

Notice of Meeting

Local Traffic Committee Meeting

A Local Traffic Committee Meeting of Byron Shire Council will be held as follows:

Venue	Conference Room, Station Street, Mullumbimby
Date	Tuesday, 14 March 2023
Time	10.30am

Phil Holloway
Director Infrastructure Services

*I2023/337
Distributed 07/03/23*



**BYRON
SHIRE
COUNCIL**

BYRON SHIRE COUNCIL
LOCAL TRAFFIC COMMITTEE MEETING

BUSINESS OF MEETING

1. APOLOGIES

2. DECLARATIONS OF INTEREST – PECUNIARY AND NON-PECUNIARY

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

3.1 Local Traffic Committee Meeting held on 7 February 2023

3.2 Extraordinary Local Traffic Committee Meeting held on 28 February 2023

4. MATTERS ARISING

5. OUTSTANDING ISSUES/RESOLUTIONS

6. REGULATORY MATTERS

6.1 Rural Fire Brigade - Authorised Parking 3

7. EVENTS

7.1 Reconnecting Mullumbimby May 2023 5

7.2 Event - Bangalow Billycart Derby May 2023 28

REGULATORY MATTERS

Report No. 6.1 Rural Fire Brigade - Authorised Parking

File No: I2023/305

5

Carparking adjacent the Rural Fire Service (RFS) building in Suffolk Park is currently not restricted. During emergency callouts RFS officers have had issues accessing the station and finding suitable parking nearby.

10 The purpose of this report is to obtain LTC endorsement to restrict parking (≈5 spaces) adjacent the RFS Station in Alcorn Street, Suffolk Park. It is proposed the restricted parking space be accessible only for on-duty RFS officers.

Please refer to signage plan in Attachment 1 (E2023/21961) for the proposed signs and layout.

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RECOMMENDATION:

That the Local Traffic Ccommittee supports the installation of a restricted parking zone adjacent the Rural Fire Service building, Alcorn Street, Suffolk Park as shown by attachment 1 (E2023/21961)

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Attachments:

1 Alcorn Street RFB Signs Plan, E2023/21961 , page 4  

25

EVENTS

Report No. 7.1 Reconnecting Mullumbimby May 2023

File No: I2023/93

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Council has received an Event Application for Reconnecting Mullumbimby, an event to be held on 6 May 2023.

This a new event not presented to LTC before.

10

RECOMMENDATION:

1. That Council supports Reconnecting Mullumbimby 2023 be held 6 May 2023 3.00pm to 9.00pm.

2. That Council support in Part 1 is subject to:

- 15 a) separate approvals by NSW Police and TfNSW being obtained;
- b) the event organiser providing council with an updated Traffic Management Plan and Traffic Guidance Scheme/s for the event;
- 20 c) development and implementation of a Traffic Management Plan and Traffic Guidance Scheme/s by those with appropriate TfNSW accreditation and the holding of current and appropriate levels of insurance and liability cover;
- d) the impact of the event be advertised, and charged at cost to the organisers, via a notice in the local weekly paper and appropriate variable message signage a minimum of one week prior to the operational impacts taking effect, noting it must include the event name, specifics of any traffic impacts or road closures and times, alternative route arrangements, event organiser, a personal contact name and a telephone number for all event related enquiries or complaints;
- 25 e) the event be notified on Council's web page with the event organiser supplying Council with the relevant information.

30 3. The event organiser to:

- a) inform the community and businesses that are directly impacted (e.g. within road closure zones) via written information which is delivered to the property in a timely manner so as to document, consider and respond to any concerns raised;

BYRON SHIRE COUNCIL



LOCAL TRAFFIC COMMITTEE MEETING

7.1

- b) **arranging for private property access and egress affected by the event;**
 - c) **liaising with bus, taxi and waste operators and ensuring arrangements are made for provision of services during conduct of the event;**
 - d) **consulting with emergency services and any identified issues be addressed;**
 - 5 e) **holding \$20m public liability insurance cover which is valid for the event;**
 - f) **paying Council's Road Event Application Fee prior to the event;**
 - g) **not place any signage on the road related area of the Pacific Highway.**
4. **That provisions are made for safe access for heavy vehicles at the intersections of Stuart Street/Burringbar Street, and Stuart Street/Tincogan Street.**

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Attachments:

- 1 Event proposal - Reconnecting Mullumbimby - The Talking Street Dinner / The Breaking of Bread in Burringbar Street - 6 May 2023, E2023/8420 , page 9 [↓](#) 
- 15 2 Reconnecting Mullumbimby - Traffic Management Plan, E2023/14236 , page 14 [↓](#) 

Background

Byron Shire Council received funding through the Reconnecting Regional NSW Community Events Program. The program is aimed at supporting communities and businesses recover from the COVID – 19 pandemic.

- 5 The Mullumbimby Chamber of Commerce were a recipient of this funding. Their program included a series of art featured events, as well as the Reconnecting Mullumbimby main event of a community dinner.

The Mullumbimby Chamber of Commerce have experience with a similar event (Biggest Little Banquet) they used to run, that was successfully run for several years.

10 **Event Overview**

This community event will bring locals together after the trials of COVID and the flood events, bringing everyone together to share a meal and rebuild relationships.

