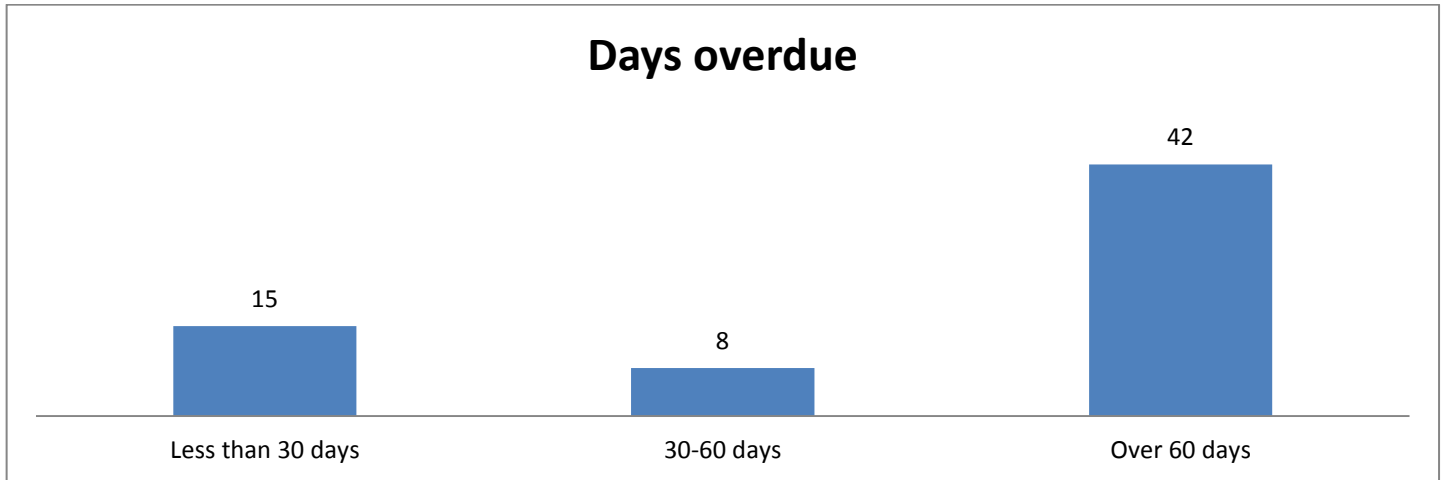


ACTIVE RESOLUTIONS REPORT

At 5 February 2020

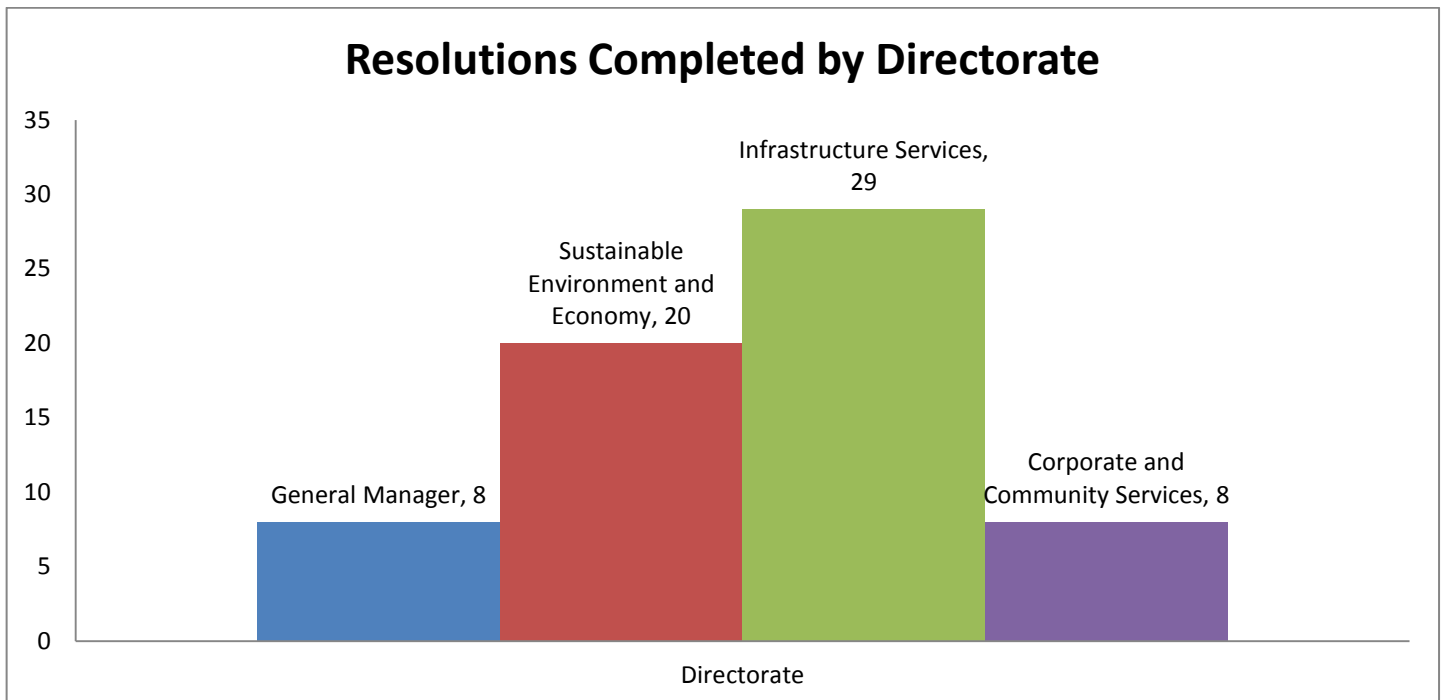
Total number of active resolutions as at 5 February 2020: **65**

Days overdue



Resolution Dates	Active
11-09-2012 to 10-09-2016	1
11-09-2016 to 10-09-2020	64

Resolutions Completed by Directorate



ACTIVE RESOLUTIONS REPORT

At 5 February 2020

Res No	Report Title	Meeting Date	Due Date
15-205	Volunteer Traffic Control Report:	30/04/2015	30/06/2019
Directorate: Infrastructure Services Officer: Elford, Evan			
Resolved that Council receive a report outlining potential of training other volunteers in traffic management accreditation including the possible costs to Council.			
Mover: Simon Richardson		Seconder: Chris Cubis	
Comments: 21 Apr 2016 - 4:42 PM - Tony Nash Action reassigned by: Phillip Holloway Meeting organised for 9am on 14/7/16 at Mullumbimby office with key stakeholders 28 Apr 2016 - 6:22 PM - Phillip Holloway Will require input from Council's WPHS Officer 30 Sep 2016 - 10:14 AM - Phillip Holloway Draft Council report prepared but more consultation needed with other staff on Volunteer Policy. 3 Mar 2017 - 11:19 AM - Dominic Cavanough Report to be created for future Council meeting once wider consultation has been completed. 10 Jan 2018 - 11:53 AM - Dominic Cavanough Ongoing 2 Jul 2019 - 10:52 AM - Phillip Holloway Action reassigned to Elford, Evan by: Holloway, Phillip for the reason: 28 Nov 2019 - 3:50 PM - Evan Elford Investigations commenced to review options with regards legislative requirements, risk management and Council's current policy on volunteering and potential impacts on works contracts already in place for these services for reporting early 2020.			

1

Res No	Report Title	Meeting Date	Due Date
17-023	Rating and Revenue Options Report: I2017/81	02/02/2017	6/03/2017
Directorate: Corporate and Community Services Officer: Brickley, James			
Resolved:			
<ol style="list-style-type: none"> 1. That the report on Rating and Revenue Options be received and noted. 2. That Council review its rating structure including the redistribution of the rating burden between the Residential, Business and Farmland rating categories and sub-categories, and that this review be undertaken as part of developing 2017/2018 Revenue Policy and supported by further modelling of rating structure scenarios and further consultation with impacted ratepayers. 3. That Council: <ol style="list-style-type: none"> i. increase the hourly pay parking fee from \$3 to \$4 per hour and the capped fee for 4 hours from \$10 to \$12 from the 2017/18 financial year and, ii. undertake the required advertising and 28 day consultation period inviting submissions prior to any formal adoption. iii. that revenue raised from the increase be used for current asset renewal 4. That Council identify residential properties used for holiday letting and develop a process to reclassify these properties as business for rating purposes. 5. Prior to adoption, that Council receive a detailed evaluation report on the operation of paid parking. 			
Mover: Sarah Ndiaye		Seconder: Basil Cameron	
Comments: 5 Apr 2017 - 11:58 AM - Lisa Brennan 1. Complete. Noted. 2. Complete. Presentations to Finance Advisory Committee and Strategic Planning Workshop 6/4/17. To Council 20/4/17 for exhibition. 3. i. Fee increase included in draft 2017/18 Fees and Charges. 14 Nov 2017 - 7:47 AM - James Brickley Part 2 and Part 3 complete - adopted by Council on 22 June 2017 with adoption of 2017/2018 Revenue Policy as part of the 2017/2018 Operational Plan. 14 Nov 2017 - 7:55 AM - James Brickley Part 5 complete - Report provided to Council on 24 August 2017			

