

Application for approval to Operate a Caravan & Camping Ground

Attachment 1

Site particulars for North Coast Holiday Parks Terrace Reserve

Property Description:

LOT: 313 DP: 755692 The Terrace;
 PT LOT: 416 DP: 728666 The Terrace;
 LOT: 403 DP: 728637 The Terrace;
 LOT: 1 DP: 1169548 The Terrace;
 LOT: 50 DP: 1169550 The Terrace
 BRUNSWICK HEADS 2483

North Coast Holiday Parks Terrace Reserve comprises a total of 168 sites. The sites comprise a mixture of long term sites, short term sites and camping sites as follows:

Long Term Residences	No. of Sites	Site Numbers
Long Term Sites with Private Toilet and Shower Facilities	26	74,75,77,78,79,81,82,83,85,86,87,88,89,92,102,105,110,111,118,119,122,124,125,126,127,129,130.

Short Term Residences	No. of Sites	Site Numbers
Short Term Sites	120	W1, W2, W3, W4, W4A, W5, W6, W7, W8, W10A, W131 P: 9, 10,11,12,13,14,15,16,17,18,19,20,21,33, 34,35,36,37,38,39,40,41 ,42,43,44,45,46,47,48,52,53,53A,54, 55,56,57,58,60,61,62,63,64,65,66,67,68,68A,69,70, 71,72,73,84,93,94,95,96,97,99,100,101,103,104,106,107,108,109, 110,112,113,114,115,116,117,117A,120,121,123,128,132,133,134, 135,136,137,138,139,140,141,142,143,147,149,151,153,154,155, 156,157,158,159,160,161,167,169,170,171,172,173
Short Term Sites with Private Toilet and Shower Facilities	10	C1, C2, C3, C4, C5, C6, C7, C8, C9, C10.

Camp Sites	No. of Sites	Site Numbers
Camp Sites	12	U144,U145,U146,U148,U150,U152, U162, U163, U164,U165,U166,U168

Facilities

Toilet and Shower Facilities:

A caravan park or camping ground with fewer than 200 sites must be provided with facilities specified in the below table to this clause according to the number of dwelling sites in the caravan park or camping ground.

As per the regulations the number of required showers and toilets facilities are as follows:

SITES	NUMBER OF SITES	TOTAL DWELLING SITES
Long Term Sites	26 (26 with own ensuite)	0
Short Term Sites	130 (10 cabins with ensuite)	120
Camp Sites	12(2 camp sites = 1 dwelling site)	6
Total Dwelling Sites	168	126

REQUIREMENTS	SITES	TOILETS	URINALS	SHOWERS	HAND BASINS	Family Bathroom
Required based on 101 -126 dwelling sites	126	F 8 M 4	M 3	F 6 M 6	F 4 M 4	
Current number	126	F 14 M 9	M 6	F 9 M 9	F 9 M 9	1

Facilities for people with disabilities:

A caravan park or camping ground must be provided with shower, toilet and associated facilities, designed in accordance with AS 1428.1 – 2001 Design for access and mobility.

A caravan park or camping ground with 100 dwelling sites or more must be provided with: Two of each facility for each sex, or two of each facility for use by both sexes, or one of each facility for use each sex and one of each facility for use by both sexes.

As per the regulations NCHP Ferry Reserve have the following:

Showers	Female	Male	Unisex 2
Toilets	Female	Male	Unisex 2

Proximity of dwelling sites to shower blocks and toilet blocks:

A long-term site must not be situated more than 75 metres (measured in a straight line) from a shower block or toilet block. A short-term site or camp site must not be situated more than 100 metres (measured in a straight line) from a shower block or toilet block. (This clause does not apply in respect of dwellings sites reserved for use by self-contained cabins or ensuite sites.

Number of long- term sites within 75 metres (measured in a straight line) from a shower or toilet block.	26
Number of short-term sites within 100 metres (measured in a straight line) from a shower or toilet block.	120

Laundries:

A caravan park or camping ground must be provide with:

At least one washing machine for each 25 long term sites, and at least one washing machine for each 30 short term sites.

