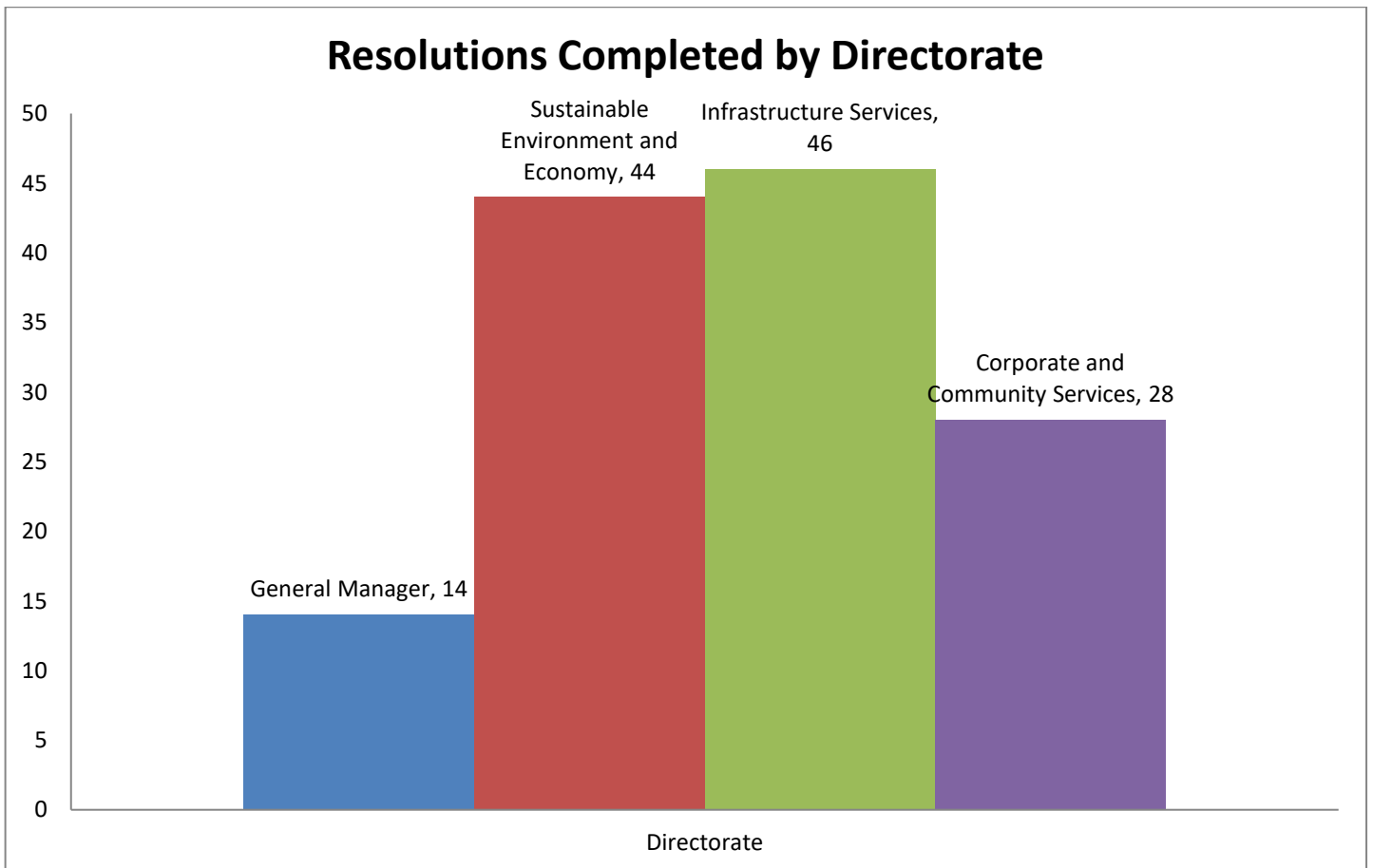


COMPLETED RESOLUTIONS REPORT

From: 1 July to 30 September 2021

Total number resolutions completed in reporting period: **132**



COMPLETED RESOLUTIONS REPORT

From: 1 July to 30 September 2021

Res No	Report Title	Meeting Date	Completed Date
19-679	Council Development Assessment Symposium Report: I2019/2034	12/12/2019	13/08/2021
Resolved:			
1. That Council hold a Summit in the first quarter of 2020 to assist the organisation in ensuring its development application assessment processes are as efficient, timely and thorough as possible.			
2. That invitees should include those involved in the lodgement and development of both large and small scale DAs (and additional surveys and technical reports) including professionals and local residents.			
Mover: Simon Richardson		Seconder: Alan Hunter	
Comments: Completed by Burt, Shannon (action officer) on 13 August 2021 at 10:21:07 AM - superseded by 21-263			

Res No	Report Title	Meeting Date	Completed Date
20-061	Petria Thomas Swimming Pool in Mullumbimby - Conversion to year round facility Report: I2020/29	27/02/2020	16/09/2021
Resolved that Council:			
1. Conduct a feasibility study into converting the Petria Thomas Swimming Pool in Mullumbimby into a year round, solar heated facility that could service the needs of the local and visitor population, by adding a disability access ramp to the existing 50 metre pool, a splash children's pool and a rehabilitation / hydrotherapy pool, and that the feasibility also consider various water treatment options			
2. In assessing feasibility, consider the public health and social benefits of such a facility			
3. Research other council areas that have installed similar facilities such as Ballina Shire to see how these types of projects have worked in other similar communities.			
4. Allocate the appropriate budget to conduct this study in the draft 2020/21 budget.			
5. Identify potential funding sources including money from Council's own funds and appropriate grant opportunities and relevant timelines.			
Mover: Sarah Ndiaye		Seconder: Basil Cameron	
Comments: Completed by Ruck, Pattie (action officer) on 16 September 2021 at 1:48:39 PM - Feasibility study is now underway with consideration of all aspects as detailed in the resolution. Results of feasibility to be reported back to Council when finalised.			

COMPLETED RESOLUTIONS REPORT

From: 1 July to 30 September 2021

Res No	Report Title	Meeting Date	Completed Date
20-069	Supporting Housing above Council Owned Carparks Report: I2020/180	27/02/2020	13/08/2021
Directorate: Sustainable Environment and Economy Officer: Burt, Shannon			
Resolved that Council:			
1. Support, in principle, facilitating the establishment of diverse, lower cost, and accessible housing on Council owned carparks, without decreasing the current number of available car parking spaces and having regard to the need to avoid negative impact on recent investment in emissions reduction capability.			
2. Extend an invitation to housing providers to a preliminary session to ascertain requirements, possibilities and challenges for establishing housing above Council carparks, and that:			
a) This session is to be a 'without prejudice' discussion prior to any activation of a more formal EOI process;			
b) Council provides for internet based attendance.			
3. Prior to this meeting, create a list of possible sites for discussion and consideration.			
Mover: Simon Richardson		Seconder:	
Comments: Completed by Burt, Shannon (action officer) on 13 August 2021 at 10:37:05 AM - superseded by resolution 21-302			

Res No	Report Title	Meeting Date	Completed Date
20-189	Outcome of Butler Street Reserve site investigations Report: I2020/419	23/04/2020	15/09/2021
Directorate: General Manager Officer: McGarry, Claire			
Resolved that Council:			
1. notes the advice from the EPA and proceeds with the development of an Environmental Management Plan for Butler Street Reserve;			
2. notes the strategic value of the Butler Street Reserve in relation to promoting masterplan objectives, specifically the need for periphery parking outside the Byron Bay CBD; and			
3. completes both its transport and car parking studies to understand the degree of car parking required on that site to fulfil its objectives in point 2 and its consultation with market managers, prior to engaging a landscape architect.			
Mover: Basil Cameron		Seconder: Simon Richardson	
Comments: Completed by McGarry, Claire (action officer) on 15 September 2021 at 2:07:23 PM - Resolution superseded by market extensions and EPA investigations			

COMPLETED RESOLUTIONS REPORT

From: 1 July to 30 September 2021

Res No	Report Title	Meeting Date	Completed Date
20-405	Road Safety Campaign Review Report: I2020/893	27/08/2020	13/09/2021
Directorate: Infrastructure Services Officer: Pearce , Andrew			
Resolved that Council adopt the following Committee Recommendations:			
Report No. 4.4 Road Safety Campaign Review File No: I2020/893			
<u>Committee Recommendation 4.4.1</u>			
<ol style="list-style-type: none">1. That TIAC recommend that signage be incorporated as part of the Coolamon Scenic Drive Project be accessed for road safety signage.2. That Council seek approval to incorporate Road Safety signage /other measures within future Road Safety Upgrade projects.3. The report be brought to next TIAC meeting focusing on road safety concerns and potential funding opportunities and that advice from TIAC members be sought regarding messaging and location for signs.4. That Council consider an allocation of funds from Risk Management Reserve to address other areas not covered by Coolamon Scenic Drive Project.5. That Council continue to liaise with TfNSW with regard to creating a Road Safety Officer position and planning road safety programs for the shire.6. That Council continue developing a funding model for a Road Safety Officer.			
Mover: Simon Richardson		Seconder: Michael Lyon	
Comments: Completed by Pearce, Andrew (action officer) on 13 September 2021 at 4:42:18 PM - Council has actioned the matters relating to road safety, as required, has allocated funds towards a Road Safety Officer and is continuing to actively liaising with TfNSW to create the role of RSO.			

COMPLETED RESOLUTIONS REPORT

From: 1 July to 30 September 2021

Res No	Report Title	Meeting Date	Completed Date
20-424	Seven Mile Beach Road & Broken Head Reserve Road - Update Report: I2020/1123	27/08/2020	8/09/2021
Directorate: Infrastructure Services Officer: Pearce , Andrew			
Resolved that Council note the report and endorse the following actions based on it:			
a)	for Seven Mile Beach Road:		
	(i) develop a delivery program and communicate program with resident group.		
	(ii) detail design of works in consultation with identified stakeholders.		
	(iii) undertake business case in consultation with Council's Finance team and DCA to confirm the financial viability of pay parking and parking technology requirements in the area.		
	(iv) Analyse compliance car counts to investigate the appropriateness and extent of pay parking.		
	(v) Request NPWS to formalise and seal the Kings Beach Carpark and that this work be integrated into or undertaken in conjunction with the sealing works on Seven Mile Beach Road.		
	(vi) approach NPWS with the proposal to manage and patrol their car parking scheme at Kings Beach. This would allow the whole Broken Head and Seven Mile Beach Rd plans to be integrated and managed as a whole.		
	(vii) consider a later report to Council and recommendation to give staff authority and permission to approach Transport for NSW for consent to apply paid parking.		
	(viii) complete design investigations and documentation for the delivery of sealing works, signage, intersection treatment and traffic management facilities ensuring these integrate and complement any planned works in Broken Head Reserve Road whilst ensuring project delivery within agreed grant milestones.		
b)	for Broken Head Reserve Road:		
	(i) develop and communicate Delivery Program to relevant stakeholders;		
	(ii) commence detailed design in consultation with resident representatives;		
	(iii) Have Your Say survey to refine project scope and site considerations;		
	(iv) undertake analysis of LPR survey data to provide justification to TfNSW for paid parking;		
	(v) undertake business case in consultation with Finance and DCA to confirm the financial viability of pay parking and parking technology in the area;		
	(vi) approach NPWS with the proposal to manage and patrol their car parking scheme at the end of Broken Head Reserve Road. This would allow the whole Broken Head and Seven Mile Beach Rd plans to be well integrated and managed as a whole;		
	(vii) prepare concept designs for remaining area of road and parking areas;		
	(viii) consider a later report and recommendation to give staff the authority and permission to approach TfNSW for consent to apply paid parking if approved by Council; and		
	(ix) complete investigation and scope development of road repair works from Election Commitment funds and undertake works in co-ordination with sealing works on seven Mile Beach Road.		
c)	additional actions:		
	(i) enter into an Inter-Agency Consultation Group to include NPWS, Police, RFS, Arakwal and Crown Lands;		
	(ii) to prepare a communications plan to be all encompassing for the Seven Mile Beach Road group, Broken Head Reserve Road group, and other relevant stakeholders;		
	(iii) develop a Memorandum of Understanding (MoU) in consultation with the Inter-Agency Consultation Group, the Seven Mile Beach Road community group and Broken Head Reserve Road community groups;		
	(iv) together with the Inter-Agency Consultation Group, develop an overarching Management Plan (informed by the MoU) for the Broken Head Reserve Road and Seven Mile Beach Road areas, for the following purposes:		
	- To clearly set expectations for day to day operations, clarify matters such as:		
	o Inter-Agency roles and responsibilities;		
	o Who has authority to close the roads and car parks and the conditions under which this would occur;		
	o Which Agency to contact when specific matters arise;		
	o Where Council's and NPWS delegated authority is limited to;		
	o Appropriate expectations for Council's staff in regards to the scope and frequency of tasks they are expected to undertake.		
	- Help integrate Council works with the plans and requirements of other key agencies. This would help ensure funds are not wasted duplicating plans already underway by other agencies, help Council plan the timing of works to tie in with other Agencies and prevent designs not complying with the emergency service requirements.		
	- Set out a longer term action plan and proposed priorities.		
Mover: Cate Coorey		Seconder: Michael Lyon	
Comments:			
Completed by Pearce, Andrew (action officer) on 08 September 2021 at 4:17:07 PM - Concept designs were developed in fulfilment of resolution requirements and presented to Council. This resulted in a new resolution 21-161. Project is continuing in accordance with 21-161.			

COMPLETED RESOLUTIONS REPORT

From: 1 July to 30 September 2021

Res No	Report Title	Meeting Date	Completed Date
20-470	PLANNING - 26.2019.10.1 Planning Proposal North Beach Byron Report: I2020/665	17/09/2020	1/09/2021
Directorate: Sustainable Environment and Economy Officer: van Iersel, Rob			
Resolved:			
1. That Council prepare a planning proposal to rezone a section of land at North Beach Byron to E4 Environmental Living, and implement the agreed E2 and E3 environmental zones across the site (Attachment 1 E2020/67667), and forward the proposal to the Department of Planning, Industry and Environment for Gateway determination.			
2. That the planning proposal be placed on public exhibition in accordance with the Gateway determination, and that Council receive a further report at the end of the exhibition period detailing submissions made.			
3. That the current 7(f1) Coastal Land zoning remain in place for the part of the site located seaward of the contemporary 100 year hazard line, pending completion of the Coastal Management Program, at which time it can be reviewed.			
Mover: Simon Richardson		Seconder: Alan Hunter	
Comments: Completed by van Iersel, Rob (action officer) on 01 September 2021 at 1:35:54 PM - Submissions report drafted for Council Planning meeting of October			

Res No	Report Title	Meeting Date	Completed Date
20-601	PLANNING - 26.2020.5.1 Planning proposal to permit a car park at 158 Jonson Street, Byron Bay Report: I2020/1603	19/11/2020	13/08/2021
Directorate: Sustainable Environment and Economy Officer: Tarrant, Sam			
Resolved that Council:			
1. proceed with the planning proposal as attached to this report (Attachment 1 – E2020/83230) to amend LEP 2014 to permit a car park and apply environment protection zones on the subject land;			
2. forward the planning proposal to the NSW Department of Planning, Industry and Environment for a Gateway determination;			
3. pending a positive Gateway determination and completion of adequate studies and further supporting information, undertake public exhibition of the planning proposal in accordance with the determination requirements; and			
4. consider a submissions report post-exhibition that includes any recommended changes to the planning proposal for final adoption.			
Mover: Sarah Ndiaye		Seconder: Basil Cameron	
Comments: Completed by Burt, Shannon on behalf of Tarrant, Sam (action officer) on 13 August 2021 at 10:52:50 AM - superseded by resolution 21-260			

COMPLETED RESOLUTIONS REPORT

From: 1 July to 30 September 2021

Res No	Report Title	Meeting Date	Completed Date
20-669	Vallances Road Natural Burial Ground Report: I2020/1194	26/11/2020	27/07/2021
Directorate: Sustainable Environment and Economy Officer: Burt, Shannon			
Resolved: that Council:			
1.	Identify areas within the site outlined in red on the map on page 7 for the creation of a Natural Burial Ground, at Vallances Road		
2.	Establish a steering committee of community members to oversee the process including: <ul style="list-style-type: none">- the layout of the grounds and selection of appropriate sites for burial plots, ceremonial space and regeneration outcomes.- future governance of the Natural Burial Ground- funding of the infrastructure requirements- drafting rules and regulations for the Natural Burial Ground- the naming of the Natural Burial Ground- undertaking consultation with the relevant traditional owners through the appropriate staff		
3.	Progress the review of the Vallances Road Plan of Management as adopted by Council in concert with 1 and 2 above, including feedback received from the previous workshops with councillors and staff to confirm future land use activity supported on the site to inform the need for any local environmental plan and/or development control plan amendments.		
Mover: Michael Lyon		Seconder: Jeannette Martin	
Comments: Completed by Burt, Shannon (action officer) on 27 July 2021 at 11:36:19 AM - Superseded by Resolution 21-250			