2

ACTIVE RESOLUTIONS REPORT

At 5 February 2020

Res No	Report Title	Meeting Date	Due Date
17-081	Belongil Beach Signage Report: I2017/308	23/03/2017	30/04/2019
Directorate: Infrastructure Services Officer: Matthews, Michael			
Resolved:			
1. That Council clarify the official name of the stretch of beach north of the Belongil estuary and on up to the clothes optional beach at Tyagarah Nature Reserve.			
2. That Council prepare a map which names all Shire beaches and designates usage and restrictions.			
3. That Council prepare a report on an audit of existing signs and establishing appropriate directional information signage concerning beach access points and use throughout the Shire.			
4. That when complete, the report be shared with the Byron Bay Town Centre Masterplan Working Group.			
Mover: Simon Richardson		Seconder: Sarah Ndiaye	
Comments:			
29 Mar 2017 - 10:13 AM - Noreen Scott Action reassigned to Michael Matthews by: Noreen Scott			
30 Mar 2017 - 12:02 PM - Phillip Holloway IS to respond to 1 & 2. Audit identified in point 3 to be coordinated between Open Space, Compliance and Works			
1 Sep 2017 - 8:30 PM - Phillip Holloway Staff are working on Resolution 17-081 & 17-132 concurrently. (These resolutions outline the all ability access points, map of Shire beaches and audit of existing signs at beach access points.) Staff are collating a GIS map that has a previous audit from Surf Life Saving integrated. Once this map is complete, access and signage photos at beach locations will be updated and the audit and priority list for all ability access finalised.			
It is expected that the review etc will be completed in October 2017 and then reported.			
13 Nov 2017 - 8:47 AM - Michael Matthews Action reassigned to Pattie Ruck by: Michael Matthews			
28 Dec 2017 - 2:41 PM - Pattie Ruck Staff were working on Resolution 17-081 & 17-132 concurrently. After the scope of the beach audit signage was determined the audit has been separated from the All Abilities Access Resolution.			
The beach audit resolution outlines access points, map of Shire beaches and audit of existing signs at beach access points. Staff have collating GIS maps that has previous audit information from Surf Life Saving integrated. A half day field audit conducted by staff has outlined the scope of this beach audit with over 600 signage and beach access points. Council has received a quote from SLS to complete the audit. As the quote is above \$10k, (\$15450) additional quotes are required. Suppliers for this specialised audit are difficult to ascertain.			
The resolution requires this to be undertaken within current resources. Currently trying to find funds for this audit within Council's budget.			
3 Jan 2019 - 9:02 AM - Phillip Holloway Revised Target Date changed by: Phillip Holloway From: 23 Aug 2018 To: 30 Apr 2019 Reason: Expected to be reported to Council in April 2019			
1 May 2019 - 3:02 PM - Pattie Ruck Action reassigned to Matthews, Michael by: Ruck, Pattie for the reason: Removed from Pattie Ruck's workload in July 2018 and requested any further information to go to Michael Matthews			
22 Jul 2019 - 2:27 PM - Dominika Tomanek Report to Council scheduled for 22 August 2019			
9 Aug 2019 - 1:23 PM - Michael Matthews Official name of the stretch of beach north of the Belongil estuary and on up to the southern most boundary of Tyagarah Nature Reserve is Belongil Beach.			
A map of all Shire beaches and designates usage and restrictions has been prepared.			
An audit of all existing signage relating to shire beaches has been completed. Report to be shared with the Byron Bay Town Centre Masterplan Working Group.			
2 Oct 2019 - 11:53 AM - Michael Matthews Report to be shared with the Byron Bay Town Centre Master Plan Leadership Team required to complete this resolution. Funds for some beach name signage to be sort.			

ACTIVE RESOLUTIONS REPORT

At 5 February 2020

Res No	Report Title	Meeting Date	Due Date
17-231	Cash Handling (Head Office) Review Report: I2017/482	22/06/2017	24/07/2017
Directorate: Corporate and Community Services Officer: Brickley, James			
Resolved that Council adopt the following Committee Recommendation:			
Report No. 5.2 Cash Handling (Head Office) Review File No: I2017/482			
<u>Committee Recommendation 5.2.1</u>			
1. That the Internal Audit Report – Cash Handling (Head Office) Review – October 2016 (#2017/25774) be noted by Council along with responses and actions detailed by Management.			
2. That Management implement the recommendations made in the report identified as Attachment 1 (#E2017/25774).			
Mover: Simon Richardson		Seconder: Alan Hunter	
Comments: 3 Jul 2017 - 3:35 PM - Mark Arnold Action reassigned to James Brickley by: Mark Arnold 3 Jul 2017 - 3:35 PM - Mark Arnold Actions to be implemented to be the subject of further discussion with the Customer Service Team.			

4

Res No	Report Title	Meeting Date	Due Date
18-023	Byron Bay Paid Parking Scheme Report: I2018/28	01/02/2018	5/03/2018
Directorate: Corporate and Community Services Officer: Brickley, James			
Resolved:			
1. That Council note:			
i) the commitment to ensure 'at least 50%' of paid parking revenue from Byron Bay is committed to projects in Byron Bay has been met;			
ii) Shire-wide community support for paid parking is based on an equitable distribution of revenue throughout the Shire to address impacts on infrastructure from tourism.			
2. That Council affirm that 50% of all non-Crown paid parking revenue from Byron Bay continue to be used to fund projects in Byron Bay.			
3. That the distribution of all paid parking revenue be reviewed should additional paid parking schemes be implemented.			
4. That in order to provide information on the projects funded by revenue obtained from paid parking, Council produce a paid parking information table on its website that clearly displays: estimated revenue, particular projects, estimated cost of project, actual cost of project, and completion status of project.			
Mover: Basil Cameron		Seconder: Simon Richardson	
Comments: 30 May 2018 - 10:30 AM - Lisa Brennan 1. Complete. Noted.			

5

ACTIVE RESOLUTIONS REPORT

At 5 February 2020

Res No	Report Title	Meeting Date	Due Date
18-039	Cavanbah Centre - Options for Future Development Report: I2017/2094	01/02/2018	5/03/2018
Directorate: Infrastructure Services Officer: Matthews, Michael			
Resolved:			
<ol style="list-style-type: none"> That the report be noted. That DWP Architects and Council's Grants Coordinator be invited to present concept plans for the proposed extensions to the Cavanbah Centre to a Strategic Planning Workshop of Council in March 2018. That following the SPW presentation the Cavanbah Centre concept plans be placed on public exhibition and be exposed to effective community consultation in accordance with a detailed community engagement plan prepared by staff in conjunction with the Communications Advisory Panel. That in conjunction with the Cavanbah Centre concept plans, concept plans for possible options for refurbishment or redesigns for the Byron Bay Memorial Pool be also exhibited to ascertain community held priorities or preferences. That feasibility reports, including costs, be provided for both sites to enable greater community understanding. That the effective community consultation include opportunities for feedback to indicate support for either or both as part of a two stage process. That Council receive a report on the proposed plans for the further development of the Cavanbah Centre and Memorial Pool following the community consultation period and that this report include community feedback, any proposed design modifications, and a detailed budget for the project. That Council re-consider the lodgement of grant applications for the further development of the Cavanbah Centre once it has considered the report in 7. <i>Cr Cameron voted against the motion.</i> 			
Mover: Simon Richardson		Seconder: Paul Spooner	
Comments:			
26 Feb 2018 - 6:01 PM - Phillip Holloway			
DWP Architects and Council's Grants Coordinator booked for SPW for 8 March 2018			
8 Mar 2018 - 4:52 PM - Phillip Holloway			
Staff to prepare report for April 2018 Council meeting to action point 3 of the resolution.			
9 Apr 2018 - 11:25 AM - Phillip Holloway			
Revised date for report to be May 2018 Council meeting to action point 3 of the resolution. Need to consider Res 15-503 re BMX			
28 May 2018 - 3:42 PM - Phillip Holloway			
Report to Council delayed.			
Draft report being considered by ET on 30 May 2018			
25 Sep 2018 - 9:24 AM - Phillip Holloway			
In relation to Res 15-503 the location has reverted to Suffolk Park (former Dept Ed Land) and is being considered as part of the POM Development and masterplan for the precinct.			

6

Res No	Report Title	Meeting Date	Due Date
18-278	Report of the Water, Waste and Sewer Advisory Committee Meeting held on 1 March 2018 Report: I2018/521	19/04/2018	21/05/2018
Directorate: Infrastructure Services Officer: Baulch, Dean			
Resolved:			
<u>AMENDMENT</u>			
<ol style="list-style-type: none"> That Council note the minutes of the Water, Waste and Sewer Advisory Committee Meeting held on 1 March 2018. That Council adopt the following Committee Recommendation(s): Report No. 4.1 Ocean Shores Sewage Transfer Risk Assessment File No: I2017/1821 			

ACTIVE RESOLUTIONS REPORT

At 5 February 2020

Committee Recommendation 4.1.1

The Committee have a workshop to further consider Ocean Shore Sewage Transfer Risk Assessment including:

- a) An up-to-date assessment of the capacity of the OS STP
- b) Sensitivity of whole-of-life cost assessment of options for BVSTP and OSSTP to reduced augmentation requirements at OS STP
- c) Projection of comparative nutrient loads to the Brunswick River and under the Option 4 and Option 1 scenarios

3. That Council adopt the following Committee Recommendation(s):

Report No. 4.2 B
Belongil Swamp Drainage Union Report to Council
File No: I2018/228

Committee Recommendation 4.2.1

1. That Council supports the Belongil Swamp Drainage Union's submission to DA 10.2017.661.1
2. That Council recognises that Under the Water Management Act (Part 3 S214&215) a new subdivision is not entitled to be connected to a Private Drainage Board:
'If a holding is subdivided, a new holding resulting from the subdivision is not entitled to be connected to a PDBs drainage works until a date determined by the board'.

And further states that:

"All works to be constructed must be constructed in accordance with the approval in writing of the board in respect of location, design, form, dimensions and construction".

3. That Council ask that any decision on the DA (and any other DA's in this catchment) be deferred until critical information regarding the impact of development on the catchment's hydrology is fully investigated.
4. That Council refer issues in relation to Belongil Creek flowing into the Marine Park and to flooding in the ICOLL, erosion and environmental issues to relevant Council committees and/or panels.

4. That Council not adopt the Committee Recommendation (Committee Report 4.3 Review of Rural Waste Service Options; File No: I2018/229; Committee Recommendation 4.3.1), but adopt:

1. That Council approve the introduction of a Rural 140L fortnightly landfill bin service option, with the provision of a Council subsidised compost bin, kitchen caddy and education pack for residents that take up the Rural service.
2. That Council apply rural domestic waste charges on each parcel of rateable land for which a service is available at commencement of the 2018/19 financial year.
3. That existing data on bins that have fallen over in rural areas be presented to the next quarterly meeting of the committee.
4. That Federal village zone be included in the urban 3 bin service.

5. That Council provide to the next quarterly Committee meeting more information including the clauses from Acts and Regulations that either require or allow such full service charging with a view to a lesser charge than is currently proposed.

