

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

<b>Res No</b>	<b>Meet Date</b>	<b>Report Title:</b>	<b>Completion Date</b>	<b>Days To Complete</b>	<b>Days Overdue</b>
11-676	25/08/2011	Commercial Bins in the Lawson Street (North) Car Park, Byron Bay	25/05/2018	2464	2433

## Resolution

Resolved:  
that a further report be furnished regarding other existing commercial uses within Lot 4 DP 827049 (Staples/Richardson)

## Comments

25/05/2018 Resolution closed as per Res 18-331 on basis that Staff have reviewed the original report, conducted preliminary consultation with current key stakeholders and conducted compliance action to address some of the immediate litter and illegal dumping issues. In light of the abovementioned factors, staff plan to provide Council with an updated recommendation report for consideration which will involve a contemporary multi-faceted solution of improved waste management practices, infrastructure, potential leasing arrangements and ongoing surveillance and compliance action if required.

25/05/2018 Action reassigned to Phillip Holloway by: Phillip Holloway

25/05/2018 Action completed by: Phillip Holloway  
Resolution closed as per Res 18-331

7/09/2017 Staff working in collaboration with Byron Bay Town Centre Master Planning Leadership Group representatives from the Chamber of Commerce (Gail Fuller and Helen Buckley) who have engaged businesses backing onto Lawson St indicating the objective to remove commercial bins from Council/public land and clean-up/beutify the precinct. Staff have also advised Richmond Waste of the requirement to remove commecial bins form the public land as a matter of priority, aiming for removal by the end of September. Additional collaboraiton with North East Wase and Revolve Your World has been conducted with the objective of improving waste management practices of the businesses in this precinct.

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28/04/2017 This program has not yet progressed due to a lack of compliance resource required to address the issue. However, it will be addressed and prioritised in the Illegal Dumping and Litter Education and Enforcement Project and associated implementation plan which will be developed as the initial task of the new Waste Compliance Officer Position.

Upon commencement of this new Officer, more detail will be provided on timeframes for delivery.

4/04/2017 Email to Team Leader 2017/23232 - resolution to be worked through in order to progress

30/06/2016 2011 resolution recently allocated to Resource Recovery branch. Staff to review current status of situation.

21/04/2016 Action reassigned to Lloyd Isaacson by: Phillip Holloway

26/08/2011 2/8/12 no progress.  
Reallocated to Simon Bennett 29/10/14.

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From: 1/04/2018 to: 30/06/2018

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
13-484	19/09/2013	Support the development of a free public Skate Park in Byron Bay	27/04/2018	1680	1649

## Resolution

Resolved: ☐ TC "No. 9.1 Support the development of a free public Skate Park in Byron Bay" \12 ☐

1. That the petition regarding supporting the development of a free public skatepark in Byron Bay be noted.
  2. That the petition be referred to the Executive Manager Community Infrastructure for information.
  3. That the petition be considered as part of the Byron Bay Town Centre and Foreshore Master Plan .
  4. That Council advise the petitioners of its actions.
  5. That a report be brought to Council outlining possible locations on council owned or managed land in Byron Bay including BRSCC, Byron recreational grounds or the foreshore.
- (Richardson/Cubis)

## Comments

- 27/04/2018 Resolution superceeded by Res 18-727 from Council meeting held on 19 April 2018
- 27/04/2018 Action reassigned to Phillip Holloway by: Phillip Holloway
- 27/04/2018 Action completed by: Phillip Holloway  
Resolution superceeded by Res 18-727
- 9/04/2018 NOM submitted for 19 April 2018 Council meeting regarding consideration of Public Endorsement of Byron Bay Skate Park  
Location refer #I2018/635
- 2/01/2018 Mayor & Councillors initiated community engagement around timelines, budget and potential locations for Skate Park. Draft Concepts and indicative budgets provided for reference.
- 12/09/2017 To be addressed via rec needs study
- 21/04/2016 Action reassigned to Michael Matthews by: Phillip Holloway
- 18/01/2016 1 noted  
2 to 5 - refer to EM CI
- 18/01/2016 Action reassigned to Phillip Holloway by: Noreen Scott

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From: 1/04/2018 to: 30/06/2018

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
14-078	20/03/2014	Acquisition part Crown public road R755687 Main Arm Rural Fire Station	28/05/2018	1529	1498

## Resolution

Resolved: ☐ TC "No. 14.23 Acquisition part Crown public road R755687 Main Arm Rural Fire Station" \12 ☐

1. That Council proceed with compulsory acquisition in accordance with the Land Acquisition (Just Terms Compensation) Act and Section 177 of the Roads Act 1993, for part Crown public road part Reserve 755687 being part Lot 447 DP 257132 (including all mines and minerals in the land) as identified in the draft plan at Annexure 4(c)

#E2013/67385, subject to:

- a) agreement being reached to the satisfaction of both Council and Crown Lands on the amount of compensation payable;
- b) consent from Crown Lands for the acquisition; and
- c) approval from the Minister for Local Government and/or Governor for the acquisition.

2. That Council authorise the General Manager to take the necessary steps to proceed with the land acquisition, including but not limited to:

- a) negotiate with Crown Lands regarding amount of compensation payable to reach agreement to the satisfaction of both Council and Crown ...

## Comments

28/05/2018 Superceded by Res 18-300

28/05/2018 Action reassigned to Phillip Holloway by: Phillip Holloway

28/05/2018 Action completed by: Phillip Holloway  
Superceded by Res 18-300

3/04/2018 Revised timeframes based on advice from OLG received 16 Feb 2018 as follows:

5/6/18 - estimated date for OLG to provide BSC with proposed acquisition notice  
15/10/18- estimated date for Council to acquire land by gazette notice (all dates are subject to change, given reliance on external agencies).

Crown Land Acquisitions have extended BSC timeframe for finalisation: Notice of Acquisition must now appear in the government gazette prior to 27 January 2019.

OLG advised 3/4/18 that new Council Res and consent as reserve trust manager is required.

27/3/18 - Facilities Coordinator received internal planning advice that there are reasonable grounds for a variation to setback regulations in relation to the extension rear wall coming close to the boundary. This means the DA can be prepared now as per current design, to be lodged as soon as acquisition is finalised.

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<u>5/02/2018</u>	Estimated timeframes as follows: - 16/01/18 - estimated date for NSW Land and Property Information (LPI) to return acquisition plan to BSC - Complete - 02/03/18 - estimated date for NSW Office of Local Government (OLG) to provide BSC with proposed acquisition notice - application with OLG - 30/06/18 - estimated date for Council to acquire land by gazette notice (all dates are subject to change, given reliance on external agencies).
<u>26/10/2017</u>	25/10/17 - Plan of Acquisition Received. Full application finalisation underway by legal services.
<u>6/09/2017</u>	Action reassigned to Darren McAllister by: Michael Matthews
<u>4/04/2017</u>	Email to Manager from Director - notes to be updated. E2017/23383
<u>29/03/2017</u>	Task reallocated to Open Space. Awaiting acquisition plan from engaged Surveyors. Full submission on receipt of acquisition plan.
<u>8/02/2017</u>	Action reassigned to Michael Matthews by: Deanna Savage
<u>30/09/2016</u>	Action reassigned to Deanna Savage by: Tony Nash
<u>5/01/2016</u>	Action reassigned to Tony Nash by: Sarah Parkinson
<u>24/03/2014</u>	28/3/14 (LB) 1. Letter to Crown Lands E2014/19800 on 25/3/14. 2. Letter to Crown Lands E2014/19800 on 25/3/14. 8/5/14 (LB) 2. Letter from Crown Lands E2014/30024 on 7/5/14. 7/1/15 (LB) 3. Noted. 2. Letter to Crown Lands seeking 12 month extension to their consent to acquire 8/1/15 E2015/1386. 24/8/15 (CC) Update from Surveyors - report delivery by 24/9/15.

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From: 1/04/2018 to: 30/06/2018

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
14-096	20/03/2014	Noise investigation at Suffolk Park Skatepark	25/05/2018	1526	1495

## Resolution

Resolved: ☐ TC "No. 10.1 Noise investigation at Suffolk Park Skatepark" \2 ☐

1. That Council endorse the following works, as previously considered by Council in Resolution 12-949, part 2, under expenditure from Open Space Section 94 funds for Suffolk Park:

a) two shade structures and seating on the eastern side of the sports field, using the kit form shelter similar in style to those used at Mullumbimby, providing funds up to \$15,000 each

b) extension of the skate park, in accordance with the sketch plans provided by the Suffolk Park Progress Association , providing funds up to \$30,000

c) modifications to the amenities building, with new change rooms and canteen, subject to plans being developed and approved by council's infrastructure services division and quotes indicating the works can be built within budget, providing funds of \$100,000

d) additional shade trees along the eastern side of the sports field be provided, using similar species to existing trees on the land, providing fu...

## Comments

25/05/2018 Resolution by Res 18-331 as item c) is to be addressed through the development and adoption of a Plan of Management for the Suffolk Park Recreation Grounds.

25/05/2018 Action reassigned to Phillip Holloway by: Phillip Holloway

25/05/2018 Action completed by: Phillip Holloway  
Closed as per Resolution 18-331

4/05/2018 Open Space progressing Suffolk Park Recreation Grounds master plan and subsequent Plan of Management for this precinct. Amenities project and budget transferred to Open Space and is to be delivered in line with the adopted Plan of Management.

27/04/2018 All items complete other than item 1c - Changeroom refurbishment.  
Manager Open Space and Resource Recovery to report matter to March Resolution review to have Changeroom item reconsidered.

29/03/2018 Action reassigned to Michael Matthews by: Dean Baulch

6/09/2017 Action reassigned to Peter Rees by: Michael Matthews

21/04/2016 Action reassigned to Michael Matthews by: Phillip Holloway

25/03/2014 Referred to Manager Infrastructure Planning for action.

25/03/2014 29/10/2014 - Reallocated to Hayden Kress for action.  
17/02/2015 - Not progressed.

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From: 1/04/2018 to: 30/06/2018

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
16-516	6/10/2016	Development of a Shire-wide Transport Strategy	10/04/2018	547	

## Resolution

Resolved that Council adopt the following Committee Recommendation:  
Report No. 5.1 Development of a Shire-wide Transport Strategy  
File No: I2016/884

Committee Recommendation 5.1.1

1. That the Committee develop a Shire-wide Transport Strategy which includes:

a) CONTEXT to include consideration of:

- ☐ congestion
- ☐ high tourist numbers
- ☐ lack of local public transport connectivity and regional integration
- ☐ high carbon emissions
- ☐ safety
- ☐ high costs of running private vehicles
- ☐ road condition and the cost of maintenance
- ☐ demographics – (difficult for people who can't drive or don't have a licence)
- ☐ access - mobility
- ☐ lack of cycleway connectivity
- ☐ lack of connectivity in general
- ☐ poor location of services – making them more distant than they could otherwise be
- ☐ high growth area – need to plan for future
- ☐ transport costs to community from planning and commercial decisions
- ☐ impact of future technological and social developments

b) OBJECTIVES to include consideration of:

- ☐ re...

## Comments

- 10/04/2018 Action completed by: Phillip Holloway  
No further Action Required. TIAC meeting further on 20 April 2018 to action development of Transport Strategy as per TIAC resolution.
- 9/04/2018 - Extraordinary Meeting Scheduled for 20 April 2018 and will incorporate this resolution (Res 16-516)  
- \$100K included in draft 2018/19 Budget for consideration.
- 29/03/2018 Report tabled at TIAC meeting on 15 March 2018, recommendations being tabled at 19 April Council Meeting that resolved:-  
1. That the Committee have an extraordinary meeting in April 2018 to workshop the development of Shire-wide Transport Strategy.  
2. That the report be prepared for TIAC that identify any useful existing strategies developed by other councils, regional bodies and other sources of information.  
3. That the Committee members be encourage to research and share ideas.
- 10/01/2018 Budget Bid 2018/2019 not completed.  
  
Traffic count (potential) and design required to determine the best solution.  
  
No further action till funds are available.
- 10/01/2018 Revised Target Date changed by: Dominic Cavanough From: 07 Nov 2016 To: 30 Jun 2019  
Reason: Funding required

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<u>3/03/2017</u>	1. Budget required to investigate the works 2. Budget required to investigate the works 3. Completed
<u>3/03/2017</u>	Budget Bid 2017/2018 not completed.  Traffic count (potential) and design required to determine the best solution.  No further action till funds are available.
<u>5/12/2016</u>	Budget needs to be considered as aprt of December QR
<u>3/11/2016</u>	Resources and budgets will be required to progress this Council resolution.. To be discussed within IS initially before any requests made for budgets. This resolution will now be under the mandate of the new Council Committee, Transport & Infrastructure.
<u>31/10/2016</u>	Action reassigned to Tony Nash by: Phillip Holloway



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From: 1/04/2018 to: 30/06/2018

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
17-078	23/03/2017	Bangalow Truck Movements	4/05/2018	402	375

## Resolution

Resolved that Council:

1. That Council investigate how (by planning or traffic regulations) it is possible to limit trucks over a designated size travelling through Bangalow on Byron Street and Byron Bay Road from the Hinterland Way roundabout to Lismore Road roundabout.
2. That this limitation is to consider the size of trucks and the possible times of restricting truck access to these roadways.
3. That consideration of limiting truck movements as described in this motion be considered as part of the Bangalow Town Centre Master Plan and the need for collecting supporting data to be included in any traffic study undertaken for this plan." (Spooner/Hackett)

The motion was put to the vote and declared carried.

## Comments

4/05/2018

RES: 17-078

1 & 2. Council has exhausted Planning, legal and traffic regulation avenues to find a legal method to regulate heavy vehicles on Byron Street and Byron Bay Road, Bangalow. Council can only regulate heavy vehicles during road works. E2018/37849

3. This Project Finalisation Report will be forward to the Bangalow Town Centre Master Plan. E2018/37949

4/05/2018

A summary of investigations and actions can be found in Trim document #E2018/37849. It is considered that Council does not have the power to limit truck movements as suggested based on the Roads Act 1993.

4/05/2018

Action completed by: Evan Elford

A summary of investigations and actions can be found in Trim document #E2018/37849. It is considered that Council does not have the power to limit truck movements as suggested based on the Roads Act 1993.

8/03/2018

RES: 17-078

1. No traffic regulation, planning legislation or legal avenues can be used by council to restrict heavy vehicle movements.
2. No traffic regulation, planning legislation or legal avenues can be used by council to restrict heavy vehicle movements.
3. This RES can not be reassigned to the Bangalow Place Plan.

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From: 1/04/2018 to: 30/06/2018

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
17-080	23/03/2017	Koala Road-kill Mitigation	22/06/2018	451	1

## Resolution

Resolved that Council:

1. Seek advice (in two stages) from a suitably qualified expert;
  - i) to find out within one month of the date of this Resolution the types of measures possible to mitigate koala road-kill along Ewingsdale Road in the vicinity of Sunrise Boulevard; and
  - ii) receive within two months of the date of this Resolution details on proposed works to be incorporated into current design work for the upgrade of Ewingsdale Road to a dual lane carriageway to achieve that mitigation.

2. Seek voluntary assistance and guidance from local experts on the matter. (Coorey/Richardson)

The motion was put to the vote and declared carried.

## Comments

22/06/2018 Action completed by: Christopher Soulsby  
Item reported to Council and budget allocated for design work.

30/04/2018 Memo (E2018/21312) was sent to the Councillors on 20 March 2018 updating them on the progress on the resolution.  
The consultant has finished their initial work.  
Further design work costing \$30,000 is required.  
This is currently not budgeted for.  
Upon completion of the additional design work for fencing Ewingsdale Road additional input will be received from local experts in this matter.

25/10/2017 Draft report recieved from consultant Biolink for review by staff.

20/09/2017 Consultants Biolink appointed to:  
1. Provide advice on the types of measures possible to mitigate koala road-kill along Ewingsdale Road in the vicinity of Sunrise Boulevard; and  
2. Provide advice on the details on proposed works to be incorporated into current design work for the upgrade of Ewingsdale Road to a dual lane carriageway to achieve that mitigation.

28/03/2017 Action reassigned to Christopher Soulsby by: Phillip Holloway

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From: 1/04/2018 to: 30/06/2018

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
17-132	20/04/2017	All Abilities Beach Access Report	10/04/2018	351	323

## Resolution

Resolved that Council:

1. Provide a report on:

- The different options for providing beach access to Byron Shire beaches, including temporary options such as Mobility Matting
- Costs of providing and maintaining all ability beach access on Byron Shire's beaches
- A preferred priority list of four locations to ensure at least all ability access point at each beach
- Possible funding sources

2. Liaise with relevant stakeholders, including Marine Parks Authority, the Arakwal Corporation, Access Consultative Working Group (ACWG), NPWS and Disabled Surfers Association, Far North Coast to provide information on matters arising from point 1.

3. Ensure this report informs Councils current Disability Inclusion Action Planning (DIAP) which is required by the NSW Disability Inclusion Act 2014 (The Act).

4. Write to local State and Federal Members and relevant Ministers seeking support in providing this essential infrastructure  
(Richardson/Ndiaye)

The motion was put to the vote and declar...

## Comments

10/04/2018 Action reassigned to Phillip Holloway by: Phillip Holloway

10/04/2018 Action completed by: Phillip Holloway  
Report prepared for 19 April 2018 Council meeting, all other actions completed.

29/03/2018 report proposed for 19 April 2018 Ordinary Council meeting (I2018/459)

27/03/2018 Point 4. Completed. Letters sent on 26 March 2018.  
Letters saved in TRIM: E2018/20413

8/03/2018 Draft report needs to be updated relevant to below feedback..

Waiting on feedback from stakeholders. ACWG has given some good feedback and accordingly the location at Brunswick will need to be updated. NSW National Parks had noted the locations, but provided no feedback other than their support. I will attempt to re-contact Disabled Surfers and other stakeholders I have not heard from.

MM has updated Councillor on progress in February 2018.

28/12/2017 Resolution 17-132 All Abilities Access has been seperated from the Beach Audit Resolution. After the scope of the beach audit was determined the decsion was made to work on these resolutions individually.

A preliminary DRAFT report (#E2017/104493) for a priority list has been compiled and sent to relevant stakeholders for feedback. MPA, ACWG, NPWS, FNC Disabled Surfers Association.

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1/09/2017

Staff are working on Resolution 17-081 & 17-132 concurrently. (These resolutions outline the all ability access points, map of Shire beaches and audit of existing signs at beach access points.)

GIS mapping is complete and highlights there are over 600 signs and access points Shire wide to audit. Pattie and Michael have completed a half day onsite inspection of access points, signage and proposed signage for Brunswick Heads (North GIS Map). This onsite audit of Brunswick Heads has highlighted the resolution to complete within exsisting allocated resources unrealistic and outsourcing this audit to Australian Lifeguard Service (ALS) is recommended. A previous audit from Surf Life Saving has been integrated in GIS map. It is expected that the onsite beach audit and review of signage will be completed once ALS is provided resource to complete. The all abilities priority list and assoicated costing alternatives finalised with this extra resource availability.

21/06/2017

Action reassigned to Pattie Ruck by: Helen Waldron

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From: 1/04/2018 to: 30/06/2018

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
17-263	22/06/2017	Short Term Rental Accommodation - Enforcement Options	2/04/2018	280	252

## Resolution

Resolved that Council:

1. Note the report

2. Authorise the General Manager, in cases where a reasonable suspicion of unauthorised short term rental accommodation and unauthorised tourist and visitor accommodation is taking place, to issue Notices to the following to provide information and answer questions about property use:

Real Estate agents

Letting Agents

Website Hosts

Tenants

3. That Council confirms that:

a) in order to preserve the availability of long-term letting in the shire for long-term residents that the moratorium on prosecutions has been lifted.

b) it now intends to prosecute in the most effective manner where merit exists any and all instances of unauthorised short term rental accommodation occurring in the shire.

4. That a media release be shared on this resolution.

5. Compile a confidential list of properties against which it may commence legal proceedings based on the establishment of a prima-facie case of unauthorised short term rental ac...

## Comments

2/04/2018 1 noted  
2 ongoing  
3 complete  
4 complete  
5 ongoing

2/04/2018 Action reassigned to Shannon Burt by: Shannon Burt

2/04/2018 Action completed by: Shannon Burt  
complete

12/11/2017 Update report October Council meeting.

3/07/2017 1. Noted.  
2. Enforcement Team to review case by case and implement as per the resolution.  
3 & 4 Under preparation .  
5. Currently under action.

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Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
17-269	22/06/2017	Mullumbimby Hospital Site Acquisition	10/04/2018	288	260

## Resolution

Resolved:

1. That the report be noted.

☐ 2. That Council engage independent consultants to peer review the hazmat reports prepared for NSW Health for the former Mullumbimby Hospital site.

☐ 3. That a budget of \$50K be approved by the Council to fund the independent peer review and that any remaining funds be used for the forward planning process.

☐ 4. That a Project Reference Group (PRG) be established with a sunset period of 12 months comprising up to 15 representatives from critical Mullumbimby stakeholder groups that includes at least two with commercial experience and skills. The PRG to propose and consider potential uses for the former Mullumbimby Hospital site. The PRG constitution to reference the following policy and objectives:

A) Gain the best outcome from the future use of the Hospital Hill site for BSC, the Brunswick Valley community and its other stakeholders. The best outcome is defined by a participatory planning process.

B) Execute a world's best practice participatory ...

## Comments

8/05/2018 Chris Soulsby advised peer review completed. See E2017/98661

10/04/2018 1. Report is noted  
2. Completed (advised by a/Manager Assets & Major Projects)  
3. Completed (by Manager Finance)  
4. Established (by Manager Community Development)

10/04/2018 Action reassigned to Toni Graham by: Toni Graham

10/04/2018 Action completed by: Toni Graham  
Action finalised at request of a/GM Mark Arnold. Please see Notes

10/01/2018 PRG is operational with two meetings held and schedule of meetings for the 12 months agreed. Next meeting February 2018.

8/08/2017 Advised by GM that these actions are all in hand. Phil Warner is in the process of engaging consultants. Sarah Ford is advertising for members of a PRG. Both actions will be finalised by the end of August.

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From: 1/04/2018 to: 30/06/2018

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
17-270	22/06/2017	Research Report - Towards smoke-free and litter-free beaches in the Byron Shire	10/04/2018	286	260

## Resolution

Resolved that Council consider the following propositions, namely:-

1. Enact Councils existing 'Smoke-free outdoor areas policy 11/010' and invest in signage and enforcement resourcing;

2. Support the development of an overarching policy for litter reduction, which could include enforcement of the 'Smoke-free outdoor areas policy' as well as Council's Dumping Action Plan and a new education campaign to enforce the anti-litter messages including consideration of design competitions for signage and messaging; and

3. Explore grant funding options to support relevant infrastructure and educational programs. (Ndiaye/Richardson)

The motion was put to the vote and declared carried.

## Comments

- 10/04/2018 Action completed by: Lloyd Isaacson  
Smoke free outdoor areas policy reviewed and placed on public exhibition. Council successful in 2 separate funding applications for litter and illegal dumping programs totaling \$179,500. This funding will be used to develop and implement Illegal Dumping and Litter reduction education campaigns, signage and enforcement resourcing.
- 29/03/2018 Reported to 22 March 2018 Ordinary Council meeting - refer Res 18-134 and public submissions close 17 May 2018
- 8/03/2018 Report drafted for 22 March 2018 Council meeting
- 2/01/2018 1. Policy revised to include beaches as smoking prohibited areas - revised policy to be provided for endorsement to March Council Meeting.  
2. Overarching Illegal Dumping and Litter Enforcement and Education Plan in draft format - awaiting results of litter and illegal dumping grant applications prior to finalising.  
3. Litter and Illegal Dumping grant applications submitted in December 2017 - results expected Late January to early February 2018.
- 31/10/2017 1. Policy to be enacted with launch of litter campaign prior to peak Christmas/New Year period 2017/18  
2. Overarching draft Illegal Dumping and Litter Education and Enforcement Plan currently being developed by Staff.  
3. Staff to submit grant applications for NSW EPA Illegal Dumping Clean-up and Prevention grant due 2 November 2017 and NSW EPA Litter Prevention grant due 1 December 2017.
- 30/10/2017 Action reassigned to Lloyd Isaacson by: Michael Matthews

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31/08/2017 To be allocated to MOSRR

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
17-327	24/08/2017	PLANNING - Report update on Council resolution 17-121 Tyagarah Airstrip - 26.2015.1.1	3/05/2018	248	220

## Resolution

Resolved:

1. That Council considers progressing the Tyagarah Airstrip Planning Proposal after the following have been completed:
  - a) a Social Impact Assessment (SIA) associated with any expansion and intensification of commercial uses at the Tyagarah Airfield;
  - b) an assessment of noise impacts associated with any expansion and intensification of commercial uses at the Tyagarah Airfield
  - c) an updated flood impact assessment associated with any expansion and intensification of commercial uses at the Tyagarah Airfield
  - d) a Councillor workshop to consider other uses for the site that do not involve increased aircraft activity.
  - e) community consultation to include all affected stakeholders.
  - f) a report on the cumulative ecological impacts of tree clearing required for the airfield and in the interim cease any tree clearing not associated with current airstrip safety.
2. That Council does not support, and thus, removes any reference to commercial helicopter operations or activities ope...

