

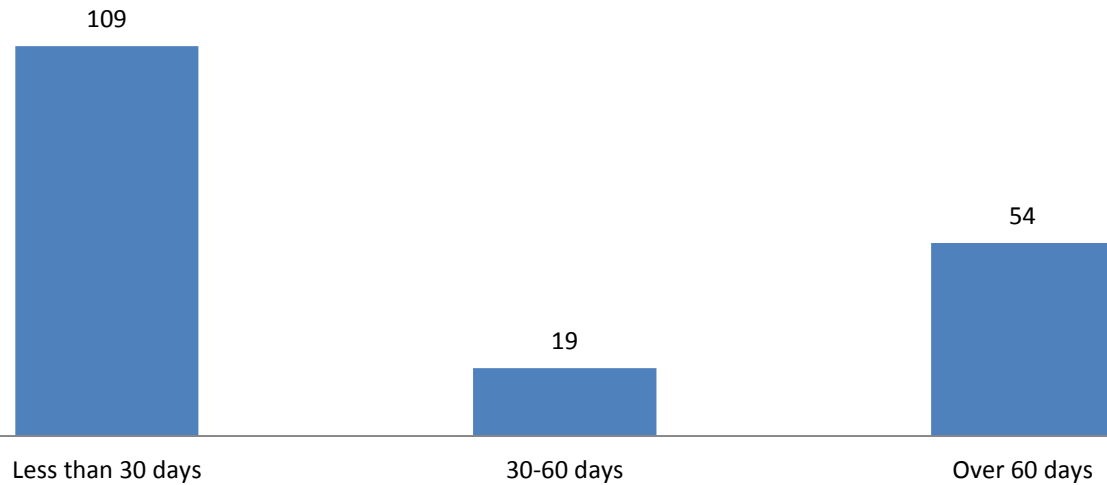
# COMPLETED RESOLUTIONS REPORT

From: 1 April 2020 to 30 June 2020

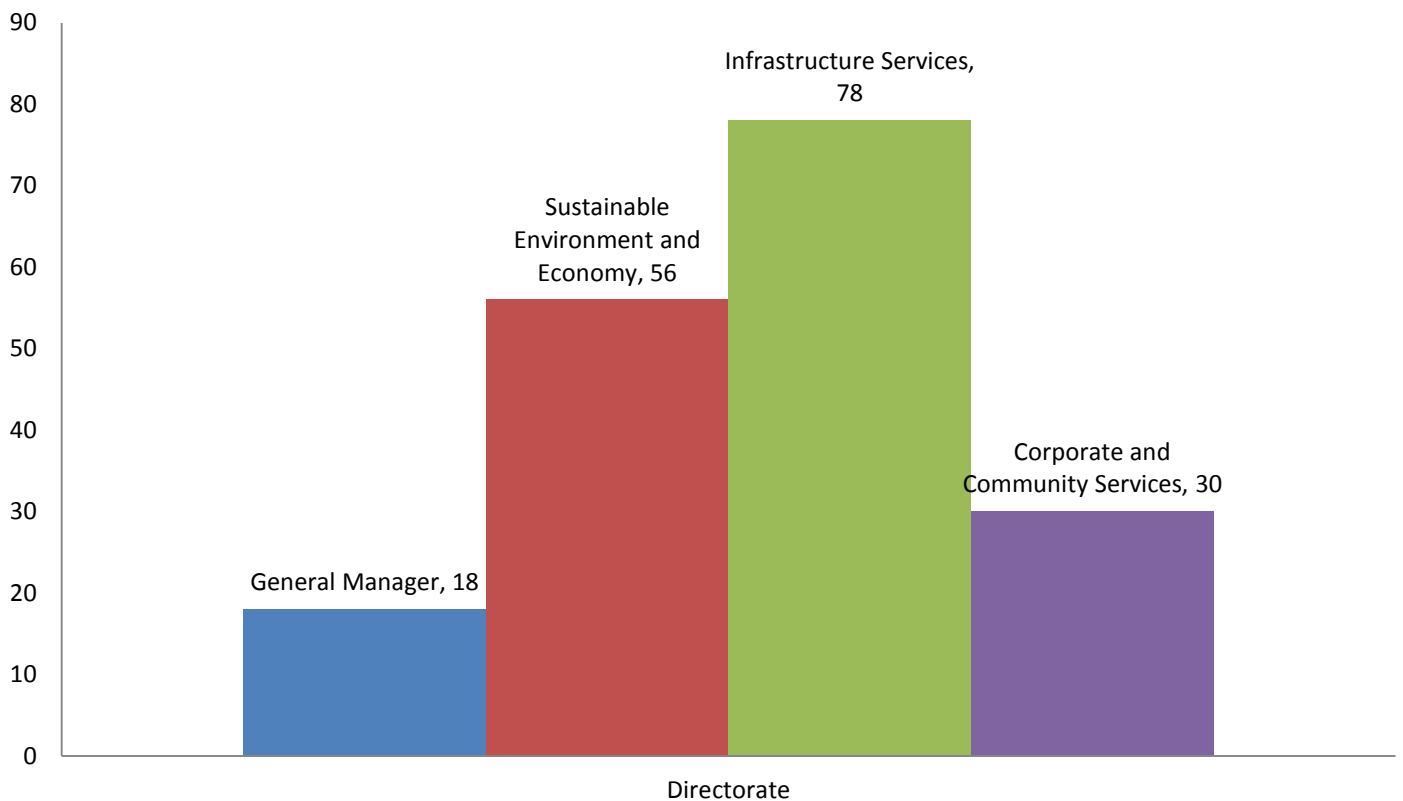
Total number resolutions completed in reporting period: **182**

## Days to complete

■ Days to complete



## Resolutions Completed by Directorate



# COMPLETED RESOLUTIONS REPORT

From: 1 April 2020 to 30 June 2020

Res No	Report Title	Meeting Date	Completed Date
15-205	Volunteer Traffic Control Report:	30/04/2015	28/05/2020
<b>Resolved</b> that Council receive a report outlining potential of training other volunteers in traffic management accreditation including the possible costs to Council.		<b>Directorate:</b> Infrastructure Services <b>Officer:</b> Elford, Evan	
<b>Mover:</b> Simon Richardson		<b>Seconded:</b> Chris Cubis	
<b>Comments:</b>			
<b>21 Apr 2016 4:42pm Nash, Tony</b> Action reassigned to Tony Nash by: Phillip Holloway, Meeting organised for 9am on 14/7/16 at Mullum office with key stakeholders			
<b>28 Apr 2016 6:22pm Holloway, Phillip</b> Will require input from Council's WPHS Officer			
<b>30 Sep 2016 10:14am Holloway, Phillip</b> Draft Council report prepared but more consultation needed with other staff on Volunteer Policy.			
<b>03 Mar 2017 11:19am Cavanough, Dominic</b> Report to be created for future Council meeting once wider consultation has been completed.			
<b>10 Jan 2018 11:53am Cavanough, Dominic</b> Ongoing			
<b>02 Jul 2019 10:52am Holloway, Phillip - Reallocation</b> Action reassigned to Elford, Evan by: Holloway, Phillip for the reason:			
<b>28 Nov 2019 3:50pm Elford, Evan</b> investigations commenced to review options with regards legislative requirements, risk management and Council's current policy on volunteering and potential impacts on works contracts already in place for these services for reporting early 2020.			
<b>28 May 2020 11:47am Elford, Evan</b> At the Council meeting 28 May 2020 Director Infrastructure Services advised Councillors that this matter was to be reported to council in August - this meeting is scheduled for 27 August 2020			
<b>28 May 2020 11:51am Elford, Evan - Completion</b> Action completed by: Elford, Evan, At the Council meeting 28 May 2020 Director Infrastructure Services advised Councillors that this matter was to be reported to council in August - this meeting is scheduled for 27 August 2020			

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1

Res No	Report Title	Meeting Date	Completed Date
17-023	Rating and Revenue Options Report: I2017/81	02/02/2017	4/05/2020
		Directorate: Corporate and Community Services Officer: Brickley, James	
Resolved:			
1. That the report on Rating and Revenue Options be received and noted.			
2. That Council review its rating structure including the redistribution of the rating burden between the Residential, Business and Farmland rating categories and sub-categories, and that this review be undertaken as part of developing 2017/2018 Revenue Policy and supported by further modelling of rating structure scenarios and further consultation with impacted ratepayers.			
3. That Council:			
i. increase the hourly pay parking fee from \$3 to \$4 per hour and the capped fee for 4 hours from \$10 to \$12 from the 2017/18 financial year and,			
ii. undertake the required advertising and 28 day consultation period inviting submissions prior to any formal adoption.			
iii. that revenue raised from the increase be used for current asset renewal			
4. That Council identify residential properties used for holiday letting and develop a process to reclassify these properties as business for rating purposes.			
5. Prior to adoption, that Council receive a detailed evaluation report on the operation of paid parking.			
Cr Spooner voted against the motion.			
Mover: Sarah Ndiaye		Seconded: Basil Cameron	
Comments:			
05 Apr 2017 11:58am Brennan, Lisa			
1. Complete. Noted. 2. Complete. Presentations to Finance Advisory Committee and Strategic Planning Workshop 6/4/17. To Council 20/4/17 for exhibition., 3. i. Fee increase included in draft 2017/18 Fees and Charges.			

# COMPLETED RESOLUTIONS REPORT

From: 1 April 2020 to 30 June 2020

**14 Nov 2017 7:47am Brickley, James**

Part 2 and Part 3 complete - adopted by Council on 22 June 2017 with adoption of 2017/2018 Revenue Policy as part of the 2017/2018 Operational Plan.

**14 Nov 2017 7:55am Brickley, James**

Part 5 complete - Report provided to Council on 24 August 2017

**04 May 2020 12:09pm Brennan, Lisa**

This resolution is now complete as per Res 20-073 from 27/2/20. For full details see report I2019/1896.

**04 May 2020 12:10pm Brickley, James - Completion**

Action completed by: Brennan, Lisa, See Notes.

2

Res No	Report Title	Meeting Date	Completed Date
17-231	Cash Handling (Head Office) Review Report: I2017/482	22/06/2017	15/05/2020
Directorate: Corporate and Community Services Officer: Brickley, James			
Resolved that Council adopt the following Committee Recommendation:			
Report No. 5.2 Cash Handling (Head Office) Review File No: I2017/482			
Committee Recommendation 5.2.1			
1. That the Internal Audit Report – Cash Handling (Head Office) Review – October 2016 (#2017/25774) be noted by Council along with responses and actions detailed by Management.			
2. That Management implement the recommendations made in the report identified as Attachment 1 (#E2017/25774).			
Mover: Simon Richardson		Seconded: Alan Hunter	
Comments:			
03 Jul 2017 3:35pm Arnold, Mark Action reassigned to James Brickley by: Mark Arnold			
03 Jul 2017 3:35pm Arnold, Mark Actions to be implemented to be the subject of further discussion with the Customer Service Team.			
15 May 2020 3:11pm Brickley, James - Completion Action completed by: Brickley, James, Arrangements with Customer Service staff are now finalised following consultation with new arrangements to commence on Monday 18 May 2020			

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Res No	Report Title	Meeting Date	Completed Date
<b>18-759</b>	Crown Lands Transition <b>Report:</b> I2018/2123	22/11/2018 <b>Directorate:</b> General Manager <b>Officer:</b> McKelvey, Shannon	30/04/2020
<b>Resolved:</b>			
1. That Council resolve to apply to the Minister administering the Crown Lands Management Act for initial classifications and categorisations set out in Attachments 1 and 2 (E2018/90298 and E2018/90299) with the exception of the following parcels of land:			
i) Reserve 97204 Caravan and Camping Brunswick Heads to be proposed to be classified as Community Land			
ii) Reserve 65234 Rubbish depot, noted that further review is required			
2. That in relation to Sandhills Estate (part reserve number 755695/part Lot 457 in DP 1087879) Council:			
(a) Confirms its commitment to ongoing discussions with Arakwal / Byron Bay Bundjalung consistent with the Indigenous Land Use Agreement that includes reference to Sandhills Estate and the NSW Aboriginal Land Council as claimants under the Aboriginal Land Rights Act 1983 (NSW), including presentation to the Bundjalung of Byron Bay Aboriginal Corporation (Arakwal) on 13 December 2018.			
(b) Resolves to apply to the Minister administering the Crown Lands Management Act for a one-off vesting application, subject to the outcome of those ongoing discussions.			
(c) If the outcome of those discussions does not support the application, a further report be brought back to Council in February 2019.			
<b>Mover:</b> Basil Cameron		<b>Seconded:</b> Sarah Ndiaye	

# COMPLETED RESOLUTIONS REPORT

From: 1 April 2020 to 30 June 2020

## Comments:

### 11 Dec 2018 12:34pm McKelvey, Shannon

1. Commenced - application preparation allocated across key staff. In relation to 1(ii) process for further investigation agreed and commenced. Brunswick Heads Progress Association advised of 1(i). , 2. Commenced - 13/12/18 meeting confirmed.

### 28 Mar 2019 3:53pm McKelvey, Shannon

Part 1. Applications lodged 5/3/2019 except for reserves deferred for further report to Council on 28/3/2019. This part of this Resolution is complete with any further action to occur as per resolution arising from 28/3/2019., Part 2. Ongoing. An update memo was distributed to Councillors on 26/3/2019.

### 07 Jun 2019 11:39am McKelvey, Shannon - Target Date Revision

Revised Target Date changed by: McKelvey, Shannon From: 24 Dec 2018 To: 21 Jun 2019, Reason: Second meeting confirmed for 13/06/2019

### 08 Aug 2019 9:55am McKelvey, Shannon - Target Date Revision

Revised Target Date changed by: McKelvey, Shannon From: 21 Jun 2019 To: 30 Aug 2019, Reason: Further meetings held. Discussions are ongoing.

### 04 Sep 2019 11:18am McKelvey, Shannon

Revised target date 30 November 2019. Response not received from Crown Land. Next meeting with Crown Lands scheduled for September 2019

### 06 Feb 2020 4:10pm McKelvey, Shannon

The meeting scheduled to occur with Crown Lands in December 2019 was cancelled due to diversion of Crown Lands' staff to bushfire response and recovery efforts. Council is waiting on Crown Lands' response to rescheduling the meeting.

### 06 Feb 2020 4:15pm McKelvey, Shannon - Target Date Revision

Revised Target Date changed by: McKelvey, Shannon From: 30 Aug 2019 To: 31 Mar 2020, Reason: Awaiting advice and information from Crown Lands

### 30 Apr 2020 11:53am McKelvey, Shannon

Updated on Part 2 provided in report to Council Ordinary Meeting 26/03/2020. No further action required.

### 30 Apr 2020 11:55am McKelvey, Shannon - Completion

Action completed by: McKelvey, Shannon, Completed 26/03/2020

4

Res No	Report Title	Meeting Date	Completed Date
18-766	PLANNING - DA10.2018.296.1 Construct Three New Sheds and approve the use of a fourth existing shed to be used by the Men Shed Organisation <b>Report:</b> I2018/2113 <b>Directorate:</b> Infrastructure Services <b>Officer:</b> Matthews, Michael	22/11/2018	17/06/2020
<b>Resolved:</b>			
1. That the existing shed be approved with any appropriate conditions as per #E2018/108326			
2. That the Community Gardens Policy and Plan of Management be reviewed to allow the community to consider further uses and application for further sheds.			
<b>Mover:</b> Alan Hunter		<b>Seconder:</b> Michael Lyon	
<b>Comments:</b>			
<b>26 Nov 2018 4:37pm Larkin, Chris</b>			
1. Notice of determination issued, 2. Item 2 referred to IS			
<b>12 Dec 2019 12:49pm Matthews, Michael</b>			
Point 2. Budget Bid for POM renewal for 20/21 FY			
<b>17 Jun 2020 9:36am Matthews, Michael</b>			
Advised by SEE that budget bid included in draft budget. SEE to run POM process.			
<b>17 Jun 2020 9:37am Matthews, Michael - Completion</b>			
Action completed by: Matthews, Michael, No further action by IS. SEE developing a new POM subject to budget allocation.			

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# COMPLETED RESOLUTIONS REPORT

From: 1 April 2020 to 30 June 2020

Res No	Report Title	Meeting Date	Completed Date
18-823	Draft Byron Residential Strategy Report: I2018/2163	13/12/2018	1/06/2020
Directorate: Sustainable Environment and Economy Officer: Caras, Alex			
Resolved that Council:			
a) Endorse in principle the draft Byron Residential Strategy, as contained in Attachment 1 & 2, (E2018/110198, E2018/110199), noting that they are working drafts and further refinements are required prior to public exhibition.			
b) Authorise the Director Sustainable Environment & Economy to undertake a final review of the draft Strategy and Appendices to complete any necessary formatting, grammatical edits, diagrams and/or other 'non-policy' updates to ensure a suitable standard for public exhibition.			
c) Publicly exhibit the draft Strategy and Appendices for a minimum period of 6 weeks in early 2019 accompanied by the Site Suitability Analysis (Attachment 3 – E2018/110225) and Housing Needs Report (Attachment 4 – E2018/108745) as supporting information.			
d) Endorse the public communication and engagement strategy contained in Attachment 5 (E2018/109995)			
e) Commence an amendment to the Rural Land Use Strategy to include that land subject to Resolution 18-543 (2) that is not identified in the Residential Strategy as a source of land for housing supply 2016-2036, but is deemed suitable for inclusion as a priority site/s for future rural lifestyle living opportunities in the form of 'intentional eco-communities' in the Rural Land Use Strategy.			
Mover: Paul Spooner		Seconded: Simon Richardson	
Comments:			
19 Dec 2018 4:52pm Burt, Shannon a-d noted and staff to progress RLS exhibition as per the resolution., e staff to progress amendment to the RLUS as per the resolution.			
01 Mar 2019 1:54pm Hancock, Natalie Work progressing for the draft Residential Strategy to be on public display in March 2019.			
05 Mar 2019 9:40am Chapman, Michelle e) Amendment to RLUS in progress - Saddle Road land owners invited to respond as to interest in affordable housing			
18 Apr 2019 3:21pm Caras, Alex 2 step exhibition will occur for the Residential Strategy – step one 'Shaping our neighbourhoods to commence on 10 April for 6 weeks, • Step 1 will focus in on engaging with the community on housing diversity and local residential character -- COMPLETED, • Step 2 - full strategy to be on display from 28 August until 11 October 2019			
28 Nov 2019 12:05pm Caras, Alex Exhibition of draft Residential Strategy complete. Submissions review underway with a final draft Strategy to be presented to Council in first half of 2020.			
24 Dec 2019 9:57am Burt, Shannon project update provided to council December meeting Res 19-636			
03 Mar 2020 1:33pm Hancock, Natalie Report to Council proposed for June 2020 meeting on Residential Strategy			
20 Apr 2020 2:49pm Caras, Alex Saddle Road EOI review report to be considered at 21 May 2020 Planning meeting.			
01 Jun 2020 8:28am Burt, Shannon Superseded by Resolution 20-194			
01 Jun 2020 8:29am Caras, Alex - Completion Action completed by: Burt, Shannon, complete see Res 20-194			

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Res No	Report Title	Meeting Date	Completed Date
19-133	Draft Charter of Human Rights and Responsibilities Report: I2019/402	28/03/2019	8/04/2020
Directorate: Corporate and Community Services Officer: Davis, Esmeralda			
Resolved that Council support the Charter of Human Rights and Responsibilities - Byron Shire and implement its principles consistently with Council's powers and responsibilities and with current laws.			
Mover: Michael Lyon		Seconded: Sarah Ndiaye	
Comments:			
03 Jun 2019 4:21pm Parkinson, Sarah Implementation to be discussed with Corporate Services			
03 Jun 2019 4:22pm Parkinson, Sarah - Reallocation Action reassigned to Vinfield, Anna by: Parkinson, Sarah for the reason:			

# COMPLETED RESOLUTIONS REPORT

From: 1 April 2020 to 30 June 2020

## 30 Jan 2020 12:01pm Davis, Esmeralda - Reallocation

Action reassigned to Davis, Esmeralda by: Davis, Esmeralda for the reason: Acting Manager Corporate Services

## 30 Jan 2020 2:34pm Davis, Esmeralda - Target Date Revision

Revised Target Date changed by: Davis, Esmeralda From: 29 Apr 2019 To: 29 Feb 2020, Reason: Action has been reassigned to Acting Manager Corporate Services. Further investigation is required to understand how this action has progressed to date, and requires more time in the absence of the Legal Services Coordinator.

