

# MINUTES OF MEETING



## LOCAL TRAFFIC COMMITTEE MEETING

Venue	Conference Room, Station Street, Mullumbimby
Date	Tuesday, 26 June 2018
Time	12:00pm
Committee Members	Peter Stevens – Roads and Maritime Services Linda Makejev – Roads and Maritime Services Snr Constable David Brigg – Police Cr Basil Cameron Tamara Smith MP



# BYRON SHIRE COUNCIL

## LOCAL TRAFFIC COMMITTEE MEETING MINUTES

26 JUNE 2018

### REPORT OF THE LOCAL TRAFFIC COMMITTEE MEETING HELD ON TUESDAY, 26 JUNE 2018

**File No:** I2018/1154

MEETING COMMENCED: 12:07pm

PRESENT:

Councillor: Cr Basil Cameron

Roads and Maritime Services Representative: Peter Stevens

Police: Snr Constable David Brigg, Sgt Michael Stewart

Ms Camille Clare for Tamara Smith MP

Brendan Meek, Bluesfest (joined 1:43pm)

Staff: Evan Elford, Andrew Pearce (left 2:20pm). Chris Larkin (joined 1:43pm)

APOLOGIES:

Ms Tamara Smith MP

DECLARATIONS OF INTEREST

There were no declarations of interest raised.

ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

Committee Recommendation:

**That the minutes of the Local Traffic Committee Meeting held on 16 May 2018 and Extraordinary Local Traffic Committee Meeting held on 31 May 2018 be confirmed.**

(Cameron/Stevens)

*The recommendation was put to the vote and declared carried unanimously.*

MATTERS ARISING

**There were no matters arising.**

OUTSTANDING ISSUES/RESOLUTIONS

**None.**

REGULATORY MATTERS

**Report No. 6.1**

**Request for one way signage - Ruskin Lane Byron Bay**

**File No:**

I2018/904

The Local Traffic Committee comments and recommendation in relation to a request made to Cr Alan Hunter from a landowner adjoining Ruskin Lane, Byron Bay to have the lane traffic movements changed to one way including the installation of appropriate signage.

Committee members will recall that this matter was also an issue that arose from consideration of a Development Application on the corner of Jonson and Browning Streets that has come before the Committee on several occasions recently.

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The request has been reproduced below for convenience of committee members.

*Dear Alan,*

*I write on behalf of myself, the owner of 5 & 7 Browning Street, and my neighbors who also use the western end of Ruskin Lane between Tennyson Street and Browning Street for access to their properties.*

*The lane way is narrow and only safely allows 1 car to pass.*

*There is a blind right angle corner at the western end and this has caused a number of confrontations between vehicles approaching from different directions and also several minor collisions.*

***We are unanimous in the view that safety dictates the urgent creation of a one way thoroughfare for which we want entry to commence at Tennyson Street and exit at Browning Street. This will allow for residents to enter the lane legally from both directions of Tennyson Street, a less busy street than Browning Street.***

*We look forward to your early action on this request in order to enhance our safety.*

*Yours sincerely  
Peter O'Connor*

### Committee Comments

There were no committee comments.

### Management Comments

There were no management comments.

### **Committee Recommendation:**

**That Council note the comments provided by the committee in relation to this request and that further advice be provided to the committee as the DA 10.2017.510.1 process continues.**

(Cameron/Brigg)

*The recommendation was put to the vote and declared carried unanimously.*

**Report No. 6.2  
File No:**

**Draft Constitution for Local Traffic Committee  
I2018/905**

At the Local Traffic Committee meeting of 16 January 2018, the committee discussed matters in relation to Report No.6.1 – Council resolutions and Recommendation Processes.

From those discussions, the Committee recommended as follows:-

### **Committee Recommendation**

*That Council note that a draft constitution based on council's template be provided to the committee at next meeting to confirm the time, venue, date of meetings.*

*Constitution to include clear guidelines for the handling of matters before the committee consistent with the delegation.*

Staff have now prepared a draft constitution (E2018/50206 – copy attached) for consideration by committee members. Members informally reviewed the document on 15 May 2018 and provided initial comments to management. Those comments have now been incorporated into the document and accordingly, Members are requested to provide a final review and comments prior to reporting to Council for adoption.

Committee Comments

There were no committee comments.

Management Comments

There were no management comments.

**Committee Recommendation:**

**That the draft constitution attached to this report be reviewed by members and the committee comments be presented at the next committee meeting for adoption.**

(Stevens/Cameron)

*The recommendation was put to the vote and declared carried unanimously.*

**Report No. 6.3                      Koala interactions and speed advisory sign options for Granuaille Road Bangalow**  
**File No:                                I2018/970**

The purpose of this report is to provide an opportunity for LTC the discuss and make recommendations in relation to Koala Wildlife Signage and speed zone reviews in known koala hot spots with particular reference to Granuaille Road, Bangalow.

Council has received requests for the installation of Koala Wildlife Signage and to review the travel speed on Granuaille Road as a consequence of a recent car strike near Granuaille Crescent.

The strike occurred just near the local communities' koala sign that was erected in January 2017.

The community are looking to produce a number of "coreflute" koala signs for installation in areas where residents have expressed concerns regarding interactions of koalas and traffic.

The correspondence has suggested additional advisory signage on RMS controlled land leading to the location and are seeking RMS approval to install signs. Vehicle travel speeds in the area are also of a concern to the residents. Accordingly, it may be appropriate to formally request RMS to undertake a speed zone review of Granuaille Road.

