

# Notice of Meeting

## Extraordinary Local Traffic Committee Meeting

An Extraordinary Local Traffic Committee Meeting of Byron Shire Council will be held as follows:

<b>Venue</b>	<b>Email</b>
<b>Date</b>	<b>Wednesday, 27 November 2024</b>
<b>Time</b>	<b>12:00 PM (Members notified via email)</b>

Phil Holloway  
Director Infrastructure Services

I2024/1602  
Distributed 20/11/24



**BYRON**  
**SHIRE**  
**COUNCIL**

**BYRON SHIRE COUNCIL**  
EXTRAORDINARY LOCAL TRAFFIC COMMITTEE MEETING

**BUSINESS OF MEETING**

- 1. APOLOGIES**
- 2. DECLARATIONS OF INTEREST – PECUNIARY AND NON-PECUNIARY**
- 3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS**
  - 3.1 Local Traffic Committee Meeting held on 19 November 2024
- 4. MATTERS ARISING**
- 5. OUTSTANDING ISSUES/RESOLUTIONS**
- 6. EVENTS**
  - 6.1 Soul Street New Years Eve 2024 Traffic Management..... 3

**EVENTS****Report No. 6.1      Soul Street New Years Eve 2024 Traffic Management**

5    **File No:**                    I2024/1374

2024 Soul Street New Year's Eve event will be held on 31 December 2024. This is a Council-funded event coordinated by Council and delivered by event management contractor Event ROVA.

10    This report is to keep members of the LTC informed of road closures and traffic measures to be put in place at the upcoming event.

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**RECOMMENDATION:**

- 15    1.    **That the Local Traffic Committee support Soul Street NYE to be held on 31 December 2024.**
2.    **That the Local Traffic Committee support in Part 1 is subject to:**
- a) **separate approvals by NSW Police and TfNSW being obtained;**
- b) **the event organiser providing council with an updated Traffic Management Plan and Traffic Guidance Scheme/s for the event;**
- 20          c) **development and implementation of a Traffic Management Plan and Traffic Guidance Scheme/s by those with appropriate TfNSW accreditation and the holding of current and appropriate levels of insurance and liability cover;**
- d) **the impact of the event be advertised, and charged at cost to the organisers, via a notice in the local weekly paper and Variable Message Signage (VMS) a minimum of one week prior to the operational impacts taking effect, noting it must include the event name, specifics of any traffic impacts or road closures and times, alternative route arrangements, event organiser, a personal contact name and a telephone number for all event related enquiries or**
- 25          **complaints;**
- e) **the event be notified on Council's web page and social media with the event organiser supplying Council with the relevant information;**
- f) **access from to Lawson Street to be unrestricted at all times.**
- 30    3.    **The event organiser (Council) to:**

# BYRON SHIRE COUNCIL

## LOCAL TRAFFIC COMMITTEE MEETING

6.1

- a) **inform the community and businesses that are directly impacted (e.g. within road closure zones) via written information which is delivered to the property in a timely manner so as to document, consider and respond to any concerns raised;**
- 5      b) **arranging for private property access and egress affected by the event;**
- c) **liaising with bus, taxi and waste operators and ensuring arrangements are made for provision of services during conduct of the event;**
- d) **consulting with emergency services and any identified issues be addressed;**
- e) **holding \$20m public liability insurance cover which is valid for the event;**
- 10     f) **not place any signage on the road related area of the Pacific Highway.**

### **Attachments:**

- 1      Traffic Control Plans Soul Street NYE 2025 (combined), E2024/131191 , page 7  
- 15

## **Background**

Soul Street NYE is a Council-funded and organised Event that has been held annually on New Year's Eve in Byron Bay since 2014. The aim of the Event is to deliver family-friendly activities in safe public spaces where community members can welcome in the new year.

### **5 Event Overview**

The Event involves a series of place activations in popular locations across the Byron Bay CBD footprint. The Event locations include roads and carparks in central Byron Bay, focused on Jonson Street and Denning Park. The use of these locations for this purpose has been endorsed by the Police Local Area Command (LAC).

