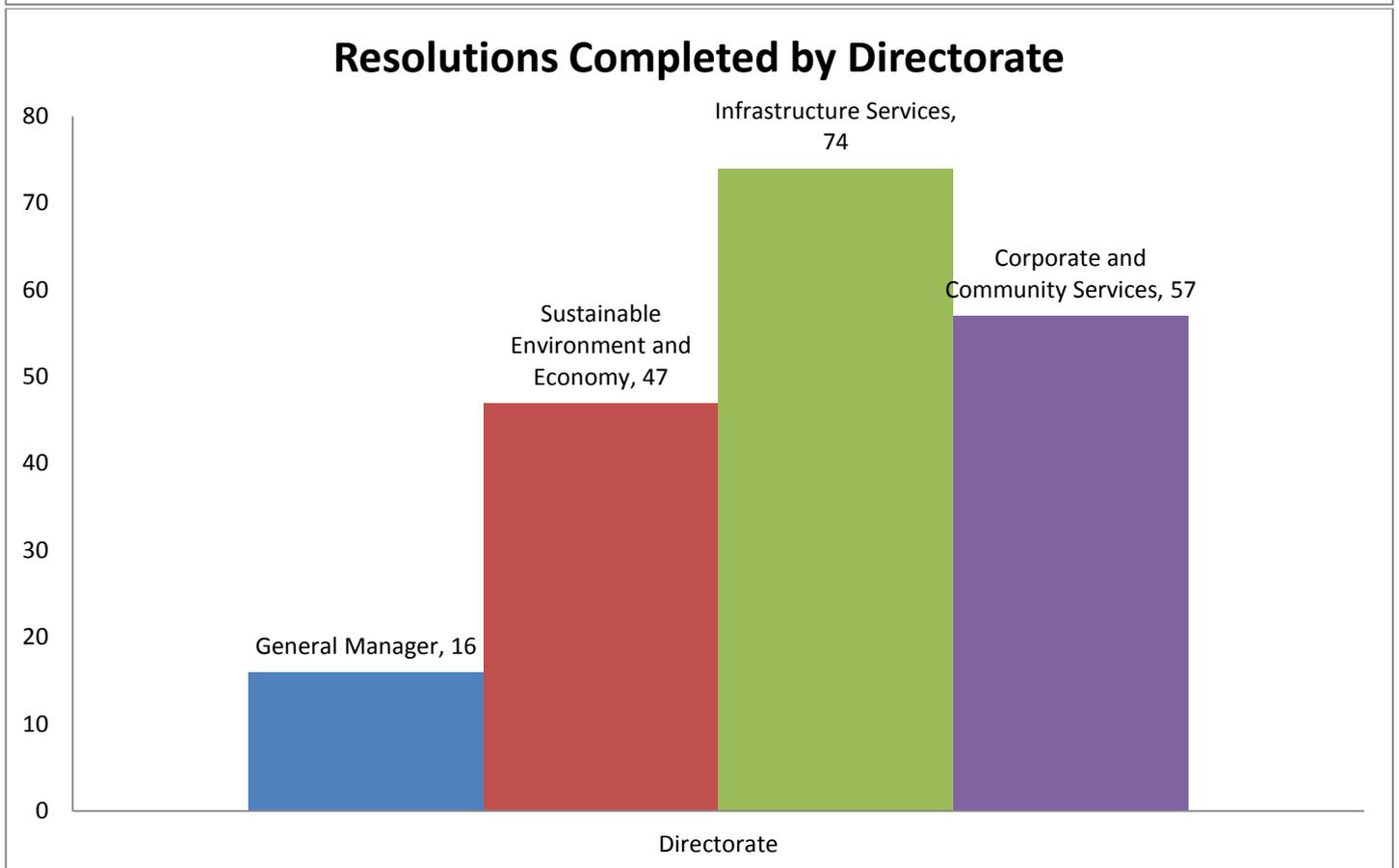


COMPLETED RESOLUTIONS REPORT

From: 1 October 2019 to 31 December 2019

Total number resolutions completed in reporting period: **194**



COMPLETED RESOLUTIONS REPORT

From: 1 October 2019 to 31 December 2019

Res No	Report Title	Meeting Date	Completed Date
16-476	Small Steps to Healthier Rural Roadsides Report: I2016/777	25/08/2016	16/12/2019
		Directorate: Infrastructure Services Officer: Matthews, Michael	
Resolved that the report be noted and the prescribed actions for initiating the RIPS be endorsed. With the following amendments.			
<ol style="list-style-type: none"> That the <i>Care of Public Land</i> policy be reviewed to include an opt out provision for residents who wish to care for road frontage to their properties and to better reflect all aspects of the RIPS. That Council consider a funding allocation at the next budget review to provide Council operators and contractors with access to GIS spatial fencing technology in the 2016/2017 financial year. 			
Mover: Cameron		Seconder: Wanchap	
Comments:			
31 Aug 2016 - 12:21 PM - Mila Jones Phillip Holloway: Manager Open Space and Resource Recovery to facilitate a meeting of internal stakeholders to progress the resolution.			
9 Aug 2019 - 1:17 PM - Michael Matthews Care of Public Land Policy repealed and replaced by Volunteering with Council Policy			
9 Aug 2019 - 1:20 PM - Michael Matthews Volunteering with Council Policy supports residents carrying out works on Council land with approval. This could include road frontages (ie opting out of usual roadside maintenance programs and residents instead caring themselves for adjoining roadsides) which already occurs in some parts of the Shire.			
2 Oct 2019 - 11:56 AM - Michael Matthews This Resolution is not marked as complete as it is considered to be strongly linked to the adoption of the IPMS and detail within Res 16-303.			
16 Dec 2019 - 11:20 AM - Michael Matthews Small Steps to Healthier Roads an adopted strategy within IPMS			
16 Dec 2019 - 11:22 AM - Michael Matthews Action completed by: Matthews, Michael Forms part of the adopted IPMS strategy			

1

Res No	Report Title	Meeting Date	Completed Date
17-419	Review of Selected Policies Report: I2017/1276	21/09/2017	3/12/2019
		Directorate: Corporate and Community Services Officer: Davis, Esmeralda	
Resolved:			
<ol style="list-style-type: none"> That Council notes that staff are preparing a report on the review of all of Council's policies that is being undertaken in partnership with Council's internal auditors. That a briefing on the review process occurs at the next available Strategic Planning Workshop. That the following be considered priority policies: <ol style="list-style-type: none"> Affordable Housing on Council Owned Land Policy 2009 Community Economic Development Policy 2010 Planning Agreement Policy 2009 Positive Ageing Policy 2010 Social Impact Assessment Policy 2009 			
Mover: Cate Coorey		Seconder: Sarah Ndiaye	
Comments:			
1 Nov 2017 - 3:02 PM - Anna Vinfield Corporate Compliance Audit undertaken in November and priority policies identified for review. Review to occur in early 2018			
5 Dec 2017 - 12:18 PM - Anna Vinfield Revised Target Date changed by: Anna Vinfield From: 23 Oct 2017 To: 31 Mar 2018 Reason: Internal auditors working with staff on review			
8 Feb 2019 - 12:55 PM - Anna Vinfield Policy review being undertaken inline with legislative requirements			
2 Dec 2019 - 4:56 PM - Lisa Brennan Action reassigned to Davis, Esmeralda by: Brennan, Lisa for the reason: Anna Vinfield on maternity leave			

COMPLETED RESOLUTIONS REPORT

From: 1 October 2019 to 31 December 2019

3 Dec 2019 - 10:56 AM - Esmeralda Davis
Presented at SPW on 7 November 2019, and actions included in 2019/20 Operational Plan.
3 Dec 2019 - 10:58 AM - Esmeralda Davis
Action completed by: Davis, Esmeralda
Refer to last note.

2

Res No	Report Title	Meeting Date	Completed Date
18-335	Poker Machine Policy investigation Report: I2018/850	24/05/2018	11/12/2019
Directorate: Corporate and Community Services Officer: Fajerman, Emily			
Resolved that Council:			
1. Note the report on policy options in relation to Poker Machines.			
2. Review and receive a report on the development of the Northern Beaches Council Gambling and Poker Machine Harm Management Strategy that is due to be finalised in August 2018.			
Mover: Paul Spooner		Seconder: Sarah Ndiaye	
Comments: 30 May 2018 - 10:06 AM - Lisa Brennan 1. Complete. Noted. 15 Jul 2019 - 2:00 PM - Cynthia McDermott Action reassigned to Fajerman, Emily by: McDermott, Cynthia for the reason: Emily Fajerman now has responsibility for Community Safety projects. 16 Oct 2019 - 3:14 PM - Emily Fajerman Report will be presented to Council at the 12 December Ordinary Meeting 11 Dec 2019 - 3:29 PM - Emily Fajerman Action completed by: Fajerman, Emily Report complete			

3

Res No	Report Title	Meeting Date	Completed Date
18-419	A Zero Waste Target for Byron Shire Report: I2018/1076	21/06/2018	16/12/2019
Directorate: Infrastructure Services Officer: Wilson, Lucy			
Resolved:			
1. Adopts a 'Zero Waste Target' across the Shire and includes this objective in our Integrated Waste Strategies and Management Plans.			
2. Supports a circular economy model approach to manage its resource recovery, with an expressed desire for an innovative waste management strategic focus (with zero waste to landfill aspirations).			
3. Seeks regional support, through the Northern Rivers Joint Organisation, and other regional waste bodies, to encourage or incentivise businesses that will manufacture or create product from the recycled product in the region and to develop a region wide zero waste target.			
4. Support the Northern Rivers Joint Organisation identified priority in waste management to proceed with and complete a detailed feasibility study for a regional AWT facility.			
5. Write to the Relevant Minister, requesting:			
a) That the NSW Government investigate further options for reforming the waste levy grant system, including providing greater flexibility in the grant guidelines for waste management projects.			
b) That the NSW Government investigate opportunities to enhance the collaborative powers of Regional Organisations of Councils to encourage investment in waste facilities, to be funded by the waste levy.			
c) That the NSW Environment Protection Authority provide additional support to local councils and resource recovery organisations to meet recycling targets and manage issues such as stream contamination, bureaucratic barriers, lack of product stewardship, and limited market opportunities.			
d) That the NSW Environment Protection Authority urgently investigate, identify and implement alternative solutions to the ban on the importation of recyclable plastics by China			
e) That the NSW Environment Protection Authority, in collaboration with stakeholders, investigate opportunities to embed zero waste strategies and the circular economy in New South Wales.			

COMPLETED RESOLUTIONS REPORT

From: 1 October 2019 to 31 December 2019

6. Write to Tamara Smith MLA and Ben Franklin MLC seeking their support and advocacy within NSW Parliament.

Mover: Simon Richardson

Seconder: Sarah Ndiaye

Comments:

26 Jun 2018 - 10:54 AM - Phillip Holloway

Noted by DIS, staff to action points

2 Nov 2018 - 9:08 AM - Lloyd Isaacson

Zero Waste target and circular economy principals to be included in Waste Management and Resource Recovery Strategy - draft strategy to be provided to Staff by consultants November 2018.

Staff have organised a regional workshop in November, including presentation from Tenterfield GM on regional Waste to Energy proposal, to progress the feasibility study for a regional AWT facility.

All letters sent to relevant State Government Ministers/Local members.

14 Mar 2019 - 1:59 PM - Lloyd Isaacson

Draft Integrated Waste Management and Resource Recovery Strategy 2019-29 presented to March Council SPW. No major changes requested by Councillors. Draft Strategy to be reported to the next WWSAC recommending Council to endorse and place it on public exhibition.

27 May 2019 - 3:52 PM - Lloyd Isaacson

Action reassigned to Wilson, Lucy by: Isaacson, Lloyd for the reason:

23 Jul 2019 - 8:30 AM - Dominika Tomanek

Zero Waste target adopted by Council and included in the Draft 2019-2029 Waste Strategy

- Waste Strategy presented at: SPW March 2019, WWSC June 2019 and going back to extraordinary WWSC 29 August 2019

3 Oct 2019 - 3:12 PM - Lucy Wilson

Relating to point 4 - Council is supporting regional investigations through NRJO into alternative waste treatment technologies (AWT) in two regional projects:

1. Richmond Valley Council's Energy from Waste feasibility study

2. Northern Rivers Regional Waste Investment report looking at waste feedstocks, infrastructure gaps and needs, and opportunities for reuse and recycling in the region. RFQ for a consultant was released in September 2019.

16 Dec 2019 - 2:30 PM - Lucy Wilson

Relating to point 5 and 6 - letter to relevant ministers reference E2018/62553

16 Dec 2019 - 2:32 PM - Lucy Wilson

Action completed by: Wilson, Lucy

All actions completed. This resolution is superseded by 19-500

4

Res No	Report Title	Meeting Date	Completed Date
18-463	Koala Wildlife Signage Report: I2018/1117	02/08/2018	24/10/2019
	Directorate: Infrastructure Services Officer: Elford, Evan		
Resolved:			
that Council adopt the following Committee Recommendation(s):			
Report No. 4.4 Koala Wildlife Signage File No: I2018/1117			
<u>Committee Recommendation 4.4.1</u>			
1. That the Committee note the report and recommend the signage strategy to include other native animals.			
2. That the Consultation is undertaken with WIRES and Bangalow Koalas community initiative is considered.			
3. The Committee receive an update on the consultation during the next Committee meeting.			
Mover: Simon Richardson		Seconder: Sarah Ndiaye	
Comments:			
10 Aug 2018 - 3:25 PM - Phillip Holloway			
To be considered with reference to Res 18-476			
2 Jul 2019 - 10:51 AM - Phillip Holloway			
Action reassigned to Elford, Evan by: Holloway, Phillip for the reason:			
24 Oct 2019 - 2:59 PM - Evan Elford			
Action completed by: Elford, Evan			
wildlife signage including Koala signs being considered as part of the review/development of a wildlife signage strategy			

5

COMPLETED RESOLUTIONS REPORT

From: 1 October 2019 to 31 December 2019

Res No	Report Title	Meeting Date	Completed Date
18-476	Native Animal Awareness Roadside Signage Report: I2018/1342	02/08/2018 Directorate: Infrastructure Services Officer: Elford, Evan	24/10/2019
Resolved:			
1.	That Council allocate a budget of \$5,000 in the 2018/2019 financial year for the purchase and installation of native animal awareness' signs funded from the Environment and Enforcement Levy Reserve subject to approval of the Transport and Infrastructure Advisory Committee resolution 18-500		
2.	That the TIAC and the Biodiversity Committee hold a workshop to consider future approaches to managing wildlife protection in infrastructure planning. <i>The amendment was put to the vote and declared carried. Cr Hunter voted against the amendment.</i>		
<i>The amendment upon becoming the substantive motion was put to the vote and declared carried.</i>			
Mover: Sarah Ndiaye		Seconder: Simon Richardson	
Comments: 10 Aug 2018 - 3:24 PM - Phillip Holloway To be considered with reference to Res 18-463 2 Jul 2019 - 10:53 AM - Phillip Holloway Action reassigned to Elford, Evan by: Holloway, Phillip for the reason: 24 Oct 2019 - 3:22 PM - Evan Elford Action completed by: Elford, Evan Council's Biodiversity Officer is currently reviewing the Biodiversity conservation strategy incorporating consideration about roads and wildlife issues.			
			6

Res No	Report Title	Meeting Date	Completed Date
18-526	Suffolk Park Stormwater Drainage Asset Condition Report: I2018/1398	23/08/2018 Directorate: Infrastructure Services Officer: Goyen, Terry	24/10/2019
Resolved:			
1.	That the information within the report be noted.		
2.	That there be consideration as part of the September 2018 Quarterly Budget Review to allocate \$25,000 for an immediate camera inspection of the Baywood Chase stormwater network and report the results back to Council if concerns with asset condition are highlighted.		
3.	That there be consideration as part of the 2019/20 budget process to allocate \$10,000 annually in future budgets to fund a cyclical stormwater pipe network camera inspection program.		
Mover: S Richardson		Seconder: A Hunter	
Comments: 29 Aug 2018 - 1:38 PM - James Flockton Action reassigned to Terry Goyen by: James Flockton 4 Oct 2018 - 3:48 PM - Phillip Holloway Item 1 - No Action Required 24 Oct 2019 - 3:34 PM - Terry Goyen Action completed by: Elford, Evan budget considerations ongoing			
			7

COMPLETED RESOLUTIONS REPORT

From: 1 October 2019 to 31 December 2019

Res No	Report Title	Meeting Date	Completed Date
18-569	CONFIDENTIAL - Council purchase from Health Administration Corporation- Mullumbimby War Memorial Hospital site and Site Remediation Report: I2018/1513	23/08/2018	2/12/2019
	Directorate: General Manager Officer: James, Ralph		
	Resolved that Council:		
1.	Receive and note the report on the status of the proposed purchase and necessary remediation of the Mullumbimby War Memorial Hospital site.		
2.	Endorse the approach taken by the General Manager in seeking a variation of the draft contract for the sale and purchase of the Mullumbimby and District War Memorial Hospital by: <ol style="list-style-type: none"> i. The deletion of draft special condition 5.1 ii. The deletion of "Community facility" where it appears in draft Annexures "A" and "B" iii. The deletion of cause 2 in each of draft Annexures "A" and "B" and by replacing draft special condition 5.1 with those set out in the body of this report. 		
3.	Purchase the Mullumbimby War Memorial Hospital site from Health Administration Corporation on the terms and conditions set out in the contract submitted by the Health Administration Corporation but subject to amendments being made in accordance with 2 above.		
4.	Authorise the General Manager to take all steps necessary to enter into the contract, as amended, and to sign and counter-sign all documents associated with the purchase of the site, including the affixing of the Council seal to all documents that may require it.		
5.	Upon Council's completion of a contract to purchase the Mullumbimby and District War Memorial Hospital, Council allocate a total budget of \$3,334,000 in the 2018/2019 financial year		
6.	Authorise the borrowing of \$3,334,000 through an Expression of Interest (EOI) process prior to 30 June 2019 to fund the demolition and other associated costs.		
7.	Delegate authority to the General Manager to negotiate with financial institutions to acquire the loan funds required in recommendation 6 above and accept the best offer made available to Council.		
8.	Authorise the affixing of the Council seal to all documents that may require it, in regards to the loan borrowing.		
9.	As per RES 18-048, enter a contract with Tweed Coast Demolition and Excavations under direct negotiations for \$2,158,948 (ex gst).		
10.	Endeavour to recover its costs of demolition and any other associated costs as soon as possible to retire the loan borrowings and mitigate the financial risk of this project.		
	Mover: Basil Cameron	Seconded: Jeannette Martin	
	Comments: 5 Sep 2018 - 3:17 PM - Sarah Parkinson Contract negotiations continuing Deed with Catholic Healthcare Ltd settled 12 Sep 2018 - 2:30 PM - Sarah Parkinson Delegations to General Manager to Enter Contracts 3 Dec 2018 - 9:52 AM - Sarah Parkinson Sale to be complete 11/12/2018 28 May 2019 - 11:00 AM - Sarah Parkinson Contract Negotiated. Sale Completed 11/12/2018 2 Dec 2019 - 12:06 PM - Ralph James Action completed by: Parkinson, Sarah Completed (as per Ralph James instruction 2/12/2019)		