## 08 Apr 2020 1:47pm Davis, Esmeralda - Completion

Action completed by: Davis, Esmeralda, Email to Managers on 8 April 2020 E2020/25949

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Res No	Report Title	Meeting Date	Completed Date
19-152	State Environmental Planning Policy No 70 Affordable Housing (Revised Schemes) (SEPP 70) <b>Report:</b> I2019/446	11/04/2019	1/06/2020
		<b>Directorate:</b> Sustainable Environment and Economy	
		<b>Officer:</b> Hancock, Natalie	
<b>Resolved:</b>			
1.	That Council advise the Department of Planning that it is preparing an affordable housing contribution scheme under State Environmental Planning Policy No 70 Affordable Housing (Revised Schemes).		
2.	That Council fund the expedited preparation of an affordable housing contribution scheme and its associated local environmental plan amendment and planning agreement policy for Byron Shire through an allocation of \$20,000 at the March Budget Quarterly review.		
3.	That subject to 2, Council prepare an affordable housing contribution scheme and its associated local environmental plan amendment which is consistent with the Department of Planning guideline.		
4.	That subject to 2, Council prepare a planning agreement policy for affordable housing which is consistent with the Environmental Planning and Assessment (Planning Agreements) Direction 2019.		
<b>Mover:</b> Jan Hackett		<b>Seconded:</b> Basil Cameron	
<b>Comments:</b>			
<b>07 May 2019 2:14pm Burt, Shannon</b> 1 letter drafted, 2 funding in March BQR identified, 3 & 4 to follow			
<b>26 Sep 2019 11:37am Burt, Shannon - Reallocation</b> Action reassigned to Hancock, Natalie by: Burt, Shannon for the reason: officer managing the project			
<b>30 Sep 2019 8:24am Hancock, Natalie</b> Being actioned as per the resolution			
<b>28 Nov 2019 12:19pm Hancock, Natalie</b> Update report going to Council 12 Dec Meeting			
<b>24 Dec 2019 9:58am Burt, Shannon</b> Update December 2019 Res 19-636			
<b>01 Jun 2020 12:43pm Burt, Shannon</b> Update report to May Planning Meeting - superseded by Resolution 20-213			
<b>01 Jun 2020 12:44pm Hancock, Natalie - Completion</b> Action completed by: Burt, Shannon, Complete - see Resolution 20-213			

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Res No	Report Title	Meeting Date	Completed Date
19-166	Coastal Estuary Catchment Panel Minutes - 14 March 2019	18/04/2019	9/04/2020
	Report: I2019/438	Directorate: Infrastructure Services Officer: Flockton, James	
Resolved:			
1. That Council note the minutes of the Coastal Estuary Catchment Panel Meeting held on 29 November 2019.			
2. That Council adopt the following Panel Recommendation(s):			
Report No. 4.1      Water Sensitive Urban Design Policy and Strategy Update File No: I2019/132			

# COMPLETED RESOLUTIONS REPORT

*From: 1 April 2020 to 30 June 2020*

## Panel Recommendation 4.1.1

1. That the Draft Water Sensitive Urban Design policy and strategy be presented to a Council Strategic Planning Workshop.
2. That prior to presentation the document be updated with the following changes:
  - a) To consider mandating through planning instruments minimum pervious areas on development sites and at land-use area scale.
  - b) To integrate with Council's Climate Change Emergency Declaration including sea level rise as will occur over the lifetime of the device.
3. That following the presentation to the Strategic Planning Workshop, the Draft Water Sensitive Urban Design policy and strategy be endorsed for public exhibition and submissions invited.
3. That Council adopt the following Panel Recommendation(s):  
  
Report No. 4.2              Belongil Creek Entrance Opening Strategy - Update  
File No: I2019/273

## Panel Recommendation 4.2.1

1. That Council support finalisation of the Options Assessment (E2019/15408) with minor changes as noted and proceed to Public Exhibition for 28 days of the Draft Belongil Creek Entrance Opening Strategy.
2. The results from the Public Exhibition process be reported to extraordinary meeting of the Coastal Estuary Catchment Panel and then to Council.
4. That Council adopt the following Panel Recommendation(s):  
  
Report No. 4.3              Item for the Panel Requested by Duncan Dey - review Council's Policy 14/006 on Climate Change  
File No: I2019/370

## Panel Recommendation 4.3.1

This item was not discussed and has been referred to a future extraordinary meeting of this Panel on a date to be determined.

5. That Council adopt the following Panel Recommendation(s):  
  
NEW Item: Guidelines for all consultants submitting reports

## Panel Recommendation 4.3.1

1. That Council consider guidelines for all consultants submitting reports that:-
  - b) Pages have margins no bigger than 20 mm
  - c) Font no smaller than 12 point
  - d) File sizes no bigger than 30 MB (split documents if necessary, compress pictures)
2. That Council ensure that documents presented in committee agendas be readable (font size) and searchable

**Mover:** Jan Hackett

**Second:** Alan Hunter

## **Comments:**

**02 Jul 2019 1:24pm Tomanek, Dominika - Reallocation**

Action reassigned to Clark, Cameron by: Tomanek, Dominika for the reason:

**09 Apr 2020 1:29pm Tomanek, Dominika - Reallocation**

Action reassigned to Flockton, James by: Tomanek, Dominika for the reason:

**09 Apr 2020 2:33pm Flockton, James - Completion**

Action completed by: Flockton, James, Complete. Document adopted by Council.

# COMPLETED RESOLUTIONS REPORT

From: 1 April 2020 to 30 June 2020

Res No	Report Title	Meeting Date	Completed Date
19-175	Temporary relocation of Byron Farmers Market Report: I2019/468	18/04/2019	29/04/2020
Directorate: General Manager Officer: McGarry, Claire			
Resolved:			
1.	That Council apply for approval to amend the existing consent for The Cavanbah Centre to accommodate the Byron Farmers Market from July 2019.		
2.	That Council provide administrative support as detailed in Table 1 to assist with market relocation including the waiving of stall fees at The Cav to the amount of \$4,914.00 (based on fees for 51-100 stalls once per week for six months).		
3.	That Council install ancillary infrastructure as noted in Table 2 that:		
	a) accommodates the Byron Farmers Markets relocation and operations; and		
	b) increases the ability of the Cavanbah Centre to attract complementary markets and events in future.		
4.	That Council acknowledge that construction of the Byron Bay Bypass requires the temporary suspension of the Byron Farmers Market's existing licence for Butler Street Reserve and shall abate rent payable for a period of six months.		
5.	That Council offers the market managers \$20,000 funding towards relocation costs for before and during the bypass construction period.		
Mover: Michael Lyon		Second: Sarah Ndiaye	
Comments:			
07 Jun 2019 8:47am McGarry, Claire			
Internal Project Control Group formed to implement this resolution. First Farmers Market will be at The Cav 11 July 2019			
29 Apr 2020 4:27pm McGarry, Claire - Completion			
Action completed by: McGarry, Claire, Completed July 2019			

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Res No	Report Title	Meeting Date	Completed Date
19-275	26.2016.4.1 - Rural Event Sites Planning Proposal - Submissions Report and Next Steps Report: I2018/2399	20/06/2019	29/05/2020
		Directorate: Sustainable Environment and Economy Officer: Van Iersel, Rob	
Resolved:			
1.	That Council forward the amended Planning Proposal (Attachment 1 E2019/23021) to NSW Department of Planning, Industry and Environment for an amended Gateway Determination, to provide an approval mechanism for rural event sites in the RU2 Rural Landscape Zone and RU1 Primary Production Zone.		
2.	That, following Gateway, if required, the Planning Proposal be publicly exhibited for a period of 28 day; and following this time a further report be put to Council.		
3.	That Council review existing planning provisions relating to restaurants in the rural zones, to ensure that the controls adequately protect rural amenity and prevent disturbance to neighbours		
Mover: Simon Richardson		Second: Jeannette Martin	
Comments:			
03 Jul 2019 8:41am Van Iersel, Rob 25/06/2019 Planning Proposal updated to include RU1 zone and sent to DPIE for amended Gateway Determination			
26 Sep 2019 11:50am Burt, Shannon Request for additional information/clarification from DPIE received 6/9/19 under consideration by staff.			
28 Nov 2019 1:42pm Van Iersel, Rob response provided to DPIE requesting Gateway for PP as submitted			
12 Dec 2019 10:34am Van Iersel, Rob Amended Gateway received - re exhibition to occur Jan-Feb 2020			
29 May 2020 2:26pm Van Iersel, Rob - Completion Action completed by: Van Iersel, Rob, Submissions report considered at Planning Meeting 21/05/2020 - See Res 20-205			

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# COMPLETED RESOLUTIONS REPORT

From: 1 April 2020 to 30 June 2020

Res No	Report Title	Meeting Date	Completed Date
19-295	Belongil Catchment Drainage and Issues Investigation Report: I2019/649	27/06/2019	9/04/2020
		Directorate: Infrastructure Services Officer: Clark, Cameron	
Resolved:			
1. That the draft Belongil Creek Catchment Issues Study (E2019/34085) be reviewed by the relevant stakeholders and Council's Coastal Estuary and Catchment Panel prior to being presented back to Council for adoption.			
2. That Council's Utilities team develop a detailed drainage maintenance program for Council's urban drainage assets across the shire, which will ensure all drainage assets are: i. Located and mapped spatially; ii. Inspected regularly; and iii. Maintained appropriately after inspection			
Mover: Simon Richardson		Seconder: Basil Cameron	
Comments:			
02 Jul 2019 3:19pm Tomanek, Dominika Report I2019/1048 created for Coastal Panel to be presented at meeting on 8 August 2019			
15 Oct 2019 11:44am Flockton, James - Reallocation Action reassigned to Clark, Cameron by: Flockton, James for the reason: Action 1 complete. Action 2 for Utilities to complete.			
09 Apr 2020 1:31pm Clark, Cameron Item 2: Urban stormwater drainage maintenance program has been developed. , All urban stormwater drainage assets have identified and mapped, Inspected on a programmed basis and maintained in accordance with level of service			
09 Apr 2020 1:35pm Clark, Cameron - Completion Action completed by: Clark, Cameron, Completed			

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Res No	Report Title	Meeting Date	Completed Date
19-384	Railway Park Public Art Report: I2019/1154	22/08/2019	1/06/2020
Directorate: General Manager Officer: McGarry, Claire			
Resolved:			
1.	That Council removes <i>Memento Aestates</i> from the scope of works for the upgrade of Railway Park.		
2.	That Council enters into further negotiations with Urban Art Projects (UAP) regarding the artwork's final form and location.		
3.	That an alternative location within the Byron Bay town centre be found for <i>Memento Aestates</i> by including it for consideration in concept designs for: a) Rail corridor project b) Sandhills Estate skate park and recreation hub c) Broader rail precinct projects		
4.	That the unspent project budget (\$40,000) be retained in the Section 94A Public Art fund for completion of the artwork once final form and location are agreed upon.		
Mover: Simon Richardson		Seconder: Sarah Ndiaye	
Comments:			
27 Sep 2019 12:57pm McGarry, Claire 1. Completed, 2. Ongoing - PAP meeting on 11 Nov to progress this, 3. Ongoing, 4. Completed			
29 Apr 2020 5:00pm McGarry, Claire 1. Completed, 2. Ongoing, 3. Ongoing, 4. Completed			
01 Jun 2020 1:26pm McGarry, Claire - Completion Action completed by: McGarry, Claire, Action completed - new location awaiting final endorsement from PAP and Councillors.			

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# COMPLETED RESOLUTIONS REPORT

From: 1 April 2020 to 30 June 2020

Res No	Report Title	Meeting Date	Completed Date
19-419	Byron Bay Bypass - Environmental Compensation Options Over & Above Project Requirements <b>Report:</b> I2019/902	22/08/2019	7/05/2020
		<b>Directorate:</b> Infrastructure Services	
		<b>Officer:</b> Warner, Phil	
<b>Resolved</b> that Council:			
1.	Notes the intent of Resolution 19-253 'Byron Bay Bypass - Environmental Compensation Options Over & Above Project Requirements' and supports measures to improve ecological values in Byron Bay;		
2.	Notes the progress that Council has made to implement 84% of Council's award-winning Biodiversity Conservation Strategy 2004, and that the Strategy is currently being reviewed and updated;		
3.	Seeks input from the Biodiversity Committee with regard to the suitability of the proposed sites and the consideration of other potential sites;		
4.	Further discuss the proposed sites in a Strategic Planning Workshop of Council and staff, and also discuss Council potentially conducting an EOI process to identify landowners in the Byron Bay wetland area who would like to work with Council to facilitate and secure long term revegetation and regeneration outcomes;		
5.	In line with the Mitchell's Rainforest Snail Recovery Plan 2002, give priority to the recovery of the Mitchell's Rainforest Snail in the land identified as snail habitat in Council's mapping of its known habitat in the vicinity of the Byron Bay Bypass		
6.	That (5) be among other measures to mitigate impacts of the Byron Bay Bypass that go 'over and above' as per Resolution 19-253.		
7.	Should the staff recommendation for adding an extra the bush regeneration crew member to carry out works be supported, this position be quarantined for an Arakwal person in order to ensure workplace diversity and additional local knowledge.		
<b>Mover:</b> Cate Coorey		<b>Seconder:</b> Michael Lyon	
<b>Comments:</b>			
<b>28 Nov 2019 3:38pm Tomanek, Dominika</b>			
Matter reported to the 11 November BAC meeting and will be reported to the 5 December SPW			
<b>12 Dec 2019 2:39pm Tomanek, Dominika</b>			
Matter reported to the 5 December SPW and will now be reported again to the February 2020 meeting of Council			
<b>07 May 2020 9:19am Holloway, Phillip</b>			
Matter reported to 26 March Ordinary Council meeting, Refer to Res 20-133			
<b>07 May 2020 9:20am Warner, Phil - Completion</b>			
Action completed by: Holloway, Phillip, Matter reported to 26 March Ordinary Council meeting, Refer to Res 20-133			

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Res No	Report Title	Meeting Date	Completed Date
<b>19-493</b>	The Additional Flowpath Project <b>Report:</b> I2019/1433	26/09/2019	17/06/2020
<b>Directorate:</b> Infrastructure Services <b>Officer:</b> Clark, Cameron			
<b>Resolved:</b>			
1.	That Council notes the desire of Council to address, in a timely manner, concerns of local land holders around the management and use of the existing flow path and increased flooding to their lands.		
2.	That Council consider the allocation of an additional \$1,260,000 to the existing budget for the Additional Flow Path Project when the following are complete:		
a)	Concurrence is obtained from the Belongil Drainage Union		
b)	The Review of Environmental Factors is prepared and there is sufficient information regarding the environmental impacts of the Additional Flowpath Project		
c)	The revised Environmental Protection Authority License(s) is obtained for the proposed activity and that clarity around which conditions of consent for the Project are required to be altered to enable the Additional Flowpath		
d)	Drawings or engineering reports that provide more detail of the Project be made available to Council		
e)	The Coastal Officer provides information regarding the Alternative Flow Path Project in the context of the Coastal Management Plan.		
f)	A draft community engagement plan		

# COMPLETED RESOLUTIONS REPORT

From: 1 April 2020 to 30 June 2020

3. That when items within 2 are complete, a report be sent to an extraordinary meeting of the CEMC panel
4. That a report from this meeting of the CEMC panel be brought to Council and all approvals, reports, and designs be made publically available as part of this report.

**Mover:** Cate Coorey

**Seconders:** Jan Hackett

## Comments:

**12 Dec 2019 9:50am Clark, Cameron**

Points 1, 2a, 2b, 2c, 2d and 2f have been completed. 2e is yet to be developed in relation to the coastal management plan. , The AFP project will be considered as part of the stage 1 scoping study for the Belongil Estuary CMP. , A workshop is scheduled for Thursday, 19th December 2019 at 9am in accordance with 19/482

**09 Apr 2020 2:07pm Clark, Cameron**

All items are now completed with exception to item 4, council report on hold due to COVID-19

**17 Jun 2020 2:52pm Holloway, Phillip**

Points 1 Complete, , Points 2a, 2b, 2c, 2d, 2e, 2f Complete, , Point 3 Complete, Point 4 Complete - Project included on 25 June2020 Council agenda

**17 Jun 2020 2:54pm Clark, Cameron - Completion**

Action completed by: Holloway, Phillip, All items complete.

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Res No	Report Title	Meeting Date	Completed Date
19-498	The Byron Model Report: I2019/1408	26/09/2019	30/04/2020
Directorate: General Manager Officer: Lewis, Annie			
Resolved:			
1.	That Council supports and endorses the recommendations made by the Byron Model Panel in their final recommendations report (#E2019/63364).		
2.	That Council commits to delivering 'Council's response' to the recommendations, as outlined in Attachment 2 (#E2019/52133) over a trial period of 2 years, and refining the deliverables through experience.		
3.	That a constitution be drafted for presentation at the next Community Roundtable that clarifies process and timelines for agenda setting.		
4.	That Council allocates additional resources, including a budget allocation in the second Quarter Budget Review of \$22,000 in the 2019/20 budget, to support the implementation of the Byron Model recommendations.		
Mover: Basil Cameron		Seconders: Sarah Ndiaye	
Comments:			
28 Oct 2019 11:04am Brennan, Lisa			
1. Complete. Noted.			
13 Nov 2019 3:00pm Davis, Esmeralda - Reallocation			
Action reassigned to Sills, Heather by: Davis, Esmeralda for the reason: Lead officer in this project			
31 Mar 2020 3:53pm Davis, Esmeralda			
1. Complete., 2. Complete - Implementation Plan #E2019/81428, 3. In progress - Reallocated to Media & Comms, 4. Complete			
31 Mar 2020 3:57pm Davis, Esmeralda - Reallocation			
Action reassigned to Lewis, Annie by: Davis, Esmeralda for the reason: One outstanding action currently in progress by Annie and GM			
30 Apr 2020 12:04pm Lewis, Annie - Completion			
Action completed by: Lewis, Annie, Community Roundtable Guidelines have been developed and will be presented to the next Community Roundtable.			