## Comments

- 3/05/2018 superceded by RES 18-262
- 3/05/2018 Action reassigned to Shannon Burt by: Shannon Burt
- 3/05/2018 Action completed by: Shannon Burt complete
- 2/05/2018 Resolution superseded by Resolution 18-262, Council meeting of 19.04.2018
- 13/03/2018 Report to Council April meeting on options and feedback from State Govt agencies about the site.
- 10/02/2018 SPW Feb 8 held on airfield development options and resolutions pertaining to the planning proposal. Further work requested on the options prior to reporting back to Council.
- 28/01/2018 SPW with councillors in March to consider potential development / use options for the airfield.
- 18/09/2017 1.Staff progressing work as per resolution.  
2. Noted.



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Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
17-418	21/09/2017	Update on Resolution 17-184 - Brunswick Heads Holiday Parks	3/05/2018	219	192

## Resolution

Resolved:

1. That Council notes the following Concept Parameters as shown in Attachment 1 (#E2017/86763) and detailed below for the purposes of amending the Plans of Management for Terrace Reserve for the purposes of public exhibition of the Crown Reserves Plan of Management:
  - a) Southern Cypress Pine Precinct is to be restricted to short-term camping sites with no permanent residents or cabins to be relocated to the area.
  - b) Camping practices in Southern Cypress Pine Precinct will observe and protect structural root zones of the Cypress Pines as part of an ongoing monitoring program.
  - c) The Trust will negotiate to form a consolidated central permanent residents' precinct which will be made to comply with the 3m set back from top of bank to any structure as a minimum. The Trust will make endeavours to achieve 10m set back from top of bank to any structure wherever feasible.
  - d) Remaining permanent residents will be relocated to north western precinct.
  - e) With the exception of the centr...

## Comments

- 3/05/2018 superceded by RES 18-266
- 3/05/2018 Action completed by: Shannon Burt complete
- 13/03/2018 Discussions on Terrace have occurred with NSWCHPT and report to Council April/May on ATO.
- 28/01/2018 Reports on Massy Green and Ferry Reserves Dec meeting - both approved Res 17-680 & 17-681.  
  
The Terrace ATO subject to further discussions with NSWCHPT about Res 17-523. These to occur Feb.
- 12/11/2017 NSWCHPT have lodged ATOs for each of the Parks. These will be reported to Council following staff assessment against the Council specific resolutions.
- 8/10/2017 Staff in discussions with NSWCHPT about the ATOs for the 3 parks.

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
17-523	26/10/2017	Heritage and Environmental Assessment Reports - Coastal Cypress Pines at Terrace Reserve Brunswick Heads	3/05/2018	185	157

## Resolution

Resolved:

1. The area of Coastal Cypress Pines within the 2014 approved POM for the Terrace Holiday Park be listed on Byron Shire Council's LEP Schedule 5 under Environmental Heritage.

2. Council pursue the listing of the significant area in the southern part of the Terrace Holiday Park under section 25 (2) of the NSW Heritage Act 1977.

3. Council pursue a nomination to the Heritage Division of the Office of Environment and Heritage (OEH) for listing of the significant area on the State Heritage Register.

4. Council acknowledge the findings in the ecologist's report advising that preservation and conversation of the Coastal Cypress Pines in the southern area of the Terrace Holiday Park is best managed by removing all existing infrastructure and use of the area and restricting all activities to the northern area. Council formally advises NSW Crown Holiday Parks of these findings.

5. Council formally advises NSW Crown Holiday Parks Trust of the ecologist's recommended tree m...

## Comments

<u>3/05/2018</u>	superceded by RES 17-523
<u>3/05/2018</u>	Action completed by: Shannon Burt complete
<u>19/11/2017</u>	1,2,3 under action by staff 4,5 completed 6 under action by staff

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

<b>Res No</b>	<b>Meet Date</b>	<b>Report Title:</b>	<b>Completion Date</b>	<b>Days To Complete</b>	<b>Days Overdue</b>
17-530	26/10/2017	Commitment to the Community Charter for Good Planning	19/06/2018	232	204

## Resolution

Resolved:

1. That Council reaffirm its commitment to the Community Charter for Good Planning.

2. That Councillors work with staff to integrate the principles of the Charter into planning decisions. (Coorey/Richardson)

## Comments

19/06/2018 Report to June ordinary meeting about community participation plan required under the Act. Will include Charter for Good Planning Principles.

19/06/2018 Action completed by: Shannon Burt complete

19/11/2017 Under action from staff. Workshop with Councillors Dec on engagement strategy will discuss further.

<b>Res No</b>	<b>Meet Date</b>	<b>Report Title:</b>	<b>Completion Date</b>	<b>Days To Complete</b>	<b>Days Overdue</b>
17-562	23/11/2017	Council Resolutions Quarterly Review - 1 July 2017 to 30 September 2017	4/04/2018	128	100

## Resolution

Resolved:

1. That Council receive and note the information provided in this report on active Council Resolutions in Attachment 1 (#E2017/104616).

2. That Council note the completed Resolutions in Attachment 2 (#E2017/98426). (Richardson/Ndiaye)

## Comments

4/04/2018 Action completed by: David Royston-Jennings Report noted. No further action required.

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

<b>Res No</b>	<b>Meet Date</b>	<b>Report Title:</b>	<b>Completion Date</b>	<b>Days To Complete</b>	<b>Days Overdue</b>
17-564	23/11/2017	Council Budget Review - 1 July 2017 to 30 September 2017	30/05/2018	184	156

## Resolution

Resolved:

1. That Council authorise the itemised budget variations as shown in Attachment 2 (#E2017/104035) which includes the following results in the 30 September 2017 Quarterly Review of the 2017/2018 Budget:

- a) General Fund – \$161,900 decrease to the Estimated Unrestricted Cash Result
- b) General Fund - \$1,651,500 increase in reserves
- c) Water Fund - \$110,000 decrease in reserves
- d) Sewerage Fund - \$15,000 decrease in reserves

2. That Council adopt the revised General Fund Estimated Unrestricted Cash Result of \$940,600 for the 2017/2018 financial year as at 30 September 2017. (Richardson/Ndiaye)

## Comments

30/05/2018 Complete. Noted.

30/05/2018 Action completed by: Lisa Brennan  
See notes.

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
17-573	23/11/2017	Proposed Boundary Adjustment and Sale of Part Council Drainage Reserve Lot 103 DP 842022	10/04/2018	134	106

## Resolution

Resolved:

1. That Council endorse the Sale of Part Council owned Drainage Reserve Lot 103 DP 842022 Operational Land to adjoining land owner at 11 Banksia Drive Byron Bay SP 89597.
2. That Council accept the Valuation report completed by Opteon Property Group (Confidential Attachment 1).
3. Without limiting the delegation to the General Manager to negotiate a contract suitable to the Council, terms and conditions of the contract will include requirements for:
  - i. the applicant to pay all costs associated with the purchase of Council's operational land Drainage Reserve Part Lot 103 DP 842022, including but not limited to:
    - a) Council application fees
    - b) Council's surveyor's fees and survey, valuation and legal costs
    - c) All registration fees
    - d) Legal costs
4. That the applicant lodges a development application for the boundary adjustment to coincide with the contract of sale.
5. That Council authorise the affixing of the Council seal to and the signing of all documents necessa...

## Comments

- 10/04/2018 All actions noted, sale proceeding.
- 10/04/2018 Action reassigned to Phillip Holloway by: Phillip Holloway
- 10/04/2018 Action completed by: Phillip Holloway  
All actions noted, sale proceeding.
- 2/03/2018 Sale progressing through normal procedural process and should be completed this financial year
- 22/02/2018 DA now lodged sale actions proceeding as planned
- 2/01/2018 Awaiting lodgement of DA by applicant to enable the matter to be progressed
- 29/12/2017 Sale being actioned by Team Leader Infrastructure Planning
- 29/12/2017 Action reassigned to Evan Elford by: Phillip Holloway

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
17-597	23/11/2017	PLANNING - 26.2017.4.1 - Planning Proposal for Rezoning and Reclassifying Part Lot 22 DP 1073165 Mullumbimby	3/05/2018	157	129

## Resolution

Resolved that Council:

1. Agree to initiate the planning proposal to amend Byron LEP 2014 (Attachment 1) for the reasons outlined in this report.
2. Forward the planning proposal to the NSW Department of Planning and Environment for a Gateway determination.
3. Agree that staff can proceed to public exhibition of the planning proposal and government agency consultation based on the Gateway determination issued by the NSW Department of Planning and Environment, and report back to Council as part of post-exhibition reporting. (Spooner/Richardson)

The motion was put to the vote and declared carried.

Crs Coorey, Martin, Lyon, Ndiaye, Richardson, Cameron, Hackett, Spooner and Hunter voted in favour of the motion.

No Councillors voted against the motion.

## Comments

- |                   |  |
|-------------------|--|
| <u>3/05/2018</u>  | superceded RES 18-212  |
| <u>3/05/2018</u>  | Action completed by: Shannon Burt complete   |
| <u>13/03/2018</u> | Report to April meeting on advice received from DPE re provisions in planning proposal and options to progress |
| <u>28/01/2018</u> | 1 Noted<br>2 Planning Proposal with DPE for gateway determination<br>3 subject to 2                            |

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
17-614	28/11/2017	Compliance - Belongil and Brunswick Dunes	3/05/2018	153	129

## Resolution

Resolved in order to minimise illegal visitor use of our dune systems and the corresponding damage it does, that Council:

1. Receives a memorandum by the 14 December meeting detailing current compliance priorities.
2. Receives a memorandum by the 14 December meeting that provides updates on:
  - a) Actions that have been taken or are planned to be taken to prevent illegal camping, dumping and other damaging activities at the Belongil sand dunes following the latest clean-up that occurred on October 24.
  - b) Actions that have been taken or are planned to be taken to prevent damage to sand dunes at Brunswick Heads.
3. Receives a report on current strategies in place for providing assistance to people who are homeless that have been or may be impacted by the actions above. (Lyon/Hackett)

The motion was put to the vote and declared carried.

## Comments

- |                   |  |
|-------------------|--|
| <u>3/05/2018</u>  | superceded by RES 18-208                   |
| <u>3/05/2018</u>  | Action completed by: Shannon Burt complete |
| <u>13/03/2018</u> | Report to April meeting of Council         |
| <u>3/01/2018</u>  | 1-3 report to March 2018 meeting           |

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

<i>Res No</i>	<i>Meet Date</i>	<i>Report Title:</i>	<i>Completion Date</i>	<i>Days To Complete</i>	<i>Days Overdue</i>
17-615	28/11/2017	Instant Hotel TV Show	11/04/2018	131	107

## *Resolution*

Resolved that Council commence a short term media campaign informing residents on the issue of unauthorised holiday letting. (Coorey/Ndiaye)  
The motion was put to the vote and declared carried.

## *Comments*

11/04/2018 Action completed by: Annie Lewis  
Media Release - 18 December 2018  
11/04/2018 Facebook - 18 December 2017  
E-News - December 2017  
Holiday Letting Prosecutions - Byron Echo - 14 Feb 2018



# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
17-624	28/11/2017	Tree Removals Railway Park Byron Bay	26/04/2018	146	122

## Resolution

Resolved that Council:

1. Does not accept the report provided due to:

- a failure to provide the necessary information pertaining to the decision making process, processes in obtaining all relevant approvals and requirements.
- an overabundance of irrelevant and potentially distracting information not relevant to the report requirements, for example the approximately 3 pages dedicated to an overview of the work of the Better Byron Crew across the Byron CBD
- the lack of clarity of the reasons behind the tree removal, and contradiction between one expressed reason, "These directions were given on the basis of routine renewal maintenance activities that aligned with the scope of works that the BBC regularly performed", and, "it would be desirable for trees to be removed as part of the redevelopment."
- a failure to explain the whether the communication and engagement plan concerning the tree removal was fully applied as endorsed by the Executive Team on June 7, 2017 and a ...

## Comments

- |                   |  |
|-------------------|--|
| <u>26/04/2018</u> | Complete. Review undertaken, report (E2018/19397) to Ordinary Meeting (Report I2018/382) Res 18-126 applies. |
| <u>26/04/2018</u> | Action reassigned to Lisa Brennan by: Lisa Brennan   |
| <u>26/04/2018</u> | Action completed by: Lisa Brennan<br>See notes.  |
| <u>4/12/2017</u>  | Action reassigned to Anna Vinfield by: Michael Matthews  |

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
17-634	28/11/2017	Grant Opportunity - Byron Bay Football Club	10/04/2018	130	103

## Resolution

Resolved ☐ TC "No. 3 Grant Opportunity - Byron Bay Football Club" \12  
☐ that in relation to the proposed funding application for the Byron Bay Football Club at the Byron Recreational Ground, Byron Bay, Council:

1. Provide in principle land owners consent for the purpose of lodging a DA
2. Receive a report from staff on the proposed Sport house facility including consideration of:

- a. Ongoing operational options and impacts
- b. Ownership and tenure of the structure including draft sports user agreement
- c. Type of use - Exclusive use versus multi use access
- d. Consideration of alignment with the draft Plan of Management and Shire Wide Recreational Needs Study
- e. Details of the proposed grant/s and funding sources (Ndiaye/Lyon)

The motion was put to the vote and declared carried.

## Comments

- 10/04/2018 Report included in Council agenda for 19 April 2018, refer I2018/618 addressing resolution.
- 10/04/2018 Action reassigned to Phillip Holloway by: Phillip Holloway
- 10/04/2018 Action completed by: Phillip Holloway  
Report included in Council agenda for 19 April 2018, all other actions completed.
- 6/03/2018 Item 1 complete. DA lodged.
- 6/03/2018 Item 2 underway. Report to Council April 2018 meeting
- 7/02/2018 Action reassigned to Darren McAllister by: Michael Matthews
- 3/01/2018 Action reassigned to Michael Matthews by: Shannon Burt

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

<i>Res No</i>	<i>Meet Date</i>	<i>Report Title:</i>	<i>Completion Date</i>	<i>Days To Complete</i>	<i>Days Overdue</i>
17-643	14/12/2017	Update on affordable housing partnership models	18/04/2018	121	93

## Resolution

Resolved that Council:

1. Note the potential frameworks being developed to support affordable housing partnerships.
2. Request a workshop be held in early 2018 to develop key principles for affordable housing models. (Richardson/Hunter)

## Comments

- 18/04/2018 1. Complete. Noted.  
2. Complete. SPW held 8/3/18.
- 18/04/2018 Action reassigned to Lisa Brennan by: Lisa Brennan
- 18/04/2018 Action completed by: Lisa Brennan  
See notes.

<i>Res No</i>	<i>Meet Date</i>	<i>Report Title:</i>	<i>Completion Date</i>	<i>Days To Complete</i>	<i>Days Overdue</i>
17-646	14/12/2017	Notice of Motion - Distribution of Paid Parking Income for the Benefit of Rural Communities	5/04/2018	108	80

## Resolution

Resolved that Council adopt the following Committee Recommendation:  
Report No. 4.1 Notice of Motion - Distribution of Paid Parking Income for the Benefit of Rural Communities  
File No: I2017/1737

Committee Recommendation 4.1.1

That the Finance Advisory Committee receive a report detailing expenditure on rural roads (maintenance and capital) over the last three to five years identifying funding sources to inform the 2018/19 Budget Estimates. (Richardson/Hunter)

## Comments

- 5/04/2018 Action completed by: James Brickley  
A report addressing this resolution was provided to the Finance Advisory Committee at their meeting held 15 February 2018.

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
17-715	14/12/2017	Clothes Optional Signage at Tyagarah Beach	3/04/2018	106	78

## Resolution

Resolved ☐ TC "No. 3 Clothes Optional Signage at Tyagarah Beach" \12 ☐ that in relation to the installation of Clothes Optional Signage at Tyagarah Beach that:

1. Subject to landowner consent, staff install 3 signs in consultation with the Safe Beach Group (including Police and NPWS) at the southern end (Belongil) relating to resolution 17-499
2. That funding of \$5,000 be identified in the December review. (Ndiaye/Lyon)

## Comments

- 3/04/2018 Res 18-165 22 March Noted. Subject to approval from Crown sought for installation of sign on dune adjacent Elements. 18-165 supercedes
- 3/04/2018 Action completed by: Darren McAllister  
Superceded by 18-165
- 5/03/2018 Staff working with NPWS and NSW Police on suitable location for 4th sign to north of clothes optional area for people heading south from Brunswick Heads
- 5/02/2018 31/1/18 Safe Beaches Group endorsed sign location and content. Installation of signs underway
- 29/12/2017 Darren McAllister has advised group by email on 28 December of results of walkaround and this resolution. Staff plan to report back on 1 Feb 2018

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
18-012	1/02/2018	North Ocean Shores Sports Field Renaming	7/05/2018	91	63

## Resolution

Resolved that Council approves "Bob Belleair Sportsground" as the permanent name for the North Ocean Shores Sports Field to be advertised for public comment by the NSW Geographical Names Board.  
(Richardson/Lyon)

## Comments

7/05/2018

Advice recieved from the GNB that no objections were received to the proposal, the name will be officially assigned in the NSW Government Gazette this Friday 11 May 2018.

7/05/2018

Action completed by: Michael Matthews  
Government Gazette Friday 11 May 2018

18/04/2018

Geographical Names Board advertising "Bob Belleair Sportsground" from 4 April to 4 May 2018. If no objections are received during this time the name can be officially assigned in the NSW Government Gazette within 2 weeks.

If any objections are received the process takes a bit more time and is outlined below:

" If objections are received during the advertising period the comments are forwarded back to Council for Council consideration and comment.

" If Council wish to proceed with the proposal, the proposal is reconsidered by the Board at its next Board meeting.

" If the Board approves to proceed with the proposal, the secretary of the GNB prepares a ministerial to the minister in support of the name.

" If the minister supports the name the name is assigned in the NSW government gazette.

So far GNB have only received comments supporting the proposal.

15/02/2018

To be advertised in accordance with Council and Geographical Names Board requirements.

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

<b>Res No</b>	<b>Meet Date</b>	<b>Report Title:</b>	<b>Completion Date</b>	<b>Days To Complete</b>	<b>Days Overdue</b>
18-014	1/02/2018	Report of the Arakwal Memorandum of Understanding Advisory Committee Meeting held on 21 November 2017	18/04/2018	72	44

## Resolution

Resolved that Council note the minutes of the Arakwal Memorandum of Understanding Advisory Committee Meeting held on 21 November 2017.  
(Richardson/Lyon)

## Comments

18/04/2018 Complete. Noted.  
18/04/2018 Action reassigned to Lisa Brennan by: Lisa Brennan  
18/04/2018 Action completed by: Lisa Brennan  
See notes.

<b>Res No</b>	<b>Meet Date</b>	<b>Report Title:</b>	<b>Completion Date</b>	<b>Days To Complete</b>	<b>Days Overdue</b>
18-015	1/02/2018	Draft BSC Residential Strategy - Aboriginal Cultural Heritage Concerns	11/04/2018	65	37

## Resolution

Resolved that Council adopt the following Committee Recommendation:  
Committee Recommendation 4.1.1  
That the report from Matthew O'Reilly (President of Saddle Ridge Local Area Management Planning Association):  
☐ be reviewed by the Arakwal Corporate and comments provided back to this Committee/Council  
☐ be saved into Council's secure record system as a confidential document.  
(Richardson/Lyon)

## Comments

11/04/2018 Action completed by: Belle Arnold  
Actioned

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

<i>Res No</i>	<i>Meet Date</i>	<i>Report Title:</i>	<i>Completion Date</i>	<i>Days To Complete</i>	<i>Days Overdue</i>
18-016	1/02/2018	Butler Street proposed Crown Land Acquisition	11/04/2018	65	37

## **Resolution**

Resolved that Council adopt the following Committee Recommendation:

Report No. 4.2 Butler Street proposed Crown Land Acquisition  
File No: I2017/1750

Committee Recommendation 4.2.1

That the Arakwal Memorandum of Understanding Advisory Committee note the consultation with the Arakwal Corporation and the Arakwal Memorandum of Understanding Committee on the compulsory acquisition of the crown land at Butler Street, Byron Bay. (Richardson/Lyon)

## **Comments**

11/04/2018 Action completed by: Belle Arnold  
Consultation ongoing

<i>Res No</i>	<i>Meet Date</i>	<i>Report Title:</i>	<i>Completion Date</i>	<i>Days To Complete</i>	<i>Days Overdue</i>
18-017	1/02/2018	Aboriginal Cultural Heritage Study	11/04/2018	65	37

## **Resolution**

Resolved that Council adopt the following Committee Recommendation:

Report No. 4.3 Aboriginal Cultural Heritage Study  
File No: I2017/1751

Committee Recommendation 4.3.1

That the Arakwal Memorandum of Understanding Advisory Committee note the finalisation of Stage One of the Byron Shire Aboriginal Cultural Heritage Study. (Richardson/Lyon)

## **Comments**

11/04/2018 Action completed by: Belle Arnold  
Project acquitted to Office of Environment and Heritage

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

<i>Res No</i>	<i>Meet Date</i>	<i>Report Title:</i>	<i>Completion Date</i>	<i>Days To Complete</i>	<i>Days Overdue</i>
18-018	1/02/2018	Arakwal employment and procurement opportunities	11/04/2018	65	37

## ***Resolution***

Resolved that Council adopt the following Committee Recommendation:

Report No. 4.4 Arakwal employment and procurement opportunities  
File No: I2017/1752

Committee Recommendation 4.4.1

That the Arakwal Memorandum of Understanding Advisory Committee discuss key objectives for the development of an Indigenous Employment Strategy to assist with the development and implementation of this strategy. (Richardson/Lyon)

## ***Comments***

11/04/2018 Action completed by: Belle Arnold  
Discussion ongoing. Indigenous employment strategy to be developed



# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
18-019	1/02/2018	Byron Shire Council process to report to Arakwal Board	11/04/2018	65	37

## Resolution

Resolved that Council adopt the following Committee Recommendation:

Report No. 4.5 Byron Shire Council process to report to Arakwal Board  
File No: I2017/1753

Committee Recommendation 4.5.1

That the Arakwal Memorandum of Understanding Advisory Committee provide input into the development of a reporting and documentation framework for projects, as follows:

- ☐ Council to receive notification of Arakwal Board meetings for 2018
- ☐ Council to receive cut off dates for matters to go before the Board
- ☐ Monthly meetings with Council staff and the Arakwal Corporation General Manager (at alternating venues), with Arakwal Board members invited
- ☐ Action list of current projects and their status to be provided monthly by Council for Arakwal Board Meetings. (Richardson/Lyon)

## Comments

11/04/2018 Action completed by: Belle Arnold  
Meeting process commenced February 2018

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
18-027	1/02/2018	Effective Community Engagement and Participative Decision Making	18/04/2018	72	44

## Resolution

Resolved that Council:

1. Supports the establishment of a Community Solutions Panel for Byron Shire Council area initially to inform the development of Council's Delivery Program (2018-2022) and Operational Plan (2018-2019).

2. Notes a further report will be presented to the 22 February Ordinary Meeting to:

- Outline the outcomes from the recent Community Strategic Plan engagement
- Outline the proposed engagement methodology moving forwards, including the Community Solutions Panel
- Endorse the draft Community Strategic Plan for public exhibition

3. Conduct a review of the success of the Community Solutions Panel model within three months of the adoption of the Delivery Program (2018-2022) and Operational Plan (2018-2019) through the auspices of the Communications Advisory Panel (with feedback from the consultant team) who shall oversee the preparation of the evaluation criteria, and liaise with staff in formulating a report to Council on the outcomes of the review and advi...

## Comments

18/04/2018 1. Complete. Noted.  
2. Complete.  
3. Complete. Panel held during March and presented to SPW on 5/4/18. Review to occur in quarter one 2018/19.

18/04/2018 Action reassigned to Lisa Brennan by: Lisa Brennan

18/04/2018 Action completed by: Lisa Brennan  
See notes.

