

TRAFFIC MANAGEMENT PLAN

THE MULLUM MUSIC FESTIVAL STREET MARCH & LANE CLOSURES

Organisers: Red Square Music Pty Ltd TA The Mullumbimby Music festival ACN 095 216 630 ABN 38 095 216 630

Date: 18 November 2018 **Time:** Parade Sunday 10.45 – 12 noon (see details for specific closures below)

Venue: meet at Byron Shire Council Chambers, Station Street – march up Burringbar Street, turn right into Dalley Street and proceed along Dalley Street to outside The Mullumbimby Civic Hall

Promoters / Organisers: Red Square Music Pty Ltd

Participants: 50- 200 approximately performers

Audience: approx 300 for parade, with an estimated total spectators at the end of the Parade of 500;

Interested Parties – Byron Shire Council, NSW Police and NSW Fire

BACKGROUND:

The Mullum Music Festival is in its tenth year and the street parade is always well attended. We are looking to present another fun musical street parade with professional musicians and students, similar to a New Orleans style 2nd line march. This year it is intended to march down the main street of Mullumbimby, Burringbar Street.

In addition to this it is proposed to close laneways in the vicinity of the Mullumbimby Civic Memorial Hall for the duration of the event.

PARADE ROUTE:

Travels on left side of road from outside the Byron Shire Council Chamber along Burringbar Street, pausing at the intersection of Burringbar and Stuart Streets, proceeding to Dalley Street and turning right into Dalley Street to directly outside the Mullumbimby Civic Hall. The musicians will then play for another 10 – 15 minutes and then disburse off the street.

ASSEMBLY:

- Byron Shire Council Chambers, Station Street.
- Access and Exit from Station Street (note parking at rear of Council administration building)
- Information regarding the Closure of Burringbar and Dalley Streets will be erected 1 week before the Street March.
- We have engaged **Workforce Road Services** to provide the necessary signage and provide ticketed crew for the event.

STREET MARCH ROAD CLOSURE TIMES 18 NOVEMBER 2018:

Participants in the Street Parade will meet from 10am outside the Byron Shire Council Chambers. The Parade will commence at 10.45am and proceed westward along Burringbar Street, pausing for a

performance at the intersection of Burringbar and Stuart Streets. The Parade will then continue along Burringbar Street and turn right into Dalley Street, allowing Burringbar Street to re-open at 11.15am.

The Parade will then proceed northward along Dalley Street and finish outside the Mullumbimby Civic Memorial Hall. Dalley Street will be closed between 11am and 12 noon, with the road clear and ready for vehicular traffic to resume by 12 noon.

Burringbar Street Closure CLOSED from 10.45 am to 11.15am approximately

Assembly to commence at 10am with the Parade setting off at 10.45am.

The duration of the Parade along Burringbar Street will be approximately 30 minutes.

Traffic diversions will be in place for the duration of the Parade at the following locations:

- Railway Street, roundabout near the intersection with Burringbar Street;
- North and south of the intersection of Burringbar Street with Stuart Street; and south of the intersection of Burringbar Street and Dalley Street.

This road will open AS SOON AS THE PARADE HAS SAFELY PASSED

Dalley Street Closure CLOSED from 11.00 am to 12 noon

The Parade will reach the intersection of Burringbar Street and Dalley Street at approximately 11.15am. The Parade will then turn right into Dalley Street and proceed to the Mullumbimby Civic Memorial Hall.

The Parade will conclude with several songs outside the Mullumbimby Civic Memorial Hall.

The duration of the Parade along Dalley Street will be approximately 1 hour (including 15 minute allowance for 'overlap' of Burringbar Street closure and Dalley Street closure).

Traffic diversions will be in place for the duration of the Parade at the following locations:

- South of the intersection of Burringbar Street and Dalley Street; and
- Intersection of Dalley Street and Tincogan Street;

This road will open AS SOON AS THE PARADE HAS ENDED & NO LATER THAN 12 NOON

Closure of Lane 7 & Lane 2 CLOSED from 15 November to 19 November 2018:

Lane 7 will be partially closed from 4.00pm on Thursday 15 November 2018 until 8.00am on Monday 19 November 2018, to the east of Dalley Street but not extending to the intersection between Lane 2 (located between Lane 7 and Tincogan Street) and Lane 7.

Access to the eastern portion of Lane 7 will be maintained at all times.

Lane 2 located between Tincogan Street and Lane 7 will also be closed for the duration of the festival, being 4.00pm on Thursday 15 November 2018 until 8.00am on Monday 19 November 2018.

SUPERVISION:

- Parade Director – Glenn Wright 0410 609907
- Traffic Control Team & Communications – **Workforce Road Services**;
- Parade Marshals & Safety Officers – Music festival Volunteers,
- St John's Ambulance Service. NSW Police Service.
- Supervision commences at 10.00am.

All Marshals and Safety Officers briefed and provided with written instructions and identification, fire extinguishers and wet wool blankets distributed throughout the parade.

SIGNAGE:

- All traffic changes will be well signed, responsibility of **Workforce Road Services**
- All changes will be advertised in the print media and information signs erected a week prior to the event.
- Letters will be delivered to all businesses in the CBD informing them of the proposed Road Closures and Traffic Changes

FIRST AID:

- First Aid Mobile Team follow the Parade from the Assembly Area;

SECURITY:

- No alcohol will be on sale

PARTICIPANTS:

- ALL parade participants are required to register and receive special wrist bands
- General Public who have attended workshops prior to the parade – registered to participate, covered under Mullum Music Festivals AON Volunteer Accident & Injury Policy
- Musician Students:
 - a) Under the supervision of school teachers and/or parents
 - b) Under supervision and accompanied by parents or adult.
- Members of Voluntary Organisations such as SES, St John Ambulance, Rotary, Lions Club.
- Professional musicians engaged by the Mullum Music festival with full public liability
- Members of the general public watching the parade.