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# COMPLETED RESOLUTIONS REPORT

From: 1 April 2020 to 30 June 2020

Res No	Report Title	Meeting Date	Completed Date
19-500	Towards Zero - Byron Shire's Draft Integrated Waste and Resource Recovery Strategy 2019-29 Report: I2019/874	26/09/2019	28/05/2020
		Directorate: Infrastructure Services	
		Officer: Hanigan , Danielle	
Resolved:			
1.	That the Draft Towards Zero - Byron Integrated Waste and Resource Recovery Strategy 2019-29 be placed on public exhibition for a period of 28 days.		
2.	That the draft Towards Zero – Byron Integrated Waste and Resource Recovery Strategy 2019-29, be reported back to Council with any submissions that are received, prior to the adoption of the Strategy.		
Mover: Sarah Ndiaye		Second: Cate Coorey	
Comments:			
16 Dec 2019 1:41pm Wilson, Lucy			
Draft Strategy to go on public exhibition 18 December 2019-29 January 2020. The Strategy is only required to go on public exhibition for a period of 28 days, however due to timing over Christmas, staff have extended the exhibition period for two weeks to allow extra time for feedback.			
10 Jan 2020 10:34am Tomanek, Dominika - Reallocation			
Action reassigned to Hanigan, Danielle by: Tomanek, Dominika for the reason:			
10 Jan 2020 11:17am Hanigan, Danielle			
Outcome of the Public Exhibition, and submissions received will be reported to the March 2020 meeting of Council.			
05 May 2020 2:11pm Hanigan, Danielle			
Brief update on submissions received and context of State and Regional developments in waste delivered to the Strategic Planning Workshop on 8 May 2020. , Strategy will be reported back to Council for adoption at May 2020 Council meeting.			
28 May 2020 11:24am Hanigan, Danielle			
Towards Zero Integrated Waste and Resource Recovery Strategy adopted by Council at 28 May Council meeting, following period of public exhibition December 18, 2019 - February 8, 2020.			
28 May 2020 11:27am Hanigan, Danielle - Completion			
Action completed by: Hanigan, Danielle, Towards Zero Strategy adopted at 28 May Council meeting			

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Res No	Report Title	Meeting Date	Completed Date
19-503	Federal Park Upgrade Options Report: I2019/1430	26/09/2019	17/06/2020
		Directorate: Infrastructure Services Officer: Robertson, Malcolm	
Resolved:			
1.	That Council approve the use of the current capital funding of \$40,000 for Federal Parklands within the 2019/20 budget to construct a toilet within the Federal Parklands Reserve and allocate a further \$70,000 from the Public Toilets Special Rates Variation Fund to deliver public toilet facilities positioned on Council owned land. (from GL 4191.068).		
2.	That the location of the toilet be positioned adjacent to the Federal Tennis Courts, with final positioning, hours of operation and maintenance being subject to further consultation with Federal Tennis Club and Federal Community Association.		
3.	That Council seek to identify future grant funding opportunities for facilities within Federal Park.		
4.	That an additional \$42,000 be allocated from Rural South Open Space Reserve to the current skate park upgrade project and bike rack facilities.		
Mover: Simon Richardson		Second: Michael Lyon	
Comments:			
10 Oct 2019 4:33pm Robertson, Malcolm Resolution noted. Engagement with suppliers commenced as initial step towards developing draft site plan for use in community engagement around location and style of facilities.			
18 Dec 2019 12:47pm Robertson, Malcolm Suppliers providing quotes for composting and flush options. Community Engagement planned early next year.			
19 Mar 2020 3:54pm Robertson, Malcolm Meeting 18/03 with Federal Tennis Club and Community. Location agreed but issues raised around the type of toilet.			
05 May 2020 1:12pm Robertson, Malcolm			

# COMPLETED RESOLUTIONS REPORT

From: 1 April 2020 to 30 June 2020

Agreement on design and location of the toilet reached with community representatives from Federal Community Association and Federal Tennis club. Decision taken to move from composting toilet to a standard flush toilet with a pump out tank system. The toilet will use a "microflush" system that minimises water use. Manufacture is underway, with supply estimated for mid June and installation mid July. Agreement on the design for the upgraded skate facility reached with community, contractors engaged and works are currently underway. Discussions around the bicycle stands are ongoing, with the option to install "Happy Hoops" as originally developed for the Stone and Wood sponsored project within Byron being explored. Location for the bike racks has been agreed, which will tie into the accessible pathway to the new toilet.

**01 Jun 2020 4:17pm Robertson, Malcolm**

Skate park upgrade has been completed. Contract in place for supply and install of public toilet, completion estimated by late July. Bike stands are being manufactured and will be installed at the same time as the toilet.

**17 Jun 2020 9:23am Matthews, Michael**

Project fully committed. Seeking of future grant opportunities will be ongoing and in consideration of the adopted Rec Needs Analysis.

**17 Jun 2020 9:27am Robertson, Malcolm - Completion**

Action completed by: Matthews, Michael, Project fully committed in accordance with Resolution

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Res No	Report Title	Meeting Date	Completed Date
19-532	Request for new lease by Mullumbimby Tennis Association Inc. <b>Report:</b> I2019/1615	24/10/2019	25/06/2020
		<b>Directorate:</b> Infrastructure Services <b>Officer:</b> McAllister, Darren	
<b>Resolved:</b>			
1.	That Council directly issue, without a competitive process, a new licence to Mullumbimby Tennis Association Inc for 5 years in accordance with the transition provisions of the Crown Lands Management Act; and		
2.	That the new licence include a mandatory requirement for services, particularly coaching services, to be inclusive and meet Disability Discrimination Act requirements, and that coaching services be scheduled so as to not unreasonably interfere with general use.		
<b>Mover:</b> Simon Richardson		<b>Second:</b> Basil Cameron	
<b>Comments:</b>			
<b>28 Nov 2019 2:23pm Matthews, Michael</b> Staff have received a request from the Mullumbimby Tennis Association to amalgamate with Ocean Shores Tennis Club. This needs to be resolved before entering into a new lease			
<b>05 Feb 2020 12:02pm Telford, Paula</b> Licence not granted, awaiting on 2019 Financial report (as required by current licence) before granting licence. 3 requests made E2020/8196, E2020/8197, E2020/8199, no report produced as at 5/2/20.			
<b>17 Jun 2020 9:29am Matthews, Michael - Reallocation</b> Action reassigned to McAllister, Darren by: Matthews, Michael for the reason: Staff to directly resolve with club and leasing and licencing and provide updates			
<b>25 Jun 2020 2:49pm McAllister, Darren</b> Complete. Licence executed E2020/43983			
<b>25 Jun 2020 2:52pm McAllister, Darren - Completion</b> Action completed by: McAllister, Darren, licence executed E2020/43983			

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Res No	Report Title	Meeting Date	Completed Date
<b>19-540</b>	Byron Bay Integrated Management Reserve Update <b>Report:</b> I2019/1588	24/10/2019	30/06/2020
<b>Directorate:</b> Infrastructure Services <b>Officer:</b> Green, Bryan			
<b>Resolved</b> that Council adopt the following Committee Recommendation(s):			
<b>Report No. 4.2 Byron Bay Integrated Management Reserve Update</b>			
File No: I2019/1588			
<u>Committee Recommendation 4.2.1</u>			
1. That Council note the report			
2. That Council acknowledge that Wetland cells at Byron Bay STP are lined as follows:			
a) Cells D, E, and I are lined;			
b) Cell H behaves as if its lined; and			

# COMPLETED RESOLUTIONS REPORT

From: 1 April 2020 to 30 June 2020

- c) F and G are not lined
3. That Council contact relevant state authorities and Byron Bay Historical Society to search their archive for reports on the Sand mining activities around Byron Bay and Suffolk Park and especially near Byron Bay STP
  4. When this information has been assembled, Council consider a site visit for committee members.
  5. That listing for Byron Bay STP Catchment of sewage load resulting from Development Consents after 9 December 2002 (or similar) be brought to the next WWSAC.
  6. That Council note that Byron Bay STP capacity was reassessed in recent years.
  7. That Council note that when ADWF reaches 80% of plant capacity (assessed in 2002 as 6.95 ML/day) Condition 6 requires action by Council.

**Mover:** Simon Richardson

**Seconders:** Basil Cameron

## Comments:

### 28 Nov 2019 2:08pm Tomanek, Dominika - Reallocation

Action reassigned to Baulch, Dean by: Tomanek, Dominika for the reason:

### 28 Nov 2019 2:13pm Baulch, Dean - Reallocation

Action reassigned to Green, Bryan by: Baulch, Dean for the reason: Operational responsibility - question from Col Draper at WWS Committee

### 20 Jan 2020 12:40pm Tomanek, Dominika

point 1. Noted - no action required, point 2. please refer to report I2020/53 - report to WWSC of 30 January 2020, point 3. Byron Bay Historical Society contacted but still waiting for response, point 4. site visit to be organised when information from BBHS received

### 20 Jan 2020 12:48pm Tomanek, Dominika

point 5. completed - sewage treatment load presented on Meeting of WWSC 30 January 2020, point 6. note only, point 7. completed - reported in I2019/2155 report to WWSC on 30 January 2020

### 26 Feb 2020 2:58pm Green, Bryan

Council Resolution 19-540, Report No. 4.2 Byron Bay Integrated Management Reserve Update, File No. I2019/1588, Regarding the following Committee Recommendation 4.2.1 see Committee recommendations below: 2. That Council acknowledges that the wetland cells at Byron Bay STP are lined. The committee recommended that no further action was required. , 3. That Council contact relevant state authorities and Byron Bay Historical Society to search their archives for report in the sand mining activities around Byron Bay and Suffolk Park. The Committee recommended that no further action was required, 4. Although no further action was voted on by the committee for points 2; 3 & 6, the invitation to visit the site is still open and are quite welcome. , 5. A report was presented to the Committee members - 10 October 2019, 6. Council note that Byron STP capacity was reassessed in recent years. Committee recommended no further action required., All the above actions are completed

### 30 Jun 2020 9:13am Green, Bryan - Completion

Action completed by: Green, Bryan, Completed - no further action is required. Committee has all the necessary documents

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Res No	Report Title	Meeting Date	Completed Date
19-547	Suffolk Park Pump Track Report: I2019/1590	24/10/2019 Directorate: Infrastructure Services Officer: Matthews, Michael	17/06/2020
Resolved:			
1.	That Council allocate \$150,000 from the Suffolk Park Open Spaces developer contributions reserve to contribute to the My Community Project Grant contribution of \$156,300 for construction of a Pump Track and associated works at Beech Drive Suffolk Park.		
2.	That the final positioning of the Pump Track is to be the subject of further community consultation, including direct engagement with current user groups, with a report to be brought back to Council recommending the final location.		
3.	That improvement works focusing on shading and new planting, for example as shown as numbers 7, 18, 20, 23, and 25 in concept plan option 1 be considered a high priority.		
Mover: Simon Richardson		Seconders: Michael Lyon	
Comments:			
28 Nov 2019 3:11pm Matthews, Michael Community meeting scheduled for 3rd December			
31 Dec 2019 11:45am Holloway, Phillip Community Meeting held on 3 December, follow up discussion/meeting scheduled in January with SPFC			
17 Jun 2020 9:18am Matthews, Michael Location resolved by Council (NW corner of site). Funding committed and Shade acknowledge as a high priority in accordance with the Concept Plans.			
17 Jun 2020 9:22am Matthews, Michael - Completion Action completed by: Matthews, Michael, Superseded by Res 20-068			

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# COMPLETED RESOLUTIONS REPORT

From: 1 April 2020 to 30 June 2020

Res No	Report Title	Meeting Date	Completed Date
19-553	Review of the current Signage Policy Report: I2019/1620	24/10/2019	9/04/2020
		Directorate: Sustainable Environment and Economy	
		Officer: Johnstone, Dylan	
Resolved:			
1. That given the huge impact lighting and signage can have on the look, feel and ambience of our community, we request that Council staff conduct a review of the current signage policy looking at:			
a) The approval framework for signage including building and business identification signs, remote business and building identification signs and community event signs.			
b) The hierarchy of planning legislation in relation to the criteria and controls applicable to each sign type (i.e. SEPP, LEP, DCP) and how these controls interplay with the Town and Village 'Character Statements'.			
c) The potential for the inclusion of stricter guidelines for the luminance of LED signage.			
d) A comparative study of other Local Government Areas that have a more recent signage policy.			
e) The enforcement options where buildings or businesses are non compliant for both current and retrospective DA's in respect to signage.			
f) The use and proliferation of sandwich board and other mobile signage			
2. That Council engage with the business community regarding self assessment and review of commercial signage with a view to seek compliance with current standards and a responsibility to support the character of towns and villages.			
3. That a report be brought to Council responding to points A-E outlining options for a way forward before March 2020.			
Mover: Sarah Ndiaye		Seconder: Basil Cameron	
Comments:			
08 Nov 2019 3:47pm Burt, Shannon			
1. Review to commence early 2020. 2. Business engagement framework to be developed early 2020. 3. Update report to Council March 2020.			
08 Nov 2019 3:51pm Burt, Shannon - Reallocation			
Action reassigned to Johnstone, Dylan by: Burt, Shannon for the reason: Project officer			
09 Apr 2020 11:16am Burt, Shannon			
Complete report to March 2020 Resolution 20-095			
09 Apr 2020 11:17am Johnstone, Dylan - Completion			
Action completed by: Burt, Shannon, complete			

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Res No	Report Title	Meeting Date	Completed Date
19-596	Environmental Upgrade Agreements (EUAs) and Solar Bulk Buy Options - Update <b>Report:</b> I2019/1629	28/11/2019	9/04/2020
<b>Directorate:</b> Sustainable Environment and Economy <b>Officer:</b> Curry, Julia			
<b>Resolved</b> that Council adopt the following Committee Recommendation(s):			
<b>Report No. 4.2 Environmental Upgrade Agreements (EUAs) and Solar Bulk Buy Options - Update</b> File No: I2019/1629			
<u>Committee Recommendation 4.2.1</u> That the Sustainability and Emissions Reduction Advisory Committee note the report and recommend to Council to:			
<ol style="list-style-type: none"><li>1. Invite Shay Singh from Sustainable Energy Foundation to present to Council and renewable energy community groups about the potential for commercial EUAs in Byron Shire.</li><li>2. Consider a further report on the residential solar program delivery options, including batteries, at the next SERAC meeting.</li><li>3. Contact a sample of Byron Shire Primary and Secondary schools to gauge interest and demand for a 'Solar my School' program. Communicate outcomes to SERAC and pursue a meeting of school representatives if feedback is positive.</li></ol>			
<b>Mover:</b> Simon Richardson		<b>Seconder:</b> Sarah Ndiaye	
<b>Comments:</b>			
<b>24 Dec 2019 9:07am Burt, Shannon</b> 1 invitation for early 2020 to be sent, 2 report for SERAC early 2020 to be considered, 3 contact with schools to be made early 2020			
<b>24 Dec 2019 9:09am Burt, Shannon - Reallocation</b> Action reassigned to Curry, Julia by: Burt, Shannon for the reason:			
<b>09 Apr 2020 11:18am Burt, Shannon</b> complete - report to SERAC Jan 2020			
<b>09 Apr 2020 11:20am Curry, Julia - Completion</b> Action completed by: Burt, Shannon, complete			

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# COMPLETED RESOLUTIONS REPORT

From: 1 April 2020 to 30 June 2020

Res No	Report Title	Meeting Date	Completed Date
19-611	Brunswick Heads to Mullumbimby Cycleway Investigation Report and Preferred Option Concept Design Report: I2019/1894	28/11/2019	11/06/2020
Resolved:		Directorate: Infrastructure Services Officer: Elford, Evan	
<div>1. That Council undertake an Investigation Report and Preferred Option Concept Design for a Brunswick Heads to Mullumbimby Cycleway.</div> <div>2. That the preferred option design consider: continuous cycleway with <i>safe</i> crossings, continuous cycleway on <i>one</i> side of the road, and continuous cycleways on <i>both</i> sides of the road.</div> <div>3. That actions in 1, and funding identification and allocation occur upon funding being secured for the Byron Bay (Browning Street) to Suffolk Park (Clifford Street) Cycleway.</div>			
Mover: Simon Richardson		Seconded: Basil Cameron	
<div>Comments:</div> <div>02 Dec 2019 3:25pm Holloway, Phillip - Reallocation Action reassigned to Elford, Evan by: Holloway, Phillip for the reason: Responsibility of Manager Works</div> <div>21 Feb 2020 2:08pm Elford, Evan Additional funding for Suffolk Park to Browning Street, Byron Bay currently being investigated - this may free up some funds to enable planning and investigation works to commence.</div> <div>11 Jun 2020 4:27pm Elford, Evan A business case for this project investigation has been developed in our project management registry in PULSE (#1171) and will be actioned upon confirmation that funding has been approved as noted in item 3.</div> <div>11 Jun 2020 4:29pm Elford, Evan - Completion Action completed by: Elford, Evan, A business case for this project investigation has been developed in our project management registry in PULSE (#1171) and will be actioned upon confirmation that funding has been approved as noted in item 3.</div>			

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Res No	Report Title	Meeting Date	Completed Date
19-624	TAFE NSW and Lot 12 Bayshore Drive Byron Bay Report: I2019/1837	12/12/2019	30/04/2020
		Directorate: General Manager	
		Officer: McGarry, Claire	
Resolved that Council:			
<div>1. Note the separate report included in this agenda titled <i>‘Residential Strategy and affiliated projects update’</i> and the section of the Report relating to Lot 12 Bayshore Drive, Byron Bay.</div> <div>2. Confirm its in principle support for TAFE NSW to progress plans for a Connected Learning Centre, subject to appropriate probity and planning considerations, through the urban design investigation for Lot 12 Bayshore Drive, Byron Bay.</div> <div>3. Authorise the General Manager to negotiate and enter into a non-binding Heads of Agreement with TAFE NSW for a Connected Learning Centre on Lot 12 Bayshore Drive, Byron Bay.</div>			
Mover: Michael Lyon		Seconded: Paul Spooner	
Comments:			
08 Jan 2020 12:06pm Holloway, Phillip			
Item 1 - Noted, Item 2 - Noted			
30 Apr 2020 11:53am Graham, Toni			
Item 2 - Noted, Item 3 - Superseded by further report to Council 26/03/2020 and Res 20-140.			
30 Apr 2020 11:55am McGarry, Claire - Completion			
Action completed by: Graham, Toni, Superseded by further report to Council 26/03/2020 and Res 20-140.			

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# COMPLETED RESOLUTIONS REPORT

From: 1 April 2020 to 30 June 2020

Res No	Report Title	Meeting Date	Completed Date
19-634	Annual Emissions Inventory and Achieving Net Zero Emissions Target Report: I2019/1823	12/12/2019	15/04/2020
		Directorate: Sustainable Environment and Economy Officer: Curry, Julia	
Resolved:			
1.	That Council note the annual emissions inventory and progress toward meeting the Net Zero Emissions Target.		
2.	That Council become Carbon Neutral Certified under the National Carbon Offset Standard (NCOS) commencing in the 2025/26 financial year.		
3.	That Council note that a Councillor and staff workshop will be organised in the 2020/21 financial year in order to fully understand the scope and implications associated with offsetting and that the workshop report will form the foundation for an offsetting policy and procedure as identified in the Net Zero Emissions Strategy.		
Mover: Michael Lyon		Seconded: Paul Spooner	
Comments:			
24 Dec 2019 9:14am Burt, Shannon			
1 noted, 2 noted, 3 workshop as per point 3 to be convened by staff 20/21			
24 Dec 2019 9:17am Burt, Shannon - Target Date Revision			
Revised Target Date changed by: Burt, Shannon From: 13 Jan 2020 To: 31 Dec 2020, Reason: Next FY action as per resolution			
09 Apr 2020 11:22am Burt, Shannon - Reallocation			
Action reassigned to Curry, Julia by: Burt, Shannon for the reason: staff resignation			
15 Apr 2020 3:39pm Curry, Julia - Completion			
Action completed by: Curry, Julia, Staff noted actions and will report to ET in next FY.			

