

# MINUTES OF MEETING



## LOCAL TRAFFIC COMMITTEE MEETING

Venue	Conference Room, Station Street, Mullumbimby
Date	Tuesday, 21 March 2017
Time	10.30
Committee Members	Alan Eichmann – Roads and Maritime Services Snr Constable Tony Darby – Police Cr Basil Cameron Tamara Smith MP



# BYRON SHIRE COUNCIL

## LOCAL TRAFFIC COMMITTEE MEETING MINUTES

21 MARCH 2017

### REPORT OF THE LOCAL TRAFFIC COMMITTEE MEETING HELD ON TUESDAY, 21 MARCH 2017

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MEETING COMMENCED: 10.40 am

#### PRESENT:

Councillor: Cr Basil Cameron

Roads and Maritime Services Representative: Alan Eichmann

RMS Observers: Terry Orbit and Linda Mackay

Police: Snr Constable Colin Bell (representing Snr Constable Tony Darby)

Member for Ballina: Mimi Shaw (representing Tamara Smith MP)

Staff: Evan Elford (Acting Manager Works), Dominic Cavanough (Acting Traffic and Transport Planner), Helen Waldron (Minutes)

#### APOLOGIES:

Police: Snr Constable Tony Darby

Member for Ballina: Tamara Smith MP

#### DECLARATIONS OF INTEREST

There were no declarations of interest raised

#### ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

#### Committee Recommendation:

**That the minutes of the Local Traffic Committee Meeting held on 9 November 2017 were forwarded to the members, who accepted them prior to them going to Council.**

(Cameron/Eichmann)

*The recommendation was put to the vote and declared carried.*

#### MATTERS ARISING

No matters arising.

#### OUTSTANDING ISSUES/RESOLUTIONS

No outstanding issues / resolutions.

#### REGULATORY MATTERS

**Report No. 6.1      Traffic - Events - Anzac Day 2017 - Road Closures in Byron, Mullumbimby, Brunswick Heads, Bangalow**

**File No:** I2017/154

#### **SUMMARY**

Council has received an event application from the Byron Bay RSL, Mullumbimby Sub Branch RSL, Bangalow Sub Chamber RSL, Brunswick Heads Sub Chambers RSL for the Byron Bay, Mullumbimby, Bangalow and Brunswick Heads Anzac Day March 2017 to be held on Tuesday 25

April 2017.

**OFFICER RECOMMENDATION**

That Council endorse the Byron Bay, Mullumbimby, Brunswick Heads and Bangalow Anzac Day March 2017 to be held Tuesday 25 April 2017, that includes the temporary road closure and Police Escorts from 04:30am to 12pm, subject to conditions.

**LINKAGE TO OUR COMMUNITY STRATEGIC PLAN**

<b>Theme</b>	Economy	A sustainable and diverse economy which provides innovative employment and investment opportunities in harmony with our ecological and social aims.
<b>Objective</b>	EC1	A diverse economic base and support for local businesses.
<b>Strategy</b>	EC1.4	Support sporting and cultural events in Byron Shire.
<b>Measures</b>	EC1.B	Increase the sustainability of events in which Council is involved.

**BACKGROUND**

Each year the RSL sub-branches of Byron Bay, Mullumbimby, Bangalow and Brunswick Heads arrange their respective annual ANZAC Day street parade. All four have confirmed that little to no change to previous years are sought. The route of each parade is shown below, noting that:

- Byron Bay (S2016/2652): as per previous years, the Dawn Service requires closure of the Tennyson Street and Marvell Street intersection between 4.30am and 5.30am and then again (approximately at 11am) when the parade reaches the gates to conduct the main service. Council implements such measures including signed detours at the intersections prior at Marvell and Middleton Street and at both the Kingsley Street and Cowper Street intersections on Tennyson Street. As for the parade, it is held under Police escort after it gathers at 10:15am off-road (Beach Hotel) at Bay and Jonson Street, then at 10.30am proceeds south down Jonson Street, left into Marvell Street to its end at the Memorial Gates on Tennyson Street.
- Mullumbimby (E2016/9115): the parade will again be held under Police escort commencing this year at 10.50am from Apex Park via Burringbar Street to concluding at the cenotaph on Dalley Street and that Council is to close Dalley Street to traffic between Burringbar Street and Tincogan Street between 8am and 12noon with signed detours in place.
- Brunswick Heads (E2016/10067): Police involvement with both an escort and closing of the road on Fawcett Street between 430am and 630am. No Council involvement requested.
- Bangalow (S2016/3471): the sub branch have confirmed the parade forms by 10.45am in front of the Bangalow Hotel in Byron Street, and sets out by 11am east to the intersection at Station Street, then turns left (north) to the front of the RSL Memorial Hall on Station Street for wreath laying and ceremony through to 11.45am. Council therefore are to implement the following:
  - o by 10.40am through to end of event, close Station Street north of Byron Street;
  - o by 10.40am, close Byron Street west of Station Street and provide signed detours south along Station Street to and via Deacon Street;
  - o by 10.45am close Byron Street at the east bound leg of the Granuaille Road and Lismore Road roundabout; and
  - o remove the two Byron Street closures once parade has departed Byron Street.

In general it should be noted previous year's events have not resulted in any reported safety concern, and the road closures are typically less than one hour duration and signed detours are implemented.

Therefore given the above, and that the local events are part of a well known and anticipated nation wide annual tradition, the usual conditions imposed on road events (for example event organisers to notify local residents and emergency providers, etc) is not typically applied, hence their omissions from the recommendation now tabled.

**KEY ISSUES**

1. No formalised traffic control or Traffic Control Plan to RMS specifications are in place for any of the four events.
2. Pedestrian and vehicle interaction is not managed
3. Issues have been reported about the Byron Bay Anzac Day March 2016 where live traffic was allowed to enter the parade by volunteer traffic control under the command of the supervisor.

**COUNCIL IMPLICATIONS**

- **Budget/Financial**  
The event organisers have been invoiced \$0.00 as they are exempt for the relevant Approval of Road Events pursuant to s144 of the Roads Act fee as per the Fees & Charges 2016/17.
- **Asset Management**  
Not applicable.
- **Policy or Regulation**  
Speed Limit (as required) ROAD WORK (R4-212) - Delegated to council for authorisation in conjunction with NSW Road Rules 21 and AS 1742.4 (Speed Controls) Clause 3.1.2, AS 1742.3 (Roadworks).
- **Consultation**  
A condition of the endorsement of this event is that appropriate consultation is undertaken, including:
  1. Advertising the impact of the event in the local newspaper and on the Council website.
  2. Informing community and business that are directly impacted.
  3. Liaising with bus and taxi operators.
  4. Consulting with emergency services.
- **Legal and Risk Management**  
No formalised traffic control or Traffic Control Plan to RMS specifications are in place for any of the four events. This may have a large insurance issue if anything goes wrong.

The Bangalow road closure directly affects RMS controlled asset - Lismore to Bangalow Road (B62) and RMS controlled Granuaille Road. RMS Traffic Engineering Department requires to separately approve the TMP and TCP.