COMPLETED RESOLUTIONS REPORT

From: 1 October 2019 to 31 December 2019

Res No	Report Title	Meeting Date	Completed Date
18-578	PLANNING - 26.2017.5.1 Planning Proposal to activate the Rail Corridor Byron Bay: Post Exhibition Report Report: I2018/1408	20/09/2018	28/11/2019
Directorate: Sustainable Environment and Economy Officer: Van Iersel, Rob			
Resolved:			
That Council:			
<ol style="list-style-type: none"> Forward Planning Proposal 26.2017.5.1 to amend Byron LEP 2014, as exhibited and included at Attachment 1 (E2018/72385) to this report, to the Department of Planning and Environment requesting that a draft LEP be prepared. Advise the Department of Council's view that the proposed amendment to Byron LEP 2014 should proceed despite the objection raised by the NSW Office of Environment & Heritage given that the amendments proposed do not impact on the need for future development to obtain approvals under the provisions of the Heritage Act 1977. 			
Mover: S Richardson		Seconder: A Hunter	
Comments:			
27 Sep 2018 - 4:22 PM - Jamie Van Iersel Staff preparing final mapping for LEP update to forward to the Department.			
6 Nov 2018 - 11:51 AM - Rob Van Iersel Finalised Planning Proposal and mapping sent to Dept. Waiting for finalisation			
27 Nov 2018 - 12:49 PM - Rob Van Iersel Final documentation sent to DPE 28/10/18			
26 Feb 2019 - 8:24 AM - Rob Van Iersel Still waiting for DPE to finalise amendment			
1 Mar 2019 - 1:18 PM - Rob Van Iersel Letter sent to Senior Executive at Department of Planning requesting that finalisation of the planning proposal be expedited.			
28 Nov 2019 - 1:40 PM - Rob Van Iersel Final LEP amendment gazetted 27 Sept 2019			
28 Nov 2019 - 1:41 PM - Rob Van Iersel Action completed by: Van Iersel, Rob LEP amendment completed			

9

Res No	Report Title	Meeting Date	Completed Date
18-742	Effects of water mining in Byron and surrounding shires on groundwater resources Report: I2018/1920	22/11/2018	13/12/2019
Directorate: Infrastructure Services Officer: Baulch, Dean			
Resolved that Council adopt the following Committee Recommendation(s):			
Report No. 4.1 Effects of water mining in Byron and surrounding shires on groundwater resources File No: I2018/1920			
<u>Committee Recommendation 4.1.1</u>			
<ol style="list-style-type: none"> That the committee note the report. That Council request information from surrounding shires, Rous County Council, Southern Cross University and DOI on: <ol style="list-style-type: none"> Current water extraction quantities and locations Research on short term and long term impacts of these activities on aquifers and ground water resources. 			
Mover: Simon Richardson		Seconder: Jan Hackett	
Comments:			
7 Dec 2018 - 11:32 AM - Phillip Holloway Item 1 - No Action required Item 2 - Staff to seek information from surrounding shires and provide to WW&SAC and Councillors			
13 Dec 2019 - 3:07 PM - Dean Baulch Action completed by: Baulch, Dean Report uploaded for Committee Meeting on 30 January 2020			

10

COMPLETED RESOLUTIONS REPORT

From: 1 October 2019 to 31 December 2019

Comments:

1 Apr 2019 - 10:02 AM - Sarah Parkinson
Exhibition commenced 1/4/19
2 Dec 2019 - 12:07 PM - Ralph James
Action completed by: Parkinson, Sarah
Completed (as per Ralph James instruction 2/12/2019)

13

Res No	Report Title	Meeting Date	Completed Date
19-110	Draft Plan of Management Suffolk Park Recreation Grounds Report: I2019/399	28/03/2019	2/10/2019
Resolved:		Directorate: Infrastructure Services Officer: Matthews, Michael	
<p>1. That Council adopt the Draft Plan of Management Suffolk Park Recreation Grounds (#E2019/18823) for public exhibition, and that the draft Plan of Management be placed on public exhibition, in accordance with the requirements of the <i>Local Government Act 1993</i>.</p> <p>2. That a post-exhibition report be brought to Council, including consideration of and recommendations on any submissions received during the exhibition period.</p>			
Mover: Michael Lyon		Seconder: Sarah Ndiaye	
Comments:			
<p>22 Jul 2019 - 2:25 PM - Dominika Tomanek Report to Council scheduled for 22 August meeting 2 Oct 2019 - 11:47 AM - Michael Matthews Action completed by: Matthews, Michael Brought back to Council and adopted</p>			

14

Res No	Report Title	Meeting Date	Completed Date
19-136	Leg Rope Campaign Report: I2019/367	28/03/2019	16/12/2019
Resolved:		Directorate: Infrastructure Services Officer: Matthews, Michael	
<p>1. That Council, through the Byron Safe Beaches committee and its stakeholder groups, investigate a public safety awareness campaign focusing on inexperienced surfers and surfers that are not using leg ropes.</p> <p>2. That this matter be included as an item on the committee's first agenda. <i>Crs Hackett and Spooner voted against the motion.</i></p>			
Mover: Cate Coorey		Seconder: Alan Hunter	
Comments:			
<p>24 Apr 2019 - 2:45 PM - Phillip Holloway Meeting date to be confirmed 19 Jul 2019 - 2:13 PM - Michael Matthews Discussed at May 16 interim committee 16 Dec 2019 - 11:17 AM - Michael Matthews Superseded by Res 19-621 16 Dec 2019 - 11:18 AM - Michael Matthews Action completed by: Matthews, Michael Reported and complete</p>			

15

COMPLETED RESOLUTIONS REPORT

From: 1 October 2019 to 31 December 2019

- Manfred Street from Childe Street to the frontal dune at Belongil Beach
- Giaour Street from Childe Street to Belongil Creek
- Don Street from Border Street to the frontal dune at Belongil Beach

MULLUMBIMBY

- Station Street from the unnamed lane (Lane 9) opposite the Council Chambers to Tincogan Street
- McGougan's Lane from the unnamed lane (Lane 9) behind the southern property boundary of the commercial premises on Burringbar Street to the intersection of Tincogan Street
- Stuart Street from Whian Street intersection to Tincogan Street intersection
- Stuart Lane from Whian Street intersection to Tincogan Street intersection
- Dalley Street from Whian Street intersection to Tincogan Street intersection
- Gordon Street from Burringbar Street intersection to Tincogan Street intersection
- Burringbar Street from Gordon Street intersection to Station Street intersection
- River Terrace from Burringbar Street intersection to Whian Street intersection
- Tincogan Street from Gordon Street intersection to Station Street intersection
- Whian Street from River Terrace intersection to Stuart Street intersection
- Brunswick Terrace from Burringbar Street to Mill Street, and Mill Street from Gordon Street to Station Street

BRUNSWICK HEADS

- Fawcett Street from Tweed Street to Park Street
- Park Street from Fawcett Street to Fingal Street
- Mullumbimbi Street from Tweed Street to the Terrace
- The Terrace from Mullumbimbi Street to Fingal Street
- Fingal Street from the Terrace to Tweed Street
- Tweed Street from Fingal Street to Fawcett Street
- South Beach Road (including the traffic bridge) between The Terrace and the end of South Beach Road including the Surf Club area

OCEAN SHORES AND NEW BRIGHTON

- Rajah Road between northern boundary of Lot 1 DP 626518 (approx 50 metres south of Bindaree Way intersection) and southern boundary of Lot 1114 DP241074 No 43 Rajah Road (approx 60 metres north east from Durroon Court)
- Ocean Shores Community Centre carpark (Lots 1154 and 1156 DP 116000)
- The Esplanade south from the intersection with The Strand to the southern boundary of Lot 5 Sec 3 DP 5318 (approx 200 metres south from the intersection)
- 'North Head Road Carpark' located on unnamed road New Brighton

SUFFOLK PARK

- Clifford Street between Broken Head Road and Alcorn Street
- Armstrong Street between Clifford Street and Wareham Street
- Brandon Street between Clifford Street and Wareham Street
- Alcorn Street between Clifford Street and southern boundary of the community titled property at No. 2 Alcorn Street
- Broken Head Road from Clifford Street to the northern boundary of the Serviceman's Home property
- Beech Drive (south) from Broken Head Road to the northern property boundary of Lot 60 DP 817888 being the

Mover: Basil Cameron

Seconded: Simon Richardson

Comments:

4 Jul 2019 - 3:53 PM - Sarah Parkinson
Advertising completed

Matter to be reported to August Ordinary Meeting
2 Dec 2019 - 12:08 PM - Ralph James
Action completed by: Parkinson, Sarah
Completed (as per Ralph James instruction 2/12/2019)

COMPLETED RESOLUTIONS REPORT

From: 1 October 2019 to 31 December 2019

Res No	Report Title	Meeting Date	Completed Date
19-281	PLANNING - Employment Lands Strategy - Submissions Report Report: I2019/533	20/06/2019	24/12/2019
	Directorate: Sustainable Environment and Economy Officer: Hancock, Natalie		
	Resolved:		
1.	That the Employment Lands Strategy be updated to incorporate: <ol style="list-style-type: none"> a State Policy Compliance Check (see Attachment 3 E2019/38001); an overarching servicing and infrastructure delivery framework for industrial and business land; business centre urban design principles and industrial land 'physical form' principles, including a requirement for a structure and staging plan for new release areas; and an ongoing review of strategy actions in terms of their need, priority and clarity. 		
2.	That at the request of the State government: <ol style="list-style-type: none"> Site 5 Bangalow East be deleted from the Employment Lands Strategy as a Possible Investigation Area; Lot 181 DP 755695 - 268 Ewingsdale Road be included in the Employment Lands Strategy as a Possible Investigation Area. 		
3.	That the Employment Lands Strategy be renamed to 'Business and Industrial Lands Strategy'.		
4.	That the format of the Employment Lands Strategy be refined to generally align with the template in Annexure 1 of the 'Community Engagement and Submissions Summary Report' (Attachment 2 E2019/19253).		
5.	That both the Employment Lands Strategy and Background Report data be updated to: <ol style="list-style-type: none"> correct or update relevant technical data to inform policy directions and/or intended outcomes over the Strategy's 20-year timeframe; include clarifying statements as required to improve readers understanding of the documents; refine the mapping of Industrial Precinct Investigation areas to exclude pending Environmental Zone areas. 		
6.	That the Employment Lands Strategy actions relating to the Mullumbimby, Bangalow and Brunswick Heads business centres be revised to: <ol style="list-style-type: none"> remove any references to (i) investigating an increase in building height up to 11.5m' and (ii) the words '<i>consistent with the Byron Town Centre</i>'; and insert a new action '<i>to undertake an urban design review to determine appropriate building heights</i>'. 		
7.	That the potential expansion area as shown on 'Figure 17: Bangalow town centre capacity analysis' of the Employment Lands Strategy be deleted due to the limited number of submissions, lack of clear direction in the submissions, heritage designation and adopted Village Plan.		
8.	That the potential southern expansion area as shown on 'Figure 24: Mullumbimby town centre capacity analysis' of the Employment Lands Strategy be deleted due to the limited number of submissions, lack of clear direction in the submissions and heritage designation.		
9.	That a new Employment Lands Strategy action be inserted to investigate opportunities for use of the Mullumbimby surplus rail corridor lands for mixed use purposes.		
10.	That the site specific request for 5 & 7 Browning Street Byron Bay not be included as a potential business centre expansion area, as inconsistent with the Byron Town Centre Master Plan.		
11.	That the Sand Hills potential expansion area as shown on 'Figure 20: Byron Bay town centre capacity analysis' of the Employment Lands Strategy be deleted as inconsistent with the Byron Town Centre Master Plan.		
12.	That a new Employment Lands Strategy action be inserted to update Development Control Plan provisions for business and industrial land requiring landscaped buffers along roadways to mitigate the negative visual impacts of industrial development — particularly along the Highway frontage and gateways to towns.		
13.	That the Employment Lands Strategy Action 2.1 be amended to replace words " <i>Commence planning for the release of Gulgan east and west as new employment precincts for industrial purposes</i> " with: <p><i>"Commence planning investigations for the Employment Strategy Site 3 - Gulgan East and Site 4 - Gulgan West Investigation Areas for industrial and supporting business purposes as follows:</i></p> <ol style="list-style-type: none"> <i>business case viability and modelling (including examination of the potential for food manufacturing anchor location)</i> <i>flood management</i> <i>infrastructure and access (road, rail and pedestrian/cycling) servicing</i> 		

COMPLETED RESOLUTIONS REPORT

From: 1 October 2019 to 31 December 2019

- iv. environmental rehabilitation, enhancement and landscaping
 - v. cultural heritage and social impact assessment".
14. That prior to reporting a final strategy back to Council for adoption before the end of the year:
- a) staff consult with the community and relevant government agencies in regard to the *Gulgan North Precinct 'A' & 'B' (part of Lot 2 DP 1159910, 66 The Saddle Road, Brunswick Heads)*, as identified in 'Table 1' of this report;; and
 - b) update the Employment Lands Strategy to reflect the outcomes of this consultation, as applicable.
15. That Council not support inclusion of the following sites as Possible Investigation Areas in the Employment Lands Strategy, for the reasons outlined in Table 1 of this report:
- *Gulgan North Precinct 'C' & 'D' (part of Lot 2 DP 1159910, 66 The Saddle Road, Brunswick Heads); and*
 - *Lot 1 DP 940938 – Mullumbimby Road, Mullumbimby.*
16. That Council support *Lot 4 DP 635505 - 150 Lismore Road, Bangalow*, as identified in 'Table 1' of this report, being included in the Employment Lands Strategy as a Possible Investigation Area due to agglomeration of industrial land uses, suitable site topography, potential to connect to existing internal road network and to utilise existing access to Lismore Road.
17. That Council:
- a) not support further expansion of the IN1 zone (industry) on *part of Lot 7 DP 626084 – 204 Lismore Road, Bangalow*, as identified in 'Table 1' of this report, until such time as the landowner can demonstrate legal access off Bugam Place and subdivision development has commenced on undeveloped IN1 zoned land; and
 - b) if a subdivision development application has not been lodged by 1 July 2022, commence a process to rezone the undeveloped IN1 zoned land to RU1 to enable agricultural use of land consistent with the important farmland designation under the North Coast Regional Plan.
18. That a new section be inserted in the Employment Lands Strategy, along with supporting criteria/principles to guide 'Potential Anchor Location Activities' associated with:
- i health services
 - ii knowledge and creative industries
 - iii co-operative business and innovation hubs.

*Crs Coorey, Martin, Lyon, Ndiaye, Cameron, Hackett and Hunter voted in favour of the motion.
Nil Councillors voted against the motion.*

Mover: Cate Coorey

Secunder: Michael Lyon

Comments:

24 Jun 2019 - 3:00 PM - Natalie Hancock

24 June notification letters issued to relevant government agencies as per item 14

30 Sep 2019 - 8:11 AM - Natalie Hancock

Public exhibition on additional lands complete and being actioned as per resolution.

24 Dec 2019 - 10:00 AM - Shannon Burt

complete - note report to December meeting 19-674 - subject to rescission for February meeting

24 Dec 2019 - 10:01 AM - Natalie Hancock

Action completed by: Burt, Shannon

complete

22

Res No	Report Title	Meeting Date	Completed Date
19-306	Regulatory Signage - Byron St, BANGALOW - extend motorcycle parking, provide loading zone Report: I2019/407	27/06/2019	12/12/2019
	Directorate: Infrastructure Services Officer: Pearce , Andrew		
Resolved that Council adopt the following Committee Recommendation(s):			
<u>Committee Recommendation 6.1.1</u>			
That Council amend the Bangalow Parking scheme as follows:			
1.	That Council change the shared bus zone / 2P car spaces on the north side of Byron St and adjacent to the Lismore Road / Byron Street intersection into a shared bus zone / loading zone.		
2.	That Council change the one 1P car space adjacent to the existing two motorcycle spaces in front of the Bangalow Hotel into additional motorcycle parking.		

COMPLETED RESOLUTIONS REPORT

From: 1 October 2019 to 31 December 2019

Mover: Simon Richardson

Second: Basil Cameron

Comments:

10 Jul 2019 - 4:34 PM - Stephanie Tucker

Action reassigned to Pearce, Andrew by: Tucker, Stephanie for the reason: Further information to be provided with Bangalow Parking Scheme review.

12 Dec 2019 - 11:37 AM - Andrew Pearce

Action completed by: Tucker, Stephanie

CRM 12470 created 12/12/19

23

Res No	Report Title	Meeting Date	Completed Date
19-308	Signage requests from Compliance Team - Paterson St, Byron Bay Report: I2019/679	27/06/2019	24/10/2019
<p>Directorate: Infrastructure Services Officer: Elford, Evan</p> <p>Resolved that Council adopt the following Committee Recommendation(s):</p> <p><u>Committee Recommendation 6.3.1</u></p> <p>That Council approve the following:</p> <ol style="list-style-type: none"> 1. At Paterson Street, Byron Bay, install regulatory "No Parking 1am – 6am" signs on eastern side of Paterson Street between Lighthouse Road and Kipling Street. 2. At New Brighton, install 3 regulatory "No Stopping" signs. Two signs on southern side of New Brighton Road between Park Street intersection and Casons Road intersection. Install one "No Stopping" sign approximately 15 metres along Casons Road from the intersection. 3. Across the driveway entrance of the Rural Fire Service on Wilfred Street, Billinudgel replace the two "No Parking" signs with two "No Stopping Authorised Vehicles Only" signs. 4. At Sunrise Boulevard, Byron Bay install regulatory signage as indicated in Figure 9:- <ol style="list-style-type: none"> 4.1 "No Stopping" signs on the eastern side of the Sunrise Boulevard from the Ewingsdale Road intersection and extending for approximately 200m. A new sign to be installed at approximately 50m intervals and as required 4.2 "No Stopping" signs installed on the western side of Sunrise Boulevard from the Ewingsdale Road intersection and extending for approximately 70m. 4.3 "Parallel Parking Only" signs installed on the western side of Sunrise Boulevard commencing at chainage 70m and extending for approximately 70m to chainage 140m. 4.4 "No Stopping" signs installed on the western and eastern side of Sunrise Boulevard from approximate chainage 140m and extending approximately 100 to chainage 240m 			
Mover: Simon Richardson		Second: Basil Cameron	
<p>Comments:</p> <p>2 Jul 2019 - 1:13 PM - Dominika Tomanek</p> <p>Action reassigned to Elford, Evan by: Tomanek, Dominika for the reason:</p> <p>24 Oct 2019 - 2:52 PM - Evan Elford</p> <p>Action completed by: Elford, Evan</p> <p>the approval to install regulatory signage has been actioned as appropriate</p>			

24

Res No	Report Title	Meeting Date	Completed Date
19-324	5G technology Report: I2019/939	27/06/2019	28/11/2019
<p>Directorate: Sustainable Environment and Economy Officer: Burt, Shannon</p> <p>Resolved that Council:</p> <ol style="list-style-type: none"> 1. Notes that there is some community concern with respect to reports that 5G network technologies may affect the health of the community and animal populations; 2. Convenes and facilitates a public information event to share information and knowledge about the proposed 5G technology and its roll out in the Byron Shire; 			

COMPLETED RESOLUTIONS REPORT

From: 1 October 2019 to 31 December 2019

3. Includes within its' list of invited speakers, representatives from Telstra, ARPANSA, the Member for Richmond, Justine Elliot MP, any pertinent accredited experts in this field and representatives from the Stop 5G Northern Rivers group;
4. Writes to the Federal Minister for Communications, the Shadow Minister for Communications, and Member for Richmond, Justine Elliot MP seeking assurance that community concerns with respect to 5G network technologies are being assessed and taken into consideration;
5. Writes to Telstra, seeking assurances that community concerns with respect to 5G network technologies are being assessed and taken into consideration and that the precautionary principle has been applied when progressing the 5G rollout;
6. Writes to those listed in 4 and the State Government requesting a review of the cumulative impacts and an identification of who holds responsibility for monitoring cumulative impacts of microwave frequency technologies of 'small cell installations' on the residential community and, in light of the findings of this review, request the State Government to re-consider the appropriate planning process for the installation of small cells;
7. Writes to LGNSW and Member for Ballina, Tamara Smith MP with a request to support this review and possible planning adjustments as outlined in 6; and
8. Receives a report on any potential for Council's infrastructure being used to house 5G.