COMPLETED RESOLUTIONS REPORT

From: 1 July to 30 September 2021

Res No	Report Title	Meeting Date	Completed Date
20-689	Federal Community Led Masterplan - Project Scope Report: I2020/1776	10/12/2020	13/08/2021
		Directorate: Sustainable Environment and Economy	
		Officer: FitzGibbon, Andrew	
Resolved that Council:			
1.	supports this community-led approach to masterplanning for the Village of Federal and recognises it as the next evolution of place planning for Byron Shire.		
2.	thanks the Federal Community Village Steering Group for their work and efforts to date.		
3.	endorses the Federal Community Village Masterplan Steering Group to undertake the project work as per the project scope detailed in this Council Report.		
4.	agrees to endorse as presented a Federal Village Masterplan as proposed by the Federal Village Masterplan Steering Group, subject to it being demonstrated that: <ul style="list-style-type: none"><input type="checkbox"/> community consultation has been carried out, generally in accordance with the communications and engagement plan (in Attachment 1 E2020/93026), ensuring that primary stakeholders have been given adequate opportunity to have meaningful involvement, and demonstrating that there is general community acceptance of the final masterplan within the Federal community;<input type="checkbox"/> all councillors have been invited to public community meetings and advised of other critical moments in the process that they may want to attend and/or participate in, and have received project milestone updates by SPW and or report.<input type="checkbox"/> agreed milestones have generally been met;<input type="checkbox"/> any proposed actions are realistic and achievable in terms of Council budget limitations;<input type="checkbox"/> timeframes put forward for proposed actions are cognizant of Council's forward works planning to ensure shire-wide project delivery is economical and efficient; and<input type="checkbox"/> any proposed actions adequately consider safety, lawfulness and other community risks.		
5.	allocates \$5,500 from Council's budget (GL2715.13) to enable project work to begin.		
6.	allocates up to \$10,000 for production of a short video to capture the community-led masterplan process for future use and reference by Council (as detailed in Attachment 2 E2020/91213), with the budget allocation to be staged, \$2,000 initially from (GL2715.13), with the remaining \$8,000 to be considered as part of the quarterly budget review in February 2021.		
7.	acknowledges that a detailed design of the Federal Village main street is a priority 'construction grant ready' project, and that a forward budget bid be considered for the 2021/22 operational plan process.		
Mover: Basil Cameron		Seconder: Sarah Ndiaye	
Comments: Completed by Burt, Shannon on behalf of FitzGibbon, Andrew (action officer) on 13 August 2021 at 11:36:41 AM - superseded by resolution 21-261			

COMPLETED RESOLUTIONS REPORT

From: 1 July to 30 September 2021

Res No	Report Title	Meeting Date	Completed Date
20-702	PLANNING - The Farm Update on Planning Proposal Report: I2020/1865	17/12/2020	13/08/2021
Directorate: Sustainable Environment and Economy Officer: van Iersel, Rob			
Resolved that Council:			
1. Notes the update provided on the Planning Proposal for The Farm.			
2. Agrees to withdraw the current Gateway Determination and associated Planning Proposal before 24 December 2020, as requested by the Department of Planning, Industry and Environment.			
3. Simultaneously with 2 above, authorises staff to submit an amended Planning Proposal to the Department of Industry and Environment for Gateway determination. The new Planning proposal to be the same as the current, with the exception of the need for an SP2 Infrastructure zoning over the land that would be now covered by the Voluntary Planning Agreement.			
4. Initiates discussions with the proponent and TfNSW to develop key principles that could form the basis of a Voluntary Planning Agreement, and report the results of discussions to Council prior to public consultation.			
5. Pending Gateway Determination undertakes public exhibition of the Planning Proposal and consult with government agencies in accordance with the Gateway Determination.			
6. Concurrently exhibits the draft amendment to Chapter E5 of Byron DCP 2014 - Certain Locations in Byron Bay and Ewingsdale (Attachment 2 E2020/6033)			
7. Receives a report outlining the public exhibition outcomes.			
8. Continues to suspend enforcement action in relation to matters subject of the Planning Proposal until such time as a determination is made. Council may, however, use its discretion to take enforcement action in circumstances where it is demonstrated that an unauthorised activity or use imposes significant impacts on the environment. This undertaking does not exclude Council from its regulatory obligations in relation to the Food Act, Local Government Act and/ or Protection of the Environment Operations Act.			
Mover: Simon Richardson		Seconder: Paul Spooner	
Comments: Completed by Burt, Shannon on behalf of van Iersel, Rob (action officer) on 13 August 2021 at 11:13:46 AM - superseded by resolution 21-300			

Res No	Report Title	Meeting Date	Completed Date
20-730	Main Beach Shoreline Project - community consultation on the 7 options Report: I2020/1481	17/12/2020	7/09/2021
Directorate: Sustainable Environment and Economy Officer: Dowsett, Chloe			
Resolved that Council:			
1. Notes the community engagement activities for the Main Beach Shoreline Project presently being undertaken on the seven concept design options (as outlined in Table 1 of this report).			
2. Receives a report in early 2021 on the outcomes of community engagement activities and feedback received to inform the selection by Council of three of the seven discrete concept options to progress to the next stage of the project for further refinement and detailed technical assessment.			
Mover: Jan Hackett		Seconder: Basil Cameron	
Comments: Completed by Dowsett, Chloe (action officer) on 07 September 2021 at 9:39:02 AM – Item #1 : Council has acknowledged the engagement activities completed in December 2020 and January 2021. Feedback on the 7 options was received up to 15/01/2021. Item #2 - Report to Council on the outcomes of community engagement and 3 recommended options to progress going to the 28 October 2021 Council Meeting.			

COMPLETED RESOLUTIONS REPORT

From: 1 July to 30 September 2021

Res No	Report Title	Meeting Date	Completed Date
21-059	PLANNING - 26.2019.1.1 - Planning Proposal for an amendment to Byron LEP 2014 to permit Community Title subdivision and dwellings at Lot 38 DP 1059938, Alidenes Road, Wilsons Creek Report: I2021/249	11/03/2021	24/09/2021
Directorate: Sustainable Environment and Economy Officer: Caras, Alex			
Resolved that Council:			
1. Proceeds with a revised planning proposal (as contained in Attachment 1 – E2021/29384) to permit the creation of a neighbourhood Community Title scheme comprising up to 15 neighbourhood lots/dwellings, and one lot for association property that includes the Yankee Creek waterway and suitable riparian buffers on the subject land. No more than one dwelling will be permitted on each lot.			
2. Forwards the revised planning proposal to the NSW Department of Planning, Industry and Environment for a Gateway determination.			
3. Pending a positive Gateway determination, undertake public exhibition of the planning proposal in accordance with the determination requirements.			
4. Considers a submissions report post-exhibition that includes any recommended changes to the planning proposal for final adoption.			
Mover: Michael Lyon		Seconder: Alan Hunter	
Comments: Completed by Caras, Alex (action officer) on 24 September 2021 at 11:27:49 AM - 16/09/2021 - Council considered submissions report (13.2) and resolved to forward planning proposal to PCO for drafting and finalisation. No further resolution action required.			

Res No	Report Title	Meeting Date	Completed Date
21-062	Council's role in Housing Delivery Report: I2021/306	11/03/2021	13/08/2021
Directorate: Sustainable Environment and Economy Officer: Burt, Shannon			
Resolved that Council:			
1. Notes the staff report on Council's role in Housing.			
2. Requests staff to further investigate the Community Land Trust, Live-Work and Restricted Purchase models to see how they can be applied to Council owned land and developments including contributions under a SEPP 70 Affordable Housing Contribution Scheme.			
3. Receives a report by or before mid-year on the findings of 2 with recommendations on the appropriate next steps for application and implementation of the preferred model/s to Council land and developments.			
Mover: Sarah Ndiaye		Seconder: Paul Spooner	
Comments: Completed by Burt, Shannon (action officer) on 13 August 2021 at 11:39:34 AM - superseded by resolution 21-264			

COMPLETED RESOLUTIONS REPORT

From: 1 July to 30 September 2021

Res No	Report Title	Meeting Date	Completed Date
21-066	Byron Shire Key Workers Issues Paper Report: I2021/270	11/03/2021	13/08/2021
Directorate: Sustainable Environment and Economy Officer: Burt, Shannon			
Resolved:			
1.	That Council receives and notes the staff report on 'Byron Shire Key Workers Issues Paper'.		
2.	That Council requests staff to:		
a)	Invite the Hon. Melinda Pavey, MP Minister for Water, Property and Housing, and the Hon. Rob Stokes, MP Minister for Planning and Public Spaces to Byron Shire to: <input type="checkbox"/> discuss key worker housing stress; <input type="checkbox"/> visit key council project sites; and <input type="checkbox"/> discuss the potential for state government grant funding to support infrastructure delivery needed to facilitate local affordable and diverse housing initiatives already commenced in Byron Shire.		
b)	Seek interest from other northern rivers councils about undertaking a case study of local employer/s facing attraction/retention challenges due to housing unaffordability. This study to support point d.		
c)	Seek cross council collaboration from other northern rivers councils to identify innovative solutions to regional housing affordability challenges that go beyond the current LGA boundaries. These solutions to support point d and form the basis of pilot projects for the region.		
d)	Advocate for Federal and State Government to change the policy and regulatory setting to facilitate investment through to councils undertaking development. This could include councils directly facilitating development through planning, providing land, and financial levers such as subsidies and private public partnerships, thereby providing the private sector with the certainty that it needs to invest confidently in the region.		
3.	That Council receives an update report on 2 a-d at the Ordinary June Council meeting.		
Mover: Paul Spooner		Seconder: Michael Lyon	
Comments:			
Completed by Burt, Shannon (action officer) on 13 August 2021 at 11:41:20 AM - superseded by resolution 21-264			

COMPLETED RESOLUTIONS REPORT

From: 1 July to 30 September 2021

Res No	Report Title	Meeting Date	Completed Date
21-112	Housing Crisis Report: I2021/390	25/03/2021	27/07/2021
Directorate: Sustainable Environment and Economy Officer: Burt, Shannon			
Resolved that Council:			
1. Declares we are currently experiencing an emergency situation with respect to housing availability and affordability in our community.			
2. Invites other councils experiencing similar challenges to make the same declaration.			
3. Investigates options for providing 'temporary vanpacker' accommodation for those locals currently forced to camp in their cars due to the lack of availability of other forms of accommodation. This may include the use of either Council land assets or land that we manage.			
4. Investigates options for safe and secure emergency accommodation for women in local tourist and caravan parks and backpackers/hostels. This may include Council owned and operated parks and/or private parks. This may also include parks that are outside the Byron Shire.			
5. Makes contact with tourist and caravan park managers to discuss point 4 above.			
6. Continue discussions with the state government for the lease and use of suitable disused and surplus rail land within the Byron Shire for a period of 5 years. This land to be used to establish the 'Housing for Locals' project. This project would aim to establish small clusters of self-contained tiny homes on identified unused rail land within the towns and villages of the shire.'			
7. Receives a report back from staff on points 2- 6 by or before July 2021.			
Mover: Michael Lyon		Seconder: Sarah Ndiaye	
Comments: Completed by Burt, Shannon (action officer) on 27 July 2021 at 11:41:40 AM - Superseded by Resolution 21-253			

Res No	Report Title	Meeting Date	Completed Date
21-162	Car Free Sundays Report: I2021/581	22/04/2021	29/07/2021
Directorate: Infrastructure Services Officer: Pearce , Andrew			
Resolved:			
1. That Council introduces one car-free Sunday per month to occur in Byron Bay's town centre as soon as practicably possible;			
2. That certain streets be closed to traffic to effect a pedestrianisation of a portion of the town centre similar to as has been done on New Year's eve;			
3. That the first car-free Sunday be a celebration of walking, cycling and non-car transport and businesses are encouraged to participate in the celebratory atmosphere;			
4. That Council staff liaise with local businesses, local transport providers, Destination Byron, TfNSW, Local Traffic Committee, and any other entities necessary to enable the success of a car free day as a recurring event.			
Mover: Cate Coorey		Seconder: Basil Cameron	
Comments: Completed by Flockton, James on behalf of Pearce, Andrew (action officer) on 29 July 2021 at 2:50:55 PM - The car free closure will be trialled via the community market relocation to the town centre. The DA for which is currently in development. Infrastructure Planning staff will support the proposal through this process, but cannot do any further works as the process is happening outside Infrastructure Planning.			

COMPLETED RESOLUTIONS REPORT

From: 1 July to 30 September 2021

Res No	Report Title	Meeting Date	Completed Date
21-164	Update on the development of Coastal Management Programs (CMPs) for the Byron Shire Coastline Report: I2021/554	22/04/2021	7/09/2021
Directorate: Sustainable Environment and Economy Officer: Dowsett, Chloe			
Resolved that Council:			
1. Writes to the Department of Planning, Industry and Environment and the Coastal Council to request a meeting to discuss how the Coastal Management Process could be improved, timeframes shortened and the development of a Coastal Management Program ("CMP") for Byron Shire resourced more effectively.			
2. Notes that the draft Scoping Study for the Southern Shire - Cape Byron to Seven Mile Beach including the Belongil Creek estuary will be sent to state agencies for their review as required by the CMP process and a copy placed on the web for public feedback.			
Mover: Jan Hackett		Seconded: Cate Coorey	
Comments: Completed by Dowsett, Chloe (action officer) on 07 September 2021 at 9:44:58 AM - OK to close - meeting will be held once Lock-Down eases and staff capacity to attend the meeting increases.			

Res No	Report Title	Meeting Date	Completed Date
21-171	Proposed Policy for Glare Shields on Streetlights Report: I2021/460	22/04/2021	29/09/2021
Directorate: Infrastructure Services Officer: Provis, Joshua			
Resolved that the draft Proposed Policy for Glare Shields on Streetlights be placed on public exhibition for a minimum period of 28 days, and			
a) That in the event that any submissions are received on the draft policy, it be reported back to Council prior to adoption; or.			
b) That in the event that no submissions are received on the Proposed Policy for Glare Shields on Streetlights that:-			
i) It be adopted and incorporated in Council's Policy Register; and			
ii) The proposed fees and charges be adopted within Council's 2021/22 Fees and Charges schedule.			
Mover: Michael Lyon		Seconded: Jeannette Martin	
Comments: Completed by Elford, Evan on behalf of Provis, Joshua (action officer) on 29 September 2021 at 11:09:37 PM - Glare Shield policy adopted by Council at September 2021 Council meeting			

COMPLETED RESOLUTIONS REPORT

From: 1 July to 30 September 2021

Res No	Report Title	Meeting Date	Completed Date
21-174	Byron Bay Skate Park and Recreation Precinct - Endorsement of Detailed Design for Construction Report: I2021/552	22/04/2021	2/07/2021
Directorate: Infrastructure Services Officer: Strzina, Daniel			
Resolved that Council:			
1. Endorses the Developed Detailed Design plan for the Skate Park and Recreation Precinct at Sandhills Estate in Byron Bay (Attachment 1 – E2021/53195)			
2. Proceeds with procurement of a construction contractor to deliver the works by means of a Request for Tender using the open tendering method by which tenders for the proposed contract are invited by public advertisement.			
3. Delegates authority to the General Manager to award the construction tender, if the construction price is within the adopted project budget, and on the basis that the tender is not awarded after the commencement of the caretaker period.			
Mover: Simon Richardson		Seconder: Sarah Ndiaye	
Comments: Action completed by Strzina, Daniel			

Res No	Report Title	Meeting Date	Completed Date
21-187	PLANNING -26.2017.6.1 - Byron Bay Town Centre Planning Controls - Review of submissions and next steps Report: I2021/391	13/05/2021	6/09/2021
Directorate: Sustainable Environment and Economy Officer: Hawton, Isabelle			
Resolved that Council:			
1. Forwards the planning proposal to amend Byron LEP 2014, as included in Attachment 1 (E2021/58003), to the Department of Planning, Industry & Environment requesting its finalisation.			
2. Adopts Byron DCP 2014 Chapter E10 as included in Attachment 2 (E2021/56492).			
3. Publishes Byron DCP 2014 Chapter E10 on its website and notifies the public as required by the Environmental Planning and Assessment Act and Regulation.			
4. Adopts the Design Excellence Procedures as included in Attachment 3 (E2021/56761).			
5. Adopts the Design Excellence Policy as included in Attachment 4 (E2021/56762).			
6. Prepares and circulates an Expression of Interest for appropriately qualified professionals to form the Design Excellence Panel, as per Attachment 5 (E2020/75377), and report back to Council with the responses.			
Mover: Basil Cameron		Seconder: Michael Lyon	
Comments: Completed by Hawton, Isabelle (action officer) on 06 September 2021 at 9:30:28 AM - LEP gazetted 20 August 2021, new version uploaded to web. DCP uploaded to web and effective.			

COMPLETED RESOLUTIONS REPORT

From: 1 July to 30 September 2021

Res No	Report Title	Meeting Date	Completed Date
21-193	Section 355 Management Committees - resignations and appointments update Report: I2021/732	24/06/2021	2/09/2021
Directorate: Corporate and Community Services Officer: Wood , Isabelle			
Resolved:			
1. That the resignations of Mike Dowd and John Hudson from the Bangalow A&I Hall Management Committee be accepted and that letters of thanks be provided.			
2. That the nominee in Confidential Attachment 1 (E2021/75157) be appointed to the Bangalow A&I Hall Management Committee.			
3. That the nominee in Confidential Attachment 2 (E2021/63018) be appointed to the South Golden Beach Hall Management Committee.			
4. That the nominee in Confidential Attachment 3 (E2021/75839) be appointed to the Suffolk Park Hall Management Committee.			
Mover: Michael Lyon		Seconder: Basil Cameron	
Comments: Completed by Wood, Isabelle (action officer) on 02 September 2021 at 4:09:30 PM - All actions completed.			

Res No	Report Title	Meeting Date	Completed Date
21-196	Section 356 Donations - Rates and Charges - Policy Review Report: I2021/978	24/06/2021	28/08/2021
Directorate: Corporate and Community Services Officer: Ansoul , Stephen			
Resolved:			
1. That Council places the updated draft 'Section 356 Donations – Rates and Charges – 2021' policy (Attachment 2 E2021/77889) on public exhibition for a period of 28 days and if no submissions are received, adopts the policy.			
2. That any submissions received on the updated draft 'Section 356 Donations – Rates and Charges – 2021' policy (Attachment 2 E2021/77889) be reported to Council for consideration, prior to the adoption of the draft policy.			
Mover: Michael Lyon		Seconder: Basil Cameron	
Comments: Completed by Ansoul, Stephen (action officer) on 28 August 2021 at 7:11:29 PM - A submission was received (E2021/107708) so updated report to be presented to 23/09/21 Council meeting (I2021/1368).			