The LTC are advised that the issue of koala wildlife signage has been discussed by the Transport and Infrastructure Advisory Committee at its meeting 14 June 2018 to determine the appropriate actions regarding the design, installation and policy surrounding wildlife signage across the shire.

The draft TIAC minutes note the following recommendations:

1. *That the Committee note the report and recommend the signage strategy to include other native animals.*

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2. *That the Consultation is undertaken with WIRES and community initiatives (Bangalow Koalas) are considered.*
3. *The Committee receive an update on the consultation during the next Committee meeting.*

As a consequence of the TIAC recommendations, it is considered that no further action by the LTC in relation to wildlife signage is warranted until the outcomes of investigations and reporting to TIAC is known. Support for a speed zone review as a separate action may be warranted.

### Committee Comments

There were no committee comments.

### Management Comments

There were no management comments.

### Committee Recommendation:

**That the committee note the actions and recommendations from the Transport and Infrastructure Advisory Committee in relation to wildlife signage and request the RMS undertake a speed zone review on Granuaille Road.**

(Brigg/Cameron)

*The recommendation was put to the vote and declared carried unanimously.*

### **Report No. 6.4**

### **Bayshore & Sunrise Roundabouts Linemarking & Signage**

#### **File No:**

I2018/1097

A report was presented to LTC on the 16 January 2018 seeking concurrence for the proposed regulatory signs and line marking for the Bayshore and Sunrise Roundabouts on Ewingsdale Road (Attachment 1 – I2017/2009).

The recommendation regarding this report was as follows:-

- “1. *That the Local Traffic Committee be provided with clear documentation showing the Pavement Marking and Signage Plans for the Ewingsdale Road roundabouts as detailed below:*
  - a) *Sunrise Boulevard roundabout as per Attachment 1 (E2017/115555)*
  - b) *Bayshore Drive roundabout as per Attachment 2 (E2017/115586)*
2. *That the members provide comments, concurrence or otherwise through the chair within 7 (seven) days.*
3. *That separate, large format, hard and electronic copy of the plans be provided to the RMS, Police (addressed to Highway Patrol) and members in advance of meetings to allow for proper and detailed consideration.”*

In accordance with this recommendation, clearer plans were produced and provided to the committee, with large format hard copies additionally provided to the RMS and Police.

Comments were received and are detailed below.

### Committee Comments

20 Feb 18 - D. Brigg: *The Traffic office at Byron bay can see no issues with the signage as set out in the plans forwarded to this office.*

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28 Feb 18 - L. Makejev: Please see attached RMS comments on the roundabout pavement markings and signage. Sorry for the delay, thanks very much for the electronic and hard copies, made it a lot easier.

With respect to the Sunrise Boulevard Roundabout, LTC concurrence and endorsement is sought for the addition of no stopping yellow lines adjacent to the pedestrian refuge to ensure safe crossing of Ewingsdale Road and the modification of the Left/Straight turn lane (eastbound) to a Left turn only lane, including the addition of a "LEFT LANE MUST TURN LEFT" sign.

No other comments were received. Note the RMS plans referenced in RMS comments is provided, with the markups referenced above as Attachments 2 (E2018/49111) and 3 (E2018/49111).

As a consequence, this report seeks LTC concurrence and endorsement for the proposed regulatory signs and line marking for these two roundabouts on Ewingsdale Road, Byron Bay in accordance with the comments/plans provided by the committee.

The plans attached will be available in the meeting in A2 format.

### Committee Comments

There were no committee comments.

### Management Comments

There were no management comments.

### Committee Recommendation:

**That the Local Traffic Committee endorse the Pavement Marking and Signage Plans for the Ewingsdale Road roundabouts, including the additional changes at Sunrise Roundabout as detailed below:-**

- a) **Bayshore Drive Pavement Marking and Signage Plan as amended by RMS as per Attachment 2 (#E2018/49110); and**
- b) **Sunrise Boulevard Pavement Marking and Signage Plan as amended by RMS and incorporating additional comments as per Attachment 3 (#E2018/49111).**

(Cameron/Brigg)

*The recommendation was put to the vote and declared carried unanimously.*

**Report No. 6.5                      Interim Actions to Manage Traffic and Parking at Byron Bay Arts and Industrial Estates**  
**File No:                                I2018/1143**

Council continues to receive complaints about traffic, parking and access to properties within the Byron Arts and Industrial Estate area.

This report seeks support from the LTC for Council's resolution to implementation short term solution signage and line marking changes to regulate traffic and parking arrangements to improve functionality for businesses within the estate whilst a more detailed investigation of permanent solutions is undertaken.

## **BACKGROUND**

By way of example, a meeting was held recently with representatives of Brookfarm, a business that operates out of several locations with Council's industrial estates including at a warehouse in Centennial Drive in Byron Arts and Industrial Estate to discuss traffic, parking and access issues impacting that business.

Essentially their problem is around traffic and parking arrangements in the street fronting the business impacting access to their loading dock for trucks.

Current road widths and on street parking arrangements restrict the turn movements of the trucks to such an extent that they quite often have to double handle loads with smaller trucks to an alternative loading area at another location. The existing driveway arrangements and location of infrastructure such as fire booster assemblies, power poles and Council's drainage pit structure also impact the turning process.

The nature and type of the vehicles using the street and the relatively narrow lane widths with parking either side is creating problems in this and other locations within Centennial Drive and in the broader area generally.

The situation is impacting business function and also the operation of the road network and it is considered that urgent action is required to implement solutions to ameliorate the impacts as soon as possible.