Mover: Simon Richardson

Seconder:

Comments:

2 Jul 2019 - 5:59 PM - Shannon Burt

1 noted

2 public information event under consideration by staff

3 subject to 2

4 letters done #2019/59821,#E2019/59933,#E2019/59932

5 letter done #E2019/59814

6 letter done E2019/59821,#E2019/59933, #E2019/59932,#E2019/29814

7 letter #E2019/59815

8 report being prepared in consultation with council asset owners

28 Nov 2019 - 12:05 PM - Shannon Burt

Report presented to November 21 planning meeting on resolution 19-324 as actioned.

No decision was resolved on the day.

28 Nov 2019 - 12:07 PM - Shannon Burt

Action completed by: Burt, Shannon

complete as per report to November 21 council planning meeting

25

Res No	Report Title	Meeting Date	Completed Date
19-335	Multi Use Byron Shire Rail Corridor Report: I2019/744	27/06/2019	28/11/2019
		Directorate: Infrastructure Services Officer: Elford, Evan	
Resolved that Council:			
1.	Note the Final Report for the Multi Use of Byron Shire Rail Corridor (Bangalow to Yelgun) pre-feasibility study as compiled by Arcadis; and		
2.	Request staff to evaluate the Arcadis Final Report and report back to Council on the next steps to progress the project.		
3.	Noting that the increasing vegetation proliferation within the rail corridor is a major issue that needs addressing, request an urgent meeting with representatives of John Holland, State Rail and Local Member Tamara Smith, to discuss vegetation clearing options.		
4.	That all attachments in Report No. 13.16 are no longer classified as 'Confidential' and are made available to the public excluding any appendices that include specific commercial in confidence information including that of Council		
5.	Noting the clear local and regional tourism, environmental, economic, and social benefits, as stated within the report,		
	a) request a meeting with relevant state government representatives seeking possible collaboration and support for establishing a multiuse project within the rail corridor		
	b) request an agenda item on the activation of the regional rail corridor be added to the next Northern Rivers Joint Organisation Agenda		
Mover: Basil Cameron		Seconder: Simon Richardson	

COMPLETED RESOLUTIONS REPORT

From: 1 October 2019 to 31 December 2019

Comments:

8 Aug 2019 - 10:41 AM - Phillip Holloway

Part 4 has been actioned and reports are available

8 Aug 2019 - 10:47 AM - Therese Black

Part 1. No action required.

Part 2. Next steps to be defined after 3 and 5 have been completed.

Part 4. Completed.

Parts 3, 5 a and b are being addressed. GM has requested a meeting with Northern Rivers Joint organisation to discuss collaboration, options and the progression of this initiative.

29 Aug 2019 - 10:35 AM - Therese Black

Part 5b - Complete. Aug 10 Meeting of NRJO Agenda Item 7.3 - Outcome: Lismore, Ballina, Richmond Valley and Kyogle Council reps to be invited to the Arcadis presentation on Fri 20 Sept

29 Aug 2019 - 11:06 AM - Renae Fegent

Action reassigned to Elford, Evan by: Fegent, Renae for the reason:

28 Nov 2019 - 3:44 PM - Evan Elford

Note this action now superseded by and resolution actions from Council meeting of 28/11/19

28 Nov 2019 - 3:45 PM - Evan Elford

Action completed by: Elford, Evan

Note this action now superseded by and resolution actions from Council meeting of 28/11/19

26

Res No	Report Title	Meeting Date	Completed Date
19-340	Request for fee relief - A Day In The Bay Report: I2019/908	27/06/2019	24/12/2019
		Directorate: Sustainable Environment and Economy Officer: Gilmore, Jess	
Resolved that Council:			
1.	Grant a financial contribution of \$4,604 in the form of a budget transfer from the events funding support budget (2017.004) to the Cavanbah Centre to cover hire fees.		
2.	Waive Council fees involved in future A Day in the Bay events to a total of \$14,467, and negotiate with the event organisers on how to best utilise the Cavanbah Centre for future events		
3.	Advise A Day In The Bay organisers accordingly.		
Mover: Simon Richardson		Seconder: Basil Cameron	
Comments:			
4 Jul 2019 - 8:54 AM - Jess Gilmore			
Part 3 complete - Day In The Bay organisers were advised of resolution by email on 2 July 2019			
4 Jul 2019 - 8:56 AM - Jess Gilmore			
Part 2 in progress - drafting agreement for fee waiver confirming details. To be reviewed with Day in the Bay organisers & GM.			
4 Jul 2019 - 8:58 AM - Jess Gilmore			
Action reassigned to Brickley, James by: Gilmore, Jess for the reason: Budgetary requirements to be actioned; all other parts of res complete or in progress.			
22 Oct 2019 - 12:23 PM - James Brickley			
Part 1 of resolution taken up in 2018/2019 financial year end result. No further action.			
22 Oct 2019 - 12:25 PM - James Brickley			
Action reassigned to Gilmore, Jess by: Brickley, James for the reason: To close off resolution if part 2 regarding agreement is completed.			
24 Dec 2019 - 10:05 AM - Shannon Burt			
complete			
24 Dec 2019 - 10:06 AM - Jess Gilmore			
Action completed by: Burt, Shannon			
complete			

27

COMPLETED RESOLUTIONS REPORT

From: 1 October 2019 to 31 December 2019

19-350	Schedule of Extraordinary Meetings of Water, Waste and Sewer Committee in 2019 Report: I2019/877	27/06/2019	2/10/2019
Directorate: Infrastructure Services Officer: Tomanek, Dominika			
Resolved that Council adopt the following Committee Recommendation(s):			
<u>Committee Recommendation 4.6.1</u>			
1. That Council ask that the extraordinary meetings of Water, Waste and Sewer Advisory Committee (WWSAC) be scheduled on:- a) Thursday, 29 August 2019 at 9 am; and b) Thursday 14 November 2019 at 9 am.			
2. That the constitution for the WWSAC be amended to reflect 5 meetings per year.			
Mover: Sarah Ndiaye		Second: Simon Richardson	
Comments: 2 Jul 2019 - 1:06 PM - Dominika Tomanek point 1. Completed. Extraordinary meetings have been scheduled. point 2. constitution still to be updated 2 Oct 2019 - 10:44 AM - Dominika Tomanek Action completed by: Tomanek, Dominika extraordinary meetings has been scheduled			
			30

Res No	Report Title	Meeting Date	Completed Date
19-377	Concerns with 2.5 metre wide foot path being constructed along the length of Balemo Drive, Ocean Shores Report: I2019/977	22/08/2019	2/10/2019
Directorate: Infrastructure Services Officer: Weallans, Kirk			
Resolved:			
1. That the petition regarding Concerns with 2.5 metre wide foot path being constructed along the length of Balemo Drive, Ocean Shores be noted.			
2. That Council continue to deliver the infrastructure in accordance with the funding requirements.			
Mover: Simon Richardson		Second: Sarah Ndiaye	
Comments: 2 Oct 2019 - 10:59 AM - Kirk Weallans Action completed by: Weallans, Kirk Resolutions noted.			
			31

Res No	Report Title	Meeting Date	Completed Date
19-379	Objection to any further development on Palm Avenue in Mullumbimby until road surface has been repaired Report: I2019/982	22/08/2019	24/10/2019
Directorate: Infrastructure Services Officer: Elford, Evan			
Resolved:			
1. That the petition regarding objection to any further development on Palm Avenue in Mullumbimby until road surface has been repaired be noted.			
2. That road resealing and repairs continue to be undertaken in a planned and prioritised manner to approved budgets.			
Mover: Simon Richardson		Second: Sarah Ndiaye	
Comments: 24 Oct 2019 - 2:48 PM - Evan Elford Action completed by: Elford, Evan works continue to be done as prioritised and to approved budgets			
			32

COMPLETED RESOLUTIONS REPORT

From: 1 October 2019 to 31 December 2019

Res No	Report Title	Meeting Date	Completed Date
19-391	Water, Waste and Sewer Advisory Committee and Coastal Estuary Catchment Panel - Committee Members Report: I2019/1158	22/08/2019	4/12/2019
Directorate: Corporate and Community Services Officer: Sills, Heather			
Resolved that Council:			
1. Accept the resignation of Tony Flick from the Coastal Estuary Catchment Panel and provide a letter of thanks.			
2. Accept the resignation of Mark Tidswell from the Water, Waste and Sewer Committee and provide a letter of thanks.			
3. Hold the two community positions on the Coastal Estuary Catchment Panel as vacant until the new term of Council (September 2020).			
Mover: Simon Richardson		Seconder: Sarah Ndiaye	
Comments: 2 Oct 2019 - 4:26 PM - Lisa Brennan 3. Noted. 4 Dec 2019 - 6:49 AM - Heather Sills Action completed by: Sills, Heather Noted.			

33

Res No	Report Title	Meeting Date	Completed Date
19-396	Council Road Reserve Closure and Transfer - Arakwal & Morgan - Bangalow Road, Byron Bay Report: I2019/590	22/08/2019	24/10/2019
Directorate: Infrastructure Services Officer: Savage, Deanna			
Resolved:			
1. That Council endorse the finalisation of the closure of the road reserve between Lot 320 DP 755695 and Lot 438 DP 729107 as per Resolution 12-820 and Resolution 17-006 and move forward with registration of plans with Land Registry Services and all documentation to facilitate the closure of the road.			
2. That Council authorise the execution of all documents necessary to affect the road closure and consolidation.			
Mover: Simon Richardson		Seconder: Sarah Ndiaye	
Comments: 24 Oct 2019 - 3:27 PM - Deanna Savage Action completed by: Elford, Evan matter to be finalised in accordance with standard procedures			

34

Res No	Report Title	Meeting Date	Completed Date
19-400	Tender Assessment - Management of First Sun and Suffolk Beachfront Holiday Parks 2019-0027 Report: I2019/1115	22/08/2019	19/12/2019
Directorate: Infrastructure Services Officer: Ruck, Pattie			
Resolved:			
1. That Council award Tender 2019-0027 Management Contract for First Sun Holiday Park and Suffolk Beachfront Holiday Park to the preferred Tenderer as set out on the final page of the attached confidential Assessment Panel Report (#E2019/57006).			
2. Council's seal be affixed to the relevant documents if required.			
3. That Council makes public its decision, including the name and amount of the successful tenderer, in accordance with Clause 179(b) of the Local Government (General) Regulation 2005.			
Mover: Simon Richardson		Seconder: Sarah Ndiaye	

COMPLETED RESOLUTIONS REPORT

From: 1 October 2019 to 31 December 2019

Comments:

29 Aug 2019 - 12:12 PM - Pattie Ruck

Acceptance letter and contract sent to Belgravia PRO Pty Ltd 230819. Awarded tender notice displayed. Unsuccessful letters sent. Waiting on signed contract from Belgravia - once received will organise GM signature on contract to finalise. Handover date 011019.

3 Oct 2019 - 1:43 PM - Pattie Ruck

Contract signed off #E2019/67643 - Belgravia PRO started on 1 October 2019.

19 Dec 2019 - 11:19 AM - Pattie Ruck

Action completed by: Ruck, Pattie

Notes added in August and September. Finalisation of Resolution items complete as at 20 September 2019.

35

Res No	Report Title	Meeting Date	Completed Date
19-401	Social Enterprise - Linen SHIFT - Water, Bulk Water and Sewer developer contributions Report: I2019/1215	22/08/2019	18/12/2019
		Directorate: Infrastructure Services	
		Officer: Baulch, Dean	
Resolved that Council:			
1.	Provide the S.H.I.F.T Project laundry service a waiver to water and sewer developer contributions for a total of four (4) washing machines.		
2.	Request Rous Water to defer bulk water contributions for a total of four (4) washing machines for the S.H.I.F.T Project laundry service		
Mover: Simon Richardson		Seconder: Sarah Ndiaye	
Comments:			
26 Aug 2019 - 8:12 AM - Heather Sills			
Action reassigned to Baulch, Dean by: Sills, Heather for the reason:			
2 Oct 2019 - 4:02 PM - Dean Baulch			
Telephone conversation with SHIFT Julie Wells - no DA application submitted to date.			
18 Dec 2019 - 2:11 PM - Dean Baulch			
Action completed by: Baulch, Dean			
s307 issued for waiver on A2019/42439			

36

Res No	Report Title	Meeting Date	Completed Date
19-403	Tender 2019-0014 - Causeway Upgrades - Upper Wilsons #10 and Blackbean Road Report: I2019/1147	22/08/2019	2/10/2019
		Directorate: Infrastructure Services	
		Officer: Weallans, Kirk	
Resolved:			
1.	That Council award Tender 2019-0014 to CivilCS Pty Ltd.		
2.	That Council increase the Upper Wilsons Budget to \$433,500 (GL 44283.045) and the Blackbean Road Causeway Budget to \$441,900 (GL 44283.410) by a reallocation of funds from the Left Bank Rural Major Culvert Project as detailed in this report.		
3.	That Council makes public its decision, including the name and amount of the successful tenderer, in accordance with Clause 179(b) of the Local Government (General) Regulation 2005.		
Mover: Simon Richardson		Seconder: Sarah Ndiaye	
Comments:			
2 Oct 2019 - 10:59 AM - Kirk Weallans			
Action completed by: Weallans, Kirk			
Resolutions noted			

37

COMPLETED RESOLUTIONS REPORT

From: 1 October 2019 to 31 December 2019

19-420	Draft Plan of Management Suffolk Park Recreation Grounds Report: I2019/1102	22/08/2019	2/10/2019
Directorate: Infrastructure Services Officer: McAllister, Darren			
Resolved that Council defer the Draft Plan of Management Suffolk Park Recreation Grounds (Attachment 3 - E2019/56787) to a future meeting of Council as the Draft plan of management does not adequately address the Suffolk Park Recreation Ground Public Hearing report.			
Mover: Paul Spooner		Seconder: Sarah Ndiaye	
Comments: 2 Oct 2019 - 12:26 PM - Darren McAllister Action completed by: McAllister, Darren Amended PoM adopted 19/9/19 Res 19-448			
			41

Res No	Report Title	Meeting Date	Completed Date
19-429	Byron Bay Bypass Linemarking and Signage - revised plans Report: I2019/799	22/08/2019	24/10/2019
Directorate: Infrastructure Services Officer: Elford, Evan			
Resolved that Council adopt the following Committee Recommendation(s):			
Report No. 6.1 Byron Bay Bypass Linemarking and Signage - revised plans File No: I2019/799			
<u>Committee Recommendation 6.1.1</u>			
1. That the Local Traffic Committee endorse the attached Pavement Marking and Signage Plans for the Byron Bay Bypass project (#E2019/42067).			
2. Council consider the committee's comments regarding the pedestrian refuge near Wentworth St.			
Mover: Basil Cameron		Seconder: Paul Spooner	
Comments: 24 Oct 2019 - 2:46 PM - Evan Elford Action completed by: Elford, Evan Adoption of LTC recommendation - signage and linemarking to be implemented in due course			
			42

Res No	Report Title	Meeting Date	Completed Date
19-430	Event Road Closures - Byron Lighthouse Run 2019 Report: I2019/192	22/08/2019	24/10/2019
Directorate: Infrastructure Services Officer: Elford, Evan			
Resolved that Council adopt the following Committee Recommendation(s):			
Report No. 6.2 Event Road Closures - Byron Lighthouse Run 2019 File No: I2019/192			
<u>Committee Recommendation 6.2.1</u>			
That Council support the 20 October 2019 Byron Lighthouse Run, subject to:-			
1. Traffic control plan(s) and a Traffic Management Plan being designed by those with the appropriate and relevant NSW (RMS) accreditation. The TCP and TMP are to include the temporary car park and road closures below:			
a) Lawson Street, between Massinger Street and Lighthouse Road, between 6:30am and 10:00am;			
b) Tallow Beach Road, between Lighthouse Road and Tallow Beach Car Park, between 6:30am and 10:00am;			
c) Lighthouse Road, between Lawson Street and the Cape Byron Lighthouse, between 6:30am and 10:00am; and			
d) Brooke Drive, between Lighthouse Road and the Pass, between 6:30am and 10:00am.			
e) Clarkes Beach Car Park, between 5am and 9am. Clarkes Beach car park is to be open to the public by 9am. Alternatively, if car park is to be closed to the public after 9am an application is to be made to Council to occupy the car			

COMPLETED RESOLUTIONS REPORT

From: 1 October 2019 to 31 December 2019

park and relevant application fee's and parking fees are to be paid to Council prior to the event commencing.

2. That the approval provided in Part 1 is subject to:
- a) separate approvals by NSW Police, RMS and Cape Byron Headland Trust being obtained;
 - b) implementation of the approved Traffic Management Plan and Traffic Control Plan/s by those with appropriate RMS accreditation and the holding of current and appropriate levels of insurance and liability cover; and
 - c) The event organiser:
 - i) advertising the impact of the event via a notice in the local weekly paper a minimum of one week prior to the operational impacts taking effect, noting it must include the event name, specifics of any traffic impacts or road closures and times, alternative route arrangements, event organiser, a personal contact name and a telephone number for all event related enquiries or complaints;
 - ii) providing copy of the advert for Council's web page;
 - iii) informing community and businesses that are directly impacted (e.g. adjacent to the event), including the Beach Byron Bay Café and North Coast Holiday Park Clarkes Beach, via written information which is delivered to the property in a timely manner so as to document, consider and respond to any concerns raised;
 - iv) arranging for private property access and egress affected by the event;
 - v) liaising with bus and taxi operators and ensuring arrangements are made for provision of services during conduct of the event;
 - vi) consulting with emergency services with any identified issues being addressed;
 - vii) holding \$20m public liability insurance cover which is valid for the event; and
 - viii) payment of Council's Road Event application fee prior to the event.

