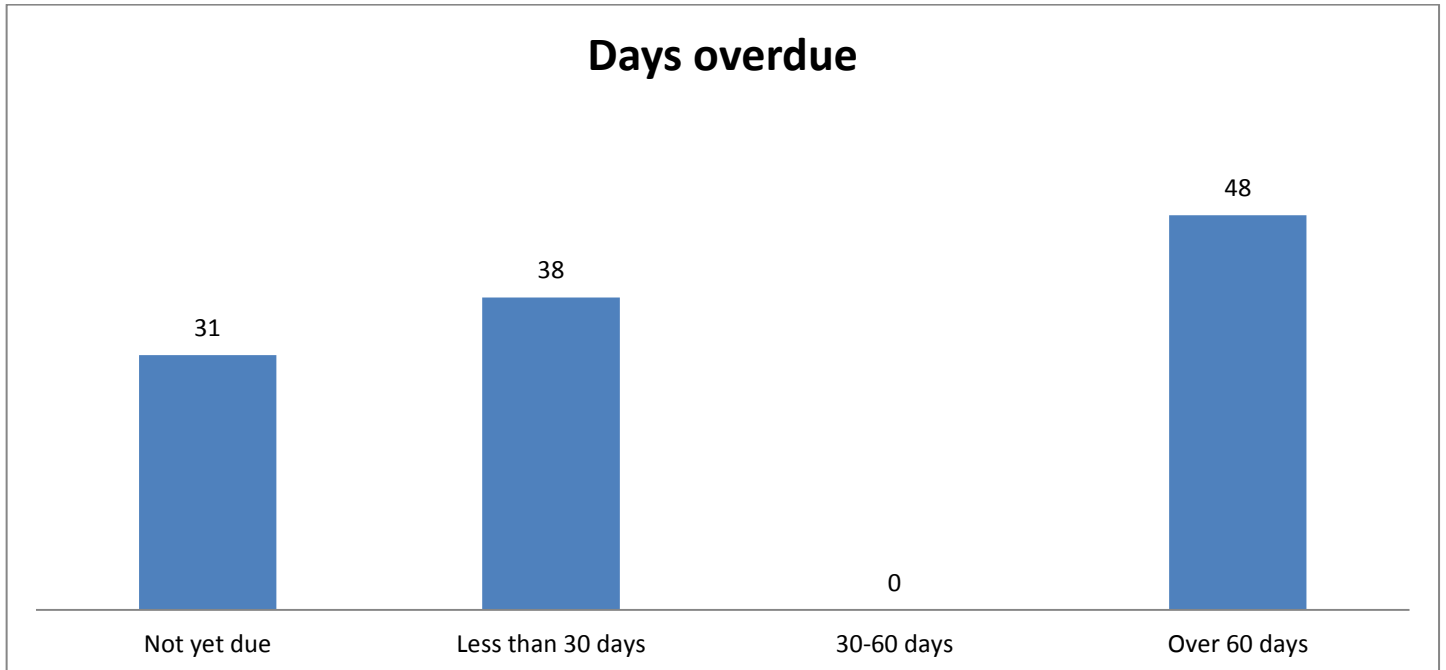


# ACTIVE RESOLUTIONS REPORT

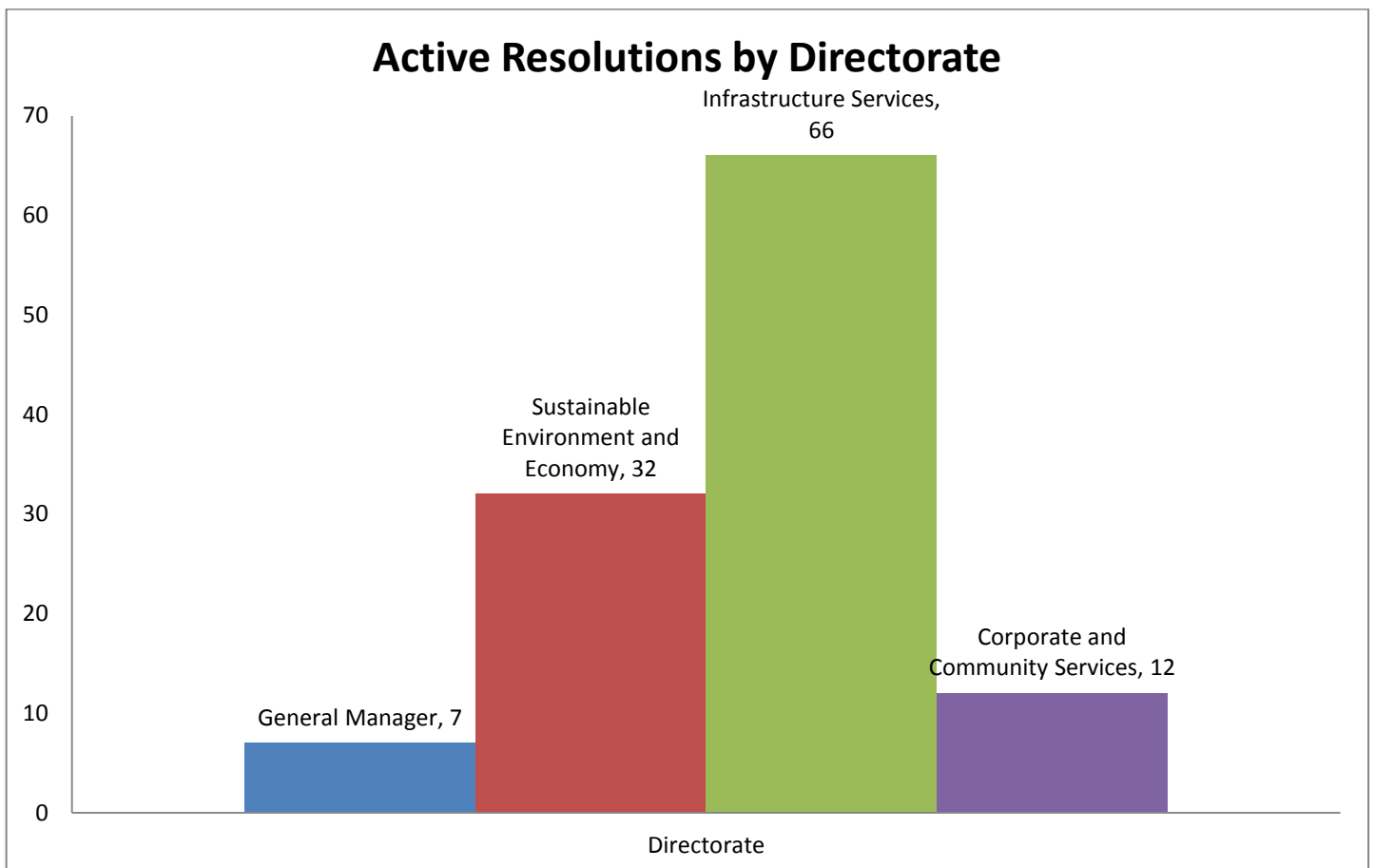
As at 30 September 2020

Total number of active resolutions as at 30 September 2020: **117**

## Days overdue



## Active Resolutions by Directorate



# ACTIVE RESOLUTIONS REPORT

As at 30 September 2020

Res No	Report Title	Meeting Date	Due Date
17-081	Belongil Beach Signage Report: I2017/308	23/03/2017	30/04/2019
Directorate: Infrastructure Services Officer: Matthews, Michael			
Resolved:			
1. That Council clarify the official name of the stretch of beach north of the Belongil estuary and on up to the clothes optional beach at Tyagarah Nature Reserve.			
2. That Council prepare a map which names all Shire beaches and designates usage and restrictions.			
3. That Council prepare a report on an audit of existing signs and establishing appropriate directional information signage concerning beach access points and use throughout the Shire.			
4. That when complete, the report be shared with the Byron Bay Town Centre Masterplan Working Group.			
Mover: Simon Richardson		Seconder: Sarah Ndiaye	
Comments:			
29 Mar 2017 10:13am Scott, Noreen Action reassigned to Michael Matthews by: Noreen Scott			
30 Mar 2017 12:02pm Holloway, Phillip IS to respond to 1 & 2. Audit identified in point 3 to be coordinated between Open Space, Compliance and Works			
01 Sep 2017 8:30pm Holloway, Phillip Staff are working on Resolution 17-081 & 17-132 concurrently. (These resolutions outline the all ability access points, map of Shire beaches and audit of existing signs at beach access points.) Staff are collating a GIS map that has a previous audit from Surf Life Saving integrated. Once this map is complete, access and signage photos at beach locations will be updated and the audit and priority list for all ability access finalised. , It is expected that the review etc. will be completed in October 2017 and then reported.			
13 Nov 2017 8:47am Matthews, Michael Action reassigned to Pattie Ruck by: Michael Matthews			
28 Dec 2017 2:41pm Ruck, Pattie Staff were working on Resolution 17-081 & 17-132 concurrently. After the scope of the beach audit signage was determined the audit has been separated from the All Abilities Access Resolution., The beach audit resolution outlines access points, map of Shire beaches and audit of existing signs at beach access points. Staff have collating GIS maps that has previous audit information from Surf Life Saving integrated. A half day field audit conducted by staff has outlined the scope of this beach audit with over 600 signage and beach access points. Council has received a quote from SLS to complete the audit. As the quote is above \$10k, (\$15450) additional quotes are required. Suppliers for this specialised audit are difficult to ascertain. The resolution requires this to be undertaken within current resources. Currently trying to find funds for this audit within Council's budget.			
03 Jan 2019 9:02am Holloway, Phillip Revised Target Date changed by: Phillip Holloway From: 23 Aug 2018 To: 30 Apr 2019, Reason: Expected to be reported to Council in April 2019			
01 May 2019 3:02pm Ruck, Pattie - Reallocation Action reassigned to Matthews, Michael by: Ruck, Pattie for the reason: Removed from Pattie Ruck's workload in July 2018 and requested any further information to go to Michael Matthews			
22 Jul 2019 2:27pm Tomanek, Dominika Report to Council scheduled for 22 August 2019			
09 Aug 2019 1:23pm Matthews, Michael official name of the stretch of beach north of the Belongil estuary and on up to the southern most boundary of Tyagarah Nature Reserve is Belongil Beach., A map of all Shire beaches and designates usage and restrictions has been prepared., An audit of all existing signage relating to shire beaches has been completed. Report to be shared with the Byron Bay Town Centre Masterplan Working Group.			
02 Oct 2019 11:53am Matthews, Michael Report to be shared with the Byron Bay Town Centre Master Plan Leadership Team required to complete this resolution. Funds for some beach name signage to be sort.			
28 May 2020 11:28am Matthews, Michael No appropriate funds have been identified for the installation of signage noting the appropriate location is on Crown managed Crown Land that adjoins a public easement through private land. Town Centre Master Plan group still to be consulted - all other actions are complete. Report to August 2020 Ordinary Meeting for consideration of next step by Council.			
27 Aug 2020 12:01pm Matthews, Michael No appropriate funds have been identified for the installation of signage noting the appropriate location is on Crown managed Crown Land that adjoins a public easement through private land. Town Centre Master Plan group still to be consulted - all other actions are complete. Report deferred to September 2020 Ordinary Meeting for consideration of next step by Council including update of new Coastal Safety Blueprint			

# ACTIVE RESOLUTIONS REPORT

As at 30 September 2020

Res No	Report Title	Meeting Date	Due Date
18-039	Cavanbah Centre - Options for Future Development Report: I2017/2094	01/02/2018 Directorate: Infrastructure Services Officer: Matthews, Michael	5/03/2018
Resolved:			
<div>1. That the report be noted.</div> <div>2. That DWP Architects and Council's Grants Coordinator be invited to present concept plans for the proposed extensions to the Cavanbah Centre to a Strategic Planning Workshop of Council in March 2018.</div> <div>3. That following the SPW presentation the Cavanbah Centre concept plans be placed on public exhibition and be exposed to effective community consultation in accordance with a detailed community engagement plan prepared by staff in conjunction with the Communications Advisory Panel.</div> <div>4. That in conjunction with the Cavanbah Centre concept plans, concept plans for possible options for refurbishment or redesigns for the Byron Bay Memorial Pool be also exhibited to ascertain community held priorities or preferences.</div> <div>5. That feasibility reports, including costs, be provided for both sites to enable greater community understanding.</div> <div>6. That the effective community consultation include opportunities for feedback to indicate support for either or both as part of a two stage process.</div> <div>7. That Council receive a report on the proposed plans for the further development of the Cavanbah Centre and Memorial Pool following the community consultation period and that this report include community feedback, any proposed design modifications, and a detailed budget for the project.</div> <div>8. That Council re-consider the lodgement of grant applications for the further development of the Cavanbah Centre once it has considered the report in 7.</div>			
Mover: Simon Richardson		Seconded: Paul Spooner	
Comments:			
26 Feb 2018 6:01pm Holloway, Phillip DWP Architects and Council's Grants Coordinator booked for SPW for 8 March 2018			
08 Mar 2018 4:52pm Holloway, Phillip Staff to prepare report for April 2018 Council meeting to action point 3 of the resolution.			
09 Apr 2018 11:25am Holloway, Phillip Revised date for report to be May 2018 Council meeting to action point 3 of the resolution. Need to consider Res 15-503 re BMX			
28 May 2018 3:42pm Holloway, Phillip Report to Council delayed. , Draft report being considered by ET on 30 May 2018			
25 Sep 2018 9:24am Holloway, Phillip In relation to Res 15-503 the location has reverted to Suffolk Park (former Dept. Ed Land) and is being considered as part of the POM Development and masterplan for the precinct.			
17 Jun 2020 10:58am Matthews, Michael Forward progression of actions from this Resolution to be reported to the August 2020 Council Meeting.			
27 Aug 2020 11:58am Matthews, Michael Forward progression of actions from this Resolution to be reported to the September 2020 Council Meeting.			

# ACTIVE RESOLUTIONS REPORT

As at 30 September 2020

Res No	Report Title	Meeting Date	Due Date
18-278	Report of the Water, Waste and Sewer Advisory Committee Meeting held on 1 March 2018 Report: I2018/521	19/04/2018	1/09/2020
Directorate: Infrastructure Services Officer: Baulch, Dean			
Resolved:			
1.	That Council note the minutes of the Water, Waste and Sewer Advisory Committee Meeting held on 1 March 2018.		
2.	That Council adopt the following Committee Recommendation(s):  Report No. 4.1      Ocean Shores Sewage Transfer Risk Assessment File No: I2017/1821  <u>Committee Recommendation 4.1.1</u> The Committee have a workshop to further consider Ocean Shore Sewage Transfer Risk Assessment including: a)      An up-to-date assessment of the capacity of the OS STP b)      Sensitivity of whole-of-life cost assessment of options for BVSTP and OSSTP to reduced augmentation requirements at OS STP c)      Projection of comparative nutrient loads to the Brunswick River and under the Option 4 and Option 1 scenarios		
3.	That Council adopt the following Committee Recommendation(s):  Report No. 4.2      Belongil Swamp Drainage Union Report to Council File No: I2018/228  <u>Committee Recommendation 4.2.1</u> 1.      That Council supports the Belongil Swamp Drainage Union's submission to DA 10.2017.661.1 2.      That Council recognises that Under the Water Management Act ( Part 3 S214&215) a new subdivision is not entitled to be connected to a Private Drainage Board: <i>'If a holding is subdivided, a new holding resulting from the subdivision is not entitled to be connected to a PDBs drainage works until a date determined by the board'.</i> And further states that: <i>"All works to be constructed must be constructed in accordance with the approval in writing of the board in respect of location, design, form, dimensions and construction".</i> 3.      That Council ask that any decision on the DA (and any other DA's in this catchment) be deferred until critical information regarding the impact of development on the catchment's hydrology is fully investigated. 4.      That Council refer issues in relation to Belongil Creek flowing into the Marine Park and to flooding in the ICOLL, erosion and environmental issues to relevant Council committees and/or panels. 4.      That Council not adopt the Committee Recommendation (Committee Report 4.3 Review of Rural Waste Service Options; File No: I2018/229; Committee Recommendation 4.3.1), but adopt: 1.      That Council approve the introduction of a Rural 140L fortnightly landfill bin service option, with the provision of a Council subsidised compost bin, kitchen caddy and education pack for residents that take up the Rural service. 2.      That Council apply rural domestic waste charges on each parcel of rateable land for which a service is available at commencement of the 2018/19 financial year. 3.      That existing data on bins that have fallen over in rural areas be presented to the next quarterly meeting of the committee. 4.      That Federal village zone be included in the urban 3 bin service. 5.      That Council provide to the next quarterly Committee meeting more information including the clauses from Acts and Regulations that either require or allow such full service charging with a view to a lesser charge than is currently proposed.		
Mover: Cate Coorey		Seconder: Basil Cameron	
Comments:			
20 Apr 2018 12:28pm Baulch, Dean Points 2 (Committee Recommendation 4.1.1) and 3 (Committee Recommendation 4.2.1) are to be actioned by you.			
20 Apr 2018 12:29pm Holloway, Phillip Points 2 (Committee Recommendation 4.1.1) and 3 (Committee Recommendation 4.2.1) are to be actioned by Manager Utilities			
04 Jun 2020 5:18pm Baulch, Dean - Target Date Revision Revised Target Date changed by: Baulch, Dean From: 21 May 2018 To: 01 Sep 2020, Reason: Consultant engaged to provide reports in relation to action items.			

# ACTIVE RESOLUTIONS REPORT

As at 30 September 2020

Res No	Report Title	Meeting Date	Due Date
18-361	Byron Visitor Centre Report: I2018/1067	21/06/2018	23/07/2018
		Directorate: Sustainable Environment and Economy Officer: Johnstone, Dylan	
Resolved:			
1.	That Council undertake a consultation process with the Local Area Commander of Police to recommend that Lot 1 DP 827049 being the site of the Byron Visitor Centre be declared an Alcohol Prohibited Area (at all times).		
2.	That if no submissions are received from the Local Area Commander of Police during the consultation process, Council declare the Byron Visitor Centre lease site an Alcohol Prohibited Area (at all times).		
3.	That if declared an Alcohol Prohibited Area, Council install three (3) Alcohol Prohibited Area signs within the Byron Visitor Centre leased site.		
4.	That Council's Busking Policy 13/002 be amended to include the Byron Visitors Centre leased site as a designated busking area.		
5.	That the amended Busking Policy 13/002 be placed on public exhibition for a period of 28 days, and that if no submissions are received the Policy be adopted.		
Mover: S Richardson		Seconder: B Cameron	
Comments:			
27 Jun 2018 10:22am Burt, Shannon			
1 - Letter sent to LAC NSW Police to consider AFA for Byron Visitors Centre. (28 days to reply from 26/6/18), 2 noted subject to response from LAC NSW Police., 3-noted subject to 1 and 2 above., 4- requested revision of busking policy. , 5. busking policy to be revised - staff will then proceed to public exhibition.			
07 Aug 2018 1:59pm Burt, Shannon			
1 complete - letter received from Local Police #E2018/66614, 2 complete, 3 IS to produce and install relevant signage, 4 busking policy to be revised - staff will then proceed to public exhibition, 5 busking policy to be revised - staff will then proceed to public exhibition			
01 Mar 2019 1:40pm Burt, Shannon - Reallocation			
Action reassigned to Johnstone, Dylan by: Burt, Shannon for the reason: Andrew Hill no longer an employee of council.			
03 Mar 2020 1:11pm Burt, Shannon			
1-3 complete, 4 busking policy revised and sent to NSW Police for comment, 5 public exhibition following receipt of comments from NSW Police			
01 Jun 2020 10:27am Burt, Shannon			
Report anticipated to August Council meeting			
27 Aug 2020 12:16pm Burt, Shannon			
Further work being undertaken as part of wider policy review which included Use of Footpath/ Road Reserves. Anticipate report to October Council meeting.			

# ACTIVE RESOLUTIONS REPORT

As at 30 September 2020

Res No	Report Title	Meeting Date	Due Date
<b>18-698</b>	<p>Tyagarah Clothes Optional Declaration - Results of the enhanced stakeholder safety initiatives of Res 17-499 and Res 17715.</p> <p><b>Report:</b> I2018/1707</p> <p><b>Directorate:</b> Infrastructure Services</p> <p><b>Officer:</b> Matthews, Michael</p> <p><b>Resolved</b> that Council:</p> <ol style="list-style-type: none"> <li>Acknowledge the improvement in beach safety at Tyagarah and thank the Safe Beaches Committee, NSW Police and stakeholders.</li> <li>Confirm the current status and area for the clothes optional beach at Tyagarah with 6 monthly reporting to Council on progress.</li> <li>Council establish a Safe Byron Beaches Committee meeting quarterly to cover all beaches and adjacent environs in Byron Shire.</li> <li>The Safe Byron Beaches Committee be established with a constitution and paramount objective to identify and promote cooperative actions to ensure a safe environment for all beach users in Byron Shire.</li> <li>The Safe Byron Beaches Committee membership include representatives from Council, NPWS, Police, naturists and residents and be chaired by a councillor nominated by Council.</li> <li>The nominated Chairperson of the Safe Byron Beaches Committee with the support of Council, consult with stakeholder groups to draft a constitution for endorsement at the November meeting of Council that includes the following key actions <ul style="list-style-type: none"> <li>Liaise with NSW Police and other agencies</li> <li>Develop rapid response and reporting protocols</li> <li>Implement strategies to support beach user groups and individuals</li> <li>Focus resources on identified problem locations (eg Grays Lane)</li> <li>Consider how digital technologies (eg cameras) can be deployed</li> <li>Draft a positive statement of community values</li> <li>Provide advice to Council</li> <li>Other measures that achieve the paramount objective</li> </ul> </li> <li>That Council allocate a budget of \$10,000, subject to confirmation of funding being available as part of the 30 September 2018 Quarter Budget Review to be submitted to Council at the 22 November 2018 Ordinary Meeting for the installation of up to 20 battery operated cameras recording vehicle registration and personal behaviour in the reserve.</li> </ol> <p><b>Mover:</b> Basil Cameron</p> <p><b>Seconder:</b> Cate Coorey</p>	18/10/2018	22/10/2018
<p><b>Comments:</b></p> <p><b>31 Oct 2018 2:58pm Holloway, Phillip</b> Subject to a rescission motion</p> <p><b>02 Jan 2019 11:16am Holloway, Phillip</b> Proposed rescission motion lost at 22 November 2018 Council meeting</p> <p><b>19 Jul 2019 2:01pm Matthews, Michael</b> Subject to completion of Res 18-836</p> <p><b>02 Oct 2019 11:51am Matthews, Michael</b> This resolution can not be actioned until the Interim committee process is complete</p> <p><b>17 Jun 2020 9:39am Matthews, Michael</b> Part 4. to be established once completion of the Interim committee - all other actions complete.</p>			

# ACTIVE RESOLUTIONS REPORT

As at 30 September 2020

Res No	Report Title	Meeting Date	Due Date
18-796	Update on Arakwal Cemetery Project	13/12/2018	8/10/2019
	Report: I2018/1981	Directorate: Corporate and Community Services	
		Officer: Appo, Robert	
Resolved that Council adopt the following Committee Recommendation:			
Report No. 4.4	Update on Arakwal Cemetery Project		
File No: I2018/1981			
Committee Recommendation 4.4.1			
1.	That Council ensures the installation of the concrete bench for the first row of headstones, at the area identified for the Arakwal area of the Byron Bay Cemetery in the 2018/19 financial year and that if funding source needs to be identified it comes to the next Ordinary Meeting.		
2.	That staff work with Arakwal to create a policy document which includes financial considerations for the Arakwal area at the Byron Bay Cemetery to be presented to the Arakwal Board for endorsement then to Council for adoption.		
3.	That this Committee recommends that Council waive cemetery fees for Arakwal people as per schedule 3 of the Arakwal Rule Book.		
Mover: Simon Richardson		Seconder: Alan Hunter	
Comments:			
03 Jun 2019 12:58pm Brennan, Lisa - Reallocation			
Action reassigned to Stafford, Deborah by: Brennan, Lisa for the reason: Belle no longer employed with Council			
04 Jul 2019 2:30pm Stafford, Deborah			
Action 2: delays due to staff turnover, consultant working on finalisation of documentation, expected by August 2019.			
14 Oct 2019 3:41pm Stafford, Deborah			
Action 2: draft document in review stage. Action 3: incorporated into draft document.			
12 Nov 2019 1:18pm Stafford, Deborah			
Draft provided to Arakwal subcommittee for review.			
07 Jan 2020 4:59pm Stafford, Deborah			
Further feedback to be provided and will inform Council report in Q3.			
10 Mar 2020 1:15pm Stafford, Deborah			
Action 1 completed, Action 2 still underway, Action 3 on schedule.			
25 May 2020 5:22pm Stafford, Deborah			
Report scheduled to Council June meeting for consideration.			
26 Jun 2020 4:03pm Bourke, Joelinda			
Report to be scheduled to Council August meeting for consideration.			
30 Jun 2020 3:28pm Stafford, Deborah - Reallocation			
Action reassigned to Appo, Robert by: Stafford, Deborah for the reason: Rob has commenced in relevant role.			
12 Aug 2020 11:29am Appo, Robert - Target Date Revision			
Target date changed by Appo, Robert from 14 January 2019 to 20 September 2019 - Arakwal MOU Committee meeting postponed to 20 September. Arakwal MOU Committee meeting for August to proceed as a workshop to discuss MOU actions.			
12 Aug 2020 11:33am Appo, Robert - Target Date Revision			
Target date changed by Appo, Robert from 20 September 2019 to 08 October 2020 - Arakwal MOU Committee meeting postponed to 08 October 2020. Arakwal MOU Committee meeting for August to proceed as a workshop to discuss MOU actions.			

