

Minutes / Action Items

Vallances Rd Bi-Monthly Project Reference Group

Date: Tuesday 26 April	Time: 11.30am - 12.30am	Venue: Council Conference Room
Meeting Purpose: To continually update and consult regarding the progress of the Vallances road projects, specifically the natural burial ground.		

Attendees	
Council: <ul style="list-style-type: none"> Joshua Winter, Capital Works Engineer Cam Clark, Manager Utilities Sharyn French, Manager Environmental and Economic Planning Shannon Burt, Director Sustainable Environment & Economy 	Natural Burial Ground Steering Group: <ul style="list-style-type: none"> Sasha Mainsbridge Jeanette Martin Councillors: <ul style="list-style-type: none"> Cr Michael Lyon Cr Duncan Dey
Apologies/ Absent : <ul style="list-style-type: none"> Zenith Virago (NBG Steering Group) Diane Hart (NBG Steering Group) Dave Rawlins (NBG Steering Group) Phillip Holloway, Director Infrastructure Services 	

No.	Item	Who
1.	Meeting Opened by Josh at 11:35am <ul style="list-style-type: none"> Introduction to the purpose and scope of the meetings 	Josh
2.	Information to be Gathered Regarding Burials for Next Meeting <ul style="list-style-type: none"> How many burials per year in Byron Shire Estimate of how many would divert to natural burial What is the cost to purchase a plot in traditional Byron Shire cemeteries <ul style="list-style-type: none"> Is this sufficient to cover Council's cost of the burial How steep could burials be safely made in the designated NBG area Information on Councils traditional cemetery processes and management plan/s 	Josh
3.	Information to be Gathered Regarding Nursery for Next Meeting <ul style="list-style-type: none"> Is there an existing DA for a Nursery <ul style="list-style-type: none"> Is it permissible to continue operations under this DA Are there any approved plans available Did the Hip V. Hype report outline an EOI or provide EOI requirements 	Josh
4.	Works for Access Road – Intersection w/ Coolamon Scenic Drive <ul style="list-style-type: none"> Road options to be presented at PRG meeting when available Consideration of a TMP for funeral processions to manage intersection safety 	Josh

No.	Item	Who
5.	Other matters <ul style="list-style-type: none"> • Subdivision <ul style="list-style-type: none"> ○ Staff to investigate the permissibility of subdividing portions of Vallances Road for sale, and the implications of which fund this would benefit and if it could fund the required upgrades to the access road. • Survey <ul style="list-style-type: none"> ○ A survey is currently being undertaken and will be provided to the group when available. • Website <ul style="list-style-type: none"> ○ Staff to develop a website for natural burials to provide updates to the community on progress including regular publishing of these minutes and updates on the development application progress. • Committee Funding <ul style="list-style-type: none"> ○ Are there any components of the project that the NBG committee could legally divert any available funding to from donations etc • Mornington Peninsula Briars Master Plan <ul style="list-style-type: none"> ○ Noted as having similarities to Vallances Road 	Josh
6.	Confirm Next Steps <ul style="list-style-type: none"> • Report to Council the PRG minutes • Distribute land survey • Planning advice on access road requirements for each land use 	Josh
7.	Meeting closed at 11:45am	



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AND PURPOSE



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AND CREATIVITY



WE ACHIEVE OUR GOALS AND
SUCCEED TOGETHER