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
18-040	1/02/2018	Byron Recreation Grounds Plan of Management - Clarification of Process and Rationale	27/04/2018	81	53

## Resolution

Resolved that, given the information contained in this report, Council:

1. Note that the Version 1 (2015) was used as the basis for preparation of the final draft PoM but that it contained draft content that was inconsistent with Council Resolution 16-294.

2. Identify the following stakeholders to be invited to a workshop/s with Councillors under Part 4 of Resolution 17-693 as: current user groups of the Recreation Grounds, the Byron Bay Community School and Byron Bay Public School, representatives from the Event/Festivals Industry, Byron Bay Community Centre and Community Service representatives, representatives from local adjoining property owners, Byron Bay RSL and Feros Aged Care, fitness industry representatives.

3. Confirm that the draft Plan of Management will facilitate only those alternative community or commercial uses that:

a) are compatible both with the categorisation of the facility and the current sporting uses at the Grounds; and

b) that do not interfere w...

## Comments

- 27/04/2018 Item 1 - Noted  
Item 2 - Stakeholder meeting held on 26 April 2018  
Item 3 - Noted and to be represented in revised POM  
Item 4 - a) Noted  
Item 4 - b) Noted
- 27/04/2018 Action reassigned to Phillip Holloway by: Phillip Holloway
- 27/04/2018 Action completed by: Phillip Holloway  
Complete as per Resolution - Refer notes
- 3/04/2018 Items 1,3 and 4 Noted by staff.  
Item 2 - Workshop scheduled for 5pm, 26 April 2018 at Cavanbah Centre
- 27/02/2018 Action reassigned to Darren McAllister by: Michael Matthews

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
18-041	1/02/2018	Planning a new era for the Byron Arts and Industrial Estate	19/06/2018	134	106

## Resolution

Resolved that Council:

1. Note the report and acknowledge the current work and projects under way that relate to the Byron Arts and Industrial Estate.

2. Acknowledge the need to prepare a comprehensive precinct plan for the staged redevelopment and revitalisation of the Byron Arts and Industrial Estate. The key objectives of the precinct plan to include inter alia:

- provision of new opportunities for economic growth and employment generation in the Byron Arts and Industry Estate that capitalise on the creative industries there
- to enable the precinct to receive a much needed "face lift" as well as improving access and amenity and facilities for all users

3. Request staff in the Place Planning Team to commence the preparation of a detailed project plan for the preparation of a comprehensive precinct plan for the Byron Arts and Industrial Estate and wider environs as per 2 above; and that the precinct plan is to include consideration of the following: traffic and parking manage...

## Comments

19/06/2018 superceded resolution 18-216

19/06/2018 Action completed by: Shannon Burt complete

18/06/2018 Superseded by Res 18-216

10/02/2018 1 Noted  
2 - 5 staff progressing work on the project plan development for report to April Council meeting.

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
18-058	1/02/2018	Current and Future Capacity of Bangalow STP - Response to Resolution 17-502	8/06/2018	123	95

## Resolution

Resolved that Council adopt the following Recommendation(s):  
Report No. 4.9 Current and Future Capacity of Bangalow STP - Response to Resolution 17-502  
File No: I2017/2003

### Committee Recommendation 4.9.1

That in relation to the report prepared under Resolution 17-502, Council should also consider at least the following additional matters:

- a) Estimates of sewer flow made by developers at time of application are inherently low. The estimates of flow from this development as it may stand in 10 years time should be made independently.
- b) Satisfying the EPA licence requirements does not equate to protecting the environment. There are now many more factors to be consider for the impact on receiving environment. This include: pharmaceuticals, viruses, medical and recreational drugs, hormone treatment, etc.
- c) If STP upgrades are brought forward for a development then the extra cost of bringing then forward should be passed on to the developer.
- d) A detailed risk assessment is need...

## Comments

- 8/06/2018 Report to meeting of 28 June 2018 finalising the resolution
- 8/06/2018 Action completed by: Dean Baulch  
See report of 28 June 2018 #I2018/1091
- 8/02/2018 Utilities staff to include in future considerations with 17-502

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
18-060	1/02/2018	CONFIDENTIAL - General Manager Recruitment	4/04/2018	58	30

## Resolution

Resolved:

1. That pursuant to Section 10A(2)(d)i, (d)ii and (d)iii of the Local Government Act, 1993, Council resolve into Confidential Session to discuss the report General Manager Recruitment.
2. That the reasons for closing the meeting to the public to consider this item be that the report contains:
  - a) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it
  - b) information that would, if disclosed, confer a commercial advantage on a competitor of the council
  - c) information that would, if disclosed, reveal a trade secret
3. That on balance it is considered that receipt and discussion of the matter in open Council would be contrary to the public interest, as it could prejudice the commercial position of the company who supplied it.  
(Richardson/Spooner)

The motion was put to the vote and declared carried.

## Comments

- |                  |   |
|------------------|---|
| <u>4/04/2018</u> | Action reassigned to Toni Graham by: Toni Graham  |
| <u>4/04/2018</u> | Action completed by: Toni Graham<br>Kylie Armstrong Manager People and Culture advised these actions have been actioned/completed |

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
18-062	1/02/2018	CONFIDENTIAL - General Manager Recruitment	4/04/2018	58	30

## Resolution

Resolved:

1. That Council evaluate, select and engage MacArthur for the appointment of a new General Manager.
2. That the Mayor finalise this arrangement and report to councillors; and
3. That Council commence the recruitment process for a new General Manager with MacArthur.  
(Spooner/Richardson)  
The motion was put to the vote and declared carried.

## Comments

- |                  |   |
|------------------|---|
| <u>4/04/2018</u> | Action reassigned to Toni Graham by: Toni Graham  |
| <u>4/04/2018</u> | Action completed by: Toni Graham<br>Kylie Armstrong Manager People and Culture advised these actions have been actioned |

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
18-065	1/02/2018	Rail Corridor Feasibility EoI	2/04/2018	56	28

## Resolution

Resolved: ☐ TC "No. 1. Rail Corridor Feasibility EoI" \I2 ☐

1. That Council establish an expert multi-discipline working group to deliver a revised brief suitable to meet Councillor's expectations.

2. The working group is to report a revised brief to the 22 March Ordinary Meeting of Council.

3. The internal working group is to be overseen by Director Sustainable Environment and Economy and Director Infrastructure Services, and consist of Councillors, internal staff members with expertise in economic development, place making/masterplanning, business analysis and civil engineering, and an external social and economic impact consultant expert.

The motion was put to the vote and declared carried.  
Cr Spooner voted against the motion. (Richardson/Lyon)

The motion was put to the vote and declared carried.

## Comments

2/04/2018 superceded by res 18-192

2/04/2018 Action completed by: Shannon Burt complete

10/02/2018 1 Working group established and meeting.  
2 Report to 22 March meeting on revised EOI brief  
3 Group inclusive of skill set listed.



# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

<i>Res No</i>	<i>Meet Date</i>	<i>Report Title:</i>	<i>Completion Date</i>	<i>Days To Complete</i>	<i>Days Overdue</i>
18-074	22/02/2018	Operational Plan 2017-2018 - 6-month progress report to 31 December 2017	4/04/2018	37	9

## *Resolution*

Resolved that Council note the six-month progress report to 31 December 2017 (Attachment 1 E2018/10208) on the Operational Plan 2017-2018.  
(Richardson/Hackett)

## *Comments*

4/04/2018 Action completed by: Mila Jones  
Noted

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

<b>Res No</b>	<b>Meet Date</b>	<b>Report Title:</b>	<b>Completion Date</b>	<b>Days To Complete</b>	<b>Days Overdue</b>
18-075	22/02/2018	Draft Community Strategic Plan and Community Solutions Panel	4/04/2018	37	9

## Resolution

Resolved that Council:

1. Notes the outcomes from community engagement undertaken in late 2017 (Attachment 1 E2018/10080) and that the report be published.
2. Endorses "Our Byron, Our Future" (draft Community Strategic Plan 2028) (Attachment 2 E2018/10708) for public exhibition and seeks feedback specifically on:
  - a) Proposed vision
  - b) Proposed strategies
  - c) Unique characteristics for each village and township (which will be developed in partnership with masterplan and guidance groups)
3. Should there be no submissions received, adopt "Our Byron, Our Future", however if submissions are received, a further report will be brought to Council reporting on the submissions with a revised Plan where necessary. (Richardson/Hackett)

## Comments

4/04/2018

Action completed by: Mila Jones  
Draft CSP placed on exhibition, various engagement activities held. To be reported back to council in May based on submissions and staff input.

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
18-077	22/02/2018	Bangalow A&I Hall - new fee 'community rate'	11/04/2018	44	16

## Resolution

Resolved:

1. That the new fees for Bangalow A&I Hall outlined below be placed on public exhibition for 28 days.

Bangalow A&I Hall (community rate)

☐ Proposed fee

☐

☐ Per hour

☐ \$20

☐

☐ Per session/ half day (4 hours)

☐ \$150

☐

☐ Per day

☐ \$300

☐

☐ Backstage hire

☐ \$100

☐

☐ Balcony (premium seating, per day)

☐ \$100

☐

☐ Kitchen hire (per day)

☐ \$160

☐

☐ Kitchen hire (per hour – minimum hire 2 hours)

☐ \$20

☐

☐

2. That if no submissions are received during the public exhibition period, the new fees be adopted and incorporated into Council's fees and

## Comments

11/04/2018 No submissions received. Fees amended, and 2 new fees added, and all included in 2017/18 fees. Published onto website 11/4/18.

11/04/2018 Action reassigned to Lisa Brennan by: Lisa Brennan

11/04/2018 Action completed by: Lisa Brennan  
See notes.

28/02/2018 The proposed fees are currently on public exhibition, closing 6 April.

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

charges. (Richardson/Hackett)

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
18-090	22/02/2018	Traffic - The Esplanade 13 - Regulatory Signs - Formalise parking in cul-de-sac	2/05/2018	65	37

## Resolution

Resolved that Council adopt the following Committee Recommendation:  
Report No. 6.4 Traffic - The Esplanade 13 - Regulatory Signs - Formalise parking in cul-de-sac  
File No: I2017/2081

### Committee Recommendation 6.4.1

That the Local Traffic Committee recommend to Council to regulate parking in the Southern cul-de-sac end of The Esplanade, New Brighton through the installation of "No Parking" and "Parallel Parking" and other relevant and appropriate signage to improve access for residents and service vehicles. (Richardson/Hackett)

## Comments

- 24/05/2018 Matter further considered by NOM on 24 May 2018 refer to further resolution relating to this matter is 18-329
- 2/05/2018 1. CRM #7396
- 2/05/2018 Action reassigned to Dominic Cavanough by: Dominic Cavanough
- 2/05/2018 Action completed by: Dominic Cavanough CRM #7396
- 1/05/2018 1. CRM requested as per signage plan as per I2017/2081
- 2/03/2018 implementation of LTC recommendations requires a budget of approximately \$5K for signage - no funding source has been identified
- 28/02/2018 Team leader to check availability of budget

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
18-091	22/02/2018	Traffic Complaints on Clays Road and Coral Ave	10/04/2018	43	15

## Resolution

Resolved that Council adopt the following Committee and Management Recommendation:  
Report No. 6.6 Traffic Complaints on Clays Road and Coral Ave  
File No: I2018/13

Committee Recommendation 6.6.1  
That a Give Way sign not be placed on western approach to the T-junction on Clays Road until traffic counts on Plover Parkway and Southern end of Tuckeroo Ave have been completed.  
(Richardson/Hackett)

## Comments

10/04/2018 Traffic Counts completed A/Manager Works issued direction to install Giveway Signage  
10/04/2018 Action reassigned to Phillip Holloway by: Phillip Holloway  
10/04/2018 Action completed by: Phillip Holloway  
No Further Action Required  
2/03/2018 Traffic counts being implemented - budget for signage yet to be identified  
28/02/2018 Traffic Counts to be prioritised.

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
18-101	22/02/2018	PLANNING - Development Application 10.2017.474.1 Multi Dwelling Housing Consisting of Twenty Five (25) 1 Bedrooms 70 - 90 Station Street Mullumbimby	5/04/2018	38	10

## Resolution

Resolved that prior to the completion of the contract of sale for 70-90 Station Street Mullumbimby to North Coast Community Housing, Council:

1. consider if there is any legal impediment to entering into an alternative payment arrangement of investing the land into the project in return for an equivalent value of built units (with any shortfall to be paid in cash) to be managed by North Coast Community Housing as affordable units on behalf of Council;

2. determine the financial return to Council of entering into the alternative payment arrangement over the estimated lifetime of the constructed units;

3. if there exists no legal impediment to this alternative payment arrangement and Council is no worse off financially, a report is brought to Council on 22 March 2018 for consideration.  
(Spooner/Ndiaye)  
The motion was put to the vote and declared carried.

## Comments

<u>5/04/2018</u>	Action completed by: James Brickley Reported to Council on 22 March 2018 addressing resolution. Council determined to proceed with sale of Station Street Land.
<u>13/03/2018</u>	Action reassigned to James Brickley by: Shannon Burt

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
18-102	22/02/2018	Mafeking Road and other requests to enact Council Policy 4.17	27/04/2018	60	32

## Resolution

Resolved:

1. That Council endorse application of policy 4.17 for residents affected by dust pollution on Mafeking Road and Cedar Road.
2. That the works to seal the roads be incorporated into the 2018/19 capital works program with the funding source to be determined as part of the budget process for 2018/2019.
3. That a review of policy 4.17 be undertaken with Councillors in a Strategic Planning Workshop.
4. That affected residents be thanked for their initiative and good faith proposals.  
(Cameron/Coorey)  
Cr Ndiaye left the chamber at 9.01pm.

The motion was put to the vote and declared carried.  
Cr Ndiaye was not present for the vote.

## Comments

- 27/04/2018 Item 1 - Noted by Staff  
Item 2 - Included in draft 2018/19 budget for Council consideration  
Item 3 - Scheduled for 9 June 2018 SPW  
Item 4 - Refer E2018/30882 and E2018/30885
- 27/04/2018 Action reassigned to Phillip Holloway by: Phillip Holloway
- 27/04/2018 Action completed by: Phillip Holloway  
Complete - see notes
- 10/04/2018 Item 2 - Complete, included in draft 2018/19 capital Works Budget  
Item 3 - SPW date to be confirmed.
- 28/02/2018 Staff report was considered at ET on 28 February 2018, Staff to prepare presentation for a future SPW

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

<b>Res No</b>	<b>Meet Date</b>	<b>Report Title:</b>	<b>Completion Date</b>	<b>Days To Complete</b>	<b>Days Overdue</b>
18-108	22/02/2018	Speed Limits and Signage on The Pocket Road	27/04/2018	60	32

## Resolution

Resolved:

1. That the petition regarding Speed Limits and Signage on The Pocket Road be noted.
2. That the petition be referred to the Director Infrastructure Services.
3. That in accordance with Council Resolution 18-035, Council receive a further report regarding speed limits and signage on The Pocket Road following consideration of the petition by the Local Traffic Committee.  
(Lyon/Richardson)

The motion was put to the vote and declared carried..

## Comments

- 27/04/2018 Petition reported to 19 April 2018 Council meeting refer Res 18-236
- 27/04/2018 Action reassigned to Phillip Holloway by: Phillip Holloway
- 27/04/2018 Action completed by: Phillip Holloway  
Superceeded by Res 18-236
- 2/03/2018 The road is being inspected and a report being prepared for LTC meeting 20 March, minutes to be reported to Council 19 April 2018.
- 28/02/2018 Noted by DIS

<b>Res No</b>	<b>Meet Date</b>	<b>Report Title:</b>	<b>Completion Date</b>	<b>Days To Complete</b>	<b>Days Overdue</b>
18-122	22/03/2018	Byron Shire Council Submissions and Grants as at 28 February 2018	4/04/2018	7	

## Resolution

Resolved that Council note the report and Attachment (E2018/15209).  
(Richardson/Cameron)

## Comments

- 4/04/2018 Complete. Noted.
- 4/04/2018 Action reassigned to Lisa Brennan by: Lisa Brennan
- 4/04/2018 Action completed by: Lisa Brennan  
See notes.



# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

<i>Res No</i>	<i>Meet Date</i>	<i>Report Title:</i>	<i>Completion Date</i>	<i>Days To Complete</i>	<i>Days Overdue</i>
18-123	22/03/2018	Report of the Communications Panel Meeting held on 14 September 2017	9/04/2018	12	

## *Resolution*

Resolved that Council note the minutes of the Communications Panel Meeting held on 14 September 2017. (Richardson/Cameron)

## *Comments*

9/04/2018 Action reassigned to David Royston-Jennings by: David Royston-Jennings  
9/04/2018 Action completed by: David Royston-Jennings  
Minutes noted.

<i>Res No</i>	<i>Meet Date</i>	<i>Report Title:</i>	<i>Completion Date</i>	<i>Days To Complete</i>	<i>Days Overdue</i>
18-124	22/03/2018	Report of the Communications Panel Meeting held on 13 February 2018	9/04/2018	12	

## *Resolution*

Resolved that Council note the minutes of the Communications Panel Meeting held on 13 February 2018. (Richardson/Cameron)

## *Comments*

9/04/2018 Action reassigned to David Royston-Jennings by: David Royston-Jennings  
9/04/2018 Action completed by: David Royston-Jennings  
Minutes noted.

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
18-125	22/03/2018	Council Investments February 2018	26/04/2018	29	3

## Resolution

Resolved that the report listing Council's investments and overall cash position as at 28 February 2018 be noted. (Richardson/Cameron)

## Comments

26/04/2018 Complete. Noted.

26/04/2018 Action reassigned to Lisa Brennan by: Lisa Brennan

26/04/2018 Action completed by: Lisa Brennan  
See notes.

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
18-126	22/03/2018	Audit of tree removals in Railway Park Byron Bay	18/04/2018	21	

## Resolution

Resolved that Council:

1. Receive the audit report into the tree removals in Railway Park Byron Bay prepared by independent consultants Sinc Solutions (attachment 1, E2018/19397)
2. Note the recommendations contained in the report (Richardson/Cameron)

## Comments

18/04/2018 Complete. Report to Council 22/3/18 (I2018/382) adopted Res 18-126.

18/04/2018 Action reassigned to Lisa Brennan by: Lisa Brennan

18/04/2018 Action completed by: Lisa Brennan  
See notes.

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
18-127	22/03/2018	Report of the Planning Review Committee Meeting held on 22 February 2018	2/04/2018	5	

## Resolution

Resolved that the report be noted. (Richardson/Cameron)

## Comments

2/04/2018 complete

2/04/2018 Action reassigned to Shannon Burt by: Shannon Burt

2/04/2018 Action completed by: Shannon Burt complete

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
18-128	22/03/2018	Easy to do Business Program	3/05/2018	36	10

## Resolution

Resolved that Council:

- Approves joining the 'Easy to do Business' Program in partnership with Service NSW.
- Delegates the General Manager to enter into a Service Partnership Agreement with Service NSW in accordance with the requirements under the Service NSW (One-stop Access to Government Services) Act 2013.
- Approves any necessary documents be executed under the Common Seal of Council.  
(Richardson/Cameron)

## Comments

3/05/2018 meeting held, info shared, mou signed.

3/05/2018 Action completed by: Shannon Burt complete

2/04/2018 1 noted  
2 meeting with service nsw reps april 11 to progress agreement  
3 noted

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
18-129	22/03/2018	<b>PLANNING - Development Application 10.2017.163.1 for Alterations and Additions to Existing Dwelling House including a Garage, Studio, Roofed Deck and Temporary Storage Shed with Attached Carport to be Decommissioned at the Completion of Construct...</b>	2/04/2018	5	

## Resolution

Resolved that pursuant to Section 80 of the Environmental Planning & Assessment Act 1979, development application no. 10.2017.163.1 for Alterations and Additions to Existing Dwelling House including a Garage, Studio, Roofed Deck and Temporary Storage Shed with Attached Carport to be Decommissioned at the Completion of Construction be granted consent subject to the following conditions in Attachment 2 (#E2018/13678). (Richardson/Cameron)  
The motion was put to the vote and declared carried.  
Crs Coorey, Martin, Lyon, Ndiaye, Richardson, Cameron, Hackett and Spooner voted in favour of the motion.  
No Councillors voted against the motion.  
Cr Hunter was not present for the vote.

## Comments

<u>2/04/2018</u>	consent issued
<u>2/04/2018</u>	Action reassigned to Shannon Burt by: Shannon Burt
<u>2/04/2018</u>	Action completed by: Shannon Burt complete

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
18-130	22/03/2018	PLANNING - 24.2017.82.1 'Housekeeping' Amendment - Byron DCP 2014 (Various Chapters)	2/04/2018	5	

## Resolution

Resolved:

1. That Council adopts the exhibited amendments to Byron DCP 2014 with the following changes:
  - a) removal of Chapter D9: Child Care Centres;
  - b) amendment to B3.2.1 Provision of Services as contained in Attachment 1; and
  - c) amendment to D1.2.2 Setbacks from Boundaries as contained in Attachment 1.

2. Adopt the Byron DCP 2014 amendment and give public notice of the decision within 28 days. (Richardson/Cameron)

The motion was put to the vote and declared carried.

Crs Coorey, Martin, Lyon, Ndiaye, Richardson, Cameron, Hackett and Spooner voted in favour of the motion.

No Councillors voted against the motion.

Cr Hunter was not present for the vote.

## Comments

- |                  |  |
|------------------|--|
| <u>2/04/2018</u> | 1 noted<br>2 public notice to be given and amendments made to document as per council resolution |
| <u>2/04/2018</u> | Action reassigned to Shannon Burt by: Shannon Burt   |
| <u>2/04/2018</u> | Action completed by: Shannon Burt<br>complete  |

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
18-134	22/03/2018	Review of Council's Smoke Free Outdoor Areas Policy	29/05/2018	62	36

## Resolution

Resolved:

1. That the current Smoke-Free Outdoor Areas Policy (11/010) is amended to include prohibition of smoking on all beaches in the Shire and the amended policy be placed on public exhibition for a period of 28 days.

2. That in the event:

a) that any submissions are received on the amended Smoke-Free Outdoor Areas Policy, that those submissions be reported back to Council prior to the adoption of the policy; and

b) that no submissions are received on the amended Smoke-Free Outdoor Areas Policy, that the Policy be adopted and incorporated into Council's Policy Register.

(Richardson/Cameron)

## Comments

29/05/2018 No submissions recieved therefore revised Policy is adopted.

29/05/2018 Action reassigned to Phillip Holloway by: Phillip Holloway

29/05/2018 Action completed by: Phillip Holloway  
No submissions recieved therefore revised Policy is adopted.

10/04/2018 Public Submissions for draft policy close 17 May 2018

29/03/2018 To be advertised after Easter 2018

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

<i>Res No</i>	<i>Meet Date</i>	<i>Report Title:</i>	<i>Completion Date</i>	<i>Days To Complete</i>	<i>Days Overdue</i>
18-135	22/03/2018	Ewingsdale Road and Sunrise Boulevard Roundabout	6/04/2018	9	

## Resolution

Resolved:

1. That the issues associated with the construction of the Sunrise Boulevard roundabout, the budget adjustments, the debrief and learnings and their application to future projects, especially the Bayshore Drive roundabout be noted.

2. That the financial adjustments outlined in this report be approved.  
(Richardson/Cameron)

## Comments

6/04/2018 Actioned by IS Accountant

6/04/2018 Action reassigned to Phillip Holloway by: Phillip Holloway

6/04/2018 Action completed by: Phillip Holloway  
Actioned by IS Accountant

28/03/2018 Item 1 noted.  
Item 2 referred to Terry Goyen for financial adjustments

28/03/2018 Action reassigned to Terry Goyen by: Tony Nash

<i>Res No</i>	<i>Meet Date</i>	<i>Report Title:</i>	<i>Completion Date</i>	<i>Days To Complete</i>	<i>Days Overdue</i>
18-136	22/03/2018	Report of the Audit, Risk and Improvement Committee Meeting held on 30 November 2017	5/04/2018	8	

## Resolution

Resolved that Council note the minutes of the Audit, Risk and Improvement Committee Meeting held on 30 November 2017.  
(Richardson/Cameron)

## Comments

5/04/2018 Action completed by: Jessica Orr  
Noted and complete.

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

<i>Res No</i>	<i>Meet Date</i>	<i>Report Title:</i>	<i>Completion Date</i>	<i>Days To Complete</i>	<i>Days Overdue</i>
18-137	22/03/2018	Update on Disaster Recovery & Business Continuity Planning at Council	5/04/2018	8	

## Resolution

Resolved that Council adopt the following Committee Recommendation(s):  
Report No. 4.1 Update on Disaster Recovery & Business Continuity Planning at Council  
File No: I2017/1806

Committee Recommendation 4.1.1  
That the Audit, Risk and Improvement Committee note work undertaken in improving Council's business continuity and disaster recovery efforts.  
(Richardson/Cameron)

## Comments

5/04/2018 Action completed by: Jessica Orr  
Noted and complete.

