

# Minutes of Meeting

## Local Traffic Committee Meeting

Venue	This meeting was conducted electronically, where advice, information and decision of members was sought via email, as per point 5.3.1 of the Guidelines to the Delegation to Councils for the Regulation of Traffic (including the operation of Traffic Committees).
Date	Tuesday, 16 April 2024
Time	10.30am



**MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING HELD ON TUESDAY, 16 APRIL 2024**

**File No:** I2024/557

MEETING COMMENCED:

The agenda was distributed to the Committee on Tuesday 16 April. Responses were collected via email by 12pm Monday 22<sup>nd</sup> April 2024.

PRESENT:

Councillor:	Cr M Lyon	Electronic
Transport for NSW:	Alexie Miller	Electronic
NSW Police:	Detective Chief Inspector Matt Kehoe	Electronic
MP:	Audrey Warren on behalf of Tamara Smith MP	Electronic
Staff:	Philip Holloway (Chair)	Electronic
	Ben Taylor (Traffic Engineer)	Electronic
	James Flockton	Electronic
	Samual Frumpui	Electronic
	Shelley Currie	Electronic

APOLOGIES:

DECLARATIONS OF INTEREST

There were no declarations of interest raised.

ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

Committee Recommendation:

**That the minutes of the Local Traffic Committee Meeting held on 12 March 2024 be confirmed.**

(Lyon/Miller)

*The recommendation was put to the vote and declared carried.*

MATTERS ARISING

N/A

OUTSTANDING ISSUES/RESOLUTIONS

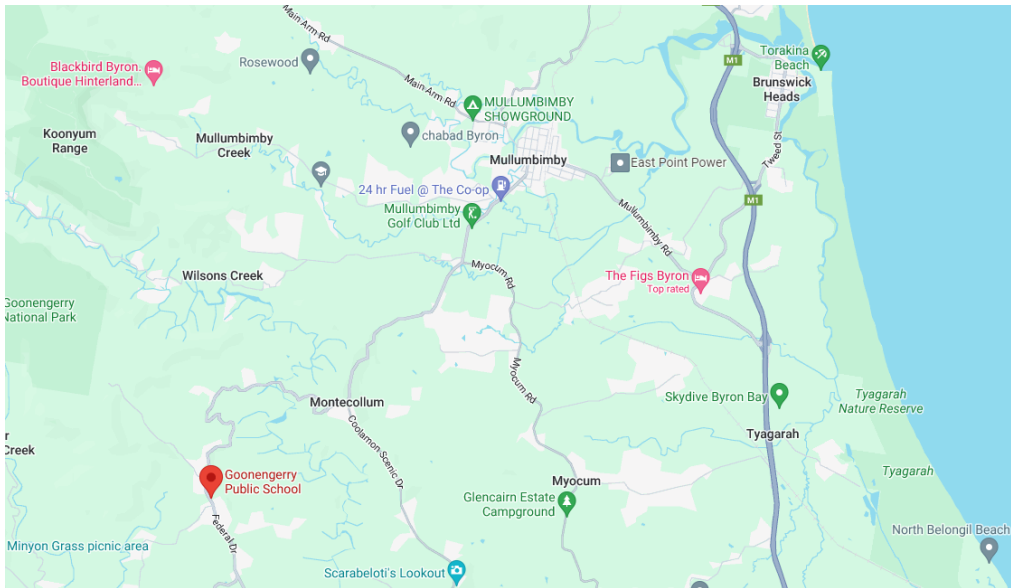
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REGULATORY MATTERS

