Due Date
19-503	Federal Park Upgrade Options Report: I2019/1430	26/09/2019	28/10/2019
Resolved:		Directorate: Infrastructure Services Officer: Robertson, Malcolm	
<ol style="list-style-type: none"> 1. That Council approve the use of the current capital funding of \$40,000 for Federal Parklands within the 2019/20 budget to construct a toilet within the Federal Parklands Reserve and allocate a further \$70,000 from the Public Toilets Special Rates Variation Fund to deliver public toilet facilities positioned on Council owned land. (from GL 4191.068). 2. That the location of the toilet be positioned adjacent to the Federal Tennis Courts, with final positioning, hours of operation and maintenance being subject to further consultation with Federal Tennis Club and Federal Community Association. 3. That Council seek to identify future grant funding opportunities for facilities within Federal Park. 4. That an additional \$42,000 be allocated from Rural South Open Space Reserve to the current skate park upgrade project and bike rack facilities. 			
Mover: Simon Richardson		Seconder: Michael Lyon	
<p>Comments: <i>10 Oct 2019 - 4:33 PM - Malcolm Robertson</i> Resolution noted. Engagement with suppliers commenced as initial step towards developing draft site plan for use in community engagement around location and style of facilities. <i>18 Dec 2019 - 12:47 PM - Malcolm Robertson</i> Suppliers providing quotes for composting and flush options. Community Engagement planned early next year. <i>19 Mar 2020 - 3:54 PM - Malcolm Robertson</i> Meeting 18/03 with Federal Tennis Club and Community. Location agreed but issues raised around the type of toilet. <i>5 May 2020 - 1:12 PM - Malcolm Robertson</i> Agreement on design and location of the toilet reached with community representatives from Federal Community Association and Federal Tennis club. Decision taken to move from composting toilet to a standard flush toilet with a pump out tank system. The toilet will use a "microflush" system that minimises water use. Manufacture is underway, with supply estimated for mid June and installation mid July. Agreement on the design for the upgraded skate facility reached with community, contractors engaged and works are currently underway. Discussions around the bicycle stands are ongoing, with the option to install "Happy Hoops" as originally developed for the Stone and Wood sponsored project within Byron being explored. Location for the bike racks has been agreed, which will tie into the accessible pathway to the new toilet. <i>1 Jun 2020 - 4:17 PM - Malcolm Robertson</i> Skate park upgrade has been completed. Contract in place for supply and install of public toilet, completion estimated by late July. Bike stands are being manufactured and will be installed at the same time as the toilet.</p>			
22			

Res No	Report Title	Meeting Date	Due Date
19-532	Request for new lease by Mullumbimby Tennis Association Inc. Report: I2019/1615	24/10/2019	25/11/2019
Mover: Simon Richardson		Directorate: Infrastructure Services Officer: Matthews, Michael	
Seconder: Basil Cameron			
<p>Comments: <i>28 Nov 2019 - 2:23 PM - Michael Matthews</i> Staff have received a request from the Mullumbimby Tennis Association to amalgamate with Ocean Shores Tennis Club. This needs to be resolved before entering into a new lease <i>5 Feb 2020 - 12:02 PM - Paula Telford</i> Licence not granted, awaiting on 2019 Financial report (as required by current licence) before granting licence. 3 requests made E2020/8196, E2020/8197, E2020/8199, no report produced as at 5/2/20.</p>			
23			

ACTIVE RESOLUTIONS REPORT

As at 3 June 2020

Res No	Report Title	Meeting Date	Due Date
19-540	Byron Bay Integrated Management Reserve Update Report: I2019/1588	24/10/2019	25/11/2019
Directorate: Infrastructure Services Officer: Green, Bryan			
Resolved that Council adopt the following Committee Recommendation(s):			
Report No. 4.2 Byron Bay Integrated Management Reserve Update File No: I2019/1588			
<u>Committee Recommendation 4.2.1</u>			
1. That Council note the report			
2. That Council acknowledge that Wetland cells at Byron Bay STP are lined as follows:			
a) Cells D, E, and I are lined;			
b) Cell H behaves as if its lined; and			
c) F and G are not lined			
3. That Council contact relevant state authorities and Byron Bay Historical Society to search their archive for reports on the Sand mining activities around Byron Bay and Suffolk Park and especially near Byron Bay STP			
4. When this information has been assembled, Council consider a site visit for committee members.			
5. That listing for Byron Bay STP Catchment of sewage load resulting from Development Consents after 9 December 2002 (or similar) be brought to the next WWSAC.			
6. That Council note that Byron Bay STP capacity was reassessed in recent years.			
7. That Council note that when ADWF reaches 80% of plant capacity (assessed in 2002 as 6.95 ML/day) Condition 6 requires action by Council.			
Mover: Simon Richardson		Seconder: Basil Cameron	
Comments: 28 Nov 2019 - 2:08 PM - Dominika Tomanek Action reassigned to Baulch, Dean by: Tomanek, Dominika for the reason: 28 Nov 2019 - 2:13 PM - Dean Baulch Action reassigned to Green, Bryan by: Baulch, Dean for the reason: Operational responsibility - question from Col Draper at WWS Committee 20 Jan 2020 - 12:40 PM - Dominika Tomanek point 1. noticed - no action required point 2. please refer to report I2020/53 - report to WWSC of 30 January 2020 point 3. Byron Bay Historical Society contacted but still waiting for response point 4. site visit to be organised when information from BBHS received 20 Jan 2020 - 12:48 PM - Dominika Tomanek point 5. completed - sewage treatment load presented on Meeting of WWSC 30 January 2020 point 6. note only point 7. completed - reported in I2019/2155 report to WWSC on 30 January 2020 26 Feb 2020 - 2:58 PM - Bryan Green Council Resolution 19-540 Report No. 4.2 Byron Bay Integrated Management Reserve Update File No. I2019/1588 Regarding the following Committee Recommendation 4.2.1 see Committee recommendations below: 2. That Council acknowledges that the wetland cells at Byron Bay STP are lined. The committee recommended that no further action was required. 3. That Council contact relevant state authorities and Byron Bay Historical Society to search their archives for report in the sand mining activities around Byron Bay and Suffolk Park. The Committee recommended that no further action was required 4. Although no further action was voted on by the committee for points 2; 3 & 6, the invitation to visit the site is still open and are quite welcome. 5. A report was presented to the Committee members - now completed 6. Council note that Byron STP capacity was reassessed in recent years. Committee recommended no further action required. All the above actions are completed			

ACTIVE RESOLUTIONS REPORT

As at 3 June 2020

Res No	Report Title	Meeting Date	Due Date
19-547	Suffolk Park Pump Track Report: I2019/1590	24/10/2019	25/11/2019
Directorate: Infrastructure Services Officer: Matthews, Michael			
Resolved:			
1. That Council allocate \$150,000 from the Suffolk Park Open Spaces developer contributions reserve to contribute to the My Community Project Grant contribution of \$156,300 for construction of a Pump Track and associated works at Beech Drive Suffolk Park.			
2. That the final positioning of the Pump Track is to be the subject of further community consultation, including direct engagement with current user groups, with a report to be brought back to Council recommending the final location.			
3. That improvement works focusing on shading and new planting, for example as shown as numbers 7, 18, 20, 23, and 25 in concept plan option 1 be considered a high priority.			
Mover: Simon Richardson		Seconder: Michael Lyon	
Comments: 28 Nov 2019 - 3:11 PM - Michael Matthews Community meeting scheduled for 3rd December 31 Dec 2019 - 11:45 AM - Phillip Holloway Community Meeting held on 3 December, follow up discussion/meeting scheduled in January with SPFC			

25

Res No	Report Title	Meeting Date	Due Date
19-607	Establishing a Natural Burial Ground in Byron Shire Report: I2019/1898	28/11/2019	30/12/2019
Directorate: Infrastructure Services Officer: Erskine, Andrew			
Resolved that Council look to establish a Natural Burial Ground within Byron Shire and pursuant to this:			
1. Identify a suitable parcel of Council land for the purposes of establishing a Natural Burial Ground for the community.			
2. Call for Expressions of Interest from landholders within Byron Shire to provide a space for a Natural Burial Ground.			
3. Report back to Council on the above and any protocols required from Council to implement such a project.			
Mover: Michael Lyon		Seconder: Jeannette Martin	
Comments: 16 Dec 2019 - 11:47 AM - Michael Matthews Action reassigned to Erskine, Andrew by: Matthews, Michael for the reason: Allocated to Andy Erskine to manage process			

26

Res No	Report Title	Meeting Date	Due Date
19-608	A Community Proposal to name land at Suffolk Park as Linda Vidler Memorial Park Report: I2019/1380	28/11/2019	30/12/2019
Directorate: Infrastructure Services Officer: Erskine, Andrew			
Resolved:			
1. That Council support the application for the naming of the land parcel on Beech Drive currently referred to as the Suffolk Park Recreation Grounds as the Linda Vidler Memorial Park.			
2. That staff proceed to exhibit the preferred name for 28 days as per Council's Naming of Public Places and Community Facilities Policy.			
3. That should no objections be received, that the name be adopted and submitted to the NSW Geographical Names Board for approval and registration.			

ACTIVE RESOLUTIONS REPORT

As at 3 June 2020

4. That the Plan of Management is amended to reflect a change of name.
5. That if adopted and in consultation with the family, Council hold a community celebration including a tree planting.

Mover: Sarah Ndiaye

Seconder: Paul Spooner

Comments:

12 Dec 2019 - 9:47 AM - Andrew Erskine

Proposal appeared in council block advertising (Community Notices) on 11/12/19. Submissions close 8/1/20

8 Jan 2020 - 2:25 PM - Andrew Erskine

Exhibition period has closed with nil submissions. We will now proceed to application with the Geographic Names Board.

3 Feb 2020 - 2:54 PM - Andrew Erskine

Proposal submitted to GNB on 15/1/20 via email and will be considered in March

5 May 2020 - 2:56 PM - Andrew Erskine

GNB have accepted the proposal for the naming of park as Linda Vidler Park (not Memorial Park). Applicants have been advised.

Arakwal Corp have advised that they would like to design and make signs for 2 entry points, a budget proposal for this has not yet been received (5/5/20).

Actions 1, 2 and 3 now complete. We still need to arrange a family planting/celebration day but have been delayed in this activity by Covid 19.