FEATURES OF THE PARADE:

- a group of 50 – 200 musicians and students marching playing their instruments in a New Orleans style music march.

TRAFFIC CONTROL:

- Traffic Control will be managed by **Workforce Road Services**
- All Traffic Controllers will have accredited Certificate in Traffic Control; **Workforce Road Services**
- All traffic barriers will have official council signage and alternative egress directions, warning signage place at the entry of all side roads.
- There will be full Communications throughout the route,
- The event does not cross or use any State or Federal Highways
- All road closures and diversions will be publicised in the Regional media, on the Mullum music Festival Web site www.mullummusicfestival.com; in event literature and program, and in flyers distributed around the town to traders and businesses and community gathering places.
- The parade will have all appropriate permits from the NSW Police Service and Byron Shire Council.
- Alternative traffic routes, observation sites and car parking will all be publicised in Regional Media, the Mullum music Festival Web site and in Event Literature.
- Signage stating "Changed Traffic Conditions – The Mullum Music Festival Street March" will be erected at significant points along the route
- Road Closed barriers will be erected 45 mins before the parade is due to pass, each closure point in communications contact with WFI Base & Parade Manager
- Assembly point is Byron Shire Council Chambers, Station Street.

EMERGENCY PROCEDURES / DISASTER SCENARIO PLANNING:

Accidents/Injuries -

- *St John's Ambulance* /First Aid personnel will be contacted to advise and provide required coverage for the event.
- *First Aid Team #1* will be set up at The Mullum Civic Hall.

- The First Aid Post will be clearly identified by performers and audience.
- In the event of an accident or injury immediate first aid will be handled by qualified persons, St John's to be called immediately who will arrange transport to First Aid Post or hospital as required.
- Incident Reports to be completed by relevant personnel.
- The NSW Ambulance Service and Mullumbimby Hospital will be notified and be on stand by.

Lost Children –

- *Finale* - a designated retrieval point for lost children (& parents) established at The Mullum Civic Hall, publicised in event literature and before the start of the finale performance and in signage on site.
Lost Children Post will be staffed by a qualified and approved Child Care worker and assistants.
- *Parade* - Children lost during the parade referred to the NSW Police Service by Parade personnel

Fire –

- The NSW Fire Service will be notified of the event and will be on stand by for the event, and on site for the finale, with one vehicular tender and extinguishers; relevant permits will be obtained

Major Emergency including Terrorist Incident -

- In event of a major disaster/accident/terrorist incident, the parade or performance halted at the instruction of the Festival Director; all participants/general public moved to safety, the SES/Professional Security to manage this, until other Emergency Services are on hand, with support of St John's.
- Emergency service *access and egress* routes will be incorporated in and indicated in the Traffic Control

Plan and relevant services briefed prior to the event.

Emergency Access/Egress

a) via Southern end of Burringbar off Station Street.

or

c) Southern end of Dalley Street or northern end of Dalley Street off Tincogan Street

- In the event of a NSW Fire Service emergency, the access to the Station will be cleared to enable Fire vehicles to exit.

COMMUNICATIONS:

- Digital VHS Radio Communications will be used between key personnel involved in the event and Emergency Service personnel.
- Two Way communications placed at all Traffic Control Points, front and rear of parade & at central Command Post, these communications will be managed by the Traffic Control utilising their Channels
- Exclusive frequencies will be provided for each particular area of responsibility – Parade; Traffic Control; St John's Ambulance; Parade Director

FLOATS: N/A

BUSES: N/A

PARKING: Sunday 18 November -

- Car parking available in usual Council Car Parks/Streets
- Along Dalley St south and north
- for People with Disabilities

POTENTIAL HAZARD AREAS AND CONTROL MEASURES

LOCATION	HAZARD	CONTROL MEASURES
• Cnr Station Street & Burringbar Street	<ul style="list-style-type: none"> • Traffic attempting to enter/exit/pass • Traffic accident • Pedestrian injury 	<ul style="list-style-type: none"> • <i>Road closed @ 10.45am</i> • <i>Traffic Controllers on duty to divert traffic;</i> • <i>Traffic Control Coms to Emergency Services</i>
• Cnr Burringbar Street & Stuart Street	<ul style="list-style-type: none"> • Traffic attempting to enter/exit/pass • Traffic accident • Pedestrian injury 	<ul style="list-style-type: none"> • <i>Road closed @ 10.45am</i> • <i>Traffic Controllers on duty to divert traffic;</i> • <i>Traffic Control Coms to Emergency Services</i>
• Cnr Burringbar Street & Dalley Street	<ul style="list-style-type: none"> • Traffic attempting to enter/exit/pass • Traffic accident • Pedestrian injury 	<ul style="list-style-type: none"> • <i>Road closed @ 11.00am</i> • <i>Traffic Controllers on duty to divert traffic;</i> • <i>Traffic Control Coms to Emergency Services</i>
• Dalley Street outside Civic Hall and Ex Services Club.	<ul style="list-style-type: none"> • Emergency vehicles access and egress 	<ul style="list-style-type: none"> • <i>Parade kept to the left hand (Eastern) side of road,</i> • <i>Traffic Control in communication with Emergency Services</i> • <i>Crowd managed in this area</i>