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Figure 1. Sketches of all four Anzac Day Marches	
Location	Road Closures red, green and orange. Police Escort in Blue
Byron Bay	
Mullumbimby	
Figure 1. Sketches of all four Anzac Day Marches	
Location	Road Closures red, green and orange. Police Escort in Blue



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Bangalow	 An aerial photograph of a residential area in Bangalow. A red-shaded area highlights a road section that runs horizontally across the middle of the image. To the right of this, a green-shaded area highlights a road section that runs vertically. The surrounding area contains numerous houses and trees.
Brunswick Heads	 An aerial photograph of a residential area in Brunswick Heads. A red-shaded area highlights a road section that runs horizontally across the middle of the image. To the left of this, a blue-shaded area highlights a road section that runs vertically. The surrounding area contains numerous houses and trees.

# BYRON SHIRE COUNCIL

## LOCAL TRAFFIC COMMITTEE MEETING MINUTES

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### Committee Comments

- TCPs should be in place for main intersections in each location
- staff have developed TMPs for each event, but there is no funding for TCPs
- noted RMS advise that once original TCP is approved by Committee, it need not come back for annual events, unless the event changes

### Management Comments

The current \$1,300 traffic control budget (2016/17) for the four Anzac Day Marches is not adequate to control the obligations set out under the NSW WHS Act 2011 Sect 27 Duty of Officers.

The works could be completed in 2016/2017 if Council and would be subject to approval in the March quarterly review.

### Committee Recommendation:

1. **That Council approve the Traffic Management Plan for the four ANZAC Day Marches for 25 April 2017 for the Return Services League sub branches of Byron Bay, Mullumbimby, Bangalow and Brunswick Heads / Billinudgel.**
2. **That the approval provided in Part 1 is subject to:**
  - a) **separate approvals by NSW Police and RMS being obtained, noting that the Bangalow event is on a state road or may impact the state road network**
  - b) **implementation of the approved Traffic Management Plan and Traffic Control Plan, including the use of signed detours, as designed and implemented by those with appropriate accreditation**
  - c) **that the impact of the event be advertised via a notice in the local weekly paper a minimum of one week prior to the operational impacts taking effect, noting it must include the event name, specifics of any traffic impacts or road closures and times, alternative route arrangements, event organiser, a personal contact name and a telephone number for all event related enquiries or complaints**
  - d) **the event be notified on Council's webpage**
  - e) **the event organiser:**
    - i. **undertake consultation with community and affected businesses including adequate response / action to any raised concerns**
    - ii. **undertake consultation with emergency services and any identified issues addressed**
    - iii. **holding \$20m public liability insurance cover which is valid for the event**
    - iv. **paying Council's Road Event Application Fee prior to the event**
    - v. **that a debrief be held within two weeks of the event involving staff, Police (if they had incidents) and traffic controllers**
3. **That Council:**
  - a) **assists where requested with implementing the necessary temporary road closures**



and detours

- b) places a public notice advertisements in a local weekly newspaper which is circulated prior to the event and a copy of which is placed on Council's web site
  - c) write to the applicants, RSL sub-branches at Byron Bay, Bangalow, Brunswick Heads and Mullumbimby asking them to have their requests for their 2018 events to Council by 08 January 2018.
4. That the approvals provided above are subject to NSW Police approval being obtained and that each event is undertaken either under Police escort and / or traffic control and / or Council's implemented traffic control.

(Cameron/Eichmann)

*The recommendation was put to the vote and declared carried.*

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**Report No. 6.2**                      **Events - Mullum2Bruns Paddle - 28 May 2017 - Road One Way**  
**File No:**                              I2017/156

## **SUMMARY**

Council has received an event application with acceptable Traffic Control Plan (TCP) and Traffic Management Plan (TMP) from the Mullum2Bruns Paddle Committee for the Mullum2Bruns Paddle 2017 to be held on Sunday, 28 May 2016.

## **OFFICER RECOMMENDATION**

That Council endorse the Mullum2Bruns Paddle 2017 Traffic Management Plan to be held Sunday, 28 May 2017, that includes the temporary road closure on Brunswick Terrace, Mullumbimby between Tincogan Street and Gordon Street One Way, between 06:30am and 10:00am on Sunday, 28 May 2017.

## **LINKAGE TO OUR COMMUNITY STRATEGIC PLAN**

<b>Theme</b>	Economy	A sustainable and diverse economy which provides innovative employment and investment opportunities in harmony with our ecological and social aims.
<b>Objective</b>	EC1	A diverse economic base and support for local businesses.
<b>Strategy</b>	EC1.4	Support sporting and cultural events in Byron Shire.
<b>Measures</b>	EC1.B	Increase the sustainability of events in which Council is involved.

## **BACKGROUND**

The event organisers are proposing to partially close Brunswick Terrace, Mullumbimby to make it one way between Tincogan Street and Gordon Street, between 06:30am and 10:00am on Sunday, 28 May 2017 for the annual Mullum2Bruns Paddle.

The format will be the same as previous years, with traffic diverted via Gordon St (From Tyagarah St to Burringbar St) to Burringbar St to Brunswick Terrace. The event organisers have advised that they will engage spinifex to carry out the TCP and will have assistance from the volunteers in relation to traffic management.

**KEY ISSUES**

1. Competitors parking haphazardly around the Brunswick Terrace boat ramp
2. Pedestrian and vehicle management at the Tincogan Street and Brunswick Terrace

**COUNCIL IMPLICATIONS**

- **Budget/Financial**

The event organisers have been invoiced \$356.00 for the relevant Approval of Road Events pursuant to s144 of the Roads Act fee as per the Fees & Charges 2016/17. This fee will be paid for by a \$600 grant given to the event by Council.

- **Asset Management**

Not applicable.

- **Policy or Regulation**

Speed Limit (as required) ROAD WORK (R4-212) - Delegated to council for authorisation in conjunction with NSW Road Rules 21 and AS 1742.4 (Speed Controls) Clause 3.1.2, AS 1742.3 (Roadworks).

- **Consultation**

A condition of the endorsement of this event is that appropriate consultation is undertaken, including:

1. Advertising the impact of the event in the local newspaper and on the Council website.
2. Informing community and business that are directly impacted.
3. Liaising with bus and taxi operators.
4. Consulting with emergency services.

- **Legal and Risk Management**

This road closure will not directly affect any RMS controlled asset.



### Committee Comments

- staff to check L turn and R turn signage under delegated authority – staff to advise supplier

### Management Comments

No management comments

### Committee Recommendation:

1. That Council approve the Traffic Management Plan for the Mullum2Bruns Paddle 2017 to be held Sunday 28 May 2017, that includes the temporary road closure below:
  - a) Brunswick Terrace, Mullumbimby between Tincogan Street and Gordon Street One Way, between 06:30am and 10:00am on Sunday 28 May 2017.

2. That the approval provided in Part 1 is subject to:
  - a. separate approvals by NSW Police and RMS being obtained
  - b. implementation of the approved Traffic Management Plan and Traffic Control Plan, including the use of signed detours, as designed and implemented by those with appropriate accreditation;
  - c. that the impact of the event be advertised via a notice in the local weekly paper a minimum of one week prior to the operational impacts taking effect, noting it must include the event name, specifics of any traffic impacts or road closures and times, alternative route arrangements, event organiser, a personal contact name and a telephone number for all event related enquiries or complaints.
  - d. the event be notified on Council's webpage.
  - e. the event organiser:
    - i. undertake consultation with community and affected businesses including adequate response/action to any raised concerns.
    - ii. undertake consultation with emergency services and any identified issues addressed.
    - iii. holding \$20m public liability insurance cover which is valid for the event.
    - iv. paying Council's Road Event Application Fee prior to the event.
3. That a debrief be held within two weeks of the event involving staff, Police (if they had incidents) and traffic controllers.