The amendment was put to the vote and declared carried.

Crs Coorey and Cameron voted against the amendment.

The amendment upon becoming the substantive motion was put to the vote and declared carried.

Crs Coorey and Cameron voted against the motion

Mover: Cate Coorey

Secunder: Basil Cameron

Comments:

20 Apr 2018 - 12:28 PM - Dean Baulch

Points 2 (Committee Recommendation 4.1.1) and 3 (Committee Recommendation 4.2.1) are to be actioned by you.

20 Apr 2018 - 12:29 PM - Phillip Holloway

Points 2 (Committee Recommendation 4.1.1) and 3 (Committee Recommendation 4.2.1) are to be actioned by Manager Utilities

2 Nov 2018 - 11:18 AM - Phillip Holloway

Action reassigned to Dean Baulch by: Phillip Holloway

ACTIVE RESOLUTIONS REPORT

At 5 February 2020

Bayshore Drive project and a new timeframe for the Arts and Cultural Policy proposed. Resolution 19-061 acknowledges this work will be undertaken Q2 in 2019/20 financial year.

26 Jul 2019 - 2:44 PM - Joanne McMurtry

New resolution 19-339 provides in principle Council support for a full cultural planning exercise. A presentation is planned for SPW in November and report to Council about a way forward.

26 Jul 2019 - 2:46 PM - Joanne McMurtry

Revised Target Date changed by: McMurtry, Joanne From: 3 Sep 2018 To: 30 Jun 2020

Reason: Resolution 19-339 has added work and the project scope requires clarification prior to commencement of the work.

16 Dec 2019 - 3:50 PM - Joanne McMurtry

Presentation to SPW 5 December confirmed that a Policy review, with consultation of key stakeholders will be undertaken. This will be reported back to Council with the results of the consultation before June 2020.

29 Jan 2020 - 4:41 PM - Joanne McMurtry

Pre-workshop survey will be distributed for completion by various stakeholders during February, with two workshops scheduled for March to commence consultation.

9

Res No	Report Title	Meeting Date	Due Date
18-698	Tyagarah Clothes Optional Declaration - Results of the enhanced stakeholder safety initiatives of Res 17-499 and Res 17715. Report: I2018/1707	18/10/2018	22/10/2018
	Directorate: Infrastructure Services Officer: Matthews, Michael		
	Resolved:		
1.	Acknowledge the improvement in beach safety at Tyagarah and thank the Safe Beaches Committee, NSW Police and stakeholders.		
2.	Confirm the current status and area for the clothes optional beach at Tyagarah with 6 monthly reporting to Council on progress.		
3.	Council establish a Safe Byron Beaches Committee meeting quarterly to cover all beaches and adjacent environs in Byron Shire.		
4.	The Safe Byron Beaches Committee be established with a constitution and paramount objective to identify and promote cooperative actions to ensure a safe environment for all beach users in Byron Shire.		
5.	The Safe Byron Beaches Committee membership include representatives from Council, NPWS, Police, naturists and residents and be chaired by a councillor nominated by Council.		
6.	The nominated Chairperson of the Safe Byron Beaches Committee with the support of Council, consult with stakeholder groups to draft a constitution for endorsement at the November meeting of Council that includes the following key actions		
	<input type="checkbox"/> Liaise with NSW Police and other agencies		
	<input type="checkbox"/> Develop rapid response and reporting protocols		
	<input type="checkbox"/> Implement strategies to support beach user groups and individuals		
	<input type="checkbox"/> Focus resources on identified problem locations (eg Grays Lane)		
	<input type="checkbox"/> Consider how digital technologies (eg cameras) can be deployed		
	<input type="checkbox"/> Draft a positive statement of community values		
	<input type="checkbox"/> Provide advice to Council		
	<input type="checkbox"/> Other measures that achieve the paramount objective		
7.	That Council allocate a budget of \$10,000, subject to confirmation of funding being available as part of the 30 September 2018 Quarter Budget Review to be submitted to Council at the 22 November 2018 Ordinary Meeting for the installation of up to 20 battery operated cameras recording vehicle registration and personal behaviour in the reserve.		
	Mover: Basil Cameron	Seconder: Cate Coorey	

Comments:

31 Oct 2018 - 2:58 PM - Phillip Holloway

Subject to a rescission motion

2 Jan 2019 - 11:16 AM - Phillip Holloway

Proposed rescission motion lost at 22 November 2018 Council meeting

19 Jul 2019 - 2:01 PM - Michael Matthews

Subject to completion of Res 18-836

2 Oct 2019 - 11:51 AM - Michael Matthews

This resolution can not be actioned until the Interim committee process is complete

10

ACTIVE RESOLUTIONS REPORT

At 5 February 2020

Res No	Report Title	Meeting Date	Due Date
18-728	Commercial Activities on Road Reserves Policy Report: I2018/1994	22/11/2018	24/12/2018
Directorate: Sustainable Environment and Economy Officer: Johnstone, Dylan			
Resolved:			
1. That Council approve the four (4) locations recommended for class 2 mobile vendor licences.			
2. That Council recommend staff under a public tender to allocate the four (4) class 2 mobile vendor licences.			
Mover: S Richardson		Seconder: JH Hackett	
Comments:			
27 Nov 2018 - 12:09 PM - Heather Sills Action reassigned to Vicki Viel by: Heather Sills			
19 Dec 2018 - 3:06 PM - Shannon Burt SEE to coordinate public tender in 2019.			
5 Mar 2019 - 9:37 AM - Michelle Chapman Action reassigned to Johnstone, Dylan by: Chapman, Michelle for the reason: was Vicki's			
7 May 2019 - 1:52 PM - Shannon Burt Public tender to be overseen by lease and licencing and relevant infrastructure services staff.			
7 May 2019 - 1:55 PM - Shannon Burt Action reassigned to Telford, Paula by: Burt, Shannon for the reason: Public tender process needed - lease and licence and relevant infrastructure services staff to progress.			
4 Jun 2019 - 8:06 AM - Paula Telford Action reassigned to Burt, Shannon by: Telford, Paula for the reason: Legal Services cannot run tender as required by this resolution due to workload resulting from the Native Title determination 30 April 2019.			
24 Jul 2019 - 5:12 PM - Shannon Burt Action reassigned to Johnstone, Dylan by: Burt, Shannon for the reason: responsible project officer			

11

Res No	Report Title	Meeting Date	Due Date
18-759	Crown Lands Transition Report: I2018/2123	22/11/2018	30/08/2019
Directorate: General Manager Officer: McKelvey, Shannon			
Resolved:			
1. That Council resolve to apply to the Minister administering the Crown Lands Management Act for initial classifications and categorisations set out in Attachments 1 and 2 (E2018/90298 and E2018/90299) with the exception of the following parcels of land:			
i) Reserve 97204 Caravan and Camping Brunswick Heads to be proposed to be classified as Community Land			
ii) Reserve 65234 Rubbish depot, noted that further review is required			
2. That in relation to Sandhills Estate (part reserve number 755695/part Lot 457 in DP 1087879) Council:			
(a) Confirms its commitment to ongoing discussions with Arakwal / Byron Bay Bundjalung consistent with the Indigenous Land Use Agreement that includes reference to Sandhills Estate and the NSW Aboriginal Land Council as claimants under the Aboriginal Land Rights Act 1983 (NSW), including presentation to the Bundjalung of Byron Bay Aboriginal Corporation (Arakwal) on 13 December 2018.			
(b) Resolves to apply to the Minister administering the Crown Lands Management Act for a one-off vesting application, subject to the outcome of those ongoing discussions.			
(c) If the outcome of those discussions does not support the application, a further report be brought back to Council in February 2019.			
Mover: Basil Cameron		Seconder: Sarah Ndiaye	
Comments:			
11 Dec 2018 - 12:34 PM - Shannon McKelvey			
1. Commenced - application preparation allocated across key staff. In relation to 1(ii) process for further investigation agreed and commenced. Brunswick Heads Progress Association advised of 1(i).			
2. Commenced - 13/12/18 meeting confirmed.			
28 Mar 2019 - 3:53 PM - Shannon McKelvey			
Part 1. Applications lodged 5/3/2019 except for reserves deferred for further report to Council on 28/3/2019. This part of this Resolution is complete with any further action to occur as per resolution arising from 28/3/2019.			
Part 2. Ongoing. An update memo was distributed to Councillors on 26/3/2019.			
7 Jun 2019 - 11:39 AM - Shannon McKelvey			
Revised Target Date changed by: McKelvey, Shannon From: 24 Dec 2018 To: 21 Jun 2019			
Reason: Second meeting confirmed for 13/06/2019			

ACTIVE RESOLUTIONS REPORT

At 5 February 2020

(1) week after this section is constructed and open to traffic, to allow relocation of the site compound.

6. That staff continue to liaise with market managers to facilitate the return of markets to Butler Street Reserve once relocation of the site compound has occurred.

Mover: Michael Lyon

Seconder: Alan Hunter

Comments:

11 Mar 2019 - 1:06 PM - Joshua Winter

Action reassigned to McGarry, Claire by: Winter, Joshua for the reason: Hey Claire, as per previous - action was re-created with the resolution number issue that Mila emailed about.