<i>Res No</i>	<i>Meet Date</i>	<i>Report Title:</i>	<i>Completion Date</i>	<i>Days To Complete</i>	<i>Days Overdue</i>
18-139	22/03/2018	Internal audit activity and progress report	5/04/2018	8	

## Resolution

Resolved that Council adopt the following Committee Recommendation(s):  
Report No. 4.3 Internal audit activity and progress report  
File No: I2017/1814

Committee Recommendation 4.3.1  
That the Audit, Risk and Improvement Committee note the Internal Audit Activity Report – November 2017. (Richardson/Cameron)

## Comments

5/04/2018 Action completed by: Jessica Orr  
Noted and complete.



# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

<b>Res No</b>	<b>Meet Date</b>	<b>Report Title:</b>	<b>Completion Date</b>	<b>Days To Complete</b>	<b>Days Overdue</b>
18-140	22/03/2018	Report of the Audit, Risk and Improvement Committee Meeting held on 15 February 2018	5/04/2018	8	

## Resolution

Resolved that Council note the minutes of the Audit, Risk and Improvement Committee Meeting held on 15 February 2018.  
(Richardson/Cameron)

## Comments

5/04/2018 Action completed by: Jessica Orr  
Noted and complete.

<b>Res No</b>	<b>Meet Date</b>	<b>Report Title:</b>	<b>Completion Date</b>	<b>Days To Complete</b>	<b>Days Overdue</b>
18-141	22/03/2018	Update from NSW Audit Office - Performance Report summary	5/04/2018	8	

## Resolution

Resolved that Council adopt the following Committee Recommendation(s):  
Report No. 5.1 Update from NSW Audit Office - Performance Report summary  
File No: I2018/194

## Committee Recommendation 5.1.1

That the internal audit, risk and improvement committee note the contents and recommendations made in the performance report from NSW Audit Office at Attachment 1. (Richardson/Cameron)

## Comments

5/04/2018 Action completed by: Jessica Orr  
Noted and complete.

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

<i>Res No</i>	<i>Meet Date</i>	<i>Report Title:</i>	<i>Completion Date</i>	<i>Days To Complete</i>	<i>Days Overdue</i>
18-145	22/03/2018	2017 Final Year End Audit Management Letter	5/04/2018	8	

## *Resolution*

Resolved that Council adopt the following Committee Recommendation(s):  
Report No. 5.5 2017 Final Year End Audit Management Letter  
File No: I2018/213

Committee Recommendation 5.5.1

That the comments provided by Management in response to matters raised in the 2017 Final Audit Management Letter as outlined in Attachment 1 (#E2018/10287) be noted by Council.  
(Richardson/Cameron)

## *Comments*

5/04/2018

Action completed by: Jessica Orr  
Noted and complete.

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
18-147	22/03/2018	Transport Asset Management Plan Draft Communication Strategy	10/04/2018	13	

## Resolution

Resolved that Council adopt the following Committee Recommendation(s):  
Report No. 4.1 Transport Asset Management Plan Draft Communication Strategy  
File No: I2018/75

Committee Recommendation 4.1.1

1. That Council note the draft Communication Strategy for Transport Asset Management Plan (TAMP).

2. That a draft Media Release regarding the TAMP Communication Strategy be provided to members of committee if possible before the next committee meeting.  
(Richardson/Cameron)  
The motion was put to the vote and declared carried.

## Comments

- 10/04/2018 It was not possible for staff to provide a media release to the TIAC due to the workload and focus on the Community Solutions Panel. The TIAC on 15 March 2018 further considered the draft TAMP and the TIAC recommended that it be adopted by Council. This will be considered at Council on 19 April 2018.
- 10/04/2018 Action reassigned to Phillip Holloway by: Phillip Holloway
- 10/04/2018 Action completed by: Phillip Holloway  
TIAC on 15 March 2018 further considered the draft TAMP and recommended that it be adopted by Council.
- 29/03/2018 Noted by DIS, Assets Coordinator to prepare draft media release as per point 2
- 29/03/2018 Action reassigned to Phil Warner by: Phillip Holloway

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
18-153	22/03/2018	Tender 2017-0014 Construction of Concrete Roundabout and Road Reconstruction at the Intersection of Bayshore Drive and Ewingsdale Road, Byron Bay	3/04/2018	6	

## Resolution

Resolved:

1. That Council award the Lump Sum Price Contract 2017-0014 for the Construction of Concrete Roundabout and Road Reconstruction at the Intersection of Bayshore Drive and Ewingsdale Road, Byron Bay to SEE Civil Pty Ltd for a sum of \$3,958,203.56 excluding GST.
2. That Council allocate in 2018/19 as part of the budget process, the balance of the budget of \$3,618,949 required to complete this project, as detailed in this report
3. That Council makes public its decision, including the name and amount of the successful tenderer, in accordance with Clause 179(b) of the Local Government (General) Regulation 2005.
5. That the report remains confidential until the contract is finalised.  
(Richardson/Cameron)

## Comments

3/04/2018

Action completed by: Joshua Winter

1. Letter of Award has been sent to SEE Civil Pty Ltd. Detailed cost breakdown required into the three grant categories of Materials, Labour, Plant Hire prior to site establishment. Once provided, purchase order will be generated and provided to SEE Civil Pty Ltd.
2. Terry Goyen and James Brickley have been notified of resolution and budget allocated accordingly.
3. Notice of Award is on the noticeboard for one month.
4. Noted.

28/03/2018

Staff to arrange:-

- letter to the successful tenderer
- letters to the unsuccessful tenderers
- request depot admin to raise a PO for the contract
- refer Res to Terry Goyen for any financial adjustments

28/03/2018

Action reassigned to Joshua Winter by: Tony Nash

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

<b>Res No</b>	<b>Meet Date</b>	<b>Report Title:</b>	<b>Completion Date</b>	<b>Days To Complete</b>	<b>Days Overdue</b>
18-156	22/03/2018	Aquisition of land for 5 Bridges Replacement Program	10/04/2018	13	

## Resolution

Resolved that Council:

1. Acquire areas of land from landowners, adjacent Scarrabelottis Bridge and Booyong Bridge for the purposes of road widening, as detailed in Bridge Design Site plans attached.
2. Acquire the land by agreement with landowners.
3. Note and accept the agreements made with landowners by way of Consent to Enter documents attached to this report.
4. Authorise the General Manager to take the necessary steps to proceed with the land acquisition, and extinguishment of easement for water supply including, but not limited to, affixing the Council seal to all necessary documents that effect the acquisitions or easement extinguishment and re-creation. (Richardson/Cameron)

## Comments

- 10/04/2018 Staff have negotiated signed agreements with all landowners to either enter or enter and acquire land to facilitate bridge construction. It is expected that all land acquisitions will be completed by end of 2018 early 2019 in accordance with the requirements setout in the resolution
- 10/04/2018 Action reassigned to Phillip Holloway by: Phillip Holloway
- 10/04/2018 Action completed by: Phillip Holloway  
Resolution actions noted and will be actioned in accordance with normal procedures.
- 29/03/2018 Noted by DIS, staff to proceed on land acquisitions as per resolution.

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
18-157	22/03/2018	Tender 2017-0066 Landslip Remediation	6/04/2018	9	

## Resolution

Resolved:

1. That Council award the contract (Tender 2017-0066 Landslip Remediation) to PJ Warner Australia Pty Ltd. for a total amount of \$ 1,067,010.00 (exclusive of GST).
2. That Council delegate to the General Manager the authority to administer this contract to the contract value.
3. That Council authorise the affixing of the Council seal to all documents that may require it, in regards to the Contract.
4. That Council makes public its decision, including the name and amount of the successful tenderer, in accordance with Clause 179(b) of the Local Government (General) Regulation 2005.
5. That the report remains confidential until the contract is finalised.  
(Richardson/Cameron)

## Comments

- 6/04/2018 Resolution Actioned
- 6/04/2018 Action reassigned to Phillip Holloway by: Phillip Holloway
- 6/04/2018 Action completed by: Phillip Holloway  
Resolution Actioned
- 28/03/2018 Staff to arrange:-  
- letter to the successful tenderer  
- letters to the unsuccessful tenderers  
- request depot admin to raise a PO for the contract  
- refer Res to Terry Goyen for any financial adjustments  
- write to RMS for budget adjustment
- 28/03/2018 Action reassigned to Henry Spangler by: Tony Nash

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
18-163	22/03/2018	Proposed Amendments to Council's Code of Meeting Practice	12/04/2018	15	

## Resolution

Resolved:

1. That the draft amendments to Clause 22 and Schedule A of the Code of Meeting Practice be placed on public exhibition for a period of 28 days, with the additional change:

A person/organisation is permitted two speeches in favour of or against items on the Agenda.

2. That in the event:

a) that any submissions are received on the draft amendments to Clause 22 and Schedule A of the Code of Meeting Practice those submissions be reported back to Council prior to the adoption of the amended Code;

b) that no submissions are received on the draft amendments to Clause 22 and Schedule A of the Code of Meeting Practice the amendments be adopted and incorporated into the Code and that the amended Code be incorporated into Council's Policy Register.

(Coorey/Cameron)

The motion was put to the vote and declared carried.

## Comments

<u>12/04/2018</u>	Action completed by: David Royston-Jennings Draft policy to be exhibited as per resolution from 19 April 2018 for 28 days.
<u>10/04/2018</u>	Draft updates to go on exhibition for 28 days from 19 April
<u>4/04/2018</u>	Draft advertisement prepared and provided to Acting Director CCS for signature/approval

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

<b>Res No</b>	<b>Meet Date</b>	<b>Report Title:</b>	<b>Completion Date</b>	<b>Days To Complete</b>	<b>Days Overdue</b>
18-168	22/03/2018	<b>PLANNING - Development Application 10.2017.715.1 Farm Stay Accommodation 252 Middle Pocket Road Middle Pocket</b>	2/04/2018	5	

## Resolution

Resolved that pursuant to Section 80 of the Environmental Planning & Assessment Act 1979, development application no.10.2017.715.1 for Farm stay accommodation, be approved subject to the conditions of consent listed in Attachment 2 (E2018/17602) with the following amendment included as condition 28:  
There must be a permanent onsite resident manager to support the ongoing farm operation.  
(Richardson/Cameron)

## Comments

2/04/2018 consent issued as per resolution  
2/04/2018 Action reassigned to Shannon Burt by: Shannon Burt  
2/04/2018 Action completed by: Shannon Burt complete

<b>Res No</b>	<b>Meet Date</b>	<b>Report Title:</b>	<b>Completion Date</b>	<b>Days To Complete</b>	<b>Days Overdue</b>
18-171	22/03/2018	<b>Mercato</b>	2/05/2018	35	9

## Resolution

Resolved that Council amend condition 49 of DA 10.2013.587.1 to extend construction works to Saturday, from 7.00am – 6.00pm. (Richardson)  
The motion was put to the vote and declared carried.  
Crs Cameron, Hackett and Spooner voted against the motion.

## Comments

2/05/2018 Noted  
2/05/2018 Action completed by: Chris Larkin noted



# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
18-174	22/03/2018	Funding for the Implementation of Town Masterplan Projects	5/04/2018	8	

## Resolution

Resolved that Council:

1. Acknowledge the important work completed by those involved in the Byron Bay Masterplan and the subsequent work by the Byron Bay Town Centre Master Plan Leadership Group
2. Acknowledge the importance of ensuring the recommendations and projects identified within the development of masterplans are enacted and implemented
3. Acknowledge the importance of ensuring recurrent funding is identified and reserved to implement works and recommendations within these masterplans.
4. Commencing at the beginning of the 2018-2019 Financial Year, ensure that at least 50% of paid parking revenue allocations to Byron Bay are reserved for implementing masterplan projects. (Richardson/Ndiaye)

## Comments

5/04/2018

Action completed by: James Brickley  
Part 1, 2 and 3 are noted. Part 4 has been built into the development of the 2018/2019 budget to distribute the required portion of pay parking money to Byron Bay Town Centre Masterplan projects.

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
18-180	22/03/2018	Draft Policy: Community Initiatives Policy (Section 356) following period of public exhibition	30/04/2018	33	7

## Resolution

Resolved:

1. That Council adopt the Policy Community Initiatives Program (Section 356) which incorporates feedback from submissions following the public exhibition period.

2. That Council commence the call for applications under the new Community Initiatives Program (Section 356) Policy as soon as practicable.

3. That clause 4.2 Application for Reimbursement of Council Fees be changed to allow for consideration to waive Council fees prior to lodgement. (Richardson/Spooner)

The motion was put to the vote and declared carried.

## Comments

30/04/2018

Action completed by: Joanne McMurtry  
Complete

29/03/2018

Policy has been added to Council's official Policy register.

Call for applications will be advertised from 11 April, closing 18 May 2018.

A workshop will be held on 2nd May to assist potential applicants with grant writing skills and information and applicants are being strongly encouraged to attend.

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
18-182	22/03/2018	A new strategic approach to Public Art - revised Public Art Policy and new Draft Public Art Strategy	30/04/2018	33	7

## Resolution

Resolved that Council:

- Note the new strategic direction for Public Art in Byron Shire
- Endorse the draft Public Art Strategy and revised Public Art Policy and place them on public exhibition for 28 days, with any submissions to be reported back to Council through the Public Art Panel.  
(Ndiaye/Richardson)

The motion was put to the vote and declared carried.

## Comments

- 30/04/2018 Several submissions were received and these will be reported to an extra-ordinary meeting of the Public Art Panel held on 15th May, than a recommendation made to Council from the Panel.
- 30/04/2018 Action completed by: Joanne McMurtry  
Complete
- 29/03/2018 The revised Public Art Policy and draft Public Art Strategy have been placed on public exhibition, submissions close 30th April.

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
18-184	22/03/2018	Stronger Country Communities Fund Round 2	28/05/2018	61	35

## Resolution

Resolved that Council:

- Endorse the strategic approach to maximise the opportunity for Council and community projects;
- Nominate the Broken Head Road Cycleway project from the Byron Bay Town Centre Masterplan to progress for the Stronger Country Communities Fund Round 2 as the Council nominated project;
- Allocate \$15,000 from the Grants Management Reserve to fund required communications and engagement program to support community ed and delivered projects. (Spooner/Richardson)

The motion was put to the vote and declared carried.

## Comments

- 28/05/2018 Action completed by: Jodi Frawley  
Items actioned as per report.
- 26/04/2018 1. Complete. Noted.

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

<b>Res No</b>	<b>Meet Date</b>	<b>Report Title:</b>	<b>Completion Date</b>	<b>Days To Complete</b>	<b>Days Overdue</b>
18-185	22/03/2018	National General Assembly of Local Government 2018	4/05/2018	37	4

## Resolution

Resolved that Council:

1. Authorise Crs Ndiaye and Lyon to attend the 2017 National General Assembly of Local Government to be held at the National Convention Centre in Canberra from 17 to 20 June 2018 and nominate Cr Lyon as the voting delegate.

2. Consider endorsement of any motions for submission to the National General Assembly, to be lodged with ALGA no later than Friday 30 March 2018. (Richardson/Ndiaye)

The motion was put to the vote and declared carried.

## Comments

- 4/05/2018 Action completed by: David Royston-Jennings  
Registered both Councillors to attend Conference as per resolution.
- 26/04/2018 Submitted registration information for Cr Lyon.
- 24/04/2018 Revised Target Date changed by: David Royston-Jennings  
From: 23 Apr 2018 To: 30 Apr 2018  
Reason: Awaiting instruction from Councillor Ndiaye on registration arrangements.
- 5/04/2018 Contacted Cr Lyon and Ndiaye regarding registration options

<b>Res No</b>	<b>Meet Date</b>	<b>Report Title:</b>	<b>Completion Date</b>	<b>Days To Complete</b>	<b>Days Overdue</b>
18-186	22/03/2018	Councillor Nomination to Cape Byron Marine Park Advisory Committee	3/04/2018	6	

## Resolution

Resolved that Council nominate Cr Cameron as Member and Cr Coorey as the Alternate Member to the Cape Byron Marine Park Advisory Committee. (Richardson/Cameron)

The motion was put to the vote and declared carried.

## Comments

- 3/04/2018 Action completed by: David Royston-Jennings  
Acting Director CCS James Brickley sent correspondence to Cape Byron Marine Park Authority regarding nomination via email on 29 March 2018
- 28/03/2018 Prepared draft letter for Acting Director CCS advising of resolution.

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
18-187	22/03/2018	<b>PLANNING - Development Application 10.2017.619.1 Staged Development - Stage 1 Strata Subdivision to Create Two (2) Lots , Stage 2 Alterations and Additions to Existing Shed to Create a Detached Dual Occupancy 19 Alooata Crescent Ocean Shores</b>	23/04/2018	26	

## Resolution

Resolved:

1. That this report be deferred to enable staff to consider the implications of the decision in DM & Longbow Pty Ltd v Willoughby City Council [2017] NSWLEC 173.

2. That it be reported to the 19 April 2018 Ordinary Meeting.  
(Lyon/Cameron)

The motion was put to the vote and declared carried.

Crs Coorey, Martin, Lyon, Ndiaye, Richardson, Cameron, Hackett, Spooner and Hunter voted in favour of the motion.

No Councillors voted against the motion.

## Comments

23/04/2018 Action completed by: Rochelle Barclay  
resolutiojn no. 18-218

2/04/2018 report back april meeting

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
18-189	22/03/2018	Byron Shire Bush Fire Prone Land Mapping	19/06/2018	83	57

## Resolution

Resolved:

1. That Council acknowledge that there is a new vegetation category (category 3) grassland in the Guide for Bushfire Prone Land Mapping.
  2. That due to concerns with the one size fits all approach to the mapping of category 3 grassland, Council defers the submission of the new Bushfire Prone Map (Attachment 1 - E2018/16059) to the NSW Rural Fire Service for certification, until such time as a further meeting with Rural Fire Service is held to discuss the issues identified in the report, and a scientific justification provided for the mapping methodology that has been applied to Byron Shire.
  3. That as a result of 2, Council seek ground truthing of the category 3 grassland sites in Byron Shire by the Rural Fire Service to ensure an evidence based Bushfire Prone Map is produced.
  4. That Council receive a further report once 2 and 3 have occurred.  
(Ndiaye/Richardson)
- The motion was put to the vote and declared carried.

## Comments

- |                   |  |
|-------------------|--|
| <u>19/06/2018</u> | Action completed by: Sharyn French<br>Report to August meeting   |
| <u>5/04/2018</u>  | 1. noted<br>2. draft letter to RFS - E2018/28862. Meeting held with RFS on 11 May 2018.<br>3. discussed at meeting<br>4. Report scheduled for August meeting |

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
18-190	22/03/2018	PLANNING - Development Application 10.2017.450.1 Dual Occupancy (Detached) and Strata Subdivision at 40 Charlotte Street Bangalow	3/05/2018	36	10

## Resolution

Resolved:

1. That this report be deferred to enable staff to consider the implications of the decision in DM & Longbow Pty Ltd v Willoughby City Council [2017] NSWLEC 173.

2. That it be reported to the 19 April 2018 Ordinary Meeting.  
(Lyon/Cameron)

The motion was put to the vote and declared carried.

Crs Coorey, Martin, Lyon, Ndiaye, Richardson, Cameron, Hackett, Spooner and Hunter voted in favour of the motion.

No Councillors voted against the motion.

## Comments

- 3/05/2018 superceded by RES 18-207
- 3/05/2018 Action reassigned to Shannon Burt by: Shannon Burt
- 3/05/2018 Action completed by: Shannon Burt complete
- 2/04/2018 report back april meeting

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
18-191	22/03/2018	PLANNING - Development Application 10.2017.600.1 - Strata Subdivision to create two (2) Strata Lots at 10 Rangal Road, Ocean Shores	3/05/2018	36	10

## Resolution

Resolved:

1. That this report be deferred to enable staff to consider the implications of the decision in DM & Longbow Pty Ltd v Willoughby City Council [2017] NSWLEC 173.

2. That it be reported to the 19 April 2018 Ordinary Meeting.  
(Lyon/Cameron)

The motion was put to the vote and declared carried.

Crs Coorey, Martin, Lyon, Ndiaye, Richardson, Cameron, Hackett, Spooner and Hunter voted in favour of the motion.

No Councillors voted against the motion.

## Comments

- 3/05/2018 superceded by RES 18-207
- 3/05/2018 Action reassigned to Shannon Burt by: Shannon Burt
- 3/05/2018 Action completed by: Shannon Burt complete
- 2/04/2018 report back april meeting



# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
18-192	22/03/2018	Expressions of Interest for the Multi Use of Byron Shire Rail Corridor	3/04/2018	6	

## Resolution

Resolved:

1. That Council endorse the Expression of Interest for the Multi Use of Byron Shire Rail Corridor (Bangalow to Yelgun) documents (E2018/17051 & E2018/17429) to be used to advertise for Expressions of Interest to complete the study.

2. That staff present the Expressions of Interest assessment panel's report to Council's 24 May 2018 ordinary meeting to seek Council's endorsement of proponents to proceed to a selective Request for Tender. (Richardson/Cameron)

## Comments

3/04/2018

Action completed by: Joshua Winter

1. Noted. Request for Expressions of Interest went live 3 April 2018.
2. Shell report to 24 May Council meeting has been created and will be presented to Council.

28/03/2018

Staff to implement and update Res with action details and proposed dates

28/03/2018

Action reassigned to Joshua Winter by: Tony Nash

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
18-193	22/03/2018	Water and Sewer Equivalent Tenements Policy	1/05/2018	34	8

## Resolution

Resolved:

1. That Council adopt the Equivalent Tenement Policy as exhibited (E2017/106070).
2. That Council notify the adoption of the Equivalent Tenement Policy in the local newspaper.
3. That the Equivalent Tenement Policy commence operation from 22 March 2018.
4. That the report referenced in point 4 of 17-489 be provided to Council before the winter recess. (Richardson/Ndiaye)

The motion was put to the vote and declared carried.

## Comments

- 25/05/2018 Resolution formally closed by Res 18-331
- 1/05/2018 Action completed by: Dean Baulch  
New Policy advertised. Item closed via Council Resolution Report on 24 May 2018.
- 28/03/2018 Point 1,2,3 - Noted by Staff  
Point 4 - Staff to provide update through Resolution review.

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
18-195	22/03/2018	Development Application 10.2017.474.1 multidwelling housing consisting of twenty five (25) 1 bedrooms 70-90 Station Street Mullumbimby	4/04/2018	7	

## Resolution

Resolved:

1. That pursuant to Section 10A(2)(d)i of the Local Government Act, 1993, Council resolve into Confidential Session to discuss the report Development Application 10.2017.474.1 multidwelling housing consisting of twenty five (25) 1 bedrooms 70-90 Station Street Mullumbimby.

2. That the reasons for closing the meeting to the public to consider this item be that the report contains:

a) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it

3. That on balance it is considered that receipt and discussion of the matter in open Council would be contrary to the public interest, as:

The report and its attachment commercial information of a confidential nature that would, if disclosed: (i) prejudice the commercial position of the person who supplied it (Spooner/Ndiaye)

The motion was put to the vote and declared carried.

## Comments

<u>4/04/2018</u>	letter forwarded to NCCH advising of Council's resolution and Council's intention to proceed to complete the present contract
<u>4/04/2018</u>	Action reassigned to Sarah Parkinson by: Sarah Parkinson
<u>4/04/2018</u>	Action completed by: Sarah Parkinson letter forwarded to NCCH advising of Council's resolution and Council's intention to proceed to complete the present contract

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

<i>Res No</i>	<i>Meet Date</i>	<i>Report Title:</i>	<i>Completion Date</i>	<i>Days To Complete</i>	<i>Days Overdue</i>
18-202	19/04/2018	Byron Shire Council Submissions and Grants as at 28 March 2018	26/04/2018	3	

## *Resolution*

Resolved that Council note the report and Attachment (E2018/25251)  
(Richardson/Cameron)

## *Comments*

26/04/2018 Complete. Noted.

26/04/2018 Action reassigned to Lisa Brennan by: Lisa Brennan

26/04/2018 Action completed by: Lisa Brennan  
See notes.

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
18-203	19/04/2018	Public Art Panel - minutes of meeting 15 February 2018	28/06/2018	66	38

## Resolution

Resolved:

1. That Council request further investigation of the use and compliance of development contributions in relation to the YHA youth hostel development in Byron Bay, and the apparent failure to comply with the presentation that was made to the Public Art Panel on 28 September 2017.