(Cameron/Eichmann)

*The recommendation was put to the vote and declared carried.*

<b>Report No. 6.3</b>	<b>Regulatory Signage – 2 Wilfred Street - No Stopping - Emergency Services</b>
<b>File No:</b>	I2017/300

## SUMMARY

Council has received a request from the Billinudgel Ocean Shores Rural Fire Brigade to restrict vehicles parking in the Fire Stations access at 2 Wilfred St, Billinudgel.

### **Figure 1. Billinudgel Rural Fire Service Station with improvement options.**

**Legend:**

- Change Red signs with No stopping.
- Black out old white parking bay.
- Install Yellow no stopping line.
- Install purple repeater no stopping signs if parking issues persist.



### OFFICER RECOMMENDATION

That Council upgrade and duplicate the 'No Parking' signs to 'No Stopping' zones at the Billinudgel Ocean Shores Rural Fire Brigade station at 2 Wilfred Street, Billinudgel.

### LINKAGE TO OUR COMMUNITY STRATEGIC PLAN

<b>Theme</b>	Community Infrastructure	Services and infrastructure that sustains, connects and integrates our communities and environment.
<b>Objective</b>	CI3	Renew and maintain existing infrastructure.
<b>Strategy</b>	CI3.1	Maintain roads and drainage in a safe and operational condition.
<b>Measures</b>	CI3.A	Reduction in funding gap for infrastructure renewal and maintenance.

### BACKGROUND

Vehicles are regularly parking (especially during events) in the emergency access due to poor line marking and incorrect signage. This has the potential to delay fire crews in responding to an incident and saving lives.

### KEY ISSUES

1. Rural Fire Service Appliances cannot effectively leave their fire station due to vehicles being parked incorrectly.

### COUNCIL IMPLICATIONS

- **Budget/Financial**  
Estimate of \$1,000.00 for (4) R5-400 No Stopping signs, posts, clips, traffic control, Council Works team (4 hrs) with a line marker for the no stopping line.



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### ▪ **Asset Management**

Estimate \$400.00 for 4 signs x \$10.00 per sign/year x 10 year expected life. Council will need to maintain signage ongoing, including cleaning and replacement (if necessary).

### ▪ **Policy or Regulation**

Delegated to council for authorisation in conjunction with NSW Road Rules 167 and AS1742.11 (Parking Control).

### ▪ **Consultation**

No consultation has been carried out as this solution improves the enforcement of the current signage.

### ▪ **Legal and Risk Management**

Stopping vehicles parking in this area allows access for emergency vehicles and members vehicles that use the lane way to access parking behind the fire station.

### Committee Comments

- noted signage on building may be adequate, with consent of property owner

### Management Comments

No comments

### **Committee Recommendation:**

#### **That Council:**

1. **approve the installation of No Stopping signs and lines at the Billinudgel Ocean Shores Rural Fire Brigade Station at 2 Wilfred St, Billinudgel**
2. **approve funding for the works as part of the March 2016/17 budget review.**

(Eichmann/Cameron)

*The recommendation was put to the vote and declared carried.*

### MATTERS FOR TRAFFIC ENGINEERING ADVICE

**Report No. 7.1**

**Event - Byron St, Bangalow - Road Closure - Bangalow Billy Cart Derby 21 May 2017**

**File No:**

I2017/151

### **SUMMARY**

Council has received an event application from the Bangalow Lions Club for the Bangalow Billy Cart Derby to be held on Sunday 21 May 2017.

### **OFFICER RECOMMENDATION**

That Council endorse the Bangalow Lions Club for the Bangalow Billy Cart Derby to be held on Sunday 21 May 2017, that includes the temporary road closure of Byron Street, Bangalow (between Ashton Street and Granuaille Road) between 6am and 4pm, subject to conditions.

### **LINKAGE TO OUR COMMUNITY STRATEGIC PLAN**

<b>Theme</b>	Economy	A sustainable and diverse economy which provides innovative employment and investment opportunities in
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		harmony with our ecological and social aims.
<b>Objective</b>	EC1	A diverse economic base and support for local businesses.
<b>Strategy</b>	EC1.4	Support sporting and cultural events in Byron Shire.
<b>Measures</b>	EC1.B	Increase the sustainability of events in which Council is involved.

### BACKGROUND

The format will be the same as previous years, with traffic diverted via Deacon Street. The event organisers have advised that they will engage Spinifex to carry out the TCP and will have assistance from the SES in relation to traffic management.

The event organisers have provided a conforming TCP and TMP.

### KEY ISSUES

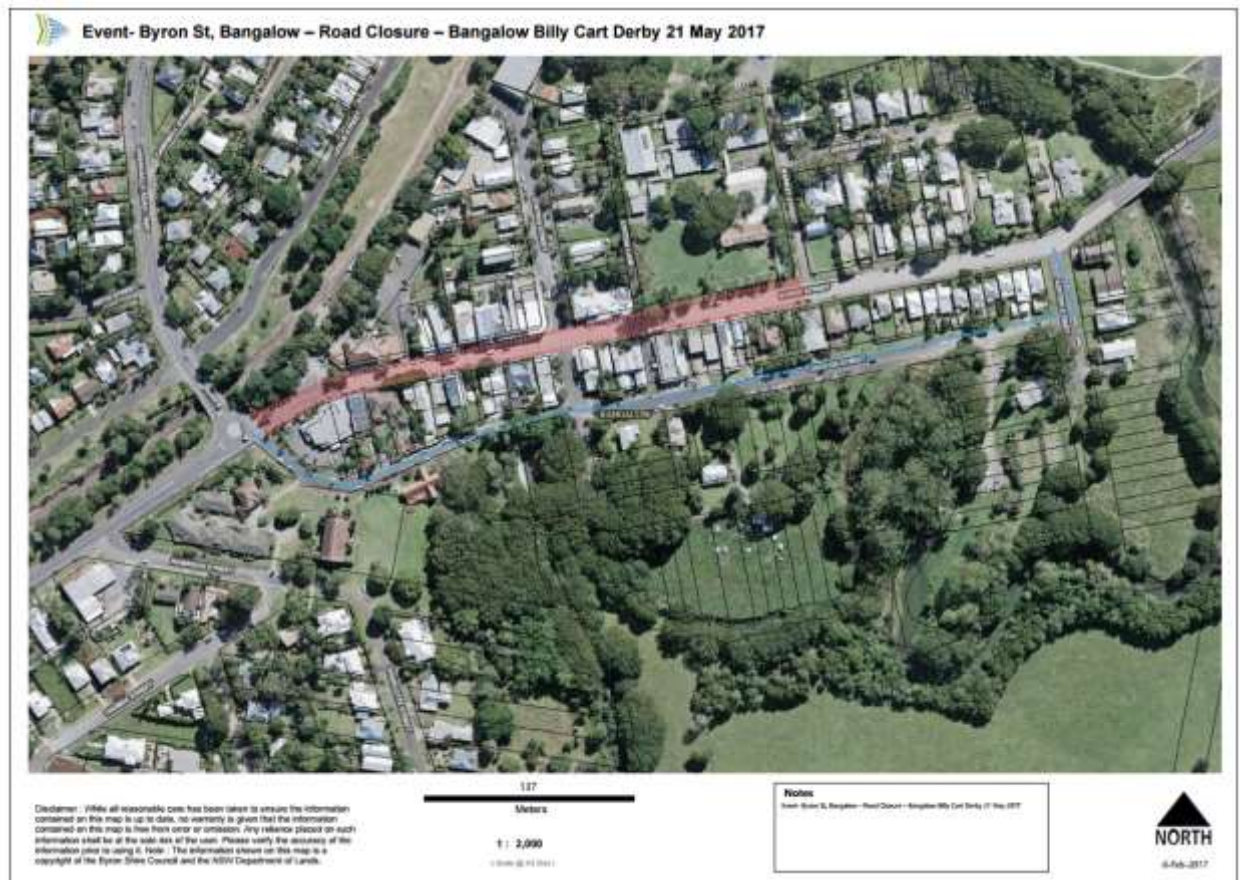
1. This road closure directly affects RMS controlled asset - Lismore to Bangalow Road (B62) and RMS controlled Granuaille Road.
2. RMS Traffic Engineering Department requires to separately approve the TMP and TCP.
3. Deacon Street is not suitable to Heavy Vehicles as a detour to the Pacific Highway.
4. Heavy Vehicles from Lismore will have to use Granuaille Road to access the Pacific Highway.
5. Increase traffic congestion as vehicle use the undesirable Deacon Street detour.
6. Deacon Street is overgrown and will require Council to trim prior to the event.