A number of options to improve the situation may be considered including:

1. Widen the existing driveway to the premises which would involve reducing the number of parking bays on the premises side of the street by appropriate sign posting and/or yellow line marking, relocating fire booster assembly and adjusting existing gates and fences.
2. Restricting parking on the opposite side of the street by appropriate sign posting and/or yellow line marking.
3. Locally widening the street on the opposite side to provide improved traffic lane widths to facilitate track turning movements whilst maintaining vehicular parking in this location. This option would utilise most of the existing footpath zone for vehicular parking. This may be an option that could also be applied in other locations.
4. A combination of the above solutions and consideration of making Centennial Drive "One Way" – this would require a more detailed traffic analysis to be undertaken and as such would be a possible longer term solution. The investigation should also consider parking arrangements which in is also a contributing factor to access issues being experienced.

Council as a short term solution could install "No Parking" signs on the opposite side of the street to manage the Brookfarm access situation whilst a report on more permanent solutions to the problems is developed for consideration by Council and the LTC at a future date.

## **KEY ISSUES**

1. Current traffic and parking regulations continue to impact business operations in the Byron Arts and Industrial Estate and surrounding areas.
2. Short term solutions need to be found to assist economic activity in the area.

## **COUNCIL IMPLICATIONS**

### **▪ Budget/Financial**

The cost of modifying traffic and parking by implementing new signage and line marking will require expenditure from Council's sign maintenance budget.

### **▪ Policy or Regulation**



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Delegated to Council for authorisation in conjunction with:-

- Actions required to control traffic – Part 8 (Sections 114 to 124) Roads Act, 1993.
- Prescribed traffic control devices – Division 1 of Part 4 (Sections 50 to 55) Road Transport (Safety and Traffic Management) Act, 1999.
- R5041 No Parking (specified times) – NSW Road Rules 168.

### Committee Comments

We note council's intention to undertake Masterplan planning process and ongoing transport corridor studies.

Encourage business owners to better manage their on-road parking and encourage businesses to have more on-site parking.

### Management Comments

There were no management comments

### Committee Recommendation:

**1. That LTC support Council's action to implement short term traffic and parking solutions within the Byron Arts and Industrial Estate through appropriate signage and line marking.**

**2. That Council consider funding and undertaking a movement and access study for the Arts and Industrial Estate and adjacent industrial precincts.**

(Brigg/Cameron)

*The recommendation was put to the vote and declared carried unanimously.*

### MATTERS FOR TRAFFIC ENGINEERING ADVICE

**Report No. 7.1                      Events - INGENUITY Sculpturefest Mullumbimby - Brunswick Terrace Road Closure**  
**File No:                              I2018/1131**

### **SUMMARY**

Council has received an event application from Creative Mullumbimby Inc for the 2018 INGENUITY Sculpturefest to be held from 12 to 19 November 2018.

### **RECOMMENDATION**

That Council endorse the Creative Mullumbimby Inc INGENUITY Sculpturefest to be held from 12 to 19 November 2018 (including set up and pack up time), that includes the temporary road closure of Brunswick Terrace Mullumbimby, subject to conditions.

### **LINKAGE TO OUR COMMUNITY STRATEGIC PLAN**

<b>Theme</b>	Economy	A sustainable and diverse economy which provides innovative employment and investment opportunities in harmony with our ecological and social aims.
<b>Objective</b>	EC1	A diverse economic base and support for local businesses.
<b>Strategy</b>	EC1.4	Support sporting and cultural events in Byron Shire.

<b>Measures</b>	EC1.B	Increase the sustainability of events in which Council is involved.
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**BACKGROUND**

This is a new event, relating to approved DA 10.2014.248.1 "Creation of sculpture walk with 13 permanent public art sites and public land" on road reserve, Burringbar Street, and Brunswick Terrace Mullumbimby.

The organisers (Creative Mullumbimby Inc.) have a Memorandum of Understanding: Public Art Partnership with Council, and are working with the public art panel to commission and manage the sculpture projects according to the above DA, and to coordinate and produce Mullumbimby Community Sculpture Festival to be held in November 2018.

The event organisers are also applying to close Brunswick Terrace between Burringbar Street and Tincogan Street for the duration of the event.

Traffic impacts will occur between 12 and 19 November 2018.

The event organisers have provided a Traffic Control Plan and are currently preparing a Traffic Management Plan which will be submitted to Council prior to the event.

**KEY ISSUES**

1. Road closures affect traffic between 12 and 19 November 2018.
2. Possible obstruction of emergency services (Police, Fire Brigade) due to road closures in the immediate vicinity.

**COUNCIL IMPLICATIONS****▪ Budget/Financial**

The event organisers will be invoiced the following fees as appropriate

- Approval of Road Events pursuant to s144 of the Roads Act (Advertising of event and staff time to process) and
- Development Certification fees – section 138 with fees being the fee applicable as at the date of payment.

**▪ Asset Management**

Not applicable

**▪ Policy or Regulation**

Delegated to Council for authorisation in conjunction with:-

- Actions required to control traffic – Part 8 (Sections 114 to 124) Roads Act, 1993.
- Prescribed traffic control devices – division 1 of Part 4 (Sections 50 to 55) Road Transport (Safety and Traffic Management) Act, 1999.