7 Aug 2019 - 4:33 PM - Claire McGarry

Items 1 - 5 completed. Item 6 to be undertaken in November / December 2019

16

Res No	Report Title	Meeting Date	Due Date
19-073	The remediation & rehabilitation of the Myocum Quarry Landfill Report: I2019/17	28/02/2019	30/11/2019
<p>Directorate: Infrastructure Services Officer: Hanigan , Danielle</p> <p>Resolved that Council adopt the following Committee Recommendation(s):</p> <p>Report No. 4.5 The remediation & rehabilitation of the Myocum Quarry Landfill File No: I2019/17</p> <p><u>Committee Recommendation 4.5.1</u> That WWSC receive further information on the status and obligations of rehabilitation on Council's quarry and other quarries.</p> <p>Mover: Sarah Ndiaye Seconder: Michael Lyon</p>			
<p>Comments: 27 May 2019 - 3:53 PM - Lloyd Isaacson Action reassigned to Matthews, Michael by: Isaacson, Lloyd for the reason: 2 Oct 2019 - 11:49 AM - Michael Matthews Revised Target Date changed by: Matthews, Michael From: 1 Apr 2019 To: 30 Nov 2019 Reason: Further consultation with Works required. 10 Jan 2020 - 11:35 AM - Dominika Tomanek Action reassigned to Hanigan, Danielle by: Tomanek, Dominika for the reason:</p>			

17

Res No	Report Title	Meeting Date	Due Date
19-076	Railway Park rotunda location Report: I2019/46	28/02/2019	1/04/2019
<p>Directorate: General Manager Officer: McGarry, Claire</p> <p>Resolved:</p> <ol style="list-style-type: none"> That Council relocate the rotunda to the road reserve at Wordsworth St during the Railway Park construction period, unless it can be shown that moving it to Site B as part of the initial stage of construction results in overall cost savings for the project. That Council nominate the permanent location of the Railway Park rotunda post construction identified as Site B in the report, as the permanent location for the rotunda. That Council undertake an Expression of Interest process for the use of the rotunda by community groups as adopted in the Railway Park Plan of Management. <p>Mover: Paul Spooner Seconder: Jan Hackett</p>			
<p>Comments: 7 Jun 2019 - 8:45 AM - Claire McGarry Rotunda has been relocated to Site B. Expression of Interest process to begin once park is re-opened 7 Aug 2019 - 4:35 PM - Claire McGarry No change</p>			

18

ACTIVE RESOLUTIONS REPORT

At 5 February 2020

4. That subject to 2, Council prepare a planning agreement policy for affordable housing which is consistent with the Environmental Planning and Assessment (Planning Agreements) Direction 2019.

Mover: Jan Hackett

Seconder: Basil Cameron

Comments:

7 May 2019 - 2:14 PM - Shannon Burt

1 letter drafted

2 funding in March BQR identified

3 & 4 to follow

26 Sep 2019 - 11:37 AM - Shannon Burt

Action reassigned to Hancock, Natalie by: Burt, Shannon for the reason: officer managing the project

30 Sep 2019 - 8:24 AM - Natalie Hancock

Being actioned as per the resolution

28 Nov 2019 - 12:19 PM - Natalie Hancock

Update report going to Council 12 Dec Meeting

24 Dec 2019 - 9:58 AM - Shannon Burt

Update December 2019 Res 19-636

21

Res No	Report Title	Meeting Date	Due Date
19-166	Coastal Estuary Catchment Panel Minutes - 14 March 2019 Report: I2019/438	18/04/2019	20/05/2019
	Directorate: Infrastructure Services Officer: Clark, Cameron		
Resolved:			
1. That Council note the minutes of the Coastal Estuary Catchment Panel Meeting held on 29 November 2019.			
2. That Council adopt the following Panel Recommendation(s):			
Report No. 4.1 Water Sensitive Urban Design Policy and Strategy Update File No: I2019/132			
<u>Panel Recommendation 4.1.1</u>			
1. That the Draft Water Sensitive Urban Design policy and strategy be presented to a Council Strategic Planning Workshop.			
2. That prior to presentation the document be updated with the following changes:			
a) To consider mandating through planning instruments minimum pervious areas on development sites and at land-use area scale.			
b) To integrate with Council's Climate Change Emergency Declaration including sea level rise as will occur over the lifetime of the device.			
3. That following the presentation to the Strategic Planning Workshop, the Draft Water Sensitive Urban Design policy and strategy be endorsed for public exhibition and submissions invited.			
3. That Council adopt the following Panel Recommendation(s):			
Report No. 4.2 Belongil Creek Entrance Opening Strategy - Update File No: I2019/273			
<u>Panel Recommendation 4.2.1</u>			
1. That Council support finalisation of the Options Assessment (E2019/15408) with minor changes as noted and proceed to Public Exhibition for 28 days of the Draft Belongil Creek Entrance Opening Strategy.			
2. The results from the Public Exhibition process be reported to extraordinary meeting of the Coastal Estuary Catchment Panel and then to Council.			
4. That Council adopt the following Panel Recommendation(s):			
Report No. 4.3 Item for the Panel Requested by Duncan Dey - review Council's Policy 14/006 on Climate Change File No: I2019/370			
<u>Panel Recommendation 4.3.1</u>			

ACTIVE RESOLUTIONS REPORT

At 5 February 2020

This item was not discussed and has been referred to a future extraordinary meeting of this Panel on a date to be determined.

5. That Council adopt the following Panel Recommendation(s):
NEW Item: Guidelines for all consultants submitting reports

Panel Recommendation 4.3.1

1. That Council consider guidelines for all consultants submitting reports that:
 - b) Pages have margins no bigger than 20 mm
 - c) Font no smaller than 12 point
 - d) File sizes no bigger than 30 MB (split documents if necessary, compress pictures)
2. That Council ensure that documents presented in committee agendas be readable (font size) and searchable

Mover: Jan Hackett

Seconder: Alan Hunter

Comments:

2 Jul 2019 - 1:24 PM - Dominika Tomanek

Action reassigned to Clark, Cameron by: Tomanek, Dominika for the reason:

22

Res No	Report Title	Meeting Date	Due Date
19-175	Temporary relocation of Byron Farmers Market Report: I2019/468	18/04/2019	20/05/2019
		Directorate: General Manager Officer: McGarry, Claire	
Resolved:			
1.	That Council apply for approval to amend the existing consent for The Cavanbah Centre to accommodate the Byron Farmers Market from July 2019.		
2.	That Council provide administrative support as detailed in Table 1 to assist with market relocation including the waiving of stall fees at The Cav to the amount of \$4,914.00 (based on fees for 51-100 stalls once per week for six months).		
3.	That Council install ancillary infrastructure as noted in Table 2 that: <ol style="list-style-type: none"> a) accommodates the Byron Farmers Markets relocation and operations; and b) increases the ability of the Cavanbah Centre to attract complementary markets and events in future. 		
4.	That Council acknowledge that construction of the Byron Bay Bypass requires the temporary suspension of the Byron Farmers Market's existing licence for Butler Street Reserve and shall abate rent payable for a period of six months.		
5.	That Council offers the market managers \$20,000 funding towards relocation costs for before and during the bypass construction period.		
Mover: Michael Lyon		Seconder: Sarah Ndiaye	
Comments:			
7 Jun 2019 - 8:47 AM - Claire McGarry			
Internal Project Control Group formed to implement this resolution. First Farmers Market will be at The Cav 11 July 2019			

23

Res No	Report Title	Meeting Date	Due Date
19-237	Tyagarah Hall - results of community consultation Report: I2019/477	23/05/2019	20/12/2019
		Directorate: Infrastructure Services Officer: Matthews, Michael	
Resolved that Council:			
1.	Notes the consultation results summarised in the report.		
2.	Call for expressions of interest for not-for-profit community groups/organisations to manage the hall and surrounds as defined under the lease, with the terms of lease to be negotiated under delegation of the General Manager and brought back to Council for adoption.		
3.	In the event a lease is granted to a local community group/organisation, consider the installation of night lights and cameras as a deterrent for anti-social behaviour and public safety in the event of evening activities.		
Mover: Jan Hackett		Seconder: Simon Richardson	

ACTIVE RESOLUTIONS REPORT

At 5 February 2020

Comments:

4 Jul 2019 - 2:24 PM - Lisa Brennan

1. Complete. Noted.

26 Jul 2019 - 2:47 PM - Joanne McMurtry

Currently working on understanding what 'surrounds' can be included in the lease of the hall.

26 Jul 2019 - 2:48 PM - Joanne McMurtry

Revised Target Date changed by: McMurtry, Joanne From: 24 Jun 2019 To: 20 Dec 2019

Reason: Work to understand scope of lease is underway. Yet to advertise and run an assessment process. Anticipate report to Council in October/ November 2019.

26 Aug 2019 - 11:37 AM - Joanne McMurtry

Report to ET planned for early September to clarify that 'surrounds' cannot be included in lease, except for mowing the area immediately around the hall.

26 Aug 2019 - 11:38 AM - Joanne McMurtry

Action reassigned to Matthews, Michael by: McMurtry, Joanne for the reason: Conduct lease EOI for Tyagarah Hall

24

Res No	Report Title	Meeting Date	Due Date
19-275	26.2016.4.1 - Rural Event Sites Planning Proposal - Submissions Report and Next Steps Report: I2018/2399	20/06/2019	22/07/2019
	Directorate: Sustainable Environment and Economy Officer: Van Iersel, Rob		
Resolved:			
1.	That Council forward the amended Planning Proposal (Attachment 1 E2019/23021) to NSW Department of Planning, Industry and Environment for an amended Gateway Determination, to provide an approval mechanism for rural event sites in the RU2 Rural Landscape Zone and RU1 Primary Production Zone.		
2.	That, following Gateway, if required, the Planning Proposal be publicly exhibited for a period of 28 day; and following this time a further report be put to Council.		
3.	That Council review existing planning provisions relating to restaurants in the rural zones, to ensure that the controls adequately protect rural amenity and prevent disturbance to neighbours		
Mover: Simon Richardson		Seconder: Jeannette Martin	
Comments:			
3 Jul 2019 - 8:41 AM - Rob Van Iersel			
25/06/2019 Planning Proposal updated to include RU1 zone and sent to DPIE for amended Gateway Determination			
26 Sep 2019 - 11:50 AM - Shannon Burt			
Request for additional information/clarification from DPIE received 6/9/19 under consideration by staff.			
28 Nov 2019 - 1:42 PM - Rob Van Iersel			
response provided to DPIE requesting Gateway for PP as submitted			
12 Dec 2019 - 10:34 AM - Rob Van Iersel			
Amended Gateway received - re exhibition to occur Jan-Feb 2020			

