

# Minutes of Meeting

## Local Traffic Committee Meeting

Venue	Conference Room, Station Street, Mullumbimby
Date	Tuesday, 7 February 2023
Time	10.30am



**BYRON**  
SHIRE  
COUNCIL



**MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING HELD ON TUESDAY, 7 FEBRUARY 2023**

**File No:** I2023/131

MEETING COMMENCED: 10.33am

PRESENT:

Councillor: Michael Lyon

Transport for NSW: Alexie Miller

NSW Police: Detective Chief Inspector Matt Kehoe

Staff: Judd Cornwall (Traffic Engineer), James Flockton (Coordinator Infrastructure Planning), Gray Blunden (Development Engineer), Renan Solatan (Development Engineer), Alice Meir (Events Liaison Officer), Kate Draskovic (Infrastructure Planning Support Officer), Shelley Flower (Minute Taker)

APOLOGIES:

Siobhan Foley on behalf of Tamara Smith MP

DECLARATIONS OF INTEREST

There were no declarations of interest raised.

ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

Committee Recommendation:

**That the minutes of the Local Traffic Committee Meeting held on 15 November 2022 and Extraordinary Local Traffic Committee Meeting held on 30 November 2022 be confirmed.**

(Miller/Kehoe)

*The recommendation was put to the vote and declared carried.*

MATTERS ARISING

None.

OUTSTANDING ISSUES/RESOLUTIONS

None.

DEVELOPMENT APPLICATIONS

**Report No. 6.1**            **10.2022.488.1 - Stone and Wood**  
**File No:**                I2023/116

**SUMMARY**

This development application seeks approval to hold a community event “Festival of the Stone” held twice a year and over a 5-year approval period commencing 2023 on Lot 59 in DP 835349, being 96-100 Centennial Circuit, Byron Bay.

Up to 2,000 patrons including are expected to attend each event inclusive of event organisers, contractors, and staff. Food and entertainment will be provided along with alcoholic beverages in accordance with liquor licencing requirements.

The development application is seeking support for the temporary road closure of Centennial Avenue and erection of temporary signage in the public road reserve along Ewingsdale Road, Bayshore Drive, Centennial Circuit, Brigantine St and Tasman Way.

The Festival of the Stone has been successfully run since 2020 with the same number of patrons and arrangements (traffic management, temporary road closure and carparking) and there has been no reports of incidents and traffic issues within the surrounding road network recorded during the event.

The committee’s recommendations have been considered and formed part of the conditions of consent in the current development application.

**OFFICER RECOMMENDATION**

That Council endorse “Festival of the Stone” event to be held twice a year and over a period of 5-years commencing 2023 on Lot 59 in DP 835349, being 96-100 Centennial Circuit, Byron Bay in accordance with the Local Traffic Committee’s recommendation on 28<sup>th</sup> January 2020.

**BACKGROUND**

The Traffic Management Plan (TMP) of the first Festival of the Stone held at 96-100 Centennial Circuit, Byron Bay was considered by the Local Traffic Committee (LTC) on 28 January 2020. The committee endorses the Officers recommendation subject to the

following:

Committee Recommendation:

1. *That Council endorse the Festival of the Stone to be held on Saturday 6 June 2020, in accordance with the Local Traffic Committee recommendations.*
2. *That the endorsement provided in Part 1 is subject to:-*
  - a) *Separate approvals by NSW Police and TfNSW being obtained, as required;*
  - b) *The development of a Traffic Management Plan and Traffic Control Plan(s) the event by those with relevant and current TfNSW accreditation;*
  - c) *The Traffic Control Plan, if required, being implemented by those with relevant and current TfNSW accreditation;*
  - d) *The Traffic Management Plan and Traffic Control Plans are to include the following amendments:*
    - i. *All parking and vehicular drop-off including shuttle bus, taxi, Uber & other mode of transportation for the event shall utilise the Cavanbah Centre. The car parking area in Cavanbah Centre must be maintained during the event and returned to pre-festival conditions. Any damage to the car parking area shall be repaired immediately and all cost shall be borne by the consent holder;*
    - ii. *Drop-off & Pick-up of elderly and people with disability shall be undertaken at the existing northern access of the site and assisted with event personnel; and*
    - iii. *No drop-off & pick-up permitted along Centennial Circuit other than elderly and people with disability*
    - iv. *Entry into the event is to be via Ewingsdale Road and Bayshore Drive/Centennial Circuit (north intersection)*
    - v. *Exit from the event site is to be via Bayshore Drive/Centennial Circuit (north intersection)*
    - vi. *Entry/Exit via Cavanbah Centre*
  - e) *The event is notified on Council's webpage.*
  - f) *The event organiser:*
    - i. *Holding \$20m public liability insurance cover which is valid for the event.*
    - ii. *Undertaking consultation with emergency services and any identified issues addressed.*
    - iii. *Undertaking consultation with community and affected businesses including*

*adequate response/action to any raised concerns.*

*iv. Paying Council's Road Event Application Fee prior to each event.*

*v. Development approval conditions of consent*

## **PROPOSAL**

The Festival of the Stone event be held twice a year and over a 5-year approval period commencing 2023 on Lot 59 in DP 835349, being 96-100 Centennial Circuit, Byron Bay.

The festival has been held several times at the Stone and Wood brewery in 96-100 Centennial Avenue since 2019. All parameters of the former events are the same as the current proposal.

The following are the parameters of the proposal: -

### **1. Numbers of Patrons**

Patron numbers are limited to a maximum of 2000 patrons including 100 event staff, contractors & organizer.