### COUNCIL IMPLICATIONS

- **Budget/Financial**  
The event organisers have been invoiced \$356.00 for the relevant Approval of Road Events pursuant to s144 of the Roads Act fee as per the Fees & Charges 2016/17.
- **Asset Management**  
Not applicable.
- **Policy or Regulation**  
Speed Limit (as required) ROAD WORK (R4-212) - Delegated to council for authorisation in conjunction with NSW Road Rules 21 and AS 1742.4 (Speed Controls) Clause 3.1.2, AS 1742.3 (Roadworks).
- **Consultation**  
A condition of the endorsement of this event is that appropriate consultation is undertaken, including:
  1. Advertising the impact of the event in the local newspaper and on the Council website.
  2. Informing community and business that are directly impacted.
  3. Liaising with bus and taxi operators.
  4. Consulting with emergency services.
- **Legal and Risk Management**  
This road closure directly affects RMS controlled asset - Lismore to Bangalow Road (B62) and RMS controlled Granuaille Road. RMS Traffic Engineering Department requires to separately

approve the TMP and TCP.

**Figure 1. Byron Street, Bangalow road closure**



**Committee Comments**

- noted if state road is closed all day, provision needs to be made for heavy vehicles. This will be part of the RMS approval conditions

**Management Comments**

No Comment

**Committee Recommendation:**

1. That Council approve the Traffic Management Plan for the Bangalow Billy Cart Derby to be held on Sunday 21 May 2017, that includes the temporary road closure below:
  - a) Byron Street, Bangalow between Ashton Street and Granuaille Road, between 6am and 4pm on Sunday 21 May 2017.
2. That the approval provided in Part 1 is subject to:
  - a. separate approvals by NSW Police and RMS being obtained, noting that the event is on a state road or may impact the state road network

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- b. implementation of the approved Traffic Management Plan and Traffic Control Plan, including the use of signed detours, as designed and implemented by those with appropriate accreditation
  - c. that the impact of the event be advertised via a notice in the local weekly paper a minimum of one week prior to the operational impacts taking effect, noting it must include the event name, specifics of any traffic impacts or road closures and times, alternative route arrangements, event organiser, a personal contact name and a telephone number for all event related enquiries or complaints
  - d. the event be notified on Council's webpage
  - e. the event organiser:
    - i. undertake consultation with community and affected businesses including adequate response/action to any raised concerns
    - ii. undertake consultation with emergency services and any identified issues addressed
    - iii. holding \$20m public liability insurance cover which is valid for the event
    - iv. paying Council's Road Event Application Fee prior to the event
3. That a debrief be held within two weeks of the event involving staff, Police (if they had incidents) and traffic controllers.

(Darby/Cameron)

*The recommendation was put to the vote and declared carried.*

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**Report No. 7.2**                      **Traffic - Events - Byron Bay Triathlon 13 May 2017 - Road Closures**  
**File No:**                              12017/160

### SUMMARY

Council has received an event application with an acceptable Traffic Management Plan (TMP) and Traffic Control Plan (TCP) from QSM Sports for the Byron Bay Triathlon to be held in Byron Bay on Saturday 13 May 2017.

The Byron Bay Triathlon has been running for over twenty years. However a number of concerns have been highlighted as a result of the event held in 2016 and they have been workshopped to create a solution to reduce the risks associated with the proximity of athletes and vehicles.

### OFFICER RECOMMENDATION

That Council endorse the Byron Bay Triathlon to be held in Byron Bay on Saturday 13 May 2017 that includes the temporary road closure of the following roads, subject to conditions:

Table 1. Estimated Road Closure Times for the 2016 event		
Location	Time	
	Closed	Open
Lawson Street (Middleton Street to Massinger St)	11:30	15:30

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Marvell Street	12:00	15:30
Bay Street (Fletcher St to Middleton St)	12:00	15:30
Bay Ln (Fletcher St to Middleton St)	12:00	15:30
Middleton St (Marvel St to Bay St)	12:00	15:30
Marvell St (Middleton St to Tennyson St)	12:00	15:30
Tennyson St	12:00	15:30
Bangalow Road (Browning St to Old Bangalow Rd)	12:25	15:30
Bangalow Road (Old Bangalow Rd to Broken Head Rd)	12:25	15:30
Broken Head Road (Bangalow Rd to Beech Dr)	13:00	15:30
Broken Head Road (Beech Dr to Ross Lane)	13:00	15:30

## LINKAGE TO OUR COMMUNITY STRATEGIC PLAN

<b>Theme</b>	Economy	A sustainable and diverse economy which provides innovative employment and investment opportunities in harmony with our ecological and social aims.
<b>Objective</b>	EC1	A diverse economic base and support for local businesses.
<b>Strategy</b>	EC1.4	Support sporting and cultural events in Byron Shire.
<b>Measures</b>	EC1.B	Increase the sustainability of events in which Council is involved.

## BACKGROUND

In September 2016 Council received a request from QSM Sports for the LTC to consider the proposal for the Byron Bay Triathlon to be held in Byron Bay on Saturday 13 May 2017.

The LTC has met twice to discuss the issues surround the event as per reports I2016/1262 and I2016/1408. The organisers have modified their TCP and TMP based on committee recommendations.