COMPLETED RESOLUTIONS REPORT

From: 1 July to 30 September 2021

Res No	Report Title	Meeting Date	Completed Date
21-199	Submissions Report for the Public Exhibition of the Sustainable Visitation Strategy and Tourism Resilience Discussion Paper Report: I2021/443	24/06/2021	27/07/2021
Directorate: Sustainable Environment and Economy Officer: French, Sharyn			
Resolved that Council:			
1. Endorses the framework and process to develop the whole of business industry strategy as outlined in this report.			
2. Reaffirms Resolution 20-353, relevant parts, to allocate the voluntary visitor contribution from Council's First Sun and Suffolk Park Holiday Parks to the delivery of our business industry strategy once adopted by Council.			
Mover: Michael Lyon		Seconder: Basil Cameron	
Comments: Completed by Burt, Shannon on behalf of French, Sharyn (action officer) on 27 July 2021 at 11:52:01 AM - Resolution actions completed.			

Res No	Report Title	Meeting Date	Completed Date
21-200	Car Share (Popcar) community usage report for 2020/21 Report: I2021/861	24/06/2021	13/08/2021
Directorate: Sustainable Environment and Economy Officer: Briggs, Hayley			
Resolved that Council:			
1. Continues to lease the 10 bays to Popcar to provide a car sharing service in Byron Bay and Mullumbimby and invite Popcar to renew their annual lease, with an end date of 29 July 2022.			
2. Notes this report and that Popcar's proposal for 6 additional parking bays in Byron Bay will be reported to Council through the 17 August 2021 Local Traffic Committee Meeting (if approved the lease end date will be 29 July 2022 in line with the original 10 bays).			
3. Notes that a report outlining the next 12 month usage statistics, including the usage of the 6 additional bays (if they are approved), will be provided to Council in June 2022, and that a recommendation on whether or not to invite Popcar to renew their annual lease for another year will be made at that time.			
4. Notes that the cost of applications and bay permits as outlined in the Car Share Procedure and Council's Fees and Charges will be reviewed as part of the 2022/23 budget process.			
5. Resolves to invite car share operators to respond to a competitive Expression of Interest in 2022/23 for the 10 (potentially 16) car share parking bays in Byron Shire for a three-year contract commencing in 2023/24.			
Mover: Michael Lyon		Seconder: Basil Cameron	
Comments: Completed by Burt, Shannon on behalf of Briggs, Hayley (action officer) on 13 August 2021 at 11:50:56 AM - Actions progressed meet the resolution. Further reports in coming FY to follow.			

COMPLETED RESOLUTIONS REPORT

From: 1 July to 30 September 2021

Res No	Report Title	Meeting Date	Completed Date
21-201	CoastSnap - collaboration with National Parks and Wildlife Service Report: I2021/857	24/06/2021	30/07/2021
Directorate: Sustainable Environment and Economy Officer: Dowsett, Chloe			
Resolved that Council endorses collaboration on CoastSnap with National Parks and Wildlife Service and the allocation of up to \$2,000 from the 2020/21 Coastal Monitoring budget account number 2605.101 to fund the setup of one of the prospective locations only.			
Mover: Michael Lyon		Seconder: Basil Cameron	
Comments: Completed by Burt, Shannon on behalf of Dowsett, Chloe (action officer) on 30 July 2021 at 2:21:40 PM - Action completed			

Res No	Report Title	Meeting Date	Completed Date
21-203	PLANNING - State Government Planning Amendments for Agriculture Report: I2021/636	13/05/2021	30/07/2021
Directorate: Sustainable Environment and Economy Officer: van Iersel, Rob			
Resolved that Council:			
1.	Notes the submission lodged with the State Government in relation to proposed planning amendment for agriculture Attachment 1 (#E2021/57181).		
2.	Notes that the proposed changes to planning legislation as drafted, and if imposed on Byron Shire Council in their current form, will by stealth, significantly impact the future viability of our farm land being used for use agricultural purposes; and our long term capacity to grow our local, valued and recognised agricultural produce sector.		
3.	Notes that if the proposed changes to planning legislation are imposed in their current form, there is likely to be an increase in requirement for compliance/ enforcement on a range of tourism land use activity, the costs for which cannot be recouped by additional application fees.		
4.	Makes formal representations to the Local Member for Ballina, the Minister for Planning and Public Spaces and the Minister for Agriculture in relation to Council's concerns with the proposed amendments (Attachment 1 #E2021/57181) and those in 2 and 3.		
Mover: Alan Hunter		Seconder: Sarah Ndiaye	
Comments: Completed by Burt, Shannon on behalf of van Iersel, Rob (action officer) on 30 July 2021 at 2:16:40 PM - Actions Completed			

COMPLETED RESOLUTIONS REPORT

From: 1 July to 30 September 2021

Res No	Report Title	Meeting Date	Completed Date
21-203	Report of Coast Estuary Catchment Panel 20 May 2021 Report: I2021/981	24/06/2021	30/07/2021
Directorate: Sustainable Environment and Economy Officer: Dowsett, Chloe			
Resolved:			
1.	That Council notes the minutes of the Coastal Estuary Catchment Panel Meeting held on 20 May 2021.		
2.	That Council adopts the following Panel Recommendation: Report No. 3.1 Adoption of Minutes from Previous Meeting File No: I2021/777 <u>Panel Recommendation 3.1.1</u> That the minutes of the Coastal Estuary Catchment Panel Meeting held on 10 September 2020 be confirmed.		
3.	That Council does not adopt Panel Recommendation(s) 4.1 as shown in the attachment to this report, but instead adopts the Management Recommendation(s) as follows:- Report No. 4.1 'Bringin Back the Bruns' - project update File No: I2021/735 <u>Management Recommendation</u> That the Coastal and Estuary Panel:- 1. Note the update and support the 'Bringing Back the Bruns' project. 2. Receive further advice on the positive changes to fish movements due to the 'Bringing Back the Bruns' causeway removal thus far.		
4.	That Council adopts the following Panel Recommendation: Report No. 4.2 Coastal Management Program for the Richmond River File No: I2021/736 <u>Panel Recommendation 4.2.1</u> That Council notes the update on the development of a Coastal Management Program for the Richmond River estuary and catchment.		
5.	That Council adopts the following Panel Recommendation: Report No. 4.3 Overview of ICOLL Recent Openings - Tallow and Belongil File No: I2021/745 <u>Panel Recommendation 4.3.1</u> That Council notes the overview on the recent ICOLL openings at Tallow and Belongil Creek.		
Mover: Michael Lyon		Seconder: Basil Cameron	
Comments: Completed by Burt, Shannon on behalf of Dowsett, Chloe (action officer) on 30 July 2021 at 2:20:18 PM - Actions completed			

COMPLETED RESOLUTIONS REPORT

From: 1 July to 30 September 2021

Res No	Report Title	Meeting Date	Completed Date
21-204	Tender 2021-0005 Supply of Quarry Products Report: I2021/986	24/06/2021	2/07/2021
Directorate: Infrastructure Services Officer: Spangler, Henry			
Resolved:			
1. That Council awards Tender 2021-0005 - Supply of Quarry Products to the suppliers confidentially listed in Attachment 1- Final Recommendation Report (E2021/78624) and be appointed to the tender as Panel Source suppliers to Byron Shire Council for the initial period of 28 June 2021 to 30 June 2023.			
2. That provision be allowed with two (2) x one (1) year option to extend the contract subject to performance, which may take this contract through to 30 June 2025.			
3. That Council makes public its decision, including the names of the successful tenderer, in accordance with Clause 179(b) of the Local Government (General) Regulation 2005.			
Mover: Michael Lyon		Seconder: Basil Cameron	
Comments: Action completed by Spangler, Henry			

Res No	Report Title	Meeting Date	Completed Date
21-216	Report of the Biodiversity Advisory Committee Meeting held on 20 May 2021 Report: I2021/940	24/06/2021	7/07/2021
Directorate: Sustainable Environment and Economy Officer: Chapman, Michelle			
Resolved that Council notes the minutes of the Biodiversity Advisory Committee Meeting held on 20 May 2021.			
Mover: Michael Lyon		Seconder: Basil Cameron	
Comments: Completed by Chapman, Michelle (action officer) on 07 July 2021 at 9:44:44 AM - for noting			

Res No	Report Title	Meeting Date	Completed Date
21-216	Memento Aestates - Byron Bay public art installation Report: I2021/654	27/05/2021	15/09/2021
Directorate: General Manager Officer: McGarry, Claire			
Resolved:			
1. That Council endorses the installation of <i>Memento Aestates</i> in the location identified within the report (#E2021/58600).			
2. That the installation be included as a variation to the construction contract for Greenwoods Landscape Management for the Rail Corridor Restoration project.			
Mover: Michael Lyon		Seconder: Basil Cameron	
Comments: Completed by McGarry, Claire (action officer) on 15 September 2021 at 2:07:43 PM - Installation complete			

COMPLETED RESOLUTIONS REPORT

From: 1 July to 30 September 2021

Res No	Report Title	Meeting Date	Completed Date
21-217	Biodiversity Projects and Operations Update Report: I2021/711	24/06/2021	7/07/2021
Directorate: Sustainable Environment and Economy Officer: Chapman, Michelle			
Resolved that Council adopt the following Committee Recommendations:			
Report No. 4.2 Biodiversity Projects and Operations Update File No: I2021/711			
<u>Committee Recommendation 4.2.1</u>			
1. That the Biodiversity Advisory Committee note the update on current projects and programmes being undertaken by Council staff.			
2. That the Biodiversity Advisory Committee recognises the positive impact of having an Agricultural Extension Officer who is heavily involved in regenerative agriculture and biodiversity outcomes and recommends to Council that the Agricultural Extension Officer position be considered as a fulltime, permanent council position.			
Mover: Michael Lyon		Seconder: Basil Cameron	
Comments: Completed by Chapman, Michelle (action officer) on 07 July 2021 at 12:10:37 PM - noted by Manager to be considered in line with development of next budget and restructures			

Res No	Report Title	Meeting Date	Completed Date
21-217	Policy Review 2020-2021 - Part 4 Report: I2021/361	27/05/2021	9/08/2021
Directorate: Corporate and Community Services Officer: Jones, Mila			
Resolved:			
1. That the following policies be placed on public exhibition for the reason stated alongside it for 28 days, allowing 42 days for submissions: a) Appropriate Dispute Resolution of Development Proposals 2002 – to be repealed b) Social Impact Assessment Policy 2009 – to be repealed c) Waste disposal fees for not-for-profit groups 2012 – as updated and shown in track changes at Attachment 1 (E2021/30536) d) Waste Disposal Following a Natural Disaster or Significant Storm Event 2014 – as updated and shown in track changes at Attachment 2 (E2021/43663). e) Writing Off Water and Sewerage Usage Charges Policy 2012 – to be repealed			
2. That: a) should there be no submissions received for a policy, the update or repeal be endorsed for those policies; and, b) should submissions be received on a policy, those policies be reported back to Council noting the submissions and any amendments made as a result of the feedback received.			
Mover: Michael Lyon		Seconder: Basil Cameron	
Comments: Completed by Jones, Mila (action officer) on 09 August 2021 at 9:21:54 AM - Complete, refer comments.			

COMPLETED RESOLUTIONS REPORT

From: 1 July to 30 September 2021

Res No	Report Title	Meeting Date	Completed Date
21-222	Rifle Range Road to Bangalow Shared Path Report: I2021/380	27/05/2021	29/07/2021
Directorate: Infrastructure Services Officer: Hughes, Katie			
Resolved that Council:			
1.	Supports further investigation of design options for a shared path from Rifle Range Road to Bangalow utilising the rail corridor, west of Bangalow Railway Station.		
2.	Supports staff to commence discussions with the Bangalow Showgrounds Committee regarding the possible position and placement of a shared path through the showgrounds.		
3.	Supports an application to TfNSW and John Holland for the construction of a shared path within the rail corridor and along the rail line west of Bangalow Railway Station.		
Mover: Michael Lyon		Seconder: Basil Cameron	
Comments: Completed by Flockton, James on behalf of Hughes, Katie (action officer) on 29 July 2021 at 10:34:16 AM - 1. Noted, 2. Discussions have commenced and concept designs provided to showground committee., 3. Application is underway			

Res No	Report Title	Meeting Date	Completed Date
21-223	Proposal to Name Mullumbimby Creek Bridge currently known as Azalea Street Bridge. Report: I2021/352	27/05/2021	29/09/2021
Directorate: Infrastructure Services Officer: Savage, Deanna			
Resolved that Council:			
1.	Supports the proposal put forward by the Board of Directors of Bundjalung of Byron Bay Aboriginal Corporation (Arakwal) (BOBBAC) and name the bridge "King Bobby Bridge"		
2.	Funds the installation and maintenance of a sign from the Bridges Inspection fund Account No 44026.18 in the New Financial Year commencing on 1 July 2021.		
Mover: Michael Lyon		Seconder: Basil Cameron	
Comments: Completed by Elford, Evan on behalf of Savage, Deanna (action officer) on 29 September 2021 at 11:11:28 PM - purchase order to be raised and sign installed			

COMPLETED RESOLUTIONS REPORT

From: 1 July to 30 September 2021

Res No	Report Title	Meeting Date	Completed Date
21-229	Tender 2021-0013 - Contract for Management of Repurposed Former Byron Hospital Report: I2021/530	24/06/2021	2/07/2021
Directorate: Infrastructure Services Officer: Winter, Joshua			
Resolved:			
1. That Council awards Tender 2021-0013 to the tenderer recommended in the Tender Evaluation Report (Confidential Attachment 1).			
2. That Council's seal be affixed to the relevant documents.			
3. That the proposed Lease and Management Agreement include a clause that stipulates that any net profits generated are to be reinvested into community and social services delivered within the Byron Shire Local Government area following reimbursement to Council of establishment costs, loan and building sinking fund repayments.			
4. That Council makes public its decision, including the name and amount of the successful tenderer, in accordance with Clause 179(b) of the Local Government (General) Regulation 2005.			
Mover: Cate Coorey		Seconder: Basil Cameron	
Comments:			
1. Tender has been awarded to Social Futures., 2. Noted., 3. Clause will be added to proposed Lease and Management Agreement by staff., 4. Media release advising successful tenderer has been sent.			

Res No	Report Title	Meeting Date	Completed Date
21-230	Community feedback - Byron Community Market relocation Report: I2021/845	24/06/2021	15/09/2021
Directorate: General Manager Officer: McGarry, Claire			
Resolved:			
1. That Council notes feedback gathered during the community consultation process.			
2. That Council proceeds with the proposal to relocate the Byron Community Market to the centre of town on the footprint proposed, noting its alignment with the community vision outlined in the Byron Bay Town Centre Masterplan .			
3. That staff continue to work with key stakeholders and address concerns raised through the detailed planning and Development Application process.			
4. That staff continue to pass community feedback on to Byron Community Market managers for consideration in their planning of market layout and operations.			
Mover: Michael Lyon		Seconder: Alan Hunter	
Comments:			
Completed by McGarry, Claire (action officer) on 15 September 2021 at 2:08:17 PM - Engagement complete. DA lodgement imminent.			

COMPLETED RESOLUTIONS REPORT

From: 1 July to 30 September 2021

Res No	Report Title	Meeting Date	Completed Date
21-242	Youth Engagement Report: I2021/997	24/06/2021	2/09/2021
Resolved:			
1. That Council investigates opportunities to further support youth engagement with the aim of establishing a regular forum.			
2. That Council receives a six monthly report on the outcomes of the youth engagement program.			
Mover: Alan Hunter		Seconder: Basil Cameron	
Comments: Completed by Sills, Heather (action officer) on 02 September 2021 at 10:38:06 AM - A further report was considered by Council, where they resolved (21-344) the next steps for youth engagement.			

Res No	Report Title	Meeting Date	Completed Date
21-242	Road Safety Campaign Report: I2021/218	27/05/2021	6/07/2021
Resolved that Council adopts the following Committee Recommendations:			
Report No. 4.1 Road Safety Campaign File No: I2021/218			
<u>Committee Recommendation 4.1.1</u>			
That:			
1. Council continues to pursue funding opportunities for road safety awareness, infrastructure enhancements that improve safety and access for all road users and to embed road safety principles in all transport related projects.			
2. The next TIAC meeting include a workshop session to generate discussion, ideas and suggestions regarding road safety messaging and location of safety signage as per Res 20-405 (3).			
3. Prior to the workshop referred to in 2, TIAC members receive information on the 'Go Together' program including examples of signage and messaging promoted by the program.			
4. TfNSW representatives will attend the workshop mentioned in point 2.			
Mover: Michael Lyon		Seconder: Basil Cameron	
Comments: Completed by Pearce, Andrew (action officer) on 06 July 2021 at 11:43:49 AM - All items in the resolution have been completed as per the notes associated with the resolution.			

COMPLETED RESOLUTIONS REPORT

From: 1 July to 30 September 2021

Res No	Report Title	Meeting Date	Completed Date
21-245	Shire Wide Bus Stop Accessibility Upgrade Program Report: I2021/548	24/06/2021 Directorate: Infrastructure Services Officer: Hughes, Katie	29/07/2021
Resolved:			
1. That Council notes the comments from respondents to the survey and in particular the fact that the majority of bus patrons board and alight along bus routes and not at formal bus stops.			
2. That Council acknowledges the need to improve access and safety for bus patrons along hinterland roads.			
3. That Council applies Road Access and Safety Principles (RASPs) including consideration of reduced speeds.			
4. That staff proceed to scope and deliver a priority based bus stop upgrade program, as funds permit, based on use, safety and accessibility, using the results of the community consultation process for prioritisation.			
Mover: Basil Cameron		Seconder: Sarah Ndiaye	
Comments: Completed by Flockton, James on behalf of Hughes, Katie (action officer) on 29 July 2021 at 10:32:31 AM - 1. Noted., 2. Noted., 3. Noted. Speeds will be considered as part works., 4. Works schedule will be prepared and completed under OP action 1.6.3.5.			