Res No	Report Title	Meeting Date	Due Date
<b>19-062</b>	Butler Street Reserve Access During Byron Bay Bypass Construction <b>Report:</b> I2019/47	28/02/2019	1/04/2019
<b>Directorate:</b> General Manager <b>Officer:</b> McGarry, Claire			
<b>Resolved:</b>			
1. That Butler Street Reserve be closed to the public after the 7 July Community Market for a period of 6 months while the section of the Byron Bay Bypass (including the Somerset Street Roundabout and its western and southern legs and the area of works within Butler Street north of the roundabout) is constructed.			
2. That lockable steel gates be installed at the entry points to the Reserve to restrict vehicle access during the closure period and during the 'no parking' periods overnight.			

## ACTIVE RESOLUTIONS REPORT

*As at 30 September 2020*

3. That staff provide market managers with any information available regarding viability of other potential relocation sites identified by the markets, including planning approvals required.
4. That staff ensure The Cav has all relevant approvals in place to host markets during the closure period, should that be required, and provide details to market managers regarding power and water access, amenities and traffic management plans for the site.
5. That the Butler Street Reserve be made available as a site compound for the Contractor for the duration of the closure and one (1) week after this section is constructed and open to traffic, to allow relocation of the site compound.
6. That staff continue to liaise with market managers to facilitate the return of markets to Butler Street Reserve once relocation of the site compound has occurred.

**Mover:** Michael Lyon

**Seconder:** Alan Hunter

**Comments:**

07 Aug 2019 4:33pm McGarry, Claire

Items 1 - 5 completed. Item 6 to be undertaken in November / December 2019

29 Apr 2020 4:22pm McGarry, Claire

Action 1- 5 completed. Action 6 to be completed June - December 2020

01 Jun 2020 1:21pm McGarry, Claire

Action 1- 5 completed. Action 6 to be completed December 2020.

<b>Res No</b>	<b>Report Title</b>	<b>Meeting Date</b>	<b>Due Date</b>
<b>19-073</b>	The remediation & rehabilitation of the Myocum Quarry Landfill <b>Report:</b> I2019/17	28/02/2019	30/11/2019
<b>Directorate:</b> Infrastructure Services <b>Officer:</b> Elford, Evan			
<b>Resolved</b> that Council adopt the following Committee Recommendation(s):			
<b>Report No. 4.5    The remediation &amp; rehabilitation of the Myocum Quarry Landfill</b> File No: I2019/17			
<u>Committee Recommendation 4.5.1</u> That WWSC receive further information on the status and obligations of rehabilitation on Council's quarry and other quarries. <b>Mover:</b> Sarah Ndiaye <b>Seconder:</b> Michael Lyon			
<b>Comments:</b> <b>27 May 2019 3:53pm Isaacson, Lloyd - Reallocation</b> Action reassigned to Matthews, Michael by: Isaacson, Lloyd for the reason: <b>02 Oct 2019 11:49am Matthews, Michael - Target Date Revision</b> Revised Target Date changed by: Matthews, Michael From: 1 Apr 2019 To: 30 Nov 2019, Reason: Further consultation with Works required. <b>10 Jan 2020 11:35am Tomanek, Dominika - Reallocation</b> Action reassigned to Hanigan, Danielle by: Tomanek, Dominika for the reason: <b>28 May 2020 11:32am Hanigan, Danielle</b> A report to WWSAC will be presented at 30 July 2020 meeting in response to this item. <b>10 Jul 2020 11:23am Hanigan, Danielle</b> Action reassigned to Manager - Works as asset owner and manager, as per Director ED-IS instruction. <b>10 Jul 2020 11:27am Hanigan, Danielle - Reallocation</b> Action reassigned to Elford, Evan by Hanigan, Danielle - Works Dept. has operational and asset control of Quarry. As per ED-IS instruction.			



# ACTIVE RESOLUTIONS REPORT

As at 30 September 2020

Res No	Report Title	Meeting Date	Due Date
19-076	Railway Park rotunda location Report: I2019/46	28/02/2019	1/04/2019
		Directorate: General Manager	
		Officer: McGarry, Claire	
Resolved:			
1.	That Council relocate the rotunda to the road reserve at Wordsworth St during the Railway Park construction period, unless it can be shown that moving it to Site B as part of the initial stage of construction results in overall cost savings for the project.		
2.	That Council nominate the permanent location of the Railway Park rotunda post construction identified as Site B in the report, as the permanent location for the rotunda.		
3.	That Council undertake an Expression of Interest process for the use of the rotunda by community groups as adopted in the Railway Park Plan of Management.		
Mover: Paul Spooner		Seconded: Jan Hackett	
Comments:			
07 Jun 2019 8:45am McGarry, Claire Rotunda has been relocated to Site B. Expression of Interest process to begin once park is re-opened			
07 Aug 2019 4:35pm McGarry, Claire No change			
01 Jun 2020 1:23pm McGarry, Claire Rotunda relocated successfully within Railway Park. Expression of Interest process not yet underway.			

Res No	Report Title	Meeting Date	Due Date
19-137	West Byron - Alternate Zoning Plan Report: I2019/384	28/03/2019	29/04/2019
Directorate: Sustainable Environment and Economy Officer: Van Iersel, Rob			
Resolved that Council proceed with the preparation of a planning proposal to rezone the West Byron Urban Release Area as per the Alternate Zoning Map in Attachment 1 (#E2019/19623) for submission to the Department of Planning for gateway determination.			
Mover: Michael Lyon		Seconded: Sarah Ndiaye	
Comments:			
07 May 2019 2:36pm Van Iersel, Rob Draft Planning Proposal commenced, Consultant engaged 7 May to prepare updated zoning plans			
26 Sep 2019 11:45am Burt, Shannon Planning Proposal submitted to the DPIE 2/8/19.			
26 Sep 2019 11:45am Burt, Shannon Request from DPIE received 6/9/19 under consideration by staff.			
27 Feb 2020 10:03am Van Iersel, Rob DPIE request indicates that E zone could only be applied with land owner consent. Without prejudice discussions have commenced with western land owner, associated with LEC proceedings, investigating the potential for an agreed solution around a revised subdivision proposal with a significantly reduced yield. Progress of draft PP should remain on hold pending further discussions to determine whether an agreed acceptable outcome might be possible.			
03 Mar 2020 1:30pm Van Iersel, Rob Two 'without prejudice' meetings held with land owner & primary consultants. A proposal was tabled that significantly reduces subdivision yields and associated impacts. In-principal agreement to consider this proposal, potentially working toward agreed outcome to present to Court. Further 'without prejudice' meeting to be arranged with project consultants/ assessment officers to further discuss amended proposal.			
14 Apr 2020 8:37am Van Iersel, Rob Without prejudice discussions ongoing with land owner (Harvest Development) re a significantly modified development - the rezoning is on hold pending the outcome of these discussions			

# ACTIVE RESOLUTIONS REPORT

As at 30 September 2020

Res No	Report Title	Meeting Date	Due Date
19-237	Tyagarah Hall - results of community consultation Report: I2019/477	23/05/2019 Directorate: Infrastructure Services Officer: Ruck, Pattie	20/12/2019
Resolved that Council:			
1.	Notes the consultation results summarised in the report.		
2.	Call for expressions of interest for not-for-profit community groups/organisations to manage the hall and surrounds as defined under the lease, with the terms of lease to be negotiated under delegation of the General Manager and brought back to Council for adoption.		
3.	In the event a lease is granted to a local community group/organisation, consider the installation of night lights and cameras as a deterrent for anti-social behaviour and public safety in the event of evening activities.		
Mover: Jan Hackett		Seconded: Simon Richardson	
Comments:			
04 Jul 2019 2:24pm Brennan, Lisa			
1. Complete. Noted.			
26 Jul 2019 2:47pm McMurtry, Joanne			
Currently working on understanding what 'surrounds' can be included in the lease of the hall.			
26 Jul 2019 2:48pm McMurtry, Joanne - Target Date Revision			
Revised Target Date changed by: McMurtry, Joanne From: 24 Jun 2019 To: 20 Dec 2019, Reason: Work to understand scope of lease is underway. Yet to advertise and run an assessment process. Anticipate report to Council in October/ November 2019.			
26 Aug 2019 11:37am McMurtry, Joanne			
Report to ET planned for early September to clarify that 'surrounds' cannot be included in lease, except for mowing the area immediately around the hall.			
26 Aug 2019 11:38am McMurtry, Joanne - Reallocation			
Action reassigned to Matthews, Michael by: McMurtry, Joanne for the reason: Conduct lease EOI for Tyagarah Hall			
17 Jun 2020 9:32am Matthews, Michael			
A final call for expressions of interest for not-for-profit community groups/organisations to manage the hall as little to no interest has been received. Results of final call and outcomes to be brought to the September Council Meeting.			
17 Jun 2020 3:24pm Holloway, Phillip			
Staff to coordinate additional call for Expressions of interest for reporting back to Council.			

Res No	Report Title	Meeting Date	Due Date
19-284	Rural Tourism Accommodation Development Report: I2019/804	20/06/2019 Directorate: Sustainable Environment and Economy Officer: Grant, Ben	22/07/2019
Resolved that Council endorse Option 2 contained in this report to review and amend Byron Local Environmental Plan 2014 and Byron Development Control Plan 2014 in relation to rural tourism/holiday cabins.			
Mover: Michael Lyon		Seconded: Basil Cameron	
Comments:			
02 Jul 2019 5:57pm Burt, Shannon Option 2 endorsed - work has been delayed due to other planning priorities and strategy reviews needed to inform the LEP/ DCP review. Anticipate report to council first half of 2020.			
24 Jul 2019 5:10pm Burt, Shannon - Reallocation Action reassigned to Grant, Ben by: Burt, Shannon for the reason: responsible project officer			
01 Jun 2020 10:22am Burt, Shannon Anticipate staff report to September 2020			

# ACTIVE RESOLUTIONS REPORT

As at 30 September 2020

Res No	Report Title	Meeting Date	Due Date
19-286	Former Byron hospital project - governance models Report: I2019/750	27/06/2019	29/07/2019
Directorate: General Manager Officer: McGarry, Claire			
Resolved that Council:			
1.	Notes the range of governance models investigated for the development and operation of the former Byron Bay Hospital site		
2.	Notes the intention of the Community Steering Committee to form a not-for-profit incorporated association to manage the project		
3.	Nominates the incorporated association formed by the Community Steering Committee as a direct lessee for the site with a view to formalising the terms and conditions of this lease at the next stage of the project		
4.	Be provided with draft documentation for consideration prior to a lease being negotiated, including but not limited to: - Constitution of incorporated association and processes around Board election; - Draft terms and conditions of head lease - Draft terms and conditions of sub-leases - Tenancy selection requirements - Rental subsidy methodologies		
5.	Request the General Manager, or his delegate, to liaise with the Office of Local Government on the proposed mechanism to ensure that Council meets its statutory requirements		
Mover: Simon Richardson		Seconder: Basil Cameron	
Comments:			
07 Aug 2019 4:37pm McGarry, Claire Items 1 - 3 completed, 4 - aiming for Oct or Nov report to Council, 5 - discussions underway			
29 Apr 2020 4:56pm McGarry, Claire Items 1 -3 completed, Item 4 - awaiting feedback from community group re negotiation points, Item 5 -discussions underway			
01 Jun 2020 1:26pm McGarry, Claire Items 1 -3 completed, Item 4 - awaiting feedback from community group re negotiation points, Item 5 -discussions underway			
23 Jun 2020 11:50am McGarry, Claire Items 1 - 3 completed, Items 4 -5 awaiting feedback from Byron Hospital Steering Committee			

Res No	Report Title	Meeting Date	Due Date
19-316	Buildings Asset Management Plan - Community Level of Service Survey <b>Report:</b> I2019/860	27/06/2019	29/07/2019
<b>Directorate:</b> Infrastructure Services <b>Officer:</b> Robertson, Malcolm			
<b>Resolved</b> that Council adopt the following Committee Recommendation(s):			
<u>Committee Recommendation 4.2.1</u>			
1.	That the committee note the Community Levels of Service survey associated with the preparation of the Building Asset Management Plan (BAMP).		
2.	That committee receive a report on the contractual arrangements currently in place for the maintenance of non-Council owned toilets.		
<b>Mover:</b> Simon Richardson		<b>Seconder:</b> Basil Cameron	
<b>Comments:</b> <b>02 Jul 2019 1:03pm Tomanek, Dominika - Reallocation</b> Action reassigned to Short, Blyth by: Tomanek, Dominika for the reason: <b>31 Jul 2019 11:40am Short, Blyth - Reallocation</b> Action reassigned to Matthews, Michael by: Short, Blyth for the reason: Requested by Phil Holloway <b>02 Oct 2019 11:46am Matthews, Michael - Reallocation</b> Action reassigned to Robertson, Malcolm by: Matthews, Michael for the reason: To prepare a report on non council owned amenity contracted arrangements <b>02 Oct 2019 11:49am Robertson, Malcolm</b> Review of contractual arrangements for all Council toilets is currently underway <b>18 Dec 2019 12:45pm Robertson, Malcolm</b>			

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Tender prepared subject to GM Approval to advertise.

**05 May 2020 1:23pm Robertson, Malcolm**

Assessment of tenders for public amenities cleaning services is underway, with report to Council planned for May 28. That report will include specific detail on contractual arrangements proposed for the maintenance of non-Council owned toilets.

**01 Jun 2020 4:16pm Robertson, Malcolm**

Separate report will be provided outlining the contractual arrangements currently in place for the maintenance of non-Council owned toilets.

Res No	Report Title	Meeting Date	Due Date
19-345	Belongil Catchment Drainage Board Draft Plan of Management Report: I2019/13	27/06/2019	29/07/2019
		Directorate: Infrastructure Services	
		Officer: Clark, Cameron	
Resolved that Council adopt the following Committee Recommendation(s):			
Committee Recommendation 4.1.1			
1.	That ongoing discussion between Council and Belongil Catchment Board (BCDB) continue in respect of producing a memorandum of understanding (MOU).		
2.	That a workshop between representatives of BCDB, Council and NSW Department of Primary Industries (NSW DPI) be held as soon as possible to discuss management plan comments.		
3.	That the workshop outcome be reported.		
Mover: Sarah Ndiaye		Second: Simon Richardson	
Comments:			
02 Jul 2019 10:49am Holloway, Phillip - Reallocation			
Action reassigned to Clark, Cameron by: Holloway, Phillip for the reason:			
09 Apr 2020 1:52pm Clark, Cameron			
Item 1: Ongoing discussions are ongoing however a MOU is yet to be developed due to disagreement of areas of responsibility.			
Awaiting DPIE advice on clarification of areas of responsibility , Item 2: To be scheduled after COVID-19 risk is over , Item 3: To be scheduled after COVID-19 risk is over			

Res No	Report Title	Meeting Date	Due Date
<b>19-347</b>	Items Requested by Duncan Dey <b>Report:</b> I2019/646	27/06/2019	29/07/2019
<b>Directorate:</b> Infrastructure Services <b>Officer:</b> Clark, Cameron			
<b>Resolved</b> that Council:			
1. Acknowledge that management of centralised urban sewage requires periodical assessment with annual reporting of the capacities of its 3 main elements: a) the sewer collection system; b) the sewage treatment plant; and c) receiving environments.			
2. Acknowledge that receiving environments potentially include: a) waterways, b) wetlands, c) irrigation areas; d) marine environments, and e) recycled water schemes which are generally downstream of the EPA licence point for the STP.			
3. Receive reports on the capacities of environments that receive effluent from the Byron Bay STP, including the details of modelling parameters.			
4. Notes Condition 9 of the development consent for the operation of the STP is that the new load connected from December 2002 onwards is matched by new re-use. The purpose of this Condition as explained in the EIS and its supporting documents was that there would be no increase in flow to the Belongil Catchment, and receive the report on the following questions: a) What was the inflow to the STP in December 2002 and what is it now, noting that another consent Condition is that inflow reaching 80% of the plant's capacity (6.95 ML/day) would trigger steps towards the next expansion. b) What was the re-use from the STP in December 2002 and what is it now?			

# ACTIVE RESOLUTIONS REPORT

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- c) What is the current inflow to the STP and when is it estimated to reach 5.56 ML/day (80% of capacity)?
5. That item 4 above be included on the Agenda for the next Strategic Planning Workshop.
6. Arrange a meeting for Committee members and staff meet to discuss further

**Mover:** Sarah Ndiaye

**Seconders:** Simon Richardson

## Comments:

**02 Jul 2019 1:08pm Tomanek, Dominika - Reallocation**

Action reassigned to Clark, Cameron by: Tomanek, Dominika for the reason:

**09 Apr 2020 1:58pm Clark, Cameron**

Item 1) Complete - This has been acknowledged and will be reported on annual basis , Item 2) Complete - Staff acknowledge receipt of environments listed (a,b,c,d,e), Item 3) Staff will review capability of reporting of environments that receive effluent from Byron STP including modelling parameters , Item 4) Complete - Reported back to Water Waste and Sewer Advisory Committee - Refer Res 20-054, Item 5) Complete - No comment, not reported to SPW but reported to Council Ref Res 20-054 , Item 6) Complete - Matter further reported to WWSAC on 30/01/2020

Res No	Report Title	Meeting Date	Due Date
19-355	Proposed installation of signage in Apex Park from Positive Change For Marine Life Report: I2019/875	27/06/2019	11/07/2019
Directorate: Infrastructure Services Officer: Hanigan , Danielle			
Resolved that Council meets with Positive Change For Marine Life to install a sign (as per Resolution 15-020) which can be funded from Positive Change For Marine Life contributions and the Crown Reserve budget and that the sign be installed in a manner that will allow easy relocation if required.			
Mover: Simon Richardson		Seconders: Paul Spooner	
Comments:			
12 Aug 2019 2:01pm Holloway, Phillip Staff are awaiting advice from Positive Change For Marine Life, as key personnel are away working overseas. Email sent to PCFM on 7/8/2019 to schedule meeting now that they are back in the country.			
07 Jan 2020 3:51pm Wilson, Lucy - Reallocation Action reassigned to Hanigan, Danielle by: Wilson, Lucy for the reason:			
08 Jan 2020 3:23pm Hanigan, Danielle CEO of PCFML met with GM, Director IS and Councillors on 23 October to discuss Council engagement with community organisations. Further communication between GM and CEO of PCFML agreed to an MOU on installation of signage in Apex Park. MOU is currently with legal services team for development.			
28 May 2020 11:27am Hanigan, Danielle MOU has been drafted in consultation with PCFML. Following request for changes, a revised draft has been sent to them for final approval and sign off on 25/5/2020. , Council is now waiting on PCFML to return MOU. , Staff have liaised concurrently with PCFML on design of sign to progress project. , Completion date for design and installation of sign at Apex Park has been extended to 30 August 2020 as per PCFML request.			
10 Jul 2020 11:28am Hanigan, Danielle Signed MOU returned from PCFML to Council on 30/6/2020. Council officers have arranged meeting with PCFML representative on 21 July to discuss this project along with other initiatives.			
22 Sep 2020 2:33pm Hanigan, Danielle Met on-site at Apex Park on Wednesday 15/9/2020 with PCFML and Council stakeholders from OS & RR. Agreed location. Preliminary designs sent through to Council from PCFML and feedback given. PCFML to re-issue final designs to Council for approval prior to construction of signage. Installation to be done by Open Spaces staff.			

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Res No	Report Title	Meeting Date	Due Date
19-492	Report of the Coastal Estuary Catchment Panel Meeting held on 8 August 2019 <b>Report:</b> I2019/1371	26/09/2019	28/10/2019
<b>Directorate:</b> Infrastructure Services <b>Officer:</b> Clark, Cameron			
<b>Resolved</b> that Council note the minutes of the CEMC Panel of 8 August 2019, in particular Panel Recommendation 4.2.1 points (1) and (2).			
1. That in September 2019 the additional flow path project go through a workshop review with the Belongil Catchment Drainage Board, key Council staff (Utilities, flooding/drainage and planning), members of this Panel and other relevant stakeholders in our community.			
2. That once the workshop, detailed design clarifications and REF review and considerations have been undertaken, that a further report be prepared for Council resolution.			
<b>Mover:</b> Cate Coorey		<b>Second:</b> Simon Richardson	
<b>Comments:</b> <b>10 Oct 2019 4:12pm Sills, Heather - Reallocation</b> Action reassigned to Clark, Cameron by: Sills, Heather for the reason: <b>09 Apr 2020 2:06pm Clark, Cameron</b> Item 1) Meeting held in December 2019 and completed, Item 2) Project on hold due to COVID19			

Res No	Report Title	Meeting Date	Due Date
19-607	Establishing a Natural Burial Ground in Byron Shire Report: I2019/1898	28/11/2019	30/12/2019
Directorate: Infrastructure Services Officer: Erskine, Andrew			
Resolved that Council look to establish a Natural Burial Ground within Byron Shire and pursuant to this:			
1. Identify a suitable parcel of Council land for the purposes of establishing a Natural Burial Ground for the community.			
2. Call for Expressions of Interest from landholders within Byron Shire to provide a space for a Natural Burial Ground.			
3. Report back to Council on the above and any protocols required from Council to implement such a project.			
Mover: Michael Lyon		Second: Jeannette Martin	
Comments:			
16 Dec 2019 11:47am Matthews, Michael - Reallocation			
Action reassigned to Erskine, Andrew by: Matthews, Michael for the reason: Allocated to Andy Erskine to manage process			
17 Jun 2020 12:28pm Matthews, Michael			
Vallances Road site being investigated in consultation with Utilities			
24 Jul 2020 11:14am Sills, Heather			
Efforts have been made to identify council owned land that meets appropriate zoning requirements. It appears that a suitable site would be the non-operational land associated with the Vallances Rd STP. Discussions of this potential use need to occur with Manager Utilities for practicality before further action or alternative land search.			