2. That development contributions accepted for Public Art under the DCP are quarantined for exclusively for Public Art. Any use that contravenes this request needs to be presented to the Public Art Panel.

3. That Council:

a. Support the Brunswick Nature Sculpture Walk 2018 event by contributing \$10,000 from the public art budget where Panel members will be consulted regarding the acquisition of a permanent sculpture for Brunswick Heads following the event.

b. note that the event will:

- ☐ Enable established interstate artists to provide workshops for local sculptors and community
- ☐ Curate sculptures, focusing on local and interstate sculptors whom work with environmental themes
- ☐ Provides a g...

## Comments

28/06/2018 Point 1 - further investigation underway - follow up letter from 20 April 2018  
Point 2 - Specific Account being established fro Public Art Income

28/06/2018 Action completed by: Chris Larkin  
Action undertaken on follow up compliance with public Art installation

24/05/2018 Action reassigned to Chris Larkin by: Joanne McMurtry

30/04/2018 Points 3, 4 and 5 are complete.

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

<b>Res No</b>	<b>Meet Date</b>	<b>Report Title:</b>	<b>Completion Date</b>	<b>Days To Complete</b>	<b>Days Overdue</b>
18-204	19/04/2018	Section 355 Management Committees - resignations and appointments	30/04/2018	7	

## Resolution

Resolved:

1. That the resignation from Alice Jarvis from the Marvell Hall Management Committee be accepted and a letter of thanks be provided.
2. That Maureen Lightfoot be appointed to the Marvell Hall Management Committee.
3. That Jennifer Parenteau and John Dorczak be appointed to the Mullumbimby Civic Hall Board of Management. (Richardson/Cameron) .

## Comments

- 30/04/2018 All actions are complete.
- 30/04/2018 Action completed by: Joanne McMurtry Complete

<b>Res No</b>	<b>Meet Date</b>	<b>Report Title:</b>	<b>Completion Date</b>	<b>Days To Complete</b>	<b>Days Overdue</b>
18-205	19/04/2018	A draft wellbeing indicator framework for Byron Shire	28/05/2018	35	7

## Resolution

Resolved:

1. That Council endorses the draft wellbeing indicator framework.
2. That Council endorses the inclusion of the draft wellbeing indicator framework in the Community Strategic Plan 2018-2028. (Richardson/Cameron).

## Comments

- 28/05/2018 Wellbeing indicators included in Community Strategic Plan 2018-2028.
- 28/05/2018 Action completed by: Deborah Stafford Completed - wellbeing indicators in CSP 2018-2028

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

<i>Res No</i>	<i>Meet Date</i>	<i>Report Title:</i>	<i>Completion Date</i>	<i>Days To Complete</i>	<i>Days Overdue</i>
18-206	19/04/2018	Investments March 2018	26/04/2018	3	

## *Resolution*

Resolved that the report listing Council's investments and overall cash position as at 31 March 2018 be noted. (Richardson/Cameron)

## *Comments*

26/04/2018 Complete. Noted.

26/04/2018 Action reassigned to Lisa Brennan by: Lisa Brennan

26/04/2018 Action completed by: Lisa Brennan  
See notes.

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

<i>Res No</i>	<i>Meet Date</i>	<i>Report Title:</i>	<i>Completion Date</i>	<i>Days To Complete</i>	<i>Days Overdue</i>
18-207	19/04/2018	<b>PLANNING - Development Application 10.2017.712.1 for Strata Subdivision to create two lots, relocation of and alterations to an existing dwelling at 25 Strand Avenue New Brighton</b>	3/05/2018	10	

## Resolution

Resolved:

1. That pursuant to Section 80 of the Environmental Planning & Assessment Act 1979, development application 10.2017.712.1 for Relocation of and Alterations and Additions to Existing Dwelling House, Tree Removal and Strata Subdivision to create Two (2) Strata Lots be refused for the following reasons:
  - a) Pursuant to S79C(1)(c) of the Environmental Planning & Assessment Act 1979, the subject land is not considered suitable for the development as proposed given the nature and extent of coastal hazard;
  - b) Pursuant to S79C(1)(e) of the Environmental Planning & Assessment Act 1979, approval of the development is not in the public interest in regard to intensifying development in a location subject to significant coastal hazard and flood hazard.
  - c) Pursuant to S79C(1)(a)(i) of the Environmental Planning & Assessment Act 1979, approval of the development is not consistent with the provisions of State Environmental Planning Policy No. 71, in that the type, bulk, scale and size of the...

## Comments

- |                   |  |
|-------------------|--|
| <u>23/05/2018</u> | Draft DCP 2010 Part J - E2018/42848 - exhibited 31/5/18 to 28/6/18 (Advertisement E2018/42845) |
| <u>3/05/2018</u>  | Class 1 lodged and matter now with LEC.  |
| <u>3/05/2018</u>  | Action reassigned to Shannon Burt by: Shannon Burt   |
| <u>3/05/2018</u>  | Action completed by: Shannon Burt complete   |
| <u>2/05/2018</u>  | Notice of determination for DA 10.2017.712.1 issued 27/04/2018                                 |



# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
18-209	19/04/2018	Draft CZMP for the Eastern Precincts of the BBE for Council endorsement for public exhibition	30/04/2018	7	

## Resolution

Resolved that Council:

- Publicly exhibit the draft CZMP for the Eastern Precincts of the Byron Bay Embayment (Cape Byron to Main Beach) and the Emergency Action Sub Plan for a period of 4 weeks (Attachment 1 E2018/19317 and Attachment 2 E2018/29660 ).
- Note the revised timeframes for submission of the draft CZMP to the Minister.  
(Richardson/Cameron)

## Comments

30/04/2018 Item 1: Public Exhibition period 26 April to 25 May 2018.

30/04/2018 Action completed by: Chloe Dowsett  
Action complete.

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
18-210	19/04/2018	PLANNING - Development Application 10.2017.681.1 alterations and additions to existing amenities building to create a clubhouse for Byron Bay Football Club at 35 Carlyle Street Byron Bay	2/05/2018	9	

## Resolution

Resolved that pursuant to Section 80 of the Environmental Planning & Assessment Act 1979, development application 10.2017.681.1 for alterations and additions to an existing amenities building to create an upper floor clubhouse be granted consent subject to the conditions listed in Attachment 2 (E2018/16544). (Richardson/Cameron)

The motion was put to the vote and declared carried.  
Crs Coorey, Martin, Lyon, Ndiaye, Richardson, Cameron, Hackett, Spooner and Hunter voted in favour of the motion.  
No Crs voted against the motion.

## Comments

<u>2/05/2018</u>	consent issued
<u>2/05/2018</u>	Action completed by: Chris Larkin consent issued

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
18-211	19/04/2018	PLANNING - Development Application 10.2017.429.1 Dual Occupancy (Detached) 31 Charlotte Street , Bangalow	23/04/2018	0	

## Resolution

Resolved that pursuant to Section 80 of the Environmental Planning and Assessment Act 1979, development application no. 10.2017.429.1 for a Dual Occupancy (Detached), be granted consent subject to conditions listed in Attachment E2018/19348. (Richardson/Cameron)

The motion was put to the vote and declared carried.  
Crs Coorey, Martin, Lyon, Ndiaye, Richardson, Cameron, Hackett, Spooner and Hunter voted in favour of the motion.  
No Crs voted against the motion.

## Comments

23/04/2018 Action completed by: Simone Kenyon  
Council Resolution

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
18-212	19/04/2018	<b>PLANNING - DA. 10.2017.588.1 - Demolition of cottage; construction of four (4) storey mixed-use building comprising: ground floor commercial, two (2) levels of hotel and motel accommodation with basement parking, roof top swimming pool with raised...</b>	23/04/2018	0	

## Resolution

Resolved that pursuant to Section 80 of the Environmental Planning & Assessment Act 1979, development application no. 10.2017.588.1 for demolition of existing building and construction of a four (4) storey mixed use development comprising of restaurant, bar, shops, motel accommodation, roof top pool, bar and amenities block with basement car parking, be refused for the following reasons:

a) Pursuant to Section 79C (1)(a)(i) of the Environmental Planning and Assessment Act 1979, the proposed development does not comply with Clause 4.3 Height of buildings which sets a maximum height of 11.5 metres.

b) Pursuant to Section 79C (1)(a)(i) of the Environmental Planning and Assessment Act 1979, the written request accompanying the proposed development fails to comply with clause 4.6 of Byron Local Environmental Plan 2014. Insufficient justification has been provided to demonstrate that compliance with height of building development standards is unreasonable or unnecessary or that there are su...

## Comments

23/04/2018 Action completed by: Patricia Docherty  
Council resolution 18 - 212

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
18-213	19/04/2018	<b>PLANNING - Development Application No. 10.2017.686.1 - Stage 1: Alterations &amp; Additions to existing dwelling to create two (2) lots strata; Stage 2: two (2) dwellings to create multi-dwelling housing comprising three (3) dwellings and strata su...</b>	23/04/2018	0	

## Resolution

Resolved that pursuant to Section 80 of the Environmental Planning & Assessment Act 1979, development application no. 10.2017.686.1 for multi-dwelling housing in stages -  
 Stage 1: Alterations and additions to existing dwelling and strata subdivision to create two (2) strata lots including vacant development lot; and

Stage 2: Two (2) dwellings to create multi dwelling housing comprising three (3) dwellings and strata subdivision,

be refused for the following reasons.

## REASONS FOR REFUSAL:

- a) Pursuant to Section 79C (1)(a)(i) of the Environmental Planning and Assessment Act 1979, the proposed development does not comply with clause 4.1 Minimum subdivision lot size of Byron Local Environmental Plan 2014, which sets a 600m2 minimum lot size for new lots.
- b) Pursuant to Section 79C (1)(a)(i) of the Environmental Planning and Assessment Act 1979, the proposed development does not comply with clause 5.10 Heritage conservation. The proposed development would have a significant effect...

## Comments

23/04/2018 Action completed by: Patricia Docherty  
 Council Resolution 18 - 213

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

<b>Res No</b>	<b>Meet Date</b>	<b>Report Title:</b>	<b>Completion Date</b>	<b>Days To Complete</b>	<b>Days Overdue</b>
18-214	19/04/2018	Report of the Planning Review Committee Meeting held on 15 March, 2018	3/05/2018	10	

## Resolution

Resolved that Council note the report. (Richardson/Cameron)

## Comments

3/05/2018 noted and complete

3/05/2018 Action reassigned to Shannon Burt by: Shannon Burt

3/05/2018 Action completed by: Shannon Burt complete

<b>Res No</b>	<b>Meet Date</b>	<b>Report Title:</b>	<b>Completion Date</b>	<b>Days To Complete</b>	<b>Days Overdue</b>
18-215	19/04/2018	Directions Document and Draft Integrated Pest Management Policy	24/04/2018	1	

## Resolution

Resolved that Council:

1. Place the draft Integrated Pest Management Policy (Attachment 2 E2018/28298) on public exhibition for a period of six weeks and that the exhibition of the Policy be accompanied by the Directions Document (Attachment 1 E2018/28400).

2. Consider an allocation of \$50,000 in 2018-19 budgets to complete the development of the Integrated Pest Management Strategy.

(Richardson/Cameron)

## Comments

24/04/2018 1. Commenced and underway. Public exhibition 26 April to 7 June 2018.

2. Allocation of \$50ka included in draft 18-19FY budget

24/04/2018 Action completed by: Clare Manning

Commenced and underway

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

<b>Res No</b>	<b>Meet Date</b>	<b>Report Title:</b>	<b>Completion Date</b>	<b>Days To Complete</b>	<b>Days Overdue</b>
18-218	19/04/2018	<b>PLANNING -DA 10.2017.526,1 Carport and Shed at 1 Lawson Street, Byron Bay</b>	2/05/2018	9	
<b>Resolution</b> Resolved that pursuant to Section 80 of the Environmental Planning & Assessment Act 1979, Development Application No. 10.2017.526.1 for the construction of a Carport and a Shed (ancillary to existing Caravan Park & Camping Ground) be granted consent as per the conditions in Attachment 2 (#E2018/26467). (Richardson/Cameron)  The motion was put to the vote and declared carried. Crs Coorey, Martin, Lyon, Ndiaye, Richardson, Cameron, Hackett, Spooner and Hunter voted in favour of the motion. No Crs voted against the motion.			<b>Comments</b> <div> <div>2/05/2018</div> <div>Notice of Determination Issued</div> </div> <div> <div>2/05/2018</div> <div>Action completed by: Rochelle Barclay Notice of Determination Issued</div> </div>		
18-219	19/04/2018	<b>PLANNING - Update on Resolution 18-191 with reference to three DAs for Dual Occupancy and Strata Subdivision deferred at the Ordinary Meeting of 22 March 2018</b>	3/05/2018	10	
<b>Resolution</b> Resolved that Council note the report. (Richardson/Cameron)  The motion was put to the vote and declared carried. Crs Coorey, Martin, Lyon, Ndiaye, Richardson, Cameron, Hackett, Spooner and Hunter voted in favour of the motion. No Crs voted against the motion.			<b>Comments</b> <div> <div>3/05/2018</div> <div>noted and complete</div> </div> <div> <div>3/05/2018</div> <div>Action reassigned to Shannon Burt by: Shannon Burt</div> </div> <div> <div>3/05/2018</div> <div>Action completed by: Shannon Burt complete</div> </div>		

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

<b>Res No</b>	<b>Meet Date</b>	<b>Report Title:</b>	<b>Completion Date</b>	<b>Days To Complete</b>	<b>Days Overdue</b>
18-221	19/04/2018	All Abilities Access Report	27/04/2018	4	

## Resolution

Resolved:

1. That Council note the report.
2. That the (3) three main priority areas for All Abilities Access be included for consideration within the 2018/19 draft budget.
3. That further consultation with relevant stakeholders continues throughout the detailed design phase. (Richardson/Cameron)

## Comments

- 27/04/2018 Item 2 -  
Clarkes Beach included in draft 2018/19 Budget  
Torikina Reserve will be subject to Crown Funding under the POM Funding Proposal  
Main Beach to be subject to detailed design of foreshore protection works in accordance with CZMP.  
Item 3 - Noted by Staff, Consultation will be ongoing
- 27/04/2018 Action reassigned to Phillip Holloway by: Phillip Holloway
- 27/04/2018 Action completed by: Phillip Holloway  
No further action required - refer to notes
- 20/04/2018 Item 1 - No Action Required  
Item 2 - Staff to include in draft 2018/19 Budget

<b>Res No</b>	<b>Meet Date</b>	<b>Report Title:</b>	<b>Completion Date</b>	<b>Days To Complete</b>	<b>Days Overdue</b>
18-222	19/04/2018	Grant Opportunity - Byron Bay Football Club	26/04/2018	3	

## Resolution

Resolved that should Council approve Development Application 10.2017.681.1 for alterations and additions to existing amenities building to create a clubhouse for Byron Bay Football Club at 35 Carlyle Street Byron Bay that it includes conditions listed at the end of this report in addition to conditions listed in Staff Report (I2018/246) attached.  
(Richardson/Cameron)

## Comments

- 26/04/2018 Manager Sustainable Development advised by email of Resultion 18-222 in relation to DA 10.2017.681.1
- 26/04/2018 Action reassigned to Phillip Holloway by: Phillip Holloway
- 26/04/2018 Action completed by: Phillip Holloway  
Manager Sustainable Development advised 26 April 2018



# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

<i>Res No</i>	<i>Meet Date</i>	<i>Report Title:</i>	<i>Completion Date</i>	<i>Days To Complete</i>	<i>Days Overdue</i>
18-223	19/04/2018	Report of the Biodiversity Advisory Committee Meeting held on 12 March 2018	3/05/2018	10	

## *Resolution*

Resolved that Council note the minutes of the Biodiversity Advisory Committee Meeting held on 12 March 2018. (Richardson/Cameron)

## *Comments*

3/05/2018 Minutes noted.

3/05/2018 Action reassigned to Shannon Burt by: Shannon Burt

3/05/2018 Action completed by: Shannon Burt complete

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
18-224	19/04/2018	Committee Induction	19/06/2018	57	29

## Resolution

Resolved that Council adopt the following Committee Recommendations:  
Report No. 4.1 Committee Induction  
File No: I2018/385

Committee Recommendation 4.1.1

1. That the Biodiversity Advisory Committee confirm the Constitution for this Committee, in accordance with Council Resolution 18-114 with the following change:

☐ Amend name of committee under section 3 to Biodiversity Advisory Committee

2. That the Biodiversity Advisory Committee recommend to Council that an Expression of Interest (EOI) process be held to invite three new community members.

3. That the Biodiversity Advisory Committee receive a presentation on Byron Shire Council's Code of Conduct once the three new Committee members have been selected.  
(Richardson/Cameron)

## Comments

- 19/06/2018 Action completed by: Sharyn French  
EOI in progress and induction of new committee members will be done in line with their appointment post council's August meeting.
- 30/04/2018 1. Updated constitution E2018/36203  
2. Liaised with Governance, EOI actioned. Report to August Council meeting.  
3. Governance following appointment of new committee members.

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

<i>Res No</i>	<i>Meet Date</i>	<i>Report Title:</i>	<i>Completion Date</i>	<i>Days To Complete</i>	<i>Days Overdue</i>
18-225	19/04/2018	Integrated Pest Management Strategy and other Environmental Projects	24/04/2018	1	

## **Resolution**

Resolved that Council adopt the following Committee Recommendations:  
Report No. 4.2 Integrated Pest Management Strategy and other  
Environmental Projects  
File No: I2018/375

### Committee Recommendation 4.2.1

That the Biodiversity Advisory Committee recommend that Council support  
the revised project timetable for the Biodiversity Conservation Strategy and  
Option 1 for the Integrated Pest Management: Directions Document,  
Policy and Strategy. (Richardson/Cameron)

## **Comments**

24/04/2018 Commenced and underway  
24/04/2018 Action completed by: Clare Manning  
Commenced and underway

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
18-226	19/04/2018	Brunswick Valley Landcare	19/06/2018	57	29

## Resolution

Resolved that Council adopt the following Committee Recommendations:  
Report No. 4.3 Brunswick Valley Landcare  
File No: I2018/377

Committee Recommendation 4.3.1

That the Biodiversity Advisory Committee recommend that Council:

1. Consider the allocation of \$15,500 as part of the forward budget process 2018/19 (alongside other Council program and budget priorities) to support the Brunswick Valley Landcare, Landcare Support Officer position for 1 day per week to continue to deliver the Land for Wildlife Program and respond to customer enquiries.
2. Work with Brunswick Valley Landcare to review the location and needs of the locality groups to determine what level of support can be provided.
3. Invite Brunswick Valley Landcare to nominate a representative to be a committee member on the Biodiversity Advisory Committee.
4. Write to Local Land Services and relevant Ministers advocating the work of our local Landcare networks and to seek their support to maintain funding for community ...

## Comments

- 19/06/2018 Action completed by: Sharyn French complete
- 23/04/2018 1. Reallocated to Finance to include in budget deliberation discussions - email sent 23/4/18  
2. reallocated to Michael Mathews - advised via email sent 23/4/18  
3.BVL previously advised Secretary Greg Shanahan would be their rep - constitution updated E2018/36203  
4. Letter E2018/44623

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
18-227	19/04/2018	Future Meeting Agendas	3/05/2018	10	

## Resolution

Resolved that Council does not adopt Committee Recommendation 4.4.1 as shown in Attachment 1 to this report, but instead adopts the Management Recommendation as follows:  
Report No. 4.4 Future Meeting Agendas  
File No: I2018/390

Management Recommendation 4.4.1

That the Biodiversity Advisory Committee meeting dates be changed to a Monday, starting at 3.15pm except for the June meeting which will remain on Thursday to enable councillor attendance at the planned Agri-environment field trip:

- ☐ Thursday 14 June
- ☐ Monday 8 October
- ☐ Monday 10 December (Richardson/Cameron)

## Comments

- |                  |  |
|------------------|--|
| <u>3/05/2018</u> | noted and staff to action change in meeting time and dates |
| <u>3/05/2018</u> | Action reassigned to Shannon Burt by: Shannon Burt         |
| <u>3/05/2018</u> | Action completed by: Shannon Burt<br>complete              |

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

<i>Res No</i>	<i>Meet Date</i>	<i>Report Title:</i>	<i>Completion Date</i>	<i>Days To Complete</i>	<i>Days Overdue</i>
18-228	19/04/2018	Report of the Sustainability and Emissions Reduction Advisory Committee Meeting held on 29 March 2018	3/05/2018	10	

## **Resolution**

Resolved that Council note the minutes of the Sustainability and Emissions Reduction Advisory Committee Meeting held on 29 March 2018 (Attachment 1). (Richardson/Cameron).

## **Comments**

3/05/2018 minutes noted.

3/05/2018 Action reassigned to Shannon Burt by: Shannon Burt

3/05/2018 Action completed by: Shannon Burt complete

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
18-229	19/04/2018	Committee Induction	3/05/2018	10	

## Resolution

Resolved that Council adopt the following Committee recommendation as follows:

Report No. 4.1 Committee Induction  
File No: I2018/422

### Committee Recommendation 4.1.1

1. That the Sustainability and Emissions Reduction Advisory Committee confirm the Constitution for this Committee, in accordance with Council Resolution 18-114 and recommend a change to the Purpose as follows:

☐ Replace in item 1. 'food security initiatives' to 'associated sustainability initiatives'

2. That the Sustainability and Emissions Reduction Advisory Committee recommend to Council that the membership be increased to include a representative from COREM and a further two additional community members through an Expression of Interest process.  
(Richardson/Cameron).

## Comments

<u>3/05/2018</u>	1 noted and update made to constitution purpose. 2 noted and change to membership made.
<u>3/05/2018</u>	Action reassigned to Shannon Burt by: Shannon Burt
<u>3/05/2018</u>	Action completed by: Shannon Burt complete

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
18-230	19/04/2018	future Meeting Agendas	3/05/2018	10	

## Resolution

Resolved that Council adopt the following Committee recommendation as follows:

Report No. 4.2 Future Meeting Agendas  
File No: I2018/412

### Committee Recommendation 4.2.1

1. That the Sustainability and Emissions Reduction Advisory Committee meet six times a year with additional field trips and workshops scheduled as required.

2. That the Sustainability and Emissions Reduction Advisory Committee schedule an additional meeting on Thursday 26 April 2018 at 2pm.  
(Richardson/Cameron)

## Comments

- |                  |  |
|------------------|--|
| <u>3/05/2018</u> | 1 and 2 noted and staff to update meeting times and dates to that in resolution. |
| <u>3/05/2018</u> | Action reassigned to Shannon Burt by: Shannon Burt                               |
| <u>3/05/2018</u> | Action completed by: Shannon Burt complete                                       |



# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
18-231	19/04/2018	Funding models for sustainability projects	3/05/2018	10	

## Resolution

Resolved that Council adopt the following Committee recommendation as follows:

Report No. 4.3 Funding models for sustainability projects  
File No: I2018/450

### Committee Recommendation 4.3.1

That the Sustainability and Emissions Reduction Committee recommend to Council that Council establishes a mechanism to offer commercial property owners access to Environmental Upgrade Agreements (EUAs) to enable environmental upgrades to commercial premises and that an event be organised to launch the service. (Richardson/Cameron).

## Comments

<u>3/05/2018</u>	staff to progress EUA proposal and event to launch.
<u>3/05/2018</u>	Action reassigned to Shannon Burt by: Shannon Burt
<u>3/05/2018</u>	Action completed by: Shannon Burt complete

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

<i>Res No</i>	<i>Meet Date</i>	<i>Report Title:</i>	<i>Completion Date</i>	<i>Days To Complete</i>	<i>Days Overdue</i>
18-232	19/04/2018	Emissions Reduction Strategy and Key Project Updates	3/05/2018	10	

## Resolution

Resolved that Council adopt the following Committee recommendation as follows:  
Report No. 4.4 Emissions Reduction Strategy and Key Project Updates  
File No: I2018/451

### Committee Recommendation 4.4.1

That the Sustainability and Emissions Reduction Advisory Committee recommend that staff compile a list of suitable sustainability and emission reduction projects with supporting information for tabling with the Parliamentary Secretary for Renewable Energy and Northern NSW The Hon. Ben Franklin MLC and invite members of the Committee to put forward proposals.  
(Richardson/Cameron).