Res No	Report Title	Meeting Date	Completed Date
21-246	PAMP and Bike Plan Evaluation Processes Report: I2021/464	27/05/2021 Directorate: Infrastructure Services Officer: Pearce , Andrew	13/09/2021
Resolved that Council adopts the following Committee Recommendations:			
Report No. 4.5 PAMP and Bike Plan Evaluation Processes File No: I2021/464			
<u>Committee Recommendation 4.5.1</u>			
That Council:			
1. Note the work already done and underway to progress the PAMP and Bike Plan recommendations.			
2. Prioritise future PAMP and Bike Plan projects as follows			
a) Projects or parts of projects that provide greater connectivity to and within active networks (Bike and Pedestrian) as well as better connectivity to public transport.			
b) Projects that align with Integrated Transport Strategy objectives, particularly where a modal shift away from car use is supported and enhanced.			
c) Projects that improve connectivity and promote a shift from car use should initially be considered from PAMP and Bike Plan priorities covered by Master Plans.			
3. Where possible Council seek grant funding to help accelerate the roll out of PAMP and Bike Plan projects.			
4. Continue to investigate opportunities to undertake strategic PAMP and Bike Plans projects that meet the connectivity and modal shift criteria, but not covered by Master Plans as funding permits.			
5. That the PAMP and Bike Plan Council web page be updated to inform the community of this priority review.			
Mover: Michael Lyon		Seconder: Basil Cameron	
Comments: Completed by Pearce, Andrew (action officer) on 13 September 2021 at 4:53:17 PM - Council is continuing to investigate opportunities to expand the PAMP and Bike Plan project in order of resolved priorities and has engaged Council's communication team to update the Council web page.			

COMPLETED RESOLUTIONS REPORT

From: 1 July to 30 September 2021

Res No	Report Title	Meeting Date	Completed Date
21-247	Movement and Place Brief (Draft) Report: I2021/540	27/05/2021	29/07/2021
Directorate: Infrastructure Services Officer: Pearce , Andrew			
Resolved that Council adopts the following Committee Recommendations:			
Report No. 4.6 Movement and Place Brief (Draft) File No: I2021/540			
<u>Committee Recommendation 4.6.1</u>			
1. That Council notes the draft Movement and Place Brief.			
2. That TIAC advise that the brief needs to ensure the following			
a) Alignment with Transport Strategy objectives especially the need to promote modal shift away from cars entering the town centre.			
b) Ensuring that place features within 'movement corridors' be acknowledged that that safety and access is enhanced for all travelling within movement corridors and that other services (e.g. buses, rubbish removal) provided within the corridor are safely supported.			
3. That a further report be provided and time allocated for TIAC to properly consider the Movement and Place Framework.			
4. That TIAC and Council be provided with any feedback given by TfNSW and a copy of an updated draft brief.			
Mover: Michael Lyon		Seconder: Basil Cameron	
Comments: Completed by Flockton, James on behalf of Pearce, Andrew (action officer) on 29 July 2021 at 12:08:19 PM - 1. Noted., 2. Noted, brief to be updated before going out for prices., 3. Has been further discussed with TIAC. Report in August Council meeting agenda., 4. Has been further discussed with TIAC. Report in August Council meeting agenda.			

COMPLETED RESOLUTIONS REPORT

From: 1 July to 30 September 2021

Res No	Report Title	Meeting Date	Completed Date
21-261	Federal Village Masterplan Progress Report Report: I2021/580	05/08/2021	13/08/2021
Directorate: Sustainable Environment and Economy Officer: FitzGibbon, Andrew			
Resolved that Council notes the report and update provided on the Federal Village Masterplan and Federal Main Street Design Project.			
Mover: Michael Lyon		Seconder: Sarah Ndiaye	
Comments: Completed by FitzGibbon, Andrew (action officer) on 13 August 2021 at 10:52:13 AM - Update noted by Council			

Res No	Report Title	Meeting Date	Completed Date
21-262	PLANNING - 24.2020.27.1- Bangalow DCP Updates Report: I2021/1035	05/08/2021	28/09/2021
Directorate: Sustainable Environment and Economy Officer: Hawton, Isabelle			
Resolved:			
1. That Council exhibits the draft DCP 2014 Chapters E2 Bangalow and C1 Non-Indigenous Heritage (Attachment 3 - E2021/3759 and Attachment 4 -E2021/72759) for a minimum period of 28 days.			
2. That Council receives a submissions report at the end of the exhibition period.			
Mover: Michael Lyon		Seconder: Sarah Ndiaye	
Comments: Completed by Hawton, Isabelle (action officer) on 28 September 2021 at 1:03:03 PM - Exhibition period completed 28/09. Submissions report being prepared to Council.			

Res No	Report Title	Meeting Date	Completed Date
21-263	Development Assessment eSymposium Report: I2021/1147	05/08/2021	13/08/2021
Directorate: Sustainable Environment and Economy Officer: Graine, Kylie			
Resolved:			
1. That Council notes the submissions received via the Development Assessment eSymposium.			
2. That a development assessment feedback form be developed for inclusion on Council's website, with links to development related correspondence to collect feedback from applicants and the community on their experiences for review by staff as part of an internal continuing improvement process.			
3. That development assessment related questions be included in the bi-annual Community Survey.			
4. That issues raised in relation to flooding and drainage be referred to Infrastructure Services for consideration and response.			
Mover: Michael Lyon		Seconder: Sarah Ndiaye	
Comments: Completed by Burt, Shannon on behalf of Graine, Kylie (action officer) on 13 August 2021 at 10:31:49 AM - resolution actions being met for completion			

COMPLETED RESOLUTIONS REPORT

From: 1 July to 30 September 2021

Res No	Report Title	Meeting Date	Completed Date
21-264	Update Resolution 21-062 Council's role in Housing Delivery and Resolution 21-065 Byron Shire's Key Workers Issue Paper Report: I2021/769	05/08/2021	7/09/2021
Directorate: Sustainable Environment and Economy Officer: Burt, Shannon			
Resolved:			
1. That Council notes the staff report on Live-Work and Restricted Purchase housing delivery models and how they can be applied to Council owned land and developments.			
2. That Council supports the work of the Housing Working Subgroup (HWG) of the Northern Rivers Planners Group for Byron, Ballina, Lismore, Kyogle, Richmond Valley and Tweed Councils on advocacy and collaboration on innovative solutions to housing affordability.			
Mover: Michael Lyon		Seconder: Sarah Ndiaye	
Comments: Completed by Burt, Shannon (action officer) on 07 September 2021 at 9:20:23 AM - Actions in resolution completed			

Res No	Report Title	Meeting Date	Completed Date
21-264	Linda Vidler Park Masterplan Report: I2021/575	27/05/2021	9/08/2021
Directorate: Infrastructure Services Officer: Robertson, Malcolm			
Resolved that Council:			
1. Endorses the exhibition of the Draft Linda Vidler Park Masterplan as shown in Attachment 1 (E2021/54410) for 28 days.			
2. Approves advertisement for expressions of interest to establish a Community Garden within Linda Vidler Park			
3. Receives a further report at the close of the exhibition period detailing the community response received to the Plan and any recommended or necessary amendments to the Masterplan.			
Mover: Michael Lyon		Seconder: Sarah Ndiaye	
Comments: Completed by Robertson, Malcolm (action officer) on 09 August 2021 at 10:45:24 AM - Masterplan has now been adopted by Council.			

COMPLETED RESOLUTIONS REPORT

From: 1 July to 30 September 2021

Res No	Report Title	Meeting Date	Completed Date
21-266	2021-0014 Provision of Surf Life Saving Services for Byron Shire Council Report: I2021/1093	05/08/2021	19/08/2021
Directorate: Infrastructure Services Officer: Ruck, Pattie			
Resolved:			
1. That Council award Tender 2021-0014 to the tenderer recommended in the Tender Evaluation Report (Confidential Attachment 1 - E2021/83984)			
2. That Council's seal be affixed to the relevant documents.			
3. That Council makes public its decision, including the name and amount of the successful tenderer, in accordance with Clause 179(b) of the Local Government (General) Regulation 2005.			
Mover: Michael Lyon		Seconder: Sarah Ndiaye	
Comments: Completed by Ruck, Pattie (action officer) on 19 August 2021 at 4:10:33 PM - Acceptance letter sent. Contract signatures received for executing.			

Res No	Report Title	Meeting Date	Completed Date
21-267	Tender 2021-0002 Truck, Plant and Equipment Hire Report: I2021/1119	05/08/2021	9/08/2021
Directorate: Infrastructure Services Officer: Spangler, Henry			
Resolved:			
1. That Council award Tender 2021-0002, Truck, Plant and Equipment Hire to the suppliers confidentially listed in Attachment 1 - Final Recommendation Report (2021/88190) and be appointed to the tender as Panel Source suppliers to Byron Shire Council for the initial period of 9 August 2021 to 30 June 2023.			
2. That provision be allowed with three (3) x one (1) year option to extend the contract subject to performance, which may take this contract through to 30 June 2026.			
3. That Council makes public its decision, including the name of the successful tenderer, in accordance with Clause 179(b) of the Local Government (General) Regulation 2005.			
Mover: Michael Lyon		Seconder: Sarah Ndiaye	
Comments: Completed by Spangler, Henry (action officer) on 09 August 2021 at 9:20:28 AM - Tender 2021-0002, Truck, Plant and Equipment Hire approved, 1. That Council award Tender 2021-0002, Truck, Plant and Equipment Hire to the suppliers confidentially listed in Attachment 1 - Final Recommendation Report (2021/88190) and be appointed to the tender as Panel Source suppliers to Byron Shire Council for the initial period of 9 August 2021 to 30 June 2023., 2. That provision be allowed with three (3) x one (1) year option to extend the contract subject to performance, which may take this contract through to 30 June 2026., 3. That Council makes public its decision, including the name of the successful tenderer, in accordance with Clause 179(b) of the Local Government (General) Regulation 2005.			

COMPLETED RESOLUTIONS REPORT


From: 1 July to 30 September 2021

Res No	Report Title	Meeting Date	Completed Date
21-268	Aboriginal Land Claims - Sandhills Reserve Report: I2021/971	05/08/2021 Directorate: General Manager Officer: McKelvey, Shannon	26/08/2021
Resolved:			
1. That Council resolves to acquire and dispose of interests in land within the parameters set out in Confidential Attachment 1 (#E2021/77825) subject to reaching agreement on terms.			
2. For the purpose of part 1:			
a) the Mayor, Deputy Mayor and General Manager are authorised to finalise terms of any acquisition or disposal;			
b) the General Manager is authorised to execute documents and do all necessary to give effect to the acquisition or disposal as authorised by the Mayor, Deputy Mayor and General Manager.			
Mover: Michael Lyon		Seconder: Sarah Ndiaye	
Comments: Completed by McKelvey, Shannon (action officer) on 26 August 2021 at 9:58:31 AM - Resolved delegations noted and will be implemented as required.			

Res No	Report Title	Meeting Date	Completed Date
21-269	Land Acquisition Matters Myocum Road Widening and Reconstruction Report: I2021/1129	05/08/2021 Directorate: Infrastructure Services Officer: Savage, Deanna	29/09/2021
Resolved:			
1. That Council authorises the land swap agreement with the owners of Lot 1 DP 1138652 as per extract valuation report (Attachment 1 E2021/90163) for road widening and realignment purposes.			
2. That Council accepts the offer of \$40,000 made by the landowners of lot 127 DP 405405 (as per Attachment 4 S2021/3780) for Lot 4 road closure and severed land (highlighted yellow) in Figure 1.			
3. That Council authorises the execution of all documents necessary to affect the land swap agreement with the owners of Lot 1 DP 1138652 and sale of land to the owners of Lot 127 DP 405405 including but not limited to contracts for the acquisition of land, road closures, dedication of land as road and consolidations.			
Mover: Michael Lyon		Seconder: Sarah Ndiaye	
Comments: Completed by Elford, Evan on behalf of Savage, Deanna (action officer) on 29 September 2021 at 11:08:08 PM - recommendations noted and land acquisitions proceeding as per Council standard practice			

COMPLETED RESOLUTIONS REPORT

From: 1 July to 30 September 2021

Res No	Report Title	Meeting Date	Completed Date
21-277	Extension of market relocations - Byron Bay Report: I2021/1040	05/08/2021	15/09/2021
	Directorate: General Manager Officer: McGarry, Claire		
Resolved:			
1.	That Council:		
	a) extend the Byron Farmers Market tenure at the Cavanbah Centre until such time as Butler Street Reserve becomes available; and		
	b) prioritise the Farmers Markets' tenure at the Cavanbah Centre ahead of any other proposals received for use of the same space during their tenure.		
2.	That Council:		
	a) extend the Byron Community Market tenure at the Byron foreshore until development consent for their relocation to the town centre or other location has been granted; and		
	b) limit vehicle parking on the Reserve to no more than 50 vehicles , with these limited to parking in the area identified in the map below, to be managed by the market managers.		
3.	That the licence fees for the markets' tenure at their respective sites be fully subsidised from the Waste Fund.		
4.	That a proposal be submitted to the NSW EPA for a staged return of community use of Butler Street Reserve.		
			
Mover: Paul Spooner		Seconder: Michael Lyon	
Comments: Completed by McGarry, Claire (action officer) on 15 September 2021 at 2:09:01 PM - Complete			

COMPLETED RESOLUTIONS REPORT

From: 1 July to 30 September 2021

Res No	Report Title	Meeting Date	Completed Date
21-278	PLANNING - Development Application 10.2019.466.1 Community Title Subdivision Seventeen (17) Lots at 41 Bottlebrush Crescent Suffolk Park Report: I2021/1029	05/08/2021	11/08/2021
Directorate: Sustainable Environment and Economy Officer: Holland, Ivan			
Resolved that pursuant to Section 4.16 of the Environmental Planning & Assessment Act 1979, Development Application No. 10.2019.466.1 for Community Title Subdivision Seventeen (17) Lots, be granted consent subject to the conditions of approval in Attachment 5 (E2021/85149) and the following amendments:			
<u>Amend Condition 6. a) as follows:</u>			
6.a. Private accessway			
A sealed accessway, generally in accordance with Section B6.3 of Chapter 1 Part B of DCP2010 and the General Terms of Approval from the NSW Rural Fire Service dated 5 May 2021. The accessway is to be for the shared use of pedestrians, cyclists and vehicles linking with Bottlebrush Crescent at the entrance.			
<u>Insert condition 25A as follows:</u>			
25A. Compliance with bushfire conditions under Section 100B of Rural Fires Act 1997			
Documentary evidence from a suitably qualified professional is to be submitted with the subdivision works certificate application, demonstrating that the bushfire conditions as issued under Section 100B of the Rural Fires Act 1997 have been complied with in relation to any necessary subdivision works.			
<u>Amend Condition 56 as follows:</u>			
56. Management Statements			
The management statement and development contract and a copy are to be submitted with the application for a subdivision certificate, together with a letter from a Solicitor, experienced in Community Title legislation, certifying that the management statement and development contract have been prepared in accordance with Community Title legislation and acceptable for registration with NSW Land and Property Information. Bylaws are to be included in the management statement to ensure the private accessway is maintained as a low-speed environment, with a 25 kph speed limit and for the shared use of vehicles, cyclists and pedestrians at all times.			
<u>Amend Condition 70 as follows:</u>			
70. Compliance with bushfire conditions under Section 100B of Rural Fires Act 1997			
Documentary evidence from a suitably qualified professional is to be submitted with the subdivision certificate application, demonstrating that the bushfire conditions as issued under Section 100B of the Rural Fires Act 1997 have been complied with.			
Mover: Basil Cameron		Seconder: Michael Lyon	
Comments:			
Completed by Scott, Noreen on behalf of Holland, Ivan (action officer) on 11 August 2021 at 10:06:35 AM - NOD issued #A2021/29776 11/8/21			

COMPLETED RESOLUTIONS REPORT

From: 1 July to 30 September 2021

Res No	Report Title	Meeting Date	Completed Date
21-282	Climate Change Adaptation Plan Report: I2021/574	05/08/2021	13/08/2021
Directorate: Sustainable Environment and Economy Officer: Thatcher, Rachel			
Resolved that Council			
1. Adopts the Climate Change Adaptation Plan (Attachment 1 - E2021/89746), noting that final graphic design is to follow.			
2. Acknowledges the Peer Reviewers for their time, commitment and valuable expertise in shaping the Climate Change Adaptation Plan.			
Mover: Sarah Ndiaye		Seconder: Michael Lyon	
Comments: Completed by Burt, Shannon on behalf of Thatcher, Rachel (action officer) on 13 August 2021 at 12:41:24 PM - Actions in resolution complete			

Res No	Report Title	Meeting Date	Completed Date
21-283	PLANNING - Modification Application 10.2019.616.3 Mixed Use Development cnr Jonson & Browning Streets Byron Bay Report: I2021/880	05/08/2021	11/08/2021
Directorate: Sustainable Environment and Economy Officer: van Iersel, Rob			
Resolved that, pursuant to Section 4.55 of the Environmental Planning & Assessment Act 1979, Application No. 10.2019.616.3 be approved by amending approved plans and relevant conditions of Development Consent No. 10.2019.616.1 in accordance with the modified conditions in Attachment 2 (#E2021/94275).			
Mover: Paul Spooner		Seconder: Alan Hunter	
Comments: Completed by Scott, Noreen on behalf of van Iersel, Rob (action officer) on 11 August 2021 at 10:07:37 AM - notice of determination issued #A2021/29694 11/8/21			

Res No	Report Title	Meeting Date	Completed Date
21-286	Linda Vidler Park Masterplan Report: I2021/936	05/08/2021	9/08/2021
Directorate: Infrastructure Services Officer: Robertson, Malcolm			
Resolved that Council:			
1. Notes the attached Linda Vidler Park Draft Masterplan Exhibition Comments Summary and Response Report (Attachment 1 - E2021/91087)			
2. Endorses the attached Linda Vidler Park Masterplan Final (Attachment 2 -E2021/93789).			
Mover: Jeannette Martin		Seconder: Sarah Ndiaye	
Comments: Completed by Robertson, Malcolm (action officer) on 09 August 2021 at 10:46:23 AM - Council endorsed the Linda Vidler Park Masterplan .			