**▪ Consultation**

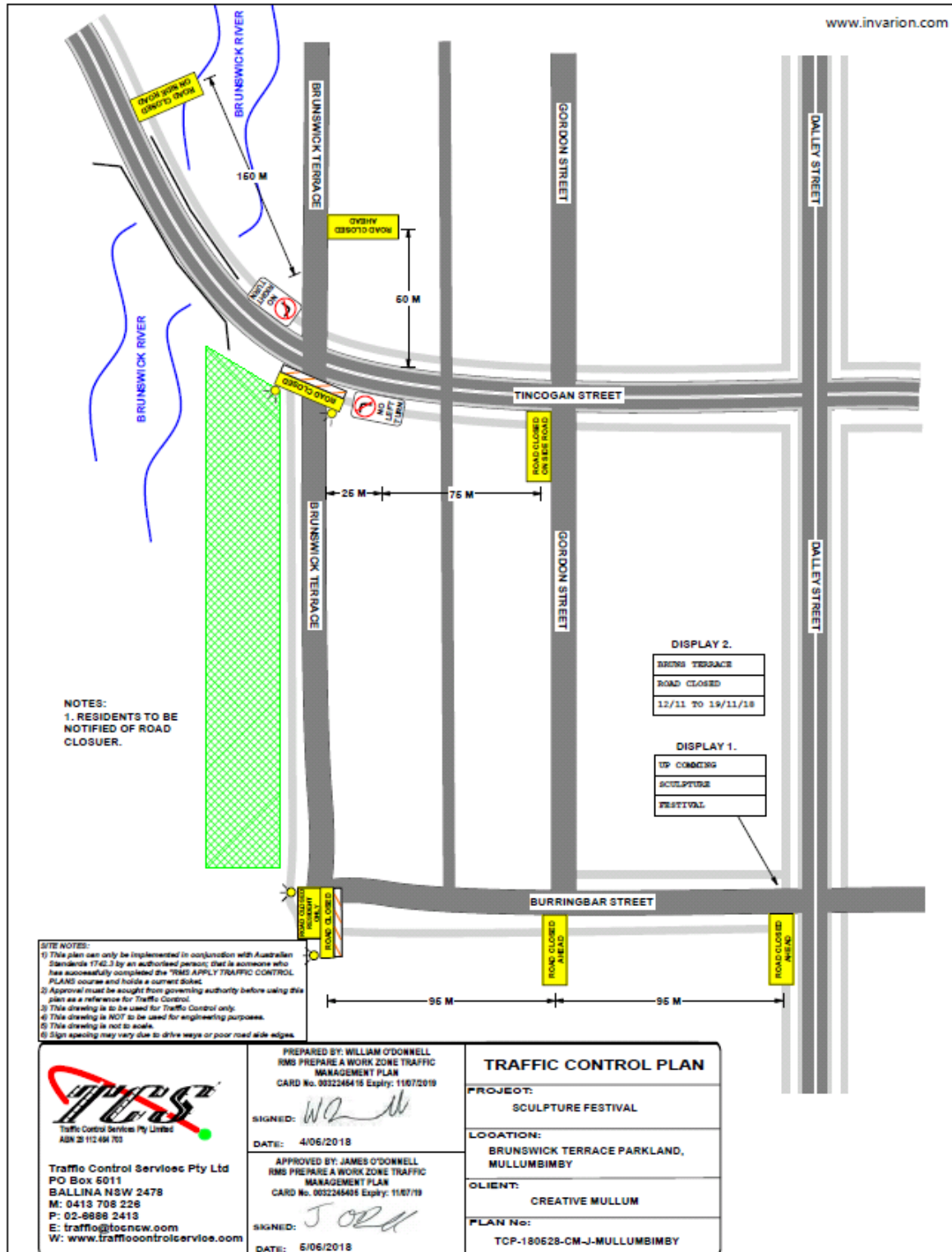
A condition of the endorsement of this event is that appropriate consultation is undertaken, including:

1. Advertising the impact of the event in the local newspaper and on the Council website.
2. Informing community and business that are directly impacted.
3. Liaising with bus and taxi operators.
4. Consulting with emergency services.

### Legal and Risk Management

Appropriate approvals and insurances are required as a condition of the endorsement for this event.

**Figure 1. Brunswick Terrace, Mullumbimby road closure**



Committee Comments

Detour down Gordon Street preferred. Traffic Control Services to modify the TCP accordingly.

Management Comments

There were no management comments.

**Committee Recommendation:**

- 1. That Council endorse the Creative Mullumbimby Inc. event, “INGENUITY Sculpturefest 2018”, to be held between 8:00am Monday 12 November 2018 and 5:30pm Monday 19 November 2018, that requires temporary road closures and actions to control traffic on Mullumbimby roads, subject to conditions at Brunswick Terrace from Burringbar Street to Tincogan Street.**
  
- 2. That the approval provided in Part 1 is subject to:-**
  - a. submission to Council and implementation of an appropriate Traffic Management Plan, incorporating a modified Traffic Control Plan prepared by Traffic Control Services Pty Ltd to extend the extent of the road closure to the intersection of Burringbar and Gordon Streets, including the use of signed detours, designed and implemented by those with appropriate accreditation;**
  - b. that the impact of the event be advertised via a notice in the local weekly paper a minimum of one week prior to the operational impacts taking effect, noting it must include the event name, specifics of any traffic impacts or road closures and times, alternative route arrangements, event organiser, a personal contact name and a telephone number for all event related enquiries or complaints;**
  - c. the event be notified on Council’s webpage;**
  - d. the event organiser:-**
    - i) undertake consultation with community and affected businesses including adequate response/action to any raised concerns;**
    - ii) undertake consultation with emergency services and any identified issues addressed;**
    - iii) hold \$20m public liability insurance cover which is valid for the event;**
    - iv) pay Council’s Road Event Application Fee prior to the event; and**
    - v) provide a debrief of the event to Council’s Traffic Engineer within two weeks of the conclusion of the event.**

(Cameron/Brigg)

*The recommendation was put to the vote and declared carried unanimously.*

**SUMMARY**

Council has received an a Traffic Control Plan for an event being organised by the Billinudgel business in conjunction with council to hold the Billinudgel Open for Business Festival on 22 September 2018.