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Res No	Report Title	Meeting Date	Completed Date
19-674	Final Business and Industrial Lands Strategy for adoption <b>Report:</b> i2019/1633	12/12/2019	21/04/2020
		<b>Directorate:</b> Sustainable Environment and Economy <b>Officer:</b> Hancock, Natalie	
<b>Resolved:</b>			
1.	That Council note the Business and Industrial Lands Strategy has been updated to reflect the outcomes of consultation, as applicable on Area 5 Gulgan North described as part of Lot 2 DP 1159910, 66 The Saddle Road, Brunswick Heads which has been included as a possible industrial and business park area.		
2.	That Council adopt the Business and Industrial Lands Strategy as contained in Attachment 4 (E2019/85987) and together with the Background Report contained in Attachments 3, 5 and 6 (E2019/86202, E2019/83593 and E2019/86203) send to the NSW Department of Planning, Industry & Environment for final endorsement.		
3.	That Council note that the colour contrasts used on some figures in the Business and Industrial Lands Strategy will be reviewed and if necessary, changed to enhance readability under the Web Content Accessibility Guidelines before sending to NSW Department of Planning, Industry & Environment for final endorsement.		
<b>Mover:</b> Simon Richardson		<b>Seconded:</b> Paul Spooner	
<b>Comments:</b>			
<b>24 Dec 2019 9:23am Burt, Shannon</b> Subject to rescission motion to be considered February 2020 planning meeting - voted and declared lost			
<b>03 Mar 2020 1:39pm Hancock, Natalie</b> Business and Industrial Lands Strategy forwarded to Department of Planning, Industry and Environment early March			
<b>21 Apr 2020 8:55am Hancock, Natalie - Completion</b> Action completed by: Chapman, Michelle, complete			

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# COMPLETED RESOLUTIONS REPORT

From: 1 April 2020 to 30 June 2020

Res No	Report Title	Meeting Date	Completed Date
19-684	Climate Emergency Response - update on Resolution 19-341 Report: I2019/1489	12/12/2019	16/04/2020
		Directorate: Sustainable Environment and Economy	
		Officer: French, Sharyn	
Resolved:			
1.	That Council note the response to items 2.iv &.v of resolution 19-341 which includes a gap analysis of Council programs in Attachment 2 (E2019/86487), which will be further developed to inform the proposed Action Tank workshop.		
2.	That Council request staff to convene an Action Tank workshop in the new year to advance the development of the Climate Change Adaptation Plan to be reported to Council within six months of the workshop.		
3.	That Council fund the Action Tank Workshop and development of the Climate Change Adaptation Plan by allocating \$60,000 from the Land and Natural Environment Reserve.		
Mover: Cate Coorey		Seconders: Michael Lyon	
Comments:			
24 Dec 2019 9:29am Burt, Shannon			
1 noted , 2 action tank workshop attendee list invites sent out and program under development, 3 noted			
09 Apr 2020 11:23am Burt, Shannon			
action tank workshop delayed due to COVID 19			
16 Apr 2020 4:39pm Chapman, Michelle			
resolution tracked in E2020/25919 (SSS Agenda)			
16 Apr 2020 4:40pm French, Sharyn - Completion			
Action completed by: Chapman, Michelle, Noted			

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Res No	Report Title	Meeting Date	Completed Date
19-326	Report of the Coastal Estuary Catchment Panel Meeting held on 7 June 2019 <b>Report:</b> I2019/922	27/06/2019	20/04/2020
		<b>Directorate:</b> Sustainable Environment and Economy <b>Officer:</b> French, Sharyn	
<b>Resolved:</b>			
1. That Council note the minutes of the Coastal Estuary Catchment Panel Meeting held on 7 June 2019.			
2. That Council review the Climate Change Strategic Planning Policy as part of the Climate Emergency Response review of relevant climate policy and literature, to establish an overarching framework for climate adaptation across Council's business and programs. The review to take into account the outcomes and recommendations from the 7 June Coastal Estuary Catchment Panel workshop.			
3. That up until the review of the Policy in 2 is completed, Council revise the parameters recommended by the Panel and any others set by Government in relation to climate change impact when undertaking strategic, infrastructure and operation planning.			
4. That a draft of this revised Policy in 2 be brought back to Council.			
5. That these revisions to the current Climate Change Policy be completed/given effect to by 31 December 2019			
<b>Mover:</b> Sarah Ndiaye		<b>Seconders:</b> Cate Coorey	
<b>Comments:</b>			
<b>13 Dec 2019 3:04pm Holloway, Phillip</b>			
Action 1 Complete, Action 2 to be completed by Utilities Staff			
<b>16 Dec 2019 1:08pm Tomanek, Dominika - Reallocation</b>			
Action reassigned to Dowsett, Chloe by: Tomanek, Dominika for the reason:			
<b>24 Dec 2019 10:02am Burt, Shannon</b>			
report to December meeting on climate emergency response - action tank - policy review Res 19-684., points 3 and 4 to be considered as part of this work., point 5 as per the above report and as 3 and 4 progressed.			
<b>24 Dec 2019 10:04am Burt, Shannon - Reallocation</b>			
Action reassigned to French, Sharyn by: Burt, Shannon for the reason: to be considered concurrent with the Climate Emergency Response.			
<b>20 Apr 2020 12:40pm Chapman, Michelle</b>			
Climate Emergency Plan action tank postponed due to COVID19. Resolution included in E2020/25919 for action			
<b>20 Apr 2020 12:43pm French, Sharyn - Completion</b>			
Action completed by: Chapman, Michelle, noted			

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# COMPLETED RESOLUTIONS REPORT

From: 1 April 2020 to 30 June 2020

Res No	Report Title	Meeting Date	Completed Date
<b>20-006</b>	<p>PLANNING - 26.2018.5.1 Outcome of Public Exhibition - Planning Proposal to Rezone Land at 4 Picadilly Hill Road, Coopers Shoot</p> <p><b>Report:</b> I2020/15</p> <p><b>Directorate:</b> Sustainable Environment and Economy <b>Officer:</b> Daniels, Steve</p> <p><b>Resolved</b> that Council forward the planning proposal in Attachment 1 (E2020/7587) to the Department of Planning, Industry &amp; Environment requesting finalisation.</p> <p><b>Mover:</b> Simon Richardson                      <b>Seconder:</b> Alan Hunter</p>	20/02/2020	13/05/2020
<p><b>Comments:</b>  <b>03 Mar 2020 1:50pm Daniels, Steve</b>  Council staff preparing LEP mapping to be submitted to the DPIE. , The planning proposal will be forwarded to DPIE in accordance with the resolution once the mapping has been finalised.  <b>13 May 2020 9:52am Daniels, Steve</b>  Planning Proposal forwarded to DPIE for finalisation.  <b>13 May 2020 9:53am Daniels, Steve - Completion</b>  Action completed by: Daniels, Steve, Res Completed</p>			

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Res No	Report Title	Meeting Date	Completed Date
<b>20-015</b>	<p>PLANNING - Development Application - further report following resolution 19-279 10.2018.384.1 Alterations and Additions to existing Dwelling House, Alterations and Additions to existing structure to create Dual Occupancy (detached) and Upgrade Wa...</p> <p><b>Report:</b> I2019/1124</p> <p><b>Directorate:</b> Sustainable Environment and Economy <b>Officer:</b> Holland, Ivan</p> <p><b>Resolved:</b></p> <ol style="list-style-type: none"> <li>That Council defer this matter until such time as a meeting is arranged and held with the Rural Fire Service (RFS), staff, applicants and objectors to the DA to discuss issues relating to access and bushfire protection for Lot 2, including but not limited to the following points of contention: <ol style="list-style-type: none"> <li>increases in bushfire risk, as highlighted this Spring and Summer;</li> <li>clarification as to whether RFS inspectors were made aware of the narrow legal width of the 630 metre section of the RoC and the unacceptability to the owner of Lot 3 to increasing the legal width on which they have based their assessment;</li> <li>explanation of why several seemingly insurmountable access issues have not been addressed in fire reports or reports to Council;</li> <li>why the 30-degree slope north-west of the proposed building does not rule out that location;</li> <li>why Section 3.3 of the RFS Guide does not apply, where it states "a combination of poor access, rugged topography, remote location and an inability to provide an adequate APZ would pose an unacceptable bush fire risk, even if the building was constructed in accordance with the strictest construction standards. In these cases, there is a strong argument for refusal of the development application.</li> </ol> </li> <li>That Council, once the above has been actioned, report the matter back to the first available Council meeting.</li> </ol> <p><b>Mover:</b> Michael Lyon                      <b>Seconder:</b> Basil Cameron</p>	20/02/2020	14/04/2020
<p><b>Comments:</b>  <b>03 Mar 2020 1:36pm Burt, Shannon</b>  Matter deferred for site meeting with relevant stakeholders. RFS declined request to meet but provided detailed written response to items listed in resolution 20-015. Report has been prepared for consideration at April 2020 Council Planning meeting.  <b>14 Apr 2020 10:28am Holland, Ivan - Completion</b>  Action completed by: Scott, Noreen, report back to 16 April meeting</p>			

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# COMPLETED RESOLUTIONS REPORT

From: 1 April 2020 to 30 June 2020

Res No	Report Title	Meeting Date	Completed Date
20-041	Relocation of Byron Bay Netball Club to Cavanbah Centre and Outdoor court lighting. <b>Report:</b> I2020/114	27/02/2020	7/05/2020
		<b>Directorate:</b> Infrastructure Services	
		<b>Officer:</b> Newberry, James	
<b>Resolved:</b>			
1.	That Council endorse the relocation of Byron Bay Netball Club from the Byron Recreation Grounds to the Cavanbah Centre.		
2.	That Council allocate \$61,000 through the Open Space (Byron Bay Catchment) developer contributions reserve for the installation of outdoor court lighting at the Cavanbah Centre by reducing the Railway Park project budget by \$61,000.		
<b>Mover:</b> Simon Richardson		<b>Seconder:</b> Michael Lyon	
<b>Comments:</b>			
<b>07 May 2020 2:11pm Holloway, Phillip</b> Funding reallocated within 2019/20 Budget - Acc 4122.24			
<b>07 May 2020 2:12pm Newberry, James - Completion</b> Action completed by: Holloway, Phillip, Complete as per Resolution			

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Res No	Report Title	Meeting Date	Completed Date
20-062	Positive Change for Marine Life - River Warriors Program Report: I2020/52	27/02/2020	17/06/2020
		Directorate: Infrastructure Services Officer: Matthews, Michael	
Resolved that Council:			
1. Supports Positive Change for Marine Life in its request for \$20,000 to employ a person locally to coordinate their River Warriors Program as part of our overall objective of 'Bringing Back the Bruns', creating a healthy river system, supporting our local biodiversity and marine environment.			
2. Allocate funding from within the Resource Recovery Waste Management Strategy Implementation 2019/20 budget.			
Mover: Sarah Ndiaye		Seconder: Simon Richardson	
Comments:			
14 Apr 2020 12:25pm Matthews, Michael - Reallocation Action reassigned to Matthews, Michael by: Matthews, Michael for the reason: MM to action funding transfer subject to agreement as discussed during the debate			
28 May 2020 11:36am Matthews, Michael Agreement reached with payment and reporting schedules with first instalment paid in April with balance on receipt of agreed reports			
17 Jun 2020 9:09am Matthews, Michael Funds allocated to River Warrior Program account, first payment made and commitment made for balance of funds and included in draft budget.			
17 Jun 2020 9:11am Matthews, Michael - Completion Action completed by: Matthews, Michael, Funds committed			

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Res No	Report Title	Meeting Date	Completed Date
20-065	Tallow Creek Urgent Dog Management - update on Res 19-602 Report: I2020/100	27/02/2020	14/04/2020
		Directorate: Sustainable Environment and Economy	
		Officer: Dowsett, Chloe	
Resolved:			
1.	That Council endorse the following actions for implementation for dog management at Tallow Creek:		
a)	Council continue regular patrols at Tallow Creek around the Old South Byron STP site and on the sealed pathway from Broken head Rd to Suffolk Park off-leash area on Tallow Beach.		
b)	Council restrict the grassy pathway through the Old South Byron STP site at Tallow Creek to walkers without dogs only.		

# COMPLETED RESOLUTIONS REPORT

From: 1 April 2020 to 30 June 2020

- c) Council allow access through the small track about 50 m along the sealed pathway to provide more direct access for guests with dogs from within the Holiday Park.
  - d) Council consult with Ingenia to consider a 'dog restriction zone' of 100 m adjacent the creek to provide protection for birds and wildlife that transit through the area.
  - e) Council to develop and roll out a communications campaign based on positive behavior and compliance messaging. Signage upgrades and updates to be progressed as a priority.
  - f) Council to plan a free community event (*Bow Wow! Look at me now!*) for park staff and the broader Suffolk Park community to engage with dog owners, to educate and improve dog behaviours in the community, in a positive way.
  - g) Council to develop a Rewards Program or something similar recognising community members promoting responsible dog behaviour.
2. That Council consider an allocation of funding of \$22,000 in the next quarterly review to implement the recommended actions in 1.
  3. That once the recommended actions in 1 have been implemented for a minimum of 9 months a further report be tabled at Council on the results and outcomes of the actions.

**Mover:** Cate Coorey

**Second:** Sarah Ndiaye

**Comments:**

**09 Apr 2020 11:29am Burt, Shannon**

Action on this resolution may be delayed in part due to impacts of COVID 19 restrictions on caravan parks and camping grounds like Ingenia., 1a regular patrols scheduled and occurring as resources and roster permit, 1b & c being progressed, 1d consultation to occur with Ingenia, 1e enforcement signage to be upgraded - new educational signage to be developed subject to 20/21 funding, 1f subject to 20/21 funding, 1g rewards program under development to coincide with patrols and education, 2 subject to 1/4ly budget review allocation, 3 report back to council in 9 months

**14 Apr 2020 1:06pm Dowsett, Chloe - Completion**

Action completed by: Dowsett, Chloe, Resolution actions being implemented. Report to council on actions in 9 months time.

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Res No	Report Title	Meeting Date	Completed Date
20-067	Council Resolution 19-322 Update - Brunswick Heads Periodic Parking Report: I2020/104	27/02/2020	5/05/2020
Directorate: Infrastructure Services Officer: Pearce , Andrew			
Resolved that Council notes the report and the work undertaken by staff to progress Council Resolution 19-322.			
Mover: Simon Richardson		Second: Michael Lyon	
Comments:			
05 May 2020 12:20pm Pearce, Andrew Council report under preparation for May Council Meeting			
05 May 2020 12:21pm Pearce, Andrew - Completion Action completed by: Pearce, Andrew, Council report being prepared for Council.			

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Res No	Report Title	Meeting Date	Completed Date
20-044	Report of the Transport and Infrastructure Advisory Committee Meeting held on 3 December 2019 Report: I2020/51	27/02/2020	1/04/2020
Directorate: Infrastructure Services Officer: Tomanek, Dominika			
Resolved that Council note the minutes of the Transport and Infrastructure Advisory Committee Meeting held on 3 December 2019. Mover: Simon Richardson Second: Michael Lyon			
Comments:			
01 Apr 2020 3:48pm Tomanek, Dominika - Completion Action completed by: Tomanek, Dominika, note only. no action required			

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# COMPLETED RESOLUTIONS REPORT

From: 1 April 2020 to 30 June 2020

Res No	Report Title	Meeting Date	Completed Date
20-045	Integrated Transport Management Strategy Report: I2019/1965	27/02/2020	5/05/2020
Directorate: Infrastructure Services Officer: Pearce , Andrew			
Resolved that Council adopt the following Committee Recommendation(s):			
Report No. 4.1 Integrated Transport Management Strategy File No: I2019/1965			
Committee Recommendation 4.1.1			
1. That Council note the proposed Strategic Outcomes, 'Focus Areas', evidence and research information presented by GTA.			
2. That TIAC feedback and guidance comments be provided to GTA.			
3. That members provide feedback on groups and stakeholders to be consulted during final draft strategy.			
Mover: Simon Richardson		Seconder: Michael Lyon	
Comments:			
01 Apr 2020 3:49pm Tomanek, Dominika - Reallocation Action reassigned to Pearce, Andrew by: Tomanek, Dominika for the reason:			
05 May 2020 4:26pm Pearce, Andrew - Completion Action completed by: Pearce, Andrew, Action entered into Pulse			

Res No	Report Title	Meeting Date	Completed Date
20-046	Report of the Transport and Infrastructure Advisory Committee Meeting held on 30 January 2020 Report: I2020/120	27/02/2020	1/04/2020
Directorate: Infrastructure Services Officer: Tomanek, Dominika			
Resolved that Council note the minutes of the Transport and Infrastructure Advisory Committee Meeting held on 30 January 2020. Mover: Simon Richardson Seconder: Michael Lyon			
Comments: 01 Apr 2020 3:49pm Tomanek, Dominika - Completion Action completed by: Tomanek, Dominika, Note only			

Res No	Report Title	Meeting Date	Completed Date
20-047	Road Laser Condition Assessment - process and condition outcomes Report: I2020/30	27/02/2020	6/05/2020
Directorate: Infrastructure Services Officer: Short, Blyth			
Resolved that Council adopt the following Committee Recommendation(s):			
Report No. 4.1 Road Laser Condition Assessment - process and condition outcomes File No: I2020/30			
Committee Recommendation 4.1.1			
1. That Council note the Road Laser Condition Assessment process. 2. That committee continue to receive information about the progress and improvement of the road network as data becomes available and findings be shared with the community.			
Mover: Simon Richardson		Seconder: Michael Lyon	
Comments:			
01 Apr 2020 3:48pm Tomanek, Dominika - Reallocation Action reassigned to Short, Blyth by: Tomanek, Dominika for the reason:			
06 May 2020 9:20am Short, Blyth TIAC to be updated on the road laser condition assessment into the future when the survey is completed, in 2025.			
06 May 2020 10:25am Short, Blyth - Completion Action completed by: Short, Blyth, No further action required in the immediate future. A report will go to TIAC when the next round of laser condition assessment is complete in 2025.			

## COMPLETED RESOLUTIONS REPORT

*From: 1 April 2020 to 30 June 2020*

<b>Res No</b>	<b>Report Title</b>	<b>Meeting Date</b>	<b>Completed Date</b>
<b>20-048</b>	Open Spaces Asset Management Plan Communication Strategy <b>Report:</b> I2020/31	27/02/2020	6/05/2020
<b>Directorate:</b> Infrastructure Services <b>Officer:</b> Matthews, Michael			
<b>Resolved</b> that Council adopt the following Committee Recommendation(s):			
<b>Report No. 4.2 Open Spaces Asset Management Plan Communication Strategy</b> File No: I2020/31			
<u>Committee Recommendation 4.2.1</u>			
That Council note the draft Communication Strategy for Open Spaces Asset Management Plan (OSAMP).			
<b>Mover:</b> Simon Richardson		<b>Seconder:</b> Michael Lyon	
<b>Comments:</b>			
<b>01 Apr 2020 3:46pm Tomanek, Dominika - Reallocation</b> Action reassigned to Matthews, Michael by: Tomanek, Dominika for the reason:			
<b>06 May 2020 9:24am Short, Blyth</b> No action required by staff. Report noted by committee.			
<b>06 May 2020 10:24am Matthews, Michael - Completion</b> Action completed by: Short, Blyth, No further action required.			

<b>Res No</b>	<b>Report Title</b>	<b>Meeting Date</b>	<b>Completed Date</b>
<b>20-049</b>	Integrated Transport Management Strategy - Update <b>Report:</b> I2020/58	27/02/2020	5/05/2020
<b>Directorate:</b> Infrastructure Services <b>Officer:</b> Pearce , Andrew			
<b>Resolved</b> that Council adopt the following Committee Recommendation(s):			
<b>Report No. 4.3 Integrated Transport Management Strategy - Update</b> File No: I2020/58			
<u>Committee Recommendation 4.3.1</u>			
1. That TIAC approve two extraordinary TIAC meetings to be held on Tuesday 3 March 2020 and Tuesday 19 May 2020.			
2. That Committee receive the draft strategy before 11 February 2020 if possible.			
<b>Mover:</b> Simon Richardson		<b>Seconded:</b> Michael Lyon	
<b>Comments:</b>			
<b>01 Apr 2020 3:50pm Tomanek, Dominika - Reallocation</b> Action reassigned to Pearce, Andrew by: Tomanek, Dominika for the reason:			
<b>05 May 2020 4:27pm Pearce, Andrew - Completion</b> Action completed by: Pearce, Andrew, resolution completed			

Res No	Report Title	Meeting Date	Completed Date
<b>20-050</b>	Stormwater Assets Management <b>Report:</b> I2020/83	27/02/2020	7/05/2020
<b>Directorate:</b> Infrastructure Services <b>Officer:</b> Clark, Cameron			
<b>Resolved</b> that Council adopt the following Committee Recommendation(s):			
<b>Report No. 4.4 Stormwater Assets Management</b> File No: I2020/83			
<u>Committee Recommendation 4.4.1</u>			
1. That Council note the report.			