Mover: Basil Cameron

Secunder: Paul Spooner

Comments:

24 Oct 2019 - 2:33 PM - Evan Elford

Action completed by: Elford, Evan

Adoption of LTC recommendation - events manage notifications

43

Res No	Report Title	Meeting Date	Completed Date
19-432	Event - Chincogan Charge, Mullumbimby - 21 September 2019 Report: I2019/191	22/08/2019	24/10/2019
	Directorate: Infrastructure Services Officer: Elford, Evan		
Resolved that Council adopt the following Committee Recommendation(s):			
Report No. 7.1 Event - Chincogan Charge, Mullumbimby - 21 September 2019 File No: I2019/191			
<u>Committee Recommendation 7.1.1</u>			
That Council support the Chincogan Charge 2019 to be held on Saturday 21 September 2019 between 8:00am and 5:30pm, subject to:			
1.	Traffic control plan(s) and a Traffic Management Plan being designed by those with the appropriate and relevant NSW (RMS) accreditation. The TCP(s) and TMP to include the closure of Dalley Street between Burringbar Street and Tincogan Street between 12.30am-5.3pm;		
2.	The TCP to be generally in accordance with document E2019/52304 (attached); However the TCP must show additional advanced warning and continuous demarcation of cars and race participants to ensure adequate separation in contraflow areas.		
3.	Implementation of the approved Traffic Management Plan and Traffic Control Plan/s by those with appropriate RMS accreditation and the holding of current and appropriate levels of insurance and liability cover;		
4.	Separate approvals by NSW Police and RMS being obtained;		
5.	The impact of the event be advertised via a notice in the local weekly paper a minimum of one week prior to the operational impacts taking effect, noting it must include the event name, specifics of any traffic impacts or road closures and times, alternative route arrangements, event organiser, a personal contact name and a telephone number for all event related enquiries or complaints;		
6.	The event be notified on Council's webpage;		
7.	Informing community and businesses that are directly impacted (e.g. adjacent to the event) via written information which		

COMPLETED RESOLUTIONS REPORT

From: 1 October 2019 to 31 December 2019

is delivered to the property in a timely manner so as to document, consider and respond to any concerns raised;

8. Undertake consultation with emergency services and any identified issues addressed;
9. Hold \$20m public liability insurance cover which is valid for the event
10. Pay Council's Road Event Application Fee prior to the event

Mover: Basil Cameron

Second: Paul Spooner

Comments:

24 Oct 2019 - 2:32 PM - Evan Elford

Action completed by: Elford, Evan

Adoption of LTC recommendation - events manage notifications

44

Res No	Report Title	Meeting Date	Completed Date
19-433	One way Trial for Centennial Circuit - Byron Arts and Industry Estate Draft Precinct Plan Report: I2019/757	22/08/2019	24/10/2019
	Directorate: Infrastructure Services Officer: Elford, Evan		
Mover: Basil Cameron		Second: Paul Spooner	
Comments:			
24 Oct 2019 - 2:44 PM - Evan Elford			
Action completed by: Elford, Evan			
Adoption of LTC recommendation - staff currently working on one way trial in accordance with recommendations			

45

Res No	Report Title	Meeting Date	Completed Date
19-434	Koala interactions and speed advisory sign options for Mafeking Road, Goonengerry Report: I2019/987	22/08/2019	24/10/2019
	Directorate: Infrastructure Services Officer: Elford, Evan		
Resolved that Council adopt the following Committee Recommendation(s):			
Report No. 7.3 Koala interactions and speed advisory sign options for Mafeking Road, Goonengerry			
File No: I2019/987			
<u>Committee Recommendation 7.3.1</u>			
1. That Council note that RMS is currently conducting a speed review of Mafeking Road, Goonengerry.			
2. That Council investigate visual "Koala Zone" or "Koala crossing" treatments for Mafeking Rd.			
Mover: Basil Cameron		Second: Paul Spooner	
Comments:			
24 Oct 2019 - 3:23 PM - Evan Elford			
Action completed by: Elford, Evan			
Council's Biodiversity Officer is currently reviewing the Biodiversity conservation strategy incorporating consideration about roads and wildlife issues			

46

COMPLETED RESOLUTIONS REPORT

From: 1 October 2019 to 31 December 2019

August 2022, subject to:

- a) Traffic control plans and a Traffic Management Plan being designed by those with the appropriate and relevant NSW (RMS) accreditation. Separate TCP's are to be designed for:
 - i. The existing road network within the Arts and Industrial Estate, and
 - ii. Any proposed one way trial of Centennial Drive, if any races occur during the one way trial of Centennial Circuit.
 - b) The implementation of the Traffic Management Plan and Traffic Control Plan(s) by those with appropriate NSW (RMS) accreditation.
 - c) Holding \$20m public liability insurance cover which is valid for all races.
 - d) Obtaining separate approvals by NSW Police and RMS, as required.
 - e) Paying Council's Road Event Application Fee prior to the event
2. That Council support the use of Woodford Lane, Ewingsdale, for criterium racing on every 2nd and 4th Sunday of the month till August 2020, subject to:
- a) Traffic control plan(s) and a Traffic Management Plan being designed by those with the appropriate and relevant NSW (RMS) accreditation.
 - b) The implementation of the Traffic Management Plan and Traffic Control Plan(s) by those with appropriate NSW (RMS) accreditation.
 - c) Holding \$20m public liability insurance cover which is valid for all races.
 - d) Obtaining separate approvals by NSW Police and RMS, as required.
 - e) Paying Council's Road Event Application Fee prior to the event

Mover: Basil Cameron

Seconded: Paul Spooner

Comments:

24 Oct 2019 - 2:32 PM - Evan Elford

Action completed by: Elford, Evan

Adoption of LTC recommendation - events manage notifications

49

Res No	Report Title	Meeting Date	Completed Date
19-448	Draft Plan of Management Suffolk Park Recreation Grounds Report: I2019/1297	19/09/2019	2/10/2019
		Directorate: Infrastructure Services	
		Officer: Matthews, Michael	
Resolved that Council adopt the Draft Plan of Management for the Suffolk Park Recreation Ground as amended at Attachment 1 (E2019/63630).			
Mover: Simon Richardson		Seconded: Michael Lyon	
Comments:			
2 Oct 2019 - 11:44 AM - Michael Matthews			
Action completed by: Matthews, Michael			
Plan Adopted			

50

Res No	Report Title	Meeting Date	Completed Date
19-451	Place Planning Cluster Group - A new method of managing implementation of place plans Report: I2019/1087	19/09/2019	28/11/2019
		Directorate: Sustainable Environment and Economy	
		Officer: Hawton, Isabelle	
Resolved:			
1.	That Council support the establishment of a Place Planning Cluster Group to manage the implementation of Mullumbimby, Bangalow and Byron Arts and Industry Estate Place Plans (in the first instance).		
2.	That an Expression of Interest and random selection process for membership commence concurrently with the public exhibition of the Mullumbimby Masterplan and Byron Arts and Industry Estate Precinct Plan, in order to identify members for the Place Planning Cluster Group, with a further report to Council following on the outcome.		
Mover: Simon Richardson		Seconded: Sarah Ndiaye	

COMPLETED RESOLUTIONS REPORT

From: 1 October 2019 to 31 December 2019

Comments:

26 Sep 2019 - 1:40 PM - Isabelle Hawton

Liaising with project support to co-ordinate the EOI and random selection process concurrent with the Mullumbimby Masterplan and BA&E Plan exhibition

28 Nov 2019 - 11:35 AM - Isabelle Hawton

Action completed by: Hawton, Isabelle

EOI process complete - for reporting to Council meeting 12/12/19. Random selection to occur early in 2020.

51

Res No	Report Title	Meeting Date	Completed Date
19-453	Draft Mullumbimby Masterplan Report: I2019/885	19/09/2019	9/10/2019
		Directorate: Sustainable Environment and Economy Officer: Hawton, Isabelle	
Resolved:			
1. The draft Our Mullumbimby Masterplan be amended as follows:			
a) Flow chart on page 33 be redesigned to make text (with appropriate background colour) substantially more readable and all graphics with text overlay (eg snapshot on page 6) be reviewed similarly to improve readability.			
b) All references to the 'RSL' be amended to Mullumbimby Ex-Services Club.			
c) Action 20 (pp 40 and 65) be amended to remove the word 'future'.			
d) Action 20 in table on page 65 to include Brunswick Valley Historical Society as a stakeholder and remove TNSW as a stakeholder.			
e) Action 26 (pp 46 and 67), add the words 'and pedestrian accessibility' after the word 'flow' with 'mobility and access study' to be added to the enabling action column.			
f) Action 32 (p. 68), add 'mobility and access study' to the enabling action column.			
g) Review all actions in tables on pp 62-68 and amend wording to ensure that the same wording used in the body of the document is used in the action table, including any relevant dot points describing actions/rationale such as for action 32.			
2. That action 20, history trail remain as a priority project with action including funding actions as stated in Resolution 19-325 remain unchanged.			
3. That Council endorse the exhibition of the Draft Mullumbimby Masterplan as shown in Attachment 1 (E2019/61908) for six weeks; including coordinating a range of community engagement activities during that period to maximise the community's input into finalisation of the draft Plan.			
4. That Council receive a further report at the close of the exhibition period detailing the engagement undertaken and the community response received to the Plan.			
Mover: Basil Cameron		Seconder: Michael Lyon	

Comments:

26 Sep 2019 - 1:41 PM - Isabelle Hawton

Project support assisting with the co-ordination of community engagement

26 Sep 2019 - 1:42 PM - Isabelle Hawton

Edits in Resolution 1 undertaken, remaining legibility proof and re-formatting of table to be completed.

9 Oct 2019 - 11:45 AM - Isabelle Hawton

Action completed by: Hawton, Isabelle

Changes completed and plan on exhibition

52

Res No	Report Title	Meeting Date	Completed Date
19-455	Integrated Pest Management Strategy 2019-2029 Report: I2019/1212	19/09/2019	28/11/2019
		Directorate: Sustainable Environment and Economy Officer: Love, Karen	
Resolved:			
1. That Council adopt the Integrated Pest Management Strategy 2019-2029 (Attachment 2 E2019/63575) with the following changes:			
a. Improve readability by use of more appropriate placement of text, particularly over graphics, and choice of ink colours and transparency.			
b. Redesign layout to ensure better coherence and relationship of text and adjacent graphics.			
2. That Council include the 'Implementation of the Integrated Pest Management Strategy 2019-2029' as an activity in the 2019/20 Delivery Program and Operational Plan.			

COMPLETED RESOLUTIONS REPORT

From: 1 October 2019 to 31 December 2019

3. That Council note that implementation of the Integrated Pest Management Strategy 2019-2029 will be accommodated within the Infrastructure Services Directorate budgets.
4. That further information regarding control methods of weeds on roadsides be developed with a view of incorporating them into an amended strategy after a 12 month review and that:
 - a. During that period, consult with Goonengerry Landcare to provide full description of the development and practice of partnership with Goonengerry Landcare including acknowledgement of volunteers, pictures and demonstrated understanding of the role of Small Steps in achieving IPSM objectives.
5. Amend the first paragraph on page 3 to add the sentence "Whilst maximising our best practice weed management of our biodiversity rich areas."

Mover: Simon Richardson

Seconded: Paul Spooner

Comments:

26 Sep 2019 - 11:14 AM - Shannon Burt
 Rescission motion lodged for October Planning meeting.
 28 Nov 2019 - 11:49 AM - Karen Love
 Action completed by: Love, Karen
 Resolution was rescinded Res 19-517

53

Res No	Report Title	Meeting Date	Completed Date
	Audit Progress Report - August 2019 Report: I2019/1246	26/09/2019	4/12/2019
Directorate: Corporate and Community Services Officer: Sills, Heather			
Resolved that Council adopts the following Committee and Management Recommendation(s):			
Report No. 5.2 Audit Progress Report - August 2019 File No: I2019/1246			
<u>Committee Recommendation 5.2.1</u>			
1.	That the Audit, Risk and Improvement Committee notes the Internal Audit Activity Report - August 2019 (#E2019/60622).		
2.	That the Audit, Risk and Improvement Committee endorses the recommendation from the Executive Team to close off 19 outstanding recommendations in Appendix C of the attached report (#E2019/60622) due to these actions being confirmed as complete.		
Mover: Simon Richardson		Seconded: Michael Lyon	
Comments: 4 Dec 2019 - 6:49 AM - Heather Sills Action completed by: Sills, Heather Register updated accordingly.			

54

Res No	Report Title	Meeting Date	Completed Date
19-457	Sub-license to the Ranch Byron Bay for access through Crown Land Report: I2019/1121	26/09/2019	29/10/2019
Directorate: General Manager Officer: Telford, Paula			
Resolved:			
1.	That Council authorise the General Manager to grant a sub-license to The Trustee for the McIvor Family Trust trading as The Ranch Byron Bay for a term of six (6) months for the purpose of access through Lot 428 DP 729272 being Crown Reserve R81780 on condition that: <ol style="list-style-type: none"> a) The Ranch Byron Bay holds a current permit with the Cape Byron Marine Park for the term of the sub-license; and b) The Ranch Byron Bay takes all steps necessary to ensure that all horse droppings are removed from the sub-licensed area during and at the end of each access session. 		
2.	The sub-license fee for the term be set at half the annual Sub-license Beach Access Commercial Horse Riding fee as set in Council's current Fees and Charges.		
Mover: Simon Richardson		Seconded: Michael Lyon	

COMPLETED RESOLUTIONS REPORT

From: 1 October 2019 to 31 December 2019

Res No	Report Title	Meeting Date	Completed Date
19-461	2019-2020 Financial Assistance Grant Report: I2019/1426	26/09/2019	14/10/2019
Directorate: Corporate and Community Services Officer: Brickley, James			
Resolved that the report on the 2019-2020 Financial Assistance Grant be received and noted.			
Mover: Simon Richardson		Seconder: Michael Lyon	
Comments: 14 Oct 2019 - 12:54 PM - Lisa Brennan Complete. Noted. 14 Oct 2019 - 12:54 PM - James Brickley Action completed by: Brennan, Lisa See notes.			

59

Res No	Report Title	Meeting Date	Completed Date
19-462	Report of the Finance Advisory Committee Meeting held on 8 August 2019 Report: I2019/1244	26/09/2019	14/10/2019
Directorate: Corporate and Community Services Officer: Brickley, James			
Resolved that Council notes the minutes of the Finance Advisory Committee Meeting held on 8 August 2019.			
Mover: Simon Richardson		Seconder: Michael Lyon	
Comments: 14 Oct 2019 - 12:55 PM - Lisa Brennan Complete. Noted. 14 Oct 2019 - 12:55 PM - James Brickley Action completed by: Brennan, Lisa See notes.			

60

Res No	Report Title	Meeting Date	Completed Date
19-463	Quarterly Update - Implementation of Special Rate Variation Report: I2019/1166	26/09/2019	14/10/2019
Directorate: Corporate and Community Services Officer: Brickley, James			
Resolved that Council adopts the following Committee and Management Recommendation(s):			
Report No. 4.1 Quarterly Update - Implementation of Special Rate Variation File No: I2019/1166			
<u>Committee Recommendation 4.1.1</u>			
That the Finance Advisory Committee notes the quarterly update on the Special Rate Variation Implementation as at 30 June 2019.			
Mover: Simon Richardson		Seconder: Michael Lyon	
Comments: 14 Oct 2019 - 12:55 PM - Lisa Brennan Complete. Noted. 14 Oct 2019 - 12:56 PM - James Brickley Action completed by: Brennan, Lisa See notes.			

61

COMPLETED RESOLUTIONS REPORT

From: 1 October 2019 to 31 December 2019

1. That the Audit, Risk and Improvement Committee notes the Customer Request Management audit review report.
2. That the Audit, Risk and Improvement Committee requests management to implement the recommendations made in the report identified as Confidential Attachment 1 (#E2019/44485).
3. That the report and Confidential Attachment 1 of the closed part of the meeting remain confidential.

Mover: Simon Richardson

Seconder: Michael Lyon

Comments:

28 Oct 2019 - 11:03 AM - Lisa Brennan

1. Complete. Noted.

4 Dec 2019 - 6:50 AM - Heather Sills

Action completed by: Sills, Heather

Register updated accordingly.

69

Res No	Report Title	Meeting Date	Completed Date
19-473	Update on IT Actions Report: I2019/1236	26/09/2019	14/10/2019
Directorate: Corporate and Community Services			
Officer: Pountney, Phil			
Resolved that Council adopts the following Committee and Management Recommendation(s):			
Report No. 5.3 Update on IT Actions			
File No: I2019/1236			
<u>Committee Recommendation 5.3.1</u>			
That the Audit, Risk and Improvement Committee notes the update provided in the report.			
Mover: Simon Richardson		Seconder: Michael Lyon	
Comments:			
14 Oct 2019 - 12:57 PM - Lisa Brennan			
Complete. Noted.			
14 Oct 2019 - 12:58 PM - Phil Pountney			
Action completed by: Brennan, Lisa			
See notes.			

70

Res No	Report Title	Meeting Date	Completed Date
19-474	Report of the Water, Waste and Sewer Advisory Committee Meeting held on 29 August 2019 Report: I2019/1418	26/09/2019	21/10/2019
Directorate: Infrastructure Services			
Officer: Tomanek, Dominika			
Resolved that Council note the minutes of the Water, Waste and Sewer Advisory Committee Meeting held on 29 August 2019.			
Mover: Simon Richardson		Seconder: Michael Lyon	
Comments:			
21 Oct 2019 - 1:27 PM - Dominika Tomanek			
Action completed by: Tomanek, Dominika note only			

71

COMPLETED RESOLUTIONS REPORT

From: 1 October 2019 to 31 December 2019

Res No	Report Title	Meeting Date	Completed Date
19-481	Bay Lane - No Stopping Report: I2019/1233	26/09/2019	28/11/2019
Directorate: Infrastructure Services Officer: Tucker, Stephanie			
Resolved that Council adopt the following Committee Recommendation(s):			
Report No. 6.2 Bay Lane - No Stopping File No: I2019/1233			
<u>Committee Recommendation 6.2.1</u>			
That Council endorse the installation of 2 No Stopping signs on the south side of Bay Lane between the Bay Lane Loading Zone and the Byron Bay Beach Hostel basement driveway.			
Mover: Simon Richardson		Seconder: Michael Lyon	
Comments: 28 Nov 2019 - 3:37 PM - Stephanie Tucker Action completed by: Tucker, Stephanie CRM 12090/2019 E2019/0087548			
			76

Res No	Report Title	Meeting Date	Completed Date
19-482	Lee Lane - No Parking 1am-7am Report: I2019/1239	26/09/2019	28/11/2019
Directorate: Infrastructure Services Officer: Tucker, Stephanie			
Resolved that Council adopt the following Committee Recommendation(s):			
Report No. 6.3 Lee Lane - No Parking 1am-7am File No: I2019/1239			
<u>Committee Recommendation 6.3.1</u>			
That Council endorse the installation of No Stopping 1am-6am along the full length of Lee Lane, Byron Bay.			
Mover: Simon Richardson		Seconder: Michael Lyon	
Comments: 28 Nov 2019 - 3:34 PM - Stephanie Tucker Action completed by: Tucker, Stephanie Completed. See CRM 12086/2019 Trim # E2019/0087479			
			77

Res No	Report Title	Meeting Date	Completed Date
19-483	Events - Falls Festival 2019/20 - Road Closures Report: I2019/1261	26/09/2019	24/10/2019
Directorate: Infrastructure Services Officer: Tucker, Stephanie			
Resolved that Council adopt the following Committee Recommendation(s):			
Report No. 6.4 Events - Falls Festival 2019/20 - Road Closures File No: I2019/1261			
<u>Committee Recommendation 6.4.1</u>			
That Council endorse the Falls Festival 2019/20 to be held at the North Byron Parklands site, Yelgun from 31 December 2019 to 2 January 2020, inclusive, subject to the following conditions:			
a) Separate approvals by NSW Police and RMS being obtained;			
b) The development of a Traffic Management Plan and Traffic Control Plan(s) by those with relevant RMS accreditation. These			

COMPLETED RESOLUTIONS REPORT

From: 1 October 2019 to 31 December 2019

- plans are to be submitted to Byron Shire Council at least 2 months prior to the event for approval of traffic regulation on roads under Byron Shire control;
- c) The Traffic Management Plan and the Traffic Control Plan to be implemented by those with relevant and current RMS accreditation;
 - d) The temporary 'No Stopping' where applied, including on Brunswick Valley Way and Tweed Valley Way (between Shara Boulevard and north to the Shire boundary), is implemented prior to the event and in accordance with relevant state requirements and Australian Standards;
 - e) A communications protocol be developed and maintained by those involved in the implementation of traffic management including monitoring during the event and ability to implement contingency plans as and when directed;
 - f) Monitoring of vehicle volumes that arrive and depart the festival site and on the local road network;
 - g) The holding of an event debrief within the month following the festival which includes but not limited to Council, RMS and Police;
 - h) The event organiser:
 - i) advertising the impact of the event via a notice in the local weekly paper a minimum of one week prior to the operational impacts taking effect, noting it must include the event name, specifics of any traffic impacts or road closures and times, alternative route arrangements, event organiser, a personal contact name and a telephone number for all event related enquiries or complaints;
 - ii) providing a copy of the advert for Council's web page;
 - iii) give consideration of any submissions received;
 - iv) informing community and businesses that are directly impacted (e.g. adjacent to the event) via written information which is delivered to the property in a timely manner so as to document, consider and respond to any concerns raised;
 - v) arranging for private property access and egress affected by the event;
 - vi) liaising with bus and taxi operators and ensuring arrangements are made for provision of services during conduct of the event;
 - vii) consulting with emergency services and any identified issues be addressed;
 - viii) holding \$20m public liability insurance cover which is valid for the event.
 - ix) paying of Council's Road Event Application Fee prior to the event.