- 15 The event will temporarily close a section of Burringbar Street between Stuart Street and Daley Street from 2pm to 10pm. Traffic will be detoured around Stuart Street and Whian Street and Tincogan Street both linking back up with Daley Street.

Key Issues

While the proposal closes the road it will not prevent pedestrian access to businesses and will support bringing more people to local businesses, therefore, the closure is not seen as being a negative for local business or those using the town centre.

20 **Council Implications**

Financial Considerations

Nil, costs borne by applicant.

Asset Management

Not applicable.

25 **Policy or Regulation**

All TGS's are to be developed and implement by people with the appropriate level and type of accreditation.

Consultation

A condition of the endorsement of this event is that the event organisers conduct appropriate community consultation, including:

- 5 1. Advertising the impact of the event in the local newspaper and on the Council website.
- 2. Informing community and business that are directly impacted.
- 3. Liaising with bus and taxi operators.
- 4. Consulting with emergency services.

Legal and Risk Management

- 10 Burringbar Street is part of MR463 and this is a classified regional road.

The event requires consent from TfNSW under S144 of the Roads Act.

Report No. 7.2 Event - Bangalow Billycart Derby May 2023

File No: I2023/55

5 Council has received an application for the Bangalow Billycart Derby to be held on Sunday 21 May 2023.

The Billy Cart Derby has been previously approved by the Local Traffic Committee (LTC) and by Council resolution **22-343**.

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RECOMMENDATION:

1. That Council supports the Bangalow Billycart Derby to be held on 21 May 2023.
2. That Council support in Part 1 is subject to:
 - a) separate approvals by NSW Police and TfNSW being obtained;
 - 15 b) the event organiser providing council with an updated Traffic Management Plan and Traffic Guidance Scheme/s for the event;
 - c) development and implementation of a Traffic Management Plan and Traffic Guidance Scheme/s by those with appropriate TfNSW accreditation and the holding of current and appropriate levels of insurance and liability cover;
 - 20 d) the impact of the event be advertised, and charged at cost to the organisers, via a notice in the local weekly paper and appropriate Variable Message Signage a minimum of one week prior to the operational impacts taking effect, noting it must include the event name, specifics of any traffic impacts or road closures and times, alternative route arrangements, event organiser, a personal contact name and a telephone number for all event related enquiries or complaints;
 - 25 e) the event be notified on Council's web page with the event organiser supplying Council with the relevant information.
3. The event organiser to:
 - 30 a) inform the community and businesses that are directly impacted (e.g. within road closure zones) via written information which is delivered to the property in a timely manner so as to document, consider and respond to any concerns raised;
 - b) arranging for private property access and egress affected by the event;



BYRON SHIRE COUNCIL

LOCAL TRAFFIC COMMITTEE MEETING

7.2

- c) **liaising with bus, taxi and waste operators and ensuring arrangements are made for provision of services during conduct of the event;**
- d) **consulting with emergency services and any identified issues be addressed;**
- e) **holding \$20m public liability insurance cover which is valid for the event;**
- 5 f) **paying Council's Road Event Application Fee prior to the event;**
- g) **not place any signage on the road related area of the Pacific Highway.**

Attachments:

- 10 1 **Bangalow Billycart Derby 2023 - Traffic Control Plan, E2023/14204 , page 32** [↓](#) 
- 2 **Bangalow Billycart Derby 2023 - Traffic Management Plan, E2023/14213 , page 33** [↓](#) 

Background

The Bangalow Billycart Derby is an annual event held by the Bangalow Lions Club. It's been taking place since the first event in 1994. .

5 The event took a 2 year hiatus due to COVID-19 and flood events, but ran another successful event in September 2022.

The format of the event is the same as in previous years, with traffic detoured through Deacon Street.

Event Overview

10 As a family friendly community event, the focus of the day is not the speed of the entries but family fun for participants and spectators. The Grand Parade is a highlight, the event also features local bands, vintage cars, schools, local clubs, scouts and celebrities.

The event involves the temporary closure of a section of Byron Street, between the Granuaille Road roundabout and Ashton Street intersection, with a traffic detoured through Deacon Street, the temporary closure will be in place between 6am and 5pm.

15 Key Issues

1. The proposed TGS places signage on Lismore to Bangalow Road (B62) and TfNSW controlled Granuaille Road.
- 20 2. The western end of Deacon Street is a laneway not suitable to Heavy Vehicles as a detour to the Pacific Highway. However, the volume of HV on Sunday's is very limited and not been a concern for previous years.

Council Implications

Financial Considerations

Nil.

25 Asset Management

Not applicable.

Policy or Regulation

All TGS's are to be developed and implement by people with the appropriate level and type of accreditation.

30

Consultation

A condition of the endorsement of this event is that the event organisers conduct appropriate community consultation, including:

- 5 1. Advertising the impact of the event in the local newspaper and on the Council website.
- 2. Informing community and business that are directly impacted.
- 3. Liaising with bus and taxi operators.
- 4. Consulting with emergency services.

10 **Legal and Risk Management**

This road closure directly affects TfNSW controlled asset – Lismore to Bangalow Road (B62) and TfNSW controlled Granuaille Road. TfNSW Traffic Engineering Department requires separate approval of the TMP and TGS.

