

# MINUTES OF MEETING



## TRANSPORT AND INFRASTRUCTURE ADVISORY COMMITTEE MEETING

Venue	Conference Room, Station Street, Mullumbimby
Date	Thursday, 13 June 2019
Time	9.00am



# BYRON SHIRE COUNCIL

## TRANSPORT AND INFRASTRUCTURE ADVISORY COMMITTEE MEETING MINUTES 13 JUNE 2019

**Minutes of the Transport and Infrastructure Advisory Committee Meeting held on Thursday, 13 June 2019**  
**File No: I2019/892**

**PRESENT:** Cr S Richardson (Mayor), Cr B Cameron

Staff: Phil Holloway (Director Infrastructure Services)  
Phil Warner (Manager Assets and Major Projects)  
Daniel Strzina (Project Engineer)  
Dominika Tomanek (Minute Taker)

Community Representatives: Sapoty Brook, Graham Hamilton

*Cr Cameron (Chair) opened the meeting at 9:06 am and acknowledged that the meeting was being held on Bundjalung Country.*

### **APOLOGIES:**

Cr J Martin  
David Michie  
Andi Maclean

Non-Voting Representatives: Katrina Ross (Transport Development Officer, Social Futures)

### **DECLARATIONS OF INTEREST – PECUNIARY AND NON-PECUNIARY**

There were no declarations of interest.

### **ADOPTION OF MINUTES FROM PREVIOUS MEETINGS**

#### **Committee Recommendation:**

That the minutes of the extraordinary Transport and Infrastructure Advisory Committee Meetings held on 14 May and 17 May 2019 be confirmed.

The minutes of the extraordinary Transport and Infrastructure Advisory Committee Meetings held on 14 May and 17 May were noted, and the Committee Recommendations be presented to Council, at the Ordinary Meeting hold on 27 June 2019.

(Cameron/Michie)

*The recommendation was put to the vote and declared carried.*

### **BUSINESS ARISING FROM PREVIOUS MINUTES**

There was no business arising from previous minutes.

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### STAFF REPORTS - INFRASTRUCTURE SERVICES

**Report No. 4.1**      **Update: Development of the Integrated Transport Management Strategy**  
**File No:**            I2019/797

**Committee Recommendation:**

1. That the update on the development of the Integrated Transport Management Strategy be noted.
2. That the extraordinary meeting of TIAC be organised in early 2020 (February) to discuss Integrated Transport Management Strategy.
3. That the timetable for completion of the project be revised so that the final report can be adopted by Council prior to the end of this Council term.
4. That the final strategy must consider high level of degrees of feasibility that inform the priority deliverables.

(Cameron/Brook)

*The recommendation was put to the vote and declared carried.*

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**Report No. 4.2**      **Buildings Asset Management Plan - Community Level of Service Survey**  
**File No:**            I2019/860

**Committee Recommendation:**

1. That the committee note the Community Levels of Service survey associated with the preparation of the Building Asset Management Plan (BAMP).
2. That committee receive a report on the contractual arrangements currently in place for the maintenance of non-Council owned toilets.

(Richardson/Cameron)

*The recommendation was put to the vote and declared carried.*

Comments from the committee:

- To distinguish conditions of the buildings and conditions of the facilities
- To consider the acoustic performance of halls
- To confirm Council contribution towards Byron Bay Surf Club Grant Program

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*There being no further business the meeting concluded at 10:33am.*