

Minutes of Meeting

Local Traffic Committee Meeting

Venue	Conference Room, Station Street, Mullumbimby
Date	Tuesday, 14 May 2024
Time	9.00am



BYRON
SHIRE
COUNCIL

BYRON SHIRE COUNCIL

LOCAL TRAFFIC COMMITTEE MEETING MINUTES

14 MAY 2024

MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING HELD ON TUESDAY, 14 MAY 2024

File No: I2024/720

MEETING COMMENCED: 9.09am

PRESENT:

Councillor:	Cr M Lyon	Present
Transport for NSW:	Alexie Miller	Virtual
NSW Police:	Stephen Greer	Virtual
MP:	Audrey Warren on behalf of Tamara Smith MP	Absent
Staff:	Ben Taylor (Traffic Engineer)	Present
	James Flockton	Present
	Shelley Currie	Present

APOLOGIES:

There were no apologies.

DECLARATIONS OF INTEREST

There were no declarations of interest raised.

ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

Committee Recommendation:

That the minutes of the Local Traffic Committee Meeting held on 16 April 2024 be confirmed.

(Miller/Lyon)

The recommendation was put to the vote and declared carried.

MATTERS ARISING

NIL.

OUTSTANDING ISSUES/RESOLUTIONS

Nil.

REGULATORY MATTERS

Report No. 6.1 Transport for NSW Temporary Delegation to Councils
File No: I2024/717

This report is provided to create an agenda item for Alexie Miller (TfNSW) to discuss the new temporary delegation from Transport for NSW to Council.

Transport for NSW has issued a temporary delegation of its powers under the Roads Act 1993 to give councils an alternative approval pathway for specified low risk works to make streets more liveable, and support walking and cycling.

The formal instrument of delegation is shown in Attachment 1 and the Council Guide to using the delegation is shown in Attachment 2.

Committee Comments

Management Comments

J. Flockton – Authorisation process to be created.

EVENTS

Report No. 7.1 Byron Writers Festival 2024
File No: I2024/658

The purpose of this report is to seek Local Traffic Committee support for the regulation of traffic for the Byron Writers Festival 2024.

Byron Writers Festival is proposed to be held in Bangalow Showgrounds from the 9th to the 11th of August 2024. Last years event was held at this location without any incidents or negative feedback from the community.

Committee Comments

Management Comments

Committee Recommendation:

1. That the Local Traffic Committee supports the traffic management associated with the Writers Festival in Bangalow from the 9 August 2024 to 11 August 2024.
2. That the Local Traffic Committee support is subject to:
 - a) separate approvals by NSW Police and TfNSW being obtained;
 - b) implementation of the Traffic Management Plan and Traffic Guidance Scheme/s, related to Roads Act consent 51.2024.1016.1, by those with appropriate TfNSW accreditation and the holding of current and appropriate levels of insurance and liability cover;
 - c) the impact of the event be advertised, and charged at cost to the organisers, via a notice in the local weekly paper and Variable Message Signage (VMS) a minimum of one week prior to the operational impacts taking effect, noting it must include the event name, specifics of any traffic impacts or road closures and times, alternative route arrangements, event organiser, a personal contact name and a telephone number for all event related enquiries or complaints;
 - d) the event be notified on Council's web page and social media with the event organiser supplying Council with the relevant information;
3. The event organiser to:
 - a) inform the community and businesses that are directly impacted (e.g. within road closure zones) via written information which is delivered to the property in a timely manner so as to document, consider and respond to any concerns raised;
 - b) arranging for private property access and egress affected by the event;
 - c) liaising with bus, taxi and waste operators and ensuring arrangements are made for provision of services during conduct of the event;
 - d) consulting with emergency services and any identified issues be addressed;
 - e) holding \$20m public liability insurance cover which is valid for the event;
 - f) not place any signage on the road related area of the Pacific Highway.
 - g) provide a contingency plan for parking in the event of wet weather.

(Lyon/Miller)

The recommendation was put to the vote and declared carried.

There being no further business the meeting concluded at 9.33am.