Mover: Simon Richardson

Secunder: Michael Lyon

Comments:

24 Oct 2019 - 4:29 PM - Stephanie Tucker

Action completed by: Elford, Evan

note council adoption of LTC recommendations for event

78

Res No	Report Title	Meeting Date	Completed Date
19-484	Events - INGENUITY Sculpturefest Mullumbimby - Brunswick Terrace Road Closure Report: I2019/935	26/09/2019	24/10/2019
	Directorate: Infrastructure Services Officer: Tucker, Stephanie		
Resolved that Council adopt the following Committee Recommendation(s):			
Report No. 6.5 Events - INGENUITY Sculpturefest Mullumbimby - Brunswick Terrace Road Closure			
File No: I2019/935			
<u>Committee Recommendation 6.5.1</u>			
1.	That Council permit the following road closures and associated traffic control for the INGENUITY Sculpturefest event to be held from Tuesday 12 to Tuesday 26 November 2019:		
	a) Brunswick Terrace, Mullumbimby, between Tincogen Street and Riley Lane		
2.	That the approval provided in Part 1 is subject to:-		
	a) separate approvals by NSW Police and RMS being obtained, as required;		
	b) the development of a Traffic Management Plan and Traffic Control Plan(s) for the 2020 event by those with relevant and current RMS accreditation if regulation of traffic is undertaken;		
	c) the Traffic Control Plan, if required, being implemented by those with relevant and current RMS accreditation;		
	d) that the impact of the event be advertised via a notice in the local weekly paper a minimum of one week prior to the operational impacts taking effect, noting it must include the event name, specifics of any traffic impacts or road closures and times, alternative route arrangements, event organiser, a personal contact name and a telephone number for all event related enquiries or complaints;		
	e) the event be notified on Council's webpage;		
	f) the event organiser:-		
	i) undertake consultation with community and affected businesses including adequate response/action to any raised concerns;		
	ii) undertake consultation with emergency services and any identified issues addressed;		
	iii) hold \$20m public liability insurance cover which is valid for the event;		

COMPLETED RESOLUTIONS REPORT

From: 1 October 2019 to 31 December 2019

iv) pay Council's Road Event Application Fee prior to the event;

Mover: Simon Richardson

Seconder: Michael Lyon

Comments:

24 Oct 2019 - 4:30 PM - Stephanie Tucker

Action completed by: Elford, Evan

noted Council adoption of LTC recommendations

79

Res No	Report Title	Meeting Date	Completed Date
19-485	Tincogan St - Intersection Priorities Report: I2019/1386	26/09/2019	28/11/2019
	Directorate: Infrastructure Services Officer: Tucker, Stephanie		
Resolved that Council adopt the following Committee Recommendation(s):			
Report No. 7.1 Tincogan St - Intersection Priorities			
File No: I2019/1386			
<u>Committee Recommendation 7.1.1</u>			
1.	That Council note the Committee's comments on possible changes to Give Way signs at Tincogan Street / Dalley Streets intersection and the Tincogan Street / Stuart Street intersection.		
2.	That Council note the correspondence from the Mullumbimby Residents Association to the Director Infrastructure Services dated 6 th September 2019, (E2019/67997) and consult with residents of Mullumbimby.		
3.	That Council investigate Active Transport Funding FY20/21 for pedestrian protection in this area.		
Mover: Simon Richardson		Seconder: Michael Lyon	
Comments:			
28 Nov 2019 - 3:36 PM - Stephanie Tucker			
Action completed by: Tucker, Stephanie			
Completed. Pedestrian improvements to be considered for Active Transport Funding 20/21			

80

Res No	Report Title	Meeting Date	Completed Date
19-486	Seven Mile Beach Road - Community Concerns Report: I2019/1389	26/09/2019	24/10/2019
	Directorate: Infrastructure Services Officer: Tucker, Stephanie		
Resolved that Council adopt the following Committee Recommendation(s):			
Report No. 7.2 Seven Mile Beach Road - Community Concerns			
File No: I2019/1389			
<u>Committee Recommendation 7.2.1</u>			
That Council note comments regarding management options for Broken Head Reserve Road and Seven Mile Beach road traffic and parking impacts.			
Mover: Simon Richardson		Seconder: Michael Lyon	
Comments:			
24 Oct 2019 - 3:26 PM - Stephanie Tucker			
Action completed by: Elford, Evan			
received and noted - no action required			

81

COMPLETED RESOLUTIONS REPORT

From: 1 October 2019 to 31 December 2019

Res No	Report Title	Meeting Date	Completed Date
19-487	2019-0021 - Premixed Concrete Supply and Delivery Tender Award Report: I2019/1065	26/09/2019	12/12/2019
Directorate: Infrastructure Services Officer: Provis, Joshua			
Resolved:			
1. That Council award the Tender Premixed Concrete Supply and Delivery Tender and the suppliers listed below be appointed to this tender as Panel Source suppliers to Byron Shire Council for an initial period of 19 months from 1 October 2019 to 30 April 2021: a) Boral Resources Pty Ltd. b) Graham's Concrete Pty Ltd. c) Hanson Construction Materials.			
2. That a provision be allowed for a 12 months extension based on satisfactory supplier performance, which may take this contract through to 30 April 2022.			
3. That Council makes public its decision, including the name and amount of the successful tenderer, in accordance with Clause 179(b) of the Local Government (General) Regulation 2005.			
Mover: Simon Richardson		Seconder: Michael Lyon	
Comments: 2 Dec 2019 - 12:51 PM - Joshua Provis Letters of acceptance issued to contractors 28/09/2019. 12 Dec 2019 - 9:27 AM - Joshua Provis Action completed by: Provis, Joshua Letters of acceptance issued to contractors 28/09/2019.			

82

Res No	Report Title	Meeting Date	Completed Date
19-489	Improving Road Safety In Ocean Shores Report: I2019/1370	26/09/2019	18/11/2019
Directorate: Infrastructure Services Officer: Pearce , Andrew			
Resolved:			
1. That the petition regarding for improved road safety in Ocean Shores NSW be noted.			
2. That the petition be referred to the Director Infrastructure Services.			
3. That Council note the works undertaken at the intersection of Rajah Road and Yangarie Way.			
4. That Council refer the matter to the Local Traffic Committee for advice on the possible implementation of a crash barrier and or lights at the intersection of Rajah Road and Yangarie Way.			
Mover: Basil Cameron		Seconder: Simon Richardson	
Comments: 18 Nov 2019 - 2:05 PM - Andrew Pearce Action completed by: Pearce, Andrew LTC report written			

83

COMPLETED RESOLUTIONS REPORT

From: 1 October 2019 to 31 December 2019

Res No	Report Title	Meeting Date	Completed Date
19-491	Presentation of the Final Bike Plan and Final PAMP for adoption. Report: I2019/1319	26/09/2019	10/10/2019
Directorate: Infrastructure Services Officer: Strzina, Daniel			
Resolved:			
1. That the report on the Draft Bike Plan and Draft PAMP be deferred until the next meeting of Council.			
2. The report summarising the submissions and staff responses be added to the report.			
Mover: Sarah Ndiaye		Seconder: Simon Richardson	
Comments: 10 Oct 2019 - 4:09 PM - Daniel Strzina Action completed by: Sills, Heather Action completed by: Holloway, Phillip Report prepared for October 2019 Council meeting.			

84

Res No	Report Title	Meeting Date	Completed Date
19-495	Access and Safety for Byron Shire Road Users Report: I2019/1440	26/09/2019	18/11/2019
Directorate: Infrastructure Services Officer: Pearce , Andrew			
Resolved:			
1. That Council affirm the principle that all road users have an equal right of access and safety on the Byron Shire road network.			
2. That Council note the road safety issues raised in submissions on the Byron Shire Bike Plan and PAMP.			
3. That a report be brought to the November Council meeting regarding the roles and responsibilities of a Road Safety Officer, a potential funding source, and whether this role will perform the following tasks:			
a) Develop an ongoing road safety awareness campaign to highlight access and safety for all road users with consultation at all stages with residents, active and vehicular road user groups, taking account of the steps set out in this motion.			
b) Conduct road safety forums with residents			
i) to highlight the needs of all road users and promote safe practices that help to keep vulnerable road users safe, and			
ii) seek feedback on safety and access issues that assist in the effective delivery of a road safety awareness campaign.			
c) Provide a report to the next meeting of the Transport and Infrastructure Advisory Committee that			
i) provides a review of effective road safety awareness campaigns/options in both rural and urban contexts			
ii) considers consultative actions for the development and delivery of a campaign.			
iii) sets out a timeline of action for the development and delivery of a campaign			
iv) provides advice on effective general signage to raise awareness of access and safety issues for placement on rural and urban roads with particular emphasis on known issues and locations including without limitation, active transport users on rural and urban roads, school bus times on rural roads and school zones			
v) provide further advice on the potential employment of a Road Safety Officer to support and conduct a road safety awareness campaign			
d) That Council provide a report to the next Local Traffic Committee meeting seeking advice from RMS, NSW Police and the local Member on regulatory issues, available programs, funding and compliance actions to support a road safety awareness campaign.			
e) That Council deliver the road safety awareness campaign and placement of signage in the second half of the 2019/20 financial year at the latest.			
f) That Council review relevant Council policies such as the Infrastructure Services Risk Management Plan to embed the principle of equal access and safety for all transport network users and effective supporting actions.			
Mover: Simon Richardson		Seconder: Alan Hunter	
Comments: 18 Nov 2019 - 2:05 PM - Andrew Pearce Action completed by: Pearce, Andrew Council report written			

85

COMPLETED RESOLUTIONS REPORT

From: 1 October 2019 to 31 December 2019

2. That Council reissue the determination notice (refusal) of DA10.2019.220.1 dated 27 June 2019 for Use of Unauthorised Additions to Existing Dual Occupancy Dwelling (Conversion of Garage to Bedroom), Carparking and Tree Relocation, at 3 Comet Close, Byron Bay.

Crs Coorey, Martin, Ndiaye, Richardson, Cameron, Hackett, Spooner and Hunter voted in favour of the motion.

No Councillors voted against the motion.

Cr Lyon was not present for the vote.

Mover: Simon Richardson

Seconded: Sarah Ndiaye

Comments:

25 Oct 2019 - 11:49 AM - Patricia Docherty

Action completed by: Docherty, Patricia

file sent to admin for refusal determination to be prepared for issue.

91

Res No	Report Title	Meeting Date	Completed Date
19-509	<p>PLANNING - Development Application 10.2019.146.1 Alterations and Additions to existing Child Care Centre including increase in enrolment numbers to Fifty (50) Children and Tree Removal at 49 Bottlebrush Crescent Suffolk Park</p> <p>Report: I2019/1487</p>	17/10/2019	24/12/2019
<p>Directorate: Sustainable Environment and Economy Officer: Burt, Shannon</p> <p>Resolved that pursuant to Section 4.16 of the Environmental Planning & Assessment Act 1979, development application 10.2019.146.1 for Alterations and Additions to Existing Child Care Centre including Increase in Enrolment Numbers to Fifty (50) Children and Tree Removal, be granted consent subject to the conditions listed in Attachment 2 (#E2019/72455). <i>Crs Coorey, Martin, Ndiaye, Richardson, Cameron, Hackett, Spooner and Hunter voted in favour of the motion.</i> <i>No Councillors voted against the motion.</i> <i>Cr Lyon was not present for the vote.</i></p> <p>Mover: Simon Richardson</p> <p>Seconded: Sarah Ndiaye</p>			
<p>Comments: 24 Dec 2019 - 9:35 AM - Shannon Burt complete 24 Dec 2019 - 9:35 AM - Shannon Burt Action completed by: Burt, Shannon complete</p>			

92

Res No	Report Title	Meeting Date	Completed Date
19-510	<p>PLANNING - Development Application 10.2019.158.1 Agricultural Produce Industry including Use of Existing Wind Turbine and Ancillary Rural Infrastructure and Roadside Stall at 219 The Saddle Road Brunswick Heads</p> <p>Report: I2019/1518</p>	17/10/2019	12/12/2019
<p>Directorate: Sustainable Environment and Economy Officer: Larkin, Chris</p> <p>Resolved that pursuant to Section 4.16 of the Environmental Planning & Assessment Act 1979, development application 10.2019.158.1 for mixed use development including intensive plant agriculture, agriculture structures (wind turbine, water tank, stockyards, and farm dam), stormwater management system, agricultural produce industry, wholesale plant nursery, wholesale landscaping supplies, garden centre, roadside stall, business identification sign, and extractive industry be granted consent subject to the following conditions listed in #E2019/76285. <i>Crs Coorey, Martin, Ndiaye, Richardson, Cameron, Hackett, Spooner and Hunter voted in favour of the motion.</i> <i>No Councillors voted against the motion.</i> <i>Cr Lyon was not present for the vote.</i></p> <p>Mover: Simon Richardson</p> <p>Seconded: Sarah Ndiaye</p>			
<p>Comments: 12 Dec 2019 - 10:02 AM - Chris Larkin Action completed by: Scott, Noreen notice of determination issued</p>			

93

COMPLETED RESOLUTIONS REPORT

From: 1 October 2019 to 31 December 2019

- Educate – A community that is well informed about biodiversity and what they can do to protect it.
- Support – Land managers that are well supported to maximise biodiversity conservation across the landscape.
- Manage – Best-practice land management is used to improve ecological resilience, reduce threats to biodiversity and protect cultural values.

Crs Coorey, Ndiaye and Cameron voted against the amendment.

The amendment upon becoming the substantive motion was put to the vote and declared carried.

No Crs voted against the motion.

Mover: Simon Richardson

Seconder: Paul Spooner

Comments:

21 Nov 2019 - 1:48 PM - Lizabeth Caddick

1. Adopted Vision for Biodiversity Conservation Strategy included in draft Strategy

2. Adopted Aims for Biodiversity Conservation Strategy included in draft Strategy

21 Nov 2019 - 1:49 PM - Lizabeth Caddick

Action completed by: Caddick, Lizabeth

Action completed

96

Res No	Report Title	Meeting Date	Completed Date
19-517	Integrated Pest Management Strategy 2019-2029 Report: I2019/1530	17/10/2019	28/11/2019
Directorate: Sustainable Environment and Economy			
Officer: Love, Karen			
Resolved: That Council rescind Resolution No. 19-455 from its Ordinary meeting held on 19 September 2019 which reads as follows:			
1.	That Council adopt the Integrated Pest Management Strategy 2019-2029 (Attachment 2 E2019/63575) with the following changes:		
a.	Improve readability by use of more appropriate placement of text, particularly over graphics, and choice of ink colours and transparency.		
b.	Redesign layout to ensure better coherence and relationship of text and adjacent graphics.		
2.	That Council include the 'Implementation of the Integrated Pest Management Strategy 2019-2029' as an activity in the 2019/20 Delivery Program and Operational Plan.		
3.	That Council note that implementation of the Integrated Pest Management Strategy 2019-2029 will be accommodated within the Infrastructure Services Directorate budgets.		
4.	That further information regarding control methods of weeds on roadsides be developed with a view of incorporating them into an amended strategy after a 12 month review and that:		
a.	During that period, consult with Goonengerry Landcare to provide full description of the development and practice of partnership with Goonengerry Landcare including acknowledgement of volunteers, pictures and demonstrated understanding of the role of Small Steps in achieving IPSM objectives.		
5.	Amend the first paragraph on page 3 to add the sentence "Whilst maximising our best practice weed management of our biodiversity rich areas."		
Mover: Basil Cameron		Seconder: Cate Coorey	
Comments:			
28 Nov 2019 - 11:51 AM - Karen Love			
Action completed by: Love, Karen			
Rescind resolution for 19-455			

97

COMPLETED RESOLUTIONS REPORT

From: 1 October 2019 to 31 December 2019

Res No	Report Title	Meeting Date	Completed Date
19-530	Renaming of Old Pacific Highway (North) Report: I2019/1497	24/10/2019	30/10/2019
Directorate: Infrastructure Services Officer: Fegent , Renae			
Resolved that Council approve the renaming and Gazettal of Old Pacific Highway (North) from Brunswick Valley Way to Tweed Street, Brunswick Heads, to Harbour Way. Mover: Simon Richardson Seconders: Basil Cameron			
Comments: 30 Oct 2019 - 9:14 AM - Renae Fegent Action completed by: Fegent, Renae Gazette Submitted 30 October 2019. Remainder of tasks to be completed as per process			
			105

Res No	Report Title	Meeting Date	Completed Date
19-531	T2019-0052 - Arakwal Court Turn Around Renewal (Byron Bay High School) Report: I2019/1584	24/10/2019	28/11/2019
Directorate: Infrastructure Services Officer: Strzina, Daniel			
Resolved: 1. That Council award Tender T2019-0052 to GRC Civil (Civlec PTY LTD). 2. That Council makes public its decision, including the name and amount of the successful tenderer, in accordance with Clause 179(b) of the Local Government (General) Regulation 2005. Mover: Simon Richardson Seconders: Basil Cameron			
Comments: 28 Nov 2019 - 2:16 PM - Daniel Strzina Action complete 28 Nov 2019 - 2:16 PM - Daniel Strzina Action completed by: Strzina, Daniel Item complete			
			106