## KEY ISSUES

Byron Bay Triathlon 2017 – Previous Issues and proposed actions to be taken		
Issues		Solutions to be implemented
1	Three previous models haven't worked	<ul style="list-style-type: none"> <li>Create three smaller more manageable courses with all starting in CBD courses out of town with one of those courses going past Suffolk Park</li> </ul>
2	Suffolk Park resistance due to traffic delays	<ul style="list-style-type: none"> <li>Cycle club to door knock each resident on route.</li> <li>Free BBQ at Suffolk park</li> </ul>
3	Byron Bay Fringe and tourists are not clicking on about how the event affecting their travel times	<ul style="list-style-type: none"> <li>Early warning by VMS and signs along the route up to a 2 weeks before event</li> <li>Wider media release perhaps State papers</li> <li>VMS on highway near Bangalow to show Road Broken Head Road Clo: and show alternative routes</li> <li>VMS at Hospital to advise road closures</li> </ul>
4	Traffic delays and congestion	<ul style="list-style-type: none"> <li>Bulk feed with slow competitors on the course first and fast finisher on tl course last</li> <li>Vehicle to clean up the tail with a police escort in stage 2 and 3.</li> <li>Option to electrical tag competitors to know the last person.</li> </ul>
5	Can not run live traffic with competitors due to the lack of road width.	<ul style="list-style-type: none"> <li>Full road closures required.</li> </ul>
6	Previous Traffic Control has been inadequate to	<ul style="list-style-type: none"> <li>Increase Traffic Control and volunteer presence</li> </ul>

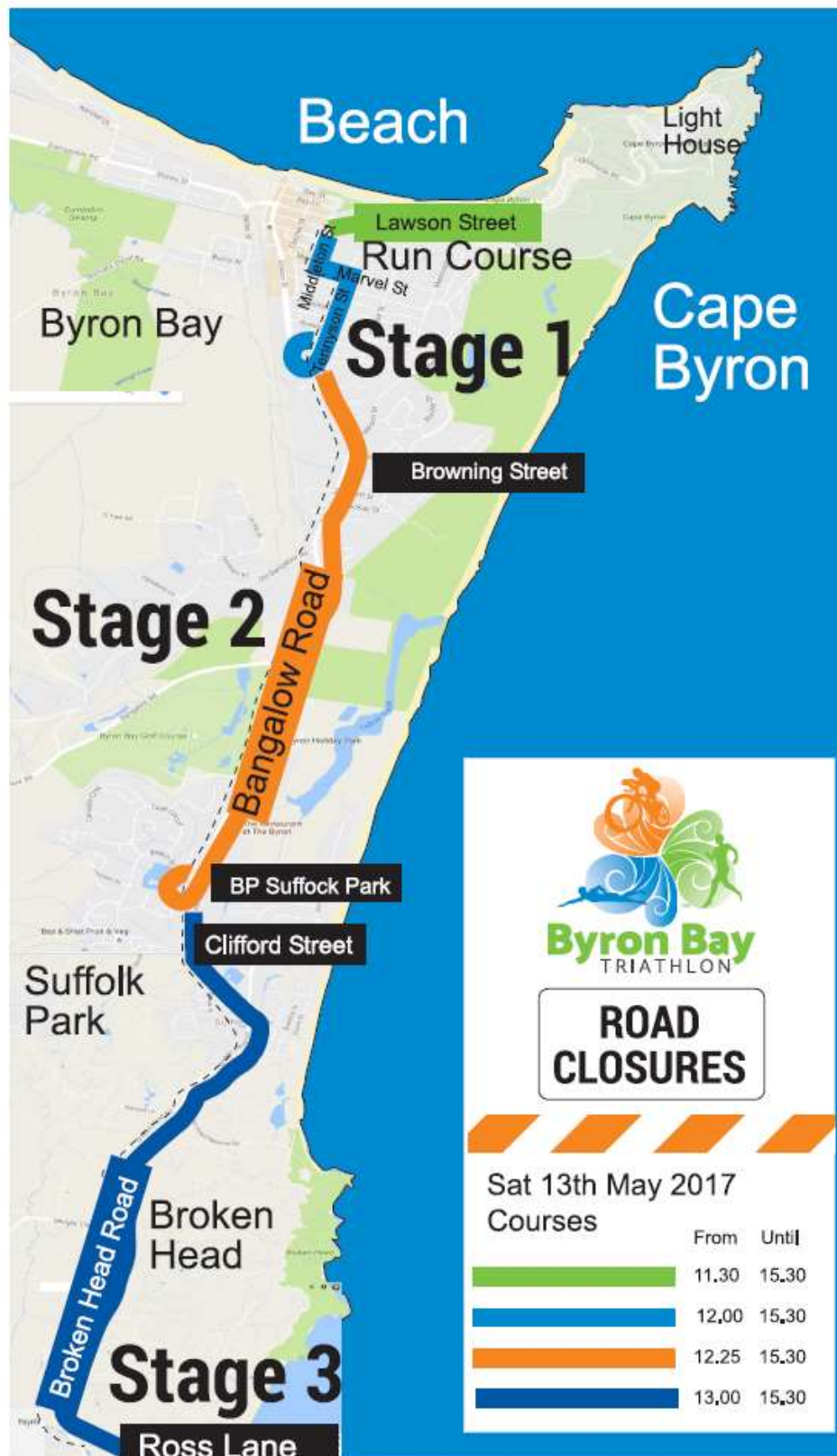


<p>deal with hot spots. So resources were relocated from cold spots to hot spots allowing uncontrolled vehicle access to the course.</p>	<ul style="list-style-type: none"> <li>• Each road closure with a Traffic Control should have an event enthusiast to talk to the motorists</li> <li>• Two mobile Traffic control teams to monitor signage (North team and South team)</li> <li>• Police to provide 1 motorcycle with potential for a second</li> <li>• If the traffic is moving then vehicle operators are more likely to follow instructions</li> <li>• Increase water filled barriers</li> <li>• Increase Moto marshals</li> </ul>
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### COUNCIL IMPLICATIONS

- **Budget/Financial**  
The event organisers have been invoiced \$356.00 for the relevant Approval of Road Events pursuant to s144 of the Roads Act fee as per the Fees & Charges 2016/17.
- **Asset Management**  
Not applicable.
- **Policy or Regulation**  
Speed Limit (as required) ROAD WORK (R4-212) - Delegated to council for authorisation in conjunction with NSW Road Rules 21 and AS 1742.4 (Speed Controls) Clause 3.1.2, AS 1742.3 (Roadworks).
- **Consultation**  
A condition of the endorsement of this event is that appropriate consultation is undertaken, including:
  1. Advertising the impact of the event in the local newspaper and on the Council website.
  2. Informing community and business that are directly impacted.
  3. Liaising with bus and taxi operators.
  4. Consulting with emergency services.
- **Legal and Risk Management**  
This road closure may affect RMS controlled assets. RMS Traffic Engineering Department requires to separately approve the TMP and TCP.