### **2. Event Operating Hours**

- Saturday (only) – Event 3.00pm – 10.00pm
- Saturday (only) – Bump-in before the event
- Sunday (only) – Bump-out

## **Parking**

Parking for the event is to be provided at the Cavanbah Centre plus the on-street parking in the surrounding road network during the event. Patrons can access the site from the Cavanbah Centre on foot via a pedestrian walkway connecting to Ewingsdale Road. Shuttle bus parking is proposed having a drop-off area in Centennial Circuit in accordance with the supporting Traffic Management Plan (TMP) and supporting Traffic Evaluation Report prepared by Greg Alderson and Associates with report number 23001 dated 31 October 2022.

There have no reports or complaints of parking deficiency recorded in the previous events.

## **Public transport**

The traffic report notes that a shuttle bus service is being arranged with local bus operators to provide transport for patrons from Byron Bay Town Centre to the site and return. Patrons from other areas like Suffolk Park will need to arrange transport by other means to Byron Bay for shuttle to the event.

**Pedestrian network**

Majority of the patrons are dropped off in Cavanbah Centre. A supporting Traffic Guidance Scheme (Greg Alderson & Associates drawing 23001-TGS-02) been submitted to facilitate efficient and safe pedestrian movement between Cavanbah Centre and the Event site.

**Traffic impact**

Majority of the traffic generated by the proposal accesses the Cavanbah Centre. Traffic utilised the existing roundabout and are directed by Traffic Controllers to facilitate efficient traffic movement in Cavanbah Centre to minimise traffic impact in the Ewingsdale Road.

Traffic heading towards the Industrial area is directed to access the northern intersection of Centennial Circuit and Bayshore Drive to ensure there is plenty of storage within the entry of the development site to minimise traffic impact in Ewingsdale Road.

The supporting Traffic Guidance Scheme drawing 23001-TGS-02 prepared by Greg Alderson and Associates will facilitate the routing of traffic and manage the pedestrian heading towards the venue.

**Key Issues**

Potential safety issues and movement conflicts are:

- Queueing of drop-off vehicles in Centennial Circuit and Brigantine Street;
- Vehicles turning into the Industrial area from Ewingsdale Road;
- Vehicles from the event car parking areas, set-down and pick-up areas leaving the event;
- Pedestrians crossing roads in the industrial area and queuing at the entry on arrival;
- Patrons leaving the event site and seeking transport;
- Service and emergency vehicles entering and leaving the event site;
- Hostile Vehicle Mitigation