25

Res No	Report Title	Meeting Date	Due Date
19-284	Rural Tourism Accommodation Development Report: I2019/804	20/06/2019	22/07/2019
	Directorate: Sustainable Environment and Economy Officer: Grant, Ben		
Resolved that Council endorse Option 2 contained in this report to review and amend Byron Local Environmental Plan 2014 and Byron Development Control Plan 2014 in relation to rural tourism/holiday cabins.			
Mover: Michael Lyon		Seconder: Basil Cameron	
Comments:			
2 Jul 2019 - 5:57 PM - Shannon Burt			
Option 2 endorsed - work has been delayed due to other planning priorities and strategy reviews needed to inform the LEP/ DCP review. Anticipate report to council first half of 2020.			
24 Jul 2019 - 5:10 PM - Shannon Burt			
Action reassigned to Grant, Ben by: Burt, Shannon for the reason: responsible project officer			

26

ACTIVE RESOLUTIONS REPORT

At 5 February 2020

Res No	Report Title	Meeting Date	Due Date
19-286	Former Byron hospital project - governance models Report: I2019/750	27/06/2019	29/07/2019
Directorate: General Manager Officer: McGarry, Claire			
Resolved that Council:			
1.	Notes the range of governance models investigated for the development and operation of the former Byron Bay Hospital site		
2.	Notes the intention of the Community Steering Committee to form a not-for-profit incorporated association to manage the project		
3.	Nominates the incorporated association formed by the Community Steering Committee as a direct lessee for the site with a view to formalising the terms and conditions of this lease at the next stage of the project		
4.	Be provided with draft documentation for consideration prior to a lease being negotiated, including but not limited to: <ul style="list-style-type: none"> - Constitution of incorporated association and processes around Board election; - Draft terms and conditions of head lease - Draft terms and conditions of sub-leases - Tenancy selection requirements - Rental subsidy methodologies 		
5.	Request the General Manager, or his delegate, to liaise with the Office of Local Government on the proposed mechanism to ensure that Council meets its statutory requirements		
Mover: Simon Richardson		Seconder: Basil Cameron	
Comments: 7 Aug 2019 - 4:37 PM - Claire McGarry Items 1 - 3 completed 4 - aiming for Oct or Nov report to Council 5 - discussions underway			
			27

Res No	Report Title	Meeting Date	Due Date
19-295	Belongil Catchment Drainage and Issues Investigation Report: I2019/649	27/06/2019	29/07/2019
Directorate: Infrastructure Services Officer: Clark, Cameron			
Mover: Simon Richardson		Seconder: Basil Cameron	
Comments: 2 Jul 2019 - 3:19 PM - Dominika Tomanek Report I2019/1048 created for Coastal Panel to be presented at meeting on 8 August 2019 15 Oct 2019 - 11:44 AM - James Flockton Action reassigned to Clark, Cameron by: Flockton, James for the reason: Action 1 complete. Action 2 for Utilities to complete.			
			28

Res No	Report Title	Meeting Date	Due Date
19-316	Buildings Asset Management Plan - Community Level of Service Survey Report: I2019/860	27/06/2019	29/07/2019
Directorate: Infrastructure Services Officer: Robertson, Malcolm			
Resolved that Council adopt the following Committee Recommendation(s):			
<u>Committee Recommendation 4.2.1</u>			
1.	That the committee note the Community Levels of Service survey associated with the preparation of the Building Asset Management Plan (BAMP).		
2.	That committee receive a report on the contractual arrangements currently in place for the maintenance of non-Council owned toilets.		
Mover: Simon Richardson		Seconder: Basil Cameron	

ACTIVE RESOLUTIONS REPORT

At 5 February 2020

- a) What was the inflow to the STP in December 2002 and what is it now, noting that another consent Condition is that inflow reaching 80% of the plant's capacity (6.95 ML/day) would trigger steps towards the next expansion.
 - b) What was the re-use from the STP in December 2002 and what is it now?
 - c) What is the current inflow to the STP and when is it estimated to reach 5.56 ML/day (80% of capacity)?
5. That item 4 above be included on the Agenda for the next Strategic Planning Workshop.
6. Arrange a meeting for Committee members and staff meet to discuss further
- Mover:** Sarah Ndiaye **Seconder:** Simon Richardson

Comments:

2 Jul 2019 - 1:08 PM - Dominika Tomanek

Action reassigned to Clark, Cameron by: Tomanek, Dominika for the reason:

31

Res No	Report Title	Meeting Date	Due Date
19-355	Proposed installation of signage in Apex Park from Positive Change For Marine Life Report: I2019/875	27/06/2019	11/07/2019
<p>Directorate: Infrastructure Services Officer: Hanigan , Danielle</p> <p>Resolved that Council meets with Positive Change For Marine Life to install a sign (as per Resolution 15-020) which can be funded from Positive Change For Marine Life contributions and the Crown Reserve budget and that the sign be installed in a manner that will allow easy relocation if required.</p> <p>Mover: Simon Richardson Seconder: Paul Spooner</p> <p>Comments: 12 Aug 2019 - 2:01 PM - Phillip Holloway Staff are awaiting advice from Positive Change For Marine Life, as key personnel are away working overseas. Email sent to PCFM on 7/8/2019 to schedule meeting now that they are back in the country. 7 Jan 2020 - 3:51 PM - Lucy Wilson Action reassigned to Hanigan, Danielle by: Wilson, Lucy for the reason: 8 Jan 2020 - 3:23 PM - Danielle Hanigan CEO of PCFML met with GM, Director IS and Councillors on 23 October to discuss Council engagement with community organisations. Further communication between GM and CEO of PCFML agreed to an MOU on installation of signage in Apex Park. MOU is currently with legal services team for development.</p>			

32

Res No	Report Title	Meeting Date	Due Date
19-384	Railway Park Public Art Report: I2019/1154	22/08/2019	23/09/2019
<p>Directorate: General Manager Officer: McGarry, Claire</p> <p>Resolved:</p> <ol style="list-style-type: none"> 1. That Council removes <i>Memento Aestates</i> from the scope of works for the upgrade of Railway Park. 2. That Council enters into further negotiations with Urban Art Projects (UAP) regarding the artwork's final form and location. 3. That an alternative location within the Byron Bay town centre be found for <i>Memento Aestates</i> by including it for consideration in concept designs for: <ol style="list-style-type: none"> a) Rail corridor project b) Sandhills Estate skate park and recreation hub c) Broader rail precinct projects 4. That the unspent project budget (\$40,000) be retained in the Section 94A Public Art fund for completion of the artwork once final form and location are agreed upon. <p>Mover: Simon Richardson Seconder: Sarah Ndiaye</p> <p>Comments: 27 Sep 2019 - 12:57 PM - Claire McGarry 1. Completed 2. Ongoing - PAP meeting on 11 Nov to progress this 3. Ongoing 4. Completed</p>			

33

ACTIVE RESOLUTIONS REPORT

At 5 February 2020

Res No	Report Title	Meeting Date	Due Date
19-493	The Additional Flowpath Project Report: I2019/1433	26/09/2019	28/10/2019
Directorate: Infrastructure Services Officer: Clark, Cameron			
Resolved:			
1.	That Council notes the desire of Council to address, in a timely manner, concerns of local land holders around the management and use of the existing flow path and increased flooding to their lands.		
2.	That Council consider the allocation of an additional \$1,260,000 to the existing budget for the Additional Flow Path Project when the following are complete:		
	a) Concurrence is obtained from the Belongil Drainage Union		
	b) The Review of Environmental Factors is prepared and there is sufficient information regarding the environmental impacts of the Additional Flowpath Project		
	c) The revised Environmental Protection Authority License(s) is obtained for the proposed activity and that clarity around which conditions of consent for the Project are required to be altered to enable the Additional Flowpath		
	d) Drawings or engineering reports that provide more detail of the Project be made available to Council		
	e) The Coastal Officer provides information regarding the Alternative Flow Path Project in the context of the Coastal Management Plan.		
	f) A draft community engagement plan		
3.	That when items within 2 are complete, a report be sent to an extraordinary meeting of the CEMC panel		
4.	That a report from this meeting of the CEMC panel be brought to Council and all approvals, reports, and designs be made publically available as part of this report.		
Mover: Cate Coorey		Seconder: Jan Hackett	
Comments:			
12 Dec 2019 - 9:50 AM - Cameron Clark			
Points 1, 2a, 2b, 2c, 2d and 2f have been completed.			
2e is yet to be developed in relation to the coastal management plan.			
The AFP project will be considered as part of the stage 1 scoping study for the Belongil Estuary CMP.			
A workshop is scheduled for Thursday, 19th December 2019 at 9am in accordance with 19/482			

36

Res No	Report Title	Meeting Date	Due Date
19-498	The Byron Model Report: I2019/1408	26/09/2019	28/10/2019
Directorate: Corporate and Community Services Officer: Sills, Heather			
Resolved:			
1.	That Council supports and endorses the recommendations made by the Byron Model Panel in their final recommendations report (#E2019/63364).		
2.	That Council commits to delivering 'Council's response' to the recommendations, as outlined in Attachment 2 (#E2019/52133) over a trial period of 2 years, and refining the deliverables through experience.		
3.	That a constitution be drafted for presentation at the next Community Roundtable that clarifies process and timelines for agenda setting.		
4.	That Council allocates additional resources, including a budget allocation in the second Quarter Budget Review of \$22,000 in the 2019/20 budget, to support the implementation of the Byron Model recommendations.		
Mover: Basil Cameron		Seconder: Sarah Ndiaye	
Comments:			
28 Oct 2019 - 11:04 AM - Lisa Brennan			
1. Complete. Noted.			
13 Nov 2019 - 3:00 PM - Esmeralda Davis			
Action reassigned to Sills, Heather by: Davis, Esmeralda for the reason: Lead officer in this project			

37

ACTIVE RESOLUTIONS REPORT

At 5 February 2020

Res No	Report Title	Meeting Date	Due Date
19-500	Towards Zero - Byron Shire's Draft Integrated Waste and Resource Recovery Strategy 2019-29 Report: I2019/874	26/09/2019	28/10/2019
	Directorate: Infrastructure Services Officer: Hanigan , Danielle		
Resolved:			
1. That the Draft Towards Zero - Byron Integrated Waste and Resource Recovery Strategy 2019-29 be placed on public exhibition for a period of 28 days.			
2. That the draft Towards Zero – Byron Integrated Waste and Resource Recovery Strategy 2019-29, be reported back to Council with any submissions that are received, prior to the adoption of the Strategy.			
Mover: Sarah Ndiaye		Seconder: Cate Coorey	
Comments: 16 Dec 2019 - 1:41 PM - Lucy Wilson Draft Strategy to go on public exhibition 18 December 2019-29 January 2020. The Strategy is only required to go on public exhibition for a period of 28 days, however due to timing over Christmas, staff have extended the exhibition period for two weeks to allow extra time for feedback. 10 Jan 2020 - 10:34 AM - Dominika Tomanek Action reassigned to Hanigan, Danielle by: Tomanek, Dominika for the reason: 10 Jan 2020 - 11:17 AM - Danielle Hanigan Outcome of the Public Exhibition, and submissions received will be reported to the March 2020 meeting of Council.			