### Figure 1. Road Closures and timings



Committee Comments

No Committee comments

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### Management Comments

No management comments

### Committee Recommendation:

1. That Council approve the Traffic Management Plan for the Byron Bay Triathlon to be held Saturday 13 May 2017, that includes the temporary road closure below:
  - a) Lawson Street (Middleton Street to Massinger St), between 11:30am and 3:30pm on Saturday 13 May 2017
  - b) Marvell Street, Middleton Street , Bay Street (Fletcher St to Middleton St), Bay Ln (Fletcher St to Middleton St), Marvell St (Middleton St to Tennyson St), Tennyson St, between 12:00pm and 3:30pm on Saturday 13 May 2017
  - c) Bangalow Road (Browning St to Broken Head Rd), between 12:25pm and 3:30pm on Saturday 13 May 2017
  - d) Broken Head Road (Bangalow Rd to Ross Lane), between 1:00pm and 3:30pm on Saturday 13 May 2017
2. That the approval provided in Part 1 is subject to:
  - a. separate approvals by NSW Police and RMS being obtained, noting that the event is on a state road or may impact the state road network
  - b. implementation of the approved Traffic Management Plan and Traffic Control Plan, including the use of signed detours, as designed and implemented by those with appropriate accreditation
  - c. that the impact of the event be advertised via a notice in the local weekly paper a minimum of one week prior to the operational impacts taking effect, noting it must include the event name, specifics of any traffic impacts or road closures and times, alternative route arrangements, event organiser, a personal contact name and a telephone number for all event related enquiries or complaints
  - d. the event be notified on Council's webpage
  - e. the event organiser:
    - i. undertake consultation with community and affected businesses including adequate response/action to any raised concerns.
    - ii. undertake consultation with emergency services and any identified issues addressed.
    - iii. holding \$20m public liability insurance cover which is valid for the event.
    - iv. paying Council's Road Event Application Fee prior to the event.
3. That a debrief be held within two weeks of the event involving staff, Police (if they had incidents) and traffic controllers.

(Darby/Cameron)

*The recommendation was put to the vote and declared carried.*

**Report No. 7.3**  
**File No:**

**Traffic - Events - Byron Bay Blues Festival 13 to 17 April 2017**  
**I2017/162**

## **SUMMARY**

Council has received an event application and draft Traffic Management Plan (TMP) and Traffic Control Plan (TCP) for Byron Bay Bluesfest 2017 to be held on Thursday 13 April 2017 to Monday 17 April 2017.

## **OFFICER RECOMMENDATION**

That Council endorse the Byron Bay Bluesfest 2017 to be held on Thursday 13 April 2017 to Monday 17 April 2017, that includes the including the installation and enforcement of No Camping and No Stopping signs between 6am and 6pm, subject to conditions at:

- a) Gulgan Road, from Mullumbimby Road intersection to the Pacific Highway interchange at Tyagarah;
- b) Foxs Lane, Tyagarah;
- c) Tanner Lane and Yarin Lane, Tyagarah and
- d) Grays Lane, Tyagarah

## **LINKAGE TO OUR COMMUNITY STRATEGIC PLAN**

<b>Theme</b>	Economy	A sustainable and diverse economy which provides innovative employment and investment opportunities in harmony with our ecological and social aims.
<b>Objective</b>	EC1	A diverse economic base and support for local businesses.
<b>Strategy</b>	EC1.4	Support sporting and cultural events in Byron Shire.
<b>Measures</b>	EC1.B	Increase the sustainability of events in which Council is involved.

## **BACKGROUND**

Bluesfest is proposing to restrict parking and camping on Gulgan Road, Foxs Lane, Tanner Lane, Yarin Lane, and Grays Lane between the times of 6am – 6pm Thursday 13 April 2017 to Monday 17 April 2017 for the 27<sup>th</sup> annual Byron Bay Bluesfest 2017.

The Traffic Management Plan (TMP) and Traffic Control Plans (TCP) are the same as 2016.

## **KEY ISSUES**

1. Congestion caused by the event will directly affect a RMS controlled asset – Pacific Highway.
2. RMS Traffic Engineering Department requires to separately approve the TMP and TCP.

## **COUNCIL IMPLICATIONS**

- **Budget/Financial**  
The event organisers have been invoiced \$356.00 for the relevant Approval of Road Events pursuant to s144 of the Roads Act fee as per the Fees & Charges 2016/17.
- **Asset Management**

Not applicable.

### ▪ Policy or Regulation

Speed Limit (as required) ROAD WORK (R4-212) - Delegated to council for authorisation in conjunction with NSW Road Rules 21 and AS 1742.4 (Speed Controls) Clause 3.1.2, AS 1742.3 (Roadworks).

### ▪ Consultation

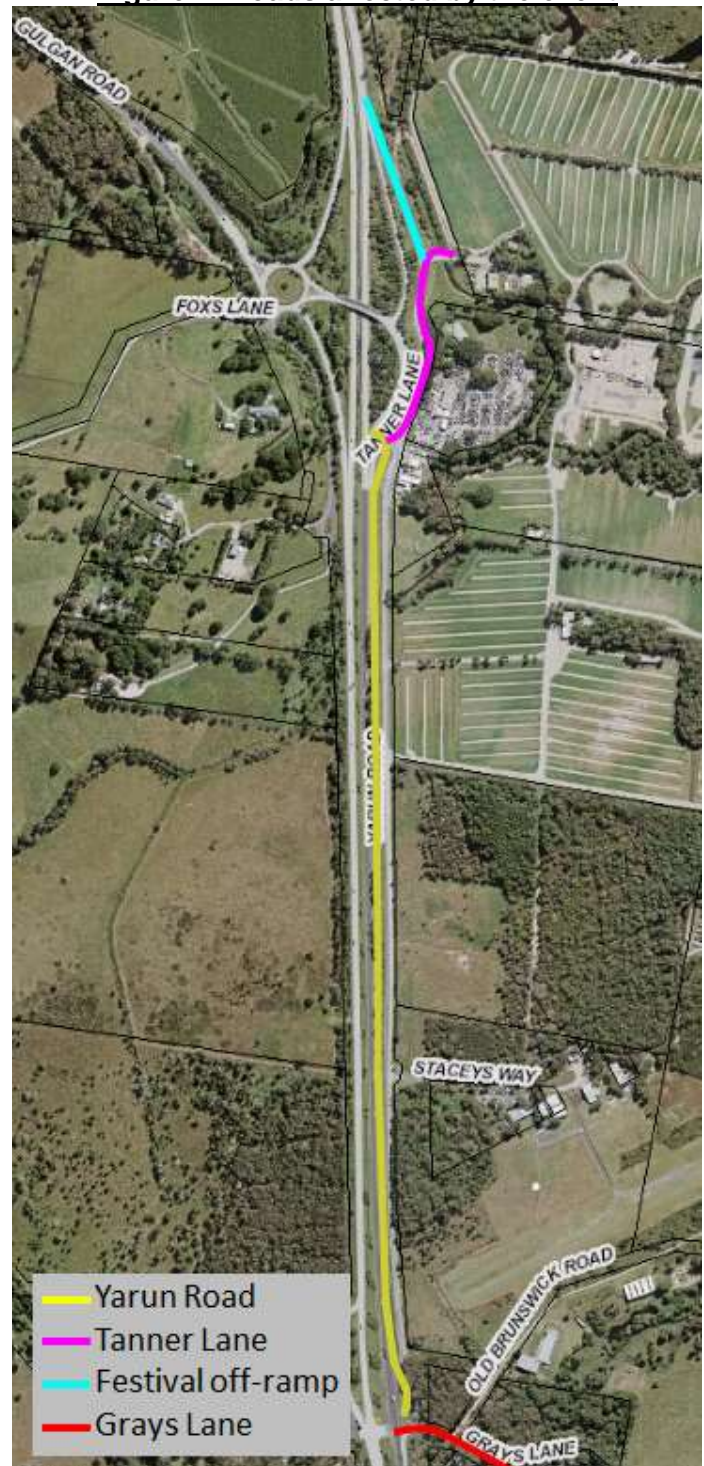
A condition of the endorsement of this event is that appropriate consultation is undertaken, including:

1. Advertising the impact of the event in the local newspaper and on the Council website.
2. Informing community and business that are directly impacted.
3. Liaising with bus and taxi operators.
4. Consulting with emergency services.