# COMPLETED RESOLUTIONS REPORT

From: 1 April 2020 to 30 June 2020

2. That a further report regarding prioritisation and funding of shire wide urban stormwater renewals (including relationships to funding of other assets such as sewer and flood mitigation) be presented to the next available meeting of TIAC for consideration.

**Mover:** Simon Richardson

**Seconders:** Michael Lyon

## Comments:

### 01 Apr 2020 3:49pm Tomanek, Dominika - Reallocation

Action reassigned to Flockton, James by: Tomanek, Dominika for the reason:

### 17 Apr 2020 8:46am Tomanek, Dominika - Reallocation

Action reassigned to Baulch, Dean by: Tomanek, Dominika for the reason:

### 24 Apr 2020 2:00pm Baulch, Dean - Reallocation

Action reassigned to Clark, Cameron by: Baulch, Dean for the reason:

### 07 May 2020 4:23pm Holloway, Phillip

Report tabled at TIAC meeting held on 30 April 2020 refer I2020/578. (No Quorum) therefore report to be tabled at next Ordinary TIAC Meeting - 30 July 2020)

### 07 May 2020 4:27pm Clark, Cameron - Completion

Action completed by: Holloway, Phillip, Report tabled at 30 April 2020 TIAC Meeting

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Res No	Report Title	Meeting Date	Completed Date
<b>20-051</b>	Report of the Water, Waste and Sewer Advisory Committee Meeting held on 30 January 2020 <b>Report:</b> I2020/121 <b>Directorate:</b> Infrastructure Services <b>Officer:</b> Tomanek, Dominika	27/02/2020	1/04/2020
<b>Resolved</b> that Council note the minutes of the Water, Waste and Sewer Advisory Committee Meeting held on 30 January 2020. <b>Mover:</b> Simon Richardson <b>Seconders:</b> Michael Lyon			
<b>Comments:</b> <b>01 Apr 2020 3:50pm Tomanek, Dominika - Completion</b> Action completed by: Tomanek, Dominika, Note only			

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Res No	Report Title	Meeting Date	Completed Date
<b>20-052</b>	Inflow and Infiltration - Sewer Asset Management <b>Report:</b> I2019/2060 <b>Directorate:</b> Infrastructure Services <b>Officer:</b> Stanley, Jason	27/02/2020	28/04/2020
<b>Resolved</b> that Council adopt the following Committee Recommendation(s):  <b>Report No. 4.1 Inflow and Infiltration - Sewer Asset Management</b> File No: I2019/2060  <u>Committee Recommendation 4.1.1</u>  That Council: a) Recognise the high level of deterioration of Mullumbimby's systems for sewage and stormwater, built in the 1940's to 1960's; b) Support the ongoing projects to appropriately manage sewer assets and support expenditure proposed in this report, plus expenditure required in future budgets; c) Recognise that this expenditure may only be the beginning, and that on-going assessment and maintenance is required over the life of such systems and that deterioration generally increases over time; d) Recognise that similar outcomes are likely in other urban areas like Byron Bay and Ocean Shores; e) Note the Communication Plan to be updated.			
<b>Mover:</b> Simon Richardson <b>Seconders:</b> Michael Lyon			
<b>Comments:</b> <b>01 Apr 2020 3:50pm Tomanek, Dominika - Reallocation</b> Action reassigned to Stanley, Jason by: Tomanek, Dominika for the reason: <b>28 Apr 2020 9:47am Stanley, Jason - Completion</b> Action completed by: Stanley, Jason, Completed			

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# COMPLETED RESOLUTIONS REPORT

From: 1 April 2020 to 30 June 2020

Res No	Report Title	Meeting Date	Completed Date
20-053	Effects of water mining in Byron and surrounding shires on groundwater resources Report: I2019/2131	27/02/2020	1/04/2020
Directorate: Infrastructure Services Officer: Tomanek, Dominika			
Resolved that Council adopt the following Committee Recommendation(s):			
Report No. 4.2 Effects of water mining in Byron and surrounding shires on groundwater resources File No: I2019/2131			
Committee Recommendation 4.2.1			
That this item to be included in the next Agenda of WWSC.			
Mover: Simon Richardson		Seconder: Michael Lyon	
Comments:			
01 Apr 2020 3:47pm Tomanek, Dominika - Completion Action completed by: Tomanek, Dominika, item included in the 9 April 2020 WWSC Agenda			

Res No	Report Title	Meeting Date	Completed Date
20-055	Byron Bay Integrated Water Management Reserve Report: I2020/53	27/02/2020	1/04/2020
Directorate: Infrastructure Services Officer: Tomanek, Dominika			
Resolved that Council adopt the following Committee Recommendation(s):			
Report No. 4.4 Byron Bay Integrated Water Management Reserve File No: I2020/53			
Committee Recommendation 4.4.1			
That Council note the report.			
Mover: Simon Richardson		Seconder: Michael Lyon	
Comments:			
01 Apr 2020 3:45pm Tomanek, Dominika note only. no action required			
01 Apr 2020 3:45pm Tomanek, Dominika - Completion Action completed by: Tomanek, Dominika, note only. no action required			

Res No	Report Title	Meeting Date	Completed Date
20-056	Nutrient Loading in the Belongil Report: I2020/56	27/02/2020	1/04/2020
Directorate: Infrastructure Services Officer: Tomanek, Dominika			
Mover: Simon Richardson		Seconder: Michael Lyon	
Comments: 01 Apr 2020 3:47pm Tomanek, Dominika - Completion Action completed by: Tomanek, Dominika, item included in the Agenda of WWSC 9 April 2020			

# COMPLETED RESOLUTIONS REPORT

From: 1 April 2020 to 30 June 2020

Res No	Report Title	Meeting Date	Completed Date
20-076	Councillor Representatives to the Cape Byron Headland Reserve Trust Board <b>Report:</b> I2020/186	27/02/2020	29/05/2020
		<b>Directorate:</b> Corporate and Community Services <b>Officer:</b> Sills, Heather	
<b>Resolved:</b>			
1.	That Council nominates three Councillors, Cr Coorey, Cr Lyon, and Cr Cameron for consideration by the National Parks & Wildlife Service for the appointment of one Councillor to all three Committees - Arakwal National Park Management Committee, the Byron Coast Area Management Committee and the Cape Byron Trust.		
2.	That nomination forms, completed by the three nominated Councillors, be provided to the General Manager along with CVs by 18 March 2020 in order for staff to collate and forward on to the National Parks & Wildlife Service.		
3.	That Council ask the National Parks & Wildlife to consider making appointments of multiple Councillors to the three committees and further that consideration be given for an alternate representative to be appointed.		
<b>Mover:</b> Michael Lyon		<b>Seconded:</b> Basil Cameron	
<b>Comments:</b>			
<b>29 May 2020 8:34pm Sills, Heather</b> Nominations on behalf of Byron Shire Council for Crs Cameron, Coorey, and Lyon submitted via email on 20 March.			
<b>29 May 2020 8:36pm Sills, Heather - Completion</b> Action completed by: Sills, Heather, Nominates submitted, no further action required.			
<b>01 Jul 2020 11:32am Sills, Heather</b> Notification received from Minister Matt Kean regarding the appointment of Cr Coorey to all three committees.			

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Res No	Report Title	Meeting Date	Completed Date
<b>20-078</b>	Events - Bangalow Christmas Eve 2019 - Byron St Road Closure <b>Report:</b> E2019/2015	27/02/2020	5/05/2020
<b>Directorate:</b> Infrastructure Services <b>Officer:</b> Pearce, Andrew			
<b>Resolved</b> that Council adopt the following Committee Recommendation(s):			
<b>Report No. 6.1 Events- Bangalow Christmas Eve 2019 - Byron St Road Closure</b> File No: I2019/2015  <u>Committee Recommendation 6.1.1</u>			
1. That Council approve the Bangalow Christmas Eve Carnival 2019 to be held Tuesday 24 December 2019, that includes the temporary road closure below: a) Byron Street, Bangalow between Ashton Street and Granuaille Road, between 3:30pm and 10:00pm.  2. That the approval provided in Part 1 is subject to: a) A Traffic Management Plan and Traffic Control Plans be developed and implemented by those with appropriate RMS accreditation; b) Separate approvals by NSW Police being obtained, noting that the traffic control plan is partially located on a state road; c) That the impact of the event be advertised via a notice in the local weekly paper a minimum of one week prior to the operational impacts taking effect, noting it must include the event name, specifics of any traffic impacts or road closures and times, alternative route arrangements, event organiser, a personal contact name and a telephone number for all event related enquiries or complaints; d) The event organiser provide event detail so it can be notified on Council's webpage;  3. The event organiser: a) undertake consultation with community and affected businesses including adequate response/action to any raised concerns; b) undertake consultation with emergency services and address any identified issues; c) hold \$20m public liability insurance cover which is valid for the event; d) pay Council's Road Event Application Fee prior to the event.			
<b>Mover:</b> Simon Richardson		<b>Seconded:</b> Michael Lyon	

# COMPLETED RESOLUTIONS REPORT

From: 1 April 2020 to 30 June 2020

## Comments:

### 05 May 2020 4:33pm Pearce, Andrew - Reallocation

Action reassigned to Pearce, Andrew by: Pearce, Andrew for the reason:

### 05 May 2020 4:34pm Pearce, Andrew - Completion

Action completed by: Pearce, Andrew, Event occurred and completed

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Res No	Report Title	Meeting Date	Completed Date
20-079	Byron Youth Activity Centre - Parking Regulation Report: I2019/2016	27/02/2020 Directorate: Infrastructure Services Officer: Pearce , Andrew	5/05/2020
Resolved that Council adopt the following Committee Recommendation(s):			
Report No. 6.2 Byron Youth Activity Centre - Parking Regulation File No: I2019/2016			
Committee Recommendation 6.2.1			
1. That Council support the proposed modifications to the Byron Bay Parking Scheme in the area immediately adjacent to the Youth Activity Centre (YAC) and Sandhills Child Care Centre. These modifications are to be in accordance with Figure 4, as shown in the body of this report. These modifications are to include:-  a) Expand the Restricted Parking Area to include the car parking area adjacent to the YAC, b) Introduce a No Parking Area 7pm-7am over the Restricted Parking Area, c) Introduce Yellow No Stopping lines in key locations to prevent parking along the eastern side of the road and the dead end,			
2. That the approval provided in Part 1 is subject to Crown Land approval.			
Mover: Simon Richardson		Seconder: Michael Lyon	
Comments:			
05 May 2020 4:35pm Pearce, Andrew - Reallocation Action reassigned to Pearce, Andrew by: Pearce, Andrew for the reason:			
05 May 2020 4:35pm Pearce, Andrew - Completion Action completed by: Pearce, Andrew, Works completed			

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Res No	Report Title	Meeting Date	Completed Date
20-080	Seven Mile Beach Road - No Parking Area Amendments Report: I2019/2018	27/02/2020	5/05/2020
		Directorate: Infrastructure Services	
		Officer: Pearce , Andrew	
Resolved that Council adopt the following Committee Recommendation(s):			
Report No. 6.3 Seven Mile Beach Road - No Parking Area Amendments			
File No: I2019/2018			
Committee Recommendation 6.3.1			
That Council's decision to approve the establishment of No Parking Area 9pm – 5am over the full length of Seven Mile Beach Road is supported by LTC.			
Mover: Simon Richardson		Seconder: Michael Lyon	
Comments:			
05 May 2020 4:37pm Pearce, Andrew - Reallocation			
Action reassigned to Pearce, Andrew by: Pearce, Andrew for the reason:			
05 May 2020 4:37pm Pearce, Andrew - Completion			
Action completed by: Pearce, Andrew, Works Complete			

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# COMPLETED RESOLUTIONS REPORT

From: 1 April 2020 to 30 June 2020

Res No	Report Title	Meeting Date	Completed Date
20-081	Mobility Parking - 108 Jonson Street, Byron Bay Report: I2019/2037	27/02/2020	5/05/2020
Directorate: Infrastructure Services Officer: Pearce , Andrew			
Resolved that Council adopt the following Committee Recommendation(s):			
Report No. 6.4 Mobility Parking - 108 Jonson Street, Byron Bay File No: I2019/2037			
Moved 6.4.1			
That Council:			
1. Approves the installation of up to 2 accessible on-street car spaces in front of 108 Jonson Street, Byron Bay.			
2. Approves the adoption of either Option 1 (E2019/88797) or Option 2 (E2019/89041) subject to the installation of appropriate regulatory signs and line markings and accessibility spaces in accordance with Australian Standards.			
Mover: Simon Richardson		Seconder: Michael Lyon	
Comments:			
05 May 2020 4:38pm Pearce, Andrew - Reallocation Action reassigned to Pearce, Andrew by: Pearce, Andrew for the reason:			
05 May 2020 4:38pm Pearce, Andrew - Completion Action completed by: Pearce, Andrew, Works completed			

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Res No	Report Title	Meeting Date	Completed Date
20-082	Give Way Sign and Linemarking - McGettigans Lane and Ewingsdale Rd, Byron Bay Report: I2019/2057	27/02/2020	7/05/2020
		Directorate: Infrastructure Services Officer: Tucker, Stephanie	
Resolved that Council adopt the following Committee Recommendation(s):			
Report No. 6.1 Give Way Sign and Linemarking - McGettigans Lane and Ewingsdale Rd, Byron Bay File No: I2019/2057			
Committee Recommendation 6.1.1			
That Council support the installation of a Give Way sign and line marking at the intersection of McGettigans Lane and Ewingsdale Road subject to the signage and linemarking being designed and installed in accordance with AS1742.2 and Austroads Guide to Traffic Management Part 10 requirements.			
Mover: Simon Richardson		Seconder: Michael Lyon	
Comments:			
07 May 2020 1:48pm Holloway, Phillip Instruction has been issued to Works staff to install as per resolution			
07 May 2020 4:10pm Holloway, Phillip Give Way Signage installed, linemarking schedule to be completed on 15 May 2020.			
07 May 2020 4:12pm Tucker, Stephanie - Completion Action completed by: Holloway, Phillip, No further Action Required			
25 May 2020 1:21pm Tucker, Stephanie E2020/0038217			

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# COMPLETED RESOLUTIONS REPORT

From: 1 April 2020 to 30 June 2020

Res No	Report Title	Meeting Date	Completed Date
20-090	Koala Habitat Protection SEPP 2019 and its implications for Byron Shire <b>Report:</b> I2020/165	19/03/2020	9/04/2020
<b>Directorate:</b> Sustainable Environment and Economy <b>Officer:</b> Love, Karen			
<b>Resolved:</b>			
<div>1. That Council note that the Byron Coast Comprehensive Koala Plan of Management 2016 has been re-submitted to the Department Of Planning, Industry and Environment under Clause 17 of the Koala Habitat Protection State Environmental Planning Policy 2019.</div> <div>2. That Council note the concerns in the report on the Guideline supporting the Koala Habitat Protection State Environmental Planning Policy 2019, and that these concerns will form the basis of Council's submission, along with any other matters identified during a more detailed staff analysis.</div> <div>3. That staff finalise and submit a submission on 2 above to the Department of Planning, Industry and Environment by 30 March 2020 and upload a copy of the submission to Council's website.</div>			
<b>Mover:</b> Simon Richardson		<b>Second:</b> Alan Hunter	
<b>Comments:</b> <b>09 Apr 2020 11:39am Burt, Shannon</b> 1-3 complete <b>09 Apr 2020 11:39am Love, Karen - Completion</b> Action completed by: Burt, Shannon, complete			

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Res No	Report Title	Meeting Date	Completed Date
20-100	PLANNING - Development Application 10.2019.103.1 Restaurant and Planning Agreement for Upgrade of Public Road and Carpark at 784 Coolamon Scenic Drive Coorabell <b>Report:</b> I2020/132	19/03/2020	15/04/2020
<b>Directorate:</b> Sustainable Environment and Economy <b>Officer:</b> Tarlao, Nancy			
<b>Resolved</b> that the matter be deferred to provide an opportunity for the proponent and staff to reconsider an amended carparking plan in relation to the Planning Agreement and the Development Application 10.2019.103.1.			
<b>Mover:</b> Simon Richardson		<b>Second:</b> Alan Hunter	
<b>Comments:</b> <b>09 Apr 2020 11:42am Burt, Shannon</b> Discussions between staff and the applicant progressing. <b>15 Apr 2020 1:42pm Tarlao, Nancy - Completion</b> Action completed by: Tarlao, Nancy, 7.04.2020			

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Res No	Report Title	Meeting Date	Completed Date
<b>20-101</b>	Sustainable Visitation Strategy - Public Exhibition <b>Report:</b> I2019/2138	19/03/2020	1/06/2020
<b>Directorate:</b> Sustainable Environment and Economy <b>Officer:</b> Workman, Sarah			
<b>Resolved:</b> <ol style="list-style-type: none"> <li>That Council endorse the draft Sustainable Visitation Strategy, Attachment 1 (E2020/9477), to proceed to public exhibition subject to:               <ol style="list-style-type: none"> <li>the inclusion of a more detailed summary of the key findings of the Southern Cross University Short Term Rental Accommodation Research Reports in Theme 6 Planning for Visitor Accommodation.</li> <li>the augmentation of the comments made in Theme 5 Transport, Infrastructure and Open Spaces about the Multi Use Rail Corridor and the potential for the Corridor to deliver tourism opportunities and benefits Shire wide and to the region more widely.</li> <li>any necessary design changes to meet Council's style guide and national accessibility and vision guidelines for the purpose of public exhibition.</li> <li>the inclusion of more detailed findings of the engagement and research informing the strategy in section 2.</li> </ol> </li> </ol>			

# COMPLETED RESOLUTIONS REPORT

From: 1 April 2020 to 30 June 2020

2. That Council authorise the Director Sustainable Environment and Economy (through the General Manager) to undertake the changes required to meet point 1 to ensure a suitable standard for public exhibition.

**Mover:** Sarah Ndiaye

**Second:** Cate Coorey

## Comments:

**09 Apr 2020 11:43am Burt, Shannon**

exhibition of the SVS is delayed and being rescope to take into consideration COVID 19 restrictions and impacts that these are having on industry, business and community. 1-2 amendments to the SVS document are being completed as per resolution.

**01 Jun 2020 12:12pm Chapman, Michelle**

The draft Sustainable Visitation strategy (SVS) was scheduled for public exhibition in March 2020; however this was paused due to the Covid-19 pandemic. Staff are now updating the SVS to reflect the impacts of COVID-19 on the tourism industry and to highlight the changing and uncertain landscape ahead, as well as the importance of being adaptive and building resilience in the tourism sector. A revised SVS will then be presented to Council at its Planning meeting on 6 August for endorsement requesting permission to move to Public Exhibition. , a - d complete, 2. Work has been completed to ensure the draft SVS is a suitable regarding vision and access guidelines.

