

MINUTES OF MEETING



EXTRAORDINARY COMMUNICATIONS PANEL MEETING

Venue	Meeting Room 2, Station Street, Mullumbimby
Date	Tuesday, 13 February 2018
Time	4.00pm

BYRON SHIRE COUNCIL

EXTRAORDINARY COMMUNICATIONS PANEL MEETING MINUTES 13 FEBRUARY 2018

Minutes of the Extraordinary Communications Panel Meeting held on Tuesday, 13 February 2018

File No: I2018/218

PRESENT: Cr C Coorey, Cr J Martin, Cr S Ndiaye, Cr Simon Richardson

Staff: Annie Lewis (Media Communications Coordinator)
Claire McGarry (Place Manager – Byron Bay)
Joanne McMurtry (Community Development Officer)
Rob Van Iersal (Major Projects Planners)
Sharyn French (Manager Environmental and Economic Planning)

Cr Ndiaye opened the meeting at 4:25pm and acknowledged that the meeting was being held on Bundjalung Country.

APOLOGIES:

There were no apologies.

DECLARATIONS OF INTEREST – PECUNIARY AND NON-PECUNIARY

There were no declarations of interest.

ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

Committee Recommendation:

That the minutes of the Communications Panel Meeting held on 14 September 2017 be confirmed.
(Martin/Ndiaye)

The recommendation was put to the vote and declared carried.

BUSINESS ARISING FROM PREVIOUS MINUTES

There was no business arising from previous minutes.

STAFF REPORTS - GENERAL MANAGER

Report No. 4.1 **Communication and Engagement Plan - Railway Precinct Projects**
File No: I2018/87

Committee Recommendation:

That the Communications Panel note:

1. The Communication and Engagement Plan – Railway Precinct Projects.
2. That the project manager (Claire McGarry) provide fortnightly updates to Councillors on the Railway Precinct projects.

(Richardson/Ndiaye)

The recommendation was put to the vote and declared carried.

BYRON SHIRE COUNCIL

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STAFF REPORTS - CORPORATE AND COMMUNITY SERVICES

Report No. 4.2 **Mullumbimby Hospital Project Reference Group - Draft Engagement Plan**
File No: I2018/69

Committee Recommendation:

That the Communication Panel note the Draft Engagement Plan (#E2017/101939).
(Martin/Coorey)
The recommendation was put to the vote and declared carried.

STAFF REPORTS - SUSTAINABLE ENVIRONMENT AND ECONOMY

Report No. 4.3 **Draft Communication Plans for several Environmental and Economic Planning Projects**
File No: I2018/93

Committee Recommendation:

That the Communications Panel consider the following projects Communication Plans:

- Emissions Reduction Strategy
- Byron Bay Town Centre Review of Planning Controls – Pre-Gateway Consultation

The Communications Panel recommends that a strategic planning workshop involving all Councillors be held prior to the Council meeting scheduled for 22 March 2018.

- Rural Event Sites – Pre-Gateway Consultation
- Coastal Zone Management Plan for the Eastern Precincts of the Byron Bay Embayment

(Ndiaye/Coorey)

The recommendation was put to the vote and declared carried.

There being no further business the meeting concluded at 6:45pm.