### ▪ Legal and Risk Management

Congestion caused by the event will directly affect a RMS controlled asset – Pacific Highway. RMS Traffic Engineering Department requires to separately approve the TMP and TCP.

**Figure 1. Roads affected by the event**



### Committee Comments

No Committee comments

### Management Comments

No management comments



# BYRON SHIRE COUNCIL

## LOCAL TRAFFIC COMMITTEE MEETING MINUTES

21 MARCH 2017

### Committee Recommendation:

1. That Council approve the Traffic Management Plan for the Byron Bay Bluesfest 2017 to be held on Thursday 13 April 2017 to Monday 17 April 2017, that includes the including the installation and enforcement of No Camping and No Stopping signs between 6am and 6pm, subject to conditions at:
  - a. Gulgan Road, from Mullumbimby Road intersection to the Pacific Highway interchange at Tyagarah
  - b. Foxs Lane, Tyagarah
  - c. Tanner Lane and Yarin Lane, Tyagarah and
  - d. Grays Lane, Tyagarah
2. That the approval provided in Part 1 is subject to:
  - a. separate approvals by NSW Police and RMS being obtained, noting that the event is on a state road or may impact the state road network
  - b. implementation of the approved Traffic Management Plan and Traffic Control Plan, including the use of signed detours, as designed and implemented by those with appropriate accreditation
  - c. that the impact of the event be advertised via a notice in the local weekly paper a minimum of one week prior to the operational impacts taking effect, noting it must include the event name, specifics of any traffic impacts or road closures and times, alternative route arrangements, event organiser, a personal contact name and a telephone number for all event related enquiries or complaints
  - d. the event be notified on Council's webpage
  - e. the event organiser:
    - i. undertake consultation with community and affected businesses including adequate response/action to any raised concerns
    - ii. undertake consultation with emergency services and any identified issues addressed
    - iii. hold \$20m public liability insurance cover which is valid for the event
    - iv. pay Council's Road Event Application Fee prior to the event
3. That a debrief be held within two weeks of the event involving staff, Police (if they had incidents) and traffic controllers.

(Cameron/Eichmann)

*The recommendation was put to the vote and declared carried.*

### DEVELOPMENT APPLICATIONS

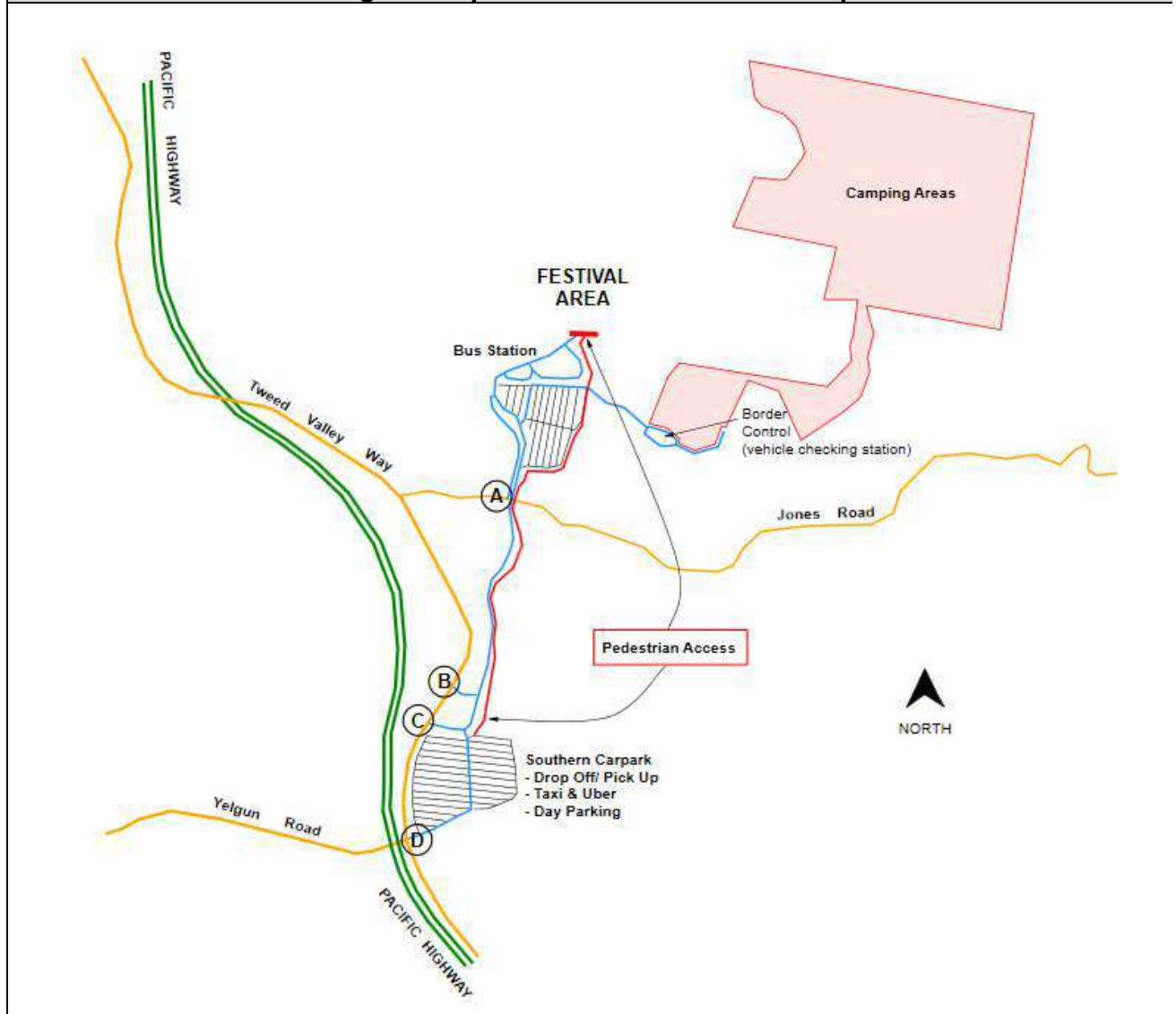
Report No. 8.1  
File No:

DA - Splendour in the Grass, 21-23 July 2017  
I2017/301

### SUMMARY

Council has received an event application, Traffic Management Plan (TMP) and Traffic Control Plan (TCP) for Splendour in the Grass (SITG) 2017 to be held on Friday 21 July 2017 to Sunday 23 July 2017.