## Comments

3/05/2018 list compiled and provided to Ben Franklin.  
3/05/2018 Action reassigned to Shannon Burt by: Shannon Burt  
3/05/2018 Action completed by: Shannon Burt complete

<i>Res No</i>	<i>Meet Date</i>	<i>Report Title:</i>	<i>Completion Date</i>	<i>Days To Complete</i>	<i>Days Overdue</i>
18-233	19/04/2018	Report of the Local Traffic Committee Meeting held on 20 March 2018	23/04/2018	0	

## Resolution

Resolved that Council note the minutes of the Local Traffic Committee Meeting held on 20 March 2018. (Richardson/Cameron)

## Comments

23/04/2018 Noted by DIS, Procedural Motion  
23/04/2018 Action completed by: Phillip Holloway  
Noted by DIS, Procedural Motion

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
18-234	19/04/2018	Regulatory Signage - No Stopping Signage - Gulgan Road opposite entrance road to Mevlana Community	2/05/2018	9	

## Resolution

Resolved that Council adopt the following Committee Recommendation(s):

Report No. 6.1 Regulatory Signage - No Stopping Signage - Gulgan Road opposite entrance road to Mevlana Community  
File No: I2018/43

Committee Recommendation 6.1.1

That Council:-

1. Note the content of the correspondence from Melaleuca Properties.
2. Install a no stopping zone at the intersection, defined by a yellow line initially and if non compliance is an issue, install signs.  
(Richardson/Cameron)

## Comments

- |                   |   |
|-------------------|---|
| <u>2/05/2018</u>  | 1. CRM #7388  |
| <u>2/05/2018</u>  | Action reassigned to Dominic Cavanough by: Dominic Cavanough    |
| <u>2/05/2018</u>  | Action completed by: Dominic Cavanough<br>CRM #7388             |
| <u>1/05/2018</u>  | 1. completed<br>2. CRM created                                  |
| <u>24/04/2018</u> | Staff to prepare details of works and issue for implementation. |

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
18-235	19/04/2018	RMS Recommendation to extend 60km/h speed zone at Ewingsdale McGettigans Lane Intersection	24/04/2018	1	

## Resolution

Resolved that Council adopt the following Committee Recommendation(s):  
Report No. 6.2 RMS Recommendation to extend 60km/h speed zone at Ewingsdale McGettigans Lane Intersection  
File No: I2018/67

Committee Recommendation 6.2.1

That Council note the speed review and the extension of the 60kph speed zone being implemented. (Richardson/Cameron) .

## Comments

24/04/2018 Speed zone changes has been implemented

24/04/2018 Action completed by: Tony Nash  
Speed zone changes has been implemented

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
18-237	19/04/2018	Events - Anzac Day 2018 - Road Closures in Byron, Mullumbimby, Brunswick Heads, Bangalow	24/04/2018	1	

## Resolution

Resolved that Council adopt the following Committee Recommendation(s):  
Report No. 6.4 Events - Anzac Day 2018 - Road Closures in Byron, Mullumbimby, Brunswick Heads, Bangalow  
File No: I2018/374

### Committee Recommendation 6.4.1

1. That Council endorse the ANZAC Day Parades for 25 April 2018 for the Return Services League sub branches of Byron Bay, Mullumbimby, Bangalow and Brunswick Heads / Billinudgel.

2. That the endorsement provided in Part 1 is subject to:

a) implementation of the approved Traffic Management Plan and Traffic Control Plan, including the use of signed detours, as designed and implemented by those with appropriate accreditation;

b) that the impact of the event be advertised via a notice in the local weekly paper a minimum of one week prior to the operational impacts taking effect, noting it must include the event name, specifics of any traffic impacts or road closures and times, alternative route arrangements, event organiser, a personal contact name and a telephon...

## Comments

24/04/2018 Confirmed with each RSL sub branch the required traffic control arrangements and info passed onto operational staff.

24/04/2018 Action completed by: Tony Nash  
Confirmed with each RSL sub branch the required traffic control arrangements and info passed onto operational staff.

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
18-238	19/04/2018	Events - Ballina to Byron Bay Coastal Charity Walk for Westpac Rescue Helicopter - 27 May 2018	25/06/2018	63	35

## Resolution

Resolved that Council adopt the following Committee Recommendation(s):

Report No. 6.5 Events - Ballina to Byron Bay Coastal Charity Walk for Westpac Rescue Helicopter - 27 May 2018  
File No: I2018/394

Committee Recommendation 6.5.1

1. That Council adopt the Traffic Control Plan for the Westpac Life Saver Rescue Helicopter fundraiser, Ballina to Byron Coastal Charity Walk, to be held Sunday 27 May 2018.

2. That the approval provided in Part 1 is subject to:

a. Receipt of a satisfactory Traffic Control Plan and Traffic Management Plan.

b. implementation of the approved Traffic Management Plan and Traffic Control Plan, including the use of signed detours, as designed and implemented by those with appropriate accreditation.

c. that the impact of the event be advertised via a notice in the local weekly paper a minimum of one week prior to the operational impacts taking effect, noting it must include the event name, specifics of any traffic impacts or road closures and times, alterna...

## Comments

25/06/2018 Action reassigned to Tania Crosbie by: Tania Crosbie

25/06/2018 Action completed by: Tania Crosbie  
This action has been completed

24/04/2018 Information to be provided to event organiser by Council events officer

24/04/2018 Action reassigned to Jess Gilmore by: Tony Nash

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

<i>Res No</i>	<i>Meet Date</i>	<i>Report Title:</i>	<i>Completion Date</i>	<i>Days To Complete</i>	<i>Days Overdue</i>
18-239	19/04/2018	CRM 2343/2018 Broken Head Reserve Road - Regulatory Signage	2/05/2018	9	

## Resolution

Resolved that Council adopt the following Committee Recommendation(s):  
Report No. 6.6 CRM 2343/2018 Broken Head Reserve Road - Regulatory Signage  
File No: I2018/421

Committee Recommendation 6.6.1  
That Council prepare a plan and install "No Stopping" signs and line marking to control inappropriate car parking and to improve pedestrian safety along Broken Head Reserve Road, Broken Head where considered necessary. (Richardson/Cameron) .

## Comments

2/05/2018 1. CRM # 7391

2/05/2018 Action reassigned to Dominic Cavanough by: Dominic Cavanough

2/05/2018 Action completed by: Dominic Cavanough  
CRM # 7391

1/05/2018 1. CRM requested

24/04/2018 Staff to prepare details and issue to operational staff for implementation

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
18-240	19/04/2018	Events - Byron Bay Triathlon 2018 - Traffic Management	25/06/2018	63	35

## Resolution

Resolved that Council adopt the following Committee and Management Recommendation(s):  
Report No. 7.1 Events - Byron Bay Triathlon 2018 - Traffic Management  
File No: I2017/637

Committee Recommendation 7.1.1  
That Council:-

1. Adopt the Traffic Control Plan for the 2018 Byron Bay Triathlon, subject to:
  - a. implementation of the approved Traffic Management Plan and Traffic Control Plan, including the use of signed detours, as designed and implemented by those with appropriate accreditation.
  - b. that the impact of the event be advertised via a notice in the local weekly paper a minimum of one week prior to the operational impacts taking effect, noting it must include the event name, specifics of any traffic impacts or road closures and times, alternative route arrangements, event organiser, a personal contact name and a telephone number for all event related enquiries or complaints.
  - c. the event be notified on Council's webpage.
  - d. the event organiser:
    - i. undertake consultation wit...

## Comments

- 25/06/2018 Action reassigned to Tania Crosbie by: Tania Crosbie
- 25/06/2018 Action completed by: Tania Crosbie  
This event has been held and actions finalised
- 1/05/2018 Reallocated to Events to confirm the applicant has been advised of the conditions of the resolution.
- 24/04/2018 Information to be provided to events organiser by Council events officer
- 24/04/2018 Action reassigned to Jess Gilmore by: Tony Nash



# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
18-241	19/04/2018	Events - Bangalow Billy Cart Derby 2018- Byron St Road Closure	25/06/2018	63	35

## Resolution

Resolved that Council adopt the following Committee Recommendation(s):

Report No. 7.2 Events - Bangalow Billy Cart Derby 2018- Byron St Road Closure  
File No: I2018/234

Committee Recommendation 7.2.1

1. That Council endorse the Bangalow Billy Cart Derby to be held on Sunday 20 May 2018, that includes the temporary road closure below:

a. Byron Street, Bangalow between Ashton Street and Granuaille Road, between 6am and 4pm on Sunday 20 May 2018.

2. That the approval provided in Part 1 is subject to:

a. implementation of the approved Traffic Management Plan and Traffic Control Plan, including the use of signed detours, as designed and implemented by those with appropriate accreditation;

b. that the impact of the event be advertised via a notice in the local weekly paper a minimum of one week prior to the operational impacts taking effect, noting it must include the event name, specifics of any traffic impacts or road closures and times, alternative route arrangements, event orga...

## Comments

- 25/06/2018 Action reassigned to Tania Crosbie by: Tania Crosbie
- 25/06/2018 Action completed by: Tania Crosbie  
This event has been held and action finalised
- 1/05/2018 Reallocated to Events to confirm the applicant has been advised of the conditions of the resolution.
- 24/04/2018 Information to be provided to events organiser by Council events officer
- 24/04/2018 Action reassigned to Jess Gilmore by: Tony Nash

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
18-243	19/04/2018	DA 10.2017.510.1 - Commercial Residential Development Cnr Jonson and Browning Streets Byron Bay Additional comments for JRPP Submission	24/04/2018	1	

## Resolution

Resolved that Council adopt the following Committee Recommendation(s):  
Report No. 8.1 DA 10.2017.510.1 - Commercial Residential Development  
Cnr Jonson and Browning Streets Byron Bay  
Additional comments for JRPP Submission  
File No: I2018/247

Committee Recommendation 8.1.1

That the committee comments be provided to Council's Planners.  
(Richardson/Cameron)

## Comments

24/04/2018 LTC minutes provided to planning manager & staff

24/04/2018 Action completed by: Tony Nash  
LTC minutes provided to planning manager & staff

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

<i>Res No</i>	<i>Meet Date</i>	<i>Report Title:</i>	<i>Completion Date</i>	<i>Days To Complete</i>	<i>Days Overdue</i>
18-244	19/04/2018	Development Application 10.2013.128.3 - s96 Application to permit paid parking during Bluesfest 2018	24/04/2018	1	

## **Resolution**

Resolved that Council adopt the following Committee Recommendation(s):

Report No. 8.2 Development Application 10.2013.128.3 - s96 Application to permit paid parking during Bluesfest 2018  
File No: I2018/399

Committee Recommendation 8.2.1

That the committee's comments be provided to Council's planners.  
(Richardson/Cameron)

## **Comments**

24/04/2018 LTC minutes provided to planning manager & staff

24/04/2018 Action completed by: Tony Nash  
LTC minutes provided to planning manager & staff

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
18-245	19/04/2018	Events - 2018 Splendour in the Grass Music Festival 20-22/7/	25/06/2018	63	35

## Resolution

Resolved that Council adopt the following Committee Recommendation(s):  
Report No. 8.3 Events - 2018 Splendour in the Grass Music Festival 20-22/7/  
File No: I2018/401

### Committee Recommendation 8.3.1

1. That Council approve the Splendour in the Grass 2018 TMP to be held on Friday 20 July 2018 to Sunday 22 July 2018, that includes the including the installation and enforcement of No Camping and No Stopping signs between 6am and 6pm, subject to conditions at Tweed Valley Way, Brunswick Valley Way and Yelgun Road

2. That the approval provided in Part 1 is subject to:

- a. separate approvals by NSW Police and RMS being obtained, noting that the event is on a state road or may impact the state road network;
- b. implementation of the approved Traffic Management Plan and Traffic Control Plan, including the use of signed detours, as designed and implemented by those with appropriate accreditation;
- c. that the impact of the event be advertised via a notice in the local weekly paper a minimu...

## Comments

- 25/06/2018 Action reassigned to Tania Crosbie by: Tania Crosbie
- 25/06/2018 Action completed by: Tania Crosbie  
This event is being held in July and the action is now finalised
- 24/04/2018 Information to be provided to events organiser by Council events officer
- 24/04/2018 Action reassigned to Jess Gilmore by: Tony Nash

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

<b>Res No</b>	<b>Meet Date</b>	<b>Report Title:</b>	<b>Completion Date</b>	<b>Days To Complete</b>	<b>Days Overdue</b>
18-246	19/04/2018	Report of the Transport and Infrastructure Advisory Committee Meeting held on 15 March 2018	23/04/2018	0	

## Resolution

Resolved that Council note the minutes of the Transport and Infrastructure  
Advisory Committee Meeting held on 15 March 2018.  
(Richardson/Cameron)

## Comments

23/04/2018 Noted by DIS, Procedural Motion  
23/04/2018 Action completed by: Phillip Holloway  
Noted by DIS, Procedural Motion

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
18-247	19/04/2018	Draft Transport Asset Management Plan (TAMP)	28/05/2018	35	7

## Resolution

Resolved that Council does not adopt the following Committee Recommendation(s) 4.1 as shown below , but instead adopts the Management Recommendation(s) as follows:  
Report No. 4.1 Draft Transport Asset Management Plan (TAMP)  
File No: I2018/341

### Committee Recommendation 4.1.1

1. That the draft Transport Asset Management Plan (TAMP) be referred to the Council for consideration and adoption.

2. That the members of TIAC be invited to contribute further comments and, if received, they be included in the report.

### Management Recommendation 4.1.1

1. That Council places the draft Transport Asset Management Plan (TAMP) on public exhibition for 28 days.

2. Should no comments and submissions be received it be adopted by Council, otherwise comments to be noted and a report to Council for consideration.

3. That the members of TIAC be invited to contribute further comments and, if received, they be included in the report. (Richardson/Cameron)

## Comments

- 28/05/2018 Email to Committee Members with Public Exhibition Transport Asset Management Plan 18 May to 15 June 2018 sent on 21 May 2018.  
Please refer to E2018/45179
- 28/05/2018 Item 1 - complete  
Item 2 - noted, any comments will be reported back to Council for consideration  
Item 3 - complete, refer E2018/45179
- 28/05/2018 Action completed by: Phil Warner  
Refer to notes
- 20/04/2018 Draft TAMP to be advertised in conjunction with draft 2018/19 Budget and if required reported to 28 June 2018 Council meeting

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

<i>Res No</i>	<i>Meet Date</i>	<i>Report Title:</i>	<i>Completion Date</i>	<i>Days To Complete</i>	<i>Days Overdue</i>
18-249	19/04/2018	High Risk Infrastructure Service Priorities	24/04/2018	1	

## *Resolution*

Resolved that Council adopt the following Committee Recommendation(s):  
Report No. 4.3 High Risk Infrastructure Service Priorities  
File No: I2018/348

Committee Recommendation 4.3.1  
That the balance of the loan funds previously anticipated for Bridge  
Renewal now be committed over the coming financial years to the renewal  
of high risk Rural Causeways and Major Culverts.  
(Richardson/Cameron)

## *Comments*

<u>24/04/2018</u>	The loan funds have been allocated to these pprojects in the 10 year capital program
<u>24/04/2018</u>	Action completed by: Tony Nash The loan funds have been allocated to these pprojects in the 10 year capital program

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
18-250	19/04/2018	Bike Plan and PAMP Status Report	25/05/2018	32	4

## Resolution

Resolved that Council adopt the following Committee Recommendation(s):  
Report No. 4.4 Bike Plan and PAMP Status Report  
File No: I2018/358

Committee Recommendation 4.4.1

1. That the Communications Plan be developed and reported to the Communications Committee.

2. That Council:

a) note the update on the progress of Council's Pedestrian Access and Mobility Plan (PAMP) and Bike Strategy and Action Plan (Bike Plan).

b) note the submissions by preferred consultant, PSA Consulting, in response to Request for Quotations for the PAMP and Bike Plan works.

c) engage PSA Consulting to develop the Pedestrian Access and Mobility Plan (PAMP) and review and update the Bike Strategy and Action Plan (Bike Plan). (Richardson/Cameron)

## Comments

- 25/05/2018 PSA Consulting have been engaged. Communications Plan will be presented to the Communications Panel at their June 28 meeting.
- 25/05/2018 Action completed by: Daniel Strzina  
PSA Consulting have been engaged. The Communications Plan will be presented to the Communications Panel at their meeting on 28 June 2018.
- 24/04/2018 Staff to engage consultant and start updates of both plans



# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
18-251	19/04/2018	Development of a Shire-wide Transport Strategy	24/04/2018	1	

## Resolution

Resolved that Council adopt the following Committee Recommendation(s):  
Report No. 4.5 Development of a Shire-wide Transport Strategy  
File No: I2018/411

Committee Recommendation 4.5.1

1. That the Committee have an extraordinary meeting in April 2018 to workshop the development of Shire-wide Transport Strategy.
2. That the report be prepared for TIAC that identify any useful existing strategies developed by other councils, regional bodies and other sources of information.
3. That the Committee members be encourage to research and share ideas  
(Richardson/Cameron)

## Comments

24/04/2018 Extraordinary TIAC meeting held on 20/4/18.

24/04/2018 Action completed by: Tony Nash  
Extraordinary TIAC meeting held on 20/4/18.

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

<b>Res No</b>	<b>Meet Date</b>	<b>Report Title:</b>	<b>Completion Date</b>	<b>Days To Complete</b>	<b>Days Overdue</b>
18-252	19/04/2018	Report of the Byron Shire Floodplain Risk Management Committee Meeting held on 14 March 2018	23/04/2018	0	

## Resolution

Resolved that Council note the minutes of the Byron Shire Floodplain Risk Management Committee Meeting held on 14 March 2018.  
(Richardson/Cameron)

## Comments

23/04/2018 Noted by DIS, Procedural Motion  
23/04/2018 Action completed by: Phillip Holloway  
Noted by DIS, Procedural Motion

<b>Res No</b>	<b>Meet Date</b>	<b>Report Title:</b>	<b>Completion Date</b>	<b>Days To Complete</b>	<b>Days Overdue</b>
18-253	19/04/2018	North Byron Floodplain Risk Management Study and Plan	23/04/2018	0	

## Resolution

Resolved that Council adopt the following Committee Recommendation(s):

Report No. 4.1 North Byron Floodplain Risk Management Study and Plan  
File No: I2018/241

Committee Recommendation 4.1.1

That the Council note the report. (Richardson/Cameron)

## Comments

23/04/2018 Noted by DIS  
23/04/2018 Action completed by: Phillip Holloway  
Noted by DIS

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
18-261	19/04/2018	Middle Pocket Road	24/04/2018	1	

## Resolution

Resolved:

1. That the petition regarding Middle Pocket Road be noted.
2. The matters raised in the petition be referred to the Local Traffic Committee to consider possible treatments to the intersection to improve safety and provision of signage for the single lane causeways.  
(Cameron/Ndiaye)

The motion was put to the vote and declared carried.

## Comments

- 29/06/2018 This resolution (18-261) actioned with Regulatory signage matters referred to LTC under resolution 18-236. Advisory signage and potholes are not required to go to LTC. The requests in the Middle Pocket Petition refer to maintenance and advisory signage which have been forwarded to Works Depot for inspection CRM 11407/2018
- 24/04/2018 Matter reported to LTC and recommendations adopted by Council on 19/4/18 (Res18-236)
- 24/04/2018 Action completed by: Tony Nash  
Matter reported to LTC and recommendations adopted by Council on 19/4/18 (Res18-236)
- 23/04/2018 Tony, I believe this has already gone to the LTC?
- 23/04/2018 Tony, I believe this has already gone to the LTC?

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

<i>Res No</i>	<i>Meet Date</i>	<i>Report Title:</i>	<i>Completion Date</i>	<i>Days To Complete</i>	<i>Days Overdue</i>
18-263	19/04/2018	PLANNING - Development Application 10.2017.460.1 - Utility Installation: Telecommunication Tower at 54 Jones Road Wooyung	24/04/2018	1	

## *Resolution*

Resolved that this matter be deferred until Council has received a development application, the environmental report and the points within the submissions raised are answered by either staff or the proponents (Richardson/Ndiaye)

## *Comments*

24/04/2018 Action completed by: Simone Kenyon  
Report to be amended for May meeting

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
18-265	19/04/2018	PLANNING - Development Application 10.2018.10.1 - Use of existing garage as a bedroom with ensuite and wet bar, construction of new parking space and driveway - 5 Milton Street, Byron Bay	2/05/2018	9	

## Resolution

Resolved:

That pursuant to Section 80 of the Environmental Planning & Assessment Act 1979, Development Application no. 10.2018.10.1 for Use of existing garage as a bedroom with ensuite and wet bar, construction of new parking space and driveway, be refused for the following reasons:

1. Section 76A of the Environmental Planning and Assessment Act 1979 provides that specified development may not be carried out except with development consent, and that a person must not carry out development on land (to which that provision applies) unless such a consent has been obtained and is in force. The submitted Development Application seeks retrospective development consent for a conversion which has already been carried out and development consent is unable to be granted.

2. Pursuant to Section 79C(1)(a)(i) of the Environmental Planning and Assessment Act 1979, the proposed development significantly exceeds the maximum Floor Space Ratio shown for the land on the Floor Space Ratio Map, contra...

## Comments

<u>2/05/2018</u>	Action completed by: Paul Mills Notice of determination issued. P Mills
<u>23/04/2018</u>	Paul, this is the resolution for this item. Please action. Notice of determination issued. P Mills.
<u>23/04/2018</u>	Paul, this is the resolution for this item. Please action.

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
18-266	19/04/2018	Update - Resolution 17-184 Brunswick Heads Holiday Parks and Resolution 17-523 Heritage and Environmental Assessment Reports - Coastal cypress Pines at Terrace Reserve Brunswick Heads	19/06/2018	57	29

## Resolution

Resolved:

1. That Council defer this report to the 24 May Ordinary Meeting.
2. That Council request an urgent meeting (within 28 days) with NSWCHPT and their consultants, as well as Robert Kooyman and two representatives from the Brunswick Community, with respect to the recommendations made in the Arboricultural Impact Assessment prepared by Arborsafe 2018 (Attachment 1 E2018/30243) as to specific conditions required on site to meet resolution 17-418. (Ndiaye/Richardson)

The motion was put to the vote and declared carried.

## Comments

- |                   |  |
|-------------------|--|
| <u>19/06/2018</u> | superceded by resolution 18-325            |
| <u>19/06/2018</u> | Action completed by: Shannon Burt complete |
| <u>30/04/2018</u> | meeting scheduled for 11/5/18              |

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

<b>Res No</b>	<b>Meet Date</b>	<b>Report Title:</b>	<b>Completion Date</b>	<b>Days To Complete</b>	<b>Days Overdue</b>
18-269	19/04/2018	Byron Community Land Limited Foundation Membership	28/05/2018	35	7

## Resolution

Resolved:

1. Subject to the General Manager being satisfied Section 358 of the Local Government Act is not contravened, Council accepts the offer to become a Foundation Member of the Byron Community Land Limited.
2. If any concerns are identified regarding Section 358 of the Local Government Act these be reported to the next meeting of Council.  
(Spooner/Hackett)

The motion was put to the vote and declared carried.

## Comments

28/05/2018 Action reassigned to Sarah Parkinson by: Sarah Parkinson

28/05/2018 Action completed by: Sarah Parkinson  
Complete

3/05/2018 1 noted  
2 under review by legal counsel. report to council to follow if required.

3/05/2018 Action reassigned to Ralph James by: Shannon Burt

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
18-273	19/04/2018	Australia Day PRG Finalisation of the 2018 Group and Commencement of the 2019 Group	28/05/2018	35	7

## Resolution

Resolved that Council:

- Note this report on the Australia Day 2018 activities and disbands the Australia Day Project Reference Group effective 19 April 2018.
- Write to members of the Australia Day 2018 Project Reference Group advising of this resolution and to thank the participants for their assistance.
- Participate in the Australia Day Council Ambassador Program for 2019 Australia Day activities.
- Adopt the Constitution for the Australia Day 2019 Project Reference Group shown in Attachment 1 (E2018/23898).
- Invite the following organisations to nominate representatives to be a member on the Australia Day 2019 Project Reference Group:
  - ☐ Byron Bay Rural Fire Brigade, Suffolk Park
  - ☐ Rotary Club of Byron Bay
  - ☐ Rotary Club of Mullumbimby, representing the Combined Services Clubs of Brunswick Valley
  - ☐ Brunswick Mullumbimby Lions Club
  - ☐ Ocean Shores Community Association
  - ☐ Brunswick Valley Historical Society
  - ☐ Sisters for Reconciliation
  - ☐ Byron Bay Surf Club representing ...

## Comments

- 28/05/2018 All materials drafted and ready for distribution with sign off from A/Director.
- 28/05/2018 Action completed by: Deborah Stafford  
Correspondence distributed 29 May.
- 23/04/2018 Deb, please note point 6 of this resolution added by the Mayor.
- 23/04/2018 Deb, please note point 6 of this resolution added by the Mayor.



# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
18-274	19/04/2018	Stronger Country Communities Fund Round 2	26/04/2018	3	

## Resolution

Resolved that the following Councillors sit on the panel to review community infrastructure grant applications: Councillor Richardson, Councillor Lyon, Councillor Hackett, and Councillor Hunter. (Lyon/Ndiaye)  
The motion was put to the vote and declared carried.

## Comments

26/04/2018 Complete. Noted.  
26/04/2018 Action reassigned to Lisa Brennan by: Lisa Brennan  
26/04/2018 Action completed by: Lisa Brennan  
See notes.

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
18-275	19/04/2018	PLANNING - Site Specific Planning Proposal considered as part the Rural Land Use Strategy Process - 74 Charltons Road, Federal	3/05/2018	10	

## Resolution

Resolved that Council:

- Proceed with a Planning Proposal to insert Lot 11 DP 1039847 (74 Charltons Road, Federal) on the Byron LEP 2014 'Multiple Occupancy and Community title map as the site is consistent with other existing approved Multiple Occupancies and Community titles in the Federal locality.'
- Notify the applicant of Council's decision. (Ndiaye/Hackett)

The motion was put to the vote and declared carried.  
Crs Martin, Lyon, Ndiaye, Richardson, Hackett, Spooner and Hunter voted in favour of the motion.  
Crs Coorey and Cameron voted against the motion.

## Comments

3/05/2018 1 Staff to progress as part of next housekeeping LEP amendment and or as a stand alone amendment  
2 Applicant notified  
3/05/2018 Action reassigned to Shannon Burt by: Shannon Burt  
3/05/2018 Action completed by: Shannon Burt  
complete

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
18-278	19/04/2018	Report of the Water, Waste and Sewer Advisory Committee Meeting held on 1 March 2018	26/04/2018	3	

## Resolution

Resolved:

### AMENDMENT

1. That Council note the minutes of the Water, Waste and Sewer Advisory Committee Meeting held on 1 March 2018.

2. That Council adopt the following Committee Recommendation(s):

Report No. 4.1 Ocean Shores Sewage Transfer Risk Assessment  
File No: I2017/1821

#### Committee Recommendation 4.1.1

The Committee have a workshop to further consider Ocean Shore Sewage Transfer Risk Assessment including:

- An up-to-date assessment of the capacity of the OS STP
  - Sensitivity of whole-of-life cost assessment of options for BVSTP and OSSTP to reduced augmentation requirements at OS STP
  - Projection of comparative nutrient loads to the Brunswick River and under the Option 4 and Option 1 scenarios
3. That Council adopt the following Committee Recommendation(s):

Report No. 4.2 B  
elongil Swamp Drainage Union Report to Council  
File No: I2018/228

#### Committee Recommendation 4.2.1

- That Council supports the Belongil Swamp Drainage Union's submission to DA 10.2017.661.1

## Comments

26/04/2018 Action completed by: Phillip Holloway  
Item 1 - Noted  
23/04/2018 Point 1 - Noted for information

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

2....

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
18-280	19/04/2018	2017-0042 - Bus Shelter Tender - Award	24/04/2018	1	

## Resolution

Resolved:

1. That pursuant to Section 10A(2)(c) and (d)i of the Local Government Act, 1993, Council resolve into Confidential Session to discuss the report 2017-0042 - Bus Shelter Tender - Award.

2. That the reasons for closing the meeting to the public to consider this item be that the report contains:

- information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business
- commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it

3. That on balance it is considered that receipt and discussion of the matter in open Council would be contrary to the public interest, as:

disclosure of information that may need to be discussed could prejudice the commercial position of the person who supplied the information.

(Coorey/Richardson)

The motion was put to the vote and declared carried.

## Comments

- |                   |   |
|-------------------|---|
| <u>24/04/2018</u> | Action completed by: Tony Nash<br>Information only that Council resolved into confidential session to consider this item. |
| <u>23/04/2018</u> | Information only that Council resolved into confidential session to consider this item.                                   |
| <u>23/04/2018</u> | Information only that Council resolved into confidential session to consider this item.                                   |

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

<i>Res No</i>	<i>Meet Date</i>	<i>Report Title:</i>	<i>Completion Date</i>	<i>Days To Complete</i>	<i>Days Overdue</i>
18-281	19/04/2018	<b>CONFIDENTIAL - 2017-0042 - Bus Shelter Tender - Award</b>	1/05/2018	8	

## Resolution

Resolved that Council:

1. Defer consideration of the tender to the next meeting of Council.
2. Receive a report on the implications to the grant of exploring alternative bus shelter designs, and that this report also look at possible replication of the recent bike rack design competition in the establishment of bus shelters. (Coorey/Ndiaye)

The motion was put to the vote and declared carried.

## Comments

- 1/05/2018 Action completed by: Dominic Cavanough  
Report I2018/700 created to resolve issues 1 and 2.
- 24/04/2018 Staff to prepare a report to the next Council meeting on 24 May 2018

<i>Res No</i>	<i>Meet Date</i>	<i>Report Title:</i>	<i>Completion Date</i>	<i>Days To Complete</i>	<i>Days Overdue</i>
18-285	17/05/2018	<b>Delivery Program 2017-2021 (Revised) and Operational Plan 2018-2019</b>	30/05/2018	12	

## Resolution

Resolved that Council:

1. Endorse the draft Delivery Program 2017-2021 (Revised) and Operational Plan 2018-2019 (Attachment 1 #E2018/41807) for public exhibition for a period of 28 days.
2. Accept the Byron Shire Community Solutions Panel recommendations as listed in their Final Report (Attachment 2 #E2018/33402). (Cameron/Ndiaye)

The motion was put to the vote and declared carried.

## Comments

- 30/05/2018 DP/OP Placed on exhibition 18/5/18 for 28 days
- 30/05/2018 Action completed by: Mila Jones  
Refer note.

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

<i>Res No</i>	<i>Meet Date</i>	<i>Report Title:</i>	<i>Completion Date</i>	<i>Days To Complete</i>	<i>Days Overdue</i>
18-286	17/05/2018	Community Strategic Plan 2028	30/05/2018	12	

## **Resolution**

Resolved:

1. That Council notes the submissions.
2. That Council adopt the amended Community Strategic Plan 2028 shown at Attachment 1 (E2018/40030). (Richardson/Lyon)

The motion was put to the vote and declared carried.

## **Comments**

30/05/2018 Action completed by: Mila Jones  
Finalised

<i>Res No</i>	<i>Meet Date</i>	<i>Report Title:</i>	<i>Completion Date</i>	<i>Days To Complete</i>	<i>Days Overdue</i>
18-288	17/05/2018	Future of Local Government National Summit	28/05/2018	10	

## **Resolution**

Resolved that Council support the attendance of Crs Martin and Coorey to attend the Future of Local Government National Summit on Wednesday 30 May 2018 and Thursday 31 May 2018.  
(Coorey/Martin)

The motion was put to the vote and declared carried.  
Cr Hunter voted against the motion.

## **Comments**

28/05/2018 Action completed by: David Royston-Jennings  
Crs Coorey and Martin registered to attend Conference

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

<i>Res No</i>	<i>Meet Date</i>	<i>Report Title:</i>	<i>Completion Date</i>	<i>Days To Complete</i>	<i>Days Overdue</i>
18-290	24/05/2018	Byron Shire Council Grants and Submissions as at 7 May 2018	28/05/2018	0	

## *Resolution*

Resolved that Council note the report and attachments #E2018/38160 and #E2018/38131.  
(Richardson/Cameron)

## *Comments*

28/05/2018 Action completed by: Jodi Frawley  
Submissions and grants report

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
18-291	24/05/2018	Minutes of Public Art Panel meeting held 26 April 2018	29/05/2018	1	

## Resolution

Resolved:

1. That Council:

a) Note the success of the Stone & Wood Bike Rack project which proved to be an excellent collaborative effort between Council and Stone & Wood resulting in a benefit to the Byron Shire community

b) Approve the donation of 'Happy Hoops', the winning design, in four locations in Byron Bay as public art sculptural bike racks

c) Note Council is responsible for the installation of the pieces from the 'Byron Streetscapes Renewal' budget and the ongoing maintenance of them as for any public art piece owned by Council

2. That Council:

a) Hold a Public Art Panel extra-ordinary meeting from 3.30pm 15 May to enable the discussion of submissions to the draft Public Art Strategy. Note submissions close 30 April

b) Carry forward remaining unspent funds in the public art budget for 2017/18 to the 2018/19 financial year. This meets a recommendation of the draft Public Art Strategy to 'pool funds' to create a realistic public art budget for future commissions for qua...

## Comments

29/05/2018

1. Stone & Wood Bike Racks will be installed week beginning 4 June.

2. a. Extraordinary meeting of Public Art Panel was held on 15th May.

b. Unspent funds from public art budget have been included in quarterly review for 30 June 2018.

c. Sub-committee are working on Bayshore Drive Roundabout Public Art brief.

3. MOU has been signed and provided to Creative Mullumbimby.

29/05/2018

Action completed by: Joanne McMurtry  
Complete

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

<b>Res No</b>	<b>Meet Date</b>	<b>Report Title:</b>	<b>Completion Date</b>	<b>Days To Complete</b>	<b>Days Overdue</b>
18-292	24/05/2018	Investments April 2018	30/05/2018	2	

## Resolution

Resolved that the report listing Council's investments and overall cash position as at 30 April 2018 be noted. (Richardson/Cameron)

## Comments

30/05/2018 Complete. Noted.  
30/05/2018 Action completed by: Lisa Brennan  
See notes.

<b>Res No</b>	<b>Meet Date</b>	<b>Report Title:</b>	<b>Completion Date</b>	<b>Days To Complete</b>	<b>Days Overdue</b>
18-293	24/05/2018	Budget Review 1 January 2018 to 31 March 2018	30/05/2018	2	

## Resolution

Resolved:  
1. That Council authorise the itemised budget variations as shown in Attachment 2 (#E2018/39650) which includes the following results in the 31 March 2018 Quarterly Review of the 2017/2018 Budget:

- a) General Fund – \$256,900 increase to the Estimated Unrestricted Cash Result
- b) General Fund – \$1,734,800 increase in reserves
- c) Water Fund – \$1,195,100 increase in reserves
- d) Sewerage Fund – \$2,930,600 increase in reserves

2. That Council adopt the revised General Fund Estimated Unrestricted Cash Result of \$1,145,200 for the 2017/2018 financial year as at 31 March 2018. (Richardson/Cameron)

## Comments

30/05/2018 Complete. Noted.  
30/05/2018 Action completed by: Lisa Brennan  
See notes



# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
18-294	24/05/2018	PLANNING - State Environmental Planning Policy No. 1 - Variations to development standards - 1 October 2017 to 31 December 2017	28/05/2018	0	

## Resolution

Resolved that Council note the report. (Richardson/Cameron)  
The motion was put to the vote and declared carried.  
Crs Coorey, Martin, Lyon, Ndiaye, Richardson, Cameron, Hackett,  
Spooner and Hunter voted in favour of the motion.  
No Councillors voted against the motion

## Comments

28/05/2018 report noted - no further action  
28/05/2018 Action reassigned to Shannon Burt by: Shannon Burt  
28/05/2018 Action completed by: Shannon Burt  
complete

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
18-295	24/05/2018	Minutes of the Heritage Panel Meeting 29 March 2018	19/06/2018	22	

## Resolution

Resolved:

1. That Council note the minutes of the Heritage Panel meeting held 29 March 2018 whereby the Report 4.1 Update on Heritage Matters was considered; and

2. That Council adopt the following Panel recommendations:

Local Places Grants

a) That the report be noted on the Local Places heritage grants, and the Panel have been advised that the next round of grants will be advertised shortly.

Review of HAC Areas in Byron Bay

b) That Council note that a review of the Heritage Conservation Areas in Byron Bay Resolution (17-665) is dependent on future funding.

c) That Council notes and supports the draft Heritage Fact sheets to be included as part of Council's heritage information resources.

Review Heritage Study

d) That the Heritage Panel receive a report on funding options to review the heritage study, DCP and LEP.

Heritage Promotion

e) That staff consider the following actions as a way to promote heritage during heritage week 2018 as follows:

☐ A media release promoting he...

## Comments

19/06/2018 1 complete  
2 a complete  
2 b complete  
2 c complete  
2 d report to be prepared at next available HAP for consideration  
2 e under action  
2 f complete  
2 g complete

19/06/2018 Action reassigned to Shannon Burt by: Shannon Burt

19/06/2018 Action completed by: Shannon Burt  
complete

28/05/2018 1 noted  
2  
a)noted. next round of grants to be notified June/July.  
b) noted. grant application to be prepared and submitted for HAC review when funding round opens.  
c)noted.  
d)report to be prepared for HAP consideration.  
e)noted and relevant actions to be promoted for heritage week.  
f) noted  
g) heritage advisor to attend next HAP. Bus trip in July.

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
18-296	24/05/2018	Report of the Planning Review Committee Meeting held on 12 April, 2018	28/05/2018	0	

## Resolution

Resolved that Council note the report. (Richardson/Cameron)

## Comments

28/05/2018 noted. no further action.

28/05/2018 Action reassigned to Shannon Burt by: Shannon Burt

28/05/2018 Action completed by: Shannon Burt complete

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
18-297	24/05/2018	Final Bangalow and Mullumbimby Movement Strategies - for incorporation into Bangalow and Mullumbimby Place Plans	28/05/2018	0	

## Resolution

Resolved:

- That Council note the final strategies and actions of the Bangalow Movement Strategy including Implementation Plan in Attachment 1 (E2018/38669) will be incorporated into the Bangalow Village Plan.
- That Council note the final strategies and actions of the Mullumbimby Movement Strategy including Implementation Plan in Attachment 2 (E2018/38573) will be incorporated into the Our Mullumbimby Masterplan.
- That Council note projects that are currently being implemented by Council that align with the actions of both the Bangalow and Mullumbimby Movement Strategies.  
(Richardson/Cameron)

## Comments

28/05/2018 Action reassigned to Fiona Sinclair by: Shannon Burt

28/05/2018 1 2 3 noted and staff to progress as per the resolution

28/05/2018 Action reassigned to Shannon Burt by: Shannon Burt

28/05/2018 Action completed by: Shannon Burt complete

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

<b>Res No</b>	<b>Meet Date</b>	<b>Report Title:</b>	<b>Completion Date</b>	<b>Days To Complete</b>	<b>Days Overdue</b>
18-301	24/05/2018	Brunswick Valley Sustainability Centre Reforestation Project	29/05/2018	1	

## Resolution

Resolved that Council:

1. Approve the Byron Bay Reforestation Project to use a section of the old nursery on the Brunswick Valley Sustainability Centre to prepare plantings for rehabilitation of the degraded big scrub areas nominated in the Management Plan for the site; and
2. Allocate \$50,000 from the Sewer Fund to undertake maintenance work on the nursery site and \$25,000 to match grant funding applications.  
(Richardson/Cameron)

## Comments

- 29/05/2018 Point 1 - Noted by Staff - Complete  
Point 2 - Complete
- 29/05/2018 Action completed by: Phillip Holloway  
Resolution complete - refer to notes
- 28/05/2018 DIS advised Finance staff on 28 May 2018 with respect to point 2 of the resolution.

<b>Res No</b>	<b>Meet Date</b>	<b>Report Title:</b>	<b>Completion Date</b>	<b>Days To Complete</b>	<b>Days Overdue</b>
18-302	24/05/2018	Report of the Sustainability and Emissions Reduction Advisory Committee Meeting held on 26 April 2018	28/05/2018	0	

## Resolution

Resolved that Council note the minutes of the Sustainability and Emissions Reduction Advisory Committee Meeting held on 26 April 2018.  
(Richardson/Cameron)

## Comments

- 28/05/2018 Noted
- 28/05/2018 Action reassigned to Michelle Chapman by: Michelle Chapman
- 28/05/2018 Action completed by: Michelle Chapman  
Noted

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

<b>Res No</b>	<b>Meet Date</b>	<b>Report Title:</b>	<b>Completion Date</b>	<b>Days To Complete</b>	<b>Days Overdue</b>
18-303	24/05/2018	Report of the Biodiversity Advisory Committee Meeting held on 30 April 2018	28/05/2018	0	

## Resolution

Resolved that Council note the minutes of the Biodiversity Advisory Committee Meeting held on 30 April 2018. (Richardson/Cameron)

## Comments

28/05/2018 Noted

28/05/2018 Action reassigned to Michelle Chapman by: Michelle Chapman

28/05/2018 Action completed by: Michelle Chapman  
Noted

<b>Res No</b>	<b>Meet Date</b>	<b>Report Title:</b>	<b>Completion Date</b>	<b>Days To Complete</b>	<b>Days Overdue</b>
18-304	24/05/2018	Report of the Transport and Infrastructure Advisory Committee Meeting held on 20 April 2018	28/05/2018	0	

## Resolution

Resolved that Council note the minutes of the extraordinary Transport and Infrastructure Advisory Committee Meeting held on 20 April 2018. (Richardson/Cameron)

## Comments

28/05/2018 Noted by DIS, No action required

28/05/2018 Action completed by: Phillip Holloway  
Noted by DIS, No action required

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
18-305	24/05/2018	Development of a Shire-wide Transport Strategy	29/05/2018	1	

## Resolution

Resolved that Council adopt the following Committee Recommendation(s):  
Report No. 4.1 Development of a Shire-wide Transport Strategy  
File No: I2018/685

### Committee Recommendation 4.1.1

That Council note that the Committee develop recommendations to Council for the following sections of a Shire-wide Transport Strategy:

- ☐ Scope and context
- ☐ Vision
- ☐ Principles
- ☐ Issues and challenges
- ☐ Targets and desired outcomes
- ☐ Key actions to achieve objectives
- ☐ Community and stakeholder engagement (Richardson/Cameron)

## Comments

- 29/05/2018 Staff note and will include topics in the development of a Shire Wide Transport Strategy. Staff to schedule extraordinary sessions of TIAC to work through development of the strategy.
- 29/05/2018 Action reassigned to Phillip Holloway by: Phillip Holloway
- 29/05/2018 Action completed by: Phillip Holloway  
Noted by Staff, Content Items to be included in draft strategy for workshopping with TIAC members.

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
18-313	24/05/2018	PLANNING - Development Application 10.2017.460.1 - Utility Installation: Telecommunication Tower at 54 Jones Road Wooyung	28/05/2018	0	

## Resolution

Resolved that pursuant to Section 80 of the Environmental Planning and Assessment Act 1979, development application no. 10.2017.460.1 for a Utility Installation: Telecommunication Tower, be granted consent subject to conditions listed in Attachment 4 #E2018/30097. (Hunter/Spooner)  
The motion was put to the vote and declared carried.  
Crs Martin, Lyon, Richardson, Spooner and Hunter voted in favour of the motion.  
Crs Coorey, Ndiaye, Cameron and Hackett voted against the motion.

## Comments

28/05/2018 Action completed by: Simone Kenyon  
Actioned

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
18-315	24/05/2018	Mullumbimby Leagues Club Amenities Facility Section 64 Contribution	24/05/2018	-4	

## Resolution

Resolved:  
1. That Council defer consideration of applying or waiving s64 contributions due to be paid by the Mullumbimby Rugby Leagues Club for Development Application 10.2016.125.1.  
  
2. That prior to final consideration a report be brought to Council outlining opportunities to utilise Council's re-use water system and a report that considers the wider opportunities for supporting not-for-profit groups and their contribution requirements. (Richardson/Coorey)

## Comments

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
18-318	24/05/2018	Commencement of the Crown Lands Management Act 2016 (NSW)	30/05/2018	1	

## Resolution

Resolved that Council, as a Reserve Trust Manager, note the pending commencement of the Crown Lands Management Act 2016 (NSW) and the information contained in the Briefing Pack for Councillors.  
(Spooner/Richardson)  
Crs Ndiaye and Cameron returned to the meeting at 2.30pm.

The motion was put to the vote and declared carried.  
Cr Coorey was not present for the vote.

## Comments

30/05/2018 Complete. Noted.  
30/05/2018 Action completed by: Lisa Brennan  
See notes.

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
18-319	24/05/2018	Report to Reserve Trust 24/05/18 Compulsory acquisition Lot 11 in DP 1239057 Main Arm proposed extension to Main Arm Rural Fire Brigade Station	29/05/2018	0	

## Resolution

Resolved that Council (in its capacity as the reserve trust manager) consent to the acquisition of Lot 11 in DP 1239057 (Attachment 2 - E2018/7996) by compulsory process under section 177(1) of the Roads Act 1993 for the purpose of emergency services, namely, extending the Main Arm Rural Fire Brigade Station in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991.  
(Lyon/Richardson)  
The motion was put to the vote and declared carried.

## Comments

29/05/2018 To be undertaken in accordance with Res 18-300  
(Note Res 18-300 superceeds Res 14-078)  
29/05/2018 Action reassigned to Phillip Holloway by: Phillip Holloway  
29/05/2018 Action completed by: Phillip Holloway  
To be undertaken in accordance with Res 18-300



# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
18-321	24/05/2018	<b>PLANNING - Development Application 10.2017.280.1</b> <b>Development Application for Alterations and</b> <b>Additions to existing building including, construction</b> <b>of basement car park, Restaurant at ground level</b> <b>(including cellar bar and sandwich bar), and two ...</b>	18/06/2018	21	

## Resolution

Resolved:

1. That pursuant to Section 80 of the Environmental Planning & Assessment Act 1979, Development Application No. 10.2017.280.1 for Alterations and Additions to existing building including, construction of basement car park, Restaurant at ground level (including cellar bar and sandwich bar) and two self contained Hotel or Motel Accommodation units at first floor level, be granted consent subject to the conditions in updated Attachment 3 (E2018/38603).

2. That Council grant delegations to the General Manager to enter into a planning agreement for the developer to pay a monetary contribution of \$52,864 for transport infrastructure upgrades including bicycle facilities and general local footpath pavement upgrades within Bangalow.

3. Council accepts the variation to the parking provisions of Development Control Plan 2014 on the basis of resolution 18-115 to amend the DCP in the town centres. (Richardson/Lyon)

The motion was put to the vote and declared carried.

## Comments

- |                   |  |
|-------------------|--|
| <u>18/06/2018</u> | 1. consent issued<br>2. noted and VPA agreement to be drafted and progressed by staff as per Act and consent condition<br>3. noted |
| <u>18/06/2018</u> | Action reassigned to Noreen Scott by: Noreen Scott   |
| <u>18/06/2018</u> | Action completed by: Noreen Scott<br>noted/actions done  |

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
18-326	24/05/2018	Letter to Coastal Panel regarding Development Applications for Belongil Beach	19/06/2018	22	

## Resolution

Resolved:

1. That Council acknowledge that formal submissions have been made by Council regarding the following Development Applications to the Coastal Panel:

- ☐ Development Application number: CP 17 006
- ☐ Development Application number: CP 17 007
- ☐ Development Application number: CP 17 008
- ☐ Development Application number: CP 17 009
- ☐ Development Application number: CP 17 010

2. That, additional to the submissions, the Mayor and Councillors additionally send a letter to the Coastal Panel expressing the following:

- a) the high level of community concern around this issue;
- b) concern at the paucity of advertising for the Development Application, the difficulty of finding the advertisement in the local paper, and the brevity of the exhibition period;
- c) the difficulty of finding the DAs on the Coastal Panel website;
- d) that Council's position for many years with respect to the Belongil Spit area, supported by community and court precedents, has been for the policy of 'pla...

## Comments

19/06/2018 Action completed by: Shannon Burt complete

31/05/2018 Letter sent #E2018/46889

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

<b>Res No</b>	<b>Meet Date</b>	<b>Report Title:</b>	<b>Completion Date</b>	<b>Days To Complete</b>	<b>Days Overdue</b>
18-328	24/05/2018	Lone Goat Galley s355 Committee Membership	30/05/2018	2	

## Resolution

Resolved that Council advertise for the appointment of three visual arts representative members to The Lone Goat Gallery Board (355 Committee), to ensure a balanced representation and a diversity of skills on the governing management committee. (Hackett/Cameron)  
The motion was put to the vote and declared carried.

## Comments

30/05/2018 Complete. Advert for nominations E2018/42750 from 31/5/18 to 29/6/18.  
30/05/2018 Action completed by: Lisa Brennan  
See notes.