38

Res No	Report Title	Meeting Date	Due Date
19-503	Federal Park Upgrade Options Report: I2019/1430	26/09/2019	28/10/2019
	Directorate: Infrastructure Services Officer: Robertson, Malcolm		
Resolved:			
1. That Council approve the use of the current capital funding of \$40,000 for Federal Parklands within the 2019/20 budget to construct a toilet within the Federal Parklands Reserve and allocate a further \$70,000 from the Public Toilets Special Rates Variation Fund to deliver public toilet facilities positioned on Council owned land. (from GL 4191.068).			
2. That the location of the toilet be positioned adjacent to the Federal Tennis Courts, with final positioning, hours of operation and maintenance being subject to further consultation with Federal Tennis Club and Federal Community Association.			
3. That Council seek to identify future grant funding opportunities for facilities within Federal Park.			
4. That an additional \$42,000 be allocated from Rural South Open Space Reserve to the current skate park upgrade project and bike rack facilities.			
Mover: Simon Richardson		Seconder: Michael Lyon	
Comments: 10 Oct 2019 - 4:33 PM - Malcolm Robertson Resolution noted. Engagement with suppliers commenced as initial step towards developing draft site plan for use in community engagement around location and style of facilities. 18 Dec 2019 - 12:47 PM - Malcolm Robertson Suppliers providing quotes for composting and flush options. Community Engagement planned early next year.			

39

ACTIVE RESOLUTIONS REPORT

At 5 February 2020

Res No	Report Title	Meeting Date	Due Date
19-524	Request for sealing of Poplar Avenue Mullumbimby due to disability access issues Report: I2019/1524	24/10/2019	25/11/2019
Directorate: Infrastructure Services Officer: Provis, Joshua			
Resolved:			
1. That the petition regarding Poplar Avenue, Mullumbimby be noted.			
2. That the petition be referred to the Director Infrastructure Services.			
3. That staff:			
a) Assess the state of Poplar Road;			
b) Determine Poplar Road's priority with Council's current road works program for consideration in the 2020/21 financial year ;			
c) Respond to the authors regarding the claim that Poplar Avenue can be sealed for \$62,000.			
Mover: Simon Richardson		Seconder: Basil Cameron	
Comments: 2 Dec 2019 - 11:09 AM - Joshua Provis Letters were sent to the residents acknowledging the petition, advising process of reporting to Council, and advising the costs of the project which was about \$70,000. Following the Council resolution I have spoken directly to the resident and sent them the resolution directly by email, and advised the project is in the 20/21 program for consideration.			
			40

Res No	Report Title	Meeting Date	Due Date
19-532	Request for new lease by Mullumbimby Tennis Association Inc. Report: I2019/1615	24/10/2019	25/11/2019
Directorate: Infrastructure Services Officer: Matthews, Michael			
Mover: Simon Richardson		Seconder: Basil Cameron	
Comments: 28 Nov 2019 - 2:23 PM - Michael Matthews Staff have received a request from the Mullumbimby Tennis Association to amalgamate with Ocean Shores Tennis Club. This needs to be resolved before entering into a new lease 5 Feb 2020 - 12:02 PM - Paula Telford Licence not granted, awaiting on 2019 Financial report (as required by current licence) before granting licence. 3 requests made E2020/8196, E2020/8197, E2020/8199, no report produced as at 5/2/20.			
			41

Res No	Report Title	Meeting Date	Due Date
19-540	Byron Bay Integrated Management Reserve Update Report: I2019/1588	24/10/2019	25/11/2019
Directorate: Infrastructure Services Officer: Green, Bryan			
Resolved that Council adopt the following Committee Recommendation(s):			
Report No. 4.2 Byron Bay Integrated Management Reserve Update File No: I2019/1588			
<u>Committee Recommendation 4.2.1</u>			
1. That Council note the report			
2. That Council acknowledge that Wetland cells at Byron Bay STP are lined as follows:			
a) Cells D, E, and I are lined;			
b) Cell H behaves as if its lined; and			
c) F and G are not lined			

ACTIVE RESOLUTIONS REPORT

At 5 February 2020

3. That Council contact relevant state authorities and Byron Bay Historical Society to search their archive for reports on the Sand mining activities around Byron Bay and Suffolk Park and especially near Byron Bay STP
4. When this information has been assembled, Council consider a site visit for committee members.
5. That listing for Byron Bay STP Catchment of sewage load resulting from Development Consents after 9 December 2002 (or similar) be brought to the next WWSAC.
6. That Council note that Byron Bay STP capacity was reassessed in recent years.
7. That Council note that when ADWF reaches 80% of plant capacity (assessed in 2002 as 6.95 ML/day) Condition 6 requires action by Council.

Mover: Simon Richardson

Seconder: Basil Cameron

Comments:

28 Nov 2019 - 2:08 PM - Dominika Tomanek

Action reassigned to Baulch, Dean by: Tomanek, Dominika for the reason:

28 Nov 2019 - 2:13 PM - Dean Baulch

Action reassigned to Green, Bryan by: Baulch, Dean for the reason: Operational responsibility - question from Col Draper at WWS Committee

20 Jan 2020 - 12:40 PM - Dominika Tomanek

point 1. noticed - no action required

point 2. please refer to report I2020/53 - report to WWSC of 30 January 2020

point 3. Byron Bay Historical Society contacted but still waiting for response

point 4. site visit to be organised when information from BBHS received

20 Jan 2020 - 12:48 PM - Dominika Tomanek

point 5. completed - sewage treatment load presented on Meeting of WWSC 30 January 2020

point 6. note only

point 7. completed - reported in I2019/2155 report to WWSC on 30 January 2020

42

Res No	Report Title	Meeting Date	Due Date
19-547	Suffolk Park Pump Track Report: I2019/1590	24/10/2019	25/11/2019
	Directorate: Infrastructure Services Officer: Matthews, Michael		
Resolved:			
1.	That Council allocate \$150,000 from the Suffolk Park Open Spaces developer contributions reserve to contribute to the My Community Project Grant contribution of \$156,300 for construction of a Pump Track and associated works at Beech Drive Suffolk Park.		
2.	That the final positioning of the Pump Track is to be the subject of further community consultation, including direct engagement with current user groups, with a report to be brought back to Council recommending the final location.		
3.	That improvement works focusing on shading and new planting, for example as shown as numbers 7, 18, 20, 23, and 25 in concept plan option 1 be considered a high priority.		
Mover: Simon Richardson		Seconder: Michael Lyon	
Comments:			
28 Nov 2019 - 3:11 PM - Michael Matthews Community meeting scheduled for 3rd December			
31 Dec 2019 - 11:45 AM - Phillip Holloway Community Meeting held on 3 December, follow up discussion/meeting scheduled in January with SPFC			

43

ACTIVE RESOLUTIONS REPORT

At 5 February 2020

Res No	Report Title	Meeting Date	Due Date
19-553	Review of the current Signage Policy Report: I2019/1620	24/10/2019	25/11/2019
Directorate: Sustainable Environment and Economy Officer: Johnstone, Dylan			
Resolved:			
<p>1. That given the huge impact lighting and signage can have on the look, feel and ambience of our community, we request that Council staff conduct a review of the current signage policy looking at:</p> <ol style="list-style-type: none"> The approval framework for signage including building and business identification signs, remote business and building identification signs and community event signs. The hierarchy of planning legislation in relation to the criteria and controls applicable to each sign type (i.e. SEPP, LEP, DCP) and how these controls interplay with the Town and Village 'Character Statements'. The potential for the inclusion of stricter guidelines for the luminance of LED signage. A comparative study of other Local Government Areas that have a more recent signage policy. The enforcement options where buildings or businesses are non compliant for both current and retrospective DA's in respect to signage. The use and proliferation of sandwich board and other mobile signage <p>2. That Council engage with the business community regarding self assessment and review of commercial signage with a view to seek compliance with current standards and a responsibility to support the character of towns and villages.</p> <p>3. That a report be brought to Council responding to points A-E outlining options for a way forward before March 2020.</p>			
Mover: Sarah Ndiaye		Seconder: Basil Cameron	
Comments:			
8 Nov 2019 - 3:47 PM - Shannon Burt			
1. Review to commence early 2020.			
2. Business engagement framework to be developed early 2020.			
3. Update report to Council March 2020.			
8 Nov 2019 - 3:51 PM - Shannon Burt			
Action reassigned to Johnstone, Dylan by: Burt, Shannon for the reason: Project officer			

44

Res No	Report Title	Meeting Date	Due Date
19-596	Environmental Upgrade Agreements (EUAs) and Solar Bulk Buy Options - Update Report: I2019/1629	28/11/2019	30/12/2019
Directorate: Sustainable Environment and Economy Officer: Curry, Julia			
Resolved that Council adopt the following Committee Recommendation(s):			
Report No. 4.2 Environmental Upgrade Agreements (EUAs) and Solar Bulk Buy Options - Update			
File No: I2019/1629			
<u>Committee Recommendation 4.2.1</u>			
That the Sustainability and Emissions Reduction Advisory Committee note the report and recommend to Council to:			
<ol style="list-style-type: none"> Invite Shay Singh from Sustainable Energy Foundation to present to Council and renewable energy community groups about the potential for commercial EUAs in Byron Shire. Consider a further report on the residential solar program delivery options, including batteries, at the next SERAC meeting. Contact a sample of Byron Shire Primary and Secondary schools to gauge interest and demand for a 'Solar my School' program. Communicate outcomes to SERAC and pursue a meeting of school representatives if feedback is positive. 			
Mover: Simon Richardson		Seconder: Sarah Ndiaye	
Comments:			
24 Dec 2019 - 9:07 AM - Shannon Burt			
1 invitation for early 2020 to be sent			
2 report for SERAC early 2020 to be considered			
3 contact with schools to be made early 2020			
24 Dec 2019 - 9:09 AM - Shannon Burt			
Action reassigned to Curry, Julia by: Burt, Shannon for the reason:			