COMPLETED RESOLUTIONS REPORT

From: 1 July to 30 September 2021

Res No	Report Title	Meeting Date	Completed Date
21-287	Rent Reduction for Bangalow Theatre Company Production - RENT Report: I2021/1174	05/08/2021	23/08/2021
Directorate: Corporate and Community Services Officer: Adams, Vanessa			
Resolved that Council agrees to waive the rent payable by the Bangalow Theatre Company to Bangalow A & I Hall S355 Committee in respect of its recent production to enable the Company to recoup costs.			
Mover: Michael Lyon		Seconder: Sarah Ndiaye	
Comments: Completed by Adams, Vanessa (action officer) on 23 August 2021 at 11:45:23 AM - As per comment. No further action required			

Res No	Report Title	Meeting Date	Completed Date
21-289	ICOLL Opening Strategy Report: I2021/1182	05/08/2021	7/09/2021
Directorate: Sustainable Environment and Economy Officer: Dowsett, Chloe			
Resolved that Council:			
1. Undertakes a review of the current Opening Strategy for the Belongil ICOLL to determine whether it is impacting adversely on upstream lands within the Drainage Union catchment and/or flooding issues within the Byron Bay township.			
2. Reviews its performance in comparison to the earlier 2001 Opening Strategy (Belongil Estuary Management Plan – Parker and Pont 2001).			
3. Supports that this review should also address the likely impacts of the new Overland Flow Route on the ICOLL and from increased effluent flows proposed from the Byron Bay Sewage Treatment Plant (BBSTP), both upstream on Drainage Union lands and downstream at the mouth opening.			
Mover: Michael Lyon		Seconder: Sarah Ndiaye	
Comments: Completed by Burt, Shannon on behalf of Dowsett, Chloe (action officer) on 07 September 2021 at 9:13:17 AM - Actions 1-3 to be progressed by staff as part of a separate review process. A report back to council will occur once this new work has been completed.			

COMPLETED RESOLUTIONS REPORT

From: 1 July to 30 September 2021

Res No	Report Title	Meeting Date	Completed Date
21-296	Lease to Mercato on Byron Pty Ltd Report: I2021/949	05/08/2021	13/08/2021
	Directorate: General Manager Officer: Telford, Paula		
Resolved:			
1.	That Council notes the market rent valuation reports from: <ul style="list-style-type: none">a) CBRE Valuation and Advisory Services that establishes base rent for the airspace lease to Mercato on Byron Pty Ltd at \$6,200 (exclusive GST) per annum; andb) Valuers Australia Pty Ltd that establishes base rent for the airspace lease to Mercato on Byron Pty Ltd at \$23,300 (exclusive of GST) per annum.		
2.	That Council resolves the value of base rent under for the airspace lease to Mercato on Byron Pty Ltd at \$23,300 (exclusive of GST) per annum;		
3.	That Council authorises the General Manager, under delegation, to grant an airspace lease to Mercato on Byron Pty Ltd, subject to consent from the Secretary of the Department of Planning and Environment, on the following conditions: <ul style="list-style-type: none">a) fixed term of 20 years;b) at a base rent established in point 2 of this recommendation, with the base rent increased annually by Consumer Price Index All Groups Sydney with full rent review of base rent on each of the fifth, tenth and fifteenth anniversaries of the execution of the lease to be established by an independent registered valuer appointed by the lessor at the Lessee's cost; andc) the Lessee be responsible, at its cost, for required insurance, maintenance and upkeep of the encroachment structures that overhang the airspace above the Jonson Street road reserve;d) the Lessee, at its cost, demolish and remove the encroachment structures that overhang the airspace above the Jonson Street road reserve at the end of the lease, unless the Lessee has entered into a new lease with Council to commence on the day immediately after the end date its current lease.		
4.	That Council authorise the General Manager, under delegation, to consent to the assignment of the executed airspace lease between Byron Shire Council and Mercato Pty Ltd to coincide with settlement of the sale of Mercato on Byron at 98-116 Jonson Street Byron Bay.		
Mover: Sarah Ndiaye		Seconder: Michael Lyon	
Comments: Completed by Telford, Paula (action officer) on 13 August 2021 at 8:46:51 AM - Letter and lease offer forwarded to Mercato on Byron Pty Ltd (E2021/100649; E2021/101005)			

COMPLETED RESOLUTIONS REPORT

From: 1 July to 30 September 2021

Res No	Report Title	Meeting Date	Completed Date
21-297	PLANNING - S4.55 Development Application 10.2020.97.2 Modify Weed Control Requirements, Engineering Construction Plan Requirements and Development Contribution Payments at 77 Tuckeroo Avenue Mullumbimby Report: I2021/756	05/08/2021	11/08/2021
Directorate: Sustainable Environment and Economy Officer: Holland, Ivan			
Resolved that pursuant to Section 4.55 of the Environmental Planning & Assessment Act 1979, that Application No. 10.2020.97.2 be approved by amending conditions 19 b), and the development contributions in Schedule 5 of Development Consent No. 10.2020.97.1 in accordance with the modified conditions in Attachment 2			
(E2021/93593) with an amendment that deletes the word 'bikeways' from condition 65 as show below: ...The bikeways , local open space and shire wide open have been reduced to zero to take in to account the by the value land dedications and works in kind from the following development applications:...			
Mover: Basil Cameron		Seconder: Sarah Ndiaye	
Comments: Completed by Scott, Noreen on behalf of Holland, Ivan (action officer) on 11 August 2021 at 10:08:40 AM - notice of determination issued #A2021/29796 11/8/21			

Res No	Report Title	Meeting Date	Completed Date
21-298	Preparing for Climate Active carbon neutral certification 2025/26 - establishing Council's emissions boundary Report: I2021/860	05/08/2021	12/08/2021
Directorate: Sustainable Environment and Economy Officer: Briggs, Hayley			
Resolved that Council:			
1. endorses the proposed Climate Active-compliant emissions boundary for Council operations in Table 1 of this report.			
2. notes the attached report from consultant '100% Renewables', <i>Establishing Climate Active-compliant emissions boundary for Council operations</i> (Attachment 1 - E2021/64201).			
3. notes that staff will report back to Council after the first financial year of tracking the proposed boundary (2021/22) as part of the annual emissions report (December 2022).			
4. notes that a discussion of offsetting strategy and its financial implications will be reported to Council as part of the annual emissions report (December 2022).			
Mover: Sarah Ndiaye		Seconder: Michael Lyon	
Comments: Completed by Briggs, Hayley (action officer) on 12 August 2021 at 3:34:27 PM - All four parts have been completed - see notes			

COMPLETED RESOLUTIONS REPORT

From: 1 July to 30 September 2021

Res No	Report Title	Meeting Date	Completed Date
21-299	Final Coastal Management Program (CMP) Stage 1 Scoping Study for the Southern Byron Shire Coastline and Belongil Estuary - for adoption by Council Report: I2021/448	05/08/2021	11/08/2021
Directorate: Sustainable Environment and Economy Officer: Seccull , Orla			
Resolved that Council:			
1. Notes the submissions received during the public comment period and agency feedback on the draft CMP Stage 1 Scoping Study for the Southern Byron Shire Coastline and Belongil Estuary (Assessment of submissions in Attachment 1 - E2021/90327 and full copy of submissions in Attachment 2 – E2021/87905 and Attachment 3 – E2021/87909).			
2. Adopts the finalised CMP Stage 1 Scoping Study for the southern Byron Shire coastline and Belongil Estuary in Attachment 4 (E2021/90329) incorporating the amendments outlined in the report.			
3. Notes the allocation of \$78,000 through the FY2021/22 budget process to enable the project to continue to Stage 2 of the Coastal Management Program process (OP Action 3.3.1.4).			
Mover: Jan Hackett		Seconder: Michael Lyon	
Comments: Completed by Seccull, Orla (action officer) on 11 August 2021 at 1:30:39 PM - All items have been completed and notes have been made.			

Res No	Report Title	Meeting Date	Completed Date
21-300	PLANNING - 26.2016.6.1 Submissions Report, Planning Proposal for The Farm, Ewingsdale Report: I2021/883	05/08/2021	7/09/2021
Directorate: Sustainable Environment and Economy Officer: Tarrant, Sam			
Resolved that Council:			
1. forwards the planning proposal, as contained in Attachment 1 (E2020/98549), to Department of Planning, Industry and Environment for finalisation.			
2. adopts the amended Byron DCP Chapter E5 as included in Attachment 2 (E2021/84440), to become effective on finalisation of the LEP amendment and provides notification as required by the Environmental Planning and Assessment Act and Regulation.			
Mover: Jan Hackett		Seconder: Michael Lyon	
Comments: Completed by Tarrant, Sam (action officer) on 07 September 2021 at 11:29:02 AM - Process of finalisation commenced. DCP to be effective on date that LEP is gazetted			

COMPLETED RESOLUTIONS REPORT

From: 1 July to 30 September 2021

Res No	Report Title	Meeting Date	Completed Date
21-301	Request for Owners Consent - "Bewilderness" - Cavanbah Centre Report: I2021/1134	05/08/2021	7/09/2021
Directorate: Sustainable Environment and Economy Officer: Gilmore, Jess			
Resolved that Council:			
1. Note that an unsolicited proposal has been received for a commercial activity, 'Bewilderness', on part of The Cavanbah Centre carpark, and that this application will be managed and assessed in accordance with Council's adopted Supporting Partnerships Policy, and Council's Partnership Proposal Guidelines.			
2. Grant land owners consent for the proponent to lodge a development application for the proposed commercial activity, 'Bewilderness', noting that the development application will follow Council's assessment process and public notification requirements.			
Mover: Sarah Ndiaye		Seconder: Michael Lyon	
Comments: Completed by Burt, Shannon on behalf of Gilmore, Jess (action officer) on 07 September 2021 at 9:01:56 AM - Actions 1 and 2 completed as required by the resolution.			

Res No	Report Title	Meeting Date	Completed Date
21-302	Housing above Council owned Car Parks Report: I2021/1145	05/08/2021	13/08/2021
Directorate: Sustainable Environment and Economy Officer: Graine, Kylie			
Resolved:			
1. That Council re-confirms the in-principle support to facilitating the establishment of diverse and affordable housing on suitable Council owned car parks.			
2. That should discussions with interested housing providers continue, the outcomes be reported to Council, to determine if the project/s have merit and can proceed.			
Mover: Alan Hunter		Seconder: Michael Lyon	
Comments: Completed by Burt, Shannon on behalf of Graine, Kylie (action officer) on 13 August 2021 at 10:39:42 AM - actions completed by staff to meet resolution			

COMPLETED RESOLUTIONS REPORT

From: 1 July to 30 September 2021

Res No	Report Title	Meeting Date	Completed Date
21-304	Additional Flow Path Project - Budget Adjustment & Purchase of Easement Area on Lot 12 Report: I2021/1027	05/08/2021	30/08/2021
	Directorate: Infrastructure Services Officer: Winter, Joshua		
Resolved:			
1.	That the 2021/2022 Budget for the Additional Flow Path project be increased by \$441,500 to \$1,441,500 and that this increase be funded from the Sewer Fund Capital Works Reserve.		
2.	That the 2021/2022 Budget be amended so that the Sewer Fund Capital Works Reserve also contributes to the General Fund \$1,057,500 for the purchase of the easement on Lot 12 Bayshore Drive for the Additional Flow Path project's infrastructure in accordance with the valuation.		
3.	That Council allocates the \$1,057,500 from the Sewerage Fund Capital Works Reserve for the purchase of the Easement to a new Reserve in the General Fund titled 'Property Development Reserve – Lot 12 Bayshore Drive'.		
Mover: Michael Lyon		Seconder: Alan Hunter	
Comments: Completed by Winter, Joshua (action officer) on 30 August 2021 at 9:15:23 AM - All resolved budget updates and changes have now been actioned by finance.			

Res No	Report Title	Meeting Date	Completed Date
21-306	Petition against PopCar Van Parked Permanently in Paterson Street Report: I2021/1211	26/08/2021	3/09/2021
	Directorate: Sustainable Environment and Economy Officer: Briggs, Hayley		
Resolved:			
1.	That the petition regarding Popcar van parked permanently on Paterson Street be noted.		
2.	That Council note that staff have already had Popcar remove the vehicle, on 9 July 2021.		
Mover: Michael Lyon		Seconder: Jeannette Martin	
Comments: Completed by Briggs, Hayley (action officer) on 03 September 2021 at 11:15:47 AM - 1. Petition was noted.			

Res No	Report Title	Meeting Date	Completed Date
21-307	Stuart Street Greenspine Report: I2021/1290	26/08/2021	27/08/2021
	Directorate: Infrastructure Services Officer: Weallans, Kirk		
Resolved:			
1.	That the petition regarding Stuart Street Greenspine project be noted.		
2.	That detailed design of the concept design continue to be progressed.		
Mover: Michael Lyon		Seconder: Jeannette Martin	
Comments: Completed by Flockton, James on behalf of Weallans, Kirk (action officer) on 27 August 2021 at 10:55:17 AM – 1. Noted., 2. Detail design is being progressed.			

COMPLETED RESOLUTIONS REPORT

From: 1 July to 30 September 2021

Res No	Report Title	Meeting Date	Completed Date
21-308	Grants and Submissions June/July 2021 Report: I2021/1237	26/08/2021	27/08/2021
Directorate: Corporate and Community Services Officer: Johnston, Donna			
Resolved that Council notes the report and Attachment 1 (#E2021/99272) for Byron Shire Council's Submissions and Grants as at 31 July 2021.			
Mover: Michael Lyon		Second: Jeannette Martin	
Comments: Completed by Johnston, Donna (action officer) on 27 August 2021 at 7:59:00 AM - Resolution noted. No action required.			

Res No	Report Title	Meeting Date	Completed Date
21-309	Licence to Mullumbimby District Cultural Centre Incorporated Report: I2021/532	26/08/2021	27/08/2021
Directorate: General Manager Officer: Telford, Paula			
Mover: Michael Lyon		Second: Jeannette Martin	
Comments: Completed by Telford, Paula (action officer) on 27 August 2021 at 9:13:30 AM - Letter to Mullumbimby District Cultural Centre Inc with offer of new five year licence in accordance with resolution (21-309) (E2021/107889).			

COMPLETED RESOLUTIONS REPORT

From: 1 July to 30 September 2021

Res No	Report Title	Meeting Date	Completed Date
21-310	Lease to Byron Shire Respite Service Incorporated Report: I2021/953	26/08/2021	27/08/2021
	Directorate: General Manager Officer: Telford, Paula		
Resolved:			
1.	That Council authorises 28-day community consultation for a proposed lease to Byron Shire Respite Service Incorporated (ABN 80 199 561 418) on the following terms:		
	a) term five years with three by five-years options to renew,		
	b) to commence at base rent of \$490 (exclusive of GST) and thereafter increase rent annually by Consumer Price Index All Groups Sydney for the previous quarter, with a full rent review every five-years,		
	c) for the provision of community services,		
	d) Lessee to pay the following outgoings, at its cost:		
	i. non-structural maintenance, repairs, and renewals to the leased area,		
	ii. usage costs for Lessee connected services,		
	iii. public risk insurance and contents insurance for full replacement value.		
	e) the Lessee must not to construct, install or otherwise add any improvements to the leased area without the prior written consent of Council that will not be unreasonably withheld,		
	f) the Lessor consents to the Lessee sub-leasing 130.9sqm of the Premises to the Brunswick Valley Meals on Wheels Incorporated at a flat rent of \$490 (excluding GST) per annum for the purpose of community services,		
	g) the Lessor must, at its cost, manage, maintain, and renew 1,700sqm of the vacant land in the lease area for the term, and		
	h) the Lessor to provide the following subsidies:		
	i. annual fixed rates and charges in accordance with Council Policy Section 356 Donations Rates, Water and Sewerage Charges,		
	ii. building insurance, and		
	iii. annual fire safety requirements and all structural building repairs where the damage is not the result of the Lessee's use of the leased area.		
2.	That Council authorises the General Manager, under delegations, to enter into the proposed lease with Byron Shire Respite Service Incorporated (ABN 80 199 561 418) following no submissions being received from the public consultation.		
3.	That a new report be brought to Council for consideration of the proposed lease if submissions are received from the public consultation.		
4.	That Council terminates the Delegated Authority under Section 377 of the Local Government Act 1993 for a Brunswick Valley Community Centre Section 355 Management Committee and authorises the winding-up of the section 355 Committee on the commencement date of the proposed lease.		
Mover: Michael Lyon		Seconded: Jeannette Martin	
Comments:			
Completed by Telford, Paula (action officer) on 27 August 2021 at 9:54:48 AM - Letter to Byron Shire Respite Service Inc notice of Council resolution (21-310) regarding proposed lease and community consultation (E2021/107931).			

COMPLETED RESOLUTIONS REPORT

From: 1 July to 30 September 2021

Res No	Report Title	Meeting Date	Completed Date
21-311	Request to change Railway Park Artisan Market day for one market only Report: I2021/1188	26/08/2021	27/08/2021
Directorate: General Manager Officer: Telford, Paula			
Resolved that Council, having considered any submissions received following public notice of the proposal, authorises a variation to the Railway Park Artisan Market Licence held by the Byron Bay Community Association Incorporation to move the scheduled Railway Park Artisan Market Day from 25 September 2021 to 24 September 2021.			
Mover: Michael Lyon		Seconder: Jeannette Martin	
Comments: Completed by Telford, Paula (action officer) on 27 August 2021 at 8:35:30 AM - Letter to Byron Bay Community Association Inc with authority to change a Railway Park Artisan Market day in accordance with Resolution (21-311) (E2021/107852).			