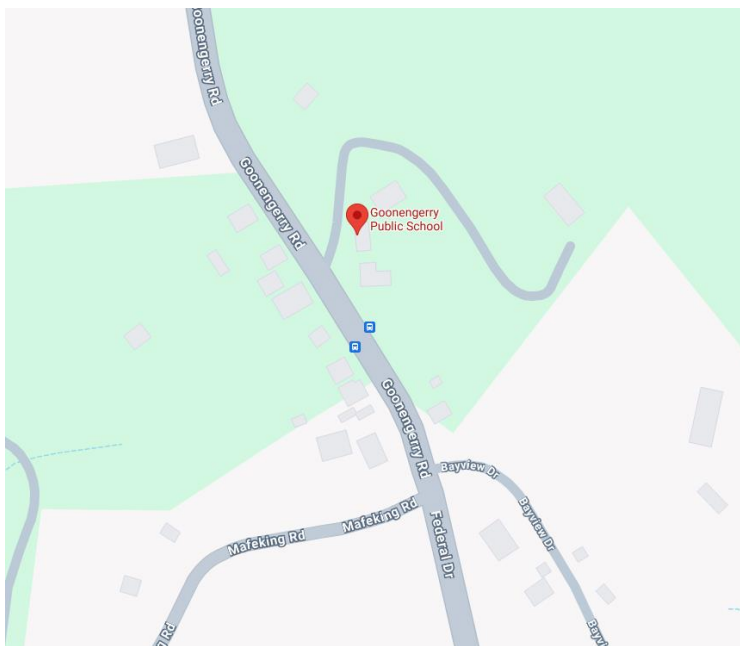
**Report No. 6.1**      **Goonengerry Public School Road Safety Changes**  
**File No:**              **I2024/436**

Goonengerry Public School is a two classroom school located in the Byron Shire hinterland and has an enrolment of 45 students aged from kindergarten to Year 6.

*Figure 1 – Map showing school location in relation to surrounding towns*



*Figure 2 – Map showing school location in relation to surrounding roads*



Byron Shire Council and Transport for NSW have received requests from the school Principal in relation to safety issues at the school bus stop over several years.

At present, there is no formal boarding point for the bus and young school children are

stepping off a steep grassy bank onto the bus. During wet weather children have slipped under the bus. See photo of bus stop below.

*Figure 3 – Photo of current school bus stop*



Thanks to funding from Transport for NSW, Council have been able to design the below proposal to help improve road safety in and around the bus stop (also refer Attachment 1 - Goonengerry School Road Safety Design Plans).