**RECOMMENDATION**

That Council endorse *The Billinudgel Open for Business Festival* to be held on 22 September 2018, that includes the temporary road closure of Wilfred Street Billinudgel from 12pm to 6pm, subject to conditions.

**LINKAGE TO OUR COMMUNITY STRATEGIC PLAN**

<b>Theme</b>	Economy	A sustainable and diverse economy which provides innovative employment and investment opportunities in harmony with our ecological and social aims.
<b>Objective</b>	EC1	A diverse economic base and support for local businesses.
<b>Strategy</b>	EC1.4	Support sporting and cultural events in Byron Shire.
<b>Measures</b>	EC1.B	Increase the sustainability of events in which Council is involved.

**BACKGROUND**

This is a new event, funded by the NSW State Government and Byron Shire Council as part of the Department of Industry Flood Recovery grant.

Billinudgel is a unique village bordering the Pacific Highway in Byron Shire Council. Ex-Tropical Cyclone Debbie (TCD) decimated the local businesses that are pivotal to the day to day function of the North Byron community. Many businesses were affected including Billi-Lids Child Care Centre ( supporting approx. 90 families ) the hotel, general store, auto electrician and smash repairs, and a range of commercial operations in the industrial estate.

The Billinudgel Festival is the FINAL culmination of a number of elements to the funding: resilience workshops and new mobile emergency trailer; anniversary community event; public art – parrots all over Billi; new Welcome sign and village directory; new community park beside the pub; and the Billinudgel Festival on the 22 September 2018.

This event is about supporting the community to heal and making the community proud of their town and what it has achieved in the past year and a half –which has truly been amazing.

The event organisers have provided a TCP (E2018/51697) and are currently preparing a Traffic Management Plan for the event.

**KEY ISSUES**

1. The potential for traffic management to impact traffic on State Road system.
2. Traffic control undertaken by RFS volunteers who may not have the appropriate RMS issued tickets for 'Traffic Control' and 'Implement Traffic Control Zone'.
3. Road closures affect traffic between the hours of 12.00pm to 6.00pm
4. Possible obstruction of emergency services (Police, Fire Brigade) due to road closures in the immediate vicinity.

**COUNCIL IMPLICATIONS**

▪ **Budget/Financial**

As noted in the report and in addition, the event organisers will be invoiced the following fees

- Approval of Road Events pursuant to s144 of the Roads Act (Advertising of event and staff time to process) and
- Development Certification fees – section 138 with fees being the fee applicable at the date of payment.

▪ **Asset Management**

Not Applicable

▪ **Policy or Regulation**

Delegated to Council for authorisation in conjunction with:-

- Actions required to control traffic – Part 8 (Sections 114 to 124) Roads Act, 1993.
- Prescribed traffic control devices – division 1 of Part 4 (Sections 50 to 55) Road Transport (Safety and Traffic Management) Act, 1999.

▪ **Consultation**

A condition of the endorsement of this event is that appropriate consultation is undertaken, including:

1. Advertising the impact of the event in the local newspaper and on the Council website.
2. Informing community and business that are directly impacted.
3. Liaising with bus and taxi operators.
4. Consulting with emergency services.

▪ **Legal and Risk Management**

Under the NSW Rural Fire Service - Service Standard 1.3.2, Powers of Officers (19 March 2013) Version Number 3.2;

Clause 2.2 An Officer may:

*(b) if he or she is the officer in charge of a brigade or group of brigades, close any street or public place in the vicinity of a fire, incident or other emergency to traffic;*

This event is not classified as an emergency therefore the RFS Volunteers will not be able to use the powers outlined in the service standard. To legally control traffic each RFS volunteer traffic controller will require a RMS issued 'Traffic Control' ticket. The RFS volunteer traffic controller supervisor must have a RMS issued 'Implement Traffic Control Zone' ticket to set out signage as per the Traffic Control Plan.

**Figure 1. Wilfred Street, Billnudgel road closure**

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### Committee Comments

Concerns about emergency vehicle access, also issue of east/west through traffic access, noting

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the lack of an alternate route. Consider closing one side of the street or a temporary shared zone.  
Also issue of not using qualified traffic controllers.

Signage for northbound motorway traffic be incorporated at the Brunswick Heads exit ramp.

### Management Comments

There were no management comments.