27

Res No	Report Title	Meeting Date	Due Date
19-611	Brunswick Heads to Mullumbimby Cycleway Investigation Report and Preferred Option Concept Design Report: I2019/1894	28/11/2019	30/12/2019
	Directorate: Infrastructure Services Officer: Elford, Evan		
Resolved:			
1.	That Council undertake an Investigation Report and Preferred Option Concept Design for a Brunswick Heads to Mullumbimby Cycleway.		
2.	That the preferred option design consider: continuous cycleway with <i>safe</i> crossings, continuous cycleway on <i>one</i> side of the road, and continuous cycleways on <i>both</i> sides of the road.		
3.	That actions in 1, and funding identification and allocation occur upon funding being secured for the Byron Bay (Browning Street) to Suffolk Park (Clifford Street) Cycleway.		
Mover: Simon Richardson		Seconder: Basil Cameron	
Comments:			
2 Dec 2019 - 3:25 PM - Phillip Holloway			
Action reassigned to Elford, Evan by: Holloway, Phillip for the reason: Responsibility of Manager Works			
21 Feb 2020 - 2:08 PM - Evan Elford			
Additional funding for Suffolk Park to Browning Street, Byron Bay currently being investigated - this may free up some funds to enable planning and investigation works to commence.			

28

Res No	Report Title	Meeting Date	Due Date
19-616	Multi Use of Byron Shire Rail Corridor - Next Steps Report: I2019/1754	28/11/2019	30/12/2019
	Directorate: Infrastructure Services Officer: Black, Therese		
Resolved that Council:			
1.	Supports the preferred option of a "Rail with Trail" use for the Byron Shire Rail Corridor as an outcome of the Feasibility Study completed by Arcadis Australia Pacific Pty Ltd.		
2.	Prioritise the removal of vegetation and maintenance of drainage within the rail corridor as the first stage towards reactivating the rail corridor, and that in relation to this prioritisation:		
a)	Note the recent meeting between the General Manager, Director of Sustainable Environment and Economy and Mayor with the Hon. Ben Franklin MP and Minister of Regional Transport, the Hon. Paul Toole, and thank the Minister for his acknowledgment that the Byron Shire section of the Casino to Murwillumbah Rail Corridor could facilitate a Rail with Trail activation if further feasibility investigations supported this outcome and that clarity of where ongoing rail corridor		

ACTIVE RESOLUTIONS REPORT

As at 3 June 2020

- maintenance responsibility lies will be forthcoming.
- b) Notes and endorses the unanimous support by the Northern River Joint Organisation for the prioritisation of removing vegetation from within the rail corridor and its request to the State Government for its immediate removal in order to commence reactivation of the rail corridor as resolved at the 16 August, 2019 ordinary meeting of the NRJO.
3. Concurrently, prioritise the investigation into and eventual recommendation of the preferred governance model to manage the Casino to Murwillumbah Rail Corridor reactivation project, with a specific focus on the Rail with Trail activation within Byron Shire.
4. Endorse further investigation of a "Rail with Trail" option, including the following activities for reactivating the Byron Shire Rail Corridor:
- i) Letter of Understanding with NRJO to collaborate on a Northern Rivers Rail Corridor Reactivation Project (Casino to Murwillumbah), incorporating a Rail with Trail project in Byron Shire
 - ii) Undertake further design and engineering assessment work to prepare for track based transport vehicles (on formation) to be grant and/or investment ready and that this includes reviewing the Office of the National Rail Safety Regulator- Safety Management System Guideline.
 - iii) Apply for grant funding, as opportunities arise, including regional economic development grant opportunities.
5. Consider a budget allocation of \$100,000 as part of the 31 December Quarterly budget review, to progress points 3 and 4.

Mover: Simon Richardson

Seconder: Sarah Ndiaye

Comments:

12 Dec 2019 - 2:40 PM - Dominika Tomanek

The various actions are being progressed and the brief for further engineering assessment will be circulated to Councillors for feedback prior to action.

31 Dec 2019 - 11:47 AM - Phillip Holloway

Item 2a and 2b complete refer #E2019/91702

25 Feb 2020 - 2:01 PM - Therese Black

Item 3: Research into the potential Governance models available for a 'Rail with Trail' based on Case Studies has occurred. However, until the legislation is amended, land tenure is confirmed and further investigation of the business case has been carried out, these cannot be finalised.

Item 4i): LoU has been drafted for approval by the GM. (see E2020/7224)

Item 4ii): Arcadis has been asked to provide an estimate and approach to further the design and engineering assessment of the rail infrastructure (particularly pinch points and bridges, etc.).

Item 4iii): In a meeting on Monday 17 Feb 2020, with Craig Jenkins, Chris Hanger, Dan Champness, Silas Sutherland (Crown Lands), it was noted that there is currently no funding available for a Rail with Trail. (see E2020/13108)

2 Jun 2020 - 3:26 PM - Therese Black

Item: 1, 2 & 3 have been completed.

Item 4(i): complete.

Item 4(ii): work to complete a detailed Engineering assessment is underway.

Item 4(iii): Grant funding opportunities are being explored.

Item 5: An item is in the Operational Plan 20/21 to allocate a budget for further investigative work on this project (see Res 20/127)

29

Res No	Report Title	Meeting Date	Due Date
19-621	Safe Beaches and Leg Rope Campaign Report: I2019/1859	28/11/2019	30/12/2019
	Directorate: Infrastructure Services Officer: Matthews, Michael		
Resolved:			
1.	That Council notes the attached Safe Beaches Interim Committee Constitution (E2019/81994) and seeks further feedback from the Safe Beaches Interim Committee on the draft Constitution.		
2.	That Council supports the Interim Committee Leg Rope Campaign in efforts to reduce incidents that occur as a result of the practice of not wearing leg ropes.		
Mover: Paul Spooner		Seconder: Simon Richardson	
Comments:			
31 Dec 2019 - 11:40 AM - Phillip Holloway			
Item 1 - Feedback to be sought from members			
Item 2 - Noted			

30

ACTIVE RESOLUTIONS REPORT

As at 3 June 2020

Res No	Report Title	Meeting Date	Due Date
19-679	Council Development Assessment Symposium Report: I2019/2034	12/12/2019	13/01/2020
Directorate: Sustainable Environment and Economy Officer: Burt, Shannon			
Resolved:			
1. That Council hold a Summit in the first quarter of 2020 to assist the organisation in ensuring its development application assessment processes are as efficient, timely and thorough as possible.			
2. That invitees should include those involved in the lodgement and development of both large and small scale DAs (and additional surveys and technical reports) including professionals and local residents.			
Mover: Simon Richardson		Seconder: Alan Hunter	
Comments: 24 Dec 2019 - 9:27 AM - Shannon Burt 1 summit to be convened early 2020 2 suitable list of attendees and symposium program to be developed by staff for the day 9 Apr 2020 - 11:22 AM - Shannon Burt Summit being rescoped due to COVID 19 1 Jun 2020 - 7:26 AM - Shannon Burt Discussed with Mayor options 5/5/20. Agreed summit to be rescoped into 2 parts - online and face to face once COVID restrictions changes. To progress second half of 2020.			

33

Res No	Report Title	Meeting Date	Due Date
19-681	Byron Shire Youth Challenge Report: I2019/1976	12/12/2019	13/01/2020
Directorate: Corporate and Community Services Officer: Sills, Heather			
Resolved:			
1. That Council thanks the young people from Mullumbimby High School involved in the Byron Shire Youth Challenge, through formal recognition at their school presentation day on 17 December 2019.			
2. That Council continues to support the 'food waste expo' initiative developed by young people in the Byron Youth Challenge through: <ul style="list-style-type: none"> a) the allocation of staff resources b) utilising up to \$5,000 from the 'Youth Council' budget for the coordination and delivery of the event c) development of collateral and promotion in the lead up to the event 			
3. That, should the Mullumbimby High School wish to implement a green bin service, Council provides internal green bins, such as kitchen cadies to assist them with their food waste initiative.			
Mover: Michael Lyon		Seconder: Simon Richardson	
Comments: 6 Jan 2020 - 3:01 PM - Lisa Brennan 3. Noted. 31 Mar 2020 - 3:52 PM - Esmeralda Davis 1. Complete 2. Resources allocated. Event scheduled for 29 April but has been postponed indefinitely due to COVID-19. 3. Noted. 29 May 2020 - 8:28 PM - Heather Sills 2. The food waste expo has been postponed, new date to be considered as COVID-19 restrictions are lifted.			

34

Res No	Report Title	Meeting Date	Due Date
19-693	Byron Shire Council Agricultural Action Plan Update Report: I2019/1919	12/12/2019	13/01/2020
Directorate: Sustainable Environment and Economy Officer: French, Sharyn			

ACTIVE RESOLUTIONS REPORT

As at 3 June 2020

Resolved:

1. That Council note the update provided in this report on completed, current and future projects and activities supporting agriculture, agri-business and farmers in Byron Shire.
2. That Council acknowledge the significant value the implementation of the Agricultural Action Plan and its contribution to achieving the objectives, strategies and actions of Council's *Community Strategic Plan and Operational Plan*.
3. That staff conduct a workshop to review the Agricultural Action Plan in attachment 2 with Councillors for adoption by Council.
4. That the workshop consider funding options to meet the future requirements of the plan in the 20/21 budget.

Mover: Alan Hunter

Seconder: Michael Lyon

Comments:

24 Dec 2019 - 9:34 AM - Shannon Burt

1 noted

2 noted

3 SPW Feb/March

4 noted for consideration

3 Mar 2020 - 1:24 PM - Shannon Burt

Action reassigned to French, Sharyn by: Burt, Shannon for the reason: Staff member on extended leave and unable to action resolution in a timely manner.

