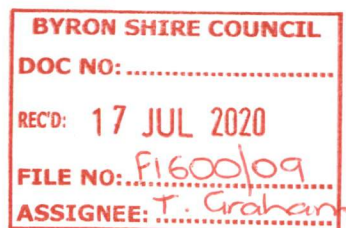# LOCAL GOVERNMENT NSW

Our ref: R18/0009 Out-30937

15 July 2020

Mr Mark Arnold
General Manager
Byron Shire Council
PO Box 219
MULLUMBIMBY NSW 2482

Dear Mr Arnold

Local Government NSW Annual Conference: 22-24 November 2020

I am delighted to invite you to attend this year's Local Government NSW (LGNSW) Annual Conference from **Sunday 22 to Tuesday 24 November at the Crowne Plaza Hunter Valley, 430 Wine Country Drive, Lovedale, NSW**.

This letter contains important information to help you participate fully in the Conference.

The Annual Conference is the main policy making event for the local government sector. It is your council's opportunity to submit motions for consideration and debate by delegates. Motions passed at Conference become Resolutions, which LGNSW takes forward on your behalf, as part of our sector's advocacy agenda.

Information on the Conference is attached, including submitting motions and voting entitlements, to help you plan ahead. We will send regular updates and reminders.
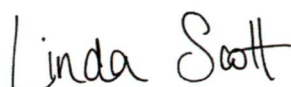
Key Dates:

17 July 2020	**Event registration opens** *(note: voting delegates must be registered to attend the Conference **and** be registered as a nominated voting delegate)*
17 July 2020	**Conference motions open**
28 September 2020 12 midnight (AEST)	**Deadline for submitting motions** *(note: the latest date motions can be accepted for inclusion in the Business Paper is 12 midnight (AEDT) on 25 October 2020)*
3 November 2020 12 noon (AEDT)	**Deadline for nominating voting delegates**
22-24 November 2020	**LGNSW Annual Conference**
23 November 2020	**Conference Dinner**

Covid-19 precautions: The Conference will be following the government guidelines on safe events and social distancing, noting that this can change in the future. We will be following hygiene practices by cleaning surfaces, arranging seating, overseeing food preparation and transport, as well as medical assistance as required.

I look forward to seeing you at Conference.

Yours sincerely

Linda Scott

Cr Linda Scott
President

LOCAL GOVERNMENT NSW

Local Government NSW Annual Conference: 22-24 November 2020

REGISTRATION

All Conference attendees are required to register online to attend the Conference. Registration to attend the Conference opens **17 July 2020** via the LGNSW website: lgnsw.org.au

Members will be able to take advantage of special 'early bird' rates.

Note: *Voting delegates must be registered to attend the Conference **and** be registered as a nominated voting delegate.*

VOTING DELEGATES – MOTIONS

To vote on motions at the Conference, delegates must be an elected member of a council, county council, the Norfolk Island Regional Council (NIRC), a Related Local Government Body (RLGB) or an Administrator appointed in accordance with the *Local Government Act 1993*.

Ordinary members and Associate members need to advise LGNSW of the name(s) of their nominated voting delegate(s) for voting on motions.

An **online form** for advising LGNSW of the names of members nominated voting delegates is available on the LGNSW website: lgnsw.org.au.

Members are required to advise LGNSW of the names of their nominated voting delegates by **12 noon (AEDT) on Tuesday 3 November 2020**. Nominations received after this time/date cannot be accepted, however, a member may, subject to the LGNSW rules, notify LGNSW of a change to the name of an already nominated voting delegate (a substitute delegate) after this time/date (visit LGNSW website for information on substituting voting delegates).

VOTING ENTITLEMENTS

The formula for calculating members' voting entitlements is prescribed at rule 23 of the LGNSW rules. LGNSW (Federal) rules: fwc.gov.au/registered-organisations/find-registered-organisations/local-government-nsw-lgnsw

The **number of voting delegates** that each member is entitled to send to the Conference for voting on motions is set out in the attached table at **Annexure A**.

In accordance with the LGNSW rules, only members that were financial on 1 March 2020 (the 'calculation date') have been allocated voting entitlements. To exercise voting rights, members also need to be financial on 12 midnight (AEST) on Sunday 27 September 2020 (the date on which the roll of voters closes).

MOTIONS

All members can put forward motions to be considered at the Conference. Members are invited to submit motions from **17 July 2020** via an online portal: https://lgnsw-grants.fluidreview.com/

Proposed motions should be strategic, affect members state-wide and introduce new or emerging policy issues and actions. When submitting motions, members are encouraged to familiarise themselves with the existing principles and positions of LGNSW on issues of importance to the sector, as members will be asked to identify if their motion is seeking a change to LGNSW's existing Policy Position.