**Figure 1. Splendour in the Grass site map**



### OFFICER RECOMMENDATION

That Council approve the Traffic Management Plan and Traffic Control Plans for Splendour in the Grass 2017 to be held on Friday 21 July 2017 to Sunday 23 July 2017, that includes the including the installation and enforcement of No Camping and No Stopping signs between 6am and 6pm, subject to conditions at:

- Tweed Valley Way
- Brunswick Valley Way
- Yelgun Road

Councils Parking Enforcement be invited to assist the event in compliance of no stopping areas within the Road Reserve.

### LINKAGE TO OUR COMMUNITY STRATEGIC PLAN

<b>Theme</b>	Economy	A sustainable and diverse economy which provides innovative employment and investment opportunities in harmony with our ecological and social aims.
<b>Objective</b>	EC1	A diverse economic base and support for local businesses.
<b>Strategy</b>	EC1.4	Support sporting and cultural events in Byron Shire.
<b>Measures</b>	EC1.B	Increase the sustainability of events in which Council is involved.

## **BACKGROUND**

Since 2001 Splendour in the Grass has been claimed as the biggest Winter Australian Music festival.

### **2016 TMP debrief**

- Seamless bump in of all camping patrons (approximately 17,500) on Thursday and Friday;
- The event did experience a significant modal shift in some day patron's travel to and from site reflected in a larger than normal number of people being dropped off and collected;
- On Friday traffic cameras and traffic controllers noted upwards of 800 vehicles entering the site and dropping patrons off at Guest Services in the northern carpark between 3pm and 6pm;
- These same vehicles returned between 10.30pm and midnight greatly impacting the ability for buses to enter and depart the bus turnaround facility;
- This resulted in long delays to transport patrons offsite;
- A meeting on Saturday 23rd of July between the event, NSW Police, RMS and traffic controllers resolved to move the drop-off/pick up zone to the southern carpark which dramatically improved traffic flows at the end of the show on this day;
- An additional meeting was on Sunday 24th of July between the event, NSW Police, RMS and traffic controllers where it was agreed to also move the taxi rank to the southern carpark;
- As a result of these changes all traffic patterns were returned to normal on the Sunday evening;
- SITG has since held debriefs with RMS and NSW Police and a range of measures will be implemented in the future including the construction of a permanent drop off and taxi zone in the southern car park; and
- The new Council roundabout adjacent to the Yelgun interchange worked well.
- Yasmin Yeow from RMS asked that pedestrian management should be included in future TMPs for this event as well as more details on internal traffic movements and bus routes;
- Yasmin Yeow asked if there was in incident management room during events. Yasmin was advised there was and was invited to attend the next event for a tour.
- DN asked if NIR and Parklands community hotline register report have been prepared.

### **2017 TMP Improvements**

- Improvements made to reduce the likelihood of pedestrians making the decision to leave the site by foot as per TMP section 8
- Pick-up/ taxi/ uber relocated to southern carpark to reduce conflict with buses. This will improve operational efficiency of buses (again reducing likelihood of pedestrians leaving the site by foot);
- Parking Enforcement is invited to assist with compliance of external no-stopping areas (day & night) to reduce likelihood of patrons being "dropped" and "picked up" on the roadside;
- 2 lane departures on camping departure day which was trialled successfully at Falls recently;
- Approximately 500 parking spaces at the Mullumbimby football Field for volunteers and staff
- Detailed TCP's provided for Gate C & Gate D;
- Buses will have exclusive use of the internal bus station for more efficient operation;
- Proposed road widening internally (north of the northern carpark) to provide 3 lanes to

- separate camping arrival traffic from operational traffic;
- Border Control (vehicle checking) improvements;
- The internal north/south spine road has been sealed recently to reduce dust and improve travel times;
- Improved internal signage to direct vehicles & pedestrians efficiently;
- Channelisation & management of internal pedestrian crossings to reduce conflict with vehicles.

**KEY ISSUES**

1. Congestion caused by the event will directly affect a RMS controlled asset – Pacific Highway.
2. RMS Traffic Engineering Department are required to separately approve the TMP and TCP.
3. Bus and private vehicles movements inside the North Byron Parklands was a major issue in 2016.
4. Pedestrian traffic along Tweed Valley Way and Brunswick Valley Way as festival goers left the venue on foot due to traffic congestion inside the site.
5. With three major events each year, it would be worthwhile to investigate Event Day parking restrictions to reduce signage required for events and improve compliance.

**COUNCIL IMPLICATIONS****▪ Budget/Financial**

The event organisers have been invoiced \$356.00 for the relevant Approval of Road Events pursuant to s144 of the Roads Act fee as per the Fees & Charges 2016/17.

**▪ Asset Management**

Not applicable.

**▪ Policy or Regulation**

Speed Limit (as required) ROAD WORK (R4-212) - Delegated to council for authorisation in conjunction with NSW Road Rules 21 and AS 1742.4 (Speed Controls) Clause 3.1.2, AS 1742.3 (Roadworks).

**▪ Consultation**

A condition of the endorsement of this event is that appropriate consultation is undertaken, including:

1. Advertising the impact of the event in the local newspaper and on the Council website.
2. Informing community and business that are directly impacted.
3. Liaising with bus and taxi operators.
4. Consulting with emergency services.

**▪ Legal and Risk Management**

Congestion caused by the event will directly affect a RMS controlled asset – Pacific Highway. RMS Traffic Engineering Department requires to separately approval of the TMP and TCP.

Committee Comments

No Committee comments

Management Comments

No management comments

**Committee Recommendation:**

1. That Council approve the Traffic Management Plan for Splendour in the Grass 2017, to be held Friday 21 July 2017 to Sunday 23 July 2017, that includes including the installation and enforcement of No Camping and No Stopping signs between 6am and 6pm, subject to conditions at Tweed Valley Way, Brunswick Valley Way and Yelgun Road
2. That the approval provided in Part 1 is subject to:
  - a. separate approvals by NSW Police and RMS being obtained, noting that the event is on a state road or may impact the state road network
  - b. implementation of the approved Traffic Management Plan and Traffic Control Plan, including the use of signed detours, as designed and implemented by those with appropriate accreditation
  - c. that the impact of the event be advertised via a notice in the local weekly paper a minimum of one week prior to the operational impacts taking effect, noting it must include the event name, specifics of any traffic impacts or road closures and times, alternative route arrangements, event organiser, a personal contact name and a telephone number for all event related enquiries or complaints
  - d. the event be notified on Council's webpage
  - e. the event organiser:
    - i. undertake consultation with community and affected businesses including adequate response/action to any raised concerns
    - ii. undertake consultation with emergency services and any identified issues addressed
    - iii. holding \$20m public liability insurance cover which is valid for the event
    - iv. paying Council's Road Event Application Fee prior to the event
    - v. the holding of an event debrief within a month following the festival which includes but not limited to Council, RMS and Police
3. Council's Parking Enforcement be invited to assist the event in compliance of no stopping areas within the Road Reserve
4. That a debrief be held within two weeks of the event involving staff, Police (if they had incidents) and traffic controllers

(Cameron/Smith)

*The recommendation was put to the vote and declared carried.*

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*There being no further business the meeting concluded at 12.15 pm.*