### Committee Recommendation:

1. That Council endorse the Billinudgel Open for Business Festival to be held on 22 September 2018, that includes the temporary road closure below of Wilfred Street Billinudgel from 12pm to 6pm.
2. That the approval provided in Part 1 is subject to:
  - a. submission to Council and implementation of a Traffic Management Plan incorporating actions required by committee comments and Traffic Control Plans prepared by Traffic Management Training Pty Ltd, including the use of signed detours, as designed and implemented by those with appropriate accreditation. To legally control traffic each RFS volunteer traffic controller will require a RMS issued 'Traffic Control' ticket. The RFS volunteer traffic controller supervisor must have a RMS issued 'Implement Traffic Control Zone' ticket to set out signage as per the Traffic Control Plan.
  - b. .that the impact of the event be advertised via a notice in the local weekly paper a minimum of one week prior to the operational impacts taking effect, noting it must include the event name, specifics of any traffic impacts or road closures and times, alternative route arrangements, event organiser, a personal contact name and a telephone number for all event related enquiries or complaints.
  - c. the event be notified on Council's webpage.
  - d. the event organiser:
    - i. undertake consultation with community and affected businesses including adequate response/action to any raised concerns.
    - ii. undertake consultation with emergency services and any identified issues addressed.
    - iii. holding \$20m public liability insurance cover which is valid for the event.
    - iv. paying Council's Road Event Application Fee prior to the event.

(Brigg/Stevens)

*The recommendation was put to the vote and declared carried unanimously.*

**Report No. 7.3**  
**File No:**

**Event - Chincogan Charge, Mullumbimby - 8 September 2018**  
**I2018/676**

### **SUMMARY**

Council has received an event application and Traffic Control Plan (TCP) for the Chincogan Charge 2018 to be held on Saturday 8 September 2018.

**RECOMMENDATION**

That Council endorse the Chincogan Charge 2018 to be held on Saturday 8 September 2018, that requires actions to control traffic on Mullumbimby roads between 8:00am and 5:30pm, subject to conditions at:

Dalley Street - Burringbar Street to Tincogan Street  
Tincogan Street - Dalley Street to Brunswick Terrace  
Murwillumbah Road - Brunswick Terrace to Coolamon Scenic Drive  
Coolamon Scenic Drive – House 1913 to Murwillumbah Road

**LINKAGE TO OUR COMMUNITY STRATEGIC PLAN**

<b>Theme</b>	Economy	A sustainable and diverse economy which provides innovative employment and investment opportunities in harmony with our ecological and social aims.
<b>Objective</b>	EC1	A diverse economic base and support for local businesses.
<b>Strategy</b>	EC1.4	Support sporting and cultural events in Byron Shire.
<b>Measures</b>	EC1.B	Increase the sustainability of events in which Council is involved.

**BACKGROUND**

The “Chinny Charge” originally started in 1960 with up to 500 runners going from the Mullumbimby Swimming Pool to the top of Mount Chincogan, then returning to the finishing line at the Mullumbimby Post Office.

In 2017 the Mullumbimby Chamber of Commerce restarted this community event which was last run in 2001.

For the 2018 event the organisers are proposing to slightly alter the course with runners starting and finishing near Mullumbimby Police Station.

The road course will require actions to control traffic and the implementation of prescribed traffic control devices such as No Parking signs to control vehicles.

The event organisers are also applying to close Dalley Street between Burringbar Street and Tincogan Street.

Traffic impacts will occur between the hours of 8.00am and 5.30pm.

The event co-ordinators have provided a Traffic Control Plan and are yet to finalise and lodge their Traffic Management Plan

**KEY ISSUES**

1. The interaction of live traffic and the 500 participants running and walking.
2. Traffic control undertaken by RFS volunteers who may not have the appropriate RMS issued tickets for ‘Traffic Control’ and ‘Implement Traffic Control Zone’.
3. road closures affect traffic between the hours of 8.00am and 5.30pm at various locations
4. Poor natural lighting is available from 5.30pm so all participants to complete race by this time.
5. Possible obstruction of emergency services (Police, Fire Brigade) due to road closures in the immediate vicinity.

**COUNCIL IMPLICATIONS**

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### ▪ **Budget/Financial**

The event organisers will be invoiced the following fees

- Approval of Road Events pursuant to s144 of the Roads Act (Advertising of event and staff time to process) and
- Development Certification fees – section 138 with fees being the fee applicable at the date of payment.

### ▪ **Asset Management**

Not applicable.

### ▪ **Policy or Regulation**

Delegated to Council for authorisation in conjunction with:-

- Actions required to control traffic – Part 8 (Sections 114 to 124) Roads Act, 1993.
- Prescribed traffic control devices – division 1 of Part 4 (Sections 50 to 55) Road Transport (Safety and Traffic Management) Act, 1999.
- R5041 No Parking (specified times) – NSW Road Rules 168, \$108 fine.

### ▪ **Consultation**

A condition of the endorsement of this event is that appropriate consultation is undertaken, including:

1. Advertising the impact of the event in the local newspaper and on the Council website.
2. Informing community and business that are directly impacted.
3. Liaising with bus and taxi operators.
4. Consulting with emergency services.

### ▪ **Legal and Risk Management**

Under the NSW Rural Fire Service - Service Standard 1.3.2, Powers of Officers (19 March 2013) Version Number 3.2;

*Clause 2.2 An Officer may:*

*(b) if he or she is the officer in charge of a brigade or group of brigades, close any street or public place in the vicinity of a fire, incident or other emergency to traffic;*

This event is not classified as an emergency therefore the RFS Volunteers will not be able to use the powers outlined in the service standard. To legally control traffic each RFS volunteer traffic controller will require a RMS issued 'Traffic Control' ticket. The RFS volunteer traffic controller supervisor must have a RMS issued 'Implement Traffic Control Zone' ticket to set out signage as per the Traffic Control Plan.