For further information on submitting motions, download the *LGNSW 2020 Conference Motions Submission Guide* from the LGNSW website: lgnsw.org.au.

DEADLINE FOR SUBMITTING MOTIONS

Members are asked to submit motions online by **12 midnight (AEST) on Monday 28 September 2020** to allow assessment of the motions and distribution of the Business Paper before the Conference. However, in line with the LGNSW rules, the latest date motions will be accepted for inclusion in the Conference Business Paper is 12 midnight (AEDT) on Sunday 25 October 2020.

BUSINESS PAPERS

The full Conference Business Paper will be available on the LGNSW website two weeks prior to the Conference as a digital document which you may download to your device or print a hard copy at your discretion.

ACCOMMODATION AND TRAVEL

The Hunter Valley is perfectly positioned two-and-a-half-hours drive from Sydney, and 50 minutes from Newcastle Airport along the M1 Pacific Motorway. The venue is also accessible via public transport. The most convenient train stations are at Maitland, Newcastle or Morisset and connecting buses are available from each station.

We encourage attendees to book accommodation as early as possible. A shuttle service to the Conference venue will be available to delegates booked at hotels listed on our website.

If you are attending the ALGA 2020 Special Recovery Conference in Wagga Wagga (16-18 November), you may wish to travel directly to the Hunter Valley to enjoy the regions many cultural and historical attractions before our Welcome Reception on Sunday 22 November.

Visit the LGNSW website for Conference travel and accommodation options: lgnsw.org.au.

PRIVACY STATEMENT

When you register for the conference, LGNSW collects your personal information from you to process your registration.

If you do not provide or we cannot otherwise collect all the information we request or need, we may not be able to register you for the conference.

LGNSW may disclose your personal information to third party conference organisers and third party service providers, who may be located overseas and may store your information overseas.

We may with your consent where required, use your contact details to send you (by telephone, post, email or SMS) marketing communications about our programs, products, services, promotions and events. You can opt out of marketing communications at any time, by particular means or at all, by following the unsubscribe function in the message we send, or by emailing or calling us.

Our privacy policy, which is available at lgnsw.org.au/privacy or by emailing or calling us on the details below, explains more about the types of personal information we usually collect and how we handle your personal information, as well as how you can request access to and correction of personal information we hold about you, how you can complain about our handling of your personal information and how we deal with complaints.

For privacy related enquiries please contact us on 02 9242 4000, at lgnsw@lgnsw.org.au or at GPO Box 7003, Sydney NSW 2001.

LOCAL GOVERNMENT NSW

Annexure A

Members' voting entitlement at the 2020 Local Government NSW Annual Conference

Member	Number of voters for voting on motions
Albury City Council (R/R)	4
Armidale Regional Council (R/R)	3
Ballina Shire Council (R/R)	3
Balranald Shire Council (R/R)	1
Bathurst Regional Council (R/R)	3
Bayside Council (M/U)	9
Bega Valley Shire Council (R/R)	3
Bellingen Shire Council (R/R)	2
Berrigan Shire Council (R/R)	1
Blacktown City Council (M/U)	11
Bland Shire Council (R/R)	1
Blayney Shire Council (R/R)	1
Blue Mountains City Council (R/R)	4
Bogan Shire Council (R/R)	1
Bourke Shire Council (R/R)	1
Brewarrina Shire Council (R/R)	1
Broken Hill City Council (R/R)	2
Burwood Council (M/U)	3
Byron Shire Council (R/R)	3
Cabonne Council (R/R)	2
Camden Council (M/U)	5
Campbelltown City Council (M/U)	9
Canada Bay, City of (M/U)	5
Canterbury-Bankstown Council (M/U)	11
Carrathool Shire Council (R/R)	1
Castlereagh-Macquarie County Council (R/R)	1
Central Coast Council (R/R)	7
Central Darling Shire Council (R/R)	1
Central Tablelands County Council (R/R)	1
Cessnock City Council (R/R)	4
Clarence Valley Council (R/R)	4
Cobar Shire Council (R/R)	1
Coffs Harbour City Council (R/R)	4
Coolamon Shire Council (R/R)	1
Coonamble Shire Council (R/R)	1
Cootamundra-Gundagai Regional Council (R/R)	2
Cowra Council (R/R)	2
Cumberland City Council (M/U)	10
Dubbo Regional Council (R/R)	4
Dungog Shire Council (R/R)	1