Laundry tubs:

At least one laundry tub for each 50 long-term sites, and at least one laundry tub for each 60 short-term sites.

Clothes Dryers:

At least one mechanical clothes dryer for each 60 long term sites, and at least one mechanical dryer for each 80 short-term sites.

Drying areas:

A caravan park or camping ground must be provided with clothes lines at the rate of 2 metres of line for each dwelling site.

Irons and ironing boards:

One for every 60 short-term sites. (Can be stored in reception with signage in the laundry advising of this).

NCHP Terrace Reserve have the following facilities in relation to the above information.

Sites 168 (26 Long-term sites and 130 short -term sites and 12 camp sites)	Number provided	Number required
Washing machines	6	6
Washing tubs	4	4
Clothes dryers	6	3
Line space	302 metres	350 metres
Ironing boards	4	3
Irons	6	3

Common non-compliances include insufficient setbacks between park boundaries and structures, and insufficient setbacks between internal roads and structures.

Short term sites without sullage	U144,U145,U146,U148,U150,U152, U162, U163, U164,U165,U166,U168
Setbacks of community buildings (amenities) from park boundaries, dwelling sites and camp sites must be 10metres.	W1, W2, W3, W4, W4A, W5, W6, W7, W8, W10A, 9,10, 122,124,125,126,127,129

	<p>130,132,134,138, 139.</p> <p>121,128,123,131,133,135,137,140,141,142,143</p> <p>143a,144,145,146,147,148,149,150,151,152,</p> <p>153,154,155,156,159,160,161,162,163,164</p> <p>Back Amenities/ Camp Kitchen</p> <p>Front BBQ Area</p>
Short-term sites require a minimum of 65m2	<p>W4,w10a.11.14.15,16,17,19,20,36,37,38,45,46,</p> <p>47,48,54,55,56,57,121,137</p> <p>121,137</p>
Permanent sites less than 80 square metres (Roofed areas only)	<p>BCA Checks completing onsite compliance report 17 November 2017</p>
Permanent sites with non-compliant setbacks to boundaries and distance between dwellings. Measure distance for separation between dwellings from the dwelling not the site boundaries or carport/car space.	<p>BCA Checks completing onsite compliance report 17 November 2017</p>
Separation distance between long term sites and short term sites must be 3 metres.	<p>BCA Checks completing onsite compliance report 17 November 2017</p>
<p>One Visitor parking space for each 10 long-term sites.</p> <p>One visitor parking space for each 20 short-term tourist sites.</p> <p>One visitor parking space for each 40 camp sites.</p> <p>Dimensions:</p> <p>5.4 metres by 2.5 metres of angle parking and 6.1 metres by 2.5 metres in any other case.</p>	<p>No Visitor Car Parking</p>
Disabled visitor parking for each 100 sites. In accordance with AS/NZS 2890.1:2004 parking facilities.	<p>NO Disabled car parking</p>
Long term sites must provide a 3 x 6 metre car space within their allocated site.	<p>BCA Checks completing onsite compliance report 17 November 2017</p>
<p>Roads</p> <p>The width of an access road must be:</p> <p>At least 6 metres for a two-way access road, and at least 4 metres for a one-way road.</p> <p>The direction of travel for a one-way access road must be indicated by means of conspicuous signs.</p>	<p>Non-Compliant</p>
Dwelling sites to have road frontage.	<p>Cabins 1 – 6 and cabin 9 do not have</p>