- 10 As in previous years, Traffic control staff will be engaged to direct pedestrian traffic in the Lawson Street area throughout the Christmas and New Year period (see details at SPI#1121).

- 15 As in 2022, the Byron Twilight Market will run in Railway Park on NYE concurrently with the Soul Street event. Council's event management contractor will work with Byron Markets to ensure coordination between the Jonson Street closure area, the closure of South Lawson Street carpark and the occupation Railway Park by market stallholders. Traffic Control Plans have been amended to indicate traffic flows for market vehicles.

## **Key Issues**

New Year's Eve Soul Street event aims to:

- 20
- deliver family-friendly place activation strategies through performance and participation
  - deliver a safe, accessible, and inclusive NYE event
  - minimize its impact on the local environment and community
  - demonstrate sustainability practices

- 25 The event in 2023 was highly successful despite extremely poor weather on the day. Attendance across the two venues for the entire event was approximately 5,000 people (source: ROVA crowd survey).

- 30 In terms of public safety and Police activities, there were 22 events recorded, including 4 x Business Inspections, 3 x Move on Directions, 1 x Motor vehicle accident, 3 x Drug Detections, 1 x Supply Prohibited Drug & Weapons possession, 1 x Mid-Range PCA, 1 x Assault and 1 x Malicious Damage and Assault Police. Overall, the demands on Police resources were similar to previous years and Police were satisfied with the event (source: NSW Police Report).

**Council Implications**

**Financial Considerations**

5 Soul Street NYE is a recurring annual budget item within the Corporate and Cultural Services Division, with Traffic Management and Coordination costs incorporated across operational budgets.

**Asset Management**

None.

**Policy or Regulation**

DP Action	OP	Operational Plan Activity	Completion Statement	Due	Type	Responsibility
2.2.1 Safety Initiatives – support community driven safety initiatives	2.2.1.1	Coordinate New Years Eve programming and delivery in collaboration with stakeholders	NYE event Delivered	Jan 25	Project	Social & Cultural Planning

**Consultation**

10 Impacted businesses and residents are informed of road closures and changes to traffic conditions ahead of the Event. Public notices are published in the local press and announced on Council’s website.

**Legal and Risk Management**

A risk assessment process is applied to the Event as part of the Event Approvals process.

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www.invarion.com  
 Plan Scale  
 1 : 500 (1cm = 5m)

**Manifest**

23 x Cone  
 6 x TC  
 3 x T1-18 PREPARE TO STOP  
 3 x T1-34 TRAFFIC CONTROLLER AHEAD  
 3 x T1-5 WORKERS AHEAD

**NOTES:**  
 ① Traffic control to stop traffic and allow pedestrians to cross in groups.  
 ② 4x Traffic controllers required on the road & 2x Traffic Controllers to allow for fatigue management.

<b>Date:</b>	05/11/2024	<b>SPI#:</b>	1121	<b>Client:</b>	Byron Shire Council	<b>General Disclaimer:</b>	<b>Posted Speed:</b>	50kmh	<b>VRS</b>	DESIGN	DATE	AMENDMENT	DESCRIPTION	
<b>Contact:</b>	Richard Bradbury	<b>Address:</b>	Lawson St	<b>Suburb:</b>	Byron Bay	- The TGS has been prepared in accordance with the information supplied by all stakeholders. - Technical care has been applied based on Australian Standards 1742.3 & TC@WS V6.1	<b>Term of Works:</b>	Short	V1					
<b>Project:</b>	Holiday Pedestrian Control	<b>Road Type:</b>	Intersection / Roundabout	<b>Work Type:</b>	Temporary stoppages	- Traffic and site conditions at the time of the works may vary from the established at point of design. - Spinifex will not take any responsibility or liability for a 3rd party to work under the guideTGS.	<b>Min Lane Width:</b>	3.2m	V2					
<b>Control:</b>	Stop / Slow	<b>Footpath Control:</b>	Yes	<b>Road Authority:</b>	Byron Shire Council		<b>PTCD Required:</b>	No	V3					
							<b>R.O.L #:</b>	N/A	<b>Designed By:</b>		<b>Checked By:</b>			
							<b>THIS PLAN IS BEST VIEWED DIGITALLY</b>							