*Figure 4 – Proposed plan showing road safety changes*

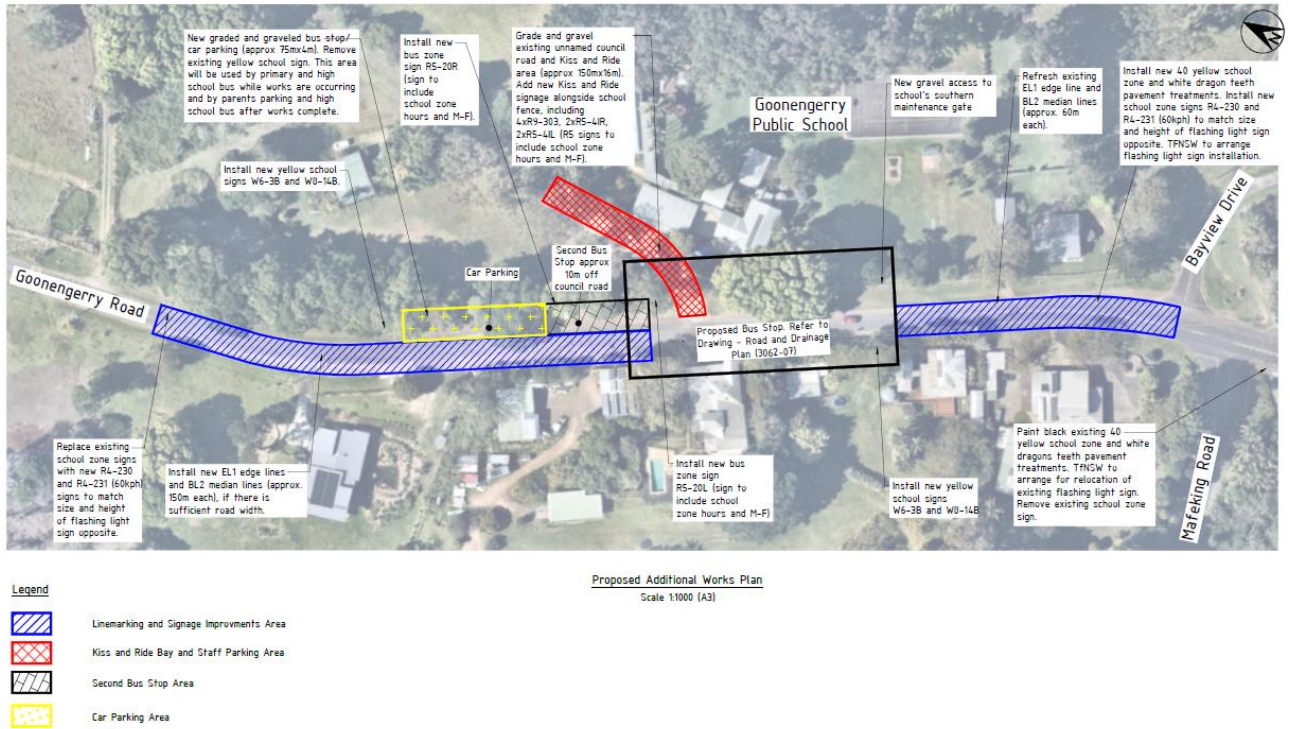
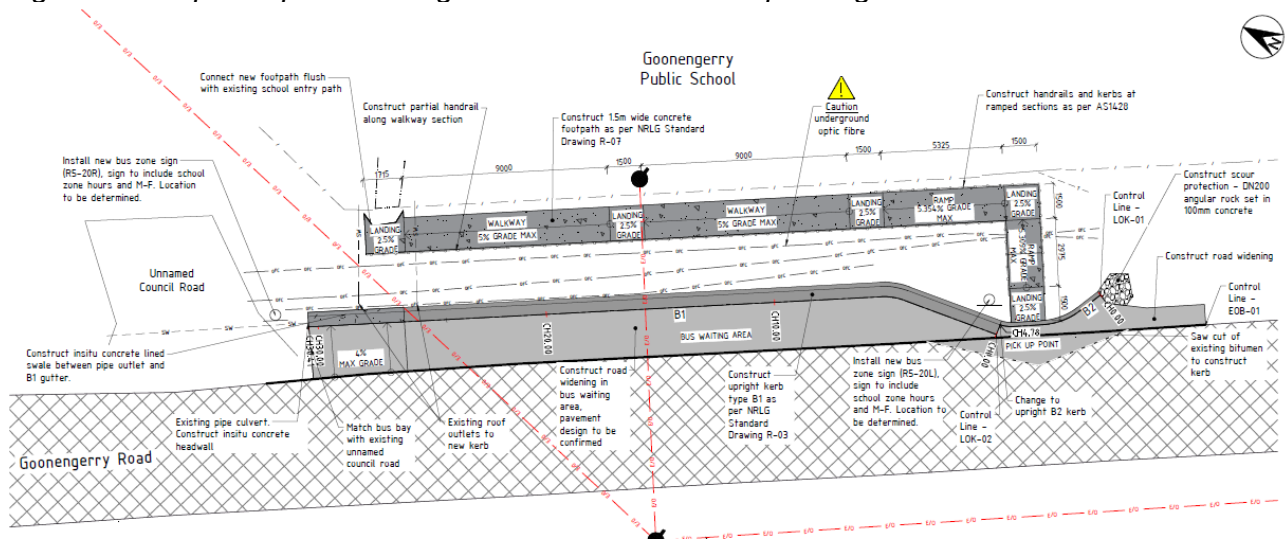


Figure 5 – Proposed plan showing detailed view of bus stop changes



This design is based on consultation with Goonengerry Public School, Council staff and Transport for NSW (refer Attachment 2 - TfNSW Road Safety Report). Following is a summary of the safety concerns and proposed improvements:

Table 1 – Summary of road safety concerns and proposed improvements

No.	Concerns	Improvements
1	Bus stop safety	<ul style="list-style-type: none"> <li>Accessible footpath from school gate to bus</li> </ul>