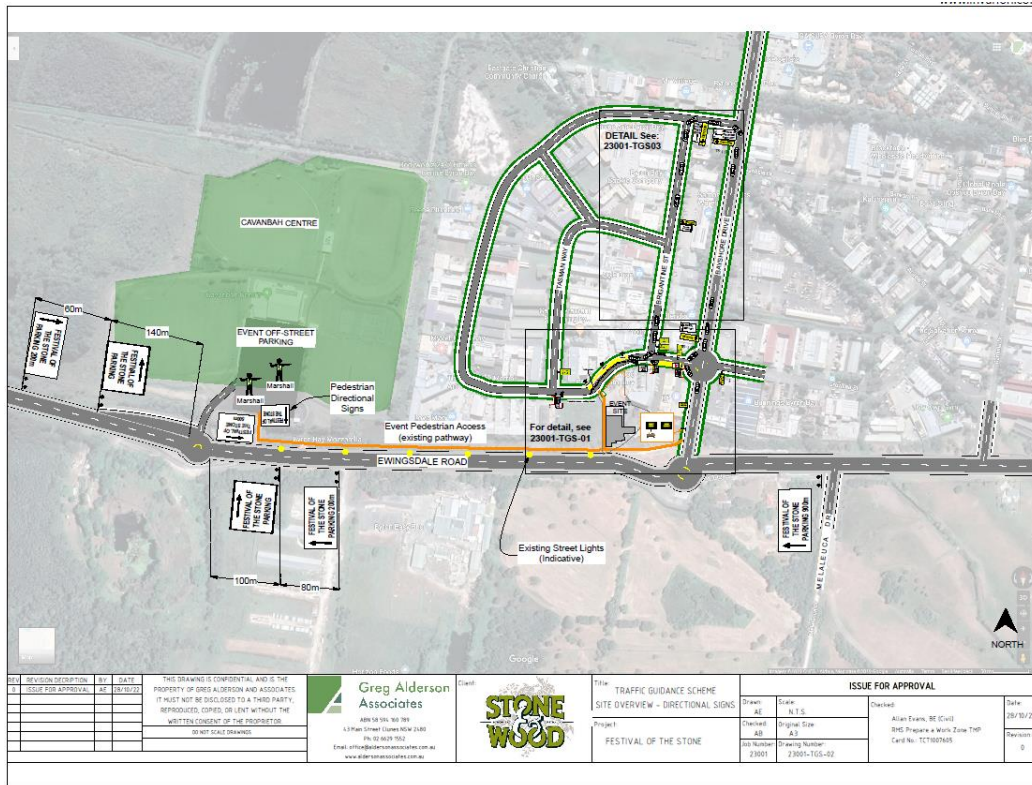


Figure 1 – TGS for Parking and Traffic

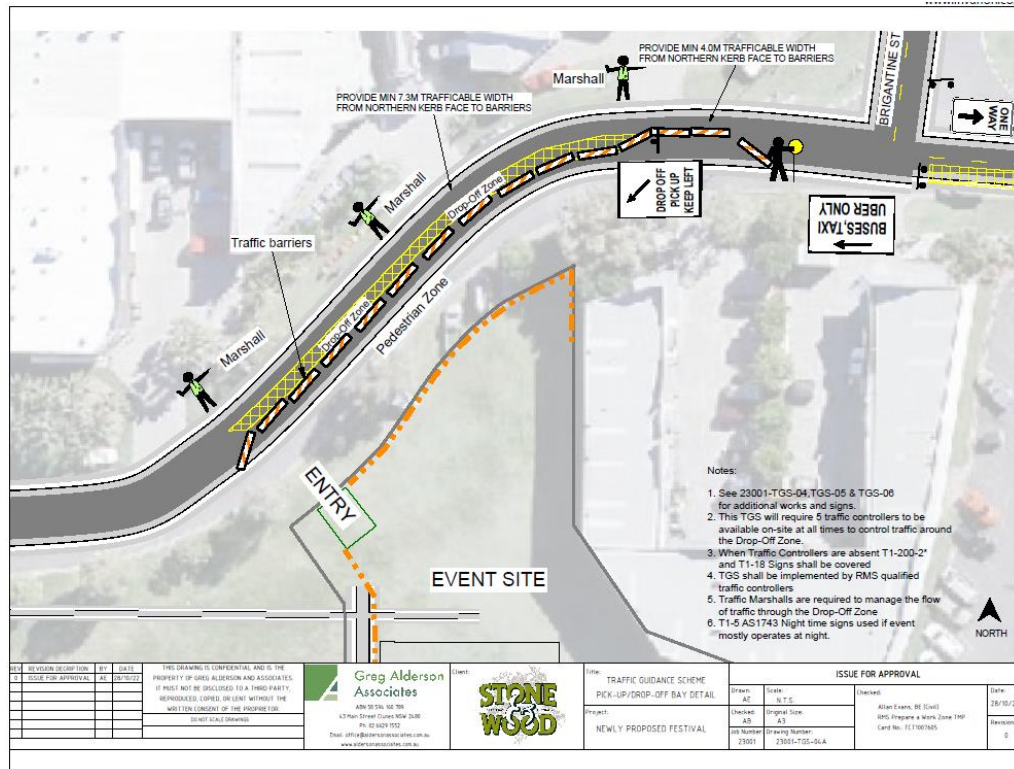


Figure 2 – TGS for Proposed Temporary Road Closure

Figure 1 and Figure 2 are updated versions of the previously approved Traffic Control



Plans (TCP).

The implementation of the TCP in the 2019 event addressed all the key issues identified in the during the event and have been mitigated and resulted in no traffic flow or safety issues.

## **COUNCIL IMPLICATIONS**

### **Budget/Financial**

The event organisers will be invoiced the following fees as appropriate:

- Approval of Road Events pursuant to s144 of the Roads Act (Advertising of event and staff time to process), and
- Development Certification fees – section 138 with fees being the fee applicable as at the date of payment.

### **Asset Management**

Not applicable.

### **Policy or Regulation**

Delegated to Council for authorisation in conjunction with:

- Actions required to control traffic- Part 8 (Sections 114 to 124) Roads Act, 1993.
- Prescribed traffic control devices - division 1 of Part 4 (Sections 50 to 55) Road Transport (Safety and Traffic Management) Act, 1999.
- R5-1-3 Parking (Disable) – NSW Road Rules 203, \$541 fine
- R5-400 No Stopping - NSW Road Rules 167, \$253 fine
- R5-41 No Parking (specified times) - NSW Road Rules 168, \$108 fine.

### **Consultation**

A condition of the endorsement of this event is that appropriate consultation is undertaken, including:

1. Advertising the impact of the event in the local newspaper and on the Council website.
2. Notifying businesses that are directly impacted by the temporary road closure.
3. Liaising with bus and taxi operators.
4. Consulting with emergency services.

### **Legal and Risk Management**

If vehicles cause congestion in Centennial Circuit and Bayshore Drive then this could

directly impact in MR545 - Classified Road – Ewingsdale Road. Appropriate approvals and insurances should be required as a condition of the endorsement for this event.

Committee Comments

None.

Management Comments

None.

**Committee Recommendation:**

- 1. That Council endorse the “Festival of the Stone” event to be held on a Saturday, twice a year, and over a period of 5-years commencing 2023 on Lot 59 in DP 835349, being 96-100 Centennial Circuit, Byron Bay in accordance with the Local Traffic Committee’s recommendation on 28th January 2020.**
- 2. That Council’s support in Part 1 is subject to:**
  - a) separate approvals by NSW Police and TfNSW being obtained;**
  - b) the event organiser provide council with an updated Traffic Management Plan and Traffic Guidance Scheme/s for the 2023 event;**
  - c) development and implementation of a Traffic Management Plan and Traffic Guidance Scheme/s by those with appropriate TfNSW accreditation and the holding of current and appropriate levels of insurance and liability cover;**
  - d) the impact of the event be advertised, and charged at cost to the organisers, via a notice in the local weekly paper a minimum of one week prior to the operational impacts taking effect, noting it must include the event name, specifics of any traffic impacts or road closures and times, alternative route arrangements, event organiser, a personal contact name and a telephone number for all event related enquiries or complaints;**
  - e) the event be notified on Council’s web page with the event organiser supplying Council with the relevant information.**
- 3. The event organiser to:**
  - a) inform the community and businesses that are directly impacted (e.g. within road closure zones) via written information which is delivered to the property in a timely manner so as to document, consider and respond to any concerns raised;**
  - b) liaising with bus, taxi and waste operators and ensuring arrangements are made for provision of services during conduct of the event;**
  - c) consulting with emergency services and any identified issues be addressed;**
  - d) holding \$20m public liability insurance cover which is valid for the event;**
  - e) paying Council’s Road Event Application Fee prior to the event;**

- f) not place any signage on the road related area of the Pacific Highway.