45

ACTIVE RESOLUTIONS REPORT

At 5 February 2020

Res No	Report Title	Meeting Date	Due Date
19-602	Urgent bird protection from dogs at Tallow Creek Report: I2019/1882	28/11/2019	30/12/2019
Directorate: Sustainable Environment and Economy Officer: Burt, Shannon			
Resolved:			
1. That Council moves to urgently enact stricter dog compliance measures in bird breeding and hatching areas around the Tallow and Belongil Estuaries by committing increased ranger patrols and enforcing compliance and fines against off-leash breaches;			
2. That Council confines dogs and their walkers to the sealed path that starts at Broken Head Road;			
3. That Council notify Ingenia Caravan Park that access through the South Byron former STP is prohibited and those entering this area will be considered to be trespassing			
4. That Council request a meeting with Ingenia Caravan Park to decide the best alternative beach access route from their site and consults with NPWS and Byron Bird Buddies and any other stakeholders to develop a communication and education program			
5. That a report be prepared for the February Ordinary Meeting on points 1-4 and providing costings and design of fencing on its land that will enable the beach access to be prevented.			
6. That Council publicise these changes via traditional and social media.			
Mover: Cate Coorey		Seconder: Jan Hackett	
Comments: 9 Dec 2019 - 3:51 PM - Shannon Burt 1 enforcement team to continue patrols of area and will include dog owner education on site and via web 2&3 in progress 4 stakeholder meeting in mid January 5 report in Feb 6 in progress			
			46

Res No	Report Title	Meeting Date	Due Date
19-607	Establishing a Natural Burial Ground in Byron Shire Report: I2019/1898	28/11/2019	30/12/2019
Directorate: Infrastructure Services Officer: Erskine, Andrew			
Resolved that Council look to establish a Natural Burial Ground within Byron Shire and pursuant to this:			
1. Identify a suitable parcel of Council land for the purposes of establishing a Natural Burial Ground for the community.			
2. Call for Expressions of Interest from landholders within Byron Shire to provide a space for a Natural Burial Ground.			
3. Report back to Council on the above and any protocols required from Council to implement such a project.			
Mover: Michael Lyon		Seconder: Jeannette Martin	
Comments: 16 Dec 2019 - 11:47 AM - Michael Matthews Action reassigned to Erskine, Andrew by: Matthews, Michael for the reason: Allocated to Andy Erskine to manage process			
			47

ACTIVE RESOLUTIONS REPORT

At 5 February 2020

Res No	Report Title	Meeting Date	Due Date
19-608	A Community Proposal to name land at Suffolk Park as Linda Vidler Memorial Park Report: I2019/1380	28/11/2019	30/12/2019
Directorate: Infrastructure Services Officer: Erskine, Andrew			
Resolved:			
1.	That Council support the application for the naming of the land parcel on Beech Drive currently referred to as the Suffolk Park Recreation Grounds as the Linda Vidler Memorial Park.		
2.	That staff proceed to exhibit the preferred name for 28 days as per Council's Naming of Public Places and Community Facilities Policy.		
3.	That should no objections be received, that the name be adopted and submitted to the NSW Geographical Names Board for approval and registration.		
4.	That the Plan of Management is amended to reflect a change of name.		
5.	That if adopted and in consultation with the family, Council hold a community celebration including a tree planting.		
Mover: Sarah Ndiaye		Seconder: Paul Spooner	
Comments: 12 Dec 2019 - 9:47 AM - Andrew Erskine Proposal appeared in council block advertising (Community Notices) on 11/12/19. Submissions close 8/1/20 8 Jan 2020 - 2:25 PM - Andrew Erskine Exhibition period has closed with nil submissions. We will now proceed to application with the Geographic Names Board. 3 Feb 2020 - 2:54 PM - Andrew Erskine Proposal submitted to GNB on 15/1/20 via email and will be considered in March			
			48

Res No	Report Title	Meeting Date	Due Date
19-611	Brunswick Heads to Mullumbimby Cycleway Investigation Report and Preferred Option Concept Design Report: I2019/1894	28/11/2019	30/12/2019
Directorate: Infrastructure Services Officer: Elford, Evan			
Resolved:			
1.	That Council undertake an Investigation Report and Preferred Option Concept Design for a Brunswick Heads to Mullumbimby Cycleway.		
2.	That the preferred option design consider: continuous cycleway with <i>safe</i> crossings, continuous cycleway on <i>one</i> side of the road, and continuous cycleways on <i>both</i> sides of the road.		
3.	That actions in 1, and funding identification and allocation occur upon funding being secured for the Byron Bay (Browning Street) to Suffolk Park (Clifford Street) Cycleway.		
Mover: Simon Richardson		Seconder: Basil Cameron	
Comments: 2 Dec 2019 - 3:25 PM - Phillip Holloway Action reassigned to Elford, Evan by: Holloway, Phillip for the reason: Responsibility of Manager Works			
			49

ACTIVE RESOLUTIONS REPORT

At 5 February 2020

Res No	Report Title	Meeting Date	Due Date
19-616	Multi Use of Byron Shire Rail Corridor - Next Steps Report: I2019/1754	28/11/2019	30/12/2019
		Directorate: Infrastructure Services	
		Officer: Black, Therese	
Resolved that Council:			
1.	Supports the preferred option of a "Rail with Trail" use for the Byron Shire Rail Corridor as an outcome of the Feasibility Study completed by Arcadis Australia Pacific Pty Ltd.		
2.	Prioritise the removal of vegetation and maintenance of drainage within the rail corridor as the first stage towards reactivating the rail corridor, and that in relation to this prioritisation:		
a)	Note the recent meeting between the General Manager, Director of Sustainable Environment and Economy and Mayor with the Hon. Ben Franklin MP and Minister of Regional Transport, the Hon. Paul Toole, and thank the Minister for his acknowledgment that the Byron Shire section of the Casino to Murwillumbah Rail Corridor could facilitate a Rail with Trail activation if further feasibility investigations supported this outcome and that clarity of where ongoing rail corridor maintenance responsibility lies will be forthcoming.		
b)	Notes and endorses the unanimous support by the Northern River Joint Organisation for the prioritisation of removing vegetation from within the rail corridor and its request to the State Government for its immediate removal in order to commence reactivation of the rail corridor as resolved at the 16 August, 2019 ordinary meeting of the NRJO.		
3.	Concurrently, prioritise the investigation into and eventual recommendation of the preferred governance model to manage the Casino to Murwillumbah Rail Corridor reactivation project, with a specific focus on the Rail with Trail activation within Byron Shire.		
4.	Endorse further investigation of a "Rail with Trail" option, including the following activities for reactivating the Byron Shire Rail Corridor:		
i)	Letter of Understanding with NRJO to collaborate on a Northern Rivers Rail Corridor Reactivation Project (Casino to Murwillumbah), incorporating a Rail with Trail project in Byron Shire		
ii)	Undertake further design and engineering assessment work to prepare for track based transport vehicles (on formation) to be grant and/or investment ready and that this includes reviewing the Office of the National Rail Safety Regulator-Safety Management System Guideline.		
iii)	Apply for grant funding, as opportunities arise, including regional economic development grant opportunities.		
5.	Consider a budget allocation of \$100,000 as part of the 31 December Quarterly budget review, to progress points 3 and 4.		
Mover: Simon Richardson		Seconder: Sarah Ndiaye	
Comments:			
12 Dec 2019 - 2:40 PM - Dominika Tomanek			
The various actions are being progressed and the brief for further engineering assessment will be circulated to Councillors for feedback prior to action.			
31 Dec 2019 - 11:47 AM - Phillip Holloway			
Item 2a and 2b complete refer #E2019/91702			

50

Res No	Report Title	Meeting Date	Due Date
19-621	Safe Beaches and Leg Rope Campaign Report: I2019/1859	28/11/2019	30/12/2019
		Directorate: Infrastructure Services	
		Officer: Matthews, Michael	
Resolved:			
1.	That Council notes the attached Safe Beaches Interim Committee Constitution (E2019/81994) and seeks further feedback from the Safe Beaches Interim Committee on the draft Constitution.		
2.	That Council supports the Interim Committee Leg Rope Campaign in efforts to reduce incidents that occur as a result of the practice of not wearing leg ropes.		
Mover: Paul Spooner		Seconder: Simon Richardson	
Comments:			
31 Dec 2019 - 11:40 AM - Phillip Holloway			
Item 1 - Feedback to be sought from members			
Item 2 - Noted			

51

ACTIVE RESOLUTIONS REPORT

At 5 February 2020

Res No	Report Title	Meeting Date	Due Date
19-624	TAFE NSW and Lot 12 Bayshore Drive Byron Bay Report: I2019/1837	12/12/2019	13/01/2020
		Directorate: General Manager Officer: McGarry, Claire	
Resolved that Council:			
1. Note the separate report included in this agenda titled ' <i>Residential Strategy and affiliated projects update</i> ' and the section of the Report relating to Lot 12 Bayshore Drive, Byron Bay.			
2. Confirm its in principle support for TAFE NSW to progress plans for a Connected Learning Centre, subject to appropriate probity and planning considerations, through the urban design investigation for Lot 12 Bayshore Drive, Byron Bay.			
3. Authorise the General Manager to negotiate and enter into a non-binding Heads of Agreement with TAFE NSW for a Connected Learning Centre on Lot 12 Bayshore Drive, Byron Bay.			
Mover: Michael Lyon		Seconder: Paul Spooner	
Comments: 8 Jan 2020 - 12:06 PM - Phillip Holloway Item 1 - Noted Item 2 - Noted			

52

Res No	Report Title	Meeting Date	Due Date
19-625	Acquisition and surrender of land - Byron pool complex Report: I2019/1942	12/12/2019	13/01/2020
		Directorate: General Manager Officer: Meir, Matt	
Resolved:			
1. That Council acquire proposed lot 17 in the attached plan of subdivision (E2019/86293), with lot 17 to be vested in Council under the <i>Crown Lands Management Act 2016</i> .			
2. That Council agree to dispose of proposed lot 15 in the attached plan of subdivision (E2019/86293) by surrendering it to the Crown under the <i>Crown Lands Management Act 2016</i> .			
3. That Council note the Department of Planning Industry and Environment – Crown Land's support (S2019/8983) for acquisition and disposal at no cost for the land.			
4. That Council authorise the affixing of Council's seal to the plan of subdivision and any associated section 88B instrument necessary to register resolutions 1 and 2 with NSW Land Registry Services.			
Mover: Michael Lyon		Seconder: Paul Spooner	
Comments: 8 Jan 2020 - 12:00 PM - Matt Meir Development application for the subdivision likely to be lodged on 10 January 2020.			