**01 Jun 2020 12:14pm Workman, Sarah - Completion**

Action completed by: Chapman, Michelle, Complete

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Res No	Report Title	Meeting Date	Completed Date
20-105	PLANNING - Draft Local Strategic Planning Statement Report: I2020/178	19/03/2020	1/06/2020
		Directorate: Sustainable Environment and Economy Officer: Caras, Alex	
Resolved:			
1.	That Council endorse the draft Byron Shire Local Strategic Planning Statement (LSPS), as contained in Attachment 1 (E2020/15696), for public exhibition subject to the addition of an explicit reference and action to include the desire and opportunity to activate the rail corridor, both on and off track, as a tourism and economic driver, and also a significant transport and mobility benefit in the 'Support through partnership, a network of integrated sustainable transport options' section of the document.		
2.	That Council authorise the Director Sustainable Environment and Economy (through the General Manager) to undertake the changes required to meet point 1, and any necessary formatting, grammatical edits, diagrams and/or other 'non-policy' updates to ensure a suitable standard for public exhibition;		
3.	That Council publicly exhibit the draft Local Strategic Planning Statement during April-May 2020 and undertake the actions/tasks identified in the Community Engagement Plan (as contained in Attachment 2 (#E2020/15697));		
4.	That Council receive a submissions report and final draft Local Strategic Planning Statement for adoption prior to the 1 July 2020.		
Mover: Simon Richardson		Second: Sarah Ndiaye	
Comments:			
09 Apr 2020 11:45am Burt, Shannon			
1 noted, 2 complete, 3 LSPS is open for feedback until 8 May 2020.			
20 Apr 2020 2:46pm Chapman, Michelle			
LSPS exhibited 2 April to 8 May 2020 - Submissions report to 21 May planning meeting			
20 Apr 2020 3:21pm Caras, Alex			
Items 1 - 3 completed.			
01 Jun 2020 8:34am Burt, Shannon			
Report to June Planning Meeting for LSPS adoption by DPIE July deadline.			
01 Jun 2020 8:35am Caras, Alex - Completion			
Action completed by: Burt, Shannon, complete			

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# COMPLETED RESOLUTIONS REPORT

From: 1 April 2020 to 30 June 2020

Res No	Report Title	Meeting Date	Completed Date
20-114	Sub-license to the Trustee for the Mclvor Family Trust trading as The Ranch Byron Bay for access through Crown land <b>Report:</b> I2020/5	26/03/2020	1/04/2020
		<b>Directorate:</b> General Manager <b>Officer:</b> Telford, Paula	
<b>Resolved:</b>			
1.	That Council authorises the General Manager to grant a sub-licence to The Trustee for the Mclvor Family Trust trading as The Ranch Byron Bay for a term of six (6) months for the purpose of access through Lot 428 DP 729272 being Crown Reserve R82780 on condition that: a) The Ranch Byron Bay holds a current permit with the Cape Byron Marine Park for the term of the sub-licence; and b) The Ranch Byron Bay takes all steps necessary to ensure that all horse droppings are removed from the sub-licensed area during and at the end of each access session.		
2.	That sub-licence fees for the term be set at half the annual Sub-licence Beach Access Commercial Horse Riding fee as set in Council's current Fees and Charges.		
<b>Mover:</b> Simon Richardson		<b>Second:</b> Sarah Ndiaye	
<b>Comments:</b> <b>01 Apr 2020 12:38pm Telford, Paula</b> Sub-licence granted Friday 27 March 2020. <b>01 Apr 2020 12:39pm Telford, Paula - Completion</b> Action completed by: Telford, Paula, Completed			

60

Res No	Report Title	Meeting Date	Completed Date
20-115	Extension of Free Parking Area Agreement Report: I2020/374	26/03/2020	29/04/2020
Directorate: General Manager Officer: James, Ralph			
Resolved that Council delegates to the General Manager the authority to negotiate and enter a Free Parking Area Agreement with the landowner of the property at 90-96 Jonson Street Byron Bay.			
Mover: Simon Richardson		Second: Sarah Ndiaye	
Comments:			
27 Mar 2020 11:39am Parkinson, Sarah Draft agreement sent to landowner for review 27 March 2020			
29 Apr 2020 3:41pm Parkinson, Sarah Agreement signed resolution complete			
29 Apr 2020 3:42pm James, Ralph - Completion Action completed by: Parkinson, Sarah, Agreement Signed			

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Res No	Report Title	Meeting Date	Completed Date
20-117	Disaster Resilience Project Proposal	26/03/2020	4/05/2020
	Report: I2020/332	Directorate: Corporate and Community Services	
		Officer: Adams, Vanessa	
Resolved that Council endorses the Commonwealth Government: Byron Shire Disaster Project program for \$1,200,000 and the State Government: Community Resilience and Economic Recovery Fund Program for \$100,000 as detailed in the Financial Implications section of this Report.			
Mover: Simon Richardson		Second: Sarah Ndiaye	
Comments:			
04 May 2020 12:19pm Brennan, Lisa			
There are a number of projects associated with this which have been delayed due to the COVID-19 pandemic. Ongoing.			
04 May 2020 12:19pm Adams, Vanessa - Completion			
Action completed by: Brennan, Lisa, See Notes.			

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# COMPLETED RESOLUTIONS REPORT

From: 1 April 2020 to 30 June 2020

Res No	Report Title	Meeting Date	Completed Date
<b>20-119</b>	Report of the Biodiversity Advisory Committee Meeting held on 11 November 2019 <b>Report:</b> I2020/36	26/03/2020	9/04/2020
<b>Directorate:</b> Sustainable Environment and Economy <b>Officer:</b> Chapman, Michelle <b>Resolved</b> that Council note the minutes of the Biodiversity Advisory Committee Meeting held on 11 November 2019. <b>Mover:</b> Simon Richardson <b>Seconder:</b> Sarah Ndiaye			
<b>Comments:</b> <b>09 Apr 2020 3:09pm Chapman, Michelle - Completion</b> Action completed by: Chapman, Michelle, Noted - Complete			
			63

Res No	Report Title	Meeting Date	Completed Date
20-120	Brunswick Valley Landcare Support Officer report September 2019 <b>Report:</b> I2019/1817	26/03/2020	14/04/2020
<b>Directorate:</b> Sustainable Environment and Economy <b>Officer:</b> Dowsett, Chloe			
<b>Resolved</b> that Council adopt the following Committee Recommendation(s):			
<b>Report No. 4.3 Brunswick Valley Landcare Support Officer report September 2019</b> File No: I2019/1817			
<u>Committee Recommendation 4.3.1</u>			
1. That the Biodiversity Advisory Committee note the report.			
2. That Council staff investigate and update the Committee about approvals and resources required to remove taro infestation from Saltwater Creek, and follow up with Tamara Smith's office regarding funding.			
<b>Mover:</b> Simon Richardson		<b>Seconder:</b> Sarah Ndiaye	
<b>Comments:</b> <b>09 Apr 2020 3:11pm Chapman, Michelle - Reallocation</b> Action reassigned to Dowsett, Chloe by: Chapman, Michelle for the reason: <b>09 Apr 2020 3:25pm Burt, Shannon</b> 1 Noted, 2 Investigation progressing <b>14 Apr 2020 1:02pm Dowsett, Chloe</b> Res to be closed - Taro infestation work was completed in December 2019 by Councils Bush Regen Team. A short report will be presented to the Biodiversity Committee at the next meeting (May 2020). <b>14 Apr 2020 1:05pm Dowsett, Chloe - Completion</b> Action completed by: Dowsett, Chloe, Bio Committee will be updated at the next meeting.			

Res No	Report Title	Meeting Date	Completed Date
<b>20-121</b>	Report of the Biodiversity Advisory Committee Meeting held on 10 February 2020 <b>Report:</b> I2020/338	26/03/2020	9/04/2020
<b>Directorate:</b> Sustainable Environment and Economy <b>Officer:</b> Chapman, Michelle <b>Resolved</b> that Council note the minutes of the Biodiversity Advisory Committee Meeting held on 10 February 2020. <b>Mover:</b> Simon Richardson <b>Seconder:</b> Sarah Ndiaye			
<b>Comments:</b> <b>09 Apr 2020 3:11pm Chapman, Michelle - Completion</b> Action completed by: Chapman, Michelle, Noted - complete			
			65



# COMPLETED RESOLUTIONS REPORT

From: 1 April 2020 to 30 June 2020

Res No	Report Title	Meeting Date	Completed Date
20-124	Mayoral Minute - COVID-19 Pandemic Response Report: I2020/460	26/03/2020	1/05/2020
		Directorate: Corporate and Community Services Officer: Adams, Vanessa	
Resolved that Council:			
1.	In regards to Public Safety and Health:		
a)	Adopts a 'Byron Stay Home' campaign in response to the current COVID-19 pandemic. This campaign to inform council's decision-making, services and activities. The hashtag #ByronStayHome (or something similar) to be used in all Council public announcements and promoted through social media platforms.		
b)	Establishes a 3 month ban on the use of public spaces for busking or other activity within the definition, including: tarot cards and palm readers, fortune readers, or the display or demonstration of items, particularly multiples of items, with an implication that they are available for sale or otherwise in exchange for money.		
c)	Closes the Main Beach and Clarkes Beach carparks for 3 months.		
d)	Promotes effective social distancing practises particularly in common use spaces such as Apex park and if this fails to occur, provide delegated authority to close these spaces to the public.		
e)	Calls upon the Premier of NSW to reciprocate the closure of the QLD-NSW border to stem the influx of those from Queensland visiting Byron Shire.		
f)	Acknowledges and educates the community as to the delineating authority regarding enforcing social distancing.		
g)	Establishes and installs clear signage promoting effective social distancing.		
h)	Calls upon the Premiers of NSW and QLD to stop the use of long distance bus services to minimise the migration of people from cities to regional areas		
i)	That Council's Environmental Health Officers continue to guide and support food and grocery outlets in implementing all recommended COVID-19 hygiene strategies		
2.	In regards to Council operations:		
a)	Suspends footpath dining and therefore, suspend footpath dining fees for 3 months and review after that time.		
b)	Closes all halls and sporting centres for 3 months		
c)	Decreases opening hours of the customer service front desk and investigates ways to provide on-line services which meet the needs of the community and other alternative methods of fulfilling the traditional duties carried out at the front desk.		
d)	Reviews the current fees and charges to the Byron Bay Community Centre for the management and operation of the homeless shower and services provided at the Girl Guides Hall.		
3.	In regards to the Visitor Economy		
a)	Acknowledges the dramatic impact of COVID 19 on the Visitor Economy, by far the largest economic driver and employer in Byron Shire, with traditional occupancy rates of 80-90% over the Easter and April period set to drop to approximately 20%.		
b)	Writes to owners of backpacker hostels supporting the instructions by police for ensuring information on COVID 19 is readily shared and social gatherings are minimised and social distancing actively practised.		
c)	Supports the swift transition of backpacker workers currently in Byron Shire to agriculture areas for much needed seasonal employment and that Council's Sustainable Agricultural Officer explore opportunities to connect backpackers seeking work with farmers seeking workers		
d)	Notes with great concern and disappointment the recent promotion of Byron Shire as an attractive place to 'self isolate' by Air BnB and other STHL properties and seek the support from Air BnB and Stayz and other platforms to remove this promotional messaging. That this concern also be conveyed to the Federal and NSW Ministers of Tourism.		
e)	Support the Federal Government recommendation to not travel for non essential reasons as Byron Shire does not need nor wish to receive visitors at this time		
4.	In regards to supporting the wider resilience of the community:		
a)	Supports the expansion of current regular farmers markets to other days and the establishment of new food share/market/swap activities if requested.		
b)	Notes the current draft Byron Shire Community Gardens policy soon to be placed on public exhibition also include the calling for expressions of interest proposals for the establishment of new community gardens.		
c)	Notes the current lack of delivery services of supermarket and other items and seeks staff to review opportunities for our staff to provide delivery services to our most vulnerable.		
d)	Supports the use of certain locations (on council owned and or managed land) for class 2 mobile vendors to operate weekly subject to a formal booking through council. Some possible locations that have been identified for consideration in the Commercial Activities on Road Reserves Policy are as follows: - Wategos Beach (1 location); - Denning Park (1 location); and - Brunswick Heads (2 locations).		
5.	To support individuals and businesses who may be experiencing hardship as a result of the COVID-19 pandemic:		
a)	Promote Council's Debt Management and Financial Hardship Assistance Policy and support people who are having difficulty paying to make payment arrangements under this policy;		
b)	Amend the Debt Management and Financial Hardship Assistance Policy to include application to businesses within Byron Shire for the duration of the COVID-19 pandemic;		

# COMPLETED RESOLUTIONS REPORT

From: 1 April 2020 to 30 June 2020

- c) Encourage cashless payment methods by suspending relevant merchant surcharge;
  - d) Waive the hall booking cancellation fee and provide full refunds to local groups and local businesses who cancel for the duration of the pandemic;
  - e) Explore the feasibility of a 'freeze' of fees and charges for next financial year.
6. In light of the fact that many parents have elected to keep their children home during the COVID-19 pandemic and are still being charged fees:
- a) That all families currently enrolled in Council's Children's Services including long day care services and Outside of School Hour Care Service (OSHC) be granted a 50% reduction in gap fees for services effective from 23 March 2020 for a 1 month period, regardless of whether their child/ren is attending.
  - b) This arrangement be reviewed at the end of the month period with an opportunity to be extended
  - c) That children services staff support families experiencing financial hardship to access government provisions
7. Adopts the standards continued in the *LGNSW Joint Statement (Revised): Responding to the Coronavirus (COVID-19 Pandemic)* that provides guidance to Local Government employers and employees on how to respond to the COVID-19 pandemic..

**Mover:** Simon Richardson

**Second:**

## Comments:

**01 May 2020 9:45am Sills, Heather**

Specific actions detailed in Resolution (20-124) have been completed and are recorded in E2020/24333.

**01 May 2020 9:46am Adams, Vanessa - Completion**

Action completed by: Sills, Heather, Actions completed, see E2020/24333

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Res No	Report Title	Meeting Date	Completed Date
20-131	Sandhills Skate Park and Recreation Hub Report: I2020/187	26/03/2020 Directorate: General Manager Officer: McGarry, Claire	1/06/2020
Resolved:			
1. That Council endorse the concept plans identified for Sandhills Estate Skate Park and Recreation Hub (Attachment 1 – E2020/10834) ensuring noise attenuation, light spillage mitigation and crime prevention through environmental design principles are included in the designs.			
2. That Council proceed to detailed design for Stage 1 works with a further report at design completion and prior to construction and continue to consult the immediate neighbours and other stakeholders during this process.			
Mover: Paul Spooner		Second: Simon Richardson	
Comments:			
29 Apr 2020 5:03pm McGarry, Claire Project team established and detailed design process underway			
01 Jun 2020 1:28pm McGarry, Claire - Completion Action completed by: McGarry, Claire, Completed - detail designs to be reported to Council for endorsement prior to construction.			

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Res No	Report Title	Meeting Date	Completed Date
20-133	Byron Bay Bypass - Environmental Compensation Options over and above project requirements	26/03/2020	7/05/2020
	Report: I2020/336	Directorate: Infrastructure Services	
		Officer: Warner, Phil	
Resolved:			
1.	That Council complete bush regeneration works on the Sunrise Boulevard Bushland, Butler Street Reserve Bushland and Midgen Swamp sites with proposed funding of \$81,700 in the 2020/21 budget.		
2.	That the cost of these environmental compensation works be factored into Council's Long Term Financial Plan as indicated in the report over the next five financial years.		
Mover: Simon Richardson		Second: Sarah Ndiaye	
Comments:			
07 May 2020 9:11am Holloway, Phillip			
Budget items included in draft 20120/21 Budget			
07 May 2020 9:12am Warner, Phil - Completion			
Action completed by: Holloway, Phillip, Budget items included in draft 20120/21 Budget			

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# COMPLETED RESOLUTIONS REPORT

From: 1 April 2020 to 30 June 2020

Res No	Report Title	Meeting Date	Completed Date
20-134	Managing Wildlife and Cats Report: I2020/398	26/03/2020	1/06/2020
		Directorate: Sustainable Environment and Economy	
		Officer: Nagel, Sarah	
Resolved:			
1. That Council develops a campaign for responsible cat ownership that: a) Promotes the protection of the Shire's biodiversity; b) Promotes keeping cats contained on owners' properties; and c) Works with cat owners to provide information about the benefits of keeping cats at home for their own safety and the safety of native wildlife. d) Promotes a voluntary night time cat curfew in our community.			
2. That Council writes to the Minister for Local Government, advocating for the Companion Animals Act to be amended to include measures that cats be treated the same as dogs, with cat owners being required to keep their animals under their control in public places.			
Mover: Cate Coorey		Second: Sarah Ndiaye	
Comments:			
09 Apr 2020 3:28pm Burt, Shannon			
1 Campaign to be developed subject to 20/21 funding, 2 Letter being drafted			
01 Jun 2020 10:23am Nagel, Sarah - Completion			
Action completed by: Nagel, Sarah, Letter drafted and sent to E2020/37657 Minister for Local Government advocating for change to Companion Animals Act to treat cats in similar manner to dogs.			

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Res No	Report Title	Meeting Date	Completed Date
20-136	Stop Logging Forests in NSW Report: I2020/399	26/03/2020	29/04/2020
Directorate: Sustainable Environment and Economy Officer: French, Sharyn			
Resolved that Council:			
1.	Promotes the protection of the Shire's biodiversity.		
2.	Acknowledges the expert advice that koalas in NSW suffered extreme population losses in the 2019/2020 bushfires.		
3	Writes to the Energy and Environment Minister, Matt Kean, and Minister for Primary Industry, John Barilaro: a) asserting the urgency of protecting core koala habitat from threats such as logging and development; and b) requesting that all logging in NSW native forests cease; and c) urging them to acknowledge scientific expert advice that 'wood salvage' operations in native forests after bushfires causes further damage; and d) urging them to cease these operations; and		
4.	Circulates the letter in (3) to Tamara Smith, MP for Ballina, and Justine Elliott, Member for Richmond.		
Mover: Cate Coorey		Second: Sarah Ndiaye	
Comments:			
09 Apr 2020 3:30pm Burt, Shannon 1 Noted, 2 Noted, 3 & 4 Letter drafted			
29 Apr 2020 3:07pm Scott, Noreen letter sent E2020/23664			
29 Apr 2020 3:08pm French, Sharyn - Completion Action completed by: Scott, Noreen, letter sent E2020/23664			

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# COMPLETED RESOLUTIONS REPORT

From: 1 April 2020 to 30 June 2020

Res No	Report Title	Meeting Date	Completed Date
<b>20-137</b>	Review of Disability Parking <b>Report:</b> I2020/406	26/03/2020	6/05/2020
<b>Directorate:</b> Infrastructure Services <b>Officer:</b> Pearce , Andrew <b>Resolved</b> that Council review disability parking arrangements in the CBD and report back as soon as possible on whether: a) an adequate supply exists to meet demand across all parts of the CBD; and b) appropriate footpath access exists from the spaces in these locations <b>Mover:</b> Paul Spooner <b>Second:</b> Simon Richardson			
<b>Comments:</b> <b>06 May 2020 4:25pm Pearce, Andrew - Reallocation</b> Action reassigned to Pearce, Andrew by: Pearce, Andrew for the reason: <b>06 May 2020 4:26pm Pearce, Andrew - Completion</b> Pulse project created - PM19-70005			
71			

Res No	Report Title	Meeting Date	Completed Date
<b>20-138</b>	Provide Working Drainage Systems for Weeronga Way Ocean Shores <b>Report:</b> I2020/333	26/03/2020	7/04/2020
<b>Directorate:</b> Infrastructure Services <b>Officer:</b> Flockton, James <b>Resolved:</b> 1. That the petition regarding poor drainage on Weeronga Way, Ocean Shores be noted. 2. That the petition be referred to the Director Infrastructure Services. <b>Mover:</b> Simon Richardson <b>Second:</b> Alan Hunter			
<b>Comments:</b> <b>07 Apr 2020 9:49am Flockton, James - Completion</b> Action completed by: Flockton, James, Works are being investigated as part of full review of Stormwater Levy works program. Appropriate works will be created within new program.			
72			

Res No	Report Title	Meeting Date	Completed Date
<b>20-139</b>	Safety Measures and Access for Residents who live along and adjacent to Bangalow Road Byron Bay <b>Report:</b> I2020/334	26/03/2020	11/06/2020
<b>Directorate:</b> Infrastructure Services <b>Officer:</b> Elford, Evan <b>Resolved:</b> 1. That the petition regarding pedestrian crossing at the Browning Street / Bangalow Road roundabout be noted. 2. That the petition be referred to the Director Infrastructure Services. <b>Mover:</b> Simon Richardson <b>Second:</b> Sarah Ndiaye			
<b>Comments:</b> <b>07 May 2020 9:13am Holloway, Phillip</b> Manager Works to coordinate a review and provide recommendations to DIS for consideration <b>11 Jun 2020 4:21pm Elford, Evan</b> the report from March meeting has been forwarded to the petition organisers and a follow-up call made to discuss the matter with them. <b>11 Jun 2020 4:23pm Elford, Evan - Completion</b> Action completed by: Elford, Evan, the report from March meeting has been forwarded to the petition organisers and a follow-up call made to discuss the matter with them.			
73			

# COMPLETED RESOLUTIONS REPORT

From: 1 April 2020 to 30 June 2020

Res No	Report Title	Meeting Date	Completed Date
<b>20-140</b>	Agreement for lease - Council and TAFE NSW <b>Report:</b> I2020/408	26/03/2020	30/04/2020
<b>Directorate:</b> General Manager <b>Officer:</b> Meir, Matt <b>Resolved</b> that Council defer consideration of the attached agreement for lease (E2020/17631) between Council and TAFE NSW until the next available meeting of Council to enable the presentation and endorsement of the Design Blueprint for the possible uses on Lot 12 as initiated from the Enquiry by Design for the Arts and Industrial Estate in concert. <b>Mover:</b> Simon Richardson <b>Seconders:</b> Sarah Ndiaye			
<b>Comments:</b> <b>29 Apr 2020 3:43pm Parkinson, Sarah</b> Consideration of Lease deferred <b>30 Apr 2020 11:19am Graham, Toni</b> The report was included in the Agenda of the April 2020 Planning (Ordinary) meeting. <b>30 Apr 2020 11:21am Meir, Matt - Completion</b> Action completed by: Graham, Toni, The report was included in the Agenda of the April 2020 Planning (Ordinary) meeting.			