(Lyon/Kehoe)

*The recommendation was put to the vote and declared carried.*

EVENTS

**Report No. 7.1**      **Byron Bay Triathlon and Byron Lighthouse Run May 2023**  
**File No:**            I2022/1912

Council has received an application for the Byron Bay Triathlon to be held on Saturday 13 May 2023 and the Byron Lighthouse Run to be held on Sunday 14 May 2023.

The Byron Bay Triathlon was previously approved by the Local Traffic Committee (LTC) and by Council resolution **22-101**.

The Byron Lighthouse Run was previously approved by LTC for their annual event which used to be held in October (was not part of the Byron Bay Triathlon weekend previously).

Committee Comments

None.

Management Comments

None.

Committee Recommendation:

1. That Council support the Byron Bay Triathlon to be held on Saturday 13 May 2023 and the Byron Lighthouse Run to be held on Sunday 14 May 2023.
2. That Council support in Part 1 is subject to:
  - a) separate approvals by NSW Police and TfNSW being obtained;
  - b) the event organiser provide council with an updated Traffic Management Plan and Traffic Guidance Scheme/s for the 2023 event;
  - c) development and implementation of a Traffic Management Plan and Traffic Guidance Scheme/s by those with appropriate TfNSW accreditation and the holding of current and appropriate levels of insurance and liability cover;
  - d) the impact of the event be advertised, and charged at cost to the organisers, via a notice in the local weekly paper a minimum of one week prior to the operational impacts taking effect, noting it must include the event name, specifics of any traffic impacts or road closures and times, alternative route arrangements, event organiser, a personal contact name and a telephone

number for all event related enquiries or complaints;

- e) the event be notified on Council's web page with the event organiser supplying Council with the relevant information;
- f) Access from main beach car park to Fletcher St is to be unrestricted at all times.
- g) Access to Lawson St between Fletcher St and Middleton St to be permitted at all times.

3. The event organiser to:

- a) inform the community and businesses that are directly impacted (e.g. within road closure zones) via written information which is delivered to the property in a timely manner so as to document, consider and respond to any concerns raised;
- b) arranging for private property access and egress affected by the event;
- c) liaising with bus, taxi and waste operators and ensuring arrangements are made for provision of services during conduct of the event;
- d) consulting with emergency services and any identified issues be addressed;
- e) holding \$20m public liability insurance cover which is valid for the event;
- f) paying Council's Road Event Application Fee prior to the event;
- g) not place any signage on the road related area of the Pacific Highway.

(Kehoe/Miller)

*The recommendation was put to the vote and declared carried.*

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<b>Report No. 7.2</b>	<b>Event - Westpac Helicopter Byron Coastal Charity Walk – April 29</b>
<b>File No:</b>	12023/52

The 2023 Byron Coast Charity Walk will be held on Saturday 29 April 2023 from 5.00am – 5.00pm. The Byron Coastal Charity Walk will be celebrating 10 years in 2023 and organisers anticipate 800 to 1,000 participants.

The majority of the Charity Walk will be along beaches and footpaths. There are two locations within Council's delegated authority where walkers will be required to walk along the road with associated traffic control: Lighthouse Road and Seven Mile Beach Road.

The walking route will start in Denning Park, Byron Bay and typically follows the coastline south to Ballina SLSC, a total distance of 36km.

The images below show the key sections of the walk and areas where traffic control is

# BYRON SHIRE COUNCIL

proposed are circled in blue. In figure 1 traffic control is proposed on Lighthouse Road as the walk heads towards Tallows Beach. In figure 2 traffic control is proposed at the entrance to Seven Mile Beach Road.