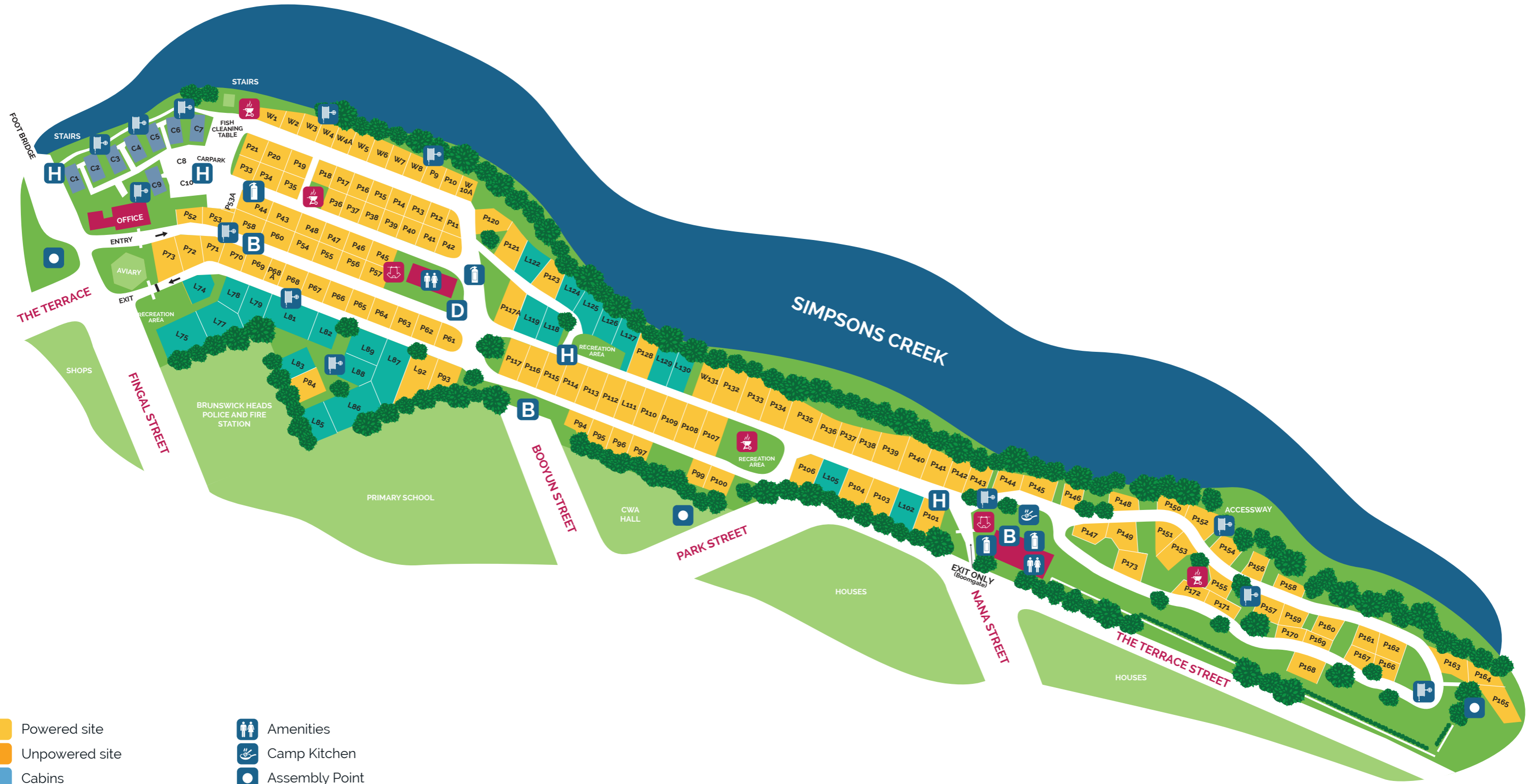
vehicular access to an access road.


