Res No	Report Title	Meeting Date	Due Date
21-312	Section 355 Management Committees - Resignations & Appointments Update Report: I2021/1141	26/08/2021	27/09/2021
Directorate: Corporate and Community Services Officer: Wood , Isabelle			
Resolved:			
1. That the resignation of Gail Fuller from the Ocean Shores Community Centre Management Committee be accepted and that a letter of thanks be provided.			
2. That the resignation of Janelle Horrigan from the South Golden Beach Community Hall Management Committee be accepted and that a letter of thanks be provided.			
3. That the resignation of Julie McFadden from the Suffolk Park Community Hall Management Committee be accepted and that a letter of thanks be provided.			
4. That the applicant as listed in Attachment 1 be officially appointed to the Suffolk Park Community Hall committee as treasurer.			
5. That the resignation of Trudy Ashworth from the Brunswick Heads Memorial Hall Management Committee be accepted and that a letter of thanks be provided.			
6. That the applicant as listed in Attachment 2 be officially appointed to the Durrumbul Hall committee.			
Mover: Michael Lyon		Seconder: Jeannette Martin	
Comments: Completed by Wood, Isabelle on 30 September 2021 at 7:22:44 AM – 1. Complete 2. Complete 3. Complete 4. Complete 5. Complete 6. Complete			

Res No	Report Title	Meeting Date	Completed Date
21-313	Council Investments - 1 June 2021 to 30 June 2021 Report: I2021/1153	26/08/2021	27/09/2021
Directorate: Corporate and Community Services Officer: Brickley, James			
Resolved that Council notes the report listing Council's investments and overall cash position as at 30 June 2021.			
Mover: Michael Lyon		Seconder: Jeannette Martin	
Comments: Completed by Brickley, James (action officer) on 27 September 2021 at 11:24:56 AM - No further action required.			

COMPLETED RESOLUTIONS REPORT

From: 1 July to 30 September 2021

Res No	Report Title	Meeting Date	Completed Date
21-314	Council Resolutions Quarterly Review - Q4 - 1 April to 30 June 2021 Report: I2021/1205	26/08/2021	2/09/2021
Directorate: Corporate and Community Services Officer: Sills, Heather			
Resolved:			
1. That Council notes the information provided in this report on active Council Resolutions in Attachment 1 (#E2021/88256).			
2. That Council notes the completed Resolutions in Attachment 2 (#E2021/88255).			
3. That Council endorses the closure of Resolution 18-039 as identified in Table 1: Council resolutions that are to be closed; and included in the completed Resolutions in Attachment 2 (#E2021/88255).			
Mover: Michael Lyon		Seconder: Jeannette Martin	
Comments: Completed by Sills, Heather (action officer) on 02 September 2021 at 8:23:56 AM - Noted. No further action required.			

Res No	Report Title	Meeting Date	Completed Date
21-315	Carryovers for Inclusion in the 2021-2022 Budget Report: I2021/1206	26/08/2021	27/09/2021
Directorate: Corporate and Community Services Officer: Brickley, James			
Resolved that Council approves the works and services (with respective funding) shown in Attachment 1 (#E2021/101511) to be carried over from the 2020/2021 financial year and that the carryover budget allocations be adopted as budget revotes for inclusion in the 2021/2022 Budget Estimates.			
Mover: Michael Lyon		Seconder: Jeannette Martin	
Comments: Completed by Brickley, James (action officer) on 27 September 2021 at 11:27:07 AM - Carryover budgets from 2020-2021 updated to 2021-2022 budget and updated in Authority.			

Res No	Report Title	Meeting Date	Completed Date
21-316	Budget Review - 1 April to 30 June 2021 Report: I2021/1207	26/08/2021	27/09/2021
Directorate: Corporate and Community Services Officer: Brickley, James			
Mover: Michael Lyon		Seconder: Jeannette Martin	
Comments: Completed by Brickley, James (action officer) on 27 September 2021 at 11:29:14 AM - Budget Review results for 30 June 2021 Quarter incorporated into 2020-2021 financial statements. No further action required.			

Res No	Report Title	Meeting Date	Completed Date
21-317	Council Investments - 1 July 2021 to 31 July 2021 Report: I2021/1230	26/08/2021	27/09/2021
Directorate: Corporate and Community Services Officer: Brickley, James			
Resolved that Council notes the report listing Council's investments and overall cash position as at 31 July 2021.			
Mover: Michael Lyon		Seconder: Jeannette Martin	
Comments: Completed by Brickley, James (action officer) on 27 September 2021 at 11:25:31 AM - No further action required.			

COMPLETED RESOLUTIONS REPORT

From: 1 July to 30 September 2021

Res No	Report Title	Meeting Date	Completed Date
21-318	Report of the Transport and Infrastructure Advisory Committee Meeting held on 17 June 2021 Report: I2021/1037	26/08/2021	31/08/2021
Directorate: Infrastructure Services Officer: Tomanek, Dominika			
Resolved that Council notes the minutes of the Transport and Infrastructure Advisory Committee Meeting held on 17 June 2021. Mover: Michael Lyon Seconder: Jeannette Martin			
Comments: Completed by Tomanek, Dominika (action officer) on 31 August 2021 at 10:35:16 AM - Noted. No further action required			

Res No	Report Title	Meeting Date	Completed Date
21-319	Adoption of Minutes from Previous Meeting held on 15 April 2021 Report: I2021/987	26/08/2021	2/09/2021
Directorate: Infrastructure Services Officer: Tomanek, Dominika			
Resolved that Council adopt the following Committee Recommendation: Report No. 3.1 Adoption of Minutes from Previous Meeting held on 15 April 2021 File No: I2021/987 <u>Committee Recommendation 3.1.1</u> That the minutes of the Transport and Infrastructure Advisory Committee Meeting held on 15 April 2021 be confirmed. Mover: Michael Lyon Seconder: Jeannette Martin			
Comments: Completed by Tomanek, Dominika (action officer) on 02 September 2021 at 2:04:21 PM - noted. no further action required			

Res No	Report Title	Meeting Date	Completed Date
21-322	Road Access and Safety - Workshop Report: I2021/848	26/08/2021	8/09/2021
Directorate: Infrastructure Services Officer: Pearce , Andrew			
Resolved that Council adopt the following Committee Recommendations: Report No. 4.3 Road Access and Safety - Workshop File No: I2021/848 <u>Committee Recommendation 4.3.1</u> 1. That Council progresses an application for Road Safety Officer under Local Government Road Safety Program and that Council allocates the proportion of funding necessary to activate an application. 2. That Council continues to monitor constrained roads on the Hinterland network to identify areas where a speed zone review and/or other intervention such as signages, infrastructure modifications and messaging may be required to improve safety and access. 3. That Council notes that staff actively pursue funding opportunities. 4. That rural school bus routes be identified with signage showing the times of operation. Mover: Michael Lyon Seconder: Jeannette Martin			
Comments: Completed by Pearce, Andrew (action officer) on 08 September 2021 at 4:42:30 PM - Council allocated a portion of funding for the position of Road Safety Officer.			

COMPLETED RESOLUTIONS REPORT

From: 1 July to 30 September 2021

Res No	Report Title	Meeting Date	Completed Date
21-323	Report of the Local Traffic Committee Meeting held on 15 June 2021 Report: I2021/1122	26/08/2021	27/08/2021
Directorate: Infrastructure Services Officer: Flower, Shelley			
Resolved that Council notes the minutes of the Local Traffic Committee Meeting held on 15 June 2021. Mover: Michael Lyon Seconder: Jeannette Martin			
Comments: Completed by Flower, Shelley (action officer) on 27 August 2021 at 12:18:03 PM - Resolution noted. No action required.			

Res No	Report Title	Meeting Date	Completed Date
21-324	No Stopping - Old Bangalow Road, Suffolk Park Report: I2021/768	26/08/2021	3/09/2021
Directorate: Infrastructure Services Officer: Pearce, Andrew			
Resolved that Council adopt the following Committee Recommendations:			
Report No. 6.1 No Stopping - Old Bangalow Road, Suffolk Park File No: I2021/768			
<u>Committee Recommendation 6.1.1</u>			
That Council:			
1. Replace No Parking signs with No Stopping signs on the inside of the Cemetery Road, Byron Bay curve, in the general location shown within LTC report I2021/768 (Figure 1).			
2. Install a No Stopping sign on Cemetery Road, approximately 10m south of Lilli Pilli Drive, Byron Bay.			
Mover: Michael Lyon Seconder: Jeannette Martin			
Comments: Completed by Pearce, Andrew (action officer) on 03 September 2021 at 4:10:40 PM - CRM created for signs installation			

Res No	Report Title	Meeting Date	Completed Date
21-325	Regulatory Signs - Various Locations Report: I2021/838	26/08/2021	8/09/2021
Directorate: Infrastructure Services Officer: Pearce, Andrew			
Resolved that Council adopt the following Committee Recommendation:			
Report No. 6.2 Regulatory Signs - Various Locations File No: I2021/838			
<u>Committee Recommendation 6.2.1</u>			
That Council install the regulatory signs for 58 Armstrong Street, Suffolk Park (Friday - No Parking 5am-12pm) within Firewheel Place and Constellation Place, Byron Bay (No Stopping) in the locations shown in the report (I2021/838)			
Mover: Michael Lyon Seconder: Jeannette Martin			
Comments: Completed by Pearce, Andrew (action officer) on 08 September 2021 at 3:52:33 PM - CRM to install signage has been created. Works to be rolled out according to works schedule.			

COMPLETED RESOLUTIONS REPORT

From: 1 July to 30 September 2021

Res No	Report Title	Meeting Date	Completed Date
21-326	Jonson Street Bus Stop - Revision to Signs & Linemarking Report: I2021/865	26/08/2021	27/08/2021
Directorate: Infrastructure Services Officer: Pearce , Andrew			
Resolved that Council adopt the following Committee Recommendation:			
Report No. 6.3 Jonson Street Bus Stop - Revision to Signs & Linemarking File No: I2021/865			
<u>Committee Recommendation 6.3.1</u> That Council endorse the modification of the Bus Zone fronting the Visitor's Information Centre on Jonson Street, Byron Bay to a 'No Stopping Zone'.			
Mover: Michael Lyon		Seconder: Jeannette Martin	
Comments: Completed by Pearce, Andrew (action officer) on 27 August 2021 at 12:48:09 PM - Josh Winter notified of Councils resolution			

Res No	Report Title	Meeting Date	Completed Date
21-327	Event - Chincogan Charge 2021 Report: I2021/867	26/08/2021	27/08/2021
Directorate: Infrastructure Services Officer: Pearce , Andrew			
Resolved that Council adopt the following Committee Recommendations:			
Report No. 6.4 Event - Chincogan Charge 2021 File No: I2021/867			
<u>Committee Recommendation 6.4.1</u> That Council support the Chincogan Charge 2021 to be held on Saturday 18 September 2021, between 8:00am and 5:30pm and for 2022 and 2023 provided there are no changes to the Traffic Management Plan, subject to:-			
<ol style="list-style-type: none">1. Traffic control plan(s) and a Traffic Management Plan (TMP) being designed by those with the appropriate and relevant NSW (TfNSW) accreditation. The TCP(s) and TMP to include the closure of Dalley Street between Burringbar Street and Tincogan Street between 12.30pm-5.30pm;2. The TCP to be generally in accordance with document E2020/46680 (Attachment 1);3. Implementation of the approved Traffic Management Plan and Traffic Control Plan/s by those with appropriate TfNSW accreditation and the holding of current and appropriate levels of insurance and liability cover;4. Separate approvals by NSW Police and TfNSW being obtained;5. The impact of the event be advertised via a notice in the local weekly paper a minimum of one week prior to the operational impacts taking effect, noting it must include the event name, specifics of any traffic impacts or road closures and times, alternative route arrangements, event organiser, a personal contact name and a telephone number for all event related enquiries or complaints;6. The event be notified on Council's webpage;7. Informing community and businesses that are directly impacted (e.g. adjacent to the event) via written information which is delivered to the property in a timely manner so as to document, consider and respond to any concerns raised;8. Undertake consultation with emergency services and any identified issues addressed;9. Hold \$20m public liability insurance cover which is valid for the event10. Pay Council's Road Event Application Fee and LTC application Fee prior to the event			
Mover: Michael Lyon		Seconder: Jeannette Martin	
Comments: Completed by Pearce, Andrew (action officer) on 27 August 2021 at 12:46:26 PM - Events team notified of Council's resolution			

COMPLETED RESOLUTIONS REPORT

From: 1 July to 30 September 2021

Res No	Report Title	Meeting Date	Completed Date
21-328	Event Road Closures - Byron Lighthouse Run 2021 Report: I2021/941	26/08/2021	27/08/2021
Directorate: Infrastructure Services Officer: Pearce , Andrew			
Resolved that Council adopt the following Committee Recommendations:			
Report No. 6.5 Event Road Closures - Byron Lighthouse Run 2021 File No: I2021/941			
<u>Committee Recommendation 6.5.1</u>			
That Council support the 24 October 2021 Byron Lighthouse Run, subject to:			
1. Traffic control plan(s) and a Traffic Management Plan being designed and implemented by those with the appropriate and relevant TfNSW accreditation.			
2. The road closures and hours of closure in accordance with the submitted Traffic Management Plan in Attachment 1 (E2021/75049).			
3. Clarkes Beach car park open to the public by 9am. Alternatively, if car park is to be closed to the public after 9am an application is to be made to Council to occupy the car park and relevant application fees and parking fees are to be paid to Council prior to the event commencing.			
4. Separate approvals by NSW Police, TfNSW and Cape Byron Headland Trust being obtained.			
5. The event organiser:			
i) advertising the impact of the event via a notice in the local weekly paper a minimum of one week prior to the operational impacts taking effect, noting it must include the event name, specifics of any traffic impacts or road closures and times, alternative route arrangements, event organiser, a personal contact name and a telephone number for all event related enquiries or complaints;			
ii) providing copy of the advert for Council's web page;			
iii) informing community and businesses that are directly impacted (e.g. adjacent to the event), including the Beach Byron Bay Café and North Coast Holiday Park Clarkes Beach, via written information which is delivered to the property in a timely manner so as to document, consider and respond to any concerns raised;			
iv) arranging for private property access and egress affected by the event;			
v) liaising with bus and taxi operators and ensuring arrangements are made for provision of services during conduct of the event;			
vi) consulting with emergency services with any identified issues being addressed;			
vii) holding \$20m public liability insurance cover which is valid for the event; and payment of Council's Road Event application fee prior to the event.			
Mover: Michael Lyon		Seconder: Jeannette Martin	
Comments: Completed by Pearce, Andrew (action officer) on 27 August 2021 at 12:45:59 PM - Events team notified of Council's resolution			

COMPLETED RESOLUTIONS REPORT

From: 1 July to 30 September 2021

Res No	Report Title	Meeting Date	Completed Date
21-330	Speed Zone Reviews Report: I2021/701	26/08/2021	27/08/2021
Directorate: Infrastructure Services Officer: Pearce , Andrew			
Resolved that Council adopt the following Committee Recommendations:			
Report No. 7.1 Speed Zone Reviews File No: I2021/701			
<u>Committee Recommendation 7.1.1</u>			
1. That Council note the information provided to the Committee on the matters listed in the Report.			
2. That the Local Traffic Committee acknowledges the need for Council, the Byron Shire community, TfNSW and the Police to work together to provide safe road networks for all road users.			
Mover: Michael Lyon		Seconder: Jeannette Martin	
Comments: Completed by Pearce, Andrew (action officer) on 27 August 2021 at 12:42:56 PM - No action required as part of this resolution.			

Res No	Report Title	Meeting Date	Completed Date
21-331	Events - Bangalow Billycart Derby 2021 Report: I2021/868	26/08/2021	27/08/2021
Directorate: Infrastructure Services Officer: Pearce , Andrew			
Resolved that Council adopt the following Committee Recommendations:			
Report No. 7.2 Events - Bangalow Billycart Derby 2021 File No: I2021/868			
<u>Committee Recommendation 7.2.1</u>			
1. That Council endorse the Bangalow Billy Cart Derby to be held on Sunday 12 September 2021 and for 2022 and 2023 provided there are no changes to the Traffic Management Plan, subject that includes the temporary road closure below:			
a. Byron Street, Bangalow between Ashton Street and Granuaille Road, between 6am and 4pm on Sunday 12 September 2021.			
2. That the approval provided in Part 1 is subject to:			
a. Separate approvals by NSW Police and TfNSW being obtained, noting that the event is on a state road or may impact the state road network;			
b. Traffic Control Plan(s) to be developed and implemented by people with the appropriate TfNSW accreditation;			
c. That the impact of the event be advertised via a notice in the local weekly paper a minimum of one week prior to the operational impacts taking effect, noting it must include the event name, specifics of any traffic impacts or road closures and times, alternative route arrangements, event organiser, a personal contact name and a telephone number for all event related enquiries or complaints; and			
d. The event notified on Council's webpage.			
3. That the event organiser:			
a. Undertake consultation with community and affected businesses including adequate response/action to any raised concerns;			
b. Undertake consultation with emergency services and any identified issues addressed;			
c. Holding \$20m public liability insurance cover which is valid for the event.			
Mover: Michael Lyon		Seconder: Jeannette Martin	
Comments: Completed by Pearce, Andrew (action officer) on 27 August 2021 at 12:45:13 PM - Events team notified of Council's resolution.			