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Res No	Report Title	Meeting Date	Due Date
19-608	A Community Proposal to name land at Suffolk Park as Linda Vidler Memorial Park <b>Report:</b> I2019/1380	28/11/2019	30/12/2019
		<b>Directorate:</b> Infrastructure Services <b>Officer:</b> Erskine, Andrew	
<b>Resolved:</b>			
1.	That Council support the application for the naming of the land parcel on Beech Drive currently referred to as the Suffolk Park Recreation Grounds as the Linda Vidler Memorial Park.		
2.	That staff proceed to exhibit the preferred name for 28 days as per Council's Naming of Public Places and Community Facilities Policy.		
3.	That should no objections be received, that the name be adopted and submitted to the NSW Geographical Names Board for approval and registration.		
4.	That the Plan of Management is amended to reflect a change of name.		
5.	That if adopted and in consultation with the family, Council hold a community celebration including a tree planting.		
<b>Mover:</b> Sarah Ndiaye		<b>Seconder:</b> Paul Spooner	
<b>Comments:</b>			
<b>12 Dec 2019 9:47am Erskine, Andrew</b> Proposal appeared in council block advertising (Community Notices) on 11/12/19. Submissions close 8/1/20			
<b>08 Jan 2020 2:25pm Erskine, Andrew</b> Exhibition period has closed with nil submissions. We will now proceed to application with the Geographic Names Board.			
<b>03 Feb 2020 2:54pm Erskine, Andrew</b> Proposal submitted to GNB on 15/1/20 via email and will be considered in March			
<b>05 May 2020 2:56pm Erskine, Andrew</b> GNB have accepted the proposal for the naming of park as Linda Vidler Park (not Memorial Park). Applicants have been advised. Arakwal Corp have advised that they would like to design and make signs for 2 entry points, a budget proposal for this has not yet been received (5/5/20). , Actions 1,2 and 3 now complete. We still need to arrange a family planting/celebration day but have been delayed in this activity by Covid 19.			
<b>17 Jun 2020 12:26pm Matthews, Michael</b> Community celebration including a tree planting on hold due to Covid-19 restrictions - all other actions complete. Scheduled once public gatherings restrictions are eased.			

Res No	Report Title	Meeting Date	Due Date
<b>19-616</b>	Multi Use of Byron Shire Rail Corridor - Next Steps <b>Report:</b> I2019/1754	28/11/2019	30/12/2019
<b>Directorate:</b> Infrastructure Services <b>Officer:</b> Black, Therese			
<b>Resolved</b> that Council:			
1. Supports the preferred option of a "Rail with Trail" use for the Byron Shire Rail Corridor as an outcome of the Feasibility Study completed by Arcadis Australia Pacific Pty Ltd. 2. Prioritise the removal of vegetation and maintenance of drainage within the rail corridor as the first stage towards reactivating the rail corridor, and that in relation to this prioritisation: a) Note the recent meeting between the General Manager, Director of Sustainable Environment and Economy and Mayor with the Hon. Ben Franklin MP and Minister of Regional Transport, the Hon. Paul Toole, and thank the Minister for his acknowledgment that the Byron Shire section of the Casino to Murwillumbah Rail Corridor could facilitate a Rail with Trail activation if further feasibility investigations supported this outcome and that clarity of where ongoing rail corridor maintenance responsibility lies will be forthcoming. b) Notes and endorses the unanimous support by the Northern River Joint Organisation for the prioritisation of removing vegetation from within the rail corridor and its request to the State Government for its immediate removal in order to commence reactivation of the rail corridor as resolved at the 16 August, 2019 ordinary meeting of the NRJO. 3. Concurrently, prioritise the investigation into and eventual recommendation of the preferred governance model to manage the Casino to Murwillumbah Rail Corridor reactivation project, with a specific focus on the Rail with Trail activation within Byron Shire. 4. Endorse further investigation of a "Rail with Trail" option, including the following activities for reactivating the Byron Shire Rail			

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Corridor:

- i) Letter of Understanding with NRJO to collaborate on a Northern Rivers Rail Corridor Reactivation Project (Casino to Murwillumbah), incorporating a Rail with Trail project in Byron Shire
- ii) Undertake further design and engineering assessment work to prepare for track based transport vehicles (on formation) to be grant and/or investment ready and that this includes reviewing the Office of the National Rail Safety Regulator-Safety Management System Guideline.
- iii) Apply for grant funding, as opportunities arise, including regional economic development grant opportunities.

5. Consider a budget allocation of \$100,000 as part of the 31 December Quarterly budget review, to progress points 3 and 4.

**Mover:** Simon Richardson

**Second:** Sarah Ndiaye

## Comments:

**12 Dec 2019 2:40pm Tomanek, Dominika**

The various actions are being progressed and the brief for further engineering assessment will be circulated to Councillors for feedback prior to action.

**31 Dec 2019 11:47am Holloway, Phillip**

Item 2a and 2b complete refer #E2019/91702

**25 Feb 2020 2:01pm Black, Therese**

Item 3: Research into the potential Governance models available for a 'Rail with Trail' based on Case Studies has occurred. However, until the legislation is amended, land tenure is confirmed and further investigation of the business case has been carried out, these cannot be finalised., Item 4i): LoU has been drafted for approval by the GM. (see E2020/7224), Item 4ii): Arcadis has been asked to provide an estimate and approach to further the design and engineering assessment of the rail infrastructure (particularly pinch points and bridges, etc.), Item 4iii): In a meeting on Monday 17 Feb 2020, with Craig Jenkins, Chris Hanger, Dan Champness, Silas Sutherland (Crown Lands), it was noted that there is currently no funding available for a Rail with Trail. (see E2020/13108)

**02 Jun 2020 3:26pm Black, Therese**

Item: 1, 2 & 3 have been completed., Item 4(i): complete., Item 4(ii): work to complete a detailed Engineering assessment is underway., Item 4(iii): Grant funding opportunities are being explored., Item 5: An item is in the Operational Plan 20/21 to allocate a budget for further investigative work on this project (see Res 20/127)

Res No	Report Title	Meeting Date	Due Date
19-621	Safe Beaches and Leg Rope Campaign Report: I2019/1859	28/11/2019	30/12/2019
Directorate: Infrastructure Services Officer: Matthews, Michael			
Resolved:			
1.	That Council notes the attached Safe Beaches Interim Committee Constitution (E2019/81994) and seeks further feedback from the Safe Beaches Interim Committee on the draft Constitution.		
2.	That Council supports the Interim Committee Leg Rope Campaign in efforts to reduce incidents that occur as a result of the practice of not wearing leg ropes.		
Mover: Paul Spooner		Second: Simon Richardson	
Comments:			
31 Dec 2019 11:40am Holloway, Phillip			
Item 1 - Feedback to be sought from members, Item 2 - Noted			
17 Jun 2020 9:12am Matthews, Michael			
New constitution proposed to be taken to Council August 2020 meeting			

Res No	Report Title	Meeting Date	Due Date
19-625	Acquisition and surrender of land - Byron pool complex Report: I2019/1942	12/12/2019	13/01/2020
Directorate: General Manager Officer: Meir, Matt			
Resolved:			
1.	That Council acquire proposed lot 17 in the attached plan of subdivision (E2019/86293), with lot 17 to be vested in Council under the <i>Crown Lands Management Act 2016</i> .		
2.	That Council agree to dispose of proposed lot 15 in the attached plan of subdivision (E2019/86293) by surrendering it to the Crown under the <i>Crown Lands Management Act 2016</i> .		
3.	That Council note the Department of Planning Industry and Environment – Crown Land’s support (S2019/8983) for acquisition		



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and disposal at no cost for the land.

4. That Council authorise the affixing of Council's seal to the plan of subdivision and any associated section 88B instrument necessary to register resolutions 1 and 2 with NSW Land Registry Services.

**Mover:** Michael Lyon

**Seconder:** Paul Spooner

## Comments:

**08 Jan 2020 12:00pm Meir, Matt**

Development application for the subdivision likely to be lodged on 10 January 2020.

**25 Feb 2020 11:40am Meir, Matt**

Development application still being assessed as at 25 February 2020.

**24 Mar 2020 1:38pm Meir, Matt**

Development consent granted on 6 March 2020; Council now complying with consent conditions to allow for subdivision certificate to be granted.

**26 May 2020 2:59pm Meir, Matt**

Council working with Crown to finalise easements needed prior to subdivision certificate application.

**25 Jun 2020 10:12am Meir, Matt**

Subdivision certificate application lodged on 24 June

**30 Jul 2020 1:58pm Meir, Matt**

Subdivision certificate application still being assessed

**26 Aug 2020 4:17pm Meir, Matt**

Subdivision certificate approved on 17 August. Sent to Crown to execute deposited plan prior to registration.

**25 Sep 2020 10:02am Meir, Matt**

Subdivision certificate still with Crown for execution

Res No	Report Title	Meeting Date	Due Date
19-675	PLANNING - 26.2019.1.1 - Planning Proposal for an amendment to Byron LEP 2014 to permit Community Title subdivision and dwellings at Lot 38 DP 1059938, Alidenes Road, Wilsons Creek <b>Report:</b> I2019/1914	12/12/2019	13/01/2020
<b>Directorate:</b> Sustainable Environment and Economy <b>Officer:</b> Caras, Alex			
<b>Resolved</b> that Council defer this matter for staff to liaise with the proponent to discuss differing views and provide advice on the following matters at the next available Planning Meeting:			
1. Mapping of Yankee Creek as Key Fish Habitat.			
2. Traffic impacts and appropriate intersection designs, including access from Wilsons Creek Road (without increasing from current access users) and upgrading Alidenes Road.			
3. Flood, including filling of some flood prone land and clarity on the area affected by the 1% '2100yr' climate change flood event and 30m riparian buffer to Yankee Creek and therefore, clarifying the amount of the site that is developable.			
4. The most appropriate Minimum Lot Size capable of treating wastewater generated on the land.			
5. The amount of land required for infrastructure and utilities.			
<b>Mover:</b> Simon Richardson		<b>Seconder:</b> Paul Spooner	
<b>Comments:</b>			
<b>24 Dec 2019 9:24am Burt, Shannon</b> Deferred for meeting with applicant early 2020. Report back to council to follow.			
<b>02 Mar 2020 10:25am Caras, Alex</b> Ongoing discussions with proponent are still underway.			
<b>01 Jun 2020 9:28am Caras, Alex</b> Discussions with proponent nearly finalised with report on outcomes to Council in August 2020.			
<b>27 Aug 2020 12:40pm Burt, Shannon</b> SPW 3 September with report to follow.			

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Res No	Report Title	Meeting Date	Due Date
19-679	Council Development Assessment Symposium	12/12/2019	13/01/2020
	Report: I2019/2034	Directorate: Sustainable Environment and Economy Officer: Burt, Shannon	
Resolved:			
1.	That Council hold a Summit in the first quarter of 2020 to assist the organisation in ensuring its development application assessment processes are as efficient, timely and thorough as possible.		
2.	That invitees should include those involved in the lodgement and development of both large and small scale DAs (and additional surveys and technical reports) including professionals and local residents.		
Mover: Simon Richardson		Second: Alan Hunter	
Comments:			
24 Dec 2019 9:27am Burt, Shannon			
1 summit to be convened early 2020, 2 suitable list of attendees and symposium program to be developed by staff for the day			
09 Apr 2020 11:22am Burt, Shannon			
Summit being re-scoped due to COVID 19			
01 Jun 2020 7:26am Burt, Shannon			
Discussed options with Mayor 5/5/20. Agreed summit to be re-scoped into 2 parts - online and face to face (once COVID restrictions change) and if necessary. To progress second half of 2020.			

Res No	Report Title	Meeting Date	Due Date
19-681	Byron Shire Youth Challenge Report: I2019/1976	12/12/2019	13/01/2020
		Directorate: Corporate and Community Services Officer: Sills, Heather	
Resolved:			
1.	That Council thanks the young people from Mullumbimby High School involved in the Byron Shire Youth Challenge, through formal recognition at their school presentation day on 17 December 2019.		
2.	That Council continues to support the 'food waste expo' initiative developed by young people in the Byron Youth Challenge through: a) the allocation of staff resources b) utilising up to \$5,000 from the 'Youth Council' budget for the coordination and delivery of the event c) development of collateral and promotion in the lead up to the event		
3.	That, should the Mullumbimby High School wish to implement a green bin service, Council provides internal green bins, such as kitchen cadies to assist them with their food waste initiative.		
Mover: Michael Lyon		Second: Simon Richardson	
Comments:			
06 Jan 2020 3:01pm Brennan, Lisa			
3. Noted.			
31 Mar 2020 3:52pm Davis, Esmeralda			
1. Complete, 2. Resources allocated. Event scheduled for 29 April but has been postponed indefinitely due to COVID-19., 3. Noted.			
29 May 2020 8:28pm Sills, Heather			
2. The food waste expo has been postponed, new date to be considered as COVID-19 restrictions are lifted.			

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Res No	Report Title	Meeting Date	Due Date
19-693	Byron Shire Council Agricultural Action Plan Update <b>Report:</b> I2019/1919	12/12/2019	13/01/2020
<b>Directorate:</b> Sustainable Environment and Economy <b>Officer:</b> Boyd, Peter			
<b>Resolved:</b>			
1.	That Council note the update provided in this report on completed, current and future projects and activities supporting agriculture, agri-business and farmers in Byron Shire.		
2.	That Council acknowledge the significant value the implementation of the Agricultural Action Plan and its contribution to achieving the objectives, strategies and actions of Council's <i>Community Strategic Plan and Operational Plan</i> .		
3.	That staff conduct a workshop to review the Agricultural Action Plan in attachment 2 with Councillors for adoption by Council.		
4.	That the workshop consider funding options to meet the future requirements of the plan in the 20/21 budget.		
<b>Mover:</b> Alan Hunter		<b>Second:</b> Michael Lyon	
<b>Comments:</b>			
<b>24 Dec 2019 9:34am Burt, Shannon</b> 1 noted , 2 noted , 3 SPW Feb/March , 4 noted for consideration			
<b>09 Apr 2020 11:24am Burt, Shannon</b> agricultural action plan being considered as part of the forward budget and DP/OP 20/21 process having regard to COVID 19 impacts on council service delivery			
<b>01 Jun 2020 10:14am Burt, Shannon</b> Part of the 20/21 budget DP/OP discussions SPW 5 June, A review of the Agricultural Action Plan will occur after July 2020 subject to adequate funding for the program FY 20/21			
<b>08 Sep 2020 11:22am Burt, Shannon</b> SPW 3 Sept with report to Council to follow.			
<b>08 Sep 2020 11:23am Burt, Shannon - Reallocation</b> Action reassigned to Boyd, Peter by Burt, Shannon			

Res No	Report Title	Meeting Date	Due Date
20-016	Tiny House Development Proposal Report: I2019/2143	20/02/2020	23/03/2020
Directorate: Sustainable Environment and Economy Officer: Burt, Shannon			
Resolved that Council support:			
1.	The preparation of an amendment to the Byron Local Environmental Plan 2014 to facilitate Tiny House Development on Council owned and or managed land for the provision of supported housing for people experiencing (or at risk of) homelessness.		
2.	The Planning proposal being drafted on the basis of the definitions and draft local provision outlined in the report.		
3.	The Planning proposal once prepared by staff is submitted to the Department of Planning for a gateway determination to enable public exhibition.		
4.	Staff writing to the Planning and Local Government departments to request formation of a working group with Byron Council and others (including industry) to further examine the tiny house spectrum and recommend changes to the planning and local government legislation to enable this type of development more flexibly and permanently.		
Mover: Sarah Ndiaye		Second: Simon Richardson	
Comments:			
09 Apr 2020 11:26am Burt, Shannon 1 -3 Planning Proposal submitted to DPIE awaiting gateway determination., 4 Discussions have commenced with DPIE OLG informally about tiny house development. Also being considered the result of bushfire impacts and COVID 19.			
01 Jun 2020 7:28am Burt, Shannon Planning Proposal discussed with DPIE 19 May. Council awaits letter of request from DPIE to progress the Planning Proposal gateway determination. Council to be asked to make some minor changes to the Planning Proposal as submitted e.g. nominate specific pilot sites.			
08 Sep 2020 11:24am Burt, Shannon Staff responding to DPIE request.			

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Res No	Report Title	Meeting Date	Due Date
20-054	Condition 9. Additional Load at Byron STP Report: I2019/2155 Directorate: Infrastructure Services Officer: Baulch, Dean	27/02/2020	29/07/2020
Resolved that Council adopt the following Committee Recommendation(s):			
Report No. 4.3 Condition 9. Additional Load at Byron STP File No: I2019/2155			
Committee Recommendation 4.3.1			
1. That Council note that: a) 2,408 ETs (i.e.1.42 ML/day) of new development (plus some ETs for secondary dwellings) has been approved for connection to the Byron Bay STP since Condition 9 of Council's approval of the STP in December 2002; b) reuse capacity is currently 3,427 ET (2.02 ML/day); and c) Condition 9 is currently satisfied.			
2. That staff investigate and recommend a modern day industry method for calculating Average Dry Weather Flow that can be applied consistently across all of Council's Sewage Treatment Plants.			
3. That staff continue to monitor compliance to Condition 9 and report quarterly to WWSAC and Council.			
4. This information to be integrated with ongoing reuse strategies.			
Mover: Simon Richardson		Seconder: Michael Lyon	
Comments:			
01 Apr 2020 3:46pm Tomanek, Dominika - Reallocation Action reassigned to Baulch, Dean by: Tomanek, Dominika for the reason:			
05 May 2020 1:42pm Baulch, Dean Item 2. Engaging consultant to provide current industry best practice for calculating ADWF			
05 May 2020 1:43pm Baulch, Dean Item 3. Staff are working through data to provide quarterly reporting and compliance with Condition 9. This is a large body of work in terms of manual cross checking. It is expected a report will be ready for the next committee meeting.			
04 Jun 2020 5:19pm Baulch, Dean - Target Date Revision Revised Target Date changed by: Baulch, Dean From: 30 Mar 2020 To: 29 Jul 2020, Reason: Item to be finalised at WW&S committee meeting			
17 Jun 2020 2:38pm Holloway, Phillip Items 1 & 4 - Noted by Staff			
31 Aug 2020 3:25pm Baulch, Dean Item 3 actioned and complete			

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Res No	Report Title	Meeting Date	Due Date
20-061	Petria Thomas Swimming Pool in Mullumbimby - Conversion to year round facility Report: I2020/29	27/02/2020	30/03/2020
		Directorate: Infrastructure Services	
		Officer: Matthews, Michael	
Resolved that Council:			
1.	Conduct a feasibility study into converting the Petria Thomas Swimming Pool in Mullumbimby into a year round, solar heated facility that could service the needs of the local and visitor population, by adding a disability access ramp to the existing 50 metre pool, a splash children's pool and a rehabilitation / hydrotherapy pool, and that the feasibility also consider various water treatment options		
2.	In assessing feasibility, consider the public health and social benefits of such a facility		
3.	Research other council areas that have installed similar facilities such as Ballina Shire to see how these types of projects have worked in other similar communities.		
4.	Allocate the appropriate budget to conduct this study in the draft 2020/21 budget.		
5.	Identify potential funding sources including money from Council's own funds and appropriate grant opportunities and relevant timelines.		
Mover: Sarah Ndiaye		Second: Basil Cameron	
Comments:			
07 May 2020 2:13pm Holloway, Phillip			
Item 4 - Funding bid included in draft 2020-21 budget for consideration by Council			
17 Jun 2020 3:11pm Holloway, Phillip			
Funding not included in draft budget presented to Council at June SPW. NOM scheduled for 25 June 2020 Ordinary Meeting seeking support from State Government for grant funding			

Res No	Report Title	Meeting Date	Due Date
20-069	Supporting Housing above Council Owned Carparks Report: I2020/180	27/02/2020	30/03/2020
		Directorate: Sustainable Environment and Economy Officer: Burt, Shannon	
Resolved that Council:			
<div>1. Support, in principle, facilitating the establishment of diverse, lower cost, and accessible housing on Council owned carparks, without decreasing the current number of available car parking spaces and having regard to the need to avoid negative impact on recent investment in emissions reduction capability.</div> <div>2. Extend an invitation to housing providers to a preliminary session to ascertain requirements, possibilities and challenges for establishing housing above Council carparks, and that:<div>a) This session is to be a 'without prejudice' discussion prior to any activation of a more formal EOI process;</div><div>b) Council provides for internet based attendance.</div></div> <div>3. Prior to this meeting, create a list of possible sites for discussion and consideration.</div>			
Mover: Simon Richardson		Second:	
Comments:			
09 Mar 2020 1:25pm Burt, Shannon			
1 noted , 2 subject to 3, 3 list under development			
09 Apr 2020 11:38am Burt, Shannon			
EOI being re-scoped due to COVID 19 restrictions			
01 Jun 2020 7:32am Burt, Shannon			
Discussed options with Mayor 5/5/20. Agreed EOI to be re-scoped into 2 parts - online and face to face (once COVID restrictions change) and if necessary. To progress second half of 2020.			

# ACTIVE RESOLUTIONS REPORT

As at 30 September 2020

Res No	Report Title	Meeting Date	Due Date
20-091	PLANNING - Design Excellence Panel Report: I2020/188	19/03/2020	20/04/2020
		Directorate: Sustainable Environment and Economy Officer: Van Iersel, Rob	
Resolved:			
1. That Council support the establishment of a Design Excellence Panel.			
2. That Council receive a further report to outline the policy and procedure to facilitate the Design Excellence Panel.			
Mover: Simon Richardson		Seconder: Alan Hunter	
Comments:			
09 Apr 2020 11:39am Burt, Shannon 1 noted , 2 report under preparation for council			
14 Apr 2020 8:53am Van Iersel, Rob Policy & procedure being drafted for staff & ET review			
29 May 2020 2:27pm Van Iersel, Rob Policy & Terms of reference for the Panel being refined. A further report to ET mid-June with report to Council to follow for their endorsement.			
27 Aug 2020 2:30pm Burt, Shannon A report to be presented with the submissions report on Byron Bay Town Centre LEP/ DCP amendments - Oct meeting.			
23 Sep 2020 9:16am Van Iersel, Rob Report on Town Centre Planning Controls is being prepared for Dec Council meeting, including further information on establishing the Panel. Will be workshopped at Nov SPW.			

Res No	Report Title	Meeting Date	Due Date
20-095	PLANNING - Resolution 19-553 Review of Council's Signage Policy Report: I2020/242	19/03/2020	20/04/2020
Directorate: Sustainable Environment and Economy Officer: Johnstone, Dylan			
Resolved that Council note the report on the review of Council's current signage policy and that engagement with the business community and amendments to the current Signage Policy as discussed in the report will now follow.			
Mover: Simon Richardson		Seconder: Alan Hunter	
Comments:			
09 Apr 2020 11:40am Burt, Shannon amendments as per the report and resolution to be separately reported to council., consultation with business community to be scope around COVID 19 restrictions.			
01 Jun 2020 10:29am Burt, Shannon report anticipated to August Council meeting			
27 Aug 2020 12:43pm Burt, Shannon Report delayed to October as engagement with business community has been impacted by COVID.			