Member	Number of voters for voting on motions
Edward River Council (R/R)	1
Fairfield City Council (M/U)	9
Federation Council (R/R)	2
Forbes Shire Council (R/R)	1
Georges River Council (M/U)	9
Gilgandra Shire Council (R/R)	1
Glen Innes Severn Council (R/R)	1
Goldenfields Water County Council (R/R)	1
Greater Hume Shire Council (R/R)	2
Griffith City Council (R/R)	3
Gunnedah Shire Council (R/R)	2
Gwydir Shire Council (R/R)	1
Hawkesbury City Council (M/U)	5
Hawkesbury River County Council (M/U)	2
Hay Shire Council (R/R)	1
Hilltops Council (R/R)	2
Hornsby Shire Council (M/U)	9
Hunters Hill Council (M/U)	2
Inner West Council (M/U)	9
Inverell Shire Council (R/R)	2
Junee Shire Council (R/R)	1
Kempsey Shire Council (R/R)	3
Kiama Municipal Council (R/R)	3
Kimbriki Environmental Enterprises Pty Ltd (M/U)	1
Ku-ring-gai Council (M/U)	6
Kyogle Council (R/R)	1
Lachlan Shire Council (R/R)	1
Lake Macquarie City Council (R/R)	7
Lane Cove Council (M/U)	3
Leeton Shire Council (R/R)	2
Lismore City Council (R/R)	3
Lithgow City Council (R/R)	3
Liverpool City Council (M/U)	10
Liverpool Plains Shire Council (R/R)	1
Lockhart Shire Council (R/R)	1
Maitland City Council (R/R)	4
Mid-Coast Council (R/R)	4
Mid-Western Regional Council (R/R)	3
Moree Plains Shire Council (R/R)	2
Mosman Municipal Council (M/U)	3
Murray River Council (R/R)	2
Murrumbidgee Council (R/R)	1
Muswellbrook Shire Council (R/R)	2
Nambucca Shire Council (R/R)	2

Member	Number of voters for voting on motions
Narrabri Shire Council (R/R)	2
Narrandera Shire Council (R/R)	1
Narromine Shire Council (R/R)	1
Newcastle City Council (R/R)	7
New England Tablelands County Council (R/R)	1
Norfolk Island Regional Council (R/R)	1
North Sydney Council (M/U)	5
Northern Beaches Council (M/U)	10
Oberon Council (R/R)	1
Orange City Council (R/R)	3
Parkes Shire Council (R/R)	2
Parramatta, City of (M/U)	10
Penrith City Council (M/U)	9
Port Macquarie-Hastings Council (R/R)	4
Port Stephens Council (R/R)	4
Queanbeyan-Palerang Regional Council (R/R)	4
Randwick City Council (M/U)	9
Richmond Valley Council (R/R)	3
Riverina Water County Council (R/R)	1
Rous County Council (R/R)	1
Ryde Council, City of (M/U)	7
Shellharbour City Council (R/R)	4
Shoalhaven City Council (R/R)	5
Singleton Council (R/R)	3
Snowy Monaro Regional Council (R/R)	3
Snowy Valleys Council (R/R)	2
Strathfield Council (M/U)	4
Sutherland Shire Council (M/U)	10
Sydney, City of (M/U)	10
Tamworth Regional Council (R/R)	4
Temora Shire Council (R/R)	1
Tenterfield Shire Council (R/R)	1
The Hills Shire Council (M/U)	9
Tweed Shire Council (R/R)	4
Upper Hunter Shire Council (R/R)	2
Upper Lachlan Shire Council (R/R)	1
Upper Macquarie County Council (R/R)	1
Uralla Shire Council (R/R)	1
Wagga Wagga City Council (R/R)	4
Walcha Council (R/R)	1
Walgett Shire Council (R/R)	1
Warren Shire Council (R/R)	1
Warrumbungle Shire Council (R/R)	1
Waverley Council (M/U)	5

Member	Number of voters for voting on motions
Weddin Shire Council (R/R)	1
Wentworth Shire Council (R/R)	1
Western Sydney Regional Organisation of Councils (M/U)	1
Willoughby City Council (M/U)	5
Wingecarribee Shire Council (R/R)	4
Wollondilly Shire Council (R/R)	4
Wollongong City Council (R/R)	7
Woollahra Municipal Council (M/U)	5
Yass Valley Council (R/R)	2
LGNSW Board (M/U)	10
LGNSW Board (R/R)	8
TOTAL:	**480**