9 Apr 2020 - 11:24 AM - Shannon Burt

agricultural action plan being considered as part of the forward budget and DP/OP 20/21 process having regard to COVID 19 impacts on council service delivery

1 Jun 2020 - 10:14 AM - Shannon Burt

Part of the 20/21 budget DP/OP discussions SPW 5 June

A review of the Agricultural Action Plan will occur after July 2020 subject to adequate funding for the program FY 20/21

35

Res No	Report Title	Meeting Date	Due Date
20-016	Tiny House Development Proposal Report: I2019/2143	20/02/2020	23/03/2020
	Directorate: Sustainable Environment and Economy Officer: Burt, Shannon		
	Resolved that Council support:		
	1. The preparation of an amendment to the Byron Local Environmental Plan 2014 to facilitate Tiny House Development on Council owned and or managed land for the provision of supported housing for people experiencing (or at risk of) homelessness.		
	2. The Planning proposal being drafted on the basis of the definitions and draft local provision outlined in the report.		
	3. The Planning proposal once prepared by staff is submitted to the Department of Planning for a gateway determination to enable public exhibition.		
	4. Staff writing to the Planning and Local Government departments to request formation of a working group with Byron Council and others (including industry) to further examine the tiny house spectrum and recommend changes to the planning and local government legislation to enable this type of development more flexibly and permanently.		
	Mover: Sarah Ndiaye	Seconder: Simon Richardson	
	Comments: 9 Apr 2020 - 11:26 AM - Shannon Burt 1 -3 Planning Proposal submitted to DPIE awaiting gateway determination. 4 Discussions have commenced with DPIE OLG informally about tiny house development. Also being considered the result of bushfire impacts and COVID 19. 1 Jun 2020 - 7:28 AM - Shannon Burt Planning Proposal discussed with DPIE 19 May. Council awaits letter of request from DPIE to progress the Planning Proposal gateway determination. Council to be asked to make some minor changes to the Planning Proposal as submitted e.g nominate specific pilot sites.		

36

ACTIVE RESOLUTIONS REPORT

As at 3 June 2020

Res No	Report Title	Meeting Date	Due Date
20-026	PLANNING - 26.2016.6.1 The Farm Planning Proposal, Ewingsdale Road Byron Bay Report: I2020/47	20/02/2020	23/03/2020
Directorate: Sustainable Environment and Economy Officer: Van Iersel, Rob			
Resolved:			
1. That Council forward the amended Planning Proposal (Attachment 1 E2020/6032) to NSW Department of Planning, Industry and Environment for an amended Gateway Determination, to provide an approval mechanism for the nominated unauthorised land uses at The Farm.			
2. That the text of the amended Planning Proposal be revised to clarify that the proposed SP2 zone is for a strip of land up to 15 metres wide as shown in the proposed zoning map attached to the draft Planning Proposal.			
3. That, following Gateway Determination, the Planning Proposal be publicly exhibited for a period of 28 days and; following this time a further report be put to Council.			
4. That Council concurrently exhibit the draft amendment to Chapter E5 of Byron DCP 2014 - Certain Locations in Byron Bay and Ewingsdale (Attachment 2 E2020/6033) and report on submissions received.			
Mover: Jan Hackett		Seconder: Simon Richardson	
Comments: 27 Feb 2020 - 10:07 AM - Rob Van Iersel Updated Planning Proposal sent to DPIE 26/02/2020 with request for amended Gateway 14 Apr 2020 - 8:47 AM - Rob Van Iersel DPIE advice on 27/2/2020 that RMS approval would be required to proceed with LEP amendment. Email sent to RMS 28/02/2020 to request approval. Reminder email sent 14/04 29 May 2020 - 2:31 PM - Rob Van Iersel RMS advice and revised PP provided to DPIE - waiting for approval to commence public exhibition			

37

Res No	Report Title	Meeting Date	Due Date
20-054	Condition 9. Additional Load at Byron STP Report: I2019/2155	27/02/2020	30/03/2020
Directorate: Infrastructure Services Officer: Baulch, Dean			
Resolved that Council adopt the following Committee Recommendation(s):			
Report No. 4.3 Condition 9. Additional Load at Byron STP File No: I2019/2155			
<u>Committee Recommendation 4.3.1</u>			
1. That Council note that: a) 2,408 ETs (i.e. 1.42 ML/day) of new development (plus some ETs for secondary dwellings) has been approved for connection to the Byron Bay STP since Condition 9 of Council's approval of the STP in December 2002; b) reuse capacity is currently 3,427 ET (2.02 ML/day); and c) Condition 9 is currently satisfied.			
2. That staff investigate and recommend a modern day industry method for calculating Average Dry Weather Flow that can be applied consistently across all of Council's Sewage Treatment Plants.			
3. That staff continue to monitor compliance to Condition 9 and report quarterly to WWSAC and Council.			
4. This information to be integrated with ongoing reuse strategies.			
Mover: Simon Richardson		Seconder: Michael Lyon	
Comments: 1 Apr 2020 - 3:46 PM - Dominika Tomanek Action reassigned to Baulch, Dean by: Tomanek, Dominika for the reason: 5 May 2020 - 1:42 PM - Dean Baulch Item 2. Engaging consultant to provide current industry best practice for calculating ADWF 5 May 2020 - 1:43 PM - Dean Baulch Item 3. Staff are working through data to provide quarterly reporting and compliance with Condition 9. This is a large body of work in terms of manual cross checking. It is expected a report will be ready for the next committee meeting.			

38

ACTIVE RESOLUTIONS REPORT

As at 3 June 2020

Res No	Report Title	Meeting Date	Due Date
20-061	Petria Thomas Swimming Pool in Mullumbimby - Conversion to year round facility Report: I2020/29	27/02/2020	30/03/2020
		Directorate: Infrastructure Services Officer: Matthews, Michael	
Resolved that Council:			
1. Conduct a feasibility study into converting the Petria Thomas Swimming Pool in Mullumbimby into a year round, solar heated facility that could service the needs of the local and visitor population, by adding a disability access ramp to the existing 50 metre pool, a splash children's pool and a rehabilitation / hydrotherapy pool, and that the feasibility also consider various water treatment options			
2. In assessing feasibility, consider the public health and social benefits of such a facility			
3. Research other council areas that have installed similar facilities such as Ballina Shire to see how these types of projects have worked in other similar communities.			
4. Allocate the appropriate budget to conduct this study in the draft 2020/21 budget.			
5. Identify potential funding sources including money from Council's own funds and appropriate grant opportunities and relevant timelines.			
Mover: Sarah Ndiaye		Secunder: Basil Cameron	
Comments: 7 May 2020 - 2:13 PM - Phillip Holloway Item 4 - Funding bid included in draft 2020-21 budget for consideration by Council			
			39

Res No	Report Title	Meeting Date	Due Date
20-062	Positive Change for Marine Life - River Warriors Program Report: I2020/52	27/02/2020	30/03/2020
		Directorate: Infrastructure Services Officer: Matthews, Michael	
Resolved that Council:			
1. Supports Positive Change for Marine Life in its request for \$20,000 to employ a person locally to coordinate their River Warriors Program as part of our overall objective of 'Bringing Back the Bruns', creating a healthy river system, supporting our local biodiversity and marine environment.			
2. Allocate funding from within the <i>Resource Recovery Waste Management Strategy Implementation 2019/20</i> budget.			
Mover: Sarah Ndiaye		Secunder: Simon Richardson	
Comments: 14 Apr 2020 - 12:25 PM - Michael Matthews Action reassigned to Matthews, Michael by: Matthews, Michael for the reason: MM to action funding transfer subject to agreement as discussed during the debate 28 May 2020 - 11:36 AM - Michael Matthews Agreement reached with payment and reporting schedules with first instalment paid in April with balance on receipt of agreed reports			
			40

ACTIVE RESOLUTIONS REPORT

As at 3 June 2020

Res No	Report Title	Meeting Date	Due Date
20-068	Suffolk Park Pump Track Location Report: I2020/127	27/02/2020	30/03/2020
Directorate: Infrastructure Services Officer: Robertson, Malcolm			
Resolved that Council:			
<ol style="list-style-type: none"> 1. Approves the final positioning of the Pump Track at the North West corner, Option 1. 2. Gives consideration within the design and positioning of the pump track to possibly allow other uses including; a half field soccer pitch, possible growth of the community gardens, or other uses and activities as identified by the community through the development of the Masterplan. 3. Develops a Masterplan for the Reserve that is subject to further community consultation and which is reported back to Council for adoption. 4. Allocates a budget of \$10,000 from the Open Space Suffolk Park Reserve for the development of the Masterplan. 			
Mover: Simon Richardson		Seconder: Sarah Ndiaye	
Comments:			
5 May 2020 - 12:25 PM - Malcolm Robertson			
Procurement process completed and World Trail have been selected as preferred contractor for the detail design and construction of the pump track.			
5 May 2020 - 1:09 PM - Malcolm Robertson			
The REF has been completed in draft and will be finalised once the final design and construction methodology have been confirmed. A final round of engagement with community around the design/ layout of the track will be undertaken to inform the detail design with a primary focus on the end users of the facility. This engagement will be facilitated by the contractor (with SPPA & Council assistance).			
5 May 2020 - 1:35 PM - Malcolm Robertson			
Masterplanning consultation has been delayed due to the Covid-19 restrictions in place. These will recommence once restrictions have been lifted.			
			41

Res No	Report Title	Meeting Date	Due Date
20-069	Supporting Housing above Council Owned Carparks Report: I2020/180	27/02/2020	30/03/2020
Directorate: Sustainable Environment and Economy Officer: Burt, Shannon			
Resolved that Council:			
<ol style="list-style-type: none"> 1. Support, in principle, facilitating the establishment of diverse, lower cost, and accessible housing on Council owned carparks, without decreasing the current number of available car parking spaces and having regard to the need to avoid negative impact on recent investment in emissions reduction capability. 2. Extend an invitation to housing providers to a preliminary session to ascertain requirements, possibilities and challenges for establishing housing above Council carparks, and that: <ol style="list-style-type: none"> a) This session is to be a 'without prejudice' discussion prior to any activation of a more formal EOI process; b) Council provides for internet based attendance. 3. Prior to this meeting, create a list of possible sites for discussion and consideration. 			
Mover: Simon Richardson		Seconder:	
Comments:			
9 Mar 2020 - 1:25 PM - Shannon Burt			
1 noted			
2 subject to 3			
3 list under development			
9 Apr 2020 - 11:38 AM - Shannon Burt			
EOI being rescoped due to COVID 19 restrictions			
1 Jun 2020 - 7:32 AM - Shannon Burt			
Discussed with Mayor options 5/5/20. Agreed EOI to be rescoped into 2 parts - online and face to face once COVID restrictions changes. To progress second half of 2020.			
			42