# ACTIVE RESOLUTIONS REPORT

As at 30 September 2020

Res No	Report Title	Meeting Date	Due Date
20-127	Mullumbimby-Byron Bay Rail Link Report: I2020/407	26/03/2020	1/04/2021
Directorate: Infrastructure Services Officer: Pearce , Andrew			
Resolved that Council:			
<div>1. Commence planning for a rail link connecting Mullumbimby and Byron Bay as part of a multi use activation of the rail corridor.</div> <div>2. Incorporate the project as a key element of the draft Integrated Transport Strategy, which is supported by Park and Ride and other measures to promote active and public transport development within the Strategy.</div> <div>3. Prepare an economic and social business plan including development of a governance framework to support the project.</div> <div>4. Provide notice of the intention to establish a rail link to Infrastructure Australia, Infrastructure NSW, TfNSW and other relevant agencies to seek advice on funding criteria and project development.</div> <div>5. Investigate Federal, NSW and other funding bodies to identify funding sources including, but not limited to tourism, infrastructure, transport and climate change mitigation/adaption grants with a priority focus on funding vegetation removal within the rail corridor.</div> <div>6. Actively seek expressions of interest from potential operators interested in providing commuter shuttle and visitor oriented services.</div> <div>7. Seek support including funding through Federal and NSW Ministers for Transport, Hon. Tamara Smith MP, Hon. Ben Franklin MLC and Hon. Justine Elliot MP.</div> <div>8. Receive six monthly reports on progress.</div> <div>9. The business plan be included in the 20/21 Operational Plan, forward Delivery Plans and draft budget.</div> <div>10. Item 2 above be funded from the existing Integrated Transport Strategy budget.</div> <div>11. Implement Actions 4, 5, 7 and 8 immediately and include as part of a rail link project in the 20/21 Operational Plan and forward Delivery Plans that includes item 6 above as an action as well as consideration of a budget for project management.</div>			
Mover: Basil Cameron		Seconder: Simon Richardson	
Comments:			
07 May 2020 2:16pm Holloway, Phillip Item 1 - This resolution is being actioned in parallel with Res 19-616, Item 4 - Traffic Engineer has referred Resolution to GTA Consultants			
11 May 2020 10:27am Black, Therese Update on actions as follows:; -In the process of organising access, safety, permission etc. for Arcadis to conduct the laser scan of the selected bridge structure and then compare the result to a traditional detailed condition assessment., -Also, with covid 19 restrictions Arcadis have not yet confirmed when they will be able to travel to site, so waiting on Clara to confirm timelines, -The next step beyond this is Arcadis will prepare the brief with proposed assessments, anticipated outcomes and the consultancy cost., -Letters are being drafted as per the last council resolution for letters to government depts.			
29 May 2020 2:43pm Pearce, Andrew Resolution progressed as follows:; Item 1 Nil, Item 2 GTA advised., Item 3 Subject, in part, to Items 6 and 9., Item 4 Not commenced. Planning underway as part of Res 19-616, Item 5 Potential funding sources being investigated, Item 6 Not commenced – awaiting response to communication with Government departments (Item 4), Item 7 Two staged comms approach proposed. Stage 2 once responses received from Item 4, Item 8 Aiming for Sept Council meeting in combination with Res 19-616, Item 9 Preliminary planning commenced , Item 11 As above			
30 Jun 2020 2:44pm Pearce, Andrew Work is being undertaken in parallel with resolution 19-616., State departments have been contacted for funding and support. , Rail Corridor / MURC is now included in the Integrated Transport Study Draft.			
30 Jun 2020 2:56pm Pearce, Andrew - Target Date Revision Revised Target Date changed by: Pearce, Andrew From: 27 Apr 2020 To: 01 Apr 2021			

# ACTIVE RESOLUTIONS REPORT

As at 30 September 2020

Res No	Report Title	Meeting Date	Due Date
20-132	Proposed establishment of homelessness hub <b>Report:</b> I2020/98	26/03/2020	27/04/2020
<b>Directorate:</b> Corporate and Community Services <b>Officer:</b> Stafford, Deborah			
<b>Resolved:</b>			
1.	That Council:		
a)	terminates its lease with the current tenant of 18 Fletcher St for the purpose of establishing a homelessness services hub, and		
b)	seeks expressions of interest from potential homelessness hub anchor tenants to establish a 3 year lease with the option of a 2 year renewal period.		
2.	That Council uses the legislated minimum Crown lease amount, currently \$539 per annum, to guide the lease amount for 18 Fletcher St.		
3.	That the forgone rental revenue from 18 Fletcher St be covered either:		
a)	via a dividend or community service obligation contribution by the Water Fund on annual basis; OR		
b)	be identified from General Fund revenue in the community services area on an annual basis.		
<b>Mover:</b> Simon Richardson		<b>Second:</b> Sarah Ndiaye	
<b>Comments:</b>			
<b>25 May 2020 5:58pm Stafford, Deborah</b> Action 1 a): Lease termination date 31 May. , Action 1 b) & 2: EOI drafting underway. Action 3: Noted.			
<b>26 Jun 2020 4:04pm Bourke, Joelinda</b> Action 1 a): Complete.			
<b>30 Jun 2020 1:46pm Stafford, Deborah</b> Action 1b and 2. EOI in draft form to be finalised and released in July 2020.			
<b>31 Jul 2020 10:39am Stafford, Deborah</b> Ongoing.			
<b>02 Sep 2020 2:40pm Stafford, Deborah</b> Draft EOI in review. Property maintenance works underway in preparation for forthcoming lease.			
<b>30 September</b>			
1.	(a) Complete. Council has terminated the lease		
	(b) EOI will close on 23 October		
2.	This is included as a principle on which the contract will be awarded. Complete		
3.	Discussions ongoing		

Res No	Report Title	Meeting Date	Due Date
20-143	New Year's Eve Review Report: I2020/396	26/03/2020	27/04/2020
		Directorate: Corporate and Community Services Officer: Fajerman, Emily	
Resolved:			
1.	That Council considers a budget allocation for 2020/2021 of up to \$150,800 for the full delivery of a New Year's Eve event.		
2.	That Council negotiates the terms and conditions of the partnership agreement with Byron Bay Community Centre to reflect an evidence based approach.		
3.	That Council conducts an expression of interest process to engage a delivery partner for New Year's Eve events commencing in 2021/2022.		
Mover: Alan Hunter		Second: Sarah Ndiaye	
Comments:			
01 Jun 2020 2:10pm Fajerman, Emily Revised due to impact of COVID-19			
26 Jun 2020 4:05pm Bourke, Joelinda 1. Noted, 2. Underway. 3. Delayed due to COVID-19.			
08 Jul 2020 12:33pm Fajerman, Emily 1 & 2. Council advised by NSW Police to cancel NYE events. Traffic and waste management still required.			
31 Jul 2020 9:02am Fajerman, Emily 3. Ongoing development			
02 Sep 2020 3:49pm Fajerman, Emily			



# ACTIVE RESOLUTIONS REPORT

As at 30 September 2020

3. Reviewing documentation

**29 Sep 2020 12:14pm Fajerman, Emily**

1. Complete. Included in 20/21 budget.
2. Work was commenced but Council was advised in July 2020 by NSW Police that NYE events should be cancelled due to COVID. Advice expected from State Government. BBCC advised. Complete.
3. EOI development ongoing

Res No	Report Title	Meeting Date	Due Date
20-172	Minutes of Coastal Estuary Catchment Panel Report: I2020/517	23/04/2020	25/05/2020
Directorate: Infrastructure Services Officer: Clark, Cameron			
Resolved that Council adopt the following Panel and Management Recommendation(s):			
1.	That Council note that the Coastal Estuary Catchment Panel received several projects updates by staff.		
2.	That in relation to Belongil Catchment Drainage Board update:		
a)	That Council note that due to current lack of clarity and mutual understanding as to the roles and responsibilities of Council and Belongil Catchment Drainage Board, the Plan of Management has not been agreed upon by Council.		
b)	That Council meet with DPI and Belongil Catchment Drainage Board to engage in resolution of the POM and hence the MoU.		
3.	That in relation to Additional Flow Path project, the REF, once determined, be placed on Council's website for community information		
4.	That In relation to Belongil Issues Studies, the outcomes of the recent DPI workshop on ICOLLs be reported to Council.		
Mover: Simon Richardson		Seconder: Michael Lyon	
Comments:			
27 Apr 2020 11:31am Tomanek, Dominika - Reallocation			
Action reassigned to Clark, Cameron by: Tomanek, Dominika for the reason:			
07 May 2020 9:15am Holloway, Phillip			
Manager Utilities to facilitate actions. Work has been delayed due to COVID-19 implications.			

Res No	Report Title	Meeting Date	Due Date
20-189	Outcome of Butler Street Reserve site investigations Report: I2020/419	23/04/2020	25/05/2020
		Directorate: General Manager	
		Officer: McGarry, Claire	
Resolved that Council:			
1.	notes the advice from the EPA and proceeds with the development of an Environmental Management Plan for Butler Street Reserve;		
2.	notes the strategic value of the Butler Street Reserve in relation to promoting masterplan objectives, specifically the need for periphery parking outside the Byron Bay CBD; and		
3.	completes both its transport and car parking studies to understand the degree of car parking required on that site to fulfil its objectives in point 2 and its consultation with market managers, prior to engaging a landscape architect.		
Mover: Basil Cameron		Seconder: Simon Richardson	
Comments:			
29 Apr 2020 5:04pm McGarry, Claire			
1. Complete, 2. Complete, 3. Underway - to be workshopped with Councillors June 2020 and reported August 2020			
01 Jun 2020 1:29pm McGarry, Claire			
1. Complete, 2. Complete, 3. Underway - to be workshopped with Councillors August 2020			

# ACTIVE RESOLUTIONS REPORT

As at 30 September 2020

Res No	Report Title	Meeting Date	Due Date
<b>20-191</b>	Restoration and Regeneration of Riparian Zones <b>Report:</b> I2020/550	23/04/2020	25/05/2020
<b>Directorate:</b> Sustainable Environment and Economy <b>Officer:</b> Caddick, Lizabeth			
<b>Resolved:</b>			
<ol style="list-style-type: none"><li>That Council staff provide a report on work done in the Shire by Byron Shire Council, in the last 5 years on the restoration and regeneration of riparian zones, including:<ol style="list-style-type: none"><li>any work or progress with cattle-holding landowners to fence off riparian areas;</li><li>any riparian rehabilitation done with a view to effecting/reducing sediment runoff;</li><li>any grant funding opportunities used, or available for use in this area;</li><li>the effect of dams of waterways and the legality of creating new dams on private property that block a water course.</li></ol></li><li>Where able to collate information, the staff report to also include, work done by Brunswick Valley Land Care, Local Land Services, other local environmental groups and private land owners in the last 5 years on the restoration and regeneration of riparian zones as per points 1 a-d.</li><li>That a report be brought to Council responding to points 1 &amp; 2 before September 2020.</li></ol>			
<b>Mover:</b> Michael Lyon <b>Seconders:</b> Sarah Ndiaye			
<b>Comments:</b> <b>01 Jun 2020 7:35am Burt, Shannon</b> 1 & 2 work commenced , 3 Staff to report to September Council meeting <b>01 Jun 2020 7:36am Burt, Shannon - Reallocation</b> Action reassigned to Caddick, Lizabeth by: Burt, Shannon for the reason: To complete work as previously discussed by September. Please discuss. <b>30 Jun 2020 12:11pm Caddick, Lizabeth</b> Report currently being developed for September meeting.			

Res No	Report Title	Meeting Date	Due Date
<b>20-196</b>	PLANNING - 26.2018.4.1 Environmental Zone Implementation Program: Stage 2 Planning Proposal 'Submissions Report' <b>Report:</b> I2020/403	21/05/2020	22/06/2020
<b>Directorate:</b> Sustainable Environment and Economy <b>Officer:</b> Caras, Alex			
<b>Resolved:</b>			
<ol style="list-style-type: none"><li>That Council adopt the property-specific LEP mapping amendments identified in Table 1 of this report.</li><li>That Council forward a revised Stage 2 Environmental Zoning planning proposal (incorporating Table 1 mapping amendments) to the NSW Parliamentary Counsel's Office requesting that a draft LEP instrument be prepared.</li><li>That Council liaise with Parliamentary Counsel's Office (PCO) as necessary to finalise the content of the draft LEP and to enable PCO to issue an Opinion that the plan can be made.</li><li>That Council request that the NSW Department of Planning and Environment, as the plan-making authority in this instance, make the final LEP for notification on the NSW Government legislation website.</li><li>That Council note when Council has considered the submissions received during public exhibition and has endorsed the final planning proposal, landowners whose land will be subject to an E zone are to be notified in writing of Council's decision and advised that they have 28 days to notify the Department of Planning and Environment to request a review of the proposed zoning of their property.</li></ol>			
<b>Mover:</b> Simon Richardson <b>Seconders:</b> Sarah Ndiaye			
<b>Comments:</b> <b>01 Jun 2020 9:22am Caras, Alex</b> Work commenced on items 2 & 5, with items 3 and 4 to follow once updated mapping for '2' has been completed. <b>19 Jun 2020 10:56am Caras, Alex</b> Item '5.' completed with notification letters sent out 16-17 June 2020.			

# ACTIVE RESOLUTIONS REPORT

As at 30 September 2020

Res No	Report Title	Meeting Date	Due Date
20-203	PLANNING - 26.2018.2.1 The Linnaeus Estate - Options for proceeding with Community Title Subdivision Report: I2020/301	21/05/2020	22/06/2020
		Directorate: Sustainable Environment and Economy Officer: Daniels, Steve	
Resolved:			
1. That Council:			
a) Note the report PLANNING - 26.2018.2.1 The Linnaeus Estate - Options for proceeding with Community Title Subdivision.			
b) Support the preparation of an amended planning proposal for Lot 1 DP 1031848, Broken Head Road, Broken Head (The Linnaeus Estate) that rectifies the issues noted in this report.			
c) Require the proponent to provide a current coastal hazard study that informs the amended planning proposal to Council's satisfaction.			
d) Receive a further report that considers (i) proposed amendments to the planning proposal, (ii) the outcomes of the coastal hazard study, and (iii) submissions that were received during the public exhibition period.			
2. That any planning proposal and/or development application consultation and engagement period reflects the Community Participation Plan namely that:			
Before the lodgement of a planning proposal and/or development application for community significant development, the applicant must:			
<input type="checkbox"/> carry out a community meeting or workshop to be facilitated by Council;			
<input type="checkbox"/> notify adjoining and surrounding landowners and known community groups; and			
<input type="checkbox"/> ensure the community has adequate time to consider and comment on the proposal.			
3. That Council request the proponent to submit a current audit of buildings, structures and works on site to enable Council staff to review against existing consents and approvals to assess compliance. This audit is to be submitted within three months.			
Mover: Simon Richardson		Seconded: Cate Coorey	
Comments:			
01 Jun 2020 10:09am Burt, Shannon			
1 , a noted, b/c/d under action, 2 staff in discussion with proponent, 3 site audit formally requested			
27 Aug 2020 2:35pm Burt, Shannon			
Site audit report received from land owner, will be subject to an independent review. Report to council to follow.			

# ACTIVE RESOLUTIONS REPORT

As at 30 September 2020

Res No	Report Title	Meeting Date	Due Date
20-243	Nutrient Loading in the Belongil Report: I2020/297	28/05/2020	29/06/2020
Directorate: Infrastructure Services Officer: Green, Bryan			
Resolved that Council adopt the following Committee Recommendation(s):			
Report No. 4.2 Nutrient Loading in the Belongil File No: I2020/297			
Committee Recommendation 4.2.1			
1.	That Council note that:-		
a)	for the twelve-month period 27 April 2017 to 26 April 2018 Total Nitrogen (TN; monitored as required in Condition 11 of Council's approval under its Resolution 02-1329 of December 2002) released to Belongil Creek was 1,564 kg and that this exceeds:		
	(i) the allowable discharge of 1,500kg TN; and		
	(ii) the 80% threshold under which an investigation is triggered.		
b)	the Condition requires this monitoring be done on a rolling two-month window, based on weekly sampling.		
c)	the Condition requires Council to investigate feasible management strategies to reduce loads below 80%.		
d)	the Condition further requires Council to discuss appropriate courses of action to prevent further exceedances.		
2.	That Council sample nutrient loads weekly or better, as required by Consent Condition 11.		
3.	That Council investigate all feasible management strategies to reduce loads below 80%, including strategies already under way such as:		
a)	Biostem pellets for removing sludge and therefore possibly nutrients, and		
b)	vetiver grass [increase sampling downstream of the trial planting to assess the grass's ability to reduce nutrients].		
4.	That Council continue testing its flow meter newly installed at EPA location #4 to assess accuracy and reliability of flow results and, once performance is confirmed or by the end of June 2020 (whichever is sooner) these results be reported to the next meeting (scheduled for 30 July) of the Water, Waste and Sewer Advisory Committee and published on Council's Water & Sewer information website.		
5.	That Council recognise:		
a)	that it is impossible to mitigate against increased nutrient loads during high rainfall events and		
b)	that rainfall periods longer than a month may cause breaches of Consent Conditions 11.		
Mover: Simon Richardson		Seconded: Alan Hunter	
Comments:			
29 May 2020 9:23am Tomanek, Dominika - Reallocation			
Action reassigned to Green, Bryan by: Tomanek, Dominika for the reason:			
30 Jun 2020 2:56pm Green, Bryan			
File No: I2020/297, Committee Recommendation 4.2.1 , 1. Australian Wetlands have been engaged to assess the Byron Bay EPA licence conditions as well as the consent conditions associated with effluent outfall from the STP. A workshop for Sewer Staff will be part of this investigation. All points noted by the Committee will be addressed during this investigation. , 2. In progress and will be assessed as part of the EPA licence and consent condition 11 investigation			

# ACTIVE RESOLUTIONS REPORT

As at 30 September 2020

Res No	Report Title	Meeting Date	Completed Date
20-263	Draft Arts and Culture Policy <b>Report:</b> I2020/595	28/05/2020	21/07/2020
<b>Directorate:</b> Corporate and Community Services <b>Officer:</b> McMurtry, Joanne			
<b>Resolved:</b>			
<ol style="list-style-type: none"><li>1. That Council adopts the Draft Arts and Culture Policy for the purpose of public exhibition.</li><li>2. That following the period of public exhibition, if there are no submissions, the draft Policy be adopted. If any public submissions are received a report to Council will be provided for adoption of the final version of the policy.</li><li>3. That on the adoption of the Arts and Cultural Policy, (i) the Cultural Policy 2008 (Policy 3.42), (DM801769) be repealed, and (ii) preparation of an Arts and Cultural Strategic Plan commence in 2020-2021.</li><li>4. Council recruit a fully qualified Arts Administrator to facilitate, plan, coordinate and manage the Arts and Culture sector.</li><li>5. That staff identify appropriate funding sources to be included in the 2020/21 Budget. <i>Cr Hunter voted against the motion.</i></li></ol>			
<b>Mover:</b> Jan Hackett		<b>Seconder:</b> Sarah Ndiaye	
<b>Comments:</b>			
<b>01 Jun 2020 10:32am McMurtry, Joanne</b>			
<ol style="list-style-type: none"><li>1. Draft Policy on public exhibition, submissions closing 17 July 2020. Complete.</li><li>2. Submissions were received during public exhibition and were reported to 27 August Council meeting along with the final policy for adoption. Policy adopted (Res 20-415) and amended as per resolution.</li><li>3. (i) Complete. Res 20-415 refers (ii) not yet commenced, pending recruitment of Arts &amp; Cultural Officer</li><li>4. Recruitment commenced.</li><li>5. Complete. Appropriate funding sources have been identified and included.</li></ol>			

# ACTIVE RESOLUTIONS REPORT

As at 30 September 2020

Res No	Report Title	Meeting Date	Due Date
20-276	Draft Residential Strategy Submissions Review Report - Consideration of site-specific submissions requesting designation as an Investigation Area <b>Report:</b> I2019/2062 <b>Directorate:</b> Sustainable Environment and Economy <b>Officer:</b> Hancock, Natalie	18/06/2020	20/07/2020
<b>Resolved:</b>			
<p>1. That Council supports the Residential Strategy being updated to include the following lot and DPs, as detailed in Attachment 1 (#E2020/40080), as investigation areas in the Strategy:</p> <ul style="list-style-type: none"><li>a. part of Lot 12 DP 527314 (20 Prince St Mullumbimby) due to Strategy investigation areas to the south east potentially contributing to this being a small pocket of isolated rural land within the Mullumbimby township.</li><li>b. Lot 1 DP1256460, Lot 1 DP803292, Lot 2 DP1256460, Lot 2 DP803292, Lot 4 DP837851, Lot 5 DP1111848 (152 Stuart St, Mullumbimby &amp; 124, 127, 130, 132, 134 Station St, Mullumbimby)</li><li>c. part of Lot PT32/1169053 located east of Tuckeroo Avenue, Mullumbimby</li><li>d. Lot 3 DP1220608 (21 Ballina Road, Bangalow)</li><li>e. the extended part of Lot 350 DP 755695 located on Ewingsdale Road, Byron Bay subject to a further assessment by staff of the relevant history and the land use constraints in consultation with the Department of Planning, Industry, and Environment</li><li>f. the lower part of Lot 285 DP 1198641, 64 Corkwood Crescent, Byron Bay subject to a further assessment by staff of the relevant history and the land use constraints in consultation with the Department of Planning, Industry, and Environment</li></ul> <p>2. That Council requests staff to advise the submission proponents of the following sites as detailed in Attachment 1 (#E2020/40080) that their land is excluded from further consideration as part of the investigation areas under the Residential Strategy due to inconsistency with the North Coast Regional Plan Settlement Guidelines and the policies and directions contained in the Byron Shire Draft Residential Strategy:</p> <ul style="list-style-type: none"><li>a) Lots 1 &amp; 2 DP 1126204 and Lot 7 DP 573269 (29 Buckleys Road, Tyagarah)</li><li>b) Lot 1 DP 781835 (1C Ann St, Mullumbimby)</li><li>c) Lot 2 DP 875011 (142 Main Arm Road, Mullumbimby)</li><li>d) Lot 4 DP 874348 (1897 Coolamon Scenic Drive, Mullumbimby)</li><li>e) Lot 12 DP57826 and Lots 1 &amp; 2 DP1187038 (1862 Coolamon Scenic Drive, Mullumbimby)</li><li>f) Lot 10 DP1132925 (1982 Coolamon Scenic Drive, Mullumbimby)</li><li>g) Part of Lot PT32/1169053 located west of Tuckeroo Avenue, Mullumbimby</li><li>h) Part of Lot 162 DP1251169 located on Clays Road, Mullumbimby</li><li>i) Lot 22 DP 549688 (139 Bangalow Road, Byron Bay)</li><li>k) Lot 1 DP12330 (Broken Head Quarry Site, Broken Head Rd, Suffolk Park)</li><li>l) Lot 100 &amp; 101 DP 1158494 (900 Bangalow Road, Bangalow)</li><li>m) Lot 3 DP1164722 (16 Bangalow Road, Bangalow)</li><li>n) The Saddle Road area ('Area 17' Byron Rural Land Use Strategy)</li></ul> <p>3. That Council requests staff to advise the submission proponents of the following sites as detailed in Attachment 1 (#E2020/40080) that their land is excluded from further consideration as part of the investigation areas under the Residential Strategy due to inconsistency with the North Coast Regional Plan Settlement Guidelines:</p> <ul style="list-style-type: none"><li>a) Lot 2 DP 1032298 (75 New City Road, Mullumbimby)</li></ul> <p>4. That Council requests staff to update the Residential Strategy Background Report to incorporate:</p> <ul style="list-style-type: none"><li>a) The State Policy consistency check to include any new investigation areas as supported by Council.</li><li>b) Dwelling and population figures and infrastructure network capacity information to reflect investigation area changes.</li></ul> <p>5. That prior to reporting a final strategy back to Council for adoption before the end of the year:</p> <ul style="list-style-type: none"><li>a) staff consult with the community and relevant government agencies in regard to the additional lands identified in recommendation 1; and</li><li>b) staff advise landholders identified in items 2 and 3 of the outcome of staff's assessment and the reasoning for such; and</li><li>c) update the Residential Strategy to reflect the outcomes of this consultation, as applicable.</li></ul> <p>6. That Council notes a further report will be tabled post the outcome of recommendation (5) above for Council to consider any submissions received during the exhibition of the additional investigation areas and to consider the remaining submission issues in order to finalise the Residential Strategy.</p>			
<b>Mover:</b> Michael Lyon		<b>Second:</b> Simon Richardson	
<b>Comments:</b>			
<b>25 Jun 2020 12:14pm Burt, Shannon</b> 1 Strategy updates to be completed as per item 1, 2 Strategy exclusions to occur as per item 2, 3 Staff to advise submission proponents of their land exclusion as per item 3, 4 Strategy updates to be completed as per item 4, 5 & 6 to be progressed as appropriate in relation to items 1-4			
<b>17 Aug 2020 8:55am Hancock, Natalie</b> Additional lands on public exhibition as per resolution. Report to follow.			