COMPLETED RESOLUTIONS REPORT

From: 1 July to 30 September 2021

Res No	Report Title	Meeting Date	Completed Date
21-332	Pedestrian Access and Safety - Suffolk Park Report: I2021/938	26/08/2021	13/09/2021
Directorate: Infrastructure Services Officer: Pearce , Andrew			
Resolved that Council adopt the following Committee Recommendation:			
Report No. 7.3 Pedestrian Access and Safety - Suffolk Park File No: I2021/938			
<u>Committee Recommendation 7.3.1</u>			
That Council continues to monitor speeds in this area, along with pedestrian and cyclist movements.			
Mover: Michael Lyon Seconder: Jeannette Martin			
Comments: Completed by Pearce, Andrew (action officer) on 13 September 2021 at 4:49:49 PM - Council is continuing to monitor the area, including, but not limited to, the regular installation of traffic counters.			

Res No	Report Title	Meeting Date	Completed Date
21-333	Report of the Byron Shire Floodplain Risk Management Committee Meeting held on 17 June 2021 Report: I2021/1125	26/08/2021	27/08/2021
Directorate: Infrastructure Services Officer: Flower, Shelley			
Resolved that Council notes the minutes of the Byron Shire Floodplain Risk Management Committee Meeting held on 17 June 2021.			
Mover: Michael Lyon Seconder: Jeannette Martin			
Comments: Completed by Flower, Shelley (action officer) on 27 August 2021 at 12:18:46 PM - Resolution noted. No action required.			

COMPLETED RESOLUTIONS REPORT

From: 1 July to 30 September 2021

Res No	Report Title	Meeting Date	Completed Date
21-336	Rent relief to commercial lease and sub-licence holders due to COVID-19 Report: I2021/1100	26/08/2021	27/08/2021
	Directorate: General Manager Officer: Telford, Paula		
Resolved:			
1.	That Council authorises 28-day public consultation to amend Policy 5.52 Commercial Activities on Coastal and Riparian Crown Reserves to increase the term of Class 2 Sub-Licences by twelve-months to enable an extension of the current Class 2 Sub-Licences to 1 November 2024.		
2.	That Council delegates to the General Manager, the authority to amend Policy 5.52 Commercial Activities on Coastal and Riparian Crown Reserves as stated in (1) above if no submissions are received from public consultation.		
3.	That a report be brought to Council for consideration to amend Policy 5.52 Commercial Activities on Coastal and Riparian Crown Reserves as stated in (1) above if submissions are received from the public consultation.		
4.	That Council:		
a.	delegates to the General Manager, the authority to negotiate deferred rent relief, if any, with commercial surf schools, stand up paddleboard schools, sea kayak sub licensees and Golden Breed Corporation, at a rate to be determined by the General Manager for any period between 29 March 2021 and 12 July 2021.		
b.	waives, in accordance with the recent ruling, the minimum of 50% of rent and licensee fees payable by commercial surf schools, stand up paddleboard schools, sea kayak sub licensees identified in the Report and Golden Breed Corporation for the period between 13 July 2021 to 13 January 2022.		
c.	Delegates to the General Manager authority to negotiate and enter into arrangements with commercial surf schools, stand up paddleboard schools, sea kayak sub licensees identified in the Report and Golden Breed Corporation for the balance of 50% rent between 13 July 2021 and 13 January 2022.		
Mover: Alan Hunter		Seconder: Michael Lyon	
Comments: Completed by Telford, Paula (action officer) on 27 August 2021 at 3:14:33 PM - Letters to all commercial sub-licensees identified in the report and to Golden Breed Corporation of resolution (21-336) (example letter E2021/107999).			

COMPLETED RESOLUTIONS REPORT

From: 1 July to 30 September 2021

Res No	Report Title	Meeting Date	Completed Date
21-341	Lease to Australia Skydive Pty Ltd Report: I2021/1098	26/08/2021	27/08/2021
	Directorate: General Manager Officer: Telford, Paula		
Resolved:			
That Council authorises the General Manager, under delegation, to enter into a lease with Australia Skydive Pty Ltd over Lot 4 DP805678 in the Plan of Lease over Lot 1 DP713023 Staceys Way Tyagarah on the following terms:			
a) term five years with option of a further five years to a total of 10 years;			
b) initial rent to be set by following an independent market valuation to be provided by Valuers Australia Pty Ltd with annual rent increased thereafter by Consumer Price Index All Groups Sydney with full rent review of base rent on the fifth anniversary of the execution of the lease to be established by an independent registered valuer appointed by the lessor at the Lessee's cost;			
c) for the purpose of skydiving and associated activities carried out by the Lessee;			
d) acknowledgement that the Lessee owns all building improvements on the leased land;			
e) Lessee must, at its cost, be responsible for the following: i) all outgoing payments payable in respect of the leased land; ii) all maintenance of the leased land including but not limited to any road, or carpark constructed on the leased land; iii) all insurances including a minimum \$20 million public risk insurance noting Byron Shire Council as an interested party; and iv) all consents, approvals and other authorisation to operate its business and improve its buildings on the leased land;			
f) Lessee must at its cost, remove its building improvements from the land and return the land to vacant possession at the end of the lease unless a new lease is negotiated to commence on the day after the end date of the lease; and			
g) special conditions that the Lessee must at its cost: i) comply with the Remediation Action Plan annexed to the lease with any failure by the Lessee to comply with the Remediation Action Plan being grounds to terminate the lease; ii) not sub-let any part of the leased land without the Lessor's written consent that will not be unreasonably withheld; iii) remove all unapproved buildings, shipping containers and other structures on the leased land within sixty (60) days of commencement of the lease with a failure to comply with this clause grounds to terminate the lease; iv) indemnify Byron Shire Council for all liabilities arising from the use of the leased land during and after the remediation of the land in accordance with the Remediation Action Plan with the Lessee obligations in this clause extending beyond the end of the lease; v) not build any structures, temporary or otherwise in the dedicated easement in Lot 1 DP713023 for a water pipeline as detailed in the plan annexed to this lease; vi) ensure that all aviation fuel stored on the leased land is to be used by Australia Skydive Pty Ltd only; and vii) obtain all necessary approvals from Byron Shire Council to operate a coffee cart or other retail food business in the leased land.			
Mover: Cate Coorey		Seconder: Sarah Ndiaye	
Comments: Completed by Telford, Paula (action officer) on 27 August 2021 at 3:11:40 PM - Letter to Australia Skydive Pty Ltd detailing Resolution (21-341) (E2021/108146).			

COMPLETED RESOLUTIONS REPORT

From: 1 July to 30 September 2021

Res No	Report Title	Meeting Date	Completed Date
21-347	Mullumbimby Talking Street Trial Project - Parklets Report: I2021/1219	26/08/2021	28/09/2021
Directorate: Sustainable Environment and Economy Officer: Hawton, Isabelle			
Resolved that Council:			
1. Notes the issues raised in the report about the current parklet locations and authorises the relocation of the parklet currently located at the Stuart Street taxi rank to a another location in either Burringbar or Stuart with particular consideration of the strip between Baker and Daughters and the Chemsave Pharmacy or in Studal Lane.			
2. If no suitable location can be identified as per 1, an appropriate location, preferably close to the library, be considered and that staff work with the business community and reference group to coordinate a program of community activation for that parklet.			
3. Requests staff work with community organisations, the business community and the reference group to create a program of activation and possible future locations for the Stuart Street Bus Stop parklet.			
4. In implementing this resolution, staff consider and discuss with the business, reference group and wider community the option of direct management by stakeholders.			
Mover: Basil Cameron		Seconder: Cate Coorey	
Comments: Completed by Hawton, Isabelle (action officer) on 28 September 2021 at 2:59:32 PM - Parklets removed from Mullumbimby town centre 23 September 2021.			

Res No	Report Title	Meeting Date	Completed Date
21-349	Parking Management within New Brighton and The Esplanade Area Report: I2021/545	26/08/2021	29/09/2021
Directorate: Infrastructure Services Officer: Pearce , Andrew			
Resolved that Council:			
1. Notes the community representatives' request to not proceed with amending car parking supply and car parking arrangements within Ocean Avenue and Park Street, New Brighton.			
2. Begins developing detailed design plans for the North Head car parking area, subject to sufficient funds being available within the project budget.			
3. Notes the ongoing works by staff to consider the parking arrangements at The Esplanade, New Brighton, south of Strand Avenue in association with planned resealing and dune protection works.			
Mover: Michael Lyon		Seconder: Jeannette Martin	
Comments: Completed by Elford, Evan on behalf of Pearce, Andrew (action officer) on 29 September 2021 at 11:34:20 PM - Recommendations noted and detail design investigations commenced			

COMPLETED RESOLUTIONS REPORT

From: 1 July to 30 September 2021

Res No	Report Title	Meeting Date	Completed Date
21-353	Definition of Essential Worker Report:	26/08/2021	24/09/2021
Directorate: General Manager Officer: Arnold, Mark			
Resolved that Council requests the cross-border group to encourage the QLD Government to broaden the definition of the term 'essential worker'			
Mover: Sarah Ndiaye		Seconder: Cate Coorey	
Comments: Completed by Arnold, Mark on 24 September 2021 at 7:58:15 PM - This request was made to the Office of the Cross Border Commissioner and was included as part of the discussions between the Cross Border Commissioner and his QLD counterparts. This request was addressed by QLD in the reinstatement of the Border Bubble when the NSW statewide Stay at Home Orders were lifted for the Northern Rivers Local Government Areas., This request was also made to RLE Group for the Northern Rivers region.			

Res No	Report Title	Meeting Date	Completed Date
21-357	PLANNING - Development Application 10.2020.346.1 for Subdivision of Two (2) Lots into Two (2) Lots at 806 and 874 Coolamon Scenic Drive, Coorabell Report: I2021/1413	16/09/2021	27/09/2021
Directorate: Sustainable Environment and Economy Officer: Smith, Greg			
Resolved that, pursuant to Section 4.16 of the Environmental Planning & Assessment Act 1979, Development Application No. 10.2020.346.1 for Subdivision of Two (2) Lots into Two (2) Lots, be granted consent subject to the conditions of approval in Attachment 2 (E2021/107855).			
Mover: Michael Lyon		Seconder: Sarah Ndiaye	
Comments: Completed by Smith, Greg (action officer) on 27 September 2021 at 3:57:10 PM - Notice of determination issued on 21/9/2021.			

Res No	Report Title	Meeting Date	Completed Date
21-358	Report of the Local Traffic Committee Meeting held on 17 August 2021 Report: I2021/1419	16/09/2021	28/09/2021
Directorate: Infrastructure Services Officer: Tomanek, Dominika			
Resolved that Council notes the minutes of the Local Traffic Committee Meeting held on 17 August 2021.			
Mover: Michael Lyon		Seconder: Sarah Ndiaye	
Comments: Completed by Tomanek, Dominika (action officer) on 28 September 2021 at 8:34:34 AM - Noted. No further action required.			

COMPLETED RESOLUTIONS REPORT

From: 1 July to 30 September 2021

Res No	Report Title	Meeting Date	Completed Date
21-361	No Parking 1am-5am - Massinger St, Byron Bay Report: I2021/1130	16/09/2021	29/09/2021
Directorate: Infrastructure Services Officer: Pearce , Andrew			
Resolved that Council adopt the following Recommendation(s):			
Report No. 6.3	No Parking 1am-5am - Massinger St, Byron Bay		
File No: I2021/1130			
<u>Committee Recommendation 6.3.1</u>			
This report has been deferred to the next meeting.			
Mover: Michael Lyon		Second: Sarah Ndiaye	
Comments: Completed by Elford, Evan on behalf of Pearce, Andrew (action officer) on 29 September 2021 at 11:37:49 PM - deferral of this matter noted			

Res No	Report Title	Meeting Date	Completed Date
21-362	Event application - Compass Club East Marathon - Byron Bay Report: I2021/1168	16/09/2021	29/09/2021
Directorate: Infrastructure Services Officer: Pearce , Andrew			
Resolved that Council adopt the following Committee Recommendation(s):			
Report No. 6.4	Event application - Compass Club East Marathon - Byron Bay		
File No: I2021/1168			
<u>Committee Recommendation 6.4.1</u>			
This report to be deferred to the next extraordinary meeting of LTC in October after receiving detailed plans from organisers.			
Mover: Michael Lyon		Second: Sarah Ndiaye	
Comments: Completed by Pearce, Andrew (action officer) on 29 September 2021 at 11:00:34 AM - Events informed of the resolution for them to action.			

Res No	Report Title	Meeting Date	Completed Date
21-363	Speed Zone Reviews Report: I2021/1002	16/09/2021	29/09/2021
Directorate: Infrastructure Services Officer: Pearce , Andrew			
Resolved that Council adopt the following Committee Recommendation(s):			
Report No. 7.1	Speed Zone Reviews		
File No: I2021/1002			
<u>Committee Recommendation 7.1.1</u>			
a) That Council notes the speed zone reviews raised with TfNSW as listed in the report.			
b) That Council requests speed zone review for a consistent 40kph speed zone for Tincogan Street between Main Arm Road and Station Street (res 21-295, 4c) be completed in conjunction speed zone review request.			
Mover: Michael Lyon		Second: Sarah Ndiaye	
Comments: Completed by Pearce, Andrew (action officer) on 29 September 2021 at 11:03:04 AM - TfNSW requested to undertake the Speed review of Tincogan St. SZR is underway.			

COMPLETED RESOLUTIONS REPORT

From: 1 July to 30 September 2021

Res No	Report Title	Meeting Date	Completed Date
21-364	5 Lot sub-division - 84-92 Broken Head Road Report: I2021/1131	16/09/2021	29/09/2021
Directorate: Infrastructure Services Officer: Pearce , Andrew			
Resolved that Council adopt the following Recommendation(s):			
Report No. 8.1 5 Lot sub-division - 84-92 Broken Head Road File No: I2021/1131			
<u>Committee Recommendation 8.1.1</u>			
That regulatory signage, delineation and devices be placed at the crossover requiring vehicles to give way to pedestrians and cyclist using the shared path and details be provided to LTC prior to installation.			
Mover: Michael Lyon Seconder: Sarah Ndiaye			
Comments: Completed by Pearce, Andrew (action officer) on 29 September 2021 at 11:06:21 AM - Council's Development Engineering team informed of the resolution for them to action.			

Res No	Report Title	Meeting Date	Completed Date
21-365	Mercato on Byron - Amendment to Development Consent Conditions of Approval Report: I2021/1186	16/09/2021	29/09/2021
Directorate: Infrastructure Services Officer: Pearce , Andrew			
Resolved that Council adopt the following Committee Recommendation(s):			
Report No. 8.2 Mercato on Byron - Amendment to Development Consent Conditions of Approval File No: I2021/1186			
<u>Committee Recommendation 8.2.1</u>			
a) That Local Traffic Committee supports in principle the removal of the Roundabout Treatment at the intersection of Jonson St & Carlyle St intersection from condition 23e) of DA10.2013.587.1 (as amended).			
b) That LTC be provided with updated plans and details including pedestrian facility in original approved location, bus stop, taxi rank, motorcycle parking with relation to regulatory signage for consideration and recommendations for approval at the next LTC meeting.			
c) That a priority with supporting signage is established to the crossover to pedestrians and cyclists.			
Mover: Michael Lyon Seconder: Sarah Ndiaye			
Comments: Completed by Pearce, Andrew (action officer) on 29 September 2021 at 10:57:56 AM - Development Engineers informed of the resolution.			

COMPLETED RESOLUTIONS REPORT

From: 1 July to 30 September 2021

Res No	Report Title	Meeting Date	Completed Date
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21-368	PLANNING - S4.55 application to modify consent 10.2014.742.1 to include 8 additional motel units, remove the ground and third floor swimming pools, add of roof-top swimming pool an Report: I2021/1347	16/09/2021	27/09/2021
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Directorate: Sustainable Environment and Economy
Officer: Holland, Ivan

Resolved that pursuant to Section 4.55 of the Environmental Planning & Assessment Act 1979, that Application No. 10.2014.742.2, to Modify Consent to include Eight (8) Additional Motel Rooms, Remove the Ground and Third Floor Swimming Pools, Add a Roof Top Swimming Pool and Recreation Area, be approved by modifying Development consent number 10.2014.742.1 as indicated in Attachment 2 (E2021/106706) subject to the following amendments:

1. Development is to be in accordance with approved plans

Ref No.	Description	Author	Date
DA 03 M	Basement 2 Floor Plan	Project Tourism International Architects	6/8/2021
DA 04 M	Basement 1 Floor Plan	Project Tourism International Architects	6/8/2021
DA 05 G	Ground Floor Plan	Project Tourism International Architects	19/8/2021
DA 06 E	First Floor Plan	Project Tourism International Architects	19/8/2021
DA 07 B	Second Floor Plan	Project Tourism International Architects	2/8/2021
DA 08 F	Roof Plan	Project Tourism International Architects	2/8/2021
DA 09 D	North & South Elevations	Project Tourism International Architects	18/8/2021
DA 10 F	East & West Elevations	Project Tourism International Architects	19/8/2021
DA 11 H	Section A + B	Project Tourism International Architects	19/8/2021
DA 12 E	Section C	Project Tourism International Architects	18/8/2021
DA 15 A	External Materials & Finishes	Project Tourism International Architects	2/8/2021

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The development is also to be in accordance with any changes shown in red ink on the approved plans or conditions of consent.

The approved plans and related documents endorsed with the Council stamp and authorised signature must be kept on site at all times while work is being undertaken.

67. Management of the roof top recreation area

The roof top recreation area must be managed to avoid unreasonable interference with the amenity of the neighbourhood. Such management must include, but not be limited to:

- a. Hours of use to be restricted to between 7am and 10pm
- b. Use of the area only by guests staying at the motel and motel staff;
- c. No amplified music or entertainment;
- d. All lighting to be designed, installed and operated to prevent light spill beyond the boundary of the roof top area; and
- e. Maintenance of a complaints register.

In relation to sub e., all complaints received about the operation of the roof top area must be recorded in the complaints register including date, time, nature of the complaint and response by the motel operator. The complaint register must be provided to Council on request.

70. Management of roof top pool

The roof top pool is to be available only to guests staying at the motel and motel staff. The roof top pool is not open to the public at any time.