Res No	Report Title	Meeting Date	Completed Date
19-533	2019-0057 - Supply and delivery of Emulsion - Award of tender Report: I2019/1362	24/10/2019	12/12/2019
Directorate: Infrastructure Services Officer: Provis, Joshua			
Resolved: 1. That Council award Tender Supply and Delivery of Emulsion to Bitupave LTD T/A Boral Asphalt. 2. That Council makes public its decision, including the name and amount of the successful tenderer, in accordance with Clause 179(b) of the Local Government (General) Regulation 2005. Mover: Simon Richardson Seconders: Basil Cameron			
Comments: 12 Dec 2019 - 9:33 AM - Joshua Provis Letter of Acceptance and unsuccessful letters sent by LGP on behalf of Council 12 Dec 2019 - 9:37 AM - Joshua Provis Action completed by: Provis, Joshua Letter of Acceptance and unsuccessful letters sent by LGP on behalf of Council			
			107

COMPLETED RESOLUTIONS REPORT

From: 1 October 2019 to 31 December 2019

Res No	Report Title	Meeting Date	Completed Date
19-534	Report of the Byron Shire Floodplain Risk Management Committee Meeting held on 24 September 2019 Report: I2019/1624	24/10/2019	28/11/2019
Directorate: Infrastructure Services Officer: Tomanek, Dominika			
Resolved that Council note the minutes of the Byron Shire Floodplain Risk Management Committee Meeting held on 24 September 2019.			
Mover: Simon Richardson		Seconder: Basil Cameron	
Comments: 28 Nov 2019 - 2:04 PM - Dominika Tomanek note only 28 Nov 2019 - 2:04 PM - Dominika Tomanek Action completed by: Tomanek, Dominika completed - no action required			

108

Res No	Report Title	Meeting Date	Completed Date
19-536	Report of the Transport and Infrastructure Advisory Committee Meeting held on 1 October 2019 Report: I2019/1627	24/10/2019	28/11/2019
Directorate: Infrastructure Services Officer: Tomanek, Dominika			
Resolved that Council note the minutes of the Transport and Infrastructure Advisory Committee Meeting held on 1 October 2019.			
Mover: Simon Richardson		Seconder: Basil Cameron	
Comments: 28 Nov 2019 - 2:05 PM - Dominika Tomanek note only 28 Nov 2019 - 2:05 PM - Dominika Tomanek Action completed by: Tomanek, Dominika no action required - note only			

109

Res No	Report Title	Meeting Date	Completed Date
19-538	Report of the Water, Waste and Sewer Advisory Committee Meeting held on 10 October 2019 Report: I2019/1689	24/10/2019	28/11/2019
Directorate: Infrastructure Services Officer: Tomanek, Dominika			
Resolved that Council note the minutes of the Water, Waste and Sewer Advisory Committee Meeting held on 10 October 2019.			
Mover: Simon Richardson		Seconder: Basil Cameron	
Comments: 28 Nov 2019 - 2:06 PM - Dominika Tomanek note only 28 Nov 2019 - 2:07 PM - Dominika Tomanek Action completed by: Tomanek, Dominika no action required - not only			

110

COMPLETED RESOLUTIONS REPORT

From: 1 October 2019 to 31 December 2019

Res No	Report Title	Meeting Date	Completed Date
19-544	Submission from sea kayak sub-licensees for an additional 3rd tour on each day during NSW and QLD school holidays Report: I2019/1422	24/10/2019	29/10/2019
Directorate: General Manager Officer: Telford, Paula			
Resolved:			
1. That Council support the proposal by Go Sea Kayak P/L and Byron Sea Kayaks P/L for a variation to the sub-licence terms to allow for one additional 3rd sea kayak tour on each day during the overlap of NSW and Qld school holidays during April and October and for the whole of the period 26 December to 26 January.			
2. That the 3rd tour be conducted in accordance with consent from the Cape Byron Marine Park.			
3. That a report be tabled at the November 2019 meeting for authority to amend Policy 5.52 Commercial Activities on Coastal and Riparian Crown Reserves.			
Mover: Simon Richardson		Seconder: Alan Hunter	
Comments: 29 Oct 2019 - 2:18 PM - Paula Telford Sub-licence variation agreements granted in accordance with resolution. 29 Oct 2019 - 2:19 PM - Paula Telford Action completed by: Telford, Paula Completed.			

114

Res No	Report Title	Meeting Date	Completed Date
19-545	Annual Report 2018/19 Report: I2019/1688	24/10/2019	29/11/2019
Directorate: Corporate and Community Services Officer: Sills, Heather			
Resolved:			
1. That Council endorses the Annual Report 2018/19 (#E2019/70724), included as Attachment 1 to this report and its submission to the Minister for Local Government.			
2. That future annual reports seek to include relevant resolution numbers and relevant hyperlinks			
Mover: Sarah Ndiaye		Seconder: Simon Richardson	
Comments: 28 Oct 2019 - 11:04 AM - Lisa Brennan 1. Complete. Noted. 29 Nov 2019 - 11:50 AM - Heather Sills Action completed by: Sills, Heather Annual Report published on website and notification to OLG.			

115

Res No	Report Title	Meeting Date	Completed Date
19-548	Mayor and Councillor Remuneration and Superannuation Report: I2019/1611	24/10/2019	5/12/2019
Directorate: Corporate and Community Services Officer: Davis, Esmeralda			
Resolved that Council:			
1. Write to relevant Ministers lobbying for changes to the Local Government Act to delete s242A and include provisions (similar to those in the Queensland legislation) requiring compulsory superannuation for Mayors and Councillors at the rate equivalent to the rate set in the <i>Superannuation Guarantee (Administration) Act 1992</i> (Cth).			
2. Make a submission to the NSW Remuneration Tribunal for 2020 requesting maximum permissible increases, whilst the NSW Public Sector wages policy applies, along with creation of a new Regional Strategic category that adequately recognises			

COMPLETED RESOLUTIONS REPORT

From: 1 October 2019 to 31 December 2019

impacts on Council business arising from high volume regional tourism or re-allocation of Byron Council into the existing Regional Strategic category.

- Request LG NSW to support Council's request for a review of categories.

Mover: Sarah Ndiaye

Seconded: Simon Richardson

Comments:

2 Dec 2019 - 4:56 PM - Lisa Brennan

Action reassigned to Davis, Esmeralda by: Brennan, Lisa for the reason: Anna Vinfield on maternity leave

5 Dec 2019 - 4:26 PM - Esmeralda Davis

1. Refer to E2019/84909

2. Refer to E2019/89259

3. Refer to E2019/89267

5 Dec 2019 - 4:27 PM - Esmeralda Davis

Action completed by: Davis, Esmeralda

All items actioned 5 December 2019. Refer to previous note for document numbers.

116

Res No	Report Title	Meeting Date	Completed Date
19-551	Making Council Submissions Public Report: I2019/1616	24/10/2019	13/11/2019
		Directorate: Corporate and Community Services Officer: Vinfield, Anna	
Resolved:			
1. That all future submissions to Council are to be treated as public documents unless requested otherwise by the submitter.			
2. That requests be considered on their merit by the General Manager.			
Mover: Paul Spooner		Seconded: Basil Cameron	
Comments:			
13 Nov 2019 - 2:57 PM - Esmeralda Davis			
Noted. An email will be sent to Managers reminding them of their obligations regarding submissions.			
13 Nov 2019 - 4:05 PM - Esmeralda Davis			
Forwarded to Legal Services to confirm if standard Privacy Statement needs updating and is still compliant with PPIP Act.			

117

Res No	Report Title	Meeting Date	Completed Date
19-552	Designing Specialist Homeless Services for Women Masterclass Report: I2019/1617	24/10/2019	29/11/2019
		Directorate: Corporate and Community Services Officer: Sills, Heather	
Resolved that Council support Cr Spooner's attendance at the "Designing Specialist Homeless Services for Women Masterclass" to be held in Brisbane on 3-4 December 2019.			
Mover: Paul Spooner		Seconded: Simon Richardson	
Comments:			
28 Oct 2019 - 1:20 PM - Sarah Ford			
Action reassigned to Sills, Heather by: Ford, Sarah for the reason: wrongly assigned.			
29 Nov 2019 - 11:53 AM - Heather Sills			
Action completed by: Sills, Heather			
Booking completed for Cr Spooner's attendance at the 'Designing Specialist Homeless Services for Women Masterclass'			

118

COMPLETED RESOLUTIONS REPORT

From: 1 October 2019 to 31 December 2019

Res No	Report Title	Meeting Date	Completed Date
19-555	Temporary re-location of Community and Farmers Markets Report: I2019/1523	24/10/2019	29/10/2019
		Directorate: General Manager	
		Officer: Telford, Paula	
Resolved:			
1.	That Council authorise the continued suspension of the community and farmers market licences issued for the Butler Street Reserve with ongoing abatement of rent until both markets can be resumed at the Reserve.		
2.	That Council, delegate to the General Manager, the authority to vary temporary relocation market licences issued to:		
a)	Byron Bay Community Association Inc for community markets at the beachside to:		
i)	extend the term to 30 June 2020 with an addition option of six months; and		
ii)	the Licensor to pay the Licensee to its nominated bank account, within 30 days from the end of the term or any holding over, the amount of the bond held being an amount not exceeding \$1,000 (inclusive of GST).		
b)	Byron Farmers Market Inc for farmers markets at the Cavanbah Centre to:		
i)	extend the term to 30 June 2020 with an addition option of six months; and		
ii)	the Licensee to submit to the Licensor within 30 days from the end of the term or any holding over, all receipts detailing expenditure of \$20,000 and return by cheque made payable to Byron Shire Council the balance of all unspent monies.		
3.	That Council authorise the full subsidisation of rent under the varied licence term at a cost of \$6,689 (inclusive of GST) funded from the Byron Bay Bypass project. That Council continue to fully subsidised rent under the further six month option at a rate set by Councils 2020-2021 fees and charges.		
4.	That Council authorise the public exhibition of the variation of the farmers market to the Byron Farmers Market Inc for 28 days and should any submissions be received that a new report is brought back to Council.		
Mover: Jan Hackett		Seconder: Simon Richardson	
Comments:			
29 Oct 2019 - 2:17 PM - Paula Telford			
Licence variation agreements granted in accordance with resolution.			
29 Oct 2019 - 2:18 PM - Paula Telford			
Action completed by: Telford, Paula			
Completed.			

119

Res No	Report Title	Meeting Date	Completed Date
19-556	Section 355 Management Committees - resignations Report: I2019/1449	24/10/2019	29/10/2019
		Directorate: Corporate and Community Services	
		Officer: McMurtry, Joanne	
Resolved:			
1.	That the resignation of Beverley Rahill from the Brunswick Heads Memorial Hall Management Committee be accepted and a letter of thanks provided.		
2.	That Council accepts the resignation of Cr Cameron from the Mullumbimby Civic Hall Section 355 Board of Management, and elects Cr Martin as the replacement Councillor member and Cr Lyon as the alternate on the Board.		
Mover: Jeannette Martin		Seconder: Basil Cameron	
Comments:			
29 Oct 2019 - 4:46 PM - Joanne McMurtry			
Action completed by: McMurtry, Joanne			
Actions completed.			

120

COMPLETED RESOLUTIONS REPORT

From: 1 October 2019 to 31 December 2019

Res No	Report Title	Meeting Date	Completed Date
19-559	Community Participation Plan - Submissions Report Report: I2019/1388	21/11/2019	28/11/2019
Directorate: Sustainable Environment and Economy Officer: Tarrant, Sam			
Resolved:			
1. That Council adopt the Community Participation Plan as attached (Attachment 1 E2019/77091) and upload the plan to the NSW Planning Portal by 1 December 2019.			
2. That staff review Part A of the Byron DCP 2014 and DCP 2010 to reference the Community Participation Plan and remove overlapping content and proceed to exhibition with any amendments.			
Mover: Alan Hunter		Seconder: Basil Cameron	
Comments: 28 Nov 2019 - 11:35 AM - Sam Tarrant Action completed by: Tarrant, Sam CPP uploaded to the planning portal. DCP to be amended in the New Year			
			121

Res No	Report Title	Meeting Date	Completed Date
19-560	Coastal Management Program (Stage One) Scoping Study for Cape Byron to South Golden Beach Report: I2019/1203	21/11/2019	4/12/2019
Directorate: Sustainable Environment and Economy Officer: Dowsett, Chloe			
Resolved:			
1. That Council upload the draft CMP Stage 1 Scoping Study for Cape Byron to South Golden Beach (Attachment 1 – E2019/80086) for public comment to 10 January 2020.			
2. That Council send the draft CMP Stage 1 Scoping Study for Cape Byron to South Golden Beach (Attachment 1– E2019/80086) to key stakeholders and state agencies for their review and comment. Agencies with a role or responsibility associated with recommended actions/studies/components in the Forward Plan are requested to provide formal support and clarification of their role and/or responsibility.			
3. That staff report back to Council in February 2020 on the outcomes of public comment, key stakeholder and state agency review.			
Mover: Alan Hunter		Seconder: Basil Cameron	
Comments: 4 Dec 2019 - 8:31 AM - Chloe Dowsett Action completed by: Dowsett, Chloe Draft Scoping Study uploaded to the website 4/12. Study sent to agencies for comment.			
			122

Res No	Report Title	Meeting Date	Completed Date
19-561	PLANNING - Planning Proposal for the former Byron Hospital Site 26.2019.7.1 Report: I2019/1444	21/11/2019	28/11/2019
Directorate: Sustainable Environment and Economy Officer: Hawton, Isabelle			
Resolved:			
1. That Council forward the planning proposal for the former Byron Hospital Site (Attachment 1 #E2019/78939) to the Department of Planning, Industry and Environment for Gateway determination.			
2. That the planning proposal be put on public exhibition in accordance with the Gateway determination, and that Council receive a further report at the end of the exhibition period detailing submissions made.			
Mover: Alan Hunter		Seconder: Basil Cameron	

COMPLETED RESOLUTIONS REPORT

From: 1 October 2019 to 31 December 2019

Comments:

28 Nov 2019 - 11:36 AM - Isabelle Hawton
Action completed by: Hawton, Isabelle
Planning proposal forwarded to DoPIE by Rob. Awaiting gateway response.

123

Res No	Report Title	Meeting Date	Completed Date
19-562	PLANNING - Development Application 10.2019.349.1 Stage 1: De-commissioning of existing dual occupancy to form one (1) dwelling, Stage 2: Construction of new dwelling house to form a dual occupancy and alterations & additions to existing dwelling h... Report: I2019/1632	21/11/2019	24/12/2019
Directorate: Sustainable Environment and Economy Officer: Munro , Luke Resolved that pursuant to Section 4.16 of the Environmental Planning & Assessment Act 1979, Development Application No. 10.2019.349.1 for Stage 1: De-commissioning of existing residential flat building to form one (1) dwelling and construction of new dwelling to form a dual occupancy. Stage 2: Alterations and additions to existing dwelling be granted consent subject to the conditions listed in Attachment 2 (E2019/78359). Mover: Alan Hunter Seconder: Basil Cameron			
<p>Comments: 24 Dec 2019 - 9:36 AM - Shannon Burt complete 24 Dec 2019 - 9:36 AM - Luke Munro Action completed by: Burt, Shannon complete</p>			

124

Res No	Report Title	Meeting Date	Completed Date
19-563	PLANNING - Development Application 10.2019.516.1 Alterations & additions to existing dwelling, 36 Roses Road, Federal Report: I2019/1685	21/11/2019	12/12/2019
Directorate: Sustainable Environment and Economy Officer: Van Iersel, Rob Resolved that, pursuant to Section 4.16 of the Environmental Planning & Assessment Act 1979, Development Application 10.2019.516.1, for alterations and additions to an existing dwelling house, be granted consent subject to the conditions of approval in Attachment 2 (#E2019/75226). Mover: Alan Hunter Seconder: Basil Cameron			
<p>Comments: 12 Dec 2019 - 10:37 AM - Rob Van Iersel Action completed by: Van Iersel, Rob Development Consent Issued</p>			

125

Res No	Report Title	Meeting Date	Completed Date
19-564	PLANNING - Development Application 10.2019.345.1 Subdivision of Five (5) Lots into Four (4) Lots at 46 Bay Vista Lane Ewingsdale Report: I2019/1713	21/11/2019	12/12/2019
Directorate: Sustainable Environment and Economy Officer: Smith, Greg Resolved that pursuant to Section 4.16 of the Environmental Planning & Assessment Act 1979, Development Application No. 10.2019.345.1 for subdivision of five (5) lots into four (4) lots, be granted consent subject to the conditions of approval in Attachment 2 (E2019/76646). Mover: Alan Hunter Seconder: Basil Cameron			

COMPLETED RESOLUTIONS REPORT

From: 1 October 2019 to 31 December 2019

Comments:

12 Dec 2019 - 9:52 AM - Greg Smith
 Notice of determination issued on 27/11/2019 - Application approved.
 12 Dec 2019 - 9:55 AM - Greg Smith
 Action completed by: Smith, Greg
 Notice of Determination (Approval) of application issued 27/11/2019.

126

Res No	Report Title	Meeting Date	Completed Date
19-565	Memorandum of Understanding between Byron Shire Council and North Coast Community Housing Report: I2019/1760	21/11/2019	28/11/2019
Directorate: Sustainable Environment and Economy Officer: Burt, Shannon			
Resolved that Council endorse the Memorandum of Understanding and approve of its signing by the Mayor along with North Coast Community Housing to facilitate work with Council on affordable housing issues affecting the Byron Shire (S2019/7504).			
Mover: Alan Hunter		Seconder: Basil Cameron	
Comments: 28 Nov 2019 - 12:14 PM - Shannon Burt Staff to have MOU signed by Mayor and NCCH. 28 Nov 2019 - 12:16 PM - Shannon Burt Action completed by: Burt, Shannon complete			

127

Res No	Report Title	Meeting Date	Completed Date
19-566	PLANNING - Development Application 10.2019.196.1 Use of Existing Buildings as a Detached Dual Occupancy and Demolition / Removal of Five (5) buildings at 541 Friday Hut Road Possum Creek Report: I2019/1807	21/11/2019	12/12/2019
Directorate: Sustainable Environment and Economy Officer: Johnstone, Dylan			
Resolved that pursuant to Section 4.16 of the Environmental Planning & Assessment Act 1979, development application 10.2019.196.1 Use of existing buildings as a Detached Dual Occupancy and Demolition / Removal of five (5) building, be granted Deferred Commencement Consent (deferral period 12 months) subject to conditions (Attachment 2 E2019/79037).			
Mover: Alan Hunter		Seconder: Basil Cameron	
Comments: 12 Dec 2019 - 9:47 AM - Dylan Johnstone Action completed by: Johnstone, Dylan consent issued to the applicant			

128

Res No	Report Title	Meeting Date	Completed Date
19-567	Byron Shire Local Heritage Grants Program 2019-20 Report: I2019/1813	21/11/2019	12/12/2019
Directorate: Sustainable Environment and Economy Officer: Tarlao, Nancy			
Resolved:			
1.	That Council endorse the staff recommended funding allocations of the Byron Shire Local Heritage Grants Program 2019-20 as provided below:		
	<ul style="list-style-type: none"> • 2 applications (Attachments 2 & 4) will receive \$1,000 each on the proviso that the properties are heritage listed. • 2 applications (Attachments 1 & 3) will receive \$2000 each. • 2 applications (Attachments 5 & 6) will receive \$3000 each. 		