ACTIVE RESOLUTIONS REPORT

As at 3 June 2020

Res No	Report Title	Meeting Date	Due Date
20-127	Mullumbimby-Byron Bay Rail Link Report: I2020/407	26/03/2020	27/04/2020
Directorate: Infrastructure Services Officer: Pearce , Andrew			
Resolved that Council:			
1.	Commence planning for a rail link connecting Mullumbimby and Byron Bay as part of a multi use activation of the rail corridor.		
2.	Incorporate the project as a key element of the draft Integrated Transport Strategy, which is supported by Park and Ride and other measures to promote active and public transport development within the Strategy.		
3.	Prepare an economic and social business plan including development of a governance framework to support the project.		
4.	Provide notice of the intention to establish a rail link to Infrastructure Australia, Infrastructure NSW, TfNSW and other relevant agencies to seek advice on funding criteria and project development.		
5.	Investigate Federal, NSW and other funding bodies to identify funding sources including, but not limited to tourism, infrastructure, transport and climate change mitigation/adaption grants with a priority focus on funding vegetation removal within the rail corridor.		
6.	Actively seek expressions of interest from potential operators interested in providing commuter shuttle and visitor oriented services.		
7.	Seek support including funding through Federal and NSW Ministers for Transport, Hon. Tamara Smith MP, Hon. Ben Franklin MLC and Hon. Justine Elliot MP.		
8.	Receive six monthly reports on progress.		
9.	The business plan be included in the 20/21 Operational Plan, forward Delivery Plans and draft budget.		
10.	Item 2 above be funded from the existing Integrated Transport Strategy budget.		
11.	Implement Actions 4, 5, 7 and 8 immediately and include as part of a rail link project in the 20/21 Operational Plan and forward Delivery Plans that includes item 6 above as an action as well as consideration of a budget for project management.		
<i>Crs Spooner and Hunter voted against the motion.</i>			
Mover: Basil Cameron		Seconder: Simon Richardson	
Comments:			
<i>7 May 2020 - 2:16 PM - Phillip Holloway</i>			
Item 1 - This resolution is being actioned in parallel with Res 19-616			
Item 4 - Traffic Engineer has referred Resolution to GTA Consultants			
<i>11 May 2020 - 10:27 AM - Therese Black</i>			
Update on actions as follows:			
-In the process of organising access, safety, permission etc for Arcadis to conduct the laser scan of the selected bridge structure and then compare the result to a traditional detailed condition assessment.			
-Also, with covid 19 restrictions Arcadis have not yet confirmed when they will be able to travel to site, so waiting on Clara to confirm timelines			
-The next step beyond this is Arcadis will prepare the brief with proposed assessments, anticipated outcomes and the consultancy cost.			
-Letters are being drafted as per the last council resolution for letters to government depts.			
<i>29 May 2020 - 2:43 PM - Andrew Pearce</i>			
Resolution progressed as follows:			
Item 1	Nil		
Item 2	GTA advised.		
Item 3	Subject, in part, to Items 6 and 9.		
Item 4	Not commenced. Planning underway as part of Res 19-616		
Item 5	Potential funding sources being investigated		
Item 6	Not commenced – awaiting response to communication with Govt departments (Item 4)		
Item 7	Two staged comms approach proposed. Stage 2 once responses received from Item 4		
Item 8	Aiming for Sept Council meeting in combination with Res 19-616		
Item 9	Preliminary planning commenced		
Item 11	As above		

ACTIVE RESOLUTIONS REPORT

As at 3 June 2020

Res No	Report Title	Meeting Date	Due Date
20-132	Proposed establishment of homelessness hub Report: I2020/98	26/03/2020	27/04/2020
Directorate: Corporate and Community Services Officer: Stafford, Deborah			
Resolved:			
1. That Council: a) terminates its lease with the current tenant of 18 Fletcher St for the purpose of establishing a homelessness services hub, and b) seeks expressions of interest from potential homelessness hub anchor tenants to establish a 3 year lease with the option of a 2 year renewal period.			
2. That Council uses the legislated minimum Crown lease amount, currently \$539 per annum, to guide the lease amount for 18 Fletcher St.			
3. That the forgone rental revenue from 18 Fletcher St be covered either: a) via a dividend or community service obligation contribution by the Water Fund on annual basis; OR b) be identified from General Fund revenue in the community services area on an annual basis			
Mover: Simon Richardson		Seconder: Sarah Ndiaye	
Comments: 25 May 2020 - 5:58 PM - Deborah Stafford Action 1 a): Lease termination date 31 May. Action 1 b) & 2: EOI drafting underway. Action 3: Noted.			
47			

Res No	Report Title	Meeting Date	Due Date
20-139	Safety Measures and Access for Residents who live along and adjacent to Bangalow Road Byron Bay Report: I2020/334	26/03/2020	27/04/2020
Directorate: Infrastructure Services Officer: Elford, Evan			
Resolved:			
1. That the petition regarding pedestrian crossing at the Browning Street / Bangalow Road roundabout be noted.			
2. That the petition be referred to the Director Infrastructure Services.			
Mover: Simon Richardson		Seconder: Sarah Ndiaye	
Comments: 7 May 2020 - 9:13 AM - Phillip Holloway Manager Works to coordinate a review and provide recommendations to DIS for consideration			
48			

Res No	Report Title	Meeting Date	Due Date
20-143	New Year's Eve Review Report: I2020/396	26/03/2020	27/04/2020
Directorate: Corporate and Community Services Officer: Fajerman, Emily			
Resolved:			
1. That Council considers a budget allocation for 2020/2021 of up to \$150,800 for the full delivery of a New Year's Eve event.			
2. That Council negotiates the terms and conditions of the partnership agreement with Byron Bay Community Centre to reflect an evidence based approach.			
3. That Council conducts an expression of interest process to engage a delivery partner for New Year's Eve events commencing in 2021/2022.			
Mover: Alan Hunter		Seconder: Sarah Ndiaye	
Comments: 1 Jun 2020 - 2:10 PM - Emily Fajerman Revised due to impact of COVID-19			
49			

ACTIVE RESOLUTIONS REPORT

As at 3 June 2020

Res No	Report Title	Meeting Date	Due Date
20-161	Design Options - Lot 12 Bayshore Drive, Byron Arts & Industry Estate Report: I2020/512	16/04/2020	18/05/2020
Directorate: Sustainable Environment and Economy Officer: Van Iersel, Rob			
Resolved:			
1. That Council waits until the conclusion of the enquiry by design process including public exhibition report on the structure plan options and draft arts and industry estate precinct plan being presented to Council for endorsement before decisions on anchor tenants are reached.			
2. That Council reiterates its support for TAFE and the creation of a physical presence of TAFE in Byron Bay.			
3. That Councillors are provided a presentation on possible outcomes on Lot 12 at a SPW to be held within the timeframe of the conclusion of 1 above.			
4. That Council undertake discussions with other educational and research entities to ascertain interest in establishing a wider collaborative education and research precinct.			
5. That Council acknowledges and reiterates a current resolution for this site as being a precinct of education, innovation and creative industries.			
Mover: Simon Richardson		Seconder: Cate Coorey	
Comments: 23 Apr 2020 - 3:33 PM - Shannon Burt 1 noted 2 complete 3 SPW 7 May 4 progressing 5 noted 29 May 2020 - 2:43 PM - Rob Van Iersel SPW to be held 5 June			

50

Res No	Report Title	Meeting Date	Due Date
20-171	COVID-19 Financial Assistance and Actions Report: I2020/543	23/04/2020	25/05/2020
Directorate: Corporate and Community Services Officer: Brickley, James			
Resolved that Council notes and endorses the actions taken or proposed to be taken, as identified in this report, including the following specific recommendations:			
<u>Recommendation 1:</u> Council relaxes the owner/occupier rule to also allow payment arrangements from owners with multiple properties provided they enter into a suitable payment arrangement for each individual property.			
<u>Recommendation 2:</u> Council suspends debt recovery action beyond issuance of a reminder notice or statement with a review to be conducted in December 2020.			
<u>Recommendation 3:</u> Council agrees to a further deferment of six months as of 1 April 2020 of Developer Contributions for Section 64 Sewerage Contributions. The deferment does not mean the required repayments are reduced or written off but means that repayments due do not need to be made for the next six months and will need to recommence on 1 October 2020 subject to a review at that time.			
<u>Recommendation 4:</u> Council establishes a bank overdraft facility for \$1,000,000 and authorises the General Manager to establish this facility.			
Mover: Simon Richardson		Seconder: Michael Lyon	
Comments: 29 May 2020 - 2:45 PM - James Brickley Recommendation 1: Completed Recommendation 2: Being actioned as recommended Recommendation 3: Being actioned as recommended Recommendation 4: \$1,000,000 bank overdraft established with Commonwealth Bank following approval. Recommendation complete.			

51

ACTIVE RESOLUTIONS REPORT

As at 3 June 2020

Res No	Report Title	Meeting Date	Due Date
20-172	Minutes of Coastal Estuary Catchment Panel Report: I2020/517	23/04/2020	25/05/2020
Directorate: Infrastructure Services Officer: Clark, Cameron			
Resolved that Council adopt the following Panel and Management Recommendation(s):			
1.	That Council note that the Coastal Estuary Catchment Panel received several projects updates by staff.		
2.	That in relation to Belongil Catchment Drainage Board update:		
a)	That Council note that due to current lack of clarity and mutual understanding as to the roles and responsibilities of Council and Belongil Catchment Drainage Board, the Plan of Management has not been agreed upon by Council.		
b)	That Council meet with DPI and Belongil Catchment Drainage Board to engage in resolution of the POM and hence the MoU.		
3.	That in relation to Additional Flow Path project, the REF, once determined, be placed on Council's website for community information		
4.	That In relation to Belongil Issues Studies, the outcomes of the recent DPI workshop on ICOLLs be reported to Council.		
Mover: Simon Richardson		Seconder: Michael Lyon	
Comments: 27 Apr 2020 - 11:31 AM - Dominika Tomanek Action reassigned to Clark, Cameron by: Tomanek, Dominika for the reason: 7 May 2020 - 9:15 AM - Phillip Holloway Manager Utilities to facilitate actions. Work has been delayed due to COVID-19 implications.			