# BYRON SHIRE COUNCIL

		<p>boarding point, including handrail.</p> <ul style="list-style-type: none"> <li>• Widening of existing bus waiting area and installation of new pavement, kerb and drainage.</li> <li>• New bus zone signage.</li> </ul>
2	<p><b>Traffic speeds</b></p> <p>The school sits within a 60kph speed zone which ends 200m either side of the school and then changes to 80kph. The school's perception is that drivers often do not slow down when entering the 60kph zone.</p>	<ul style="list-style-type: none"> <li>• Refresh and relocation of existing school zone signage and line marking.</li> <li>• Installation of new double (no passing) median lines and edge lines on northern approach to school (if sufficient road width).</li> <li>• Transport for NSW, Council and NSW Police are currently investigating lowering the speed limit on Goonengerry Road as a separate project.</li> </ul>
3	<p><b>Parent car parking</b></p> <p>Congestion caused by up to 20 cars at drop off / collection times</p>	<ul style="list-style-type: none"> <li>• Creation of car parking on road verge, adjacent to secondary bus stop (i.e. grade and gravel).</li> <li>• Grade and gravel to unnamed Council road.</li> <li>• Installation of new signage to delineate Kiss and Ride area.</li> </ul>
4	<p><b>Secondary bus stop location while construction is underway</b></p>	<p>Formalisation of existing High School bus stop (i.e. grade, gravel and signage) which is located adjacent to Council unnamed road. Stop to be used by Primary School bus while works occur and continue to be used by High School bus after works are complete.</p>

While this design improves the current road safety there are additional future works that have been requested but which do not form part of this project due to timeframe and design budget constraints. These future works include:

- Sealing of the unnamed Council road and turning circle on adjacent property,
- Line marking of the Kiss and Ride parking bays,
- Sealing of the secondary bus stop and car parking,
- New footpath from secondary bus stop to school.

At present Council does not have funding to complete construction of these works. However, subject to LTC approval, this project will be submitted for TfNSW School Road Safety grant funding in May 2024 for delivery in the 2024/25 financial year.

Committee Comments

TfNSW – No concerns/further comments

Police - No concerns/further comments

Cr. Lyon - No concerns/further comments

Audrey Warren – No response

Management Comments

N/A

**Committee Recommendation:**

**That the Local Traffic Committee recommend Council endorse the road safety changes documented in Attachment 1 Goonengerry School Road Safety Design Plans - LTC March 2024, E2024/30389.**

(Lyon/Miller)

*The recommendation was put to the vote and declared carried.*

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**Report No. 6.2      Automated Flood Signage Installation**  
**File No:              I2024/447**

The purpose of this report is to gain Local Traffic Committee and Council support for the proposed Automated Flooded Road Closure Signage.

The February 2022 floods caused major damage to public and private infrastructure throughout the Byron Shire. As a result, many residents were isolated due to dangerous flood waters and damaged roads.

In response to these floods, Byron Shire Council were successful in gaining government funding through Resilience NSW (ResNSW) to complete these flood resilience works. The funding is provided by the Local & Regional Stream of the Disaster Risk Reduction Fund, jointly funded by the NSW Government and the Commonwealth of Australia, to allow support of the project to 30 June 2024.