# ACTIVE RESOLUTIONS REPORT

As at 30 September 2020

Res No	Report Title	Meeting Date	Due Date
<b>20-299</b>	Support for Byron Shire Front Line Community Service Providers <b>Report:</b> I2020/917	25/06/2020	27/07/2020
<b>Directorate:</b> Corporate and Community Services <b>Officer:</b> Stafford, Deborah			
<b>Resolved</b> that Council uses its resources to initiate and support a Byron Shire crowd-funding campaign with and on behalf of its front-line community service providers <b>Mover:</b> Alan Hunter <b>Seconder:</b> Michael Lyon			
<b>Comments:</b> <b>14 Jul 2020 9:53am Adams, Vanessa - Reallocation</b> Action reassigned to Ford, Sarah by Adams, Vanessa - Community Development team will action <b>31 Jul 2020 10:26am Stafford, Deborah</b> Strategy development underway. <b>02 Sep 2020 3:05pm Stafford, Deborah</b> Planning ongoing and community workshop in development. <b>23 Sep 2020 3:46pm Brennan, Lisa - Reallocation</b> Action reassigned to Stafford, Deborah by Brennan, Lisa - Sarah Ford has left Council			

Res No	Report Title	Meeting Date	Due Date
<b>20-300</b>	Sustainable Catering Policy 2020 <b>Report:</b> I2020/675	25/06/2020	27/07/2020
<b>Directorate:</b> Sustainable Environment and Economy <b>Officer:</b> Thatcher, Rachel			
<b>Resolved:</b>  1. That Council publicly exhibits the draft Sustainable Catering Policy 2020 (Attachment 1 #E2020/31339) for a period of 28 days.  2. That any submissions received on the draft Sustainable Catering Policy 2020 be reported to Council for consideration, prior to the adoption of the draft Policy; and if no submissions are received, Council adopts the policy. <b>Mover:</b> Alan Hunter <b>Seconder:</b> Michael Lyon			
<b>Comments:</b> <b>27 Aug 2020 9:59am Curry, Julia</b> Policy to progress to public exhibition in September.			

Res No	Report Title	Meeting Date	Due Date
<b>20-303</b>	Bypassed Town Signage Initiative <b>Report:</b> I2020/906	25/06/2020	30/11/2020
<b>Directorate:</b> Sustainable Environment and Economy <b>Officer:</b> Richards, Lisa			
<b>Resolved</b> that Council:  1. Note the report on the Bypassed Sign Initiative.  2. Request staff to consult with key community stakeholders of Brunswick Heads, Mullumbimby and Bangalow to assist with the selection of images and service symbols for each of the bypassed town signs in accordance with the guidelines from Roads and Maritime Services.  3. Advise the Roads and Maritime Services of the outcome of the consultation. <b>Mover:</b> Alan Hunter <b>Seconder:</b> Michael Lyon			
<b>Comments:</b> <b>07 Sep 2020 1:11pm Richards, Lisa - Target Date Revision</b> Target date changed by Richards, Lisa from 27 July 2020 to 30 November 2020 - Consultation period to be completed by 30 November 2020.			

# ACTIVE RESOLUTIONS REPORT

As at 30 September 2020

Res No	Report Title	Meeting Date	Due Date
20-338	Byron Sewage Treatment Plant - Additional Flow Path Project Report: I2020/729	25/06/2020	27/07/2020
		Directorate: Infrastructure Services	
		Officer: Clark, Cameron	
Resolved that Council:			
1.	Seek an amended licence from the NSW EPA consenting to the use of an “Additional Flow Path from the Byron Sewage Treatment Plant (STP) via the Byron Industrial Estate and West Byron Urban Release Area to the Belongil Creek”.		
2.	Proceed to an Open Tender for the Construction of the Additional Flow Path Project.		
Mover: Michael Lyon		Seconder: Alan Hunter	
Comments:			
1.	Council has obtained EPA amended licence for Additional Flow Path		
2.	Council has prepared the RFT for construction and will be loaded onto Vender panel next week and advertised		

Res No	Report Title	Meeting Date	Due Date
20-340	Petria Thomas Swimming Pool in Mullumbimby - Conversion to year round facility feasibility study funding <b>Report:</b> I2020/922	25/06/2020	27/07/2020
		<b>Directorate:</b> Infrastructure Services	
		<b>Officer:</b> Matthews, Michael	
<b>Resolved</b> that Council:			
1.	Seek funding from the State Government or other funding body for this important community project that includes a detailed feasibility study into converting the Petria Thomas Swimming Pool in Mullumbimby into a year round, solar heated facility that could service the needs of the local and visitor population, by adding a disability access ramp to the existing 50 metre pool, a splash children's pool and a rehabilitation / hydrotherapy pool, and that the feasibility also consider various water treatment options and;		
2.	That the feasibility includes the public health and social benefits of such a facility including research of other council areas that have installed similar facilities such as the Ballina Shire to see how these types of projects have worked in other similar communities.		
<b>Mover:</b> Sarah Ndiaye		<b>Seconder:</b> Alan Hunter	
<b>Comments:</b>			
<b>27 Aug 2020 11:57am Matthews, Michael</b> No appropriate funds have been identified for the installation of signage noting the appropriate location is on Crown managed Crown Land that adjoins a public easement through private land. Town Centre Master Plan group still to be consulted - all other actions are complete. Report to rescheduled to the September 2020 Ordinary Meeting for consideration of next step by Council.			
<b>27 Aug 2020 12:00pm Matthews, Michael</b> Letters being prepared by staff			



# ACTIVE RESOLUTIONS REPORT

As at 30 September 2020

Res No	Report Title	Meeting Date	Due Date
20-342	Project Options for the Australian Government Local Roads and Community Infrastructure Program <b>Report:</b> I2020/909	25/06/2020	27/07/2020
<b>Directorate:</b> Infrastructure Services <b>Officer:</b> Elford, Evan			
<b>Resolved:</b>			
1.	That Council adopts the projects listed in Option 1 to expend the Australian Government's Local Roads and Community Infrastructure Program grant.		
2.	That the expenditure from Council's preferred option be incorporated in to Council's draft budget for public exhibition.		
3.	That a report be brought to the August 2020 Ordinary Meeting detailing the scope of the bus stop works required on Myocum Road and in Federal village.		
<b>Mover:</b> Alan Hunter		<b>Second:</b> Basil Cameron	
<b>Comments:</b> <b>15 Jul 2020 11:44am Keen, Alexandra - Reallocation</b> Action reassigned to Elford, Evan by Keen, Alexandra - Actions 1 and 2 completed. Action 3 is for Infrastructure Services to complete. Report I2020/1080 Bus Shelter & Bus Stop Strategic Planning submitted in August Council Meeting by Katie Hughes.			

Res No	Report Title	Meeting Date	Due Date
20-351	Climate Action Plan update Report: I2020/762	25/06/2020	27/07/2020
Directorate: Sustainable Environment and Economy Officer: French, Sharyn			
Resolved that Council:			
<div>1. Request staff to progress the finalisation a draft Climate Change Adaptation Plan which:<div>a) Considers the:<div>i) Identified areas of concern determined at the 6 September 2019 Councillor workshop;<div>ii) Council researched gap analysis conducted and presented to Council 12 December 2019; and<div>iii) Contemporary and current science as it relates to Local Government best practice for Climate Adaptation within Australia.</div></div></div>b) Is peer reviewed where possible by the previously confirmed workshop participants; and<div>c) Undergoes a Councillor and community engagement process before reporting to Council for consideration for adoption.</div></div></div>			
2. Agree to explore the development of a resilience framework and plan for Byron Shire.			
3. Make contact with Resilience NSW to discuss the potential preparation of a Resilience Plan and how Council may partner in the early preparation of such a plan for Byron Shire.			
4. Make contact with the City of Sydney to discuss their Resilience Plan framework and how it might be applied to Byron Shire.			
5. Request staff to undertake a gap analysis of Council's current plans against a resilience framework such as the City of Sydney.			
6. Request staff to present the findings of items 3-5 at a Strategic Planning Workshop and report to Council.			
Mover: Cate Coorey		Second: Sarah Ndiaye	
Comments:			
08 Sep 2020 4:21pm French, Sharyn			
1. Climate Risk Assessment in preparation. Will inform Adaptation Plan, 2. Noted, 3. to 5. Commenced, 6. report to Council pending outcome of 3. to 5.			

# ACTIVE RESOLUTIONS REPORT

As at 30 September 2020

Res No	Report Title	Meeting Date	Due Date
20-353	Voluntary Visitor Fund - Project Update Report: I2020/775	25/06/2020	31/03/2021
Directorate: Sustainable Environment and Economy Officer: Workman, Sarah			
Resolved that Council:			
1. Defers a decision on the Voluntary Visitor Fund, until a report is presented to a Council Meeting in March 2021.			
2. Continues to collect a voluntary visitor contribution from Council's First Sun and Suffolk Park Holiday Parks; and			
3. Allocates the funds collected from 2 to implement the Byron Shire Sustainable Visitation Strategy once adopted by Council.			
Mover: Sarah Ndiaye		Seconded: Michael Lyon	
Comments:			
08 Sep 2020 11:33am Burt, Shannon 1 Note further report to council required in March 2021., 2 Noted, 3 Noted			
08 Sep 2020 11:35am Burt, Shannon - Target Date Revision Target date changed by Burt, Shannon from 27 July 2020 to 31 March 2021 - Have made comments in this resolution and changed the due date for action/completion.			

Res No	Report Title	Meeting Date	Due Date
20-364	PLANNING - 26.2019.5.1 Exhibition outcomes - submissions report - rail corridor planning proposal <b>Report:</b> I2020/461	13/08/2020	14/09/2020
		<b>Directorate:</b> Sustainable Environment and Economy <b>Officer:</b> Van Iersel, Rob	
<b>Resolved:</b>			
1.	That Council forward the planning proposal to amend Byron LEP 2014, as included in Attachment 1 (E2020/32263), to NSW Parliamentary Counsel's Office (PCO) requesting that a draft LEP instrument be prepared.		
2.	That Council liaise with PCO as necessary to finalise the content of the draft LEP to enable PCO to issue an opinion that the plan can be made.		
3.	That Council make the draft LEP under delegated authority and forward the plan to the NSW Department of Planning, Industry and Environment for notification on the NSW Government legislation website.		
<b>Mover:</b> Simon Richardson		<b>Seconded:</b> Alan Hunter	
<b>Comments:</b> <b>25 Aug 2020 2:49pm Van Iersel, Rob</b> Discussions have occurred with land owner to confirm payment for final stage of process. Once payment received PP to be finalised as per resolution. <b>23 Sep 2020 9:30am Van Iersel, Rob</b> LEP Maps being finalised. PCO opinion being sought to allow finalisation of the LEP amendment.			

# ACTIVE RESOLUTIONS REPORT

As at 30 September 2020

Res No	Report Title	Meeting Date	Due Date
20-369	Business and Industrial Lands Strategy staff response to Department of Planning, Industry and Environment <b>Report:</b> I2020/1054	13/08/2020	14/09/2020
		<b>Directorate:</b> Sustainable Environment and Economy <b>Officer:</b> Hancock, Natalie	
<b>Resolved:</b>			
1. That the Business and Industrial Lands Strategy be updated to:			
a) Include two new actions as follows:			
i) Prepare a precinct plan for land around the Byron Central Hospital to inform the preparation and assessment of individual development proposals and ensure the long-term functionality of this key service precinct in the Byron Shire.			
ii) Amend the Byron LEP 2014 B7 Business Park Zone objectives to extend consideration to the retail function of Mullumbimby town centre and Brunswick Heads village centre.			
b) Add under the Business and Industrial Lands Strategy tables for investigation areas:			
i) 1 (Billinudgel), 2 (Mullumbimby), 6 (Byron West) and 7 (Bangalow) an additional dot point under 'key issues and further investigations' requiring <i>'investigations to ensure that any proposed development is consistent with relevant State and regional planning provisions this may include the management of areas of high environmental value, flooding and heritage/cultural significance.'</i>			
ii) 2 (Mullumbimby) and 7 (Bangalow) an additional dot point under <i>'key issues and further investigations' requiring detailed assessment of agricultural capability and impact on surrounding land will be required as part of any planning proposal consistent with Section 9.1 Direction 5.3: Farmland of State &amp; Regional Significance on the NSW Far North Coast.</i>			
c) Insert at the start of the Business and Industrial Suitable Lands Principles a qualifying statement <i>'the principles set out below are intended to provide additional guidance on land that is suitable for business and industrial purposes in Byron Shire. Should an inconsistency between a relevant State and regional regulatory planning provisions and the principles arise, the investigations are to ensure that any proposed development is consistent with relevant State and regional planning provisions.'</i>			
d) Insert under Actions 12 (Gulgan East & West) & 14 (Gulgan North) a requirement to undertake an assessment to evaluate the potential impact of business park development on existing business centres for any proposal incorporating a business park.			
e) Exclude Lot 50 DP 881232 and southern part of Lot 26 DP 830652 from the Gulgan West investigation area on the basis that it is wholly contained within a significant regional farmland designation and a major part of the land is anticipated to have a depth of flood water in excess of 1.5m in a 100 year flood event, and furthermore the landowners are advised accordingly.			
f) Support:			
i) maintaining of a maximum building height control for the southern end of Jonson Street at 9 metres.			
ii) further consideration of applying SEPP 70 Affordable housing contribution scheme within the Byron Bay Town Centre.			
2. That the Department of Planning, Industry and Environment be advised that Council:			
a) has updated the Business and Industrial Lands Strategy as per the Council endorsed recommendations under item 1 above.			
b) intends to retain the business and industrial suitable land principles as stated in the Business and Industrial Lands Strategy.			
c) intends to retain the Gulgan North as an investigation area, independent to Gulgan East and West.			
d) does not support the use of the term 'preliminary investigation areas' and intends to retain all 'investigation areas' as identified, subject to the adjustment of Gulgan West boundary as per item 1. Above.			
e) prefers the use of 'anticipated delivery timeframe' to a rigid land release program for the Byron Shire.			
<b>Mover:</b> Alan Hunter		<b>Seconded:</b> Simon Richardson	
<b>Comments:</b>			
<b>25 Aug 2020 3:00pm Hancock, Natalie</b>			
Resolution being actioned. , DPIE advised of council position.			

# ACTIVE RESOLUTIONS REPORT

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Res No	Report Title	Meeting Date	Due Date
20-385	Extension of Term for Council Committees	27/08/2020	28/09/2020
	Report: I2020/1155	Directorate: Corporate and Community Services Officer: Bourke, Joelinda	
Resolved:			
1.	That Council extends the term for Advisory Committees, Panels and Section 355 Committees until September 2021.		
2.	That Council writes to current members of Advisory Committees, Panels, and Section 355 Committees seeking their agreement to continue their representation for the remainder of this term of Council.		
3.	That, if Committee members choose to not continue in their roles, these be readvertised seeking appointment until September 2021.		
4.	That Council writes to Regional Committees to determine if membership on these Committees remains in place until the Local Government election in 2021.		
Mover: Simon Richardson		Second: Michael Lyon	
Comments:			
02 Sep 2020 11:29am Brennan, Lisa - Reallocation			
Action reassigned to Sills, Heather by Brennan, Lisa - Relating to Committee work being undertaken by Corporate Services			
07 Sep 2020 8:31am Sills, Heather - Reallocation			
Action reassigned to Bourke, Joelinda by Sills, Heather			
11 Sep 2020 4:04pm Bourke, Joelinda			
1. No action required., 2. Committee members contacted: E2020/73093 to E2020/73101 inclusive., 3. Ongoing - awaiting responses., 4. Ongoing - being prepared.			

Res No	Report Title	Meeting Date	Due Date
20-390	A request for a dedicated Jewish section at Clunes Cemetery. <b>Report:</b> I2020/514	27/08/2020	28/09/2020
<b>Directorate:</b> Infrastructure Services <b>Officer:</b> Erskine, Andrew			
<b>Resolved:</b> that Council approve the dedication of a Jewish section within the Clunes cemetery, large enough to accommodate 50 burials, within the adjacent vacant land zoned SP2 Infrastructure Cemetery.			
<b>Mover:</b> Simon Richardson		<b>Second:</b> Michael Lyon	
<b>Comments:</b> The site at Clunes has been pegged out to accommodate 60 future burials, this now needs to be formalised by councils surveyor and then gazetted as a Jewish Burial Ground. We have met the proponents on site and they will arrange cattle exclusion fencing and a gate at their cost and subsequent consecration by Rabbi. When survey complete we can construct the first headstone beam.			

Res No	Report Title	Meeting Date	Completed Date
<b>20-391</b>	Proposed Road Closure and Sale of Road Reserve adjoining 140 & 158 Skinners Shoot Road Lots 199 & 200 DP 755695 <b>Report:</b> I2020/924	27/08/2020	15/09/2020
<b>Directorate:</b> Infrastructure Services <b>Officer:</b> Savage, Deanna			
<b>Resolved:</b>			
1. That Council endorse the closure of road reserve adjoining Lots 199 & 200 DP 755695, as per Image 1 of this report.			
2. That Council ascertain market value by engaging a suitably qualified Valuer and delegate to the General Manager the authority to enter into a contract for sale of the closed road with the owners of adjoining Lots 199 & 200 DP 755695 at a value no less than the value placed on the closed road by the independent Valuer.			
3. That the applicants pay all costs associated with the road closure, including but not limited to:			
a) Council application fees			

# ACTIVE RESOLUTIONS REPORT

As at 30 September 2020

b)	Council's surveyor's fees and survey, valuation and legal costs
c)	All registration fees
d)	Legal costs
4.	The allotment created by the part road closure to be consolidated into the existing Parcel No 122530 Lot 199 DP 755695 and Parcel No 122540 Lot 200 DP 755695 in accordance with the attached plan (Attachment 2 E2020/57638).
5.	That Council authorise the execution of all documents necessary to affect the road closure, sale, transfer and consolidation of the closed road.
<b>Mover:</b> Simon Richardson <b>Seconded:</b> Michael Lyon	
<b>Comments:</b> <b>15 Sep 2020 2:05pm Savage, Deanna</b> Moving forward with the road closure as per road closure process	

Res No	Report Title	Meeting Date	Due Date
20-392	Strategic Project Planning - Funding for "Shovel-ready" Infrastructure Projects <b>Report:</b> I2020/1091	27/08/2020	28/09/2020
<b>Directorate:</b> Infrastructure Services <b>Officer:</b> Flockton, James			
<b>Resolved:</b>			
1.	That the proposed "Shovel Ready" list attached be presented to a Strategic Planning Workshop in order to prioritise the list of proposed projects.		
2.	That Council consider funding the planning and design of high priority projects at the September Quarterly Review, and incorporate priority projects into Council's Operational Plan.		
3.	That the Place Planning Collective consider the list of projects provided in attachment 1 (E2020/51425) at their next available meeting.		
<b>Mover:</b> Simon Richardson		<b>Seconded:</b> Michael Lyon	
<b>Comments:</b> "Shovel Ready" project list to be presented at Strategic Planning Workshop on 5 Nov 2020. Refer Report I2020/1406.  Awaiting outcome from quarterly review.  "Shovel Ready" project list presented at Place Planning Collective meeting on 22/09/20. PPC require further clarifications which are being addressed.			

Res No	Report Title	Meeting Date	Due Date
20-393	Council Tender 2020-0024 - Sewer condition assessments Report: I2020/1151	27/08/2020	28/09/2020
Directorate: Infrastructure Services Officer: Stanley, Jason			
Resolved:			
1.	That Council award the contract to the organisation recommended in Attachment 2 (E2020/63310) on page 8 of the Confidential - 2020-0024 Request for Tender Evaluation Report.		
2.	That Council delegate to the General Manager the authority to administer this contract		
3.	That Council authorise the affixing of the Council seal to all documents that may require it, in regards to the Contract.		
4.	That Council makes public its decision including the name and amount of the successful tenderer in accordance with Clause 179(b) of the Local Government (General) Regulation 2005.		
5.	That the Tender Evaluation Plan and Tender Evaluation Report remain confidential until the contract is finalised.		
Mover: Simon Richardson		Seconded: Michael Lyon	
Comments:			
Tender 2020-0024 has been awarded as per Council resolution			

# ACTIVE RESOLUTIONS REPORT

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Res No	Report Title	Meeting Date	Due Date
<b>20-401</b>	Heritage Assessment 'Carabene' Ewingsdale Road Ewingsdale <b>Report:</b> I2020/806	27/08/2020	28/09/2020
<b>Directorate:</b> Sustainable Environment and Economy <b>Officer:</b> Tarlao, Nancy			
<b>Resolved</b> that Council adopt the following Committee and Management Recommendations:			
<b>Report No. 4.3</b> Heritage Assessment 'Carabene' Ewingsdale Road Ewingsdale File No: I2020/806			
<u>Committee Recommendation 4.3.1</u>			
That Heritage Panel:			
1. Recommend that the homestead 'Carabene' due to its historical, historical associative and aesthetic and social significance be included on Schedule 5 of Byron LEP 2014 as a heritage item.			
2. Request staff to consult with the current landowners of the homestead 'Carabene', and the NSW Heritage Office on 1 above and include their comments in the report to Council on the LEP amendment planning proposal.			
3. Request the landowner to prepare a Conservation Management Plan for the homestead 'Carabene' to guide future conservation and reconstruction works (including the relocation of the front fence and gate for any future road widening purposes), and inform any future development application and or local heritage places grant application once listed.			
<b>Mover:</b> Simon Richardson <b>Seconder:</b> Michael Lyon			
<b>Comments:</b> <b>08 Sep 2020 11:48am Burt, Shannon</b> 1-3 being progressed by staff <b>08 Sep 2020 11:49am Burt, Shannon - Reallocation</b> Action reassigned to Tarlao, Nancy by Burt, Shannon - to action			

Res No	Report Title	Meeting Date	Due Date
<b>20-404</b>	Byron Shire Integrated Transport Update <b>Report:</b> I2020/892	27/08/2020	28/09/2020
<b>Directorate:</b> Infrastructure Services <b>Officer:</b> Pearce , Andrew			
<b>Resolved</b> that Council adopt the following Committee Recommendations:			
Report No. 4.3 Byron Shire Integrated Transport Update File No: I2020/892			
<u>Committee Recommendation 4.3.1</u>			
That Council resolve the following:			
That the BSITS is reviewed by a working party of TIAC members, staff and consultants with the view to providing a final draft to the next TIAC meeting.			
<b>Mover:</b> Simon Richardson <b>Seconder:</b> Michael Lyon			
<b>Comments:</b> <b>31 Aug 2020 2:06pm Tomanek, Dominika - Reallocation</b> Action reassigned to Pearce, Andrew by Tomanek, Dominika 1. Workshops held with providers of transport for Transport disadvantaged community groups. 2. BSITS under personal review by Cr Cameron 3. TfNSW requested a copy of the Draft BSITS and have provided comments 4. TIAC advised the draft will be re-submitted to TIAC once the personal review is complete.			

# ACTIVE RESOLUTIONS REPORT

As at 30 September 2020

Res No	Report Title	Meeting Date	Due Date
20-405	Road Safety Campaign Review <b>Report:</b> I2020/893	27/08/2020	28/09/2020
<b>Directorate:</b> Infrastructure Services <b>Officer:</b> Pearce , Andrew			
<b>Resolved</b> that Council adopt the following Committee Recommendations:			
<b>Report No. 4.4 Road Safety Campaign Review</b> File No: I2020/893			
<u>Committee Recommendation 4.4.1</u>			
1. That TIAC recommend that signage be incorporated as part of the Coolamon Scenic Drive Project be accessed for road safety signage.			
2. That Council seek approval to incorporate Road Safety signage /other measures within future Road Safety Upgrade projects.			
3. The report be brought to next TIAC meeting focusing on road safety concerns and potential funding opportunities and that advice from TIAC members be sought regarding messaging and location for signs.			
4. That Council consider an allocation of funds from Risk Management Reserve to address other areas not covered by Coolamon Scenic Drive Project.			
5. That Council continue to liaise with TfNSW with regard to creating a Road Safety Officer position and planning road safety programs for the shire.			
6. That Council continue developing a funding model for a Road Safety Officer.			
<b>Mover:</b> Simon Richardson <b>Seconder:</b> Michael Lyon			
<b>Comments:</b> <b>31 Aug 2020 2:07pm Tomanek, Dominika - Reallocation</b> Action reassigned to Pearce, Andrew by Tomanek, Dominika LTC provided comments and advice to Staff at the LTC meeting.			