52

Res No	Report Title	Meeting Date	Due Date
20-180	2019 Year End Audit Management Letter Report: I2020/1	23/04/2020	25/05/2020
Directorate: Corporate and Community Services Officer: Brickley, James			
Resolved that Council adopts the following committee recommendations:			
Report No. 5.5 2019 Year End Audit Management Letter File No: I2020/1			
<u>Committee Recommendation 5.5.1</u>			
1.	That the Audit, Risk and Improvement Committee notes the 2019 Year End Audit Management Letter (E2020/103).		
2.	That the Audit, Risk and Improvement Committee receives a quarterly progress report on the recommendations listed in the 2019 Year End Audit Management Letter (E2020/103).		
3.	That the Audit, Risk and Improvement Committee undertakes a review of its Terms of Reference by December 2020.		
Mover: Simon Richardson		Seconder: Michael Lyon	
Comments: 24 Apr 2020 - 11:26 AM - Esmeralda Davis Action reassigned to Brickley, James by: Davis, Esmeralda for the reason: Responsibility of Manager Finance			

53

ACTIVE RESOLUTIONS REPORT

As at 3 June 2020

Res No	Report Title	Meeting Date	Due Date
20-183	Draft North Byron Floodplain Risk Management Study and Plan Report: I2020/418	23/04/2020	25/05/2020
		Directorate: Infrastructure Services Officer: Moffett, Scott	
Resolved that Council adopts the following Committee Recommendations:			
Report No. 4.2 Draft North Byron Floodplain Risk Management Study and Plan File No: I2020/418			
<u>Committee Recommendation 4.2.1</u>			
1. That Council support the public exhibition of both the Draft North Byron Floodplain Risk Management Study and Plan documents from 27 April to 25 May 2020. Attachments 2 to 7 of this report.			
2. That the community should be thanked for the interest and time they have taken to review and comment on the first exhibition stage of this project.			
3. That Council continue to have a Floodplain Risk Management Committee to receive reports and help drive all floodplain related actions within Council's Floodplain Management Plans, beyond the current process.			
Mover: Simon Richardson		Seconder: Michael Lyon	
Comments: 27 Apr 2020 - 11:32 AM - Dominika Tomanek Action reassigned to Flockton, James by: Tomanek, Dominika for the reason: 5 May 2020 - 8:04 AM - Dominika Tomanek Action reassigned to Moffett, Scott by: Tomanek, Dominika for the reason:			
			54

Res No	Report Title	Meeting Date	Due Date
20-189	Outcome of Butler Street Reserve site investigations Report: I2020/419	23/04/2020	25/05/2020
		Directorate: General Manager Officer: McGarry, Claire	
Resolved that Council:			
1. notes the advice from the EPA and proceeds with the development of an Environmental Management Plan for Butler Street Reserve;			
2. notes the strategic value of the Butler Street Reserve in relation to promoting masterplan objectives, specifically the need for periphery parking outside the Byron Bay CBD; and			
3. completes both its transport and car parking studies to understand the degree of car parking required on that site to fulfil its objectives in point 2 and its consultation with market managers, prior to engaging a landscape architect.			
<i>Cr Hackett voted against the motion.</i>			
Mover: Basil Cameron		Seconder: Simon Richardson	
Comments: 29 Apr 2020 - 5:04 PM - Claire McGarry 1. Complete 2. Complete 3. Underway - to be workshopped with Councillors June 2020 and reported August 2020 1 Jun 2020 - 1:29 PM - Claire McGarry 1. Complete 2. Complete 3. Underway - to be workshopped with Councillors August 2020			
			55

ACTIVE RESOLUTIONS REPORT

As at 3 June 2020

Res No	Report Title	Meeting Date	Due Date
20-191	Restoration and Regeneration of Riparian Zones Report: I2020/550	23/04/2020	25/05/2020
Directorate: Sustainable Environment and Economy Officer: Caddick, Lizabeth			
Resolved:			
<ol style="list-style-type: none"> 1. That Council staff provide a report on work done in the Shire by Byron Shire Council, in the last 5 years on the restoration and regeneration of riparian zones, including: <ol style="list-style-type: none"> a) any work or progress with cattle-holding landowners to fence off riparian areas; b) any riparian rehabilitation done with a view to effecting/reducing sediment runoff; c) any grant funding opportunities used, or available for use in this area; d) the effect of dams of waterways and the legality of creating new dams on private property that block a water course. 2. Where able to collate information, the staff report to also include, work done by Brunswick Valley Land Care, Local Land Services, other local environmental groups and private land owners in the last 5 years on the restoration and regeneration of riparian zones as per points 1 a-d. 3. That a report be brought to Council responding to points 1 & 2 before September 2020. 			
Mover: Michael Lyon		Seconder: Sarah Ndiaye	
Comments:			
<p>1 Jun 2020 - 7:35 AM - Shannon Burt 1 & 2 work commenced 3 Staff to report to September Council meeting 1 Jun 2020 - 7:36 AM - Shannon Burt Action reassigned to Caddick, Lizabeth by: Burt, Shannon for the reason: To complete work as previously discussed by September. Please discuss.</p>			
			56

Res No	Report Title	Meeting Date	Due Date
20-196	PLANNING - 26.2018.4.1 Environmental Zone Implementation Program: Stage 2 Planning Proposal 'Submissions Report' Report: I2020/403	21/05/2020	22/06/2020
Directorate: Sustainable Environment and Economy Officer: Caras, Alex			
Resolved:			
<ol style="list-style-type: none"> 1. That Council adopt the property-specific LEP mapping amendments identified in Table 1 of this report. 2. That Council forward a revised Stage 2 Environmental Zoning planning proposal (incorporating Table 1 mapping amendments) to the NSW Parliamentary Counsel's Office requesting that a draft LEP instrument be prepared. 3. That Council liaise with Parliamentary Counsel's Office (PCO) as necessary to finalise the content of the draft LEP and to enable PCO to issue an Opinion that the plan can be made. 4. That Council request that the NSW Department of Planning and Environment, as the plan-making authority in this instance, make the final LEP for notification on the NSW Government legislation website. 5. That Council note when Council has considered the submissions received during public exhibition and has endorsed the final planning proposal, landowners whose land will be subject to an E zone are to be notified in writing of Council's decision and advised that they have 28 days to notify the Department of Planning and Environment to request a review of the proposed zoning of their property. 			
<p>Crs Coorey, Martin, Lyon, Ndiaye, Richardson, Cameron, Hackett, Spooner and Hunter voted in favour of the motion. No Councillors voted against the motion.</p>			
Mover: Simon Richardson		Seconder: Sarah Ndiaye	
Comments:			
<p>1 Jun 2020 - 9:22 AM - Alex Caras Work commenced on items 2 & 5, with items 3 and 4 to follow once updated mapping for '2' has been completed.</p>			
			57

ACTIVE RESOLUTIONS REPORT

As at 3 June 2020

Res No	Report Title	Meeting Date	Due Date
20-213	PLANNING - Byron Shire Affordable Housing Contribution Scheme and Planning Agreements Policy and Procedure Report: I2020/402	21/05/2020	22/06/2020
	Directorate: Sustainable Environment and Economy Officer: Hancock, Natalie		
Resolved:			
1.	That Council adopt the Draft Byron Shire Affordable Housing Contribution Policy in Attachment 1 (E2020/33355) and accompanying Procedures Attachment 2 (E2020/33359) and place the documents on public exhibition for minimum a period of 28 days with the following amendments:		
1.	Delete and replace point 9 in section 4 statement of intent in the Policy with:		
	<i>9. supports an aspirational target of up to 140 rental units for very low to moderate income households via development affordable housing contribution schemes in the urban areas over the next 15 to 20 years.</i>		
2.	Delete and replace the greenfield an infill investigation area paragraphs from Section 2. Affordable Housing Contribution Rates of the Procedure with:		
	<i>Greenfield Investigation Areas</i>		
	<ul style="list-style-type: none"> • <i>Mullumbimby private land greenfield housing contribution areas: 20% of the additional lots or developable area whichever the greater that is to be used for residential uses</i> • <i>Mullumbimby Council land greenfield housing contribution areas: 30% of the additional lots or developable area whichever the greater that is to be used for residential uses.</i> • <i>Bangalow greenfield housing contribution areas: 20% of the additional lots or developable area whichever the greater that is to be used for residential uses.</i> • <i>Belongil greenfield housing contribution area: 20% of the additional lots or developable area whichever the greater that is to be used for residential uses.</i> 		
	<i>Infill Investigation Areas</i>		
	<ul style="list-style-type: none"> • <i>Mullumbimby old hospital Council land housing contribution area: 30% of the additional dwellings or total gross floor area that is to be used for residential uses</i> • <i>Byron Bay Town Centre housing contribution area: 6% of the additional total gross floor area that is to be used for residential uses and 2% of non- residential total gross floor area</i> 		
2.	That following exhibition, Council receive a further report detailing submissions made. Should there be no submissions as of the close of the exhibition period, that Council adopt the Draft Byron Shire Affordable Housing Contribution Policy in Attachment 1 (E2020/33355) and accompanying Procedures Attachment 2 (E2020/33359) as amended above.		
	Mover: Paul Spooner	Seconder: Michael Lyon	
Comments:			
1 Jun 2020 - 12:46 PM - Shannon Burt			
1 being progressed by staff			
2 subject to 1 being completed			

60

Res No	Report Title	Meeting Date	Due Date
20-218	PLANNING - Update on Resolution 19-266 - Review of DCP 2014 and the introduction of the Low Rise Medium Density Code Report: I2020/549	21/05/2020	22/06/2020
	Directorate: Sustainable Environment and Economy Officer: Hancock, Natalie		
Resolved:			
1.	That Council write to the Minister to reiterate its concerns about the Low-rise Medium Density Code and its negative impact on Byron Shire and its community as previously resolved and to request a further pause to the Code's implementation.		
2.	That due to the potential impact of the Low-rise Medium Density Code, Council endorse an amendment to Byron Shire DCP 2014, to:		
a)	include <i>Residential Locality Narratives</i> (Attachment 1 E2020/29897); and		
b)	cross reference Chapter D1, Residential Accommodation in Urban, Village and Special Purpose Zones with <i>Residential Locality Narratives</i> and Design Verification Statements.		

ACTIVE RESOLUTIONS REPORT

As at 3 June 2020

3. That Council request staff to proceed with preparation and public exhibition of the Byron DCP 2014 amendments proposed in this report.
4. That Council receive a further report for consideration of submissions following the statutory public exhibition period.
5. That Council agree that should there be no submissions as of the close of the statutory public exhibition period, adopt the Byron Shire DCP 2014 amendments as exhibited and give public notice of this decision in accordance with the Environmental Planning and Assessment Regulation 2000.
6. That Council note that for certain design criteria further discussion is required with the Department of Planning, Industry and Environment as to how standards are to be interpreted.