### Committee Comments

There were no committee comments

### Management Comments

There were no management comments

### Committee Recommendation:

1. **That Council endorse the Chincogan Charge 2018 to be held on Saturday 8 September 2108 that requires temporary road closures and actions to control traffic on Mullumbimby roads between 8:00am and 5:30pm, subject to conditions at:**

**a. Dalley Street - Burringbar Street to Tincogan Street**

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- b. Tincogan Street - Dalley Street to Brunswick Terrace
- c. Murwillumbah Road - Brunswick Terrace to Coolamon Scenic Drive
- d. Coolamon Scenic Drive – House 1913 to Murwillumbah Road

**2. That the approval provided in Part 1 is subject to:**

- a. ~~separate approvals by NSW Police and RMS being obtained~~
- b. submission to Council and implementation of an appropriate Traffic Management Plan, incorporating the Traffic Control Plan dated 9 April 2018 prepared by Spinifex Recruiting, including provision for access for emergency services, the use of signed detours, designed and implemented by those with appropriate accreditation. To legally control traffic each RFS volunteer traffic controller will require a RMS issued 'Traffic Control' ticket. The RFS volunteer traffic controller supervisor must have a RMS issued 'Implement Traffic Control Zone' ticket to set out signage as per the Traffic Control Plan.
- c. that the impact of the event be advertised via a notice in the local weekly paper a minimum of one week prior to the operational impacts taking effect, noting it must include the event name, specifics of any traffic impacts or road closures and times, alternative route arrangements, event organiser, a personal contact name and a telephone number for all event related enquiries or complaints
- d. the event be notified on Council's webpage
- e. the event organiser:
  - i) undertake consultation with community and affected businesses including adequate response/action to any raised concerns
  - ii) must undertake consultation with emergency services and any identified issues addressed including event notification to emergency services one week prior to the event.
  - iii) hold \$20m public liability insurance cover which is valid for the event
  - iv) pay Council's Road Event Application Fee prior to the event
  - v) provide a debrief of the event to Council's Traffic Engineer within two weeks of the conclusion of the event.

(Cameron/Stevens)

*The recommendation was put to the vote and declared carried unanimously.*

**Report No. 7.4**                      **Traffic Calming on Broken Head Road**  
**File No:**                              I2018/1144

A request has been received from RMS for LTC to consider traffic calming and other measures along Broken Head Road to improve safety.

A briefing will be provided to the committee at the meeting.

Committee Comments

The committee noted the issues, no further action to be taken at this time. Investigate which Council area owns the road section

Council to conduct speed counts (outside the coffee plantation and along the long straight from the 2<sup>nd</sup> coffee plantation).

The Council consider a road safety audit and explore funding opportunities with RMS to improve road safety.

Management Comments

There were no management comments

**Committee Recommendation:**

**That Council consider a road safety audit and explore funding opportunities with RMS to improve road safety at Broken Head Road, Newrybar.**

(Stevens/Brigg)

*The recommendation was put to the vote and declared carried unanimously.*

**DEVELOPMENT APPLICATIONS**

**Report No. 8.1                      Bluesfest 2019 - Paid Parking**  
**File No:                              I2018/1082**

**Development Consent 10.2013.128.2**

Council has received a s96 Application to amend Development Consent 10.2013.128.2 for Bluesfest at 30 Tanners Lane, Tyagarah near the Pacific Hwy Interchange.

The applicant is seeking approval to delete Condition No.59 of the consent in relation to a prohibition on charging for parking. The condition states:-

**59. No Car Parking Fees**

The entry for the event shall include free car parking within the site to discourage on-street car parking on roads within the vicinity.

The purpose of the condition is to:-

- a) discourage parking in the surrounding road network by making parking freely available for patrons within the Bluesfest Car Park; and
- b) to enable traffic to enter the site unencumbered without the need to pay a fee at the entrance to the site in terms of traffic management. This is of importance having regards to the means of entrance to the site via the Pacific Hwy Off ramps with a 110 km speed environment.





The applicants have advised of the need to charge for parking for financial reasons, whilst they have proposed that drivers will not be charged until they have parked their vehicles and patrons will be then approached for payment. A media campaign would advise patrons of the charges associated with parking at Bluesfest, whilst staff would be employed to monitor any queuing issues that may arise on the Pacific Hwy, with traffic management taking priority over any collection of car parking fees. The applicant has provided details on other events that charge for parking including Splendour in the Grass and Falls Festival at Yelgun.

The matter was reported to the LTC on the 20 March 2018 whereby the request for paid parking was not supported.

The applicant has provided further information in relation to the management of traffic and believes that the provision of paid parking can be appropriately managed through:

- pre purchase of parking tickets
- the use of dedicated staff to collect parking fees after cars have parked
- The use of smart technology such as tap and go wireless eftpos machines
- Suspension of paid parking in the event that traffic was starting to queue on the highway

In discussions with the applicant the point has been made that a price on parking is also desirable to make other forms of transport more attractive such as local buses and kiss and ride by family and friends. It is noted this will provide a "Plan B" for patrons as they will not be tempted to drink and drive if they have utilised other forms of transport to access the event.

#### **Development Consent DA10.2014.753.1**

The applicant is also seeking further clarity for the consent issued under DA10.2014.753.1. This

approval granted consent for:

- 10 Days of large events (15,000 – 25,000 people)
- 10 Days of medium events; (2,000 – 15,000 people) and
- 100 days of small events (up to 2,000 people)

Condition 101 implies that the event organisers can charge for parking as part of the ticket price . The condition states:

**101. Internal Roads, Pathways and Parking areas**

The internal roads and pathways must be suitably maintained to provide all weather access during the event. Effective dust-control measures must be introduced and maintained in accordance with the approved erosion and sediment control plan for unsealed roads and pathways.