- Powered site
- Unpowered site
- Cabins
- Permanent/Holiday Van site
- BBO
- Drying Area
- B Bin
- D Dump Point
- Amenities
- Camp Kitchen
- Assembly Point
- Fire Hose
- Fire Extinguisher
- Hydrants
- Emergency Exit

Concept Plan Terrace Reserve [E] submitted 5.9.18





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|---------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------|
|  Powered site |  Amenities |
|  Unpowered site |  Camp Kitchen |
|  Cabins |  Assembly Point |
|  Permanent/Holiday Van site |  Fire Hose |
|  BBQ |  Fire Extinguisher |
|  Drying Area |  Hydrants |
|  Bin |  Emergency Exit |
|  Dump Point | |

The following information and guidelines are provided to ensure visitors to our holiday park have an enjoyable stay.

Fees

All fees are paid in advance.

Check in/out

Site fees are calculated until 10am on the day of departure. If your travel arrangements are inconvenienced by these times, contact the park management to make alternative arrangements.

Cabin check in 2pm

Sites check in 11am

Reception hours

Normal trading hours are 8.00am to 6.00pm in winter and 8.00am to 7.00pm in daylight savings.

Eviction

Park management reserves the right to evict any person who fails to obey the park rules.

Emergency numbers

In case of emergency call '000' for Fire, Police or Ambulance.

For after hours emergency use the intercom located outside reception or call managers mobile.

Vehicles

The safety of our guests is of prime importance. You can assist our cause by limiting the speed of your vehicle to 8 kilometres per hour (walking pace) whilst in the park. Fire hose reels are not to be used for washing vehicles. Please contact park management if you wish to wash or repair a vehicle on site. Boom gates access numbers are registered to one vehicle per site, allowing only the vehicle registered at the office to enter the Park. One vehicle per site please.

Caravan and trailers

All vans and trailers must be placed onto the site so the drawbar as approved by the registration is facing the road or access, so immediate removal can be undertaken in the case of an emergency.

Children

The park and its facilities are provided for the enjoyment of you and your children. The supervision of your children is important for their safety and to ensure they do not disturb other people in the park. Children must be accompanied by an adult when visiting the showers and toilets.

Bunk beds

Australian Standards relate to the use of bunk beds and state that: "Children under the age of 9 years are not permitted to use the top bunk. Also children must not play on the top bunk."

Scooters, skateboards, rip sticks, roller skates, roller blades and motorised equipment

Prior to arrival please check with the Park Manager on the current policy for the use of these recreational items within the park. For safety reasons, skateboards are not permitted at anytime in any North Coast Holiday Park.

Open fires

Due to fire safety hazards, open fires are not permitted. Please use the barbecue facilities provided.

Your site

Please keep your site tidy and use the facilities provided for drying clothes, discharge of sullage water and rubbish disposal, we ask that you do not tie ropes or secure tarps from our trees. Please do not dig trenches on or around your site.

Noise

The peaceful enjoyment of our park and its facilities by all visitors is important to us. Please assist by being considerate to your neighbours and restrict noise from radios, televisions and social gatherings after 10pm and before 7am. The person whose name is on the receipt is responsible for the orderly conduct of all members of their party and their guests.

Bicycles

Cycles must be ridden on the roads within the park at the speed limit of maximum 10 kilometres per hour. Please inform your children of the safety requirements and ensure that they wear a safety helmet at all times. Please only use bicycles during daylight hours.

Telephone messages

Messages will be placed on the notice boards except for urgent messages, which will be delivered to your site.

Garbage

Receptacles are located through the park for your convenience. Please assist by wrapping all garbage prior to its disposal and unfolding boxes, cartons etc. There are recycling bins available, please place only recyclable materials into this bin.

Securing your site

Whilst park managers do their best to ensure a safe and secure environment, we do recommend that visitors to the park take the precaution of securing items of value left outside their tent, cabin or caravan during the day and overnight.

Amenities

Hot water is available for showers, washing machines and basins. Please consider others and limit the time spent in showers and avoid water wastage at all times.

Pets

Unfortunately pets are not permitted at Terrace Reserve Holiday Park. Please make other arrangements for your pet prior to coming away on holidays.

Reflections Holiday Parks Terrace Reserve

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