

MINUTES OF MEETING



COMMUNICATIONS PANEL MEETING

Venue	Conference Room, Station Street, Mullumbimby
Date	Monday, 17 May 2021
Time	4.00pm

I2021/813
Distributed 10/05/21

BYRON SHIRE COUNCIL

COMMUNICATIONS PANEL MEETING MINUTES

17 MAY 2021

Minutes of the Communications Panel Meeting held on Monday, 17 May 2021

File No: I2021/813

PRESENT: Cr C Coorey, Cr J Martin

Staff: Annie Lewis (Media Communications Coordinator)

Cr Coorey (Chair) opened the meeting at 4:15pm and acknowledged that the meeting was being held on Bundjalung Country.

APOLOGIES:

Cr Sarah Ndiaye

DECLARATIONS OF INTEREST – PECUNIARY AND NON-PECUNIARY

There were no declarations of interest.

ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

Report No. 3.1 Adoption of Minutes from Previous Meeting
File No: I2021/192

Committee Recommendation:

That the minutes of the Communications Panel Meeting held on 17 May 2021 be confirmed.

(Coorey/Martin)

The recommendation was put to the vote and declared carried.

BUSINESS ARISING FROM PREVIOUS MINUTES

There was no business arising from previous minutes.

STAFF REPORTS - GENERAL MANAGER

Report No. 4.1 Media and Communications Report
File No: I2021/784

Committee Recommendation:

That the Communications Panel notes the report.

(Martin/Coorey)

BYRON SHIRE COUNCIL

COMMUNICATIONS PANEL MEETING MINUTES

17 MAY 2021

The recommendation was put to the vote and declared carried.

Report No. 4.2 Community Strategic Plan
File No: I2021/786

Committee Recommendation:

That the Communications Panel notes the report.

(Coorey/Martin)

The recommendation was put to the vote and declared carried..

Report No. 4.3 Alert system for DA Tracker
File No: I2021/787

Committee Recommendation:

That the Communications Panel:

- 1. Notes the work being done to introduce a subscription newsletter to inform/prompt people about DAs that have been lodged with Council.**
- 2. That the Media and Communications Coordinator investigates the possibility of the list of DAs received each week being emailed to the newsletter subscriber list.**

(Martin/Coorey)

The recommendation was put to the vote and declared carried..

There being no further business the meeting concluded at 4:45pm.