Sufficient parking marshals must be present in the car parks to direct patrons to selected parking areas, to direct pedestrians away from main traffic routes, and to prevent congestion on circulation roads.

Entry to large and medium events to include car parking in the ticket price within the site to discourage on-street car parking on roads within the vicinity.

Although Development Consent DA10.2014.753.1 is yet to be activated, the applicants are endeavouring to start operating events from the site under this approval in the near future. This consent will then supersede the 2013 approval. Council also has a S96 application for this approval whereby applicants are seeking an amendment to reflect any changes to the 2013 approval.

**Conclusion**

Provided parking is managed as proposed it is considered the impact on traffic on surrounding roads and the safe operation of the Pacific Hwy is negligible, having regards to the size of the property and the access arrangements into the site. It is recommended that paid parking be supported as a trial for two events, and if no issues are raised by either the RMS, Council or the Police, that paid parking be allowed to continue in the long term.

A copy of the additional information from Bluesfest is attached for the Local Traffic Committees consideration.

Committee Comments

The committee recommends traffic management plans be submitted 4 months prior to the event. Concerns about potential traffic impacts on the motorway for future events and considers that a review of the TMP and TCP be undertaken. The review to incorporate contingency plans to rectify motorway congestion in the event such should occur.

Management Comments

There were no management comments.

**Committee Recommendation:**

**1. That paid parking at Bluesfest:-**

- a) Be supported for Bluesfest 2019, with a review following the event within 2 months of the event.**
- b) If no issues are raised by either the RMS, Police or Council that paid parking be**



permitted as a permanent arrangement.

- 2. The committee advises the proponent to incorporate these changes into future TMP/TCPs and that these be lodged with Council at least 4 months prior to the event.**

(Stevens/Brigg)

*Cr Cameron, Brigg and Stevens voted in favour of the motion.*

*Nil voted against the motion.*

*Member Clare was not present for the vote..*

Member Clare left the Chambers at 02:06 PM.

**Report No. 8.2                      Beer and Cider Festival**  
**File No:                              I2018/1081**

## **SUMMARY**

Council has received a Development Application from Jeremy Holmes (C/O Kate Singleton, Planners North) for Byron Bay Craft Beer & Cider Festival, including the erection of temporary structures and car parking. The application seeks consent to undertake up to three (3) events per annum with capacity for 1000 persons including 950 patrons plus 50 staff.

The development application includes a Traffic Management Plan from Traffic Control Services Pty Ltd.

## **LINKAGE TO OUR COMMUNITY STRATEGIC PLAN**

<b>Theme</b>	Economy	A sustainable and diverse economy which provides innovative employment and investment opportunities in harmony with our ecological and social aims.
<b>Objective</b>	EC1	A diverse economic base and support for local businesses.
<b>Strategy</b>	EC1.4	Support sporting and cultural events in Byron Shire.
<b>Measures</b>	EC1.B	Increase the sustainability of events in which Council is involved.

## **BACKGROUND**

A development application for the Byron Bay Craft Beer and Cider Festival was lodged with Council on 28 March 2018. The festival was intended to be held on 5<sup>th</sup> May 2018; however, there was insufficient time for the application to be determined before the scheduled date.

It is understood the proposal was altered so that it could proceed without development consent and was undertaken on 5<sup>th</sup> May 2018 as advertised.

The development application was subsequently amended to seek consent for a two year trial period for up to three festivals per annum. The applicant's submission states that Council is to be notified of the upcoming events 28 days prior to the event occurring. The festival will be for up to 1000 persons, including 950 patrons and 50 staff.



# BYRON SHIRE COUNCIL

## LOCAL TRAFFIC COMMITTEE MEETING MINUTES

26 JUNE 2018

Speed Limit (as required) ROAD WORK (R4-212) - Delegated to council for authorisation in conjunction with NSW Road Rules 21 and AS 1742.4 (Speed Controls) Clause 3.1.2, AS 1742.3 (Roadworks).

### ▪ **Consultation**

A condition of the endorsement of this event is that appropriate consultation is undertaken, including:

1. Advertising the impact of the event in the local newspaper and on the Council website.
2. Informing community and business that are directly impacted.
3. Consulting with emergency services.
4. Council regarding works programs and event date concurrence.

### ▪ **Legal and Risk Management**

No RMS controlled asset are affected by the traffic control.

### Committee Comments

The committee requires more information regarding the DA, including the event dates, and a detailed TMP/TCP .

### Management Comments

There were no management comments

### **Committee Recommendation:**

1. That Council note the committee comments.

(Cameron/Brigg)

*The recommendation was put to the vote Cameron, Brigg and Stevens voted in favour of the motion.*

*Nil voted against the motion.*

*Member Clare was not present for the vote.*

Late items:

1. That Council prohibit right turn movements from Ewingsdale Rd into Melaleuca Drive (at the east end of Bayshore Drive roadworks).
2. Police raised issues at Kendall St railway crossing. Vehicles not stopping at Stop Sign. Crossing requires signage change and line marking. Possibly larger Stop signs. Possible flashing sign activated when train approaches. Council to research options and provide advice back to the Committee.
3. Police have been asked to comment on a long distance bicycle event on the M1, and wanted to incorporate councils comments about this event. Also a second bicycle event Salvos 8-16 September.
4. Police provided information about a collision on Possum Shoot Road, for information only.

*There being no further business the meeting concluded at 2:50pm.*