Mover: Michael Lyon

Seconder: Simon Richardson

Comments:

1 Jun 2020 - 12:47 PM - Shannon Burt

1 Letter to Minister drafted

2-6 Being progressed

61

Res No	Report Title	Meeting Date	Due Date
20-221	Draft Policy - Managing Unreasonable Customer Conduct Report: I2020/594	28/05/2020	29/06/2020
	Directorate: Corporate and Community Services Officer: Tucker, Donna		
Resolved:			
1. That the Draft Managing Unreasonable Customer Conduct Policy (#E2019/70383) be placed on public exhibition for a period of 28 days; and <ol style="list-style-type: none">a) should no submissions be received, the Policy be adopted;b) should submissions be received that all submissions be reported to Council at its August meeting.			
2. That staff prepare and implement guidelines and staff training to support this Policy, when adopted.			
Mover: Simon Richardson		Seconder: Alan Hunter	
Comments:			
3 Jun 2020 - 1:04 PM - Donna Tucker			
Draft Managing Unreasonable Customer Conduct Policy placed on public exhibition ending 30 June 2020.			
Guidelines and training being prepared to support Policy, when adopted.			

62

Res No	Report Title	Meeting Date	Due Date
20-227	Land Acquisition for Booyong Road dedication adjoining Lot 4 DP 707295 Report: I2020/526	28/05/2020	29/06/2020
	Directorate: Infrastructure Services Officer: Savage, Deanna		
Resolved that Council make an application to the Minister and the Governor for approval to acquire land described as part Lot 4 DP 707295 (indicated in survey <i>Attachment 1 E2020/24612</i>) by the compulsory acquisition process under section 177(1) of the Roads Act 1993 for the purpose of road formalisation and dedication in accordance with the requirements of the <i>Land Acquisition (Just Terms Compensation) Act 1991</i> .			
Mover: Simon Richardson		Seconder: Alan Hunter	
Comments:			
Resolution of 28 May Ordinary Meeting, no comment required at date of report.			

63

ACTIVE RESOLUTIONS REPORT

As at 3 June 2020

Res No	Report Title	Meeting Date	Due Date
20-228	Towards Zero - Byron Shire's Integrated Waste Management and Resource Recovery Strategy 2019-2029 Report: I2020/688	28/05/2020	29/06/2020
Directorate: Infrastructure Services Officer: Hanigan , Danielle			
Resolved:			
1. That Council note the submission received on the <i>Draft Towards Zero - Byron Shire's Integrated Waste and Resource Recovery Strategy 2019-29; and</i>			
2. That Council adopt the <i>Towards Zero - Byron Shire's Integrated Waste and Resource Recovery Strategy 2019-29 (E2019/13791)</i> .			
Mover: Simon Richardson		Seconder: Alan Hunter	
Comments: Resolution of 28 May Ordinary Meeting, no comment required at date of report.			
			64

Res No	Report Title	Meeting Date	Due Date
20-232	Taro Removal - Salt Water Creek Report: I2020/590	28/05/2020	29/06/2020
Directorate: Sustainable Environment and Economy Officer: Dowsett, Chloe			
Resolved that Council adopt the following Committee Recommendation:			
Report No. 4.4 Taro Removal - Salt Water Creek File No: I2020/590			
<u>Committee Recommendation 4.4.1</u>			
1. That the Biodiversity Advisory Committee note the update on Taro Removal at Saltwater Creek.			
2. That staff provide an update to Tamara Smith outlining works done and lack of funds to continue the project.			
Mover: Simon Richardson		Seconder: Alan Hunter	
Comments: 1 Jun 2020 - 11:47 AM - Michelle Chapman Action reassigned to Dowsett, Chloe by: Chapman, Michelle for the reason:			
			65

Res No	Report Title	Meeting Date	Due Date
20-233	Report of the Local Traffic Committee Meeting held on 10 March 2020 Report: I2020/604	28/05/2020	29/06/2020
Directorate: Infrastructure Services Officer: Tucker, Stephanie			
Resolved that Council note the minutes of the Local Traffic Committee Meeting held on 10 March 2020.			
Mover: Simon Richardson		Seconder: Alan Hunter	
Comments: Resolution of 28 May Ordinary Meeting, no comment required at date of report.			
			66

ACTIVE RESOLUTIONS REPORT

As at 3 June 2020

Res No	Report Title	Meeting Date	Due Date																				
20-234	No Stopping - Suffolk Park Cul-de-Sacs Report: I2020/65	28/05/2020	29/06/2020																				
Directorate: Infrastructure Services Officer: Tucker, Stephanie																							
Resolved that Council adopt the following Committee Recommendation(s):																							
Report No. 6.1 No Stopping - Suffolk Park Cul-de-Sacs File No: I2020/65																							
<u>Committee Recommendation 6.1.1</u>																							
1. That Council support the investigation of No Parking signs in Korau, Oceanside, Azolla and No Stopping in Paterson Lane to assist with waste collection at the end of the following cul-de-sacs:																							
<table border="1"><thead><tr><th>Cul-de-Sac</th><th>Collection Day</th><th>Number of Signs</th><th>Sign Wording</th></tr></thead><tbody><tr><td>Korau Place, Suffolk Park</td><td>Friday</td><td>3</td><td>No Parking (time limited - investigate times)</td></tr><tr><td>Oceanside Place, Suffolk Park</td><td>Friday</td><td>3</td><td>No Parking (time limited - investigate times)</td></tr><tr><td>Azolla Place, Suffolk Park</td><td>Friday</td><td>3</td><td>No Parking (time limited - investigate times)</td></tr><tr><td>Paterson Lane, Byron Bay Northern Section</td><td>N/a</td><td>4</td><td>No Stopping (full time)</td></tr></tbody></table>				Cul-de-Sac	Collection Day	Number of Signs	Sign Wording	Korau Place, Suffolk Park	Friday	3	No Parking (time limited - investigate times)	Oceanside Place, Suffolk Park	Friday	3	No Parking (time limited - investigate times)	Azolla Place, Suffolk Park	Friday	3	No Parking (time limited - investigate times)	Paterson Lane, Byron Bay Northern Section	N/a	4	No Stopping (full time)
Cul-de-Sac	Collection Day	Number of Signs	Sign Wording																				
Korau Place, Suffolk Park	Friday	3	No Parking (time limited - investigate times)																				
Oceanside Place, Suffolk Park	Friday	3	No Parking (time limited - investigate times)																				
Azolla Place, Suffolk Park	Friday	3	No Parking (time limited - investigate times)																				
Paterson Lane, Byron Bay Northern Section	N/a	4	No Stopping (full time)																				
2. That the matter be referred back to LTC after further investigations.																							
Mover: Simon Richardson		Seconder: Alan Hunter																					
Comments: Resolution of 28 May Ordinary Meeting, no comment required at date of report.																							
67																							

Res No	Report Title	Meeting Date	Due Date
20-235	No Stopping - Daniels St, Byron Bay Report: I2020/71	28/05/2020	29/06/2020
Directorate: Infrastructure Services Officer: Tucker, Stephanie			
Resolved that Council adopt the following Committee Recommendation:			
Report No. 6.2 No Stopping - Daniels St, Byron Bay File No: I2020/71			
<u>Committee Recommendation 6.2.1</u>			
That Council support the installation of No Stopping signs along the entire northern edge of Daniels Street, Byron Bay.			
Mover: Simon Richardson		Seconder: Alan Hunter	
Comments: Resolution of 28 May Ordinary Meeting, no comment required at date of report.			
68			

ACTIVE RESOLUTIONS REPORT

As at 3 June 2020

Res No	Report Title	Meeting Date	Due Date
20-236	Byron Bay Bypass Stage 4 Signage Report: I2020/140	28/05/2020	29/06/2020
Directorate: Infrastructure Services Officer: Tucker, Stephanie			
Resolved: that Council adopt the following Committee Recommendation(s):			
Report No. 6.3 Byron Bay Bypass Stage 4 Signage File No: I2020/140			
<u>Committee Recommendation 6.3.1</u>			
1. That Council address the southern exit from the Police station to ensure safe egress.			
2. That Council review pedestrian access provisions with a view to improving pedestrian access points and safety.			
3. That Council note the attached Pavement Marking and Signage Plans for Stage Four of the Byron Bay Bypass project (#E2020/13820).			
4. The amended design plans (further amendments to E2020/13820) be referred to LTC for concurrence (electronic concurrence).			
Mover: Simon Richardson		Seconder: Alan Hunter	
Comments: Resolution of 28 May Ordinary Meeting, no comment required at date of report.			

69

Res No	Report Title	Meeting Date	Due Date
20-237	Events - Anzac Day 2020 - Road Closures in Byron, Mullumbimby, Brunswick Heads, Bangalow Report: I2020/157	28/05/2020	29/06/2020
Directorate: Infrastructure Services Officer: Tucker, Stephanie			
Resolved that Council adopt the following Committee Recommendation(s):			
Report No. 6.4 Events - Anzac Day 2020 - Road Closures in Byron, Mullumbimby, Brunswick Heads, Bangalow File No: I2020/157 <u>Moved 6.4.1</u>			
1. That Council:-			
a) endorse the ANZAC Day Parades for 2020-2022 for the Return Services League sub branches of Byron Bay, Mullumbimby, Bangalow and Brunswick Heads / Billinudgel, subject to there being no changes to the current TCPs and road closures;			
b) assists, where requested and required, with implementing the necessary temporary road closures and detours;			
c) place advertisements in a local weekly newspaper a minimum of one week prior to the operational impacts taking effect, noting it must include the event name, specifics of any traffic impacts or road closures and times, alternative route arrangements, event organiser, a personal contact name and a telephone number for all event related enquiries or complaints;			
d) notify the event on Council's webpage.			
2. That the event organiser:			
a) obtain separate approvals by NSW Police and TfNSW, noting that the Bangalow event is on a state road or may impact the state road network;			
b) undertake consultation with community and affected businesses including adequate response/action to any raised concerns;			
c) undertake consultation with emergency services and any identified issues addressed;			
d) holding \$20m public liability insurance cover which is valid for the event.			
3. That the approvals provided above are subject to NSW Police approval being obtained and that each event is undertaken either or both under Police escort or traffic control and/or Council's implemented traffic control.			
Mover: Simon Richardson		Seconder: Alan Hunter	
Comments: Resolution of 28 May Ordinary Meeting, no comment required at date of report.			