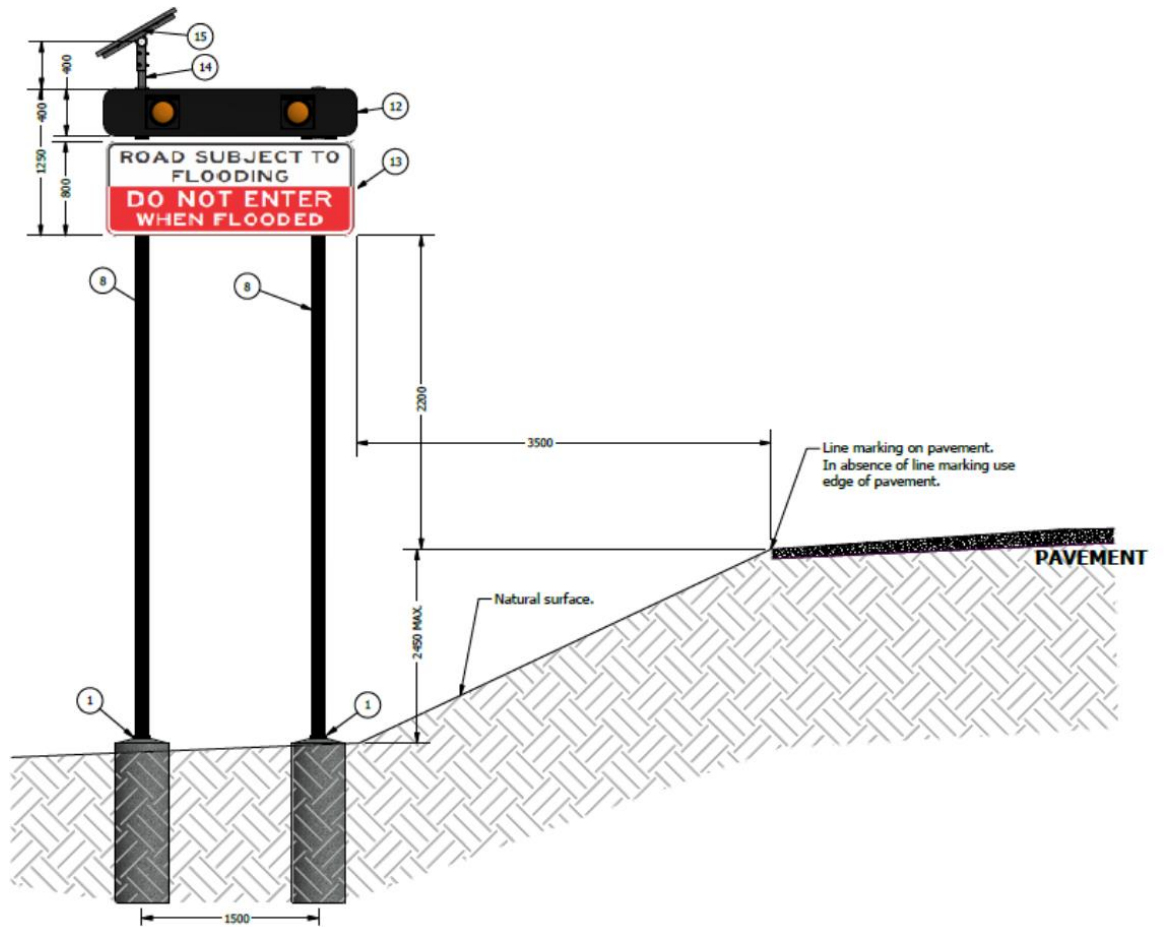
Council proposes to install three sets of Automated Flood Signs with flood level sensors and cameras which feedback to Council’s Emergency Dashboard.

To meet the grant funding requirements the signs must be installed and the funds expended by 30<sup>th</sup> June 2024.

The signs have solar powered wig-wag lights that flash when the water level station registers a level above the set trigger level.

The signs will be set out in the verge of both approaches to the section of flood prone road as per the below drawing.





The signs are proposed on Main Arm Road, Main Arm, Left Bank Road, Mullumbimby and Myocum Road, Myocum. The approximate locations are shown in the below plans.



Main Arm Rd Main Arm - Road Closure Signage Project



548

Meters

1 : 8,000

(Scale @ A3 Size)