<b>Res No</b>	<b>Meet Date</b>	<b>Report Title:</b>	<b>Completion Date</b>	<b>Days To Complete</b>	<b>Days Overdue</b>
18-331	24/05/2018	Council Resolutions Quarterly Review - 1 January 2018 to 31 March 2018	29/05/2018	1	

## Resolution

Resolved that Council:

- Note the information provided in this report on active Council Resolutions in Attachment 1 (#E2018/28602).
- Note the completed Resolutions in Attachment 2 (#E2018/36724).
- Close Resolutions 11-646, 14-096 and 18-193, due to them being no longer relevant, superseded by subsequent resolutions, or not resourced.
- Alter the reporting requirement determined in Resolution 17-136, regarding Council's Online Road Register, from monthly to quarterly updates. (Lyon/Ndiaye)

The motion was put to the vote and declared carried.

## Comments

29/05/2018 Action completed by: David Royston-Jennings  
Resolutions requiring closure have been finalised as per the resolution.

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
18-333	24/05/2018	Section 355 Management Committee matters	29/05/2018	1	

## Resolution

Resolved:

1. That the resignation from Shanti Des Fours from Lone Goat Gallery Board of Management be accepted and a letter of thanks provided.
2. That the resignations from Sarah Connellan and Ruth Ryan from the Bangalow Parks Trust Management Committee be accepted and that letters of thanks be provided.
3. That the nomination from Murray Hand be accepted for the Bangalow Parks Trust Management Committee.
4. That the resignation from Peter Mortimore from the Bangalow A&I Hall Board of Management be accepted and a letter of thanks provided.
5. That Council appoint Cr Richardson as the alternative Councillor representative to the Lone Goat Gallery Board of Management replacing Cr Ndiaye. (Richardson/Lyon)

The motion was put to the vote and declared carried.

## Comments

29/05/2018

Letters of thanks have been sent to individuals who have resigned from committees.

Information has been provided to Murray Hand - new to Bangalow Parks Management Committee.

Lone Goat Gallery Board have been notified of new Councillor alternate rep.

29/05/2018

Action completed by: Joanne McMurtry  
Complete

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
18-334	24/05/2018	LGNSW Regional Summit	29/05/2018	1	

## Resolution

Resolved that Council authorise Cr Lyon to attend the LGNSW Regional Summit held by Bellingen Shire Council on 12 July 2018.  
(Cameron/Lyon)  
The motion was put to the vote and declared carried.

## Comments

29/05/2018 Action completed by: David Royston-Jennings  
Registered Councillor Lyon to attend the LGNSW Regional Summit in Bellingen.

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
18-337	24/05/2018	Recycled Water Irrigation Projects Byron Bay	29/05/2018	1	

## Resolution

Resolved that Council:  
1. Approve the Byron Bay Urban Recycled Water Scheme irrigation installation and upgrade projects at:

- ☐ Railway Park
- ☐ Denning Park
- ☐ Apex Park; and
- ☐ The Cavanbah Centre

2. Allocate the following funding for the projects in the 2018/19 Budget from the Water and Sewer Section 64 (\$382,800) and Crown Paid Parking (\$21,200). (Coorey/Lyon)

The motion was put to the vote and declared carried.

## Comments

29/05/2018 Point 1 - Noted by Staff - Complete  
Point 2 - Complete

29/05/2018 Action completed by: Phillip Holloway  
Completed on 29 May 2018 refer to notes.

29/05/2018 Email providing Report 13.24 and Resolution 18-337 sent to WWSC Members on 29/5/2018 - E2018/45728

28/05/2018 DIS advised Finance staff on 28 May 2018 with respect to point 2 of the resolution.

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

<i>Res No</i>	<i>Meet Date</i>	<i>Report Title:</i>	<i>Completion Date</i>	<i>Days To Complete</i>	<i>Days Overdue</i>
18-338	24/05/2018	General Manager Recruitment	4/06/2018	7	

## *Resolution*

Resolved that this matter be deferred to the next appropriate meeting.  
(Cameron/Ndiaye)  
The motion was put to the vote and declared carried.  
Cr Richardson was not present for the vote.

## *Comments*

4/06/2018

Action completed by: Kylie Armstrong  
Report will be updated and submitted to next scheduled meeting  
as per resolution.

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
18-339,18-340	24/05/2018	Byron Shire Council purchase from Health Administration Corporation	30/05/2018	2	

## Resolution

Resolved:

1. That pursuant to Section 10A(2)(c), (d)i and (d)ii of the Local Government Act, 1993, Council resolve into Confidential Session to discuss the report Byron Shire Council purchase from Health Administration Corporation.
2. That the reasons for closing the meeting to the public to consider this item be that the report contains:
  - a) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business
  - b) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it
  - c) information that would, if disclosed, confer a commercial advantage on a competitor of the council
3. That on balance it is considered that receipt and discussion of the matter in open Council would be contrary to the public interest, as:

The information in the proposed contract is commercial in confidence as between the parties to it. The information in...

## Comments

- |                   |   |
|-------------------|---|
| <u>30/05/2018</u> | Complete. Procedural motion.                    |
| <u>30/05/2018</u> | Action completed by: Lisa Brennan<br>See notes. |

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
18-346	24/05/2018	Local Traffic Committee Meeting Recommendations	29/05/2018	1	

## Resolution

Resolved that the following recommendations from the Local Traffic Committee Meeting held on 23 May 2018 be adopted:

a) Report No. 6.1 Byron Street Connection and Jonson Street Works, Byron Bay  
File No: I2018/900

That the Local Traffic Committee endorse the amended Pavement Marking and Signage Plan for the Byron Street Connection and Jonson Street Works, Byron Bay E2018/42534.

b) Report No. 7.1 DA - Festival of the Stone 2018 - Road Closure - Saturday 9 June 2018  
File No: I2018/899

1. That Council approve the Traffic Control and Traffic Management Plans for the Festival of the Stone 2018, to be held Saturday 9 June 2018.

2. That the approval provided in Part 1 is subject to:

a) separate approvals by NSW Police and RMS being obtained.

b) implementation of the approved Traffic Management Plan and Traffic Control Plan, including the use of signed detours, as designed and implemented by those with appropriate accreditation.

c) that the impact of the event be advertised via a no...

## Comments

29/05/2018 In relation to Item 6.1 - Comments and approved plan provided to project team for implementation - Complete  
In relation to Item 7.1 - Approval and conditions within resolution provided to Event Team for notification to Event Applicant - Complete

29/05/2018 Action reassigned to Phillip Holloway by: Phillip Holloway

29/05/2018 Action completed by: Phillip Holloway  
Both Actions Completed on 28 May 2018

28/05/2018 As this was an urgency item staff to action asap.



# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
18-348	21/06/2018	Byron Shire Council Submissions and Grants as at 30 May 2018	26/06/2018	0	

## Resolution

Resolved that Council note the report and attachment (#E2018/45500) for the Byron Shire Council Submissions and Grants as at 30 May 2018.  
(Richardson/Cameron)

## Comments

26/06/2018 This action is complete  
26/06/2018 Action completed by: Jodi Frawley  
see notes

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
18-360	21/06/2018	PLANNING - Development Application 10.2018.25.1 Subdivision two lots into three lots at 31 Blackwood Crescent and Ballina Road Bangalow	26/06/2018	0	

## Resolution

Resolved that pursuant to Section 80 of the Environmental Planning & Assessment Act 1979, development application 10.2018.25.1 for Subdivision of two (2) lots into three (3) lots, be granted consent subject to conditions in Attachment 3 #E2018/47431. (Richardson/Cameron)  
The motion was put to the vote and declared carried.  
Crs Coorey, Martin, Lyon, Ndiaye, Richardson, Cameron, Hackett and Hunter voted in favour of the motion.  
No Crs voted against the motion.

## Comments

26/06/2018 notice of determination issued  
26/06/2018 Action completed by: Dylan Johnstone  
notice of determination issued

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
18-369	21/06/2018	Report of the Audit, Risk and Improvement Committee Meeting held on 17 May 2018	26/06/2018	0	

## Resolution

Resolved that Council note the minutes of the Audit, Risk and Improvement Committee Meeting held on 17 May 2018.  
(Richardson/Cameron)

## Comments

26/06/2018 Action completed by: David Royston-Jennings  
Noted

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
18-370	21/06/2018	Local Government Performance Excellence Program - Byron Shire Council 2017 Performance Results	26/06/2018	0	

## Resolution

Resolved that Council adopt the following Committee Recommendation:  
Report No. 4.1 Local Government Performance Excellence Program - Byron Shire Council 2017 Performance Results  
File No: I2018/655

Committee Recommendation 4.1.1  
That the Internal Audit, Risk and Improvement Committee note the Byron Shire Council LG Performance Excellence Program FY17 Report and that future reports be presented to the Committee. (Richardson/Cameron)

## Comments

26/06/2018 Action completed by: David Royston-Jennings  
Noted. Committee will receive future reports on the LG Performance Excellence Program as required.

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
18-371	21/06/2018	NSW Audit Office - Local Government 2017 Financial Audit Report	26/06/2018	0	

## Resolution

Resolved that Council adopt the following Committee Recommendation(s):  
Report No. 4.2 NSW Audit Office - Local Government 2017 Financial Audit Report  
File No: I2018/866

Committee Recommendation 4.2.1

That the Audit, Risk and Improvement Committee note the contents and recommendations made in the Local Government 2017 Financial Audit from the NSW Audit Office at Attachment 1 (#E2018/35811).

(Richardson/Cameron)

## Comments

26/06/2018 Action completed by: David Royston-Jennings  
Noted

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
18-372	21/06/2018	Internal Activity & Progress Report - May 2018	26/06/2018	0	

## Resolution

Resolved that Council adopt the following Committee Recommendation(s):  
Report No. 4.3 Internal Activity & Progress Report - May 2018  
File No: I2018/862

### Committee Recommendation 4.3.1

1. That the Audit, Risk and Improvement Advisory Committee note the Internal Audit Activity Report – May 2018 (#E2018/39734).
2. That the Audit, Risk and Improvement Advisory Committee endorse the recommendation to vary the audit program and replace the planned IT User Access Review in Quarter 4 of 2017/2018 year with an audit review of Council's current systems and processes to ensure/test compliance with Council's six Environment Protection Licences in the Sewerage, Landfill and Quarry operations.
3. That the IT User Access review be completed no later than Quarter 2 of 2018/2019 financial year. (Richardson/Cameron)

## Comments

26/06/2018 Action completed by: David Royston-Jennings  
Noted. EPA Licence audit as requested in point 2 is currently underway, the outcomes of which will be reported to the Committee at its August 2018 meeting.

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
18-373	21/06/2018	2017/2018 External Audit Client Service Plan	26/06/2018	0	

## Resolution

Resolved that Council adopt the following Committee Recommendation(s):  
Report No. 5.1 2017/2018 External Audit Client Service Plan  
File No: I2018/810

Committee Recommendation 5.1.1

1. That Council note the External Audit Client Service Plan prepared by the Audit Office of New South Wales for the year ended 30 June 2018 as outlined in Attachment 1 (#E2018/36320).

2. That the report and Attachment 1 of the closed part of the meeting remain confidential.  
(Richardson/Cameron)

## Comments

26/06/2018 Action completed by: David Royston-Jennings  
Noted

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
18-374	21/06/2018	Risk Management Framework & Business Continuity Update	26/06/2018	0	

## Resolution

Resolved that Council adopt the following Committee Recommendation(s):  
Report No. 5.2 Risk Management Framework & Business Continuity Update  
File No: I2018/683

Committee Recommendation 5.2.1  
That the Internal Audit, Risk and Improvement Committee note ongoing work undertaken in improving Council's risk management approach and business continuity and disaster recovery efforts across the organisation.  
(Richardson/Cameron)

## Comments

26/06/2018 Action completed by: David Royston-Jennings  
Noted. The Committee will receive ongoing updates on this item.

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
18-375	21/06/2018	Fraud and Corruption Control Audit Review Report	29/06/2018	3	

## Resolution

Resolved:  
that Council adopt the following Committee Recommendation(s):

Report No. 5.3 Fraud and Corruption Control Audit Review Report  
File No: I2018/654

Committee Recommendation 5.3.1

1. That the Audit, Risk and Improvement Committee note the Fraud and Corruption Controls internal audit review report.

2. That the Audit, Risk and Improvement Committee request that management implement the recommendations made in the report identified as Attachment 1 (#E2018/39530), subject to the revaluation of the rating of detailed finding 2.3 – Fraud and Corruption Policy/Framework from Medium to High.

3. That the report and Attachment 1 of the closed part of the meeting remain confidential.

4. That an update on fraud and corruption controls be presented at future meetings.  
(Richardson/Cameron)

## Comments

29/06/2018 Action completed by: David Royston-Jennings  
Rating of audit recommendation 2.3 (Fraud and Corruption Policy/Framework) amended from medium to high as per Council recommendation. Update on fraud and corruption controls to be presented to 16 August 2018 meeting of the Audit, Risk and Improvement Advisory Committee.

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

<i>Res No</i>	<i>Meet Date</i>	<i>Report Title:</i>	<i>Completion Date</i>	<i>Days To Complete</i>	<i>Days Overdue</i>
18-382	21/06/2018	Report of the Local Traffic Committee Meeting held on 16 May 2018	26/06/2018	0	

## Resolution

Resolved that Council note the minutes of the Local Traffic Committee Meeting held on 16 May 2018. (Richardson/Cameron)

## Comments

26/06/2018 Noted by DIS, no further action required

26/06/2018 Action completed by: Phillip Holloway  
Noted by DIS, no further action required

<i>Res No</i>	<i>Meet Date</i>	<i>Report Title:</i>	<i>Completion Date</i>	<i>Days To Complete</i>	<i>Days Overdue</i>
18-383	21/06/2018	Mercato - Byron Bay Woolworth Site re-development request for variation to traffic management arrangements	26/06/2018	0	

## Resolution

Resolved that Council adopt the following Committee Recommendation(s):  
Report No. 7.2 Mercato - Byron Bay Woolworth Site re-development request for variation to traffic management arrangements  
File No: I2018/908

## RECOMMENDATION:

That Council support the use of Butler Street, Byron Bay for construction access for concrete deliveries until the re-development works are completed or Council commences the construction of the Byron Bay Bypass, which occurs earliest. (Richardson/Cameron)

## Comments

26/06/2018 Resolution provided to LAC to manage under DA process - no further action required

26/06/2018 Action completed by: Evan Elford  
Resolution provided to LAC to manage under DA process - no further action required



# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
18-384	21/06/2018	Report of the Water, Waste and Sewer Advisory Committee Meeting held on 31 May 2018	26/06/2018	0	

## Resolution

Resolved that Council note the minutes of the Water, Waste and Sewer Advisory Committee Meeting held on 31 May 2018.  
(Richardson/Cameron)

## Comments

26/06/2018 Noted by DIS  
26/06/2018 Action completed by: Phillip Holloway  
Noted by DIS, No further action required

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
18-385	21/06/2018	Sewage Treatment Plant EPA Licence Sites	26/06/2018	0	

## Resolution

Resolved that Council adopt the following Committee Recommendation(s):  
Report No. 4.1 Sewage Treatment Plant EPA Licence Sites  
File No: I2018/619

Committee Recommendation 4.1.1

1. That the Council note the report.

2. That the Council note that the Oceans Shores Constructed Wetland is a serpentine channel. (Richardson/Cameron)

## Comments

26/06/2018 Noted by DIS, no further action required.  
26/06/2018 Action completed by: Phillip Holloway  
Noted by DIS, no further action required

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

<i>Res No</i>	<i>Meet Date</i>	<i>Report Title:</i>	<i>Completion Date</i>	<i>Days To Complete</i>	<i>Days Overdue</i>
18-388	21/06/2018	Data on bins that have fallen over in rural areas	26/06/2018	0	

## **Resolution**

Resolved that Council adopt the following Committee Recommendation(s):  
Report No. 4.4 Data on bins that have fallen over in rural areas  
File No: I2018/647

Committee Recommendation 4.4.1  
That Council note the report and the subsequent information that 25 rural bins over 3 years period have fallen over prior to collection.  
(Richardson/Cameron)

## **Comments**

26/06/2018 Noted by DIS, no further action required

26/06/2018 Action completed by: Phillip Holloway  
Noted by DIS, no further action required

<i>Res No</i>	<i>Meet Date</i>	<i>Report Title:</i>	<i>Completion Date</i>	<i>Days To Complete</i>	<i>Days Overdue</i>
18-389	21/06/2018	Legislation relating to the Domestic Waste Management Charge	26/06/2018	0	

## **Resolution**

Resolved that Council adopt the following Committee Recommendation(s):  
Report No. 4.5 Legislation relating to the Domestic Waste Management Charge  
File No: I2018/897

Committee Recommendation 4.5.1  
That Council note the report. (Richardson/Cameron)

## **Comments**

26/06/2018 Noted by DIS, no further action required

26/06/2018 Action completed by: Phillip Holloway  
Noted by DIS, no further action required

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

<b>Res No</b>	<b>Meet Date</b>	<b>Report Title:</b>	<b>Completion Date</b>	<b>Days To Complete</b>	<b>Days Overdue</b>
18-391	21/06/2018	Report of the Local Traffic Committee Meeting held on 31 May 2018	26/06/2018	0	

## Resolution

Resolved that Council note the minutes of the Local Traffic Committee Meeting held on 31 May 2018. (Richardson/Cameron)

## Comments

26/06/2018 Noted by DIS, no further action required

26/06/2018 Action completed by: Phillip Holloway  
Noted by DIS, no further action required

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
18-392	21/06/2018	Events - Byron Writers Festival 2018 - Road Closure	26/06/2018	0	

## Resolution

Resolved that Council adopt the following Committee and Management Recommendation(s):  
Report No. 6.1 Events - Byron Writers Festival 2018 - Road Closure  
File No: I2018/906

### Committee Recommendation 6.1.1

1. That Council endorse the Byron Bay Writers Festival to be held on 3-5 August 2018, that includes the installation of temporary regulatory signage including No Stopping, No Parking and Disability Parking Signs between 8am and 6pm, subject to conditions at:-

a. Bayshore Drive, Byron Bay.

2. That the approval provided in Part 1 is subject to:-

- a. separate approvals by NSW Police and RMS being obtained;
- b. implementation of the approved Traffic Management Plan and Traffic Control Plan, including the use of signed detours, as designed and implemented by those with appropriate accreditation;
- c. that the impact of the event be advertised via a notice in the local weekly paper a minimum of one week prior to the operational impacts taking effect, noting it must include the event name...

## Comments

- |                   |  |
|-------------------|--|
| <u>26/06/2018</u> | Resolution provided to Events for issue to event organisers - no further action required                                     |
| <u>26/06/2018</u> | Action completed by: Evan Elford<br>Resolution provided to Events for issue to event organisers - no further action required |

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

<b>Res No</b>	<b>Meet Date</b>	<b>Report Title:</b>	<b>Completion Date</b>	<b>Days To Complete</b>	<b>Days Overdue</b>
18-394	21/06/2018	Tender Assessment Report - Belongil Entrance Opening Strategy	26/06/2018	0	

## Resolution

Resolved:

1. That Council award Tender Belongil Creek Entrance Opening Strategy to Alluvium Consulting Australia Pty Ltd.

2. That Council makes public its decision, including the name and amount of the successful tenderer, in accordance with Clause 179(b) of the Local Government (General) Regulation 2005. (Richardson/Cameron)

## Comments

26/06/2018 Drainage and Flood Engineer to notify successful tenderer of outcome.

26/06/2018 Action completed by: James Flockton  
Award Notice placed at front counter. Alluvium advised verbally.  
Contract Docs being prepared and meeting planned.

<b>Res No</b>	<b>Meet Date</b>	<b>Report Title:</b>	<b>Completion Date</b>	<b>Days To Complete</b>	<b>Days Overdue</b>
18-412	21/06/2018	Biobanking for Byron Bay Bypass - Dedication Of Land	29/06/2018	3	

## Resolution

Resolved that Council dedicates lots:

- Lot 7, DP 809005
- Lot 24, DP 845454
- Lot 46, DP 848543
- Lot 47, DP 854800

In addition to Lot 66, DP 863772 Lilli Pilli Drive, Byron Bay for the purposes of BioBanking as an offset to the impact of the construction of the Byron Bay Bypass. (Coorey/Lyon)

The motion was put to the vote and declared carried.

## Comments

29/06/2018 The BBA to be signed and returned to OEH in July

29/06/2018 Action reassigned to Phillip Holloway by: Phillip Holloway

29/06/2018 Action completed by: Phillip Holloway  
The BBA to be signed and returned to OEH in July 2018

26/06/2018 Additional Lots to be incorporated into documentation. Noted by DIS

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
18-418	21/06/2018	General Manager Recruitment	26/06/2018	0	

## Resolution

Resolved:

1. That Council note the report at Confidential Attachment 1 (E2018/49761) and appoint Candidate #4 on a 5-year senior staff contract, at the current total remuneration package (TRP), in accordance with the Office of Local Government's Standard Contract for the Employment of General Managers.

2. That Attachment 1 become publicly available. (Richardson)

The motion was put to the vote and declared carried.

## Comments

26/06/2018 Contract signed

26/06/2018 Action completed by: Toni Graham  
Contract signed

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
18-422	21/06/2018	Adoption of Constitution for Strategic Business Panel	26/06/2018	0	

## Resolution

Resolved that Council adopt the Constitution of the Strategic Business Panel at Attachment 1 (#E2018/2442) with the following amendment to 2.  
Purpose:  
The purpose of the Strategic Business Panel is to discuss various themes or strategic topics relevant to the business community in the Byron Shire to generate and sustain employment and business investment that will strengthen the local economy in a sustainable manner by:

- A. Identifying regulatory issues that impede or otherwise restrict the business community.
- B. Developing strategies and policies that could assist local businesses and non performing council owned assets achieve their goals.

Four key areas:

- 1. Emerging industries
- 2. Public Private Partnerships
- 3. Enabling infrastructure
- 4. Planning and Design (Hunter/Spooner)

Cr Ndiaye left the meeting at 3.48pm.

The motion was put to the vote and declared carried.  
Cr Ndiaye was not present for the vote.

## Comments

- 26/06/2018 Constitution amended - E2018/536
- 26/06/2018 Action reassigned to Michelle Chapman by: Michelle Chapman
- 26/06/2018 Action completed by: Michelle Chapman complete

# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

Res No	Meet Date	Report Title:	Completion Date	Days To Complete	Days Overdue
18-424	21/06/2018	<b>PLANNING - Development Application 10.2018.110.1 Tourist and Visitor Accommodation (Twelve (12) Cabins including Use of Existing Structures as Storage and Staff Lunchroom and Construction of Day Spa),</b>	29/06/2018	3	

## Resolution

Resolved that pursuant to Section 4.16 of the Environmental Planning and Assessment Act 1979, Development Application no. 10.2018.110.1 for a Tourist and Visitor Accommodation (twelve (12) cabins including use of existing structures as storage and staff lunchroom and construction of day spa), camping ground (two hundred and thirty nine (239) sites), park entry office/kiosk, new dwelling and recreation facility (indoors) - yoga facility, be recommended for refusal subject to the following reasons:

- 1) Pursuant to the provisions of Section 4.15 (1)(a)(i) of the Environmental Planning and Assessment Act 1979, the proposal conflicts with State Environmental Planning Policy Coastal Management.
- 2) Pursuant to the provisions of Section 4.15 (1)(a)(i) of the Environmental Planning and Assessment Act 1979, insufficient information has been supplied that demonstrates the proposal will not conflict with State Environmental Planning Policy No. 44 – Koala Habitat.
- 3) Pursuant to the provisions of S...

## Comments

<u>29/06/2018</u>	refusal issued
<u>29/06/2018</u>	Action reassigned to Noreen Scott by: Noreen Scott
<u>29/06/2018</u>	Action completed by: Noreen Scott refusal issued



# COMPLETED RESOLUTIONS REPORT

Created at: 07-Aug-2018 3:20:56PM

From: 1/04/2018 to: 30/06/2018

<i>Res No</i>	<i>Meet Date</i>	<i>Report Title:</i>	<i>Completion Date</i>	<i>Days To Complete</i>	<i>Days Overdue</i>
18-426	21/06/2018	Update on MR 545 Transport Studies	26/06/2018	0	

## *Resolution*

Resolved:

1. That Council note the update on MR 545 Transport Studies; and
2. That Council allocate a budget of \$60,000 from the Byron Bay urban roads developer contributions account to undertake design work for fauna fencing and underpasses on Ewingsdale Road section of the MR545.  
(Coorey/Cameron)

The motion was put to the vote and declared carried.

## *Comments*

26/06/2018 Action completed by: Christopher Soulsby  
Finance requested to allocate job number to budget. Meeting set up with Manager Works to progress koala underpass design.

**Total Completed Resolutions:** 194