53

Res No	Report Title	Meeting Date	Due Date
19-633	Integrated Pest Management Strategy (Resolution 19-519) Report: I2019/1820	12/12/2019	13/01/2020
		Directorate: Sustainable Environment and Economy Officer: French, Sharyn	
Resolved:			
1. That Council acknowledge that items 1 to 6 of Resolution 19-519 have been satisfactorily met.			
2. That Council endorse the changes in Attachment 1 (E2019/84783) for inclusion into the Integrated Pest Management Strategy 2019-2029.			
3. That Council note that item 7 of Resolution 19-519 " <i>on completion of items 1-6 above, present the revised draft to the next available Planning Meeting of Council</i> ", will be reported in February 2020.			
Mover: Michael Lyon		Seconder: Paul Spooner	

ACTIVE RESOLUTIONS REPORT

At 5 February 2020

Comments:

24 Dec 2019 - 9:11 AM - Shannon Burt

1 noted

2 noted for inclusion in final strategy

3 staff to report to February meeting

24 Dec 2019 - 9:13 AM - Shannon Burt

Action reassigned to French, Sharyn by: Burt, Shannon for the reason: To complete action as K Love no longer project officer

54

Res No	Report Title	Meeting Date	Due Date
19-634	Annual Emissions Inventory and Achieving Net Zero Emissions Target Report: I2019/1823	12/12/2019	31/12/2020
Resolved:		Directorate: Sustainable Environment and Economy Officer: Mallee, Kim	
<p>1. That Council note the annual emissions inventory and progress toward meeting the Net Zero Emissions Target.</p> <p>2. That Council become Carbon Neutral Certified under the National Carbon Offset Standard (NCOS) commencing in the 2025/26 financial year.</p> <p>3. That Council note that a Councillor and staff workshop will be organised in the 2020/21 financial year in order to fully understand the scope and implications associated with offsetting and that the workshop report will form the foundation for an offsetting policy and procedure as identified in the Net Zero Emissions Strategy.</p>			
Mover: Michael Lyon		Seconder: Paul Spooner	
Comments:			
24 Dec 2019 - 9:14 AM - Shannon Burt			
1 noted			
2 noted			
3 workshop as per point 3 to be convened by staff 20/21			
24 Dec 2019 - 9:17 AM - Shannon Burt			
Revised Target Date changed by: Burt, Shannon From: 13 Jan 2020 To: 31 Dec 2020			
Reason: Next FY action as per resolution			

55

Res No	Report Title	Meeting Date	Due Date
19-674	Final Business and Industrial Lands Strategy for adoption Report: i2019/1633	12/12/2019	13/01/2020
Resolved:		Directorate: Sustainable Environment and Economy Officer: Hancock, Natalie	
<p>1. That Council note the Business and Industrial Lands Strategy has been updated to reflect the outcomes of consultation, as applicable on Area 5 Gulgan North described as part of Lot 2 DP 1159910, 66 The Saddle Road, Brunswick Heads which has been included as a possible industrial and business park area.</p> <p>2. That Council adopt the Business and Industrial Lands Strategy as contained in Attachment 4 (E2019/85987) and together with the Background Report contained in Attachments 3, 5 and 6 (E2019/86202, E2019/83593 and E2019/86203) send to the NSW Department of Planning, Industry & Environment for final endorsement.</p> <p>3. That Council note that the colour contrasts used on some figures in the Business and Industrial Lands Strategy will be reviewed and if necessary, changed to enhance readability under the Web Content Accessibility Guidelines before sending to NSW Department of Planning, Industry & Environment for final endorsement. (Richardson/Spooner)</p>			
<p><i>The motion was put to the vote and declared carried. Crs Coorey, Cameron and Hackett voted against the motion.</i></p>			
Mover: Simon Richardson		Seconder: Paul Spooner	
Comments:			
24 Dec 2019 - 9:23 AM - Shannon Burt			
Subject to rescission motion to be considered February 2020 planning meeting.			

56

ACTIVE RESOLUTIONS REPORT

At 5 February 2020

Res No	Report Title	Meeting Date	Due Date
19-679	Council Development Assessment Symposium Report: I2019/2034	12/12/2019	13/01/2020
Directorate: Sustainable Environment and Economy Officer: Burt, Shannon			
Resolved:			
1. That Council hold a Summit in the first quarter of 2020 to assist the organisation in ensuring its development application assessment processes are as efficient, timely and thorough as possible.			
2. That invitees should include those involved in the lodgement and development of both large and small scale DAs (and additional surveys and technical reports) including professionals and local residents.			
Mover: Simon Richardson		Seconder: Alan Hunter	
Comments: 24 Dec 2019 - 9:27 AM - Shannon Burt 1 summit to be convened early 2020 2 suitable list of attendees and symposium program to be developed by staff for the day			

59

Res No	Report Title	Meeting Date	Due Date
19-681	Byron Shire Youth Challenge Report: I2019/1976	12/12/2019	13/01/2020
Directorate: Corporate and Community Services Officer: Sills, Heather			
Resolved:			
1. That Council thanks the young people from Mullumbimby High School involved in the Byron Shire Youth Challenge, through formal recognition at their school presentation day on 17 December 2019.			
2. That Council continues to support the 'food waste expo' initiative developed by young people in the Byron Youth Challenge through:			
a) the allocation of staff resources			
b) utilising up to \$5,000 from the 'Youth Council' budget for the coordination and delivery of the event			
c) development of collateral and promotion in the lead up to the event			
3. That, should the Mullumbimby High School wish to implement a green bin service, Council provides internal green bins, such as kitchen caddies to assist them with their food waste initiative.			
Mover: Michael Lyon		Seconder: Simon Richardson	
Comments: 6 Jan 2020 - 3:01 PM - Lisa Brennan 3. Noted.			

60

Res No	Report Title	Meeting Date	Due Date
19-684	Climate Emergency Response - update on Resolution 19-341 Report: I2019/1489	12/12/2019	13/01/2020
Directorate: Sustainable Environment and Economy Officer: French, Sharyn			
Resolved:			
1. That Council note the response to items 2.iv &.v of resolution 19-341 which includes a gap analysis of Council programs in Attachment 2 (E2019/86487), which will be further developed to inform the proposed Action Tank workshop.			
2. That Council request staff to convene an Action Tank workshop in the new year to advance the development of the Climate Change Adaptation Plan to be reported to Council within six months of the workshop			
3. That Council fund the Action Tank Workshop and development of the Climate Change Adaptation Plan by allocating \$60,000 from the Land and Natural Environment Reserve.			
Mover: Cate Coorey		Seconder: Michael Lyon	
Comments: 24 Dec 2019 - 9:29 AM - Shannon Burt 1 noted 2 action tank workshop attendee list invites sent out and program under development 3 noted			

61

ACTIVE RESOLUTIONS REPORT

At 5 February 2020

Res No	Report Title	Meeting Date	Due Date
19-692	PLANNING - 24.2019.53.1 Habitat DCP Amendment; Chapter E5 Certain Locations in Byron Bay and Ewingsdale Report: I2019/1904	12/12/2019	13/01/2020
Directorate: Sustainable Environment and Economy Officer: Van Iersel, Rob			
Resolved:			
1. That Council proceed to exhibit the draft DCP 2014 Chapter E5 amendment as shown in Attachment 1 (E2019/84596) for a period of 28 days.			
2. That the exhibition documents reference the associated Development Application and provide a synopsis of what is sought in that DA			
3. That following exhibition, Council receive a further report detailing submissions made. Should there be no submissions as of the close of the exhibition period, that Council adopt the amended Chapter and give notice of its decision in accordance with the Environmental Planning and Assessment Regulation.			
Mover: Basil Cameron		Seconder: Simon Richardson	
Comments: 24 Dec 2019 - 9:31 AM - Shannon Burt 1 exhibition to proceed 2 noted for inclusion in exhibition 3 staff to report back to council following exhibition 24 Dec 2019 - 9:33 AM - Shannon Burt Action reassigned to Van Iersel, Rob by: Burt, Shannon for the reason: To action DA and DCP together as per resolution			
62			

Res No	Report Title	Meeting Date	Due Date
19-693	Byron Shire Council Agricultural Action Plan Update Report: I2019/1919	12/12/2019	13/01/2020
Directorate: Sustainable Environment and Economy Officer: Cameron, Andrew			
Resolved:			
1. That Council note the update provided in this report on completed, current and future projects and activities supporting agriculture, agri-business and farmers in Byron Shire.			
2. That Council acknowledge the significant value the implementation of the Agricultural Action Plan and its contribution to achieving the objectives, strategies and actions of Council's <i>Community Strategic Plan and Operational Plan</i> .			
3. That staff conduct a workshop to review the Agricultural Action Plan in attachment 2 with Councillors for adoption by Council.			
4. That the workshop consider funding options to meet the future requirements of the plan in the 20/21 budget.			
Mover: Alan Hunter		Seconder: Michael Lyon	
Comments: 24 Dec 2019 - 9:34 AM - Shannon Burt 1 noted 2 noted 3 SPW Feb/March 4 noted for consideration			
63			

