

# Notice of Meeting

## Local Traffic Committee Meeting

A Local Traffic Committee Meeting of Byron Shire Council will be held as follows:

Venue	Conference Room, Station Street, Mullumbimby
Date	Tuesday, 14 May 2024
Time	9.00am

Phillop Holloway  
Director Infrastructure Services

I2024/719  
Distributed 07/05/24

**BYRON SHIRE COUNCIL**  
LOCAL TRAFFIC COMMITTEE MEETING

**BUSINESS OF MEETING**

- 1. APOLOGIES**
- 2. DECLARATIONS OF INTEREST – PECUNIARY AND NON-PECUNIARY**
- 3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS**
  - 3.1 Local Traffic Committee Meeting held on 16 April 2024
- 4. MATTERS ARISING**
- 5. OUTSTANDING ISSUES/RESOLUTIONS**
- 6. REGULATORY MATTERS**
  - 6.1 Transport for NSW Temporary Delegation to Councils..... 3
- 7. EVENTS**
  - 7.1 Byron Writers Festival 2024..... 9

**REGULATORY MATTERS**

**Report No. 6.1      Transport for NSW Temporary Delegation to Councils**

5    **File No:**                      I2024/717

This report is provided to create an agenda item for Alexie Miller (TfNSW) to discuss the new temporary delegation from Transport for NSW to Council.

10    Transport for NSW has issued a temporary delegation of its powers under the Roads Act 1993 to give councils an alternative approval pathway for specified low risk works to make streets more liveable, and support walking and cycling.

The formal instrument of delegation is shown in Attachment 1 and the Council Guide to using the delegation is shown in Attachment 2.

15    **Attachments:**

- 1      2023 TfNSW Temp Delegation to Councils, E2023/65912 , page 4 [↓](#) 
- 2      Guide to 2023 TfNSW Temp Delegation to Councils, E2023/65913 , page 7 [↓](#) 

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**INSTRUMENT OF DELEGATION AND AUTHORISATION**

**TRAFFIC MANAGEMENT AND PEDESTRIAN WORKS  
TEMPORARY DELEGATION TO COUNCILS**  
*Roads Act 1993  
Road Transport Act 2013*

On behalf of Transport for NSW, I, Rob Sharp, Secretary of the Department of Transport:

- a) **DELEGATE** under section 31(1) of the *Transport Administration Act 1988* (the 'Act') and all other enabling powers, the functions set out in **Schedule 1** to the councils set out in **Schedule 2**, and
- b) **AUTHORISE** those delegates, under section 31(2) of the Act, to sub-delegate the functions set out in **Schedule 1** to the persons set out in **Schedule 3**,

subject to the conditions set out in **Schedule 4**.

A failure to comply with the conditions set out in **Schedule 4** renders the delegation inoperative with respect to the works being undertaken.

In addition, I **AUTHORISE** under section 122(b) of the *Road Transport Act 2013*, the councils set out in **Schedule 2**, to install or display (or interfere with, alter or remove) any prescribed traffic control device as set out in the TfNSW "*Traffic Signs Database*" and indicated as "*Delegated to Council for Authorisation – Yes*", required to give effect to this delegation, including any portable traffic control lights, but NOT any internally illuminated traffic control device.

This delegation and authorisation commences on the date it is made and will continue in force until 30 June 2026 unless revoked earlier.

A handwritten signature in black ink, appearing to read 'Rob Sharp'.

Rob Sharp  
Secretary  
Department of Transport

Date: 24 February 2023











EVENTS

Report No. 7.1 Byron Writers Festival 2024

File No: I2024/658

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The purpose of this report is to seek Local Traffic Committee support for the regulation of traffic for the Byron Writers Festival 2024.

Byron Writers Festival is proposed to be held in Bangalow Showgrounds from the 9<sup>th</sup> to the 11<sup>th</sup> of August 2024. Last years event was held at this location without any incidents or negative feedback from the community.

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Figure 1 – Locality

Local Traffic Committee advice is required to satisfy TfNSW’s document “Delegation to Council – Regulation of Traffic” because the regulation of traffic is for a purpose other than those specified in Section 115 of the Roads Act 1993.

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Council has received a Roads Act application (51.2024.1016.1) for traffic control to be implemented at Byron Street, Market Street, Deacon Street and Stations Street in Bangalow in accordance with the Traffic Guidance Scheme contained within the Traffic Management Plan - refer Attachment 1 (E2024/48623).

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It should be noted that the event is not subject to any development assessment process.

On-site parking this year will be charged \$5 pre-paid with tickets.

# BYRON SHIRE COUNCIL

## LOCAL TRAFFIC COMMITTEE MEETING

7.1

Based on 2023 results, the parking area has capacity to accommodate the 750 car spaces identified in the plans submitted with the traffic management plan.

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### RECOMMENDATION:

1. That Council supports the traffic management associated with the Writers Festival in Bangalow from the 9 August 2024 to 11 August 2024.
2. That Council support is subject to:
  - 10 a) separate approvals by NSW Police and TfNSW being obtained;
  - b) implementation of the Traffic Management Plan and Traffic Guidance Scheme/s, related to Roads Act consent 51.2024.1016.1, by those with appropriate TfNSW accreditation and the holding of current and appropriate levels of insurance and liability cover;
  - 15 c) the impact of the event be advertised, and charged at cost to the organisers, via a notice in the local weekly paper and Variable Message Signage (VMS) a minimum of one week prior to the operational impacts taking effect, noting it must include the event name, specifics of any traffic impacts or road closures and times, alternative route arrangements, event organiser, a personal contact name and a telephone number for all
  - 20 d) the event be notified on Council's web page and social media with the event organiser supplying Council with the relevant information;
3. The event organiser to:
  - 25 a) inform the community and businesses that are directly impacted (e.g. within road closure zones) via written information which is delivered to the property in a timely manner so as to document, consider and respond to any concerns raised;
  - b) arranging for private property access and egress affected by the event;
  - 30 c) liaising with bus, taxi and waste operators and ensuring arrangements are made for provision of services during conduct of the event;
  - d) consulting with emergency services and any identified issues be addressed;
  - e) holding \$20m public liability insurance cover which is valid for the event;
  - 35 f) not place any signage on the road related area of the Pacific Highway.

### Attachments:

- 1 51.2024.1016.1 - TMP for LTC approval, E2024/48623 , page 11  

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