Mover: Paul Spooner

Seconder: Jan Hackett

Comments:

Completed by Holland, Ivan (action officer) on 27 September 2021 at 3:17:03 PM - Notice of determination finalised for issue on 27/9/21

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Res No	Report Title	Meeting Date	Completed Date
21-373	PLANNING - Development Application 10.2020.370.1 Change of Use of Existing Building from Residential (Dwelling House) to Offices including Alterations and Additions to Existing Building and Provision of Car Parking at 68 Byron Street BANGALOW Report: I2021/1228	16/09/2021	28/09/2021
Directorate: Sustainable Environment and Economy Officer: Larkin, Chris			
Resolved that pursuant to Section 4.16 of the Environmental Planning & Assessment Act 1979, Development Application No. 10.2020.370.1 for Change of Use of Existing Building from Residential (Dwelling House) to Offices including Alterations and Additions to Existing Building and Provision of Car Parking at 68 Byron Street, Bangalow be approved subject to the attached Conditions of Consent (Attachment 4 #E2021/103475).			
Mover: Basil Cameron		Seconder: Michael Lyon	
Comments: Completed by Burt, Shannon on behalf of Larkin, Chris (action officer) on 28 September 2021 at 3:54:15 PM - consent issued action complete			

Res No	Report Title	Meeting Date	Completed Date
21-381	Grants and Submissions August 2021 Report: I2021/1459	23/09/2021	30/09/2021
Directorate: Corporate and Community Services Officer: Johnston, Donna			
Resolved that Council notes the report and Attachment 1 (#E2021/113174) for Byron Shire Council's Submissions and Grants as at 31 August 2021.			
Mover: Michael Lyon		Seconder: Cate Coorey	
Comments: Completed by Johnston, Donna (action officer) on 30 September 2021 at 1:48:32 PM - Resolution noted			

Res No	Report Title	Meeting Date	Completed Date
21-382	Rent Relief Report: I2021/1364	23/09/2021	27/09/2021
Directorate: General Manager Officer: Telford, Paula			
Resolved:			
1. That Council delegates to the General Manager, the authority to negotiate deferred rent relief, if any, with commercial and community tenants identified in this report, at a rate to be determined by the General Manager for the period 26 June 2021 to 12 July 2021.			
2. That Council waives, in accordance with the <i>Retail and Other Commercial Leases (COVID-19) Regulations 2021 (NSW)</i> , a minimum of 50% of rent payable by commercial and community tenants identified in this report for the period between 13 July 2021 and 13 January 2022.			
3. That Council delegates to the General Manager, the authority to enter into arrangements with commercial and community tenants identified in this report for the balance of 50% of rent owing between 13 July 2021 and 13 January 2022.			
Mover: Michael Lyon		Seconder: Cate Coorey	
Comments: Completed by Telford, Paula (action officer) on 27 September 2021 at 3:52:15 PM - Letters to all reported commercial and community tenants in accordance with resolution (21-336) requesting financial information for rent relief.			

COMPLETED RESOLUTIONS REPORT

From: 1 July to 30 September 2021

Res No	Report Title	Meeting Date	Completed Date
21-383	Lease to Tiger Moth Aerial Services Pty Ltd (A.C.N 076 113 187) Report: I2021/1422	23/09/2021	27/09/2021
	Directorate: General Manager Officer: Telford, Paula		
	Resolved that Council authorises the General Manager, under delegation, to enter into a lease with Tiger Moth Aerial Services Pty Ltd (A.C.N 076 113 187) over Lot 9 DP856832 Staceys Way Tyagarah on the following terms:		
	a) term five years,		
	b) base rent to be set by an independent market valuation with the rent annually increased thereafter by Consumer Price Index All Groups Sydney,		
	c) for the purpose of storage of an aircraft,		
	d) the Lessor and Lessee to agree that the Lessee owns all building improvements on the land,		
	e) Lessee must, at its cost, be responsible for the following:		
	i) all outgoing payments payable in respect of the land,		
	ii) all maintenance of all improvements on the land including but not limited all buildings, access road, and carpark constructed on the land,		
	iii) all insurances including a minimum \$20 million public risk insurance noting Byron Shire Council as an interested party, and		
	iv) all consents, approvals and other authorisation to operate its business and improve its buildings on the land.		
	f) Lessee must at its cost, remove its building improvements from the land and return the land to vacant possession at the end of the lease unless a new lease is negotiated to commence on the day after the end date of the lease.		
	Mover: Michael Lyon	Seconded: Cate Coorey	
	Comments: Completed by Telford, Paula (action officer) on 27 September 2021 at 3:50:16 PM - Letter to Tiger Moth Aerial Service Pty Ltd with offer of lease in accordance with resolution (21-383) (E2021/119257).		

Res No	Report Title	Meeting Date	Completed Date
21-384	Section 356 Rates and Charges Donation Policy - Review following public exhibition Report: I2021/1368	23/09/2021	30/09/2021
	Directorate: Corporate and Community Services Officer: Ansoul , Stephen		
	Resolved:		
	1. That Council adopts the draft 'Section 356 Donations – Rates and Charges – 2021' policy provided at Attachment 1 (#E2021/77889) effective from the commencement of the 2021/2022 financial year.		
	2. That Council does not accept the request from Island Quarry Reserve Trust Inc for a rates and charges donation under the 'Section 356 Donations – Rates and Charges Policy – 2021' (#E2021/77889).		
	Mover: Michael Lyon	Seconded: Cate Coorey	
	Comments: 1. The new rates donation policy will be available on our website from 01/10/21. Organisations within the new policy will receive written advice of their inclusion and an amended 2012/22 rates notice within the next 14 days. The organisations excluded will receive written notification within 7 days., 2. Island Quarry representative has been verbally advised of iQ's exclusion from the new rates donation policy and will receive confirmation in writing today 30/09/21. Within the last few days the Crown land managed by iQ has been declared exempt from rates under section 555 [1a] of the Local Government Act 1993 (Crown Land not under a lease for private purposes). Charges such as water supply remain payable by iQ.		

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Res No	Report Title	Meeting Date	Completed Date
21-385	Council Investments - 1 August 2021 to 31 August 2021 Report: I2021/1431	23/09/2021	27/09/2021
Directorate: Corporate and Community Services Officer: Brickley, James			
Resolved that Council notes the report listing Council's investments and overall cash position as at 31 August 2021.			
Mover: Michael Lyon		Seconder: Cate Coorey	
Comments: Completed by Brickley, James (action officer) on 27 September 2021 at 11:25:46 AM - No further action required.			

Res No	Report Title	Meeting Date	Completed Date
21-386	2021-2022 Financial Assistance Grant Report: I2021/1454	23/09/2021	27/09/2021
Directorate: Corporate and Community Services Officer: Brickley, James			
Resolved that Council receives and notes the 2021-2022 Financial Assistance Grant Report as outlined in Attachment 1 (#E2021/112359), 2 (#E2021/112363) and 3 (#E2021/112364).			
Mover: Michael Lyon		Seconder: Cate Coorey	
Comments: Completed by Brickley, James (action officer) on 27 September 2021 at 11:28:18 AM - No further action required.			

Res No	Report Title	Meeting Date	Completed Date
21-390	Report of the Audit, Risk and Improvement Committee Meeting held on 19 August 2021 Report: I2021/1354	23/09/2021	24/09/2021
Directorate: Corporate and Community Services Officer: Keen, Alexandra			
Resolved that Council notes the minutes of the Audit, Risk and Improvement Committee Meeting held on 19 August 2021 at Attachment 1 (I2021/1313).			
Mover: Michael Lyon		Seconder: Cate Coorey	
Comments: Completed by Keen, Alexandra (action officer) on 24 September 2021 at 9:25:14 AM - Noted			

Res No	Report Title	Meeting Date	Completed Date
21-392	NSW Auditor-General Annual Work Program 2021-2024 Report: I2021/1292	23/09/2021	24/09/2021
Directorate: Corporate and Community Services Officer: Keen, Alexandra			
Resolved that Council adopts the following Committee Recommendation:			
Report No. 4.2 NSW Auditor-General Annual Work Program 2021-2024 File No: I2021/1292			
<u>Committee Recommendation 4.2.1</u>			
That ARIC note the NSW Auditor-General's Annual Work Program for 2021-2024 (#E2021/100974).			
Mover: Michael Lyon		Seconder: Cate Coorey	
Comments: Completed by Keen, Alexandra (action officer) on 24 September 2021 at 9:26:19 AM - Noted			

COMPLETED RESOLUTIONS REPORT

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Res No	Report Title	Meeting Date	Completed Date
21-393	Delivery Program 6-monthly Report and 2020/21 Operational Q4 Report - to 20 June 2021 Report: I2021/1234	23/09/2021	24/09/2021
Directorate: Corporate and Community Services Officer: Keen, Alexandra			
Resolved that Council adopts the following Committee Recommendation:			
Report No. 4.4 Delivery Program 6-monthly Report and 2020/21 Operational Q4 Report - to 20 June 2021 File No: I2021/1234			
<u>Committee Recommendation 4.4.1</u>			
That the Audit, Risk, and Improvement Committee notes the Delivery Program 6-monthly Report and 2020/21 Operational Plan Fourth Quarter Report for the period ending 30 June 2021 (#E2021/97874).			
Mover: Michael Lyon		Seconder: Cate Coorey	
Comments: Completed by Keen, Alexandra (action officer) on 24 September 2021 at 9:28:35 AM - Noted			

Res No	Report Title	Meeting Date	Completed Date
21-394	AASB1059 - Service Concession Arrangements: Grantors Report: I2021/1241	23/09/2021	24/09/2021
Directorate: Corporate and Community Services Officer: Keen, Alexandra			
Resolved that Council adopts the following Committee Recommendation:			
Report No. 4.5 AASB1059 - Service Concession Arrangements: Grantors File No: I2021/1241			
<u>Committee Recommendation 4.5.1</u>			
That the Audit, Risk and Improvement Committee consider the requirements of AASB1059 Service Concession Arrangements: Grantors and concur with the view that the requirements of AASB 1059 have no application to Byron Shire Council and therefore no disclosure obligations in the financial statements.			
Mover: Michael Lyon		Seconder: Cate Coorey	
Comments: Completed by Keen, Alexandra (action officer) on 24 September 2021 at 9:28:41 AM - Noted			

COMPLETED RESOLUTIONS REPORT

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Res No	Report Title	Meeting Date	Completed Date
21-395	Internal Audit Report - June 2020-21 Report: I2021/1192	23/09/2021	24/09/2021
Directorate: Corporate and Community Services Officer: Keen, Alexandra			
Resolved that Council adopts the following Committee Recommendation:			
Report No. 5.1 Internal Audit Report - June 2020-21 File No: I2021/1192			
<u>Committee Recommendation 5.1.1</u>			
That the Audit, Risk and Improvement Committee:			
1. Notes the Internal Audit Status Report – June 2021 (#E2021/95033)			
2. Endorses the recommendations from the Executive Team to close off 10 recommendations in Appendices A and B of the Internal Audit Status Report (#E2021/95033)			
2. Requests management to implement the recommendations made in the Internal Audit of Procurement (Tendering) – June 2021 (#E2021/76376)			
Mover: Michael Lyon		Seconder: Cate Coorey	
Comments: Completed by Keen, Alexandra (action officer) on 24 September 2021 at 9:28:51 AM - Noted			

Res No	Report Title	Meeting Date	Completed Date
21-396	Internal Audit Plan 2021-2024 Report: I2021/1096	23/09/2021	24/09/2021
Directorate: Corporate and Community Services Officer: Keen, Alexandra			
Resolved that Council adopts the following Committee Recommendation:			
Report No. 5.2 Internal Audit Plan 2021-2024 File No: I2021/1096			
<u>Committee Recommendation 5.2.1</u>			
That the Committee endorses the Internal Audit Plan for 2021 - 2024 (#E2021/97611) for approval by Council.			
Mover: Michael Lyon		Seconder: Cate Coorey	
Comments: Completed by Keen, Alexandra (action officer) on 24 September 2021 at 9:29:08 AM - Noted - internal auditor has been informed of the outcome.			

Res No	Report Title	Meeting Date	Completed Date
21-397	Risk Management Update Report: I2021/1097	23/09/2021	24/09/2021
Directorate: Corporate and Community Services Officer: Keen, Alexandra			
Resolved that Council adopts the following Committee Recommendation:			
Report No. 5.3 Risk Management Update File No: I2021/1097			
<u>Committee Recommendation 5.3.1</u>			
That the Audit, Risk and Improvement Committee notes the strategic and operational risk reports for the quarter ending 30 June 2021 (#E2021/88532).			
Mover: Michael Lyon		Seconder: Cate Coorey	
Comments: Completed by Keen, Alexandra (action officer) on 24 September 2021 at 9:29:15 AM - Noted			

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Res No	Report Title	Meeting Date	Completed Date
21-398	2020-2021 Continuous Improvement Pathway Program Report: I2021/1106	23/09/2021	24/09/2021
Directorate: Corporate and Community Services Officer: Keen, Alexandra			
Resolved that Council adopts the following Committee Recommendation:			
Report No. 5.4 2020-2021 Continuous Improvement Pathway Program File No: I2021/1106			
<u>Committee Recommendation 5.4.1</u>			
That Audit Risk and Improvement Committee notes the results of the CIP 2020-2021 workbook (#E2021/86609).			
Mover: Michael Lyon Seconder: Cate Coorey			
Comments: Completed by Keen, Alexandra (action officer) on 24 September 2021 at 9:29:26 AM - Noted			

Res No	Report Title	Meeting Date	Completed Date
21-399	Cyber Security and System Outages Quarterly Update Report: I2021/1196	23/09/2021	24/09/2021
Directorate: Corporate and Community Services Officer: Keen, Alexandra			
Resolved that Council adopts the following Committee Recommendations:			
Report No. 5.5 Cyber Security and System Outages Quarterly Update File No: I2021/1196			
<u>Committee Recommendation 5.5.1</u>			
That the Audit Risk and Improvement Committee:			
1. Notes the report and attached security reports:			
a) ARIC Security Incident Report 2021 Q2. (#E2021/95614)			
b) ARIC Incident Outage Report 2021 Q2. (#E2021/95613)			
2. Receives ongoing cyber security and system outage status reports.			
Mover: Michael Lyon Seconder: Cate Coorey			
Comments: Completed by Keen, Alexandra (action officer) on 24 September 2021 at 9:29:21 AM - Noted			

Res No	Report Title	Meeting Date	Completed Date
21-400	External Audit Actions Quarter 4 2020-2021 Update Report: I2021/1246	23/09/2021	24/09/2021
Directorate: Corporate and Community Services Officer: Keen, Alexandra			
Resolved that Council adopts the following Committee Recommendation:			
Report No. 5.6 External Audit Actions Quarter 4 2020-2021 Update File No: I2021/1246			
<u>Committee Recommendation 5.6.1</u>			
That the Audit, Risk and Improvement Committee notes the external audit update (including the closure of four issues) for the quarter ending 30 June 2021 (#E2021/100193).			
Mover: Michael Lyon Seconder: Cate Coorey			
Comments: Completed by Keen, Alexandra (action officer) on 24 September 2021 at 9:29:32 AM - Noted			

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Res No	Report Title	Meeting Date	Completed Date
21-401	Report of the Water, Waste and Sewer Advisory Committee Meeting held on 19 August 2021 Report: I2021/1353	23/09/2021	28/09/2021
Directorate: Infrastructure Services Officer: Tomanek, Dominika			
Resolved that Council notes the minutes of the Water, Waste and Sewer Advisory Committee Meeting held on 19 August 2021.			
Mover: Michael Lyon		Seconder: Cate Coorey	
Comments: Completed by Tomanek, Dominika (action officer) on 28 September 2021 at 8:33:58 AM - Noted. No further action required.			

Res No	Report Title	Meeting Date	Completed Date
21-404	Waste Issues of interest Report: I2021/705	23/09/2021	23/09/2021
Directorate: Infrastructure Services Officer: Hanigan , Danielle			
Resolved that Council adopts the following Committee Recommendation:			
Report No. 4.2 Waste Issues of interest File No: I2021/705			
<u>Committee Recommendation 4.2.1</u>			
That Council notes the report.			
Mover: Michael Lyon		Seconder: Cate Coorey	
Comments: Completed by Hanigan, Danielle (action officer) on 23 September 2021 at 3:08:22 PM - No Action required. Report noted by the Committee.			

Res No	Report Title	Meeting Date	Completed Date
21-411	Part road reserve closure adjoining Lot 1 DP 557721 874 Coolamon Scenic Drive Coorabell Report: I2021/1295	23/09/2021	29/09/2021
Directorate: Infrastructure Services Officer: Savage, Deanna			
Resolved that the item <i>Part road reserve closure adjoining Lot 1 DP 557721 874 Coolamon Scenic Drive Coorabell</i> be deferred until the next Ordinary Meeting of Council to allow further documentation to be provided.			
Mover: Basil Cameron		Seconder: Cate Coorey	
Comments: Completed by Elford, Evan on behalf of Savage, Deanna (action officer) on 29 September 2021 at 11:45:10 PM - deferral noted and additional information being compiled for reporting back to Council at next ordinary meeting			

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Res No	Report Title	Meeting Date	Completed Date
21-412	Part Road Reserve Closure and sale adjoining Lot 3 DP 707295 336 Booyong Road Nashua NSW Report: I2021/1360	23/09/2021	29/09/2021
Directorate: Infrastructure Services Officer: Savage, Deanna			
Resolved that the item <i>Part Road Reserve Closure and sale adjoining Lot 3 DP 707295 336 Booyong Road Nashua NSW</i> be deferred until the next Ordinary Meeting of Council to allow further documentation to be provided.			
Mover: Basil Cameron		Seconder: Cate Coorey	
Comments: Completed by Elford, Evan on behalf of Savage, Deanna (action officer) on 29 September 2021 at 11:46:43 PM - deferral noted and additional information being compiled for reporting back to Council at next ordinary meeting			