70

ACTIVE RESOLUTIONS REPORT

As at 3 June 2020

Res No	Report Title	Meeting Date	Due Date
20-238	Events - Bangalow Billycart Derby 2020 - Byron Street Road Closure 17 May 2020 Report: I2020/230	28/05/2020	29/06/2020
Directorate: Infrastructure Services Officer: Tucker, Stephanie			
Resolved that Council adopt the following Committee Recommendation(s):			
Report No. 6.5 Events - Bangalow Billycart Derby 2020 - Byron Street Road Closure 17 May 2020 File No: I2020/230			
<u>Committee Recommendation 6.5.1</u>			
1. That Council endorse the Bangalow Billy Cart Derby to be held on Sunday 17 May 2020, that includes the temporary road closure below:			
a) Byron Street, Bangalow between Ashton Street and Granuaille Road, between 6am and 4pm on Sunday 17 May 2020.			
2. That the approval provided in Part 1 is subject to:			
a) Separate approvals by NSW Police and TfNSW being obtained, noting that the event is on a state road or may impact the state road network;			
b) Traffic Control Plan(s) to be developed by people with the appropriate TfNSW accreditation;			
c) Traffic Control Plan(s) to be implemented by people with appropriate accreditation;			
d) That the impact of the event be advertised via a notice in the local weekly paper a minimum of one week prior to the operational impacts taking effect, noting it must include the event name, specifics of any traffic impacts or road closures and times, alternative route arrangements, event organiser, a personal contact name and a telephone number for all event related enquiries or complaints.			
e) The event notified on Council's webpage.			
3. That the event organiser:			
a) Undertake consultation with community and affected businesses including adequate response/action to any raised concerns.			
b) Undertake consultation with emergency services and any identified issues addressed.			
c) Holding \$20m public liability insurance cover which is valid for the event.			
d) Pays Council's Road Event Application Fee prior to the event.			
Mover: Simon Richardson		Seconder: Alan Hunter	
Comments: Resolution of 28 May Ordinary Meeting, no comment required at date of report.			

71

Res No	Report Title	Meeting Date	Due Date
20-239	Events - 2020 Splendour in the Grass Music Festival Report: I2020/189	28/05/2020	29/06/2020
Directorate: Infrastructure Services Officer: Tucker, Stephanie			
Resolved that Council adopt the following Committee Recommendation(s):			
Report No. 7.1 Events - 2020 Splendour in the Grass Music Festival File No: I2020/189			
<u>Committee Recommendation 7.1.1</u>			
1. That Council note the Traffic Control Plans for the 2020 Splendour in the Grass to be held 22nd-27th July, 2020. This includes:			
a) The installation and enforcement of No Stopping signs every 75m on:-			
i) Tweed Valley Way through to the shire boundary in the north;			
ii) Brunswick Valley Way from Shara Blvd intersection in the south through to Tweed Valley Way intersection;			
iii) Yelgun Road, from Tweed Valley Way and extending for 300m;			
iv) Billinudgel Rd from Tweed Valley Way and extending for 280m.			

ACTIVE RESOLUTIONS REPORT

As at 3 June 2020

- b) An alternate temporary pick up and drop off Bus Zone (with associated signage and works) on the northern side of Fawcett St, between Mona Lane and the War Memorial, Brunswick Heads.
2. That the event organisers are to undertake the following:
- a) Separate approvals by NSW Police and TfNSW being obtained, noting that the event is on a state road or may impact the state road network;
 - b) The Traffic Control Plan(s) to be developed by someone with appropriate and relevant accreditation.
 - c) The Traffic Management Plan and Traffic Control Plans to be implemented by those with appropriate accreditation;
 - d) That the impact of the event be advertised via a notice in the local weekly paper a minimum of one week prior to the operational impacts taking effect, noting it must include the event name, specifics of any traffic impacts or road closures and times, alternative route arrangements, event organiser, a personal contact name and a telephone number for all event related enquiries or complaints.
 - e) The event be notified on Council's webpage with event details supplied to Council by the event organiser.
3. That the event organiser:
- i) undertake consultation with community and affected businesses including adequate response/action to any raised concerns.
 - ii) undertake consultation with emergency services and any identified issues addressed.
 - iii) holding \$20m public liability insurance cover which is valid for the event.
 - iv) paying Council's Road Event Application Fee prior to the event.
 - v) the holding of an event debrief within one month following the festival which includes but is not limited to Council, TfNSW and Police representatives;

Mover: Simon Richardson

Seconder: Alan Hunter

Comments:

Resolution of 28 May Ordinary Meeting, no comment required at date of report.

72

Res No	Report Title	Meeting Date	Due Date
20-240	Events - Byron Writers Festival 2019 - Road Closure Report: I2020/216	28/05/2020	29/06/2020
	Directorate: Infrastructure Services Officer: Tucker, Stephanie		
Resolved that Council adopt the following Committee Recommendation(s):			
Report No. 7.2 Events - Byron Writers Festival 2019 - Road Closure File No: I2020/216			
<u>Committee Recommendation 7.2.1</u>			
1.	That Council endorse the Byron Bay Writers Festival 7-9 August 2020 and submitted Traffic Management Plan.		
2.	That the approval provided in Part 1 is subject to:		
	a) separate approvals by NSW Police and TfNSW being obtained		
	b) The traffic control plan is to operate Thursday 6th August to Sunday 9th August.		
	c) West bound event traffic arriving from Byron Town Centre is to be directed down Sunrise Blvd, as a contingency, if east bound traffic on Ewingsdale Rd is queued back onto the Motorway.		
	d) Document within the TCP, TMP persons who can change and approve the TCP on the day for unforeseen circumstances.		
	e) The development of a Traffic Control Plan(s) by those with relevant TfNSW accreditation. Traffic control plan(s) to be generally in accordance with the endorsed TMP.		
	f) The Traffic Control Plan to be implemented by those with relevant and current TfNSW accreditation.		
3.	That the event organiser must:		
	i. Advertise the impact of the event via a notice in the local weekly paper a minimum of one week prior to the operational impacts taking effect. The notification must include the event name, specifics of any traffic impacts or road closures and times, alternative route arrangements, event organiser, a personal contact name and a telephone number for all event related enquiries or complaints,		
	ii. Notify the public of event details on Council's webpage. Details to be supplied to Council by the event organisers,		

ACTIVE RESOLUTIONS REPORT

As at 3 June 2020

- iii. Undertake consultation with community and affected businesses including adequate response/action to any concerns raised,
- iv. Undertake consultation with emergency services and any identified issues addressed,
- v. Hold \$20m public liability insurance cover which is valid for the event.

Mover: Simon Richardson

Seconder: Alan Hunter

Comments:

Resolution of 28 May Ordinary Meeting, no comment required at date of report.

73

Res No	Report Title	Meeting Date	Due Date																														
20-241	Event - Byron Triathlon Report: I2020/231	28/05/2020	29/06/2020																														
Directorate: Infrastructure Services Officer: Tucker, Stephanie																																	
Resolved that Council adopt the following Committee Recommendation(s):																																	
Report No. 7.3 Event - Byron Triathlon File No: I2020/231																																	
<u>Committee Recommendation 7.3.1</u>																																	
That:																																	
1. Council endorse the Byron Bay Triathlon to be held on Saturday 9th May 2020, which includes the following temporary road closures below:																																	
<table border="1"><thead><tr><th>STREET</th><th>EXTENT</th><th>CLOSURE TIMES</th></tr></thead><tbody><tr><td>Bay St</td><td>- from the Surf Club to Middleton St</td><td>5am-5pm</td></tr><tr><td>Middleton St</td><td>- from Bay St to Lawson St</td><td>5am-5pm</td></tr><tr><td>Lawson St</td><td>- from Middleton St to Massinger St</td><td>5am-5pm</td></tr><tr><td>Gilmore Crescent</td><td>- full length</td><td>5am-5pm</td></tr><tr><td>Middleton St</td><td>- from Lawson St to Marvel St</td><td>10.30am – 3pm</td></tr><tr><td>Marvel St</td><td>- from Middleton St to Tennyson St</td><td>10.30am – 3pm</td></tr><tr><td>Tennyson St</td><td>- from Marvell St to Browning</td><td>10.30am – 3pm</td></tr><tr><td>Bangalow Rd</td><td>- from Browning St to Broken Head Rd</td><td>11.30am – 3pm</td></tr><tr><td>Broken Head Rd</td><td>- from Bangalow Rd to 166 Broken Head Rd</td><td>11.30am – 3pm</td></tr></tbody></table>				STREET	EXTENT	CLOSURE TIMES	Bay St	- from the Surf Club to Middleton St	5am-5pm	Middleton St	- from Bay St to Lawson St	5am-5pm	Lawson St	- from Middleton St to Massinger St	5am-5pm	Gilmore Crescent	- full length	5am-5pm	Middleton St	- from Lawson St to Marvel St	10.30am – 3pm	Marvel St	- from Middleton St to Tennyson St	10.30am – 3pm	Tennyson St	- from Marvell St to Browning	10.30am – 3pm	Bangalow Rd	- from Browning St to Broken Head Rd	11.30am – 3pm	Broken Head Rd	- from Bangalow Rd to 166 Broken Head Rd	11.30am – 3pm
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Bangalow Rd	- from Browning St to Broken Head Rd	11.30am – 3pm																															
Broken Head Rd	- from Bangalow Rd to 166 Broken Head Rd	11.30am – 3pm																															
2. The approval provided in Part 1 and Part 2 is subject to:																																	
a) separate approvals by NSW Police and TfNSW being obtained;																																	
b) the event organiser provide council with an updated Traffic Management Plan and Traffic Control Plan for the 2020 event, if required by the Police and TfNSW;																																	
c) development and implementation of a Traffic Management Plan and Traffic Control Plan(s) by those with appropriate TfNSW accreditation and the holding of current and appropriate levels of insurance and liability cover;																																	
d) the impact of the event be advertised, and charged at cost to the organisers, via a notice in the local weekly paper a minimum of one week prior to the operational impacts taking effect, noting it must include the event name, specifics of any traffic impacts or road closures and times, alternative route arrangements, event organiser, a personal contact name and a telephone number for all event related enquiries or complaints;																																	
e) the event be notified on Council's web page with the event organiser supplying Council with the relevant information;																																	
3. The event organisers:																																	
<input type="checkbox"/> inform the community and businesses that are directly impacted (eg within road closure zones) via written information which is delivered to the property in a timely manner so as to document, consider and respond to any concerns raised;																																	
<input type="checkbox"/> arranging for private property access and egress affected by the event;																																	
<input type="checkbox"/> liaising with bus, taxi and waste operators and ensuring arrangements are made for provision of services during conduct of the event;																																	
<input type="checkbox"/> consulting with emergency services and any identified issues be addressed;																																	
<input type="checkbox"/> holding \$20m public liability insurance cover which is valid for the event;																																	
<input type="checkbox"/> paying Council's Road Event Application Fee prior to the event.																																	
Mover: Simon Richardson																																	
Seconder: Alan Hunter																																	
Comments:																																	
Resolution of 28 May Ordinary Meeting, no comment required at date of report.																																	