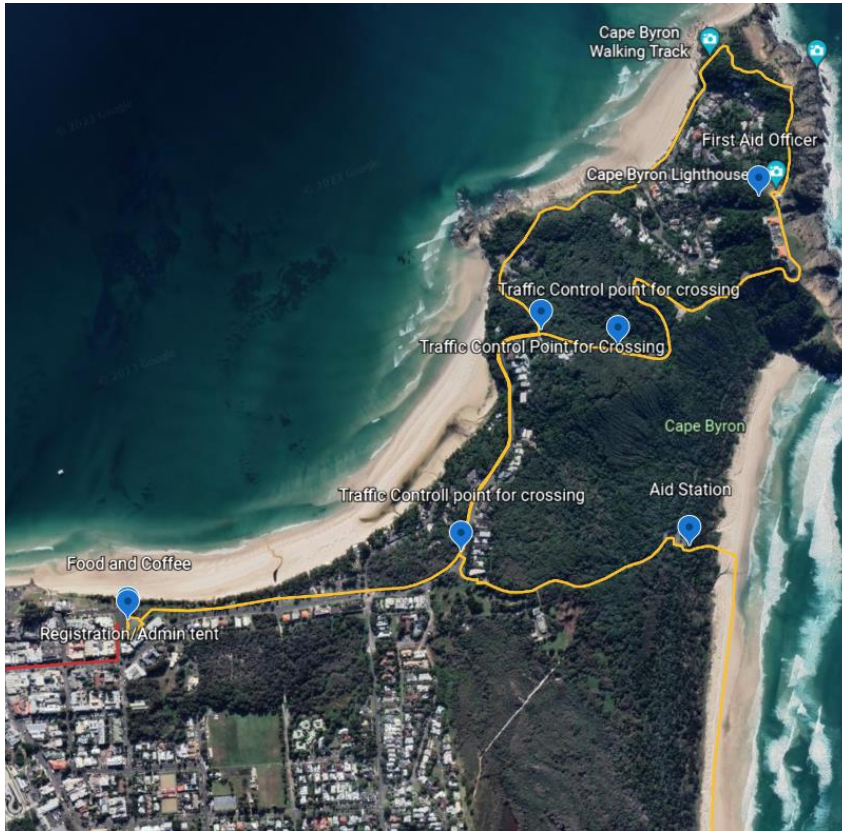


Figure 1 – Lighthouse Road

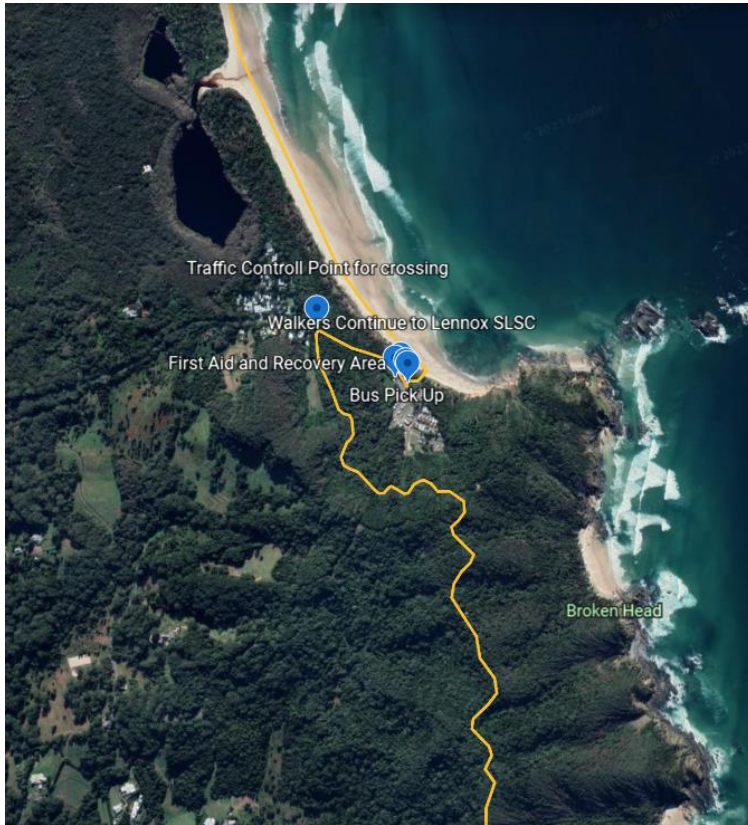


Figure 2 – Seven Mile Beach Road



Figure 3 – Proposed TGS for the Seven Mile Beach Road entrance (refer Figure 2). The Traffic Control is to be in place from 6.30am to 2.30pm.



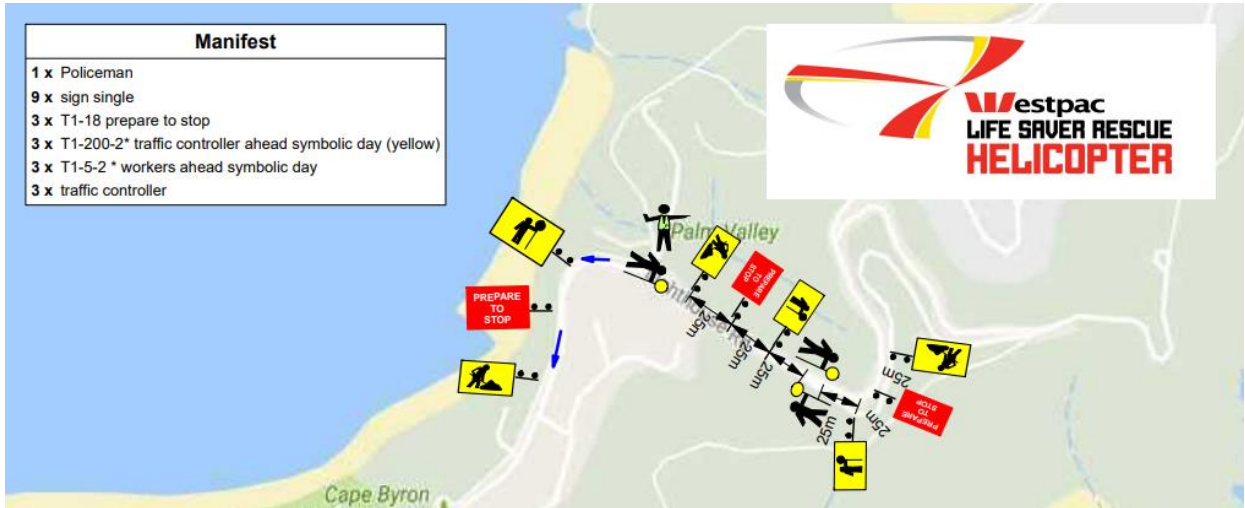


Figure 4 – Traffic control proposed for eastern section Lighthouse Road. Coming down from Lighthouse Road (refer to Figure 1). Traffic control to be in place from 6am to 12.30pm.

