

To be completed by the landholder and submitted with both passive and active annual reports

Three and six-monthly site inspection checklist	
This template is to be completed to record the outcomes of each three and six-monthly inspection for documenting observations of livestock, human disturbance, erosion and rubbish dumping. The completed template must be submitted with the annual report.	
Completed by:	Inspection date:
Three-monthly inspection	
Is there evidence of livestock present on the biobank site? (YES / NO) If yes, provide a brief description of type, number and location.	
Six-monthly inspection	
Is there evidence of waste/rubbish dumping on the biobank site? (YES / NO) If yes, provide a brief description. Attach photos and mark the location on a map.	
Is there evidence of human disturbance on the biobank site? (YES / NO) If yes, provide a brief description. Attach photos and mark the location on a map.	
Is there evidence of active erosion on the biobank site? (YES / NO) If yes, provide a brief description. Attach photos and mark the location on a map.	

Annual site inspection checklist

This template is to be completed to record the outcomes of the annual inspection of fencing, gates and signage. The completed template should be submitted with the annual report.

Completed by:

Date of site inspection:

Are all fences on the perimeter of the biobank site in good condition and capable of excluding stock and human disturbance? (YES / NO) If no, provide a brief description. Attach photos and mark the location on a map.

Are all gates on the biobank site in good condition and capable of excluding stock from the biobank site? (YES / NO) If no, provide a brief description. Attach photos and mark the location on a map.

Is a legible biobanking sign installed at the one sign location identified on the property management actions map? (YES / NO) If no, mark the locations of the missing signs on a map.

Photo-point monitoring

Take photographs at the photo-points specified in the agreement and submit this document with your annual report. If you have photos from year 1 of your agreement you can include these as a comparison.

Photo-point reference: Site A

Location co-ordinates: Easting – 559711; Northing - 6829647

Photo orientation (degrees): 90

Time and date taken:

Insert photo here

Photo-point number: Site B

Location co-ordinates: Easting – 559814; Northing - 6829307

Photo orientation (degrees): 90

Time and date taken:

Insert photo here

Photo-point number: Site C

Location co-ordinates: Easting – 559735; Northing – 6829376

Photo orientation (degrees): 180

Time and date taken:

Insert photo here