Res No	Report Title	Meeting Date	Due Date
20-406	Stormwater Assets Management <b>Report:</b> I2020/1069	27/08/2020	28/09/2020
<b>Directorate:</b> Infrastructure Services <b>Officer:</b> Flockton, James			
<b>Resolved</b> that Council adopt the following Committee Recommendation:			
<b>Report No. 4.5 Stormwater Assets Management</b> File No: I2020/1069			
<u>Committee Recommendation 4.5.1</u>			
That Council note the report.			
<b>Mover:</b> Simon Richardson <b>Seconder:</b> Michael Lyon			
<b>Comments:</b> <b>31 Aug 2020 2:08pm Tomanek, Dominika - Reallocation</b> Action reassigned to Flockton, James by Tomanek, Dominika Procedural motion, noted by Council			

# ACTIVE RESOLUTIONS REPORT

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Res No	Report Title	Meeting Date	Due Date
20-408	Brunswick Heads Parking Scheme Review Report: I2020/1010	27/08/2020	28/09/2020
Directorate: Infrastructure Services Officer: Pearce , Andrew			
Resolved that Council rescind Resolution No. 13.21 from its Ordinary meeting held on 25 June 2020 which reads as follows:			
1.	That Council note the staff report.		
2.	That Council defer consideration of the Brunswick Heads Parking Scheme Review until after 30 June 2021 due to the continuing impacts and uncertainties of the COVID-19 crisis.		
3.	That Council continue to monitor parking demand within Brunswick Heads and parking occupancy rates within the existing 1P and 2P time limited areas and the area east of South Arm Bridge; and		
4.	That the report to the August 2021 Ordinary Meeting in response to the Recommendation from the TPS Report - Brunswick Heads Parking Scheme Review 2020 (Attachment 1, #E2020/29468) include a cost/benefit analysis and implementation plan for the introduction of a Pay Parking Scheme for Brunswick Heads incorporating:		
	a) Delivery Program;		
	b) Meter and sensor layouts;		
	c) Relevant time limit modifications;		
	d) Signs and line plan;		
	e) Permit system;		
	f) Business case with recommended pay parking fee rate and months over which the pay parking scheme should operate; and		
	g) Media and communications plan		
Mover: Simon Richardson		Second: Sarah Ndiaye	
Comments: Resolution noted.			

Res No	Report Title	Meeting Date	Due Date
20-413	Brunswick Heads Parking Scheme Review Report: I2020/1010	27/08/2020	28/09/2020
		Directorate: Infrastructure Services	
		Officer: Pearce , Andrew	
Resolved:			
1.	That in relation to consideration of proposed Parking Scheme changes within Brunswick Heads, Council:		
a)	Note the recommendations in the TPS Report - Brunswick Heads Parking Scheme Review 2020 (E2020/29468) including the recommendation "that Council should undertake a cost/benefit analysis with the objective to introducing metered parking into Brunswick Heads in order to address the capacity and compliance issues identified in this project"; and		
b)	Defer consideration of any changes to the Brunswick Heads Parking Scheme until the March 2022 Ordinary Council meeting due to the current impacts of the COVID-19 crisis.		
c)	Continue to monitor parking demand within Brunswick Heads and parking occupancy rates within the existing 1P and 2P time limited areas and the area east of South Arm Bridge; and		
d)	Not introduce pay parking to the CBD and Beach Precincts as identified in Figure 1.1b and Table 1.2b until parking occupancy rates return to 90% within the CBD Precinct.		
2.	That the report to the March 2022 Ordinary in response to the Recommendation from the TPS Report - Brunswick Heads Parking Scheme Review 2020 (E2020/29468) include a cost/benefit analysis and implementation plan for the introduction of a Pay Parking Scheme for Brunswick Heads incorporating:		
a)	Delivery Program;		
b)	Meter and sensor layouts;		
c)	Relevant time limit modifications;		
d)	Signs and line plan;		
e)	Permit system;		
f)	Business case with recommended pay parking fee rate and months over which the pay parking scheme should operate; and		
g)	Media and communications plan		
Mover: Sarah Ndiaye		Second: Paul Spooner	
Comments:			
Pulse project created to monitor occupancy rates and report in March 2022			



# ACTIVE RESOLUTIONS REPORT

As at 30 September 2020

Res No	Report Title	Meeting Date	Due Date
20-416	Safer Communities - Waterlily Park Report: I2020/933	27/08/2020	28/09/2020
Directorate: Infrastructure Services Officer: Matthews, Michael			
Resolved that Council receive a Crime Prevention Through Environmental Design (CPTED) report for the Waterlily Park precinct at the earliest possible Council meeting that considers the inclusion of CCTV and the positioning of other play scape elements such as future children's swings.			
Mover: Alan Hunter		Seconded: Michael Lyon	
Comments: A draft CPTED has been completed by staff for Police review onsite. Staff are yet to confirm NSW Police availability for review on site and finalisation. Consultation with the Playscape Committee is ongoing.			

Res No	Report Title	Meeting Date	Due Date
20-417	Unauthorised Dwellings Policy Report: I2020/1139	27/08/2020	28/09/2020
Directorate: Sustainable Environment and Economy Officer: Johnstone, Dylan			
Resolved:			
1. That Council endorses the Draft Byron Shire Unauthorised Dwellings Policy in Attachment 1 (E2020/59113) and places the document on public exhibition for minimum a period of 28 days.			
2. That following exhibition, Council receives a further report detailing submissions made and potential ways forward.			
Mover: Sarah Ndiaye		Seconded: Michael Lyon	
Comments:			
08 Sep 2020 11:49am Burt, Shannon			
Exhibition of Policy to commence (September) as per the resolution.			

Res No	Report Title	Meeting Date	Due Date
20-418	Federal Village Project - Community Led Governance and Place Plan <b>Report:</b> I2020/1175	27/08/2020	28/09/2020
		<b>Directorate:</b> Sustainable Environment and Economy	
		<b>Officer:</b> FitzGibbon, Andrew	
<b>Resolved</b> that Council:			
1. Endorse staff initiating work on a community led plan for the Federal Village.			
2. Request staff to proceed with a community scoping meeting to be held during September/October, to explore the purpose and nature of the Federal Village plan and the process to prepare the plan.			
3. Receive a further report on the outcomes of the community scoping meeting by or before the December meeting of Council.			
4. Request staff to prepare a Draft Movement and Access Study as a foundation document for collaboration and co-design with the community, incorporating the following			
a) Identify and map local transport networks (Roads, lanes, park, paths, shortcuts etc).			
b) Identify and map transport infrastructure links beyond the Village precinct.			
c) Identify all transport modes and services including school buses.			
5. The Access and Movement mapping be used during scoping discussions to			
a) Explore patterns of human movement in and around village as well as preferred routes and modes in and out of the Village.			
b) Explore barriers, incentives and disincentives for particular modes (eg barriers to increasing active transport).			
c) Identify visitor travel patterns, modes and behaviours.			
<b>Mover:</b> Basil Cameron		<b>Seconded:</b> Alan Hunter	
<b>Comments:</b> 31 Aug 2020 4:01pm Burt, Shannon			

# ACTIVE RESOLUTIONS REPORT

As at 30 September 2020

1 note, 2 staff progressing, 3 report to Dec, 4&5 to be considered as part of 2&3

**31 Aug 2020 4:02pm Burt, Shannon - Reallocation**

Action reassigned to FitzGibbon, Andrew by Burt, Shannon - Allocation to responsible project manager

Res No	Report Title	Meeting Date	Due Date
20-420	Proposed lease to Brunswick Heads Surf Life Saving Club for redevelopment of the surf club <b>Report:</b> I2020/1074	27/08/2020	28/09/2020
		<b>Directorate:</b> Infrastructure Services	
		<b>Officer:</b> Lappin, Emma	
<b>Resolved:</b>			
1.	That Council as the Crown Land Manager for Reserve R97139 authorise a lease to the Brunswick Surf Life Saving Club Incorporated for the redeveloped premises for: a) a maximum term of 5 years; b) at a starting annual rental \$3,000 p.a. with conditions permitting works approved by development consent 10.2018.486, as modified; and c) subject to finalisation of other terms and conditions and Minister's consent. d) with Council providing a subsidy up to \$2,500 to Brunswick Surf Life Saving Club to cover any additional costs associated with the annual lease		
2.	That Council as the Crown Land Manager for Reserve R97139 delegate to the General Manager authority to: a) settle the final terms and conditions of the lease, other than the matters set out in 2(a), (b) and (c) above, to meet the requirements of Council and Department of Planning Industry and Environment – Crown Lands or arising from discussions with Native Title Interest owners; b) forward the lease to the Department of Planning, Industry and Environment for public exhibition and Minister's Consent; and c) enter into a lease as authorised by the Minister.		
3.	That Council support car parking to be located within the Council Road Reserve, rather than on the Crown Public Recreation Reserve, subject to finalisation of the terms of the service agreement and the fee for service payable to Council by Brunswick Surf Life Saving Club towards upgrade of adjacent road reserve.		
4.	That Council note that Council is committed to continuing discussions with Native Title Interest owners in relation to this and other Crown Reserves in the Shire.		
<b>Mover:</b> Paul Spooner		<b>Seconded:</b> Alan Hunter	
<b>Comments:</b>			
<b>25 Sep 2020 Lappin, Emma</b> Brunswick Surf Club are aware that Council have proposed to offer a 5 year lease agreement for development of the premises at minimum crown rent. A letter of support from Council and final plans for surf club development was sent to Crown Lands to support the Surf Clubs Land owners consent to lodgement of Development Modification Application. Surf club advised to submit all documentation required for Land Owners consent direct with Crown Lands Council has commenced discussions with Native Title interest owners			

# ACTIVE RESOLUTIONS REPORT

As at 30 September 2020

Res No	Report Title	Meeting Date	Due Date
<b>20-424</b>	<p>Seven Mile Beach Road &amp; Broken Head Reserve Road - Update</p> <p><b>Report:</b> I2020/1123</p> <p><b>Directorate:</b> Infrastructure Services</p> <p><b>Officer:</b> Pearce , Andrew</p>	27/08/2020	28/09/2020
<p><b>Resolved</b> that Council note the report and endorse the following actions based on it:</p>			
<p>a) for Seven Mile Beach Road:</p> <ul style="list-style-type: none"> <li>(i) develop a delivery program and communicate program with resident group.</li> <li>(ii) detail design of works in consultation with identified stakeholders.</li> <li>(iii) undertake business case in consultation with Council's Finance team and DCA to confirm the financial viability of pay parking and parking technology requirements in the area.</li> <li>(iv) Analyse compliance car counts to investigate the appropriateness and extent of pay parking.</li> <li>(v) Request NPWS to formalise and seal the Kings Beach Carpark and that this work be integrated into or undertaken in conjunction with the sealing works on Seven Mile Beach Road.</li> <li>(vi) approach NPWS with the proposal to manage and patrol their car parking scheme at Kings Beach. This would allow the whole Broken Head and Seven Mile Beach Rd plans to be integrated and managed as a whole.</li> <li>(vii) consider a later report to Council and recommendation to give staff authority and permission to approach Transport for NSW for consent to apply paid parking.</li> <li>(viii) complete design investigations and documentation for the delivery of sealing works, signage, intersection treatment and traffic management facilities ensuring these integrate and complement any planned works in Broken Head Reserve Road whilst ensuring project delivery within agreed grant milestones.</li> </ul>			
<p>b) for Broken Head Reserve Road:</p> <ul style="list-style-type: none"> <li>(i) develop and communicate Delivery Program to relevant stakeholders;</li> <li>(ii) commence detailed design in consultation with resident representatives;</li> <li>(iii) Have Your Say survey to refine project scope and site considerations;</li> <li>(iv) undertake analysis of LPR survey data to provide justification to TfNSW for paid parking;</li> <li>(v) undertake business case in consultation with Finance and DCA to confirm the financial viability of pay parking and parking technology in the area;</li> <li>(vi) approach NPWS with the proposal to manage and patrol their car parking scheme at the end of Broken Head Reserve Road. This would allow the whole Broken Head and Seven Mile Beach Rd plans to be well integrated and managed as a whole;</li> <li>(vii) prepare concept designs for remaining area of road and parking areas;</li> <li>(viii) consider a later report and recommendation to give staff the authority and permission to approach TfNSW for consent to apply paid parking if approved by Council; and</li> <li>(ix) complete investigation and scope development of road repair works from Election Commitment funds and undertake works in co-ordination with sealing works on seven Mile Beach Road.</li> </ul>			
<p>c) additional actions:</p> <ul style="list-style-type: none"> <li>(i) enter into an Inter-Agency Consultation Group to include NPWS, Police, RFS, Arakwal and Crown Lands;</li> <li>(ii) to prepare a communications plan to be all encompassing for the Seven Mile Beach Road group, Broken Head Reserve Road group, and other relevant stakeholders;</li> <li>(iii) develop a Memorandum of Understanding (MoU) in consultation with the Inter-Agency Consultation Group, the Seven Mile Beach Road community group and Broken Head Reserve Road community groups;</li> <li>(iv) together with the Inter-Agency Consultation Group, develop an overarching Management Plan (informed by the MoU) for the Broken Head Reserve Road and Seven Mile Beach Road areas, for the following purposes: <ul style="list-style-type: none"> <li>- To clearly set expectations for day to day operations, clarify matters such as: <ul style="list-style-type: none"> <li>o Inter-Agency roles and responsibilities;</li> <li>o Who has authority to close the roads and car parks and the conditions under which this would occur;</li> <li>o Which Agency to contact when specific matters arise;</li> <li>o Where Council's and NPWS delegated authority is limited to;</li> <li>o Appropriate expectations for Council's staff in regards to the scope and frequency of tasks they are expected to undertake.</li> </ul> </li> <li>- Help integrate Council works with the plans and requirements of other key agencies. This would help ensure funds are not wasted duplicating plans already underway by other agencies, help Council plan the timing of works to tie in with other Agencies and prevent designs not complying with the emergency service requirements.</li> <li>- Set out a longer term action plan and proposed priorities.</li> </ul> </li> </ul>			
<p><b>Mover:</b> Cate Coorey</p> <p><b>Seconded:</b> Michael Lyon</p>			
<p><b>Comments:</b></p> <p>Concept plans commenced and initial community meetings currently being held. Interagency group currently being formed. Target date changed by Flower, Shelley from 28 September 2020 to 30 June 2021 - Estimated time to complete required actions. Action reassigned to Hughes, Katie by Flower, Shelley - Katie is the lead Project Manager for this project.</p>			

# ACTIVE RESOLUTIONS REPORT

As at 30 September 2020

Res No	Report Title	Meeting Date	Due Date
20-425	Rail Corridor Revitalisation Project - Final Design and Approval to Tender <b>Report:</b> I2020/1127	27/08/2020	28/09/2020
		<b>Directorate:</b> Infrastructure Services	
		<b>Officer:</b> Winter, Joshua	
<b>Resolved</b> that Council:			
1.	Notes the detailed design package for the Byron rail corridor restoration, including the retention of rail infrastructure so that future rail operations could be quickly and easily supported;		
2.	Approves the use of the open tender method to call for tenders for the construction of the Byron Rail Corridor Revitalisation Project, subject to the finalisation of the Review of Environmental Factors (REF) <i>with specific consideration of the Mitchell's Rainforest Snail</i> ;		
3.	Be provided with the REF at the next available Strategic Planning Workshop; and		
4.	Amends the budget for this project in the 2020/21 financial year in accordance with confidential budget estimate document (Attachment 3 - E2020/59443), with the final details of the budget sources to be included within the September quarterly budget review.		
<b>Mover:</b> Cate Coorey		<b>Seconded:</b> Michael Lyon	
<b>Comments:</b> Staff to present the REF to the SPW on 1 October 2020			

Res No	Report Title	Meeting Date	Due Date
20-426	Byron Bay Rugby and Cricket Refurbishment and upgrade of Change rooms and Canteen Byron Memorial Recreation Grounds <b>Report:</b> I2020/1167	27/08/2020	28/09/2020
		<b>Directorate:</b> Infrastructure Services	
		<b>Officer:</b> Matthews, Michael	
<b>Resolved:</b>			
1.	That Council supports the redevelopment of the amenities subject to a detailed design finalisation with staff that considers accessibility, CPTED, safety in design and BCA compliance and Functionality for both Rugby and Cricket clubs and advice NSW Office of Sport		
2.	That the terms of use are included in the Rugby and Cricket Clubs User Agreement		
<b>Mover:</b> Alan Hunter		<b>Seconded:</b> Cate Coorey	
<b>Comments:</b> Staff awaiting detailed design finalisation with the clubs. Consultation ongoing.			

# ACTIVE RESOLUTIONS REPORT

As at 30 September 2020

Res No	Report Title	Meeting Date	Due Date
20-427	Report of the Water, Waste and Sewer Advisory Committee Meeting held on 30 July 2020 <b>Report:</b> I2020/1173	27/08/2020	28/09/2020
		<b>Directorate:</b> Infrastructure Services	
		<b>Officer:</b> Baulch, Dean	
<b>Resolved:</b>			
1.	That Council notes the minutes of the Water, Waste and Sewer Advisory Committee Meeting held on 30 July 2020.		
2.	That with regard to <i>Report No. 4.2 Effects of water mining in Byron and surrounding shires on groundwater resources</i> , that point 3 of the Management Recommendation in the minutes be amended to read as follows: That the report be brought to next WWSC and Coastal Estuary Catchment Panel meetings outlining water resourcing both commercial and domestic prior to any changes to the LEP the being undertaken.		
3.	That a report also be provided to the next meeting of the WWS committee that clarifies the advice from staff to the WWS Committee held on 30 July 2020 that, under the <i>Byron LEP 2014 water mining for bottled water is not a permitted use in the RU1 and RU2 Zones</i> in the light of DA 10.2015.102.1 approved in July 2015 under the current BYRON LEP 2014 for a Rural industry (fruit juice production, winery and water bottling facility) at Huonbrook.		
<b>Mover:</b> Cate Coorey		<b>Second:</b> Sarah Ndiaye	
<b>Comments:</b> <b>31 Aug 2020 2:09pm Tomanek, Dominika - Reallocation</b> Action reassigned to Baulch, Dean by Tomanek, Dominika			

Res No	Report Title	Meeting Date	Due Date
20-430	Inflow and Infiltration - quarterly update Report: I2020/1062	27/08/2020	28/09/2020
Directorate: Infrastructure Services Officer: Stanley, Jason			
Resolved that Council adopt the following Committee Recommendation:			
Report No. 4.4 Inflow and Infiltration - quarterly update File No: I2020/1062			
Committee Recommendation 4.4.1			
That Council note the report.			
Mover: Cate Coorey		Second: Sarah Ndiaye	
Comments:			
31 Aug 2020 2:10pm Tomanek, Dominika - Reallocation Action reassigned to Stanley, Jason by Tomanek, Dominika			

# ACTIVE RESOLUTIONS REPORT

As at 30 September 2020

Res No	Report Title	Meeting Date	Due Date
<b>20-431</b>	Nutrient Loading in the Belongil Update <b>Report:</b> I2020/1078	27/08/2020	28/09/2020
<b>Directorate:</b> Infrastructure Services <b>Officer:</b> Green, Bryan			
<b>Resolved:</b>  that Council adopt the following Committee Recommendations:  <b>Report No. 4.5 Nutrient Loading in the Belongil Update</b> File No: I2020/1078  <u>Committee Recommendation 4.5.1</u>  1. That the Council note the update provided to resolution 20-243 in relation to nutrient loading in the Belongil catchment.  2. That Council consider amendment of Delivery Plan Action 1.5.2 to read "ensure our STPs meet or exceed EPA Licence conditions and don't negatively impact on their receiving environments". <b>Mover:</b> Cate Coorey <b>Seconders:</b> Sarah Ndiaye			
<b>Comments:</b> <b>31 Aug 2020 2:10pm Tomanek, Dominika - Reallocation</b> Action reassigned to Green, Bryan by Tomanek, Dominika			

Res No	Report Title	Meeting Date	Due Date
<b>20-432</b>	Pedestrian Safety and Amenity in Suffolk Park <b>Report:</b> I2020/1160	27/08/2020	28/09/2020
<b>Directorate:</b> Infrastructure Services <b>Officer:</b> Pearce , Andrew			
<b>Resolved</b> that Council:  1. Notes the advice from the Suffolk Park Progress Association regarding longstanding pedestrian access and safety issues on Broken Head Road, Beech Drive and Clifford Street.  2. Supports installation of marked pedestrian crossings as shown on the attached Pedestrian Amenity and Safety Plan at the following locations. a) Broken Head Road adjacent to the nearby bus stops and the aged care home on the corner of Beech Drive. b) Southern end of Beech Drive adjacent to bus stop at the existing raised platform on the road. c) Clifford Street adjacent to the supermarket and shops.  3. With consultation, investigates further traffic calming and other treatments to slow traffic within the retail and service precinct as shown on the Pedestrian Amenity and Safety Plan including implementation of a 40kph or lower speed limit and a shared zone.  4. Notes that the proposed pedestrian crossings are consistent with project SP003 in the Bike Plan and projects SP003, SP005 and SP006 in the Pedestrian, Access and Movement Plan.  5. Refers the regulatory issues to the Local Traffic Committee to identify relevant regulatory requirements.  6. Identifies a funding pathway at the next Quarterly Budget Review and receive a further report. <b>Mover:</b> Basil Cameron <b>Seconders:</b> Simon Richardson			
<b>Comments:</b> Action completed. Pulse Project created.			

# ACTIVE RESOLUTIONS REPORT

As at 30 September 2020

Res No	Report Title	Meeting Date	Due Date
20-446	Lot 12 Bayshore Drive - Site Strategy and Urban Design Protocol Report: I2020/1032	27/08/2020	28/09/2020
		Directorate: Sustainable Environment and Economy	
		Officer: Van Iersel, Rob	
Resolved:			
1. That Council adopt the Lot 12 Site Strategy & Urban Design Protocol as the guiding document establishing Council's vision and preferences for the future development of the site and an Expression of Interest. That additional wording be included to both these documents prior to their release to emphasise Council's intent that site access be designed to prioritise active connections/movements inter and intra the site, having regard to the site's location within the Arts and Industrial Estate.			
2. That Council undertake an Expression of Interest process for the development of Lot 12 to seek developers/partners who are able to achieve Council's vision for the property.			
Mover: Basil Cameron		Second: Cate Coorey	
Comments:			
31 Aug 2020 1:44pm Van Iersel, Rob Site Strategy & Urban design Protocol updated in accordance with resolution. EOI to commence September.			
23 Sep 2020 9:24am Van Iersel, Rob EOI for Lot 12 Development uploaded to vendorPanel on 14 September (includes Site Strategy & Urban Design Protocol). EOI open until 23 Oct 2020			

Res No	Report Title	Meeting Date	Due Date
20-448	Bus Shelter & Bus Stop Strategic Planning Report: I2020/1080	27/08/2020	28/09/2020
Directorate: Infrastructure Services Officer: Hughes, Katie			
Resolved:			
1. Undertake further investigations including direct community consultation targeted at school bus passengers, bus operators and other public transport users as well as a 'Have Your Say' process to identify bus shelter/bus stop needs and identification of safety issues for passengers and operators at all locations along bus routes.			
2. Advertise for expressions of interest for a group that are able to meet requirements to manage and ensure compliance of the bus shelters at Huonbrook, Main Arm and Montecolum on Council's behalf.			
Mover: Basil Cameron		Second: Sarah Ndiaye	
Comments:			
Bus companies contacted for input and internal meeting planned to initiate investigation. Business case initiated for construction over the next three financial years.			
Target date changed by Flower, Shelley from 28 September 2020 to 30 June 2021 - Estimate on amount of time required to complete actions.			