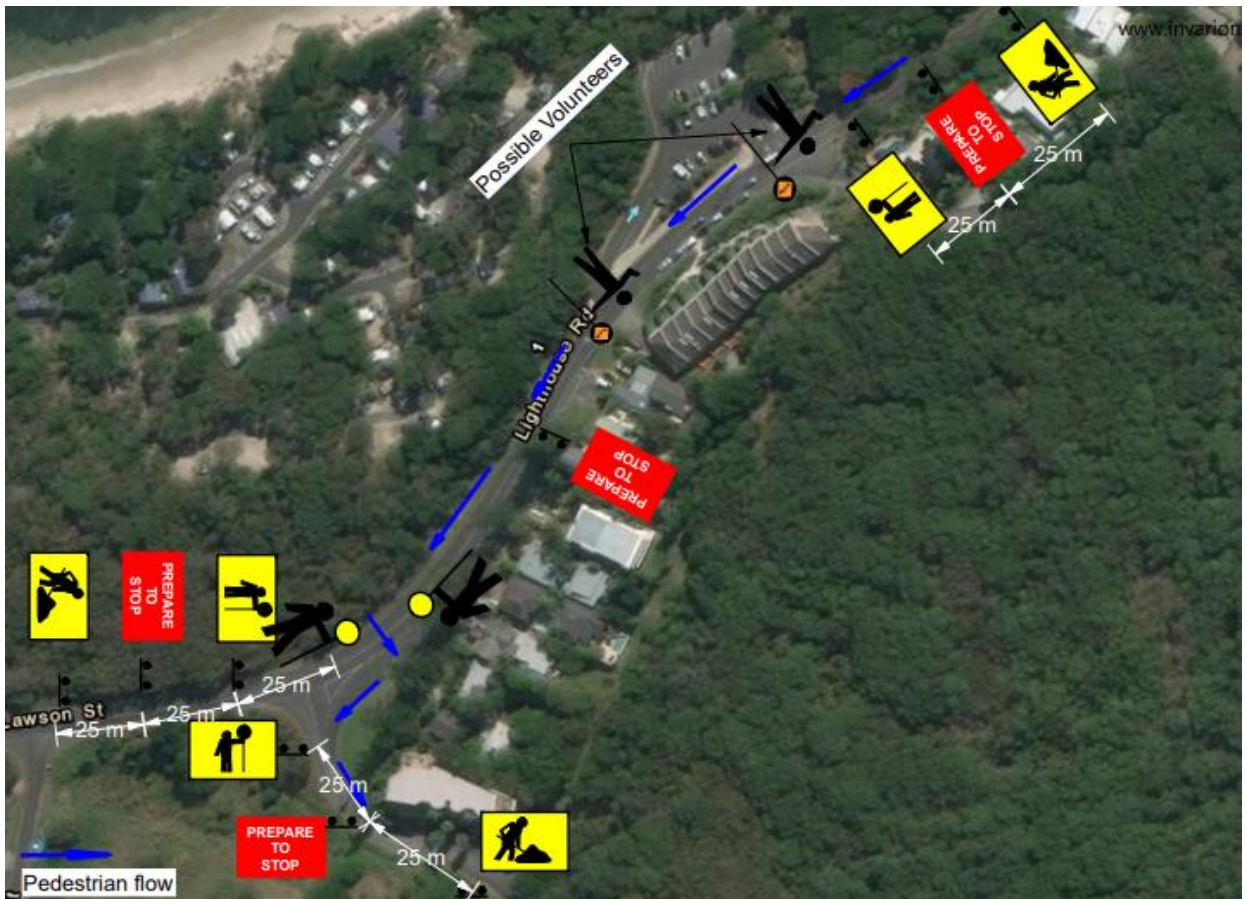


Figure 5 – Traffic control proposed for the western section of Lighthouse Road entering Tallow Beach Road (refer to Figure 1). Traffic control to be in place between 6am to 12.30pm.

Committee Comments

None.

Management Comments

None.

Committee Recommendation:

1. That Council support the Westpac Life Saver Rescue Helicopter fundraiser, Byron Coast Charity Walk, to be held Saturday 29 April 2023 from 5.00am – 5.00pm.
2. That Council support in Part 1 is subject to:
  - a) The development of a Traffic Guidance Scheme (TGS) and Traffic Management Plan(s) for the 2023 event by those with relevant and current TfNSW accreditation. The TGS(s) and Traffic Management Plan is to include, but is not limited to, the following:
  - b) Signage, which specifies the date, hours and nature of the event, be positioned at the entrance and exit of Seven Mile Beach Road one week prior to the event;
  - c) On the day of the event, at 500m intervals on Seven Mile Beach Road, and facing both directions of travel, signs advising of “ Special Event – Charity Walk Ahead” (or similar) are installed prior, and removed after, the event occurs;
  - d) A safety induction for participants advising of hazards be provided.
  - e) Implementation of the Traffic Management Plan and Traffic Guidance Scheme/s as designed by those with appropriate accreditation and implemented by people with appropriate accreditation, including traffic controllers.
3. The event organiser to:
  - a) Advertise the impact of the event, via a Variable Message Sign on site and notice in the local weekly paper, a minimum of one week prior to the operational impacts taking effect, noting it must include the event name, specifics of any traffic impacts or road closures and times, alternative route arrangements, event organiser, a personal contact name and a telephone number for all event related enquiries or complaints;
  - b) Arrange for the event to be notified on Council’s webpage a minimum one week prior to the TGS being implemented;
  - c) Undertake consultation with affected community and businesses including adequate response/action to any raised concerns.
  - d) Undertake consultation with emergency services and any identified issues addressed.
  - e) Holding \$20m public liability insurance cover which is valid for the event.
  - f) Paying Council’s Road Event Application Fee prior to the event.
  - g) not place any signage on the road related area of the Pacific Highway.

(Lyon/Miller)

*The recommendation was put to the vote and declared carried.*



**Report No. 7.3**  
**File No:**

**Byron Community Markets - Temporary Road Closure**  
I2023/106

This report seeks approval for the temporary road closure of Jonson Street, Byron Bay next to Railway Park, between Marvell and Byron Streets for Byron Community Market held once a month and fortnightly in December and January.

