

# MINUTES OF MEETING



## TRANSPORT AND INFRASTRUCTURE ADVISORY COMMITTEE MEETING

Venue	Conference Room, Station Street, Mullumbimby
Date	Thursday, 15 April 2021
Time	9.00am

*I2021/621  
Distributed 08/04/21*



# BYRON SHIRE COUNCIL

## TRANSPORT AND INFRASTRUCTURE ADVISORY COMMITTEE MEETING

MINUTES 15 APRIL 2021

### **Minutes of the Transport and Infrastructure Advisory Committee Meeting held on Thursday, 15 April 2021**

**File No:** I2021/621

PRESENT: Cr B Cameron, Cr J Martin

Staff: Evan Elford (Acting Director Infrastructure Services )

Andrew Pearce (Traffic Engineer)

Kirk Weallans (Project Engineer)

Josh Provis (Road and Bridge engineer)

Dominika Tomanek (Minute Taker)

Community Representatives: Sapoty Brook, Graham Hamilton, Andi Maclean

Non-Voting Representatives: Glenn Bailey (Transport Development Officer,  
Social Futures)

*Cr Cameron (Chair) opened the meeting at 9:03 am and acknowledged that the meeting was being held on Bundjalung Country.*

#### APOLOGIES:

Cr S Richardson (Mayor)

David Michie

Phil Holloway (Director Infrastructure Services)

#### DECLARATIONS OF INTEREST – PECUNIARY AND NON-PECUNIARY

There were no declarations of interest.

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### ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

**Report No. 3.1      Adoption of Minutes from Previous Meeting**  
**File No:            I2021/557**

**Committee Recommendation:**

**That the minutes of the Transport and Infrastructure Advisory Committee Meeting held on 28 January 2021 be confirmed.**

(Hamilton/Cameron)

*The recommendation was put to the vote and declared carried.*

### BUSINESS ARISING FROM PREVIOUS MINUTES

There was no business arising from previous minutes.

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### STAFF REPORTS - INFRASTRUCTURE SERVICES

**Report No. 4.1      Road Safety Campaign**  
**File No:            I2021/218**

**Committee Recommendation:**

That:-

1. Council continues to pursue funding opportunities for road safety awareness, infrastructure enhancements that improve safety and access for all road users and to embed road safety principles in all transport related projects.
2. The next TIAC meeting include a workshop session to generate discussion, ideas and suggestions regarding road safety messaging and location of safety signage as per Res 20-405 (3).
3. Prior to the workshop referred to in 2, TIAC members receive information on the 'Go Together' program including examples of signage and messaging promoted by the program.
4. TfNSW representatives will attend the workshop mentioned in point 2.

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(Cameron/Maclean)

*The recommendation was put to the vote and declared carried.*

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**Report No. 4.2      Update on roads, reseals, reconstructions, maintenance requirements, and budgetary situation**

**File No:**            I2021/219

**Committee Recommendation:**

1. That Council notes the report.
2. That future report include annual condition report summarizing the overall status of various asset classes.

(Maclean/Hamilton)

*The recommendation was put to the vote and declared carried.*

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**Report No. 4.3      Kolora Way Shared Path Update**

**File No:**            I2021/220

**Committee Recommendation:**

That Council supports the detailed design of Option 3 for the construction of a new shared path and pedestrian bridge to the north of the existing road bridge on Kolora Way, proceeding to shovel ready status in financial year 2021/22.

(Brook/Martin)

*The recommendation was put to the vote and declared carried.*

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**Report No. 4.4      Membership change to TIAC constitution**

**File No:**            I2021/289

**Committee Recommendation:**

That Council approves Glenn Bailey as the temporary replacement representative member, as nominated by Katrina Ross.

(Cameron/Hamilton)

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*The recommendation was put to the vote and declared carried.*

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**Report No. 4.5**      **PAMP and Bike Plan Evaluation Processes**  
**File No:**            I2021/464

### **Committee Recommendation:**

That Council:-

1. Note the work already done and underway to progress the PAMP and Bike Plan recommendations.
2. Prioritise future PAMP and Bike Plan projects as follows
  - a) Projects or parts of projects that provide greater connectivity to and within active networks (Bike and Pedestrian) as well as better connectivity to public transport.
  - b) Projects that align with Integrated Transport Strategy objectives, particularly where a modal shift away from car use is supported and enhanced.
  - c) Projects that improve connectivity and promote a shift from car use should initially be considered from PAMP and Bike Plan priorities covered by Master Plans.
3. Where possible Council seek grant funding to help accelerate the roll out of PAMP and Bike Plan projects.
4. Continue to investigate opportunities to undertake strategic PAMP and Bike Plans projects that meet the connectivity and modal shift criteria, but not covered by Master Plans as funding permits.
5. That the PAMP and Bike Plan Council web page be updated to inform the community of this priority review.

(Cameron/Brook)

*The recommendation was put to the vote and declared carried.*

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**Report No. 4.6**      **Movement and Place Brief (Draft)**  
**File No:**            I2021/540

### **Committee Recommendation:**

1. That Council notes the draft Movement and Place Brief.
2. That TIAC advise that the brief needs to ensure the following

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- a) Alignment with Transport Strategy objectives especially the need to promote modal shift away from cars entering the town centre.
  - b) Ensuring that place features within 'movement corridors' be acknowledged that that safety and access is enhanced for all travelling within movement corridors and that other services (e.g. buses, rubbish removal) provided within the corridor are safely supported.
3. That a further report be provided and time allocated for TIAC to properly consider the Movement and Place Framework.
  4. That TIAC and Council be provided with any feedback given by TfNSW and a copy of an updated draft brief.

(Cameron/Martin)

*The recommendation was put to the vote and declared carried.*

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**Report No. 4.7**      **Tourism Signage Policy**  
**File No:**            I2021/559

**Committee Recommendation:**

1. That Council support the adoption of the attached revision of the Tourist, Street Name, Community Facility and Service Signs Policy, 07/102 - (Attachment 1, E2021/51763), incorporating amendments identified by TIAC.
2. That the Policy register be updated with the new policy.

(Cameron/Martin)

*The recommendation was put to the vote and declared carried.*

Note: That committee hold extraordinary meeting to discuss Transport Strategy on 11 May 2021.

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*There being no further business the meeting concluded at 11:05 am.*