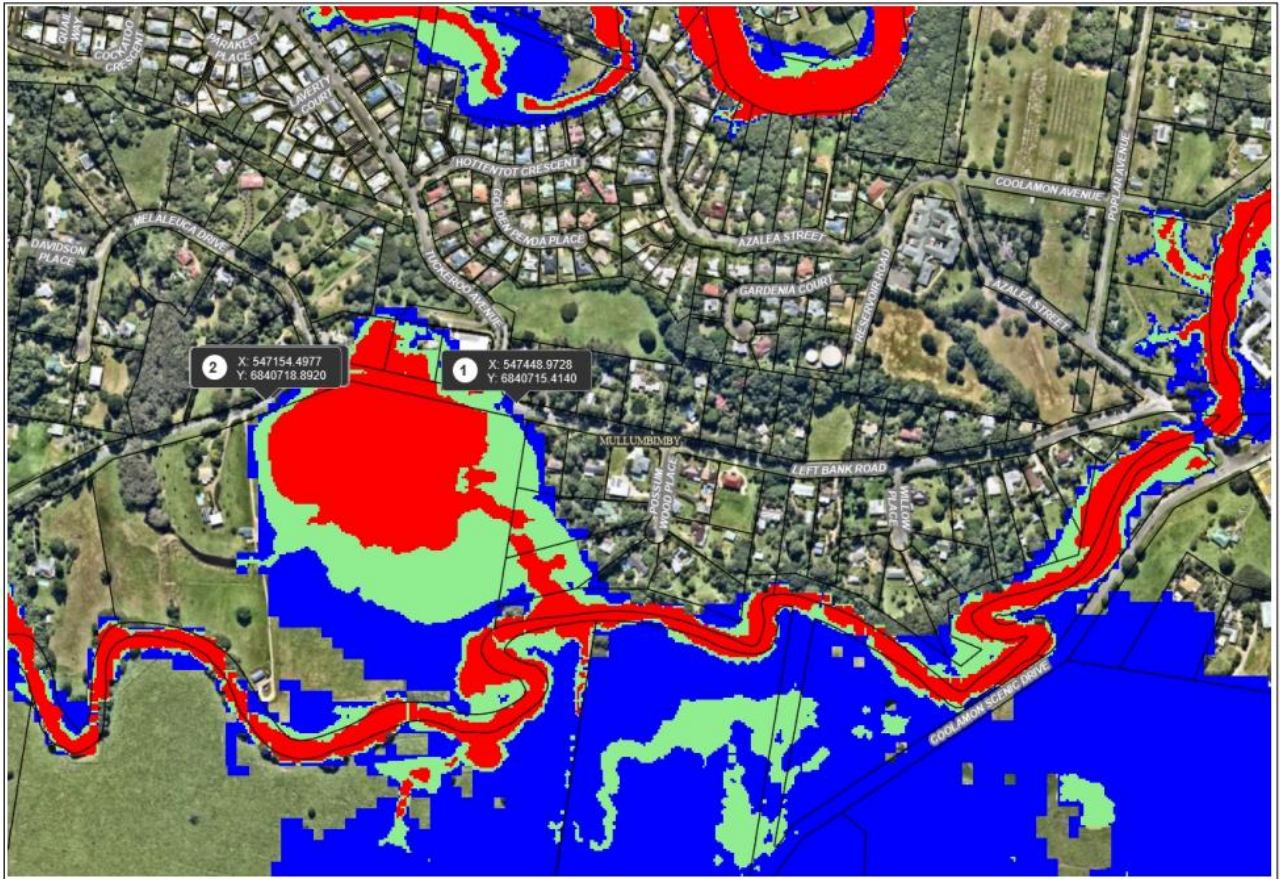
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Notes

Possible Road Closure Sign Locations - subject to validation  
Point 1 - Heading West  
Point 2 - Heading East  
Coordinate System - MGAM



Left Bank Rd Mullumbimby – Road Closure Signage Project



300

Meters

1 : 4,382

( Scale @ A3 Size )

Disclaimer : While all reasonable care has been taken to ensure the information contained on this map is up to date, no warranty is given that the information contained on this map is free from error or omission. Any reliance placed on such information shall be at the sole risk of the user. Please verify the accuracy of the information prior to using it. Note : The information shown on this map is a copyright of the Byron Shire Council and the NSW Department of Lands.

Notes

Possible Road Closure Sign Locations - subject to site validation  
Point 1 - Heading West  
Point 2 - Heading East



Myocum Rd Myocum – Road Closure Signage Project



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**Notes**  
Possible Road Closure Sign Locations – subject to site validation  
Point 1 – Heading West  
Point 2 – Heading East

Committee Comments

- TfNSW – No concerns/further comments
- Police – No concerns/further comments
- Cr. Lyon – No concerns/further comments
- Audrey Warren – No response

Management Comments

N/A

Committee Recommendation:

**That the Local Traffic Committee and Council supports the installation of automated flood signage on Main Arm Road, Main Arm, Left Bank Road, Mullumbimby and Myocum Road, Myocum as shown in this report.**

(Lyon/Miller)

*The recommendation was put to the vote and declared carried.*

**Report No. 7.1      Transport for NSW Temporary Delegation to Councils**  
**File No:              I2024/455**

This report is provided to create an agenda item for Alexie Miller (TfNSW) to discuss the new temporary delegation from Transport for NSW to Council.

Transport for NSW has issued a temporary delegation of its powers under the Roads Act 1993 to give councils an alternative approval pathway for specified low risk works to make streets more liveable, and support walking and cycling.

The formal instrument of delegation is shown in Attachment 1 and the Council Guide to using the delegation is shown in Attachment 2.

