

Minutes of Meeting

Extraordinary Local Traffic Committee Meeting

Venue	Email
Date	Wednesday, 27 November 2024
Time	12:00 PM



BYRON
SHIRE
COUNCIL

BYRON SHIRE COUNCIL

EXTRAORDINARY LOCAL TRAFFIC COMMITTEE MEETING MINUTES
2024

27 NOVEMBER

MINUTES OF THE EXTRAORDINARY LOCAL TRAFFIC COMMITTEE MEETING HELD ON WEDNESDAY, 27 NOVEMBER 2024

File No: I2024/1603

MEETING COMMENCED: The agenda was distributed to the Committee on Wednesday 27 November. Responses were collected by email by Wednesday 27 November 2024.

PRESENT:

Councillors: Cr Sarah Ndiaye
Cr Jack Dods

Transport for NSW: Alexie Miller

NSW Police: Detective Sergeant Donna Tutt

MP: Audrey Warren on behalf of Tamara Smith MP

Staff: Phillip Holloway (Director Infrastructure Services)

APOLOGIES:

There were no apologies.

DECLARATIONS OF INTEREST

There were no declarations of interest raised.

ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

Committee Recommendation:

That the minutes of the Local Traffic Committee Meeting held on 19 November 2024 be confirmed.

(Holloway/Miller)

The recommendation was put to the vote and declared carried.

MATTERS ARISING

N/A

OUTSTANDING ISSUES/RESOLUTIONS

BYRON SHIRE COUNCIL

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N/A

EVENTS

Report No. 6.1 Soul Street New Years Eve 2024 Traffic Management
File No: I2024/1374

2024 Soul Street New Year's Eve event will be held on 31 December 2024. This is a Council-funded event coordinated by Council and delivered by event management contractor Event ROVA.

This report is to keep members of the LTC informed of road closures and traffic measures to be put in place at the upcoming event.

Committee Comments

NSW Police - Nil issues from NSW Police

TfNSW - Transport supports the report's recommendations for this event and has no further comments on the event's traffic management plans.

MP - on behalf of the Member for Ballina and no comments or concerns on this end.

RECOMMENDATION:

- 1. That the Local Traffic Committee support Soul Street NYE to be held on 31 December 2024.**
- 2. That the Local Traffic Committee support in Part 1 is subject to:**
 - a) separate approvals by NSW Police and TfNSW being obtained;**
 - b) the event organiser providing council with an updated Traffic Management Plan and Traffic Guidance Scheme/s for the event;**
 - c) development and implementation of a Traffic Management Plan and Traffic Guidance Scheme/s by those with appropriate TfNSW accreditation and the holding of current and appropriate levels of insurance and liability cover;**
 - d) the impact of the event be advertised, and charged at cost to the organisers, via a notice in the local weekly paper and Variable Message Signage (VMS) a minimum of one week prior to the operational impacts taking effect, noting it must include the event name, specifics of any traffic impacts or road closures and times, alternative route arrangements, event organiser, a personal contact name and a telephone number for all event related enquiries or complaints;**
 - e) the event be notified on Council's web page and social media with the event organiser supplying Council with the relevant information;**
 - f) access from to Lawson Street to be unrestricted at all times.**

3. The event organiser (Council) to:

- a) inform the community and businesses that are directly impacted (e.g. within road closure zones) via written information which is delivered to the property in a timely manner so as to document, consider and respond to any concerns raised;**
- b) arranging for private property access and egress affected by the event;**
- c) liaising with bus, taxi and waste operators and ensuring arrangements are made for provision of services during conduct of the event;**
- d) consulting with emergency services and any identified issues be addressed;**
- e) holding \$20m public liability insurance cover which is valid for the event;**
- f) not place any signage on the road related area of the Pacific Highway.**

There being no further business the meeting concluded at 2pm.