COMPLETED RESOLUTIONS REPORT

From: 1 October 2019 to 31 December 2019

2. That staff notify all of the grant applicants of Council's decision.

Mover: Alan Hunter

Seconder: Basil Cameron

Comments:

12 Dec 2019 - 9:30 AM - Nancy Tarlao

Action completed by: Scott, Noreen

Letter to all Grant Applicants

129

Res No	Report Title	Meeting Date	Completed Date
19-569	<p>PLANNING - Development Application 10.2019.301.1 demolition of existing dwelling house and construction of two (2) new dwellings and two (2) swimming pools to create dual occupancy (detached) at 16 Short Street Brunswick Heads Report: I2019/1631</p>	21/11/2019	24/12/2019
<p>Directorate: Sustainable Environment and Economy Officer: Munro , Luke</p> <p>Resolved that pursuant to Section 4.16 of the Environmental Planning & Assessment Act 1979, Development Application 10.2019.301.1 for demolition of existing dwelling house and construction of two (2) new dwellings and two (2) swimming pools to create dual occupancy (detached), be deferred until the next available Council Meeting and that:</p> <p>a) Staff are requested to further consider the Building Height Plane encroachment and shadow impact on adjoining properties as a result of the development proposal.</p> <p>b) Shadow diagrams that meet the requirements of Council's Shadow Diagram Fact Sheet are to be provided by the applicant for this purpose.</p> <p>c) The proponents are requested to consider amending the designs for the building height encroachment.</p> <p>d) The condition regarding use as dual occupancy be redrafted to make it clear that short term holiday letting is a prohibited use.</p>			
Mover: Sarah Ndiaye		Seconder: Simon Richardson	
<p>Comments: 24 Dec 2019 - 9:37 AM - Shannon Burt complete 24 Dec 2019 - 9:37 AM - Luke Munro Action completed by: Burt, Shannon complete</p>			

130

Res No	Report Title	Meeting Date	Completed Date
19-570	<p>PLANNING - S8.2 Review - Rural Tourist Accommodation 6 Cabins and Swimming Pool, Montecollum Road, Wilsons Creek Report: I2019/1715</p>	21/11/2019	12/12/2019
<p>Directorate: Sustainable Environment and Economy Officer: Van Iersel, Rob</p> <p>Resolved that, pursuant to Section 4.16 of the <i>Environmental Planning & Assessment Act 1979</i>, development application 10.2018.483.1 for rural tourist accommodation six (6) cabins and swimming pool, be granted consent subject to the conditions listed in Attachment 4 (E2019/79269) with the following amendments:</p> <p><input type="checkbox"/> Delete and replace condition 17 (c) with:</p> <p>c) Provision of sealed surface at all access points, longitudinal grades 10° or greater, and a minimum of 20m before and after the dwelling houses at No 70 Montecollum Road (Lot 1 DP 615329) and No 80 Montecollum Road (Lot 3 DP 621548).</p> <p><input type="checkbox"/> Insert the following to condition 17 after (c):</p> <p>d) The junction between Montecollum Road and Cedar Road must be upgraded for safety, including signage and road-marking.</p> <p>e) The junction between Montecollum Road and the existing driveway to Nos 56 and 58 Montecollum Road must be upgraded for safety, including surface upgrading and remodelling, signage and road-marking.</p>			

COMPLETED RESOLUTIONS REPORT

From: 1 October 2019 to 31 December 2019

Res No	Report Title	Meeting Date	Completed Date
19-583	Budget Review - 1 July 2019 to 30 September 2019 Report: I2019/1612	28/11/2019	3/12/2019
Directorate: Corporate and Community Services Officer: Brickley, James			
Resolved:			
1. That Council authorises the itemised budget variations as shown in Attachment 2 (#E2019/81261) which include the following results in the 30 September 2019 Quarterly Review of the 2019/2020 Budget:			
a) General Fund – \$132,400 increase to the Estimated Unrestricted Cash Result			
b) General Fund - \$2,564,600 decrease in reserves			
c) Water Fund - \$222,500 increase in reserves			
d) Sewerage Fund - \$638,200 decrease in reserves			
2. That Council adopts the revised General Fund Estimated Unrestricted Cash Result of \$1,000,000 for the 2019/2020 financial year as at 30 September 2019.			
Mover: Simon Richardson		Seconder: Sarah Ndiaye	
Comments: 3 Dec 2019 - 10:55 AM - James Brickley Action completed by: Brickley, James 2019-2020 Budget records updated in Authority to reflect 30 September 2019 Quarter Budget Review outcome. No further action required.			

137

Res No	Report Title	Meeting Date	Completed Date
19-584	Meeting schedule 2020 Report: I2019/1702	28/11/2019	3/12/2019
Directorate: Corporate and Community Services Officer: Jones, Mila			
Resolved:			
1. That Council adopts the following schedule of Ordinary and Planning Meetings and Strategic Planning Workshops (SPW) for 2020, noting that the dates following the 2020 election are dependent on the date of finalisation of councillor nominations:			
		Date (2020)	Meeting/Workshop (Thursday)
		6 February	SPW
		20 February	Planning
		27 February	Ordinary
		5 March	SPW
		19 March	Planning
		26 March	Ordinary
		2 April	SPW
		16 April	Planning
		23 April	Ordinary
		7 May	SPW
		21 May	Planning
		28 May	Ordinary
		4 June	SPW
		18 June	Planning
		25 June	Ordinary
		6 August	Planning (brought forward)
		13 August	SPW
		27 August	Ordinary
		3 September	SPW
12 September LG Election			
		24 September	Induction/SPW (TBC)
		1 October	Extraordinary
		15 October	Planning
		22 October	Ordinary
		5 November	SPW
		19 November	Planning
		26 November	Ordinary
		3 December	SPW

COMPLETED RESOLUTIONS REPORT

From: 1 October 2019 to 31 December 2019

10 December	Planning
17 December	Ordinary

2. That Council adopts the following schedule of Advisory Committee and Panel meetings for 2020 (at a minimum) noting that dates following the Local Government Election on 12 September may require shifting:

Meeting	Date (2020)
Advisory Committees	
Arakwal Memorandum of Understanding (Thursday)	30 January 30 April 20 August 8 October
Audit, Risk and Improvement (Thursday)	13 February 14 May 20 August 8 October 12 November (Extraordinary)
Biodiversity (Monday)	10 February 4 May 10 August 19 October
Byron Shire Floodplain Risk Management (Thursday)	13 February 30 April 20 August 29 October
Finance (Thursday)	13 February 14 May 20 August 12 November
Sustainability and Emissions Reduction (Thursday)	30 January 30 April 10 September 12 November
Transport and Infrastructure (Thursday)	30 January 30 April 30 July 8 October
Water, Waste and Sewer (Thursday)	30 January 9 April 30 July 29 October
Panels	
Coastal Estuary Catchment (Thursday)	12 March 14 May 10 September
Communications (Thursday)	9 April 30 July 29 October
Heritage (Thursday)	12 March 11 June 10 September
Public Art (Thursday)	9 April 11 June 29 October
Strategic Business (Thursday)	12 March 11 June 10 September

3. That Council endorses the following schedule of Planning Review Committee meetings for 2020:

Planning Review Committee	
Thursday 4.30pm	13 February 12 March 9 April 14 May 11 June 30 July

COMPLETED RESOLUTIONS REPORT

From: 1 October 2019 to 31 December 2019

Res No	Report Title	Meeting Date	Completed Date
19-612	Sub-license to Zephyr Horses and Cape Byron Seahorses Riding Centre for access through Crown Land Report: I2019/1130	28/11/2019	2/12/2019
Directorate: General Manager Officer: Telford, Paula			
Resolved:			
1.	That Council authorise the General Manager to grant a sub-license to Zephyr Horses for a term of 12 months for the purpose of access through Lot 407 DP 729057 being Crown Reserve R755695 on condition that:		
a)	Zephyr Horses holds a current permit with Cape Byron Marine Park for the term of the sub-license; and		
b)	Zephyr Horses takes all steps necessary to ensure that all horse droppings are removed from the sub-licensed area during and at the end of each access session.		
2.	That Council authorise the General Manager to grant a sub-license to Cape Byron Seahorses Riding Centre for a term of 12 months for the purpose of access through Lot 428 DP 729272 being Crown Reserve R81780 on condition that:		
a)	Cape Byron Seahorses Riding Centre holds a current permit with Cape Byron Marine Park for the term of the sub-license; and		
b)	Cape Byron Seahorses Riding Centre takes all steps necessary to ensure that all horse droppings are removed from the sub-licensed area during and at the end of each access session.		
3.	That the fee for each sub-license for the 12 month term be set at the annual Sub-license Beach Access Commercial Horse Riding fee as set in Council's current Fees and Charges.		
Mover: Paul Spooner		Seconder: Simon Richardson	
Comments: 2 Dec 2019 - 2:01 PM - Paula Telford Sub-license offered to Zephyr Horses E2019/87972. 2 Dec 2019 - 2:01 PM - Paula Telford Action completed by: Telford, Paula Completed.			

152

Res No	Report Title	Meeting Date	Completed Date
19-613	Section 355 Management Committees - resignations, appointments Report: I2019/1805	28/11/2019	29/11/2019
Directorate: Corporate and Community Services Officer: McMurtry, Joanne			
Resolved:			
1.	That the resignation received from Susan Kaden from the Lone Goat Gallery Board of Management be accepted and a letter of thanks provided.		
2.	That the nominee in Confidential Attachment 1 (E2019/79622) be appointed to the Ocean Shores Community Centre Management Committee.		
Mover: Michael Lyon		Seconder: Sarah Ndiaye	
Comments: 29 Nov 2019 - 4:29 PM - Joanne McMurtry Letter of thanks provided to Susan Kaden and new nominee for Ocean Shores Community Centre has been provided with information and welcomed to the committee. 29 Nov 2019 - 4:30 PM - Joanne McMurtry Action completed by: McMurtry, Joanne Completed			

153

COMPLETED RESOLUTIONS REPORT

From: 1 October 2019 to 31 December 2019

Res No	Report Title	Meeting Date	Completed Date
19-614	Operational Plan 2019/20 - First Quarter Report - Q1 - 1 July to 30 September 2019 Report: I2019/1895	28/11/2019	29/11/2019
Directorate: Corporate and Community Services Officer: Sills, Heather			
Resolved:			
1. That Council notes the 2019/20 Operational Plan First Quarter Report for the period ending 30 September 2019 (Attachment 1 #E2019/83043).			
2. That Council adopts the proposed amendments to the Operational Plan 2018/19 outlined in Attachment 2 (#E2019/80661).			
Mover: Jan Hackett		Second: Simon Richardson	
Comments: 29 Nov 2019 - 11:53 AM - Heather Sills Action completed by: Sills, Heather Noted, no further action required.			
			154

Res No	Report Title	Meeting Date	Completed Date
19-615	Blues Festival Regulatory Working Group- Expressions of Interest Report: I2019/1819	28/11/2019	12/12/2019
Directorate: Sustainable Environment and Economy Officer: Larkin, Chris			
Resolved:			
1. That Council nominate the following community representative for appointment to the Blues Festival Regulatory Working Group (RWG) on a rotational basis not exceeding four years: Fabrizio Calafuri.			
2. That Council advise the Chairperson of the Blues Festival Site Regulatory Working Group (RWG) of the nomination. <i>In accordance with her earlier declared interest, Cr Ndiaye did not participate in the vote.</i>			
Mover: Jan Hackett		Second: Paul Spooner	
Comments: 12 Dec 2019 - 10:09 AM - Chris Larkin Action completed by: Scott, Noreen advised the Chair of bluesfest RWG council resolution and details of member to RWG			
			155

Res No	Report Title	Meeting Date	Completed Date
19-619	Road Safety Officer - Notice of Motion Response Report: I2019/1849	28/11/2019	11/12/2019
Directorate: Infrastructure Services Officer: Pearce , Andrew			
Resolved:			
1. That Council note the report.			
2. That Council continue consultation with RMS and internally to develop a potential position description for the role of Road Safety Officer.			
3. That Council undertake a review of the budget to confirm there are adequate funds available to fund up to \$40,000 to \$50,000 for a Road Safety Officer with RMS to fund the other 50% of the role.			
4. That Council support the General Manger undertaking a review of the staff structure to confirm where a Road Safety Officer would be accommodated within the organisational structure.			
5. That Council consider the development of a road safety campaign by way of a report to TIAC incorporating a discussion of items:			
a) Development of an ongoing road safety awareness campaign to highlight access and safety for all road users with consultation at all stages with residents, active and vehicular road user groups, taking account of the steps set out in this			

COMPLETED RESOLUTIONS REPORT

From: 1 October 2019 to 31 December 2019

- motion.
- b) Conducting road safety forums with residents
 - i) to highlight the needs of all road users and promote safe practices that help to keep vulnerable road users safe, and
 - ii) seek feedback on safety and access issues that assist in the effective delivery of a road safety awareness campaign.
 - c) providing a review of effective road safety awareness campaigns/options in both rural and urban contexts
 - d) considering consultative actions for the development and delivery of a campaign.
 - e) setting out a timeline of action for the development and delivery of a campaign
 - f) providing advice on effective general signage to raise awareness of access and safety issues for placement on rural and urban roads with particular emphasis on known issues and locations including without limitation, active transport users on rural and urban roads, school bus times on rural roads and school zones
 - g) providing further advice on the potential employment of a Road Safety Officer to support and conduct a road safety awareness campaign
6. That Council provide a report to the next Local Traffic Committee meeting seeking advice from RMS, NSW Police and the local Member on regulatory issues, available programs, funding and compliance actions to support a road safety awareness campaign.

Mover: Basil Cameron

Seconder: Sarah Ndiaye

Comments:

11 Dec 2019 - 9:25 AM - Andrew Pearce
Action completed by: Pearce, Andrew
report to Council written

156

Res No	Report Title	Meeting Date	Completed Date
19-626	Policy Review 2019 - Policies for repeal (part 2) Report: I2019/1905	12/12/2019	17/12/2019
Directorate: Corporate and Community Services Officer: Jones, Mila			
Resolved that the following redundant policies be removed from Council's Policy Register:			
<ul style="list-style-type: none"> a) Community Halls and Sporting Facilities - Management by Community Groups 1994 b) Excess of Power and Procedural Fairness 1996 c) Footpath Dining 2001 d) Freedom of Information 1996 e) Inspection, Evaluation and Maintenance of Public Infrastructure 2003 f) Interactions between Councillors and Council Staff 2002 g) Interactive Management and Supervisory Training 1994 h) Maintenance and Improvement of Council Owned Community Buildings 1994 i) Procedures for Cases of Financial Hardship to undertake repair works to prevent adverse Environmental or Public Health Impacts 2002 j) Review of the Stormwater Management Service Charge 2007 k) Sewerage Charges - Charitable Nursing/Aged Care Homes 1994 l) Smoke Free Environment 1994 m) Water and Sewer Charges – Religious Properties 1994 n) Water Meters and Charges on Strata Units 1994 o) Work Health Safety 2015 			
Mover: Michael Lyon		Seconder: Paul Spooner	
Comments:			
17 Dec 2019 - 10:00 AM - Mila Jones Action completed by: Jones, Mila Policies removed from web and Pulse Register, TRIM references updated and all staff advised via email 12/12/19			

157

COMPLETED RESOLUTIONS REPORT

From: 1 October 2019 to 31 December 2019

Res No	Report Title	Meeting Date	Completed Date
19-627	Report of the Public Art Panel meeting held on 14 November 2019 Report: I2019/1908	12/12/2019	16/12/2019
		Directorate: Corporate and Community Services Officer: McMurtry, Joanne	
Resolved:			
1.	That in relation to <i>Memento Aestates</i> artwork, Council:		
	a) Supports the location of the Byron rail corridor for the artwork.		
	b) Supports corten steel as the preferred material for the artwork.		
	c) Supports the most recent design of the artwork and acknowledges the artist will continue to refine it.		
2.	That in relation to the revised Public Art Guidelines, Council:		
	a) Notes that the Panel have reviewed the draft and provided any further feedback for incorporation into the final draft; and		
	b) Adopts the final draft as attached (E2019/83965).		
3.	That in relation to implementing a proactive approach to encouraging and enabling public art across the Shire, the following strategic priorities be noted:		
	a) Staff initiate discussions with the project team for the Suffolk Park Recreational Area about public art opportunities in the area.		
	b) Staff commence scoping a plan for public artwork in the Ocean Shores area.		
	c) A draft of an annual competitive grant process for public art be provided for consideration to the next Panel meeting.		
	d) That budget for public art projects on water and sewer infrastructure be investigated.		
Mover: Michael Lyon		Seconder: Paul Spooner	
Comments:			
16 Dec 2019 - 3:48 PM - Joanne McMurtry			
Point 1 communicated to artist and Council continue to work with the Landscape Architect and the artist.			
Point 2 noted and new Public Art Guidelines placed in Councils document register and on the website.			
Point 3 noted with staff to work on these priorities in preparation for the first Public Art Panel meeting in April 2020.			
16 Dec 2019 - 3:49 PM - Joanne McMurtry			
Action completed by: McMurtry, Joanne			
Completed			

158

Res No	Report Title	Meeting Date	Completed Date
19-628	Submission to Office of Local Government - Discussion Paper - A New Risk Management and Internal Audit Framework for Local Councils in NSW Report: I2019/1924	12/12/2019	13/12/2019
		Directorate: Corporate and Community Services Officer: Sills, Heather	
Resolved:			
1.	That Council considers the discussion paper, "A New Risk Management and Internal Audit Framework for Local Councils in NSW"		
2.	That Council makes a submission to the Office of Local Government during the submission period covering the considerations outlined in this report.		
Mover: Michael Lyon		Seconder: Paul Spooner	
Comments:			
13 Dec 2019 - 2:25 PM - Heather Sills			
Submission emailed to OLG.			
13 Dec 2019 - 2:25 PM - Heather Sills			
Action completed by: Sills, Heather			
Completed.			

159

COMPLETED RESOLUTIONS REPORT

From: 1 October 2019 to 31 December 2019

- i. the units do not achieve adequate solar access and is inconsistent with the *SEPP (Affordable Housing) 2008*;
 - ii. the density and scale of the development is inconsistent with the character of the area; and
 - iii. the proposed development is inconsistent with *Seniors Living Policy Urban design guidelines for infill development*.
- b) Pursuant to Section 4.15(1)(a) of the *Environmental Planning and Assessment Act 1979*, the proposal does not comply with the first objective of the R2 Low Density Residential Zone under Byron LEP 2014, in that:
- i. The proposed 8 dwellings is inconsistent with the character of a low density environment.
- c) Pursuant to Section 4.15(1)(a) of the *Environmental Planning and Assessment Act 1979*, the proposal does not comply with Byron Development Control Plan 2014, in that:
- i. street boundary setbacks do not comply with the standard contained at Chapter D1.2;
 - ii. the proposed development encroaches into the Building Height Plane on southern boundary, resulting in impacts on neighbouring residential properties;
 - iii. inadequate useable private open space is provided to the units, with private spaces proposed within the front setbacks and overlapping private open spaces between units; and
 - iv. the internal unit design does not provide adequate internal amenity for future residents.

The motion was put to the vote and declared carried.