Committee Comments

TfNSW – No concerns/further comments

Police – No concerns/further comments

Cr. Lyon – No concerns/further comments

Audrey Warren – No response

Management Comments

N/A

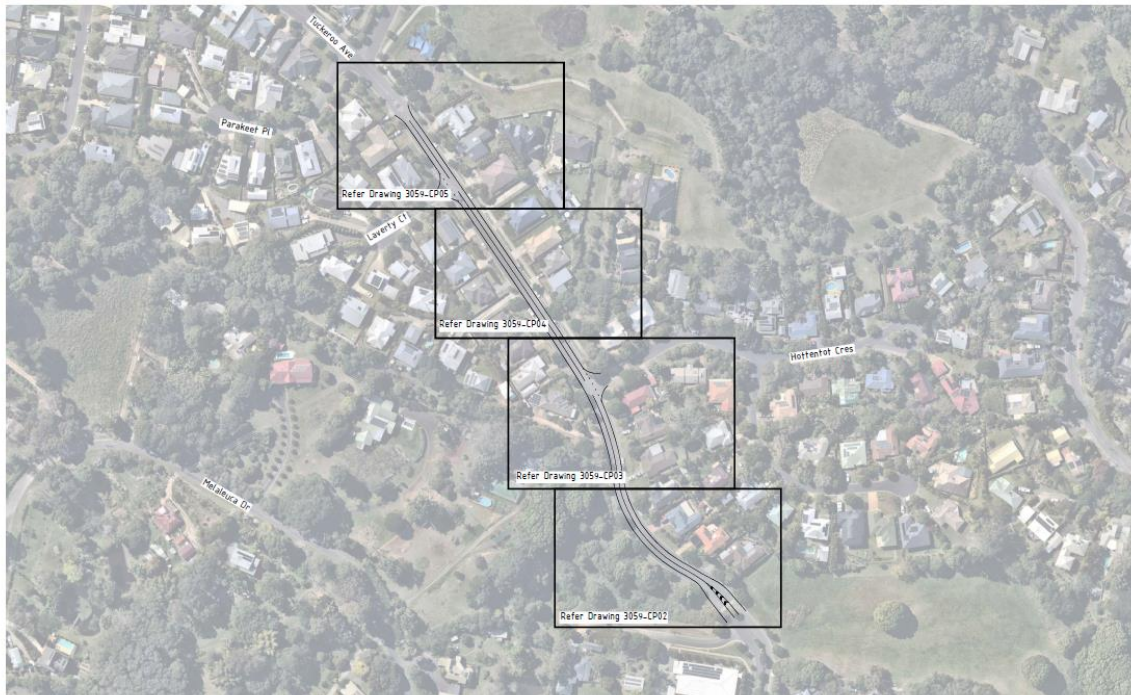
**This report has been deferred to the next available LTC meeting.**

MATTERS FOR TRAFFIC ENGINEERING ADVICE

**Report No. 8.1      Tuckeroo Avenue Linemarking Upgrade - Local Area Traffic**  
**Management**  
**File No:              I2024/481**

The purpose of this report is to seek Local Traffic Committee support for the proposed design and associated works to install new linemarking on Tuckeroo Avenue between Left Bank Road and Parakeet Court, Mullumbimby. As detailed in attachment 1.

The proposed works involves installation of single barrier centreline and shoulder edge lines with associated Raised Retroreflective Pavement Markers (RRPM) for formalised on street parking.



The proposed treatment is intended to reduce drivers' willingness to speed on the local road by creating a narrowing effect through the corridor, encouraging drivers to maintain the posted operating speed.

Traffic survey speed analysis (attachment 2) was undertaken for the site between 31/10/22 to the 06/11/22, which indicated majority of drivers comply with the 50 km/hr posted speed, with approximately 4% non-compliance. The proposed linemarking upgrades should effectively reduce this non-compliance rate and improve the safety of Tuckeroo Avenue for all road users.

Committee Comments

TfNSW – No concerns/further comments

Police – No concerns/further comments

Cr. Lyon – No concerns/further comments

Audrey Warren – No response

Management Comments

N/A

**Committee Recommendation:**

**That the Local Traffic Committee recommend Council endorse the proposed treatment to Tuckeroo Avenue as outlined in the design provided at Attachment 1 Tuckeroo Ave Linemarking Upgrade Design (E2024/36269).**

(Lyon/Miller)

*The recommendation was put to the vote and declared carried.*

*There being no further business the meeting concluded by email.*