

# MINUTES OF MEETING



## TRANSPORT AND INFRASTRUCTURE ADVISORY COMMITTEE MEETING

Venue	Conference Room, Station Street, Mullumbimby
Date	Thursday, 15 March 2018
Time	9.00am



# BYRON SHIRE COUNCIL

TRANSPORT AND INFRASTRUCTURE ADVISORY COMMITTEE MEETING MINUTES 15 MARCH 2018

**Minutes of the Transport and Infrastructure Advisory Committee Meeting held on Thursday, 15 March 2018**  
**File No: I2018/437**

PRESENT: Cr B Cameron, Cr J Martin

Staff: Phil Warner (Acting Director Infrastructure Services, Manager Assets and Major Projects)  
Tony Nash (Manager Works)  
Daniel Strzina (Project Engineer, IS)  
Craig Purdy (Asset Engineer, IS)  
Dominika Tomanek (Minute Taker)

Community Representatives: Sapoty Brook, Graham Hamilton, Andi Maclean and David Michie

Non-Voting Representatives: Alex Lewers (Transport Development Officer, Social Futures)

*Cr Cameron (Chair) opened the meeting at 9:08 am and acknowledged that the meeting was being held on Bundjalung Country.*

APOLOGIES:

Cr S Richardson (Mayor)  
Phil Holloway (Director Infrastructure Services)

DECLARATIONS OF INTEREST – PECUNIARY AND NON-PECUNIARY

There were no declarations of interest.

ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

**Committee Recommendation:**

**That the minutes of the Extraordinary Transport and Infrastructure Advisory Committee Meeting held on 13 February 2018 be confirmed.**

(Hamilton/Cameron)

*The recommendation was put to the vote and declared carried.*

*Note: The minutes of the meeting held on 13 February 2018 were noted, and the Committee Recommendations will be considered by Council, at the Ordinary Meeting held on 22 March 2018.*

BUSINESS ARISING FROM PREVIOUS MINUTES

There was no business arising from previous minutes.

# BYRON SHIRE COUNCIL

TRANSPORT AND INFRASTRUCTURE ADVISORY COMMITTEE MEETING MINUTES 15 MARCH 2018

## STAFF REPORTS - INFRASTRUCTURE SERVICES

**Report No. 4.1**                      **Draft Transport Asset Management Plan (TAMP)**  
**File No:**                              I2018/341

### **Committee Recommendation:**

1. That the draft Transport Asset Management Plan (TAMP) be referred to the Council for consideration and adoption.
2. That the members of TIAC be invited to contribute further comments and, if received, they be included in the report.

(Cameron/Hamilton)

*The recommendation was put to the vote and declared carried.*

**Report No. 4.2**                      **Byron Bay (Browning St) to Suffolk Park (Clifford St) Cycleway Investigation**  
**File No:**                              I2018/347

### **Committee Recommendation:**

That Council:

1. Endorse the Byron Bay (Browning St) to Suffolk Park (Clifford St) Cycleway Investigation Report and Preferred Option Concept Design completed by PSA Consulting (Attachments 1-8).
2. Consider during the 2018/19 budget process allocation of funding to support application for the 2018/19 round of Active Transport and Stronger Communities Fund grants for works in 2019/20.
3. Place the Byron Bay (Browning St) to Suffolk Park (Clifford St) Cycleway Investigation Report and Preferred Option Concept Design (Attachments 1-8) on the public exhibition, including the staged implementation and proposed 2018/19 funding, comprised of Council funds and grant funds.

(Michie/Brook)

*The recommendation was put to the vote and declared carried.*

**Report No. 4.3**                      **High Risk Infrastructure Service Priorities**  
**File No:**                              I2018/348

### **Committee Recommendation:**

That the balance of the loan funds previously anticipated for Bridge Renewal now be committed over the coming financial years to the renewal of high risk Rural Causeways and Major Culverts.

(Cameron/Maclean)

*The recommendation was put to the vote and declared carried.*

# BYRON SHIRE COUNCIL

TRANSPORT AND INFRASTRUCTURE ADVISORY COMMITTEE MEETING MINUTES 15 MARCH 2018

**Report No. 4.4**                      **Bike Plan and PAMP Status Report**  
**File No:**                              I2018/358

**Committee Recommendation:**

1. That the Communications Plan be developed and reported to the Communications Committee.
2. That Council:
  - a) note the update on the progress of Council's Pedestrian Access and Mobility Plan (PAMP) and Bike Strategy and Action Plan (Bike Plan).
  - b) note the submissions by preferred consultant, PSA Consulting, in response to Request for Quotations for the PAMP and Bike Plan works.
  - c) engage PSA Consulting to develop the Pedestrian Access and Mobility Plan (PAMP) and review and update the Bike Strategy and Action Plan (Bike Plan).

(Hamilton/Martin)

*The recommendation was put to the vote and declared carried.*

**Report No. 4.5**                      **Development of a Shire-wide Transport Strategy**  
**File No:**                              I2018/411

**Committee Recommendation:**

1. That the Committee have an extraordinary meeting in April 2018 to workshop the development of Shire-wide Transport Strategy.
2. That the report be prepared for TIAC that identify any useful existing strategies developed by other councils, regional bodies and other sources of information.
3. That the Committee members be encourage to research and share ideas.

(Cameron/Michie)

*The recommendation was put to the vote and declared carried.*

*There being no further business the meeting concluded at 11:16 am.*