Crs Coorey, Martin, Lyon, Cameron, Hackett, Spooner and Hunter voted in favour of the motion.

No Councillors voted against the motion.

Cr Richardson was not present for the vote.

Mover: Michael Lyon

Secunder: Paul Spooner

Comments:

24 Dec 2019 - 9:11 AM - Shannon Burt

complete

24 Dec 2019 - 9:11 AM - Luke Munro

Action completed by: Burt, Shannon

complete

163

Res No	Report Title	Meeting Date	Completed Date
19-635	PLANNING - Report Exceptions to Development Standards 1 July to 30 September 2019 Report: I2019/1846	12/12/2019	24/12/2019
	Directorate: Sustainable Environment and Economy Officer: Larkin, Chris		
Resolved that Council adopt the report on exceptions to development standards for the period 1 July to 30 September 2019.			
Mover: Michael Lyon		Secunder: Paul Spooner	
Comments:			
24 Dec 2019 - 9:17 AM - Shannon Burt			
complete			
24 Dec 2019 - 9:17 AM - Chris Larkin			
Action completed by: Burt, Shannon			
complete			

164

Res No	Report Title	Meeting Date	Completed Date
19-636	Residential Strategy and affiliated projects update Report: I2019/1903	12/12/2019	24/12/2019
	Directorate: Sustainable Environment and Economy Officer: Hancock, Natalie		
Resolved:			
1.	That Council note that the findings of the urban design investigation for Lot 12 Bayshore Drive will be reported to Council in early 2020 with the intent to exhibit it concurrently with the draft Byron Arts and Industry Estate Precinct Plan.		
2.	That Council note that the old Mullumbimby Hospital Site was considered in the draft Alternative Housing Models Research Paper (Attachment 1 E2019/87788) with testing of the concepts against housing governance and delivery models to occur over the next two months, enabling the findings to be reported to Council in early 2020.		

COMPLETED RESOLUTIONS REPORT

From: 1 October 2019 to 31 December 2019

3. That Council note that the planning proposal to introduce minimum lot size standards for 'manor house' and 'multi dwelling housing' in readiness for the pending Low Rise Medium Density Code commencement in July 2020, finalised public exhibition on 22 November and the submissions will be reported to Council for consideration in early 2020.
4. That Council support consideration of Residential Strategy new release investigation lands for inclusion under the SEPP 70 Affordable housing contribution scheme.
5. That Council note that staff are reviewing the public submissions received on the draft Residential Strategy and the submissions will be reported to Council for consideration in early 2020.

Mover: Michael Lyon

Secunder: Paul Spooner

Comments:

24 Dec 2019 - 9:18 AM - Shannon Burt

1 noted

2 noted

3 noted

4 noted and to progress as per point 4

5 noted staff to report residential strategy early 2020

24 Dec 2019 - 9:20 AM - Natalie Hancock

Action completed by: Burt, Shannon

complete

165

Res No	Report Title	Meeting Date	Completed Date
19-637	Report of Planning Review Committee held on 14 November 2019 Report: I2019/1909	12/12/2019	24/12/2019
Directorate: Sustainable Environment and Economy Officer: Larkin, Chris			
Resolved that Council adopt the report of the Planning Review Committee meeting held on 14 November 2019.			
Mover: Michael Lyon		Secunder: Paul Spooner	
Comments:			
24 Dec 2019 - 9:20 AM - Shannon Burt			
complete			
24 Dec 2019 - 9:20 AM - Chris Larkin			
Action completed by: Burt, Shannon			
complete			

166

Res No	Report Title	Meeting Date	Completed Date
19-638	PLANNING - Update on Environmental Zone review and Planning Proposal implementation process Report: I2019/1913	12/12/2019	24/12/2019
Directorate: Sustainable Environment and Economy Officer: Caras, Alex			
Resolved:			
1.	That Council re-allocate \$17,000 in order to finalise Stages 2 and 3 of E zone implementation program, build on the already high level of community goodwill generated through the engagement process to date and resolve outstanding deferred matters in a timely manner.		
2.	That the \$17,000 be re-allocated from the Community Participation Plan project (#2605.112) which is now complete.		
Mover: Michael Lyon		Secunder: Paul Spooner	
Comments:			
24 Dec 2019 - 9:21 AM - Shannon Burt			
1 noted			
2 noted			
24 Dec 2019 - 9:22 AM - Alex Caras			
Action completed by: Burt, Shannon			
complete			

167

COMPLETED RESOLUTIONS REPORT

From: 1 October 2019 to 31 December 2019

Res No	Report Title	Meeting Date	Completed Date																																								
19-639	<p>PLANNING - DA10.2018.466.2 - 61 Kingsley Street Byron Bay - S4.55 modification to change the Condition of Consent (approved by Council Meeting) in relation to the Height and FFL of the proposed building, change to pool dimensions and tree removal.</p> <p>Report: I2019/1918</p> <p>Directorate: Sustainable Environment and Economy Officer: Tarlao, Nancy</p>	12/12/2019	16/12/2019																																								
<p>Resolved that pursuant to Section 4.55 of the Environmental Planning & Assessment Act 1979, that Application No. 10.2018.466.2, for Relocation of the Existing Dwelling House and Construction of a New Dwelling House and Swimming Pool, be approved as follows:</p>																																											
<p>1. Amend the Description of the development to read:</p> <p style="padding-left: 40px;">Removal of Existing Dwelling (relocation) and Construction of a New Dwelling House and Swimming Pool.</p>																																											
<p>2. Amended Condition No.1 to read</p>																																											
<p>1. Development is to be in accordance with approved plans</p>																																											
<p>The development is to be in accordance with plans listed below:</p>																																											
<table border="1"> <thead> <tr> <th>Plan No.</th> <th>Description</th> <th>Prepared by</th> <th>Dated:</th> </tr> </thead> <tbody> <tr> <td>WD10.</td> <td>Cover Sheet</td> <td>Iphorm</td> <td>Nov 2019</td> </tr> <tr> <td>WD2.0</td> <td>Site Plan</td> <td>Iphorm</td> <td>Nov 2019</td> </tr> <tr> <td>WD3.1</td> <td>Ground Floor Plan</td> <td>Iphorm</td> <td>Nov 2019</td> </tr> <tr> <td>WD3.2</td> <td>Upper Floor Plan</td> <td>Iphorm</td> <td>Nov 2019</td> </tr> <tr> <td>WD3.5</td> <td>Roof Plan</td> <td>Iphorm</td> <td>Nov 2019</td> </tr> <tr> <td>WD4.0</td> <td>Elevations</td> <td>Iphorm</td> <td>Nov 2019</td> </tr> <tr> <td>WD4.2</td> <td>Elevations</td> <td>Iphorm</td> <td>Nov 2019</td> </tr> <tr> <td>WD4.3</td> <td>Elevations</td> <td>Iphorm</td> <td>Nov 2019</td> </tr> <tr> <td>WD5.0</td> <td>Sections</td> <td>Iphorm</td> <td>Nov 2019</td> </tr> </tbody> </table>				Plan No.	Description	Prepared by	Dated:	WD10.	Cover Sheet	Iphorm	Nov 2019	WD2.0	Site Plan	Iphorm	Nov 2019	WD3.1	Ground Floor Plan	Iphorm	Nov 2019	WD3.2	Upper Floor Plan	Iphorm	Nov 2019	WD3.5	Roof Plan	Iphorm	Nov 2019	WD4.0	Elevations	Iphorm	Nov 2019	WD4.2	Elevations	Iphorm	Nov 2019	WD4.3	Elevations	Iphorm	Nov 2019	WD5.0	Sections	Iphorm	Nov 2019
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WD5.0	Sections	Iphorm	Nov 2019																																								
<p>The development is also to be in accordance with the changes shown in red ink on the approved plans or conditions of consent.</p> <p>The updated approved plans (as per the Construction Certificate) and related documents endorsed with the Council stamp and authorised signature must be kept on site at all times while work is being undertaken.</p>																																											
<p>3. Delete and replace to Condition No. 6 to read:</p>																																											
<p>6. Plans to be submitted with the Construction Certificate</p> <p>The Plans to be submitted with the Construction Certificate to accurately reflect the approved plans and as per the following requirements:</p>																																											
<p><input type="checkbox"/> The floor to ceiling height on the ground floor be set at a maximum of 2.9 m in height;</p> <p><input type="checkbox"/> Set the ground floor of the dwelling at 9.6 m AHD</p> <p><input type="checkbox"/> Set the floor to ceiling height in the undercroft basement storage (adjacent to the pool) at a maximum of 2 m by lowering the basement floor level to 7.3m AHD</p> <p><input type="checkbox"/> The maximum height of the roof to be no greater than 8.5 m above natural ground level.</p> <p><input type="checkbox"/> Landscaping plan showing the location of trees to be replanted and the privacy hedge comprising as a minimum 10 native plants with a maturity height of 3 metres along the western boundary with 59 Kingsley Street where the pool and back verandah are located. The relocated bangalow palms not to be located on this boundary. The landscape plan to be prepared by a suitably qualified landscape designer in accordance with Chapter B9 of DCP 2014.</p> <p>The plans are to be submitted with the Construction Certificate for approval to the Principal Certifying Authority.</p>																																											
<p>4. Delete and replace Condition No. 37 to read</p>																																											
<p>37. Landscaping</p> <p>All landscaping as required under this development consent to be completed prior to the occupation of the dwelling house or issue of Occupation Certificate and in accordance with the approved landscape plan including the hedge plantings on the boundary with 59 Kingsley Street.</p>																																											
<p>Mover: Michael Lyon</p>		<p>Seconder: Paul Spooner</p>																																									

COMPLETED RESOLUTIONS REPORT

From: 1 October 2019 to 31 December 2019

2. That Council ascertain market value by retaining a suitably qualified Valuer and delegate to the General Manager the authority to enter into a contract for sale of the closed part of the road with the owner of adjoining Lot 5 DP 714077 at a value no less than the value placed on the part closed road by the independent Valuer.
3. That the applicant pay all costs associated with the part road closure, including but not limited to:
 - a) Council application fees
 - b) Council's surveyor's fees and survey, valuation and legal costs
 - c) All registration fees
 - d) Legal costs
4. The allotment created by the part road closure to be consolidated into the existing Parcel No 76290 Lot 5 DP 714077.
5. That Council authorise the execution of all documents necessary to affect the road closure, sale, transfer and consolidation of the part closed road.

Mover: Michael Lyon

Secunder: Paul Spooner

Comments:

18 Dec 2019 - 12:50 PM - Deanna Savage

Action completed by: Savage, Deanna

Have informed the applicant and will move forward with road closure process..

171

Res No	Report Title	Meeting Date	Completed Date
19-644	Part Road Closure and purchase Robert Street Bangalow adjoining 5 Deacon Street Lot 7 Section 10 DP 4974 and Lot 1 DP 122670 Report: I2019/1864	12/12/2019	18/12/2019
	Directorate: Infrastructure Services Officer: Savage, Deanna		
	Resolved:		
1.	That Council endorse the closure of part road reserve adjoining 5 Deacon Street (Lot 7 Section 10 DP 4974 and Lot 1 DP 122670) as per Image 1 highlighted in blue.		
2.	That Council ascertain market value by retaining a suitably qualified Valuer and delegate to the General Manager the authority to enter into a contract for sale of the closed part of the road with the owner of adjoining Lot 7 Section 10 DP 4974 and Lot 1 DP 122670 at a value no less than the value placed on the part closed road by the independent Valuer.		
3.	That the applicant pay all remaining costs associated with the part road closure, including but not limited to: <ol style="list-style-type: none"> a) Council application fees b) Council's surveyor's fees and survey, valuation and legal costs c) All registration fees d) Legal costs 		
4.	The allotment created by the part road closure to be consolidated into the existing Parcel No's 19260 Lot 7 Section 10 DP 4974 and 148090 Lot 1 DP 122670.		
5.	That Council authorise the execution of all documents necessary to affect the road closure, sale, transfer and consolidation of the part closed road.		
	Mover: Michael Lyon	Secunder: Paul Spooner	
	Comments:		
	18 Dec 2019 - 12:50 PM - Deanna Savage		
	Action completed by: Savage, Deanna		
	Have informed the applicant and will move forward with road closure process.		

172

COMPLETED RESOLUTIONS REPORT

From: 1 October 2019 to 31 December 2019

Res No	Report Title	Meeting Date	Completed Date
19-658	Quarterly Update - Implementation of Special Rate Variation Report: I2019/1834	12/12/2019	24/12/2019
Directorate: Corporate and Community Services Officer: Brickley, James			
Resolved that Council adopts the following Committee Recommendation(s):			
Report No. 4.2 Quarterly Update - Implementation of Special Rate Variation File No: I2019/1834			
<u>Committee Recommendation 4.2.1</u>			
That the Finance Advisory Committee notes the quarterly update on the Special Rate Variation Implementation as at 30 September 2019.			
Mover: Michael Lyon		Seconder: Paul Spooner	
Comments: 24 Dec 2019 - 9:17 AM - James Brickley Action completed by: Brickley, James No further action required.			
			184

Res No	Report Title	Meeting Date	Completed Date
19-659	Budget Review - 1 July 2019 to 30 September 2019 Report: I2019/1856	12/12/2019	24/12/2019
Directorate: Corporate and Community Services Officer: Brickley, James			
Resolved that Council adopts the following Committee Recommendation(s):			
Report No. 4.3 Budget Review - 1 July 2019 to 30 September 2019 File No: I2019/1856			
<u>Committee Recommendation 4.3.1</u>			
1. That Council notes that the itemised budget variations as shown in Attachment 2 (#E2019/81261) which includes the following results in the 30 September 2019 Quarterly Review of the 2019/2020 Budget:			
a) General Fund – \$132,400 increase to the Estimated Unrestricted Cash Result b) General Fund - \$2,564,600 decrease in reserves c) Water Fund - \$222,500 increase in reserves d) Sewerage Fund - \$638,200 decrease in reserves			
were adopted by Council at its Ordinary Meeting held on 28 November 2019.			
2. That Council adopts the revised General Fund Estimated Unrestricted Cash Result of \$1,000,000 for the 2019/2020 financial year as at 30 September 2019.			
Mover: Michael Lyon		Seconder: Paul Spooner	
Comments: 24 Dec 2019 - 9:18 AM - James Brickley Action completed by: Brickley, James Budget adjustments adopted updated in Authority. No further action required.			
			185

COMPLETED RESOLUTIONS REPORT

From: 1 October 2019 to 31 December 2019

demonstrate adherence to the National Standards for Ecological Restoration. Such plan must detail protection and compensation measures proposed to protect native flora and fauna and their habitats and must retain and improve habitat on that part of the site covered by the Management Plan in perpetuity.

At a minimum, the plan must:

- a. illustrate on maps of a suitable scale (1:200 or better) the final proposed footprint of all works including the accurate extent of approved APZ requirements, the location of vegetation required to be removed and the location and extent of retained vegetation on the subject site.
- b. include a list and number of each native species proposed to be planted as compensation for tree removal as well as the location of compensatory plantings in plan and word form at the compensation ratio defined by the Byron Biodiversity Conservation Strategy and/or Byron Development Control Plan 2014 Chapter B2.
- c. detail the methodology for habitat restoration and specify the use of qualified and experienced bush regenerators only. Areas outside the approved development footprint and APZs must be restored or replanted.
- d. Provide a list of weed species proposed to be removed and include the methodology for their control and removal from the site.
- e. An implementation table with timeframes and performance criteria outlining each component of works, including monitoring, maintenance and annual reporting to Council with when identified milestones are expected to be achieved, and a clear identification of responsibility for each component of the rehabilitation works.

specify that planting and/or restoration works will commence immediately upon approval of the Management Plan.

Crs Coorey, Martin, Lyon, Richardson, Cameron, Hackett, Spooner and Hunter voted in favour of the motion.

Nil Crs voted against the motion.

Mover: Simon Richardson

Second: Michael Lyon

Comments:

24 Dec 2019 - 9:22 AM - Shannon Burt

complete

24 Dec 2019 - 9:22 AM - Ben Grant

Action completed by: Burt, Shannon

complete

190

Res No	Report Title	Meeting Date	Completed Date
19-677	1 Broken Head Road Project Report: I2019/1923	12/12/2019	31/12/2019
		Directorate: Infrastructure Services Officer: Warner, Phil	
Resolved:			
1.	That Council decline to accept any of the tenders submitted for RFT 2019-0015 – 1 Broken Head Road Redevelopment.		
2.	That Council, in accordance with s178 part 3(a) under Local Government Regulation 2005, cancel the proposal for the contract.		
3.	That Council pause action on the future use of the site whilst the remediation of the site is completed.		
Mover: Paul Spooner		Second: Jan Hackett	
Comments:			
31 Dec 2019 - 11:35 AM - Phillip Holloway			
Item 1 - Staff have advised tender submitters of the resolution			
Item 2 - Noted by Staff			
Item 3 - Noted by Staff			
31 Dec 2019 - 11:38 AM - Phil Warner			
Action completed by: Holloway, Phillip			
Item 1 Complete, Items 2 and 3 -noted by Staff			

191

COMPLETED RESOLUTIONS REPORT

From: 1 October 2019 to 31 December 2019

Res No	Report Title	Meeting Date	Completed Date
19-685	Our Mullumbimby Masterplan - Submissions Report Report: I2019/1712	12/12/2019	18/12/2019
Directorate: Sustainable Environment and Economy Officer: Hawton, Isabelle			
Resolved:			
1. That Council adopt Our Mullumbimby Masterplan as contained in Attachment 1 (E2019/85870).			
2. That Council commence work on the priority actions, and consider the required budget in the 2020/2021 budget process.			
3. That Council note and further consider the recommendations of the Public Hearing Report Proposed Reclassification Lot 22 DP 1073165 and acknowledge that flood studies are currently underway.			
Mover: Basil Cameron		Seconder: Simon Richardson	
Comments: 18 Dec 2019 - 1:28 PM - Isabelle Hawton Action completed by: Hawton, Isabelle Document saved in TRIM uploaded to web			
			192

Res No	Report Title	Meeting Date	Completed Date
19-690	Expressions of Interest for the Place Planning Collective (Res 19-451) Report: I2019/1860	12/12/2019	18/12/2019
Directorate: Sustainable Environment and Economy Officer: Hawton, Isabelle			
Resolved that Council nominate the following seven representatives from the nominations contained in Attachment 1 (E2019/86209) to be part of the Place Planning Collective: David Brown, Sasha Mainsbridge, Penny Leonard, Madeline Faught, Jenny Bird, Claire Hopkins, Jack Dods			
Mover: Alan Hunter		Seconder: Simon Richardson	
Comments: 18 Dec 2019 - 11:43 AM - Isabelle Hawton Action completed by: Hawton, Isabelle Emails sent to applicants in F3574			
			193

Res No	Report Title	Meeting Date	Completed Date
19-660	Report of the Local Traffic Committee Meeting held on 19 November 2019 Report: I2019/1941	12/12/2019	13/12/2019
Directorate: Infrastructure Services Officer: Tucker, Stephanie			
Resolved that Council note the minutes of the Local Traffic Committee Meeting held on 19 November 2019.			
Mover: Michael Lyon		Seconder: Paul Spooner	
Comments: 13 Dec 2019 - 2:39 PM - Stephanie Tucker Action completed by: Holloway, Phillip No Further Action required			
			194