# ACTIVE RESOLUTIONS REPORT

As at 30 September 2020

Res No	Report Title	Meeting Date	Due Date
20-450	Submission to Reclassification of Regional Roads Report: I2020/1184	27/08/2020	28/09/2020
		Directorate: Infrastructure Services	
		Officer: Soulsby, Christopher	
Resolved:			
1.	That Council nominate to the Independent Panel for the NSW Regional Road Transfer and Road Classification Review, the following roads be reclassified as state roads:		
	a) MR545, including the Bypass and excluding Jonson Street and Lawson Street		
	b) MR679		
	c) MR689 excluding Brunswick Heads from Northern exit of roundabout on Eastern side of Pacific Motorway at the Southern end of Brunswick Heads to the roundabout at the Northern interchange with Hinterland Way/Pacific Motorway Brunswick Heads.		
	d) Bangalow Road		
	e) Hinterland Way (regional road component)		
	f) Repentance Creek road from Federal Drive to the Shire boundary		
2.	The submission identify the importance of access and policy regarding local priorities particularly works to establish active transport links.		
3.	That Council support Ballina Shire's submission with respect to MR545 and Lismore City Council's submission with respect to Repentance Creek Road and Dunoon Road MR306.		
Mover: Basil Cameron		Second: Cate Coorey	
Comments:			

Res No	Report Title	Meeting Date	Due Date
20-452	Bay Lane, Byron Bay - Proposed Closure Update Report: I2019/2137	27/08/2020	28/09/2020
Directorate: Infrastructure Services Officer: Pearce , Andrew			
Resolved that Council adopt the following Committee Recommendations:			
Report No. 6.1 Bay Lane, Byron Bay - Proposed Closure Update File No: I2019/2137			
Committee Recommendation 6.1.1			
That Council supports:			
1. The people-focused activation of Bay Lane, Byron Bay through regulating access of vehicles into Bay Lane, subject to the following: a) Vehicle access within Bay Lane, between chainages CH 0-75m (approx.), be prohibited generally between 5pm to 5am; b) Vehicle access between chainages CH 0-75m be permitted generally between 5am to 5pm; and c) Detail design to be generally in accordance with drawing E2020/29627 and must include appropriate regulatory signage and relevant time plates;			
2. The following modifications to traffic flow in Bay Lane: a) Maintaining one way traffic flow between chainages 0-75m (approx.); b) Change traffic flow to two way between chainages 75-150m; and c) Detail design to be generally in accordance with drawing E2020/29627 and must include appropriate regulatory signage and relevant time plates.			
Mover: Basil Cameron		Second: Sarah Ndiaye	
Comments: Project planned and approved. Scheduled for construction in October. Target date changed by Flower, Shelley from 28 September 2020 to 06 November 2020 - Due date set after construction completion. Action reassigned to Hughes, Katie by Flower, Shelley - Katie is the lead Project Manager for this project.			



# ACTIVE RESOLUTIONS REPORT

As at 30 September 2020

Res No	Report Title	Meeting Date	Due Date
20-453	Event - Falls Festival Report: I2020/952	27/08/2020	28/09/2020
Directorate: Infrastructure Services Officer: Pearce , Andrew			
Resolved that Council adopt the following Committee Recommendations:			
Report No. 6.2 Event - Falls Festival File No: I2020/952			
Committee Recommendation 6.2.1			
That Council endorse the Falls Festival 2020/21 to be held at the North Byron Parklands site, Yelgun from 31 December 2020 to 2 January 2021 (with campers arriving from 29 <sup>th</sup> December 2020 and allowed to depart no later than 3 <sup>rd</sup> January 2021), inclusive, subject to the following conditions:			
<div>a) Separate approvals by NSW Police and TfNSW being obtained;</div> <div>b) The development of a Traffic Management Plan and Traffic Control Plan(s) by those with relevant TfNSW accreditation. These plans are to be submitted to Byron Shire Council at least 2 months prior to the event for approval of traffic regulation on roads under Byron Shire control;</div> <div>c) The Traffic Management Plan and the Traffic Control Plan to be implemented by those with relevant and current TfNSW accreditation;</div> <div>d) The temporary 'No Stopping' where applied, including on Brunswick Valley Way and Tweed Valley Way (between Shara Boulevard and north to the Shire boundary), is implemented prior to the event and in accordance with relevant state requirements and Australian Standards;</div> <div>e) A communications protocol be developed and maintained by those involved in the implementation of traffic management including monitoring during the event and ability to implement contingency plans as and when directed;</div> <div>f) Monitoring of vehicle volumes that arrive and depart the festival site and on the local road network;</div> <div>g) The holding of an event debrief within the month following the festival which includes but not limited to Council, TfNSW and Police;</div> <div>h) The event organiser:<div><div>i) advertising the impact of the event via a notice in the local weekly paper a minimum of one week prior to the operational impacts taking effect, noting it must include the event name, specifics of any traffic impacts or road closures and times, alternative route arrangements, event organiser, a personal contact name and a telephone number for all event related enquiries or complaints;</div><div>ii) providing a copy of the advert for Council's web page;</div><div>iii) give consideration of any submissions received;</div><div>iv) informing community and businesses that are directly impacted (e.g. adjacent to the event) via written information which is delivered to the property in a timely manner so as to document, consider and respond to any concerns raised;</div><div>v) arranging for private property access and egress affected by the event;</div><div>vi) liaising with bus and taxi operators and ensuring arrangements are made for provision of services during conduct of the event;</div><div>vii) consulting with emergency services and any identified issues be addressed;</div><div>viii) holding \$20m public liability insurance cover which is valid for the event; and</div><div>ix) paying of Council's Road Event Application Fee and Local Traffic Committee Fee prior to the event.</div></div></div>			
Mover: Basil Cameron		Seconded: Sarah Ndiaye	
Comments: Events team notified of resolution.			

# ACTIVE RESOLUTIONS REPORT

As at 30 September 2020

Res No	Report Title	Meeting Date	Due Date
20-454	Events - Mullum2Bruns Paddle 20 September 2020 Report: I2020/1041	27/08/2020	28/09/2020
Directorate: Infrastructure Services Officer: Pearce , Andrew			
Resolved that Council adopt the following Committee Recommendations:			
Report No. 6.3 Events - Mullum2Bruns Paddle 20 September 2020 File No: I2020/1041			
Committee Recommendation 6.3.1			
1. That Council endorse the Mullum2Bruns Paddle 2020 to be held on a Sunday in September or October 2020 that includes: a) date of event not conflicting with another Council-approved event in the shire on the same day, and b) temporary road closure of Brunswick Terrace, Mullumbimby, between Tincogan St and Tyagarah St (to become one-way traffic), between 06:30am and 10:00am on date chosen.			
2. That the approval provided in Part 1 is subject to: a) the development of a Traffic Management Plan and Traffic Control Plan(s) for the 2020 event by those with relevant and current TfNSW accreditation; b) the Traffic Control Plan being implemented by those with relevant and current TfNSW accreditation; c) that the impact of the event be advertised via a notice in the local weekly paper a minimum of one week prior to the operational impacts taking effect, noting it must include the event name, specifics of any traffic impacts or road closures and times, alternative route arrangements, event organiser, a personal contact name and a telephone number for all event related enquiries or complaints; d) the event be notified on Council's webpage; e) the event organiser: i) undertake consultation with community and affected businesses including adequate response/action to any raised concerns; ii) undertake consultation with emergency services and any identified issues addressed; iii) holding \$20m public liability insurance cover which is valid for the event; iv) paying Council's Road Event Application Fee prior to the event; v) undertake a debrief within two weeks of the event involving event staff, Police (if they had incidents) and traffic controllers; and vi) Submit a debrief report to Council with any future event application.			
Mover: Basil Cameron		Seconder: Sarah Ndiaye	
Comments: Events team notified of resolution			

Res No	Report Title	Meeting Date	Due Date
<b>20-455</b>	Events - Bangalow Billycart Derby 2020 - Byron Street Road Closure 20 September 2020 <b>Report:</b> I2020/1042 <b>Directorate:</b> Infrastructure Services <b>Officer:</b> Pearce , Andrew	27/08/2020	28/09/2020
<b>Resolved</b> that Council adopt the following Committee Recommendations:			
<b>Report No. 6.4 Events - Bangalow Billycart Derby 2020 - Byron Street Road Closure 20 September 2020</b> File No: I2020/1042			
<u>Committee Recommendation 6.4.1</u>			
<ol style="list-style-type: none"> <li>That Council endorse the Bangalow Billy Cart Derby to be held on a Sunday in September or October 2020 that includes: <ol style="list-style-type: none"> <li>date of event not conflicting with another council-approved event in the shire on the same day, and</li> <li>temporary road closure of Byron Street, Bangalow between Ashton Street and Granuaille Road, between 6am and 4pm on date chosen.</li> </ol> </li> <li>That the approval provided in Part 1 is subject to: <ol style="list-style-type: none"> <li>Separate approvals by NSW Police and TfNSW being obtained, noting that the event is on a state road or may impact the state road network;</li> <li>Traffic Control Plan(s) to be developed by people with the appropriate TfNSW accreditation;</li> <li>Traffic Control Plan(s) to be implemented by people with appropriate accreditation;</li> <li>That the impact of the event be advertised via a notice in the local weekly paper a minimum of one week prior to the operational impacts taking effect, noting it must include the event name, specifics of any traffic impacts or road closures and times, alternative route arrangements, event organiser, a personal contact name and a telephone number for all</li> </ol> </li> </ol>			

# ACTIVE RESOLUTIONS REPORT

As at 30 September 2020

- e) event related enquiries or complaints; and  
The event notified on Council's webpage.
3. That the event organiser:
- a) Undertake consultation with community and affected businesses including adequate response/action to any raised concerns;
  - b) Undertake consultation with emergency services and any identified issues addressed;
  - c) Holding \$20m public liability insurance cover which is valid for the event; and
  - d) Pays Council's Road Event Application Fee prior to the event.

**Mover:** Basil Cameron

**Seconder:** Sarah Ndiaye

## Comments:

Events team notified of resolution

Res No	Report Title	Meeting Date	Due Date
20-456	Byron to Suffolk Cycleway - Changes to Bangalow Road Report: I2020/1061	27/08/2020	28/09/2020
Directorate: Infrastructure Services Officer: Pearce , Andrew			
Resolved that Council adopt the following Committee and Management Recommendations:			
Report No. 6.5 Byron to Suffolk Cycleway - Changes to Bangalow Road File No: I2020/1061			
Committee Recommendation 6.5.1			
1. That Council supports the modification of Bangalow Road as per the detailed designs (E2020/53823) including the following: a) Adjustment of the existing road alignment, lane widths, line-marking, signage, bus-stop locations and crossings; b) Addition of crossings, a bus stop and on-road cycle lanes. c) The removal of some parking on both sides of Bangalow Road where necessary to enable space for bus stops and cycle lanes.			
2. That council consider extending the project to ensure safe cycling and pedestrian access in and around the Browning St/Tennyson St roundabout.			
3. That the amended plans be provided to community representatives on the TIAC for comment.			
Management Recommendation			
Management comments are provided at the end of this report.			
Mover: Basil Cameron		Seconder: Sarah Ndiaye	
Comments: Design plans for cycleway along Tennyson St from the Browning St roundabout and north are being developed and will be taken to TIAC for comment.			

# ACTIVE RESOLUTIONS REPORT

As at 30 September 2020

Res No	Report Title	Meeting Date	Due Date
20-457	Road Safety Awareness Report: I2020/805	27/08/2020	28/09/2020
Directorate: Infrastructure Services Officer: Pearce , Andrew			
Resolved that Council adopt the following Committee Recommendation:			
Report No. 7.1 Road Safety Awareness File No: I2020/805			
Committee Recommendation 7.1.1			
That the Local Traffic Committee provide comments and advice to staff as requested.			
Mover: Basil Cameron		Seconder: Sarah Ndiaye	
Comments: LTC member comments and advice obtained at July LTC meeting.			

Res No	Report Title	Meeting Date	Due Date
20-458	Event - Chincogan Charge - 19 September 2020 Report: I2020/950	27/08/2020	28/09/2020
Directorate: Infrastructure Services Officer: Pearce , Andrew			
Resolved that Council adopt the following Committee Recommendations:			
Report No. 7.2 Event - Chincogan Charge - 19 September 2020 File No: I2020/950			
Committee Recommendation 7.2.1			
That Council support the Chincogan Charge 2020 to be held on Saturday 19 September 2020, between 8:00am and 5:30pm, subject to:-			
<div>1. Traffic control plan(s) and a Traffic Management Plan (TMP) being designed by those with the appropriate and relevant TfNSW accreditation. The TCP(s) and TMP to include the closure of Dalley Street between Burringbar Street and Tincogan Street between 12.30pm-5.30pm;</div> <div>2. The TCP to be generally in accordance with document E2020/46680;</div> <div>3. Implementation of the approved Traffic Management Plan and Traffic Control Plan/s by those with appropriate TfNSW accreditation and the holding of current and appropriate levels of insurance and liability cover;</div> <div>4. Separate approvals by NSW Police and TfNSW being obtained;</div> <div>5. The impact of the event be advertised via a notice in the local weekly paper a minimum of one week prior to the operational impacts taking effect, noting it must include the event name, specifics of any traffic impacts or road closures and times, alternative route arrangements, event organiser, a personal contact name and a telephone number for all event related enquiries or complaints;</div> <div>6. The event be notified on Council's webpage;</div> <div>7. Informing community and businesses that are directly impacted (e.g. adjacent to the event) via written information which is delivered to the property in a timely manner so as to document, consider and respond to any concerns raised;</div> <div>8. Undertake consultation with emergency services and any identified issues addressed;</div> <div>9. Hold \$20m public liability insurance cover which is valid for the event;</div> <div>10. Pay Council's Road Event Application Fee and LTC application Fee prior to the event.</div>			
Mover: Basil Cameron		Seconder: Sarah Ndiaye	
Comments: Events team notified of resolution			

# ACTIVE RESOLUTIONS REPORT

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Res No	Report Title	Meeting Date	Due Date
20-459	Events - Byron Coast Charity Walk 12 September 2020 Report: I2020/1040	27/08/2020	28/09/2020
Directorate: Infrastructure Services Officer: Pearce , Andrew			
Resolved that Council adopt the following Committee Recommendations:			
Report No. 7.3 Events - Byron Coast Charity Walk 12 September 2020			
File No: I2020/1040			
Committee Recommendation 7.3.1			
1.	That Council support the Westpac Life Saver Rescue Helicopter fundraiser, Byron Coast Charity Walk, to be held Saturday 12 September 2020, with an alternative date of Saturday 7 November 2020.		
2.	That Council support in Part 1 is subject to:		
a)	The development of a Traffic Management Plan and Traffic Control Plan(s) for the 2020 event by those with relevant and current TfNSW accreditation. The Traffic Control Plan(s) and Traffic Management Plan is to include, but is not limited to, the following:		
i)	signage, which specifies the date, hours and nature of the event, be positioned at the entrance and exit of Seven Mile Beach Road one week prior to the event;		
ii)	on the day of the event, at 500m intervals, and facing both directions of travel, signs advising of "Special Event – Charity Walk Ahead" (or similar) are installed prior, and removed after, the event occurs; and		
iii)	a safety induction for participants advising of hazards be provided.		
b)	Implementation of the Traffic Management Plan and Traffic Control Plans as designed by those with appropriate accreditation and implemented by people with appropriate accreditation, including traffic controllers.		
c)	That the impact of the event be advertised via a notice in the local weekly paper a minimum of one week prior to the operational impacts taking effect, noting it must include the event name, specifics of any traffic impacts or road closures and times, alternative route arrangements, event organiser, a personal contact name and a telephone number for all event related enquiries or complaints.		
d)	The event is notified on Council's webpage.		
e)	The event organiser:		
i)	Undertake consultation with affected community and businesses including adequate response/action to any raised concerns.		
ii)	Undertake consultation with emergency services and any identified issues addressed.		
iii)	Holding \$20m public liability insurance cover which is valid for the event.		
iv)	Paying Council's Road Event Application Fee prior to the event.		
Mover: Basil Cameron		Second: Sarah Ndiaye	
Comments:			
Events team notified of resolution			

Res No	Report Title	Meeting Date	Due Date
<b>20-460</b>	Event - Byron Sunrise Run and Swim (was Byron Triathlon) 18 October 2020 <b>Report:</b> I2020/1043 <b>Directorate:</b> Infrastructure Services <b>Officer:</b> Pearce , Andrew	27/08/2020	28/09/2020
<b>Resolved</b> that Council adopt the following Committee Recommendations:			
<b>Report No. 8.1 Event - Byron Sunrise Run and Swim (was Byron Triathlon) 18 October 2020</b>			
File No: I2020/1043			
<b><u>Committee Recommendation 8.1.1</u></b>			
1. That Council endorse the Byron Sunrise Run and Swim to be held on Sunday 18 October 2020, which includes the temporary road closures detailed within report I2020/1043			
2. That the approval provided in Part 1 is subject to:			
a) Separate approvals by NSW Police and TfNSW being obtained, as required;			
b) The development of a Traffic Management Plan and Traffic Control Plans for the 2020 event by those with relevant and current TfNSW accreditation;			
c) The Traffic Control Plan being implemented by those with relevant and current TfNSW accreditation;			
d) The impact of the event be advertised, and charged at cost to the organisers, via a notice in the local weekly paper a			

# ACTIVE RESOLUTIONS REPORT

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- minimum of one week prior to the operational impacts taking effect, noting it must include the event name, specifics of any traffic impacts or road closures and times, alternative route arrangements, event organiser, a personal contact name and a telephone number for all event related enquiries or complaints;
- e) the event be notified on Council's web page;
- f) The event organiser:
- i) informing community and businesses that are directly impacted (eg within road closure zones) via written information which is delivered to the property in a timely manner so as to document, consider and respond to any concerns raised;
  - ii) arranging for private property access and egress affected by the event;
  - iii) liaising with bus, taxi and waste operators and ensuring arrangements are made for provision of services during conduct of the event;
  - iv) consulting with emergency services and any identified issues be addressed;
  - v) holding \$20m public liability insurance cover which is valid for the event;
  - vi) paying of Council's Road Event Application Fee prior to the event; and
  - vii) paying of Council's local traffic committee application fee prior to the event.

**Mover:** Basil Cameron

**Seconded:** Sarah Ndiaye

## Comments:

Events team notified of resolution

Res No	Report Title	Meeting Date	Due Date
20-462	Fire Report	27/08/2020	28/09/2020
Report:		Directorate: Infrastructure Services	
		Officer: Holloway, Phillip	
Resolved that Council:			
1.	Receives a report to the next Ordinary Meeting of Council in relation to the 2019/2020 bush fires in Byron Shire, that includes:		
a)	how interagency communications can be improved		
b)	the range and impact of the fires, including information on known fire history in those areas.		
c)	information regarding BSC role in fire management and other relevant local agency responsibilities.		
d)	information and evaluation of bush fire Neighbourhood Safe Places and Evacuation Centres and when and how evacuation takes place.		
e)	consideration of what impacts the fires may have on future planning decisions.		
f)	impact of the fire on the shire's residents and businesses and issues for future preparedness.		
g)	planning for the development of a community communications plan and business and in particular tourism accommodation.		
h)	coordination of and what assistance council can provide in community engagement.		
i)	consideration of relevant Bushfire Inquiry recommendations.		
j)	consideration be given to the recent report prepared by Rob Kooyman (ph)		
2.	Acknowledges the professional response to last summer's fire's by Council staff.		
3.	Also acknowledges that impacts of COVID-19 started occurring just weeks after drought, fires then floods.		
Mover: Sarah Ndiaye		Seconded: Cate Coorey	
Comments:			
Report (#I2020/1372) provided to 24 September 2020 Council meeting (Refer Res 20/519).			
RFS and FRNSW scheduled to present to SPW on 5 November 2020 as per Res 20/519.			

# ACTIVE RESOLUTIONS REPORT

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Res No	Report Title	Meeting Date	Due Date
20-466	PLANNING - 26.2019.1.1 - Planning Proposal for an amendment to Byron LEP 2014 to permit Community Title subdivision and dwellings at Lot 38 DP 1059938, Alidenes Road, Wilsons Creek <b>Report:</b> I2020/1081	17/09/2020	19/10/2020
<b>Directorate:</b> Sustainable Environment and Economy <b>Officer:</b> Caras, Alex			
<b>Resolved</b> that Council:			
<ol style="list-style-type: none"><li>1. Proceed with a planning proposal based on inserting a 'Schedule 1 Additional Permitted Uses' listing in LEP 2014 that would permit a community title subdivision of up to 15 neighbourhood lots/dwellings, with the common 'residue' lot to include the Yankee Creek waterway and suitable riparian buffers;</li><li>2. Amend wording of Council's Planning Proposal (pages 12 &amp; 36 in Attachment 2 – E2019/85691) to clarify that “<i>Council does not support any new lots or dwellings having access from Wilson’s Creek Road due to safety issues with the access point</i>”;</li><li>3. Remove the following sentence from 'Section D' and 'Summary' section of Council’s planning proposal (pages 36, 38 in Attachment 2 – E2019/85691): “<i>Limiting the dwelling yield to 15 dwellings addresses this concern</i>”.</li><li>4. Amend and forward the planning proposal to the NSW Department of Planning, Industry and Environment for a Gateway determination.</li><li>5. Pending a positive Gateway determination undertake public exhibition of the planning proposal in accordance with the determination requirements.</li><li>6. Consider a submissions report post-exhibition that includes any recommended changes to the planning proposal for final adoption.</li></ol>			
<b>Mover:</b> Simon Richardson		<b>Second:</b> Alan Hunter	
<b>Comments:</b> <b>29 Sep 2020 7:53pm Burt, Shannon</b> 1-3 Amendments to planning proposal made. 4 Planning proposal submitted to DPIE for gateway., 5 & 6 subject to 4.			

Res No	Report Title	Meeting Date	Due Date
20-470	PLANNING - 26.2019.10.1 Planning Proposal North Beach Byron Report: I2020/665	17/09/2020	19/10/2020
		Directorate: Sustainable Environment and Economy Officer: Hawton, Isabelle	
Resolved:			
1.	That Council prepare a planning proposal to rezone a section of land at North Beach Byron to E4 Environmental Living, and implement the agreed E2 and E3 environmental zones across the site (Attachment 1 E2020/67667), and forward the proposal to the Department of Planning, Industry and Environment for Gateway determination.		
2.	That the planning proposal be placed on public exhibition in accordance with the Gateway determination, and that Council receive a further report at the end of the exhibition period detailing submissions made.		
3.	That the current 7(f1) Coastal Land zoning remain in place for the part of the site located seaward of the contemporary 100 year hazard line, pending completion of the Coastal Management Program, at which time it can be reviewed.		
Mover: Simon Richardson		Second: Alan Hunter	
Comments:			
29 Sep 2020 7:52pm Burt, Shannon			
1 Planning proposal submitted to DPIE for gateway determination. 2 Subject to 1., 3 Noted and part of the Planning proposal. NFA.			

# ACTIVE RESOLUTIONS REPORT

As at 30 September 2020

Res No	Report Title	Meeting Date	Due Date
20-471	PLANNING - 24.2020.15.1 Habitat Stage 5 DCP Amendment Chapter E5 <b>Report:</b> I2020/1211	17/09/2020	19/10/2020
<b>Directorate:</b> Sustainable Environment and Economy <b>Officer:</b> Hawton, Isabelle			
<b>Resolved</b> that Council adopt the amendments to Byron Shire DCP 2014 Chapter E5 as per Attachment 1 (E2020/26874) and notifies the amendments as required by the Environmental Planning and Assessment Act and Regulation. <b>Mover:</b> Sarah Ndiaye <b>Seconders:</b> Simon Richardson			
<b>Comments:</b> 29 Sep 2020 7:51pm Burt, Shannon DCP adopted and notification to occur.			

Res No	Report Title	Meeting Date	Due Date
20-475	PLANNING - DA 10.2020.230.1 Use of existing Nursery Structure ancillary to Community Facility (Mullumbimby Community Garden) at 156 Stuart Street Mullumbimby <b>Report:</b> I2020/1356	17/09/2020	19/10/2020
<b>Directorate:</b> Sustainable Environment and Economy <b>Officer:</b> Johnstone, Dylan			
<b>Resolved</b> that the matter of 10.2020.230.1 Use of existing Nursery Structure ancillary to Community Facility (Mullumbimby Community Garden) be deferred until after a Councillor workshop is held to discuss the existing nursery shed, community garden and their relationship to the whole of Lot 22. <b>Mover:</b> Simon Richardson <b>Seconders:</b> Michael Lyon			
<b>Comments:</b> 29 Sep 2020 7:49pm Burt, Shannon SPW in November scheduled.			