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Res No	Report Title	Meeting Date	Completed Date
<b>20-141</b>	Section 355 Management Committee matters <b>Report:</b> I2020/110	26/03/2020	3/04/2020
<b>Directorate:</b> Corporate and Community Services <b>Officer:</b> McMurtry, Joanne <b>Resolved:</b> <ol style="list-style-type: none"> <li>That the resignation of Linda Iacopetta from Suffolk Park Community Hall Management Committee be accepted and a letter of thanks provided.</li> <li>That the nominee in the confidential attachment (E2020/12608) be appointed to the Suffolk Park Community Hall Management Committee.</li> <li>That the resignation of Troy Delaney from Bangalow Parks (Showground) Management Committee be accepted and a letter of thanks provided.</li> <li>That the resignation of Donald Recsei from Marvell Hall Management Committee be accepted and a letter of thanks provided.</li> <li>That land owner's consent be provided for the Cart with Heart to operate at Ocean Shores Community Centre for a period of up to 6 months as a trial.</li> <li>That hire fees be waived for the Cart with Heart to operate at Ocean Shores Community Centre up to twice per month for a period of up to 6 months as a trial.</li> </ol> <b>Mover:</b> Sarah Ndiaye <b>Seconders:</b> Basil Cameron			
<b>Comments:</b> <b>03 Apr 2020 12:59pm McMurtry, Joanne</b> Resignations listed have all be provided with letters of thanks., Nominee to Suffolk Park Hall has been provided with letter of appointment and package of information., Mullumbimby & District Neighbourhood Centre has been notified of Council's decision regarding the Cart with Heart. <b>03 Apr 2020 12:59pm McMurtry, Joanne - Completion</b> Action completed by: McMurtry, Joanne, Complete			

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Res No	Report Title	Meeting Date	Completed Date
<b>20-144</b>	Policy Review - Community Gardens Policy and Introduction of Guidelines <b>Report:</b> I2020/210	26/03/2020	15/04/2020
<b>Directorate:</b> Sustainable Environment and Economy <b>Officer:</b> Curry, Julia <b>Resolved:</b> <ol style="list-style-type: none"> <li>That Council publicly exhibits the draft 2020 Byron Shire Community Gardens Policy (Attachment 1 E2020/10671) for a period of 28 days accompanied by the Byron Shire Community Gardens Guidelines 2020-2025 (Attachment 2 E2020/15041).</li> <li>That any submissions received on the draft 2020 Byron Shire Community Gardens Policy (Attachment 1 E2020/10671) be reported to Council for consideration, prior to the adoption of the draft Policy; and if no submissions are received, Council adopts the policy.</li> </ol>			

# COMPLETED RESOLUTIONS REPORT

From: 1 April 2020 to 30 June 2020

**Mover:** Simon Richardson

**Second:** Jeannette Martin

**Comments:**

**09 Apr 2020 3:31pm Burt, Shannon**

1 under action by staff, 2 subject to 1

**15 Apr 2020 3:43pm Curry, Julia - Completion**

Action completed by: Curry, Julia, Actions noted and public exhibition submissions will be open to the public until 20 May 2020.

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Res No	Report Title	Meeting Date	Completed Date
<b>20-145</b>	Adoption of Water Sensitive Urban Design Policy and Strategy <b>Report:</b> I2020/375	26/03/2020	7/04/2020
<b>Directorate:</b> Infrastructure Services <b>Officer:</b> Flockton, James			
<b>Resolved:</b>			
1. That Council adopt the Byron Shire Council Water Sensitive Urban Design Policy and Strategy (E2019/59813).			
2. That staff prepare an action plan to deliver future works from the strategy within the Operational Plan and Budget process for 2020/21 and onwards			
<b>Mover:</b> Cate Coorey			
<b>Second:</b> Basil Cameron			
<b>Comments:</b>			
<b>07 Apr 2020 9:48am Flockton, James - Completion</b>			
Action completed by: Flockton, James, Final documents being added to TRIM as adopted and program will be prepared by Flood and Drainage Engineer once recruited.			

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Res No	Report Title	Meeting Date	Completed Date
<b>20-147</b>	Arakwal MoU Implementation Plan 2019-2021 <b>Report:</b> I2020/22	26/03/2020	6/05/2020
<b>Directorate:</b> Corporate and Community Services <b>Officer:</b> Ford, Sarah			
<b>Resolved</b> that Council adopts the following Recommendation:			
<b>Report No. 4.1 Arakwal MoU Implementation Plan 2019-2021</b> File No: I2020/22			
<b><u>Recommendation 4.1.1</u></b>			
1. That the Arakwal (MoU) Advisory Committee recommends that Council adopts the Draft 2019-2021 Arakwal MoU Implementation Plan as amended at the meeting (new document E2020/16984).			
2. That the Arakwal (MoU) sub committee continues to meet monthly to advance the projects within the implementation plan.			
3. That Council liaise with Arakwal and where possible, provide assistance to help support our local indigenous community during the current pandemic health crisis.			
<b>Mover:</b> Sarah Ndiaye			
<b>Second:</b> Simon Richardson			
<b>Comments:</b>			
<b>06 May 2020 3:23pm Ford, Sarah</b> completed			
<b>06 May 2020 3:24pm Ford, Sarah - Completion</b>			
Action completed by: Ford, Sarah, draft document converted to final. Ongoing meetings scheduled. Action item completed.			

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## COMPLETED RESOLUTIONS REPORT

*From: 1 April 2020 to 30 June 2020*

Res No	Report Title	Meeting Date	Completed Date
<b>20-150</b>	PLANNING - Report Exceptions to Development Standards 1 October 2019 to 31 March 2020 <b>Report:</b> I2020/401	16/04/2020	23/04/2020
<b>Directorate:</b> Sustainable Environment and Economy <b>Officer:</b> Larkin, Chris			
<b>Resolved</b> that Council adopt the report on exceptions to development standards for the period 1 October 2019 to 31 March 2020.			
<b>Mover:</b> Simon Richardson		<b>Seconded:</b> Michael Lyon	
<b>Comments:</b> <b>23 Apr 2020 3:26pm Burt, Shannon</b> complete <b>23 Apr 2020 3:26pm Larkin, Chris - Completion</b> Action completed by: Burt, Shannon, complete			

Res No	Report Title	Meeting Date	Completed Date
20-151	PLANNING - 26.2017.6.1 Byron Bay Town Centre Planning Proposal - Review of Planning Controls and draft DCP 2014 Chapter E9 - Exhibition Outcomes - Submissions Report <b>Report:</b> I2019/1610	16/04/2020	22/04/2020
<b>Resolved:</b> 1. That Council note the submissions received to the exhibition of the Byron Bay Town Centre Planning Proposal - Review of Planning Controls and draft DCP 2014 Chapter E9. 2. That Council put further consideration of the Byron Bay Town Centre Planning Proposal - Review of Planning Controls and draft DCP 2014 Chapter E9 on hold to enable the establishment of a Design Panel and to allow for further consideration of applying SEPP 70 within the Byron Bay Town Centre.		<b>Directorate:</b> Sustainable Environment and Economy <b>Officer:</b> Tarrant, Sam	
<b>Mover:</b> Simon Richardson		<b>Seconded:</b> Michael Lyon	
<b>Comments:</b> <b>22 Apr 2020 1:08pm Tarrant, Sam - Completion</b> Action completed by: Tarrant, Sam, Planning proposal on hold, work on SEPP 70 and Design Panel underway			

Res No	Report Title	Meeting Date	Completed Date
20-153	PLANNING - 10.2019.650.1 - Dual Occupancy (detached) - 103 Kings Road Federal <b>Report:</b> I2020/115	16/04/2020	21/04/2020
<b>Directorate:</b> Sustainable Environment and Economy <b>Officer:</b> Wall, Lachlan			
<b>Resolved</b> that, pursuant to Section 4.16 of the <i>Environmental Planning &amp; Assessment Act 1979</i> , Development Application no. 10.2019.650.1 for new dwelling to create Dual Occupancy (detached) be approved subject to the amended conditions below:			
<b>- Amend Retaining Wall condition to read</b>			
3. <b>Plans of retaining walls and drainage</b> The application for a Construction Certificate is to include plans and specifications that indicate retaining walls or other approved methods of preventing movement of the soil, where any excavation or filled area exceeds 600mm in height. Adequate provision must be made for drainage. The ground floor of the dwelling to be set at <b>RL193.50m AHD</b> .			
Such plans and specifications must be approved as part of the Construction Certificate.			
<b>- Amend the Landscaping Condition to read</b>			
4. <b>Detailed Landscaping Plan</b> The application for a Construction Certificate is to include plans and specifications that indicate the			

# COMPLETED RESOLUTIONS REPORT

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landscaping of the site. Such landscaping plan must incorporate adequate detail to demonstrate compliance with the provisions of Chapter B9 of Development Control Plan 2014. Species identified in Chapter B9 of Development Control Plan 2014 are to be planted wherever possible. The landscaping plan must indicate:

- a) proposed location for planted shrubs and trees
- b) botanical name of shrubs and trees to be planted:
- c) mature height of trees to be planted
- d) location of grassed and paved areas, and
- e) location of trees identified for retention in the development application plans.
- f) The plan is to be prepared by a suitably qualified landscape architect / architect / ecologist who has appropriate experience and competence in landscaping.
- g) Earth mounding that follows the driveway to screen the development from the adjoining property to the west. The earth mound is to be **1.5 mt** in height, and be constructed in the areas indicated on the landscaping plan Plan 2 Rev C "Landscaping Plan" dated 09.03.20 by Newton Denny Chapelle.
- h) The trees to be planted should be native or endemic rainforest species and include native shrubs or ground cover plantings are to be planted along the earth mounding along the driveway to provide a visual screen to the property to the west.

Such plans and specifications must be approved as part of the Construction Certificate.

Note: Landscaping to the site is to comply with the principles of Appendix 5 of Planning for Bushfire Protection 2006.

- Renumber consent conditions so they are numerically sequential in order.

*Crs Coorey, Martin, Lyon, Ndiaye, Richardson, Cameron, Hackett, Spooner and Hunter voted in favour of the motion.  
No Councillors voted against the motion.*

**Mover:** Alan Hunter

**Second:** Sarah Ndiaye

## Comments:

**21 Apr 2020 2:45pm Wall, Lachlan - Completion**

Action completed by: Wall, Lachlan, notice of determination issued in accordance with Council resolution

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Res No	Report Title	Meeting Date	Completed Date
20-154	PLANNING - Development Application - further report following resolution 20-015 10.2018.384.1 Alterations and Additions to existing Dwelling House, Alterations and Additions to existing structure to create Dual Occupancy (Detached) and Upgrade exi... <b>Report:</b> I2020/458	16/04/2020	22/04/2020
<b>Directorate:</b> Sustainable Environment and Economy <b>Officer:</b> Holland, Ivan			
<b>Resolved</b> that pursuant to Section 4.16 of the Environmental Planning & Assessment Act 1979, Development Application No.10.2018.384.1 for Alterations and Additions to existing Dwelling House Use, Alterations and Additions to existing structure to create Dual Occupancy (detached) and Upgrade Wastewater System, be approved subject to the amended conditions in document E2020/27539.			
<b>Mover:</b> Michael Lyon		<b>Second:</b> Jan Hackett	
<b>Comments:</b> <b>22 Apr 2020 10:09am Holland, Ivan</b> Notice of determination for development application issued on 22/4/20 <b>22 Apr 2020 10:10am Holland, Ivan - Completion</b> Action completed by: Holland, Ivan, Notice of determination for development application issued on 22/4/20			

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# COMPLETED RESOLUTIONS REPORT

From: 1 April 2020 to 30 June 2020

Res No	Report Title	Meeting Date	Completed Date
20-158	PLANNING - 26.2018.2.1 Linnaeus Estate Planning Proposal - Submissions Report <b>Report:</b> I2020/503	16/04/2020	13/05/2020
		<b>Directorate:</b> Sustainable Environment and Economy <b>Officer:</b> Daniels, Steve	
<b>Resolved:</b>			
1.	That Council defer consideration of the planning proposal.		
2.	That Council request staff to notify the applicant of this decision.		
3.	That Council request staff to hold without prejudice discussions with the applicant to establish options for proceeding with the proposed community title subdivision, either by way of a development application and merit based assessment, or following a further amendment to Byron LEP 2014 that rectifies the issues noted in this report.		
4.	That Councillors participate in a session at a Strategic Planning Workshop within this timeframe to gain further information on this matter.		
5.	That Council receive a further report that considers options to amend Byron LEP 2014 in a manner that achieves the objectives of the applicant, Council, the DPIE consistent with the objectives of the Rural Land Use Strategy in relation to the subject land.		
6.	That these discussions also consider the matter of establishing a Voluntary Conservation Agreement to ensure creating protective design and infrastructure in place that clearly delineates revegetation areas, protection zones particularly littoral rainforest and wetland rehabilitation, prior to any granting of further development.		
<b>Mover:</b> Simon Richardson		<b>Seconded:</b> Paul Spooner	
<b>Comments:</b> <b>23 Apr 2020 3:29pm Burt, Shannon</b> 1 & 2 complete, 3 meeting convened 27/4, 4 SPW 7/5, 5 & 6 subject to 3 & 4 <b>13 May 2020 9:58am Daniels, Steve - Completion</b> Action completed by: Daniels, Steve, Staff completed Res items 3, 4 & 6. Further report to be considered at May meeting.			

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Res No	Report Title	Meeting Date	Completed Date
<b>20-160</b>	COVID-19 Financial Support <b>Report:</b>	16/04/2020	30/04/2020
<b>Directorate:</b> General Manager <b>Officer:</b> Graham, Toni			
<b>Resolved:</b>			
1. That Council calls on the Federal Government and NSW Government to urgently deliver comprehensive and multifaceted financial support and stimulus packages to local government to enable them to continue to operate effectively and provide essential services during the COVID-19 pandemic. 2. That Council calls for the packages to include the following measures: <ul style="list-style-type: none"> <li>Increasing Financial Assistance Grants payments to 1% to help councils maintain essential functions and services, acknowledging the increased costs and mounting revenue losses arising from COVID-19 (and drought and bushfire where affected) as well as giving councils capacity to provide hardship assistance to businesses and residents.</li> <li>Immediate financial assistance to support council employees, especially in early education and care.</li> <li>Providing stimulus funding to councils for projects that will help sustain council operations and boost local economies. This could be achieved through increasing or bringing forward funding under existing funding programs or introducing new programs.</li> <li>Increased access to TAFE, VET and other apprenticeship opportunities that council staff can undertake to address skill shortages, especially for staff in non-essential services who are unable to be redeployed.</li> </ul> 3. That Council commends the NSW and Federal Governments on their stewardship during this crisis and commits to working in partnership to protect community health and sustain local economies through this crisis. 4. That Council write to the local Federal Member the Hon Justine Elliot MP, and State Member Tamara Smith MP, Prime Minister the Hon Scott Morrison MP, NSW Premier the Hon Gladys Berejiklian MP, Federal Treasurer the Hon Josh Frydenberg MP, NSW Treasurer the Hon Dominic Perrottet MP, NSW Local Government Minister the Hon Shelley Hancock MP, Federal Minister for Local Government the Hon Mark Coulton, Federal Opposition Leader the Hon Anthony Albanese, NSW Opposition Leader Jodi McKay MP, Federal Shadow Minister for Local Government Jason Clare MP and NSW Shadow Minister for Local Government Greg Warren MP to confirm their support for increased financial assistance and stimulus funding for local government to help councils maintain essential services and employment during the COVID-19 pandemic.			

# COMPLETED RESOLUTIONS REPORT

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5. That Council endorses Local Government NSW's sector-wide campaign to obtain financial assistance, employment support and stimulus funding for the local government sector.

6. That Council advise LGNSW President Linda Scott of the passage of this Mayoral Minute.

**Mover:** Simon Richardson

**Second:**

**Comments:**

**20 Apr 2020 1:51pm Sills, Heather - Reallocation**

Action reassigned to Graham, Toni by: Sills, Heather for the reason:

**30 Apr 2020 12:00pm Graham, Toni - Completion**

Action completed by: Graham, Toni, Completed. See E2020/28095 and E2020/28359.

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Res No	Report Title	Meeting Date	Completed Date
20-163	PLANNING - Development Application		
	10.2019.566.1 Secondary Dwelling at 26 Coolamon	16/04/2020	22/04/2020
	Scenic Drive, Mullumbimby		
	Report: I2020/444	Directorate: Sustainable Environment and Economy	
		Officer: Holland, Ivan	
Resolved that pursuant to Section 4.16 of the Environmental Planning & Assessment Act 1979, Development Application No. 10.2019.566.1 for Secondary Dwelling, be granted consent subject to the conditions of approval in Attachment 2 (E2020/21177).			
Mover: Basil Cameron		Second: Cate Coorey	
Comments:			
22 Apr 2020 10:10am Holland, Ivan - Completion			
Action completed by: Holland, Ivan, Notice of determination for development application issued on 22/4/20			

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Res No	Report Title	Meeting Date	Completed Date
20-166	Grants Submissions for March 2020 Report: I2020/500	23/04/2020	4/05/2020
Directorate: Corporate and Community Services Officer: Keen, Alexandra			
Resolved that Council notes the report and Attachment 1 (E2020/22750) for Byron Shire Council's Submissions and Grants as at 3 March 2020.			
Mover: Simon Richardson		Second: Michael Lyon	
Comments:			
04 May 2020 11:39am Brennan, Lisa See Notes.			
04 May 2020 12:13pm Keen, Alexandra - Completion Action completed by: Brennan, Lisa, See Notes.			