The proposal includes a temporary road closure of Jonson Street next to Railway Park, between Marvell and Byron Streets, to vehicles on monthly market days and the use of the western section of the Butler Street Reserve for stall holder parking, refer to attachment 1 (E2021/149504) for Traffic Guidance Scheme.

The markets will operate between 8am and 3pm, with bump-in and bump-out movements occurring before and after this time. The market holds up to 300 stalls, associated market management and facilities.

A review of the supporting documentations of the DA concludes that the relocation of the Market and the temporary road closure of Jonson St next to Railway Park, between Marvell and Byron Streets will produce minor impact to Traffic and Parking in the surrounds.

This was previously approved by the Local Traffic Committee (LTC) and Council resolution number 22-451 (recommendation below).

**Committee Recommendation:**

**That Council support:**

- 1. The temporary road closure in principle to facilitate the Byron Community Markets and to allow the Development Application to be considered; and**
- 2. Further reporting to the Local Traffic Committee prior to first event and annually thereafter.**

(Lyon/Kehoe)

*The recommendation was put to the vote via email after the meeting and declared carried.*

Addition information regarding the DA can be found in the original report (attachment 2 – I2022/1020).

Committee Comments

None.

Management Comments

None.

**Committee Recommendation:**

**That Council notes there has been no substantive changes since the approval was**

given and the first market will be in March.

(Lyon/Kehoe)

*The recommendation was put to the vote and declared carried.*

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**Report No. 7.4**      **2023 Bluesfest - Traffic Management Plan**  
**File No:**            I2023/114

Bluesfest plans to run the 2023 event over the Easter Long Weekend: Wednesday 5th April 2023 to Tuesday 11 April 2023.

DA10.2014.753.7 permits the event to run and Bluesfest have now submitted traffic management plans and traffic control plans in accordance with the conditions of consent for DA 10.2014.753.7.

Council's Development Engineer has reviewed the submitted TMP and TGS and confirms they meet the conditions of consent requirements. For reference the two specific traffic related conditions have been inserted below.

2023 Traffic Management Plan Summary

The conditions of consent includes a number of KPI's set by TfNSW that must be met in regard to traffic management.

The main issue with the 2022 Bluesfest event was queuing on the Pacific Motorway for a period of time on Good Friday. This years TMP includes a variety of measures to including monitoring of traffic conditions, internal queue lengths and traffic flow and abandonment of paid parking scanning if that is causing delays in vehicles getting into the site.

'Event Only' Park and Ride Offerings

The Bluesfest 2023 Traffic Management Plan does not propose any 'Event Only' park and ride facilities, thereby no assessment of off-site parking implications are considered. The event shall cater for conventional bus and taxi rank services as per last year.

**DA 10.2014.753.7 CONDITIONS**

**57A. Detailed Traffic Monitoring for the 2020 Easter Bluesfest Event**

*A detailed traffic monitoring report to be undertaken of traffic associated with the 2020 Easter Bluesfest Event on the affected road network including the Pacific Motorway, Gulgan Road, Yarun, Tanners and Grays Lane for the duration of the event starting on Thursday Morning at 8am and ending on Tuesday 5pm. Any increase in traffic movements on the surrounding road network must be identified and mitigating/ management measures identified for implementation in future events and incorporation into the relevant traffic management plans. SIDRA modelling based on recent peak hour intersection traffic counts, two-way distributions, and calibrated to observed site conditions must be included in the report together with bus patronage and pick up / drop off data.*

*Additional queuing of traffic on the Pacific Highway associated with the event cannot be supported. The report to be provided to the Roads and Maritime Service and a*

*copy furnished to Council.*

#### **61. Transport Management Plan**

*The submission of a Transport Management Plan (TMP) prepared in accordance with the "Guide to Traffic and Transport Management for Special Events", to Council for approval at least 90 days prior to the commencement of the first event under Stage 1. The Transport Management Plan to be broken into three parts to delineate management measures for small, medium and large events. The plan to be robust to enable it to be used for a variety of small, medium and large events annually.*

- a) *The Transport Management Plan must include, but not be limited to:*
  - i *Details for the efficient management of parking, including provision for overflows from the southern parking area to the northern parking area. The management of overflow parking must ensure that the overflow vehicles exit the site from where they entered the site.*
  - ii *A contingency plan for unplanned incidents that may disrupt traffic and transport before, during or after the event. The contingency plan must be fully documented and include emergency contact names and phone numbers.*
  - iii *A copy of an approved Traffic Control Plan.*
  
- b) *The Traffic Control Plan (TCP) must address the following matters:*
  - i *The TCP must be designed in accordance with the requirements of the Roads and Maritime Services' Manual, Traffic Control at Work Sites Version 2, and the current Australian Standards, Manual of Uniform Traffic Control Devices Part 3, 'Traffic Control Devices for Works on Roads'.*
  - ii *The TCP must be prepared by a suitably qualified and RMS accredited Work Site Traffic Controller.*
  - iii *The regulation of traffic must be authorised under the Roads Act 1993 and the use of traffic control devices authorised under the Road Transport (Safety & Traffic Management) Act 1999.*
  - iv *Reduced speed zones must be approved by the Roads and Maritime Services.*
  - v *There is to be no impact on through travel times on the pacific Highway*
  - vi *The TCP must incorporate a monitoring program to assess the traffic volumes and peak parking numbers associated with each event. Twenty four hour traffic counts are to be undertaken before, during and after the first two medium and large events (and as further required by Council or the Roads and Maritime Service) for the traffic on the frontage and surrounding roadways. Such report must include details demonstrating compliance with the conditions of consent relating to traffic management including the requirements of the RMS provided below. From time to time aerial photography of the site and surrounds at regular intervals before during and after the event, including peak traffic and parking periods should be undertaken to support the traffic monitoring report.*
  - vii *The TCP must provide for all relevant conditions of the Roads and Maritime Services.*
  - viii *The TCP must be submitted to the Local Traffic Committee prior to approval under the Roads Act 1993 and adequate time must be allowed for this to occur and for the preparation of any necessary reports and amendments necessary to meet the Local Traffic Committee recommendations.*
  - ix *The TCP must satisfactorily address any concerns or issues raised by the Council,*