74

ACTIVE RESOLUTIONS REPORT

As at 3 June 2020

Res No	Report Title	Meeting Date	Due Date
20-243	Nutrient Loading in the Belongil Report: I2020/297	28/05/2020	29/06/2020
Directorate: Infrastructure Services Officer: Green, Bryan			
Resolved that Council adopt the following Committee Recommendation(s):			
Report No. 4.2 Nutrient Loading in the Belongil File No: I2020/297			
<u>Committee Recommendation 4.2.1</u>			
1. That Council note that:-			
a) for the twelve-month period 27 April 2017 to 26 April 2018 Total Nitrogen (TN; monitored as required in Condition 11 of Council's approval under its Resolution 02-1329 of December 2002) released to Belongil Creek was 1,564 kg and that this exceeds: (i) the allowable discharge of 1,500kg TN; and (ii) the 80% threshold under which an investigation is triggered.			
b) the Condition requires this monitoring be done on a rolling two-month window, based on weekly sampling.			
c) the Condition requires Council to investigate feasible management strategies to reduce loads below 80%.			
d) the Condition further requires Council to discuss appropriate courses of action to prevent further exceedances.			
2. That Council sample nutrient loads weekly or better, as required by Consent Condition 11.			
3. That Council investigate all feasible management strategies to reduce loads below 80%, including strategies already under way such as: a) Biostem pellets for removing sludge and therefore possibly nutrients, and b) vetiver grass [increase sampling downstream of the trial planting to assess the grass's ability to reduce nutrients].			
4. That Council continue testing its flow meter newly installed at EPA location #4 to assess accuracy and reliability of flow results and, once performance is confirmed or by the end of June 2020 (whichever is sooner) these results be reported to the next meeting (scheduled for 30 July) of the Water, Waste and Sewer Advisory Committee and published on Council's Water & Sewer information website.			
5. That Council recognise: a) that it is impossible to mitigate against increased nutrient loads during high rainfall events and b) that rainfall periods longer than a month may cause breaches of Consent Conditions 11.			
Mover: Simon Richardson		Secunder: Alan Hunter	
Comments: 29 May 2020 - 9:23 AM - Dominika Tomanek Action reassigned to Green, Bryan by: Tomanek, Dominika for the reason:			

75

Res No	Report Title	Meeting Date	Due Date
20-245	Condition 9. Additional Load at Byron STP Report: I2020/497	28/05/2020	29/06/2020
Directorate: Infrastructure Services Officer: Clark, Cameron			
Resolved that Council adopt the following Committee Recommendation:			
Report No. 4.4 Condition 9. Additional Load at Byron STP File No: I2020/497			
<u>Committee Recommendation 4.4.1</u>			
That Council receive reports twice yearly on the performance of BBSTP against its Consent Condition 9 via reports to its Water, Waste and Sewer Advisory Committee.			
Mover: Simon Richardson		Secunder: Alan Hunter	
Comments: 29 May 2020 - 9:24 AM - Dominika Tomanek Action reassigned to Clark, Cameron by: Tomanek, Dominika for the reason:			

76

ACTIVE RESOLUTIONS REPORT

As at 3 June 2020

Res No	Report Title	Meeting Date	Due Date
20-246	Inflow and Infiltration - quarterly update Report: I2020/504	28/05/2020	29/06/2020
Directorate: Infrastructure Services Officer: Stanley, Jason			
Resolved that Council adopt the following Committee Recommendation:			
Report No. 4.5 Inflow and Infiltration - quarterly update File No: I2020/504			
<u>Committee Recommendation 4.5.1</u>			
That Council note the report.			
Mover: Simon Richardson		Seconder: Alan Hunter	
Comments: 29 May 2020 - 9:23 AM - Dominika Tomanek Action reassigned to Stanley, Jason by: Tomanek, Dominika for the reason:			
			77

Res No	Report Title	Meeting Date	Due Date
20-247	Rous County Council - Service Level Agreements 1st July - 31st December 2019 Report: I2020/520	28/05/2020	29/06/2020
Directorate: Infrastructure Services Officer: Clark, Cameron			
Resolved that Council adopt the following Committee Recommendation(s):			
Report No. 4.6 Rous County Council - Service Level Agreements 1st July - 31st December 2019 File No: I2020/520			
<u>Committee Recommendation 4.6.1</u>			
That the Council note the report.			
Mover: Simon Richardson		Seconder: Alan Hunter	
Comments: 29 May 2020 - 9:23 AM - Dominika Tomanek Action reassigned to Clark, Cameron by: Tomanek, Dominika for the reason:			
			78

Res No	Report Title	Meeting Date	Due Date
20-248	Report of the Local Traffic Committee Meeting held on 16 April 2020 Report: I2020/746	28/05/2020	29/06/2020
Directorate: Infrastructure Services Officer: Tucker, Stephanie			
Resolved that Council note the minutes of the Local Traffic Committee Meeting held on 16 April 2020.			
Mover: Simon Richardson		Seconder: Alan Hunter	
Comments: Resolution of 28 May Ordinary Meeting, no comment required at date of report.			
			79

ACTIVE RESOLUTIONS REPORT

As at 3 June 2020

Res No	Report Title	Meeting Date	Due Date
20-249	Parking time limits -South Beach Rd, Brunswick Heads Report: I2020/555	28/05/2020	29/06/2020
Directorate: Infrastructure Services Officer: Tucker, Stephanie			
Resolved that Council adopt the following Committee Recommendation:			
Report No. 6.1 Parking time limits -South Beach Rd, Brunswick Heads File No: I2020/555			
<u>Committee Recommendation 6.1.1</u>			
That Council implement 2P parking time limits in South Beach Road and South Beach Lane from 5am – 7am Monday to Sunday, and No Parking 7pm - 5am with signage as per signage plan in Figure 1 until 31 July 2020 or as otherwise directed by council.			
Mover: Simon Richardson		Seconder: Alan Hunter	
Comments: 29 May 2020 - 9:22 AM - Dominika Tomanek Action reassigned to Tucker, Stephanie by: Tomanek, Dominika for the reason:			
			80

Res No	Report Title	Meeting Date	Due Date
20-251	Expiry of lease to Fishheads Report: I2020/715	28/05/2020	29/06/2020
Directorate: General Manager Officer: James, Ralph			
Resolved:			
1. That Council, subject to Crown consent, offer to extend the lease over:			
a) Council operational land (lot 1 in DP 1246229);			
b) Part Council operational land (lot 4 in DP 827049); and			
c) Part Crown reserve (lot 10 in DP 1049827) known as the Byron Bay Swimming Pool Complex, to Fishheads@ Byron Pty Ltd for 5 years (1 July 2020 to 30 June 2025).			
2. That the extension be offered on the same terms and conditions contained in the current lease/management agreement, but include provisions that account for:			
a) Council needing access to the pool portion of the complex for the purpose of making improvements consistent with its long term upgrade plans for the site; and			
b) Council registering the subdivision that will accurately align the complex between Council and Crown during the lease term; and			
c) Updating the rent clause to reflect current market values; and			
3. Council's intention to commence negotiations with Fishheads regarding a long term lease once land classification issues pertaining to the site are finalised.			
Mover: Paul Spooner		Seconder: Michael Lyon	
Comments: Resolution of 28 May Ordinary Meeting, no comment required at date of report.			
			81

ACTIVE RESOLUTIONS REPORT

As at 3 June 2020

Res No	Report Title	Meeting Date	Due Date
20-253	Council Resolutions Quarterly Review - Q3 - 1 January to 31 March 2020 Report: I2020/681	28/05/2020	29/06/2020
Directorate: Corporate and Community Services Officer: Sills, Heather			
Resolved:			
1. That Council notes the information provided in this report on active Council Resolutions in Attachment 1 (#E2020/31731).			
2. That Council notes the completed Resolutions in Attachment 2 (#E2020/31732).			
3. All items provided without comment be re-reported at the next meeting with comments provided.			
Mover: Jeannette Martin		Seconder: Simon Richardson	
Comments: 29 May 2020 - 8:36 PM - Heather Sills Noted. Review of Active Resolutions to be reported to Council on 25 June.			
			82

Res No	Report Title	Meeting Date	Due Date
20-254	Tallow Creek Management - update on Council Resolution 19 - 352 and changes to entrance management Report: I2019/2058	28/05/2020	29/06/2020
Directorate: Sustainable Environment and Economy Officer: Dowsett, Chloe			
Resolved that Council:			
1. Notes the report and changes to entrance management activities at Tallow Creek.			
2. Makes previous and ongoing monitoring reports available to the community			
3. Provides an acknowledgement regarding the failings that occurred during the particular event and assures our community that we will continue to work closely with all relevant agencies and stakeholders to improve sustainable ICOLL management.			
4. Notes that despite the best efforts of all ICOLL management, fish kills will inevitably occur from time to time due to natural and intervention processes.			
Mover: Michael Lyon		Seconder: Simon Richardson	
Comments: 1 Jun 2020 - 10:11 AM - Shannon Burt 1 noted 2/3/4 being progressed by staff			
			83

Res No	Report Title	Meeting Date	Due Date
20-263	Draft Arts and Culture Policy Report: I2020/595	28/05/2020	29/06/2020
Directorate: Corporate and Community Services Officer: McMurtry, Joanne			
Resolved:			
1. That Council adopts the Draft Arts and Culture Policy for the purpose of public exhibition.			
2. That following the period of public exhibition, if there are no submissions, the draft Policy be adopted. If any public submissions are received a report to Council will be provided for adoption of the final version of the policy.			
3. That on the adoption of the Arts and Cultural Policy, (i) the Cultural Policy 2008 (Policy 3.42), (DM801769) be repealed, and (ii) preparation of an Arts and Cultural Strategic Plan commence in 2020-2021.			
4. Council recruit a fully qualified Arts Administrator to facilitate, plan, coordinate and manage the Arts and Culture sector.			
5. That staff identify appropriate funding sources to be included in the 2020/21 Budget. <i>Cr Hunter voted against the motion.</i>			

ACTIVE RESOLUTIONS REPORT

As at 3 June 2020

Mover: Jan Hackett

Seconded: Sarah Ndiaye

Comments:

1 Jun 2020 - 10:32 AM - Joanne McMurtry

Draft Policy on public exhibition, submissions closing 17 July 2020.

1 Jun 2020 - 10:38 AM - Joanne McMurtry

Staff will identify appropriate funding sources for an Arts and Culture position to be included in the 2020-21 budget.