Res No	Report Title	Meeting Date	Due Date
20-483	Amendment of Council's Code of Conduct for Councillors, the Procedures for the Administration of Council's Code of Conduct and Council's Code of Meeting Practice <b>Report:</b> I2020/1259	24/09/2020	26/10/2020
<b>Directorate:</b> General Manager <b>Officer:</b> James, Ralph			
<b>Resolved:</b> 1. That Council adopts the amendments to the <i>Code of Conduct for Councillors</i> (E2020/ 69254) as detailed in the Report. 2. That Council endorses the amendments to the <i>Procedures for the Administration of Council's Code of Conduct</i> (E2020/69256) as detailed in the Report. 3. That Council adopts the amendments to the <i>Code of Meeting Practice</i> (E2020/69047) as detailed in the Report. <b>Mover:</b> Simon Richardson <b>Seconders:</b> Basil Cameron			
<b>Comments:</b> Resolution of 24 September Ordinary Meeting, no comment required at date of report.			



# ACTIVE RESOLUTIONS REPORT

As at 30 September 2020

Res No	Report Title	Meeting Date	Due Date
20-484	Section 355 Management Committees - resignations and appointments Report: I2020/1252	24/09/2020	26/10/2020
		Directorate: Corporate and Community Services Officer: McMurtry, Joanne	
Resolved:			
1.	That a letter of thanks for Jane Shand's service to the Durrumbul Hall Management Committee be provided to the family.		
2.	That the resignation from Carmel Lancaster from the Brunswick Valley Community Centre Management Committee be accepted and that a letter of thanks be provided.		
3.	That the resignation from Nancy English from the Marvell Hall Management Committee be accepted and that a letter of thanks be provided.		
4.	That the resignation from Margaret White from the Lone Goat Gallery Board of Management be accepted and that a letter of thanks be provided.		
Mover: Simon Richardson		Second: Basil Cameron	
Comments:			
Resolution of 24 September Ordinary Meeting, no comment required at date of report.			

Res No	Report Title	Meeting Date	Due Date
20-487	Update on War Widows Cottage Report: I2020/1377	24/09/2020	26/10/2020
Directorate: Corporate and Community Services Officer: Keen, Alexandra			
Resolved that Council:			
1. Proceeds with the Stronger Country Communities Fund grant funded Project at the War Widows Cottage and accept the risk of liability to have to repay the grant funds in the event that Department of Planning Industry and Environment – Crown Lands does not grant Council tenure at the expiry of the current lease.			
2. Allocates a budget of \$60,000 towards the project with funding from the 2017/2018 Special Rate Variation Funds as outlined in the Financial Considerations section of this report.			
Mover: Simon Richardson		Second: Basil Cameron	
Comments: Resolution of 24 September Ordinary Meeting, no comment required at date of report.			

# ACTIVE RESOLUTIONS REPORT

As at 30 September 2020

Res No	Report Title	Meeting Date	Due Date
20-488	2020-0028 Provision of Transport and Disposal of Waste and Recycling Materials Report: I2020/1355	24/09/2020	26/10/2020
		Directorate: Infrastructure Services	
		Officer: Hanigan , Danielle	
Resolved:			
1.	That if discussion of matters contained in Confidential Attachment 1 is required, it is recommended that pursuant to Section 10A(2)(c), and 10A(2)(d)i of the Local Government Act, 1993, Council resolve to move into Confidential Session to discuss that part of this report.		
2.	That the reasons for closing the meeting to the public to consider information contained in the confidential attachment are that it contains;		
	a) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting, or proposed to conduct, business		
	b) commercial information of a confidential nature that would if disclosed prejudice the commercial position of the person who supplied it.		
3.	That on balance it is considered that receipt and discussion of the information contained in Confidential Attachment 1 in open Council would be contrary to the public interest, as it contains privileged commercial information that could, if disclosed, cause potential risk and disadvantage to Council or other parties that Council proposes to conduct business with.		
4.	That Council allocates an additional \$216,000 funded from the Other Waste Reserve to the current adopted 2020/2021 expenditure budget for mixed waste transport and disposal (GL Account 3414.019).		
5.	That Council adopts the recommendation as set out in page 10 of the report – Confidential Attachment 1 (E2020/70628) as follows:-		
	a) Tenderer 'x' for Contract Term 1: General Solid Waste - Separable Portions 1.2 and 2.2 combined, defined as “other Items 2.3 Mixed MSW and C&D Waste”		
	b) Tenderer 'y' for Contract Term 2: Recyclable waste - Separable portions 3.2 and 5.2		
6.	That Council makes public its decision, including the name and amount of the successful tenderer, in accordance with Clause 179(b) of the Local Government (General) Regulation 2005.		
7.	That Council authorises the affixing of the Council seal to all documents that may require it, in regards to the Contract.		
Mover: Simon Richardson		Seconded: Basil Cameron	
Comments:			
Resolution of 24 September Ordinary Meeting, no comment required at date of report.			

Res No	Report Title	Meeting Date	Due Date
20-489	Tender 2020-0031 Ocean Shores Community Centre Upgrade Report: I2020/1174	24/09/2020	26/10/2020
		Directorate: Infrastructure Services	
		Officer: Crosbie, Michael	
Resolved:			
1.	That Council allocates a total budget of \$540,000 for the Oceans Shores Community Centre upgrade by amending the 2020-2021 Budget as indicated in Table 1 and Table 2 under the 'Financial Implications' section of this report.		
2.	That Council awards Tender Ocean Shores Community Centre upgrade to the tenderer recommended on page 7 of the Confidential Tender Evaluation Report (Attachment 1 - #E2020/65992)		
3.	That Council makes public its decision, including the name and amount of the successful tenderer, in accordance with Clause 179(b) of the Local Government (General) Regulation 2005.		
Mover: Simon Richardson		Seconded: Basil Cameron	
Comments:			
Finance confirmed budget has been allocated.			

# ACTIVE RESOLUTIONS REPORT

As at 30 September 2020

Res No	Report Title	Meeting Date	Due Date
20-491	2019-0034 South Byron STP Remediation - Stage 2B Works Report: I2020/1401	24/09/2020	26/10/2020
Directorate: Infrastructure Services Officer: Bourke, Nikki			
Resolved:			
1. That Council awards Tender Contract 2019-0034 South Byron STP Remediation - Stage 2B Remediation to the tenderer recommended on page 9 of the Confidential Tender Evaluation Report (Attachment 1 - E2020/71322).			
2. That Council makes public its decision, including the name and amount of the successful tenderer, in accordance with Clause 179(b) of the Local Government (General) Regulation 2005.			
Mover: Simon Richardson		Seconder: Basil Cameron	
Comments: Resolution of 24 September Ordinary Meeting, no comment required at date of report.			

Res No	Report Title	Meeting Date	Due Date
20-492	Filming Event - Bangalow Road Report: I2020/1425	24/09/2020	26/10/2020
Directorate: Infrastructure Services Officer: Pearce , Andrew			
Resolved that Council supports the Nine Perfect Strangers film project and the associated temporary closure of part of Bangalow Road, subject to:			
a)	The location of the temporary road closure to be generally in accordance with E2020/72772 and E2020/72773.		
b)	Local Traffic Committee support and associated Local Traffic Committee recommendations, namely:		
i.	Traffic Management Plan (TMP) and Traffic Control Plans (TCP) to be developed and implemented by those with appropriate RMS accreditation		
ii.	The TMP and TCP is include: <input type="checkbox"/> Adequate private property access and egress affected by the project; <input type="checkbox"/> Traffic control measures for St Helena Road.		
iii.	Separate approvals by NSW Police and RMS to be obtained;		
iv.	That the impact of the event be advertised via a notice in the local weekly paper a minimum of 14 days prior to the operational impacts taking effect, noting it must include the event name, specifics of any traffic impacts or road closures and times, alternative route arrangements, event organiser, a personal contact name and a telephone number for all event related enquiries or complaints;		
v.	The film project organiser is to: • liaise with Council to ensure filming does not conflict with and significantly impact Council works on the Bangalow Road railway bridge; <input type="checkbox"/> provide event details so it can be notified on Council's webpage; • inform the community and businesses that are directly impacted by the temporary road closure via written information which is delivered to the property in a timely manner so as to document, consider and respond to any concerns raised; • undertake consultation with emergency services, bus companies, taxi and waste operators ensuring arrangements are made for provision of services during conduct of the event; • hold \$20m public liability insurance cover which is valid for the event; • pay Council's Road Event Application Fee prior to the event.		
Mover: Simon Richardson		Seconder: Basil Cameron	
Comments: Resolution of 24 September Ordinary Meeting, no comment required at date of report.			

# ACTIVE RESOLUTIONS REPORT

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Res No	Report Title	Meeting Date	Due Date
<b>20-498</b>	Report of the Byron Shire Floodplain Risk Management Committee Meeting held on 20 August 2020 <b>Report:</b> I2020/1361	24/09/2020	26/10/2020
<b>Directorate:</b> Infrastructure Services <b>Officer:</b> Tomanek, Dominika			
<b>Resolved</b> that Council notes the minutes of the Byron Shire Floodplain Risk Management Committee Meeting held on 20 August 2020. <b>Mover:</b> Michael Lyon <b>Second:</b> Simon Richardson			
<b>Comments:</b> Procedural motion, noted by Council			

Res No	Report Title	Meeting Date	Due Date
<b>20-499</b>	Minutes of Byron Shire Floodplain Risk Management Advisory Committee Meeting of 24 March 2020 <b>Report:</b> I2020/1199	24/09/2020	26/10/2020
<b>Directorate:</b> Infrastructure Services <b>Officer:</b> Tomanek, Dominika			
<b>Resolved</b> that Council adopts the following Committee Recommendations:			
<b>Report No. 3.1 Minutes of Byron Shire Floodplain Risk Management Advisory Committee Meeting of 24 March 2020</b> File No: I2020/1199			
1. That the minutes of the Byron Shire Floodplain Risk Management Committee Meeting held on 24 March 2020 be confirmed.			
2. The minutes of the meeting held on 24 March 2020 were noted, and the Committee Recommendations adopted by Council, at the Ordinary Meeting held on 23 April 2020 without changes.			
<b>Mover:</b> Michael Lyon <b>Second:</b> Simon Richardson			
<b>Comments:</b> Noted.			

Res No	Report Title	Meeting Date	Due Date
<b>20-500</b>	North Byron Flood Risk Management Study and Plan Public Exhibition <b>Report:</b> I2020/1154	24/09/2020	26/10/2020
<b>Directorate:</b> Infrastructure Services <b>Officer:</b> Tomanek, Dominika			
<b>Resolved</b> that Council adopts the following Committee Recommendations:			
<b>Report No. 4.1 North Byron Flood Risk Management Study and Plan Public Exhibition</b> File No: I2020/1154			
<u>Committee Recommendation 4.1.1</u>			
That Council:			
1. Support the preparation of a further stand alone technical memorandum (with reference to the Study) to support the North Byron Floodplain Risk Management Study and Plan, detailing:			
a) four dune opening scenarios;			
b) rock wall modification scenarios;			
c) training wall removal scenario;			
d) dredging scenarios; and			
e) bund modifications.			
2. Support the addition of a reference to the technical memorandum in the North Byron Floodplain Risk Management Study document prior to adoption.			
3. Endorse the amendment of the North Byron Floodplain Risk Management Study and Plan to include modifications recommended in Attachment 2 in this committee agenda except for the following modifications, prior to adoption: -			
a) Comment 3 (MLRA) – that original wording be retained			
b) Comment 6 (Gray's lane) - no action			

# ACTIVE RESOLUTIONS REPORT

As at 30 September 2020

4. Adopt the North Byron Floodplain Risk Management Study and Plan following completion of the amendments within points 1 to 3 and with the removal of section 8.1.2.2
5. Create a new Operational Plan action to commence development of internal maintenance plans for Council's drainage network within Council's maintenance management software Reflect.
6. Create a new Operational Plan action to commence development of waterway management policies for waterways with relevant state agencies and the Byron Shire Floodplain Risk Management Committee.

**Mover:** Michael Lyon

**Seconded:** Simon Richardson

## Comments:

Resolution of 24 September Ordinary Meeting, no comment required at date of report.

Res No	Report Title	Meeting Date	Due Date
20-502	CONFIDENTIAL - Head lease - former Byron Hospital site Report: 16.1	24/09/2020	26/10/2020
Directorate: General Manager Officer: McGarry, Claire			
Resolved:			
1.	That the General Manager liaises with the Office of Local Government on the proposed lease to ensure that Council meets its statutory requirements.		
2.	That Council enters into a head lease, with a change to clause 25 from 5 years to 3 years, and rent incentive with Old Byron Hospital Ltd, subject to advice from the Office of Local Government and finalisation of the loan repayment arrangements.		
3.	The report, attachment 3 to the report (Draft lease) and revised draft Rent Incentive Deed (E2020/76323), be made public documents		
Mover: Paul Spooner		Seconded: Sarah Ndiaye	
Comments:			
Resolution of 24 September Ordinary Meeting, no comment required at date of report.			

Res No	Report Title	Meeting Date	Due Date
20-506	Identifying three priority infrastructure projects for Destination North Coast Report: I2020/1399	24/09/2020	26/10/2020
Directorate: Infrastructure Services Officer: Soulsby, Christopher			
Resolved that Council identify its three priority infrastructure projects that may have a definitive impact on the Byron Shire’s visitor economy:			
1. Multiuse of the rail corridor and including integration with access needs on Ewingsdale Road			
2. Byron Bay Town Centre Masterplan projects including Arakwal Cultural Centre			
3. Brunswick Heads public infrastructure upgrades			
Mover: Simon Richardson		Seconded: Sarah Ndiaye	
Comments: Resolution of 24 September Ordinary Meeting, no comment required at date of report.			

# ACTIVE RESOLUTIONS REPORT

As at 30 September 2020

Res No	Report Title	Meeting Date	Due Date
20-507	Parklet Policy Report: I2020/1404	24/09/2020	26/10/2020
Directorate: Sustainable Environment and Economy Officer: Burt, Shannon			
Resolved:			
1.	Acknowledge that Parklets for outdoor dining purposes are proposed to be trialled in Mullumbimby as part of Talking Mullumbimby Project with the support of local businesses, Chamber of Commerce and community.		
2.	Request staff to conduct a shire wide 'Parklets Trial' to permit the use of street car park spaces by nearby businesses expressing interest in using the space/s for business purposes from 5 - 11pm daily for a period of 12 months to commence 30th November 2020 subject to approval.		
3.	Request staff to provide an expression of interest (EOI) template for eligible businesses to make application to participate in the shire wide trial.		
4.	Waive the fees for any approved business use for the trial period for those businesses with a registered COVID safe plan.		
5.	Use the results and recommendations from the trial period to inform the development of a shire wide 'Parklets and Street Activation Policy'.		
Mover: Alan Hunter		Seconders: Simon Richardson	
Comments:			
Resolution of 24 September Ordinary Meeting, no comment required at date of report.			

Res No	Report Title	Meeting Date	Due Date
20-509	Creation of safe school cycling linkage <b>Report:</b> I2020/1415	24/09/2020	26/10/2020
<b>Directorate:</b> Infrastructure Services <b>Officer:</b> Elford, Evan			
<b>Resolved</b> that Council upgrades the Browning and Tennyson St intersection to connect a missing link in the Byron to Suffolk Park cycleway and to provide a safe cycleway for children to get to school and to improve usage for cyclists and pedestrians generally.			
<b>Mover:</b> Cate Coorey		<b>Seconders:</b> Basil Cameron	
<b>Comments:</b> Resolution of 24 September Ordinary Meeting, no comment required at date of report.			

Res No	Report Title	Meeting Date	Due Date
20-511	Report of the Extraordinary Public Art Panel meeting held on 20 August 2020 <b>Report:</b> I2020/1248	24/09/2020	26/10/2020
<b>Directorate:</b> Corporate and Community Services <b>Officer:</b> McMurtry, Joanne			
<b>Resolved</b> that Council supports the installation of <i>Memento Aestates</i> at the station building forecourt site within Railway Park, Byron Bay, pending final Heritage approval.			
<b>Mover:</b> Simon Richardson		<b>Seconders:</b> Sarah Ndiaye	
<b>Comments:</b> Resolution of 24 September Ordinary Meeting, no comment required at date of report.			

# ACTIVE RESOLUTIONS REPORT

As at 30 September 2020

Res No	Report Title	Meeting Date	Due Date
20-512	Extension of Ratepayers Payment Arrangements due to COVID-19 <b>Report:</b> I2020/1269	24/09/2020	26/10/2020
<b>Directorate:</b> Corporate and Community Services <b>Officer:</b> Brickley, James			
<b>Resolved</b> that Council extends current payment arrangements for ratepayers impacted by the COVID-19 Pandemic to 25 March 2021.			
<b>Mover:</b> Michael Lyon		<b>Second:</b> Simon Richardson	
<b>Comments:</b> Resolution of 24 September Ordinary Meeting, no comment required at date of report.			

Res No	Report Title	Meeting Date	Due Date
20-513	Council Resolutions Quarterly Review - Q4 - 1 April to 30 June 2020 <b>Report:</b> I2020/1137	24/09/2020	26/10/2020
		<b>Directorate:</b> Corporate and Community Services	
		<b>Officer:</b> Sills, Heather	
<b>Resolved:</b>			
1.	That the report be revised to ensure that details of actions taken to complete requirements of resolutions are provided for each of those proposed to be closed and that the report distinguishes between resolutions that are complete from those that are sought to be closed.		
2.	That future reports ensure that details of actions are provided against all resolutions and that separate lists are provided for completed resolutions, defined as those with actions linked to the requirements of the resolution and closed resolutions, defined as those where alternative or no action is proposed.		
<b>Mover:</b> Basil Cameron		<b>Second:</b> Sarah Ndiaye	
<b>Comments:</b>			
Resolution of 24 September Ordinary Meeting, no comment required at date of report.			

Res No	Report Title	Meeting Date	Due Date
20-515	Report on the restoration and regeneration of riparian zones in Byron Shire <b>Report:</b> I2020/1231	24/09/2020	26/10/2020
<b>Resolved:</b>		<b>Directorate:</b> Sustainable Environment and Economy <b>Officer:</b> Caddick, Lizabeth	
1. That Council notes the report on the restoration and regeneration of riparian zones in Byron Shire.			
2. That Council staff prepare a media release highlighting the restorative and regenerative works that have been undertaken by Council, land holders, and community groups and pathways for people to engage.			
3. That Council look at options for relevant staff to coordinate engagement with land holders			
<b>Mover:</b> Michael Lyon		<b>Second:</b> Sarah Ndiaye	
<b>Comments:</b> Resolution of 24 September Ordinary Meeting, no comment required at date of report.			

# ACTIVE RESOLUTIONS REPORT

As at 30 September 2020

Res No	Report Title	Meeting Date	Due Date
20-518	Byron Shire Rail with Trail Report: I2020/1251	24/09/2020	26/10/2020
		Directorate: Infrastructure Services	
		Officer: Black, Therese	
Resolved:			
1. That Council closes Resolution 19-335, with the remaining actions being duplicated within Resolution 20-127.			
2. That Council considers a budget allocation at the September quarterly review to undertake further work on the Rail with Trail on the corridor between Mullumbimby and Byron Bay.			
Mover: Simon Richardson		Second: Basil Cameron	
Comments:			
Resolution of 24 September Ordinary Meeting, no comment required at date of report.			

Res No	Report Title	Meeting Date	Due Date
20-519	Final Report of the NSW Bushfire Inquiry Report: I2020/1372	24/09/2020	26/10/2020
Directorate: Infrastructure Services Officer: Erskine, Andrew			
Resolved that Council:			
1.	Notes the report and advice provided on the “Final Report of the NSW Bushfire Inquiry” (Attachment 1); and		
2.	Invites a NSW Rural Fire Service (NSW RFS) and Fire and Rescue NSW (FRNSW) representative to the next available SPW to provide a briefing on the preparations for the 2020/21 Fire Season and actions from the inquiry that relate to Byron Shire Council.		
3.	That Council be provided with an update on the Disaster Resilience funding at the next available Strategic Planning Workshop		
Mover: Sarah Ndiaye		Second: Basil Cameron	
Comments:			
Resolution of 24 September Ordinary Meeting, no comment required at date of report.			

Res No	Report Title	Meeting Date	Due Date
20-521	Tender 2020-0022 - Mullumbimby STP Demolition and Remediation Report: I2020/1390	24/09/2020	26/10/2020
		Directorate: Infrastructure Services	
		Officer: Bourke, Nikki	
Resolved:			
1.	That Council awards Tender 2020-0022 Mullumbimby STP Demolition and Remediation (NSW Public Works RFT ID: RFT-10032821) to the tenderer recommended on page 9 of the Confidential Tender Evaluation Report (Attachment 1 - E2020/71479).		
2.	That Council makes public its decision, including the name and amount of the successful tenderer, in accordance with Clause 179(b) of the Local Government (General) Regulation 2005.		
3.	That Council receives a report on future options for the former Mullumbimby STP site including reuse options.		
Mover: Sarah Ndiaye		Second: Cate Coorey	
Comments:			
Resolution of 24 September Ordinary Meeting, no comment required at date of report.			



# ACTIVE RESOLUTIONS REPORT

As at 30 September 2020

Res No	Report Title	Meeting Date	Due Date
20-522	Report of the Biodiversity Advisory Committee Meeting held on 10 August 2020 <b>Report:</b> I2020/1240	24/09/2020	26/10/2020
<b>Directorate:</b> Sustainable Environment and Economy <b>Officer:</b> Chapman, Michelle <b>Resolved</b> that Council notes the minutes of the Biodiversity Advisory Committee Meeting held on 10 August 2020. <b>Mover:</b> Cate Coorey <b>Seconded:</b> Sarah Ndiaye			
<b>Comments:</b> Resolution of 24 September Ordinary Meeting, no comment required at date of report.			

Res No	Report Title	Meeting Date	Due Date
20-523	Mitchell's Rainforest Snail update <b>Report:</b> I2020/1068	24/09/2020	26/10/2020
<b>Directorate:</b> Infrastructure Services <b>Officer:</b> Tomanek, Dominika <b>Resolved</b> that Council adopts the following Committee Recommendations:  <b>Report No. 4.3 Mitchell's Rainforest Snail update</b> File No: I2020/1068  <u>Committee Recommendation 4.3.1</u>  1. That the Biodiversity Advisory Committee recommend that Council consider a budget bid for implementation of the following medium priority actions from the 2020-2030 Byron Shire Biodiversity Conservation Strategy: <input type="checkbox"/> Action 1.25: Map potential habitat areas for Mitchell's Rainforest Snail, in the 2021-22 financial year <input type="checkbox"/> Action 2.6: Implement a community awareness campaign to assist in protection and habitat identification for the Mitchell's Rainforest Snail in the Byron Bay area, in the 2022-23 financial year.  2. That the Biodiversity Advisory Committee recommend that Council's outdoor staff be made more aware of the potential habitat and identification of Mitchell's Rainforest Snail. <b>Mover:</b> Cate Coorey <b>Seconded:</b> Sarah Ndiaye			
<b>Comments:</b> Resolution of 24 September Ordinary Meeting, no comment required at date of report.			

Res No	Report Title	Meeting Date	Due Date
20-525	Impact of Coastal Process on Clarkes Beach and Main Beach Reserves <b>Report:</b>	24/09/2020	26/10/2020
<b>Directorate:</b> Sustainable Environment and Economy <b>Officer:</b> Dowsett, Chloe <b>Resolved</b> that Council:  1. Request staff to convene an urgent meeting between all Land Managers of Clarkes Beach and Main Beach reserves to discuss the current impact of coastal processes on the beach and adjoining land, and explore potential options for management.  2. That the outcome of the meeting be reported to the next available Council meeting.  3. Note that significant work has occurred on the Lighthouse Road Stormwater Diversion Project and a briefing on this project is scheduled for councillors at the December SPW. This briefing will also address previous concerns raised about contribution of surface runoff and hard drainage systems to beach erosion. <b>Mover:</b> Sarah Ndiaye <b>Seconded:</b> Simon Richardson			
<b>Comments:</b> Resolution of 24 September Ordinary Meeting, no comment required at date of report.			