*Police and/or Roads and Maritime Services from previous events.*

- x. The TCP must ensure access to surrounding and neighbouring properties at all times including the wrecker and service station.*
- xi. The TCP must provide appropriate signage to prohibit parking in the surrounding road network and to prohibit access to the airport by festival patrons. Adequate provision must be made to allow residents of Grays Lane to park in Tanner Lane near the end of Grays Lane when through access is closed due to flood. Permanent "No Parking" signs in Grays Lane from the Pacific Highway to the Tyagarah Nature Reserve boundary will be considered as a permanent management arrangement.*
- xii. Entrance to Grays Lane East of Yarun Road to be restricted to residents and their guests for the duration of the festival to prevent the parking of vehicles in Grays Lane.*
- xiii. The TCP to factor in that local roads operate a Level of Service D or better between the hours of 8am and 8pm on event days. The ramps of the Gulgan Road Interchange with the Pacific Highway to operate at Level of Service C or better at event times (See Figure 3.1 Levels of Service Flow rates Austroads Guide to Traffic Management Part 3 and Highway Capacity Manual)*
- xiv. The TCP to include provision so that Traffic queuing on the Gulgan road off ramps does not exceed stopping sight distances for 110 km/h speeds. (See RMS supplements and Austroads Guide to road Design Part 3 Section 5.3.1 for stopping sight distances)*
  
- c) The Transport Management Plan and Traffic Control Plans to be reviewed on an annual basis and where required such plans to be updated accordingly taking into consideration changing traffic conditions, altered management arrangements and other issues as identified by the Roads and Maritime Service, Council or the Regulatory Working Group to ensure the safety and efficiency of the road network.*
  
- d) The Transport Management Plan and Traffic Guidance Scheme for the temporary use of the camping ground in conjunction with the Splendour in the Grass Festival is to be reviewed at the end of the event and a report prepared by a suitably qualified traffic engineer to identify the effectivity and performance of the Traffic Management Plan including measures to improve the safety and efficiency of the surrounding road network. The report shall be submitted to Council and reviewed by the Splendour in the Grass/ North Byron Parklands Regulatory Working Group*

*Note: Access/ Egress from, and to, the Pacific Highway to Grays Lane to be closed in the future by the TfNSW. The Transport Management Plan and Traffic Control Plan to reflect proposed changes to this intersection. Traffic management documents to be in accordance with current standards and terminology as stipulated by TfNSW*

Committee Comments

**Transport for NSW require more time to review. Item to be deferred to an extraordinary LTC meeting prior to Council March deadline.**

Management Comments

None.

**RECOMMENDATION:**

1. That Council endorse the regulatory traffic management facilities and devices, including signs and traffic controller provisions proposed for the Council controlled public road network as outlined in attachments 1 and 2 (E2023/9632, E2023/9636) for the Byron Bay Bluesfest 2023 to be held on Thursday 6 April 2023 to Monday 10 April 2023, subject to:
  - a) Separate approvals by NSW Police and TfNSW being obtained, noting that the event is on a state road or may impact the state road network;
  - b) The event be held through the implementation of the events Traffic Management Plan and Traffic Control Plan(s) as per attachments 1 and 2 (E2023/9632, E2023/9636)The Traffic Management Plan is to include contingency measures in case the level of queuing fails to meet KPI requirements. It is noted that such queuing may be caused by the introduction of paid parking.
  - c) The Traffic Management Plan and the Traffic Control Plan(s) to be implemented by those with relevant and current TfNSW accreditation;
  - d) Traffic camera data recorders or similar be used to obtain an accurate record of traffic impacts at KPI queue locations;
  - e) That the impact of the event be advertised via a notice in the local weekly paper a minimum of one week prior to the operational impacts taking effect, noting it must include the event name, specifics of any traffic impacts or road closures and times, alternative route arrangements, event organiser, a personal contact name and a telephone number for all event related enquiries or complaints.
  
2. That the event organiser:
  - a) advertise the impact of the event via a notice in the local weekly paper a minimum of one week prior to the operational impacts taking effect, noting it must include the event name, specifics of any traffic impacts or road closures and times, alternative route arrangements, event organiser, a personal contact name and a telephone number for all event related enquiries or complaints;
  - b) provide a copy of the advert for Council's web page;
  - c) give consideration of any submissions received;
  - d) inform community and businesses that are directly impacted (e.g. adjacent to the event) via written information which is delivered to the property in a timely manner so as to document, consider and respond to any concerns raised;
  - e) arrange for private property access and egress affected by the event;
  - f) liaise with bus and taxi operators and ensuring arrangements are made for provision of services during conduct of the event;
  - g) consult with emergency services and any identified issues be addressed;
  - h) holding \$20m public liability insurance cover which is valid for the event;
  - i) paying Council's Road Event Application Fee prior to the event.

*There being no further business the meeting concluded at 11.19am.*