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Res No	Report Title	Meeting Date	Completed Date
<b>20-167</b>	Licence to Upper Main Arm Community Association Inc to manage the Kohinur Hall <b>Report:</b> I2020/337	23/04/2020	29/04/2020
<b>Directorate:</b> General Manager <b>Officer:</b> Telford, Paula			
<b>Resolved:</b>			
1.	That Council notes that no public submissions were received on the proposed grant of a five year licence to the Upper Main Arm Community Association Incorporated for the management of the Kohinur Hall and grounds located on Lot 1 DP 771568.		
2.	That Council authorises the General Manager to enter into licence with the Upper Main Arm Community Association Incorporated for the management of the Kohinur Hall located on Lot 1 DP 771568 on the following terms:		
a)	term 5 years to commence on the lifting of all COVID-19 restrictions as to social distancing;		
b)	purpose of a community hall;		
c)	annual rent to be subsidised by Council to the value of \$19,501 per annum,		

# COMPLETED RESOLUTIONS REPORT

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- d) the licensee to pay initial annual rent commencing at \$490 (excluding GST) with annual rent increased thereafter by Consumer Price Index All Groups Sydney for the term;
- e) Council to subsidise licence preparation costs to the value of \$527 (inclusive GST);
- f) the licensee to pay outgoings to full value of all usage charges for all connected services, all onsite sewerage management system pump outs and repairs, all potable water purchased, interior and grounds maintenance of the Hall and required insurance cover; and
- g) Council to pay outgoings to for the full value of general land rates, fixed water and sewerage charges, building insurances, pest inspections and fire safety compliance.

**Mover:** Simon Richardson

**Seconded:** Michael Lyon

**Comments:**

**29 Apr 2020 3:12pm Telford, Paula**

Draft licence has been issued for comment (E2020/29683)

**29 Apr 2020 3:14pm Telford, Paula - Completion**

Action completed by: Telford, Paula, Completed.

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Res No	Report Title	Meeting Date	Completed Date
20-168	Licence to Byron Bay Community Association Incorporated for occupation of the Byron Community Cabin. <b>Report:</b> I2020/365	23/04/2020	29/04/2020
		<b>Directorate:</b> General Manager <b>Officer:</b> Telford, Paula	
<b>Resolved:</b>			
1.	That Council notes that no submissions were received on the proposed grant of a one year licence to the Byron Bay Community Association Incorporated for the management of the Byron Community Cabin located on Lot 444 Sec 28 DP758207.		
2.	That Council authorises the General Manager to enter into a licence with the Byron Bay Community Association Incorporated for the management of the Byron Community Cabin located on Lot 444 Sec 28 DP758207 on the following terms:  a) term one year to commence 1 June 2020; b) purpose of a community hall; c) the licensee to pay annual rent of \$490 (exclusive of GST); d) the licensee to pay all outgoings for usage costs of all services connected to the premises and required insurance coverage; e) Council to pay outgoings to the full value of general land rates (if applicable), fixed water and sewerage charges, building insurances, pest inspections and fire safety compliance; and f) Council to subsidise all licence preparation costs of \$527 inclusive of GST.		
3.	That Council authorises the abatement of rent payable under a current licence to the Byron Bay Community Association Incorporated for occupation of the Byron Community Cabin from 1 April 2020 to 31 May 2020 totalling \$81.66 exclusive of GST.		
4.	That Council authorise the abatement of rent payable under the proposed new licence to the Byron Bay Community Association Incorporated for occupation of the Byron Community Cabin to commence 1 June 2020 on a month by month basis at a total cost of \$40.83 exclusive of GST per month until all COVID-19 social distancing restrictions are lifted.		
<b>Mover:</b> Simon Richardson		<b>Seconded:</b> Michael Lyon	
<b>Comments:</b>			
<b>29 Apr 2020 3:15pm Telford, Paula</b> Licence has been executed by all parties (E2020/30027)			
<b>29 Apr 2020 3:16pm Telford, Paula - Completion</b> Action completed by: Telford, Paula, Completed.			

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## COMPLETED RESOLUTIONS REPORT

*From: 1 April 2020 to 30 June 2020*

Res No	Report Title	Meeting Date	Completed Date
<b>20-169</b>	Amendment to Policy 15/007 Sustainable Community Markets <b>Report:</b> I2020/413	23/04/2020	29/04/2020
<b>Resolved:</b>		<b>Directorate:</b> General Manager <b>Officer:</b> Telford, Paula	
<p>1. That Council notes the contents of this report.</p> <p>2. That Council authorises the public exhibition of the Draft Policy 15/007 Sustainable Community Markets for a period of 28 days.</p> <p>3. That a separate report be tabled at Council's June Ordinary meeting detailing submissions received for consideration of adoption of the Draft Policy 15/007 Sustainable Community Markets.</p>			
<b>Mover:</b> Simon Richardson		<b>Seconded:</b> Michael Lyon	
<b>Comments:</b>			
<p><b>29 Apr 2020 3:17pm Telford, Paula</b> Draft Policy to be advertised 6/5/20 to 2/6/20 in newspaper and on Council's website (E2020/22931).</p> <p><b>29 Apr 2020 3:18pm Telford, Paula - Completion</b> Action completed by: Telford, Paula, Completed.</p>			

<b>Res No</b>	<b>Report Title</b>	<b>Meeting Date</b>	<b>Completed Date</b>
<b>20-170</b>	Council Investments - 1 March 2020 to 31 March 2020 <b>Report:</b> I2020/522	23/04/2020	4/05/2020
<b>Directorate:</b> Corporate and Community Services <b>Officer:</b> Brickley, James			
<b>Resolved</b> that the report listing Council's investments and overall cash position as at 31 March 2020 be noted.			
<b>Mover:</b> Simon Richardson		<b>Seconded:</b> Michael Lyon	
<b>Comments:</b> <b>04 May 2020 11:38am Brennan, Lisa</b> Complete. Noted. <b>04 May 2020 11:39am Brickley, James - Completion</b> Action completed by: Brennan, Lisa, See Notes.			

Res No	Report Title	Meeting Date	Completed Date
<b>20-173</b>	Tender 2019-0046 Yamble Reservoir Trunk Water Main Renewal <b>Report:</b> I2020/307	23/04/2020	5/05/2020
<b>Resolved:</b>		<b>Directorate:</b> Infrastructure Services <b>Officer:</b> Baulch, Dean	
<ol style="list-style-type: none"> <li>That Council award Tender 2019-0046 to Demacs Construction (Aust.) Pty Ltd for lump sum \$669,234.00 (excluding GST).</li> <li>That the total budget allocation for this project be increased by \$ 849,800 for the 2019/2020 Financial year with funding provided from available Water Fund Capital Works Reserve.</li> <li>That Council delegate to the General Manager the authority to administer this contract to the contract value plus the contingency value nominated in this report.</li> <li>That Council authorise the affixing of the Council seal to all documents that may require it, in regards to the Contract.</li> <li>That Council makes public it decision including the name and amount of the successful tenderer in accordance with Clause 179(b) of the Local Government (General) Regulation 2005.</li> <li>That the Tender Evaluation Plan and Tender Evaluation Report remain confidential until the contract is finalised.</li> </ol>			
<b>Mover:</b> Simon Richardson		<b>Seconded:</b> Michael Lyon	
<b>Comments:</b>			
<b>05 May 2020 12:07pm Baulch, Dean - Reallocation</b> Action reassigned to Baulch, Dean by: Baulch, Dean for the reason:			
<b>05 May 2020 12:09pm Baulch, Dean - Completion</b> Action completed by: Baulch, Dean, All items completed			

## COMPLETED RESOLUTIONS REPORT

*From: 1 April 2020 to 30 June 2020*

Res No	Report Title	Meeting Date	Completed Date
20-174	Report of the Audit, Risk and Improvement Committee Meeting held on 17 March 2020 <b>Report:</b> I2020/440	23/04/2020	24/04/2020
<p><b>Directorate:</b> Corporate and Community Services  <b>Officer:</b> Davis, Esmeralda</p> <p><b>Resolved</b> that Council notes the minutes of the Audit, Risk and Improvement Committee Meeting held on 17 March 2020.  <b>Mover:</b> Simon Richardson      <b>Seconder:</b> Michael Lyon</p>			
<p><b>Comments:</b>  <b>24 Apr 2020 11:30am Davis, Esmeralda - Completion</b>            Action completed by: Davis, Esmeralda, Noted</p>			

<b>Res No</b>	<b>Report Title</b>	<b>Meeting Date</b>	<b>Completed Date</b>
<b>20-175</b>	Audit Office of NSW Report on Local Government 2019 <b>Report:</b> I2020/373	23/04/2020	24/04/2020
<b>Directorate:</b> Corporate and Community Services <b>Officer:</b> Davis, Esmeralda			
<b>Resolved</b> that Council adopts the following Committee Recommendations:			
<b>Report No. 4.1    Audit Office of NSW Report on Local Government 2019</b> File No: I2020/373			
<u>Committee Recommendation 4.1.1</u> That the Audit Risk & Improvement Committee notes the Audit Office of NSW Report on Local Government 2019. <b>Mover:</b> Simon Richardson <b>Seconded:</b> Michael Lyon			
<b>Comments:</b> <b>24 Apr 2020 11:27am Davis, Esmeralda - Completion</b> Action completed by: Davis, Esmeralda, Noted			

Res No	Report Title	Meeting Date	Completed Date
<b>20-176</b>	Business Continuity and Risk Management - Update <b>Report:</b> I2020/84	23/04/2020 <b>Directorate:</b> Corporate and Community Services <b>Officer:</b> Davis, Esmeralda	24/04/2020
<b>Resolved</b> that Council adopts the following Committee Recommendations:			
<b>Report No. 5.1</b>	<b>Business Continuity and Risk Management - Update</b>		
File No: I2020/84			
<u>Committee Recommendation 5.1.1</u>			
1.	That the Audit, Risk and Improvement Committee notes the Business Continuity planning progress update.		
2.	That the Audit, Risk and Improvement Committee endorses the Strategic and Operational Risk Registers, Fraud Control Plan (as Appendix 1 to the Fraud and Corruption Control Policy) and revised Risk Management Strategy.		
3.	That the Audit, Risk and Improvement Committee notes the strategic and operational risk reports for the quarter ending 31 December 2019.		
<b>Mover:</b> Simon Richardson		<b>Seconded:</b> Michael Lyon	
<b>Comments:</b>			
<b>24 Apr 2020 11:27am Davis, Esmeralda - Completion</b>			
Action completed by: Davis, Esmeralda, 1. Noted, 2. Endorsed - risk registers now operational, 3. Noted			

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Res No	Report Title	Meeting Date	Completed Date
<b>20-177</b>	Audit Progress Report - January 2020 <b>Report:</b> I2020/87	23/04/2020	24/04/2020
<b>Directorate:</b> Corporate and Community Services <b>Officer:</b> Davis, Esmeralda <b>Resolved</b> that Council adopts the following Committee Recommendations:  <b>Report No. 5.2 Audit Progress Report - January 2020</b> File No: I2020/87  <u>Committee Recommendation 5.2.1</u>  1. That the Audit, Risk and Improvement Committee notes the Internal Audit Activity Report – January 2020 (E2020/7324). 2. That the Audit, Risk and Improvement Committee endorses the recommendation from the Executive Team to close off 6 recommendations in Appendix C of the attached report (E2020/7324) due to these actions being confirmed as complete. <b>Mover:</b> Simon Richardson <b>Seconder:</b> Michael Lyon			
<b>Comments:</b> <b>24 Apr 2020 11:28am Davis, Esmeralda - Completion</b> Action completed by: Davis, Esmeralda, 1. Noted, 2. Endorsed - actions closed			
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Res No	Report Title	Meeting Date	Completed Date
<b>20-178</b>	IT Update <b>Report:</b> I2020/119	23/04/2020	7/05/2020
<b>Directorate:</b> Corporate and Community Services <b>Officer:</b> Baker, Colin <b>Resolved</b> that Council adopts the following Committee Recommendations:  <b>Report No. 5.3 IT Update</b> File No: I2020/119  <u>Committee Recommendation 5.3.1</u>  1. That the Audit, Risk and Improvement Committee notes the update provided in this report. 2. That the Audit, Risk and Improvement Committee receives ongoing reports on the status of priority 1 (P1) incidents (i.e. a standing agenda item). 3. That the Audit, Risk and Improvement Committee receives ongoing reports on the status of cyber incidents, trends and management of cyber risk (i.e. a standing agenda item). <b>Mover:</b> Simon Richardson <b>Seconder:</b> Michael Lyon			
<b>Comments:</b> <b>24 Apr 2020 11:25am Davis, Esmeralda - Reallocation</b> Action reassigned to Baker, Colin by: Davis, Esmeralda for the reason: Responsibility of Manager Business Systems & Technology <b>07 May 2020 9:49am Baker, Colin - Completion</b> Action completed by: Baker, Colin, All items were for noting and are complete. Standing item has been included in ARIC agenda.			
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<b>Res No</b>	<b>Report Title</b>	<b>Meeting Date</b>	<b>Completed Date</b>
<b>20-179</b>	Business Continuity Debrief - Rain Event February 2020 <b>Report:</b> I2020/232	23/04/2020	24/04/2020
<b>Directorate:</b> Corporate and Community Services <b>Officer:</b> Davis, Esmeralda			
<b>Resolved</b> that Council adopts the following Committee Recommendations:			
<b>Report No. 5.4 Business Continuity Debrief - Rain Event February 2020</b> File No: I2020/232			
<u>Committee Recommendation 5.4.1</u>			
That the Audit, Risk and Improvement Committee notes the Business Continuity Debrief – Rain Event February 2020 as per Attachment 1 (E2020/15619).			
<b>Mover:</b> Simon Richardson		<b>Seconded:</b> Michael Lyon	
<b>Comments:</b> <b>24 Apr 2020 11:26am Davis, Esmeralda - Completion</b> Action completed by: Davis, Esmeralda, Noted,			

Res No	Report Title	Meeting Date	Completed Date
<b>20-180</b>	2019 Year End Audit Management Letter <b>Report:</b> I2020/1	23/04/2020	29/06/2020
		<b>Directorate:</b> Corporate and Community Services <b>Officer:</b> Brickley, James	
<b>Resolved</b> that Council adopts the following committee recommendations:			
<b>Report No. 5.5</b>	<b>2019 Year End Audit Management Letter</b>		
File No: I2020/1			
<u>Committee Recommendation 5.5.1</u>			
1.	That the Audit, Risk and Improvement Committee notes the 2019 Year End Audit Management Letter (E2020/103).		
2.	That the Audit, Risk and Improvement Committee receives a quarterly progress report on the recommendations listed in the 2019 Year End Audit Management Letter (E2020/103).		
3.	That the Audit, Risk and Improvement Committee undertakes a review of its Terms of Reference by December 2020.		
<b>Mover:</b> Simon Richardson		<b>Seconded:</b> Michael Lyon	
<b>Comments:</b>			
<b>24 Apr 2020 11:26am Davis, Esmeralda - Reallocation</b>			
Action reassigned to Brickley, James by: Davis, Esmeralda for the reason: Responsibility of Manager Finance			
<b>26 Jun 2020 4:06pm Bourke, Joelinda</b>			
1. Noted. Complete. 3. Review to be taken to the August meeting of the Audit, Risk and Improvement Committee.			
<b>29 Jun 2020 3:23pm Brickley, James</b>			
Outstanding actions and progress now reported to Internal Audit and Risk Committee on a quarterly basis.			
<b>29 Jun 2020 3:25pm Brickley, James - Completion</b>			
Action completed by: Brickley, James, Now being reported quarterly to Internal Audit and Risk Committee			

# COMPLETED RESOLUTIONS REPORT

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Res No	Report Title	Meeting Date	Completed Date
<b>20-181</b>	2019-2020 External Audit Engagement Plan <b>Report:</b> I2020/368	23/04/2020	4/05/2020
<b>Directorate:</b> Corporate and Community Services <b>Officer:</b> Brickley, James <b>Resolved</b> that Council adopts the following committee recommendations:  <b>Report No. 5.6 2019-2020 External Audit Engagement Plan</b> File No: I2020/368  <u>Committee Recommendation 5.6.1</u>  That Council notes the External Audit Engagement Plan prepared by the Audit Office of New South Wales for the year ended 30 June 2020 as outlined in Confidential Attachment 1 (#E2020/16020).  <b>Mover:</b> Simon Richardson <b>Seconder:</b> Michael Lyon			
<b>Comments:</b> <b>24 Apr 2020 11:26am Davis, Esmeralda - Reallocation</b> Action reassigned to Brickley, James by: Davis, Esmeralda for the reason: Responsibility of Manager Finance <b>04 May 2020 11:38am Brennan, Lisa</b> Complete. Noted. <b>04 May 2020 11:38am Brickley, James - Completion</b> Action completed by: Brennan, Lisa, See Notes.			
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Res No	Report Title	Meeting Date	Completed Date
<b>20-182</b>	Report of the Byron Shire Floodplain Risk Management Committee Meeting held on 24 March 2020 <b>Report:</b> I2020/463	23/04/2020	5/05/2020
<b>Directorate:</b> Infrastructure Services <b>Officer:</b> Tomanek, Dominika <b>Resolved</b> that Council note the minutes of the Byron Shire Floodplain Risk Management Committee Meeting held on 24 March 2020. <b>Mover:</b> Simon Richardson <b>Seconder:</b> Michael Lyon			
<b>Comments:</b> <b>05 May 2020 8:04am Tomanek, Dominika - Reallocation</b> Action reassigned to Tomanek, Dominika by: Tomanek, Dominika for the reason: <b>05 May 2020 8:06am Tomanek, Dominika</b> noted <b>05 May 2020 8:06am Tomanek, Dominika - Completion</b> Action completed by: Tomanek, Dominika, Noted - no further action required			
			100

Res No	Report Title	Meeting Date	Completed Date
<b>20-183</b>	Draft North Byron Floodplain Risk Management Study and Plan <b>Report:</b> I2020/418	23/04/2020	30/06/2020
<b>Directorate:</b> Infrastructure Services <b>Officer:</b> Moffett, Scott <b>Resolved</b> that Council adopts the following Committee Recommendations:  <b>Report No. 4.2 Draft North Byron Floodplain Risk Management Study and Plan</b> File No: I2020/418  <u>Committee Recommendation 4.2.1</u>  1. That Council support the public exhibition of both the Draft North Byron Floodplain Risk Management Study and Plan documents from 27 April to 25 May 2020. Attachments 2 to 7 of this report. 2. That the community should be thanked for the interest and time they have taken to review and comment on the first exhibition stage of this project. 3. That Council continue to have a Floodplain Risk Management Committee to receive reports and help drive all floodplain related actions within Council's Floodplain Management Plans, beyond the current process.			



# COMPLETED RESOLUTIONS REPORT

From: 1 April 2020 to 30 June 2020

**Mover:** Simon Richardson

**Second:** Michael Lyon

**Comments:**

**27 Apr 2020 11:32am Tomanek, Dominika - Reallocation**

Action reassigned to Flockton, James by: Tomanek, Dominika for the reason:

**05 May 2020 8:04am Tomanek, Dominika - Reallocation**

Action reassigned to Moffett, Scott by: Tomanek, Dominika for the reason:

**26 Jun 2020 12:16pm Moffett, Scott**

Item 1 - Council has gone to final public exhibition of both the North Byron Floodplain Risk Management Study and DRAFT Plan on the 17th June 2020 for a period of six weeks finishing on the 24th July 2020. 3 drop in information sessions are planned for Mullumbimby (Chambers 1st July 1200-1900hrs), Billinudgel (Billinudgel Hotel 7 July 1700-1900hrs) and South Golden Beach (Hall 16 July 1730-1930hrs). , Item 2 - The community has been thanked for their valuable input to both the first and second rounds of consultation. Item 3 - Council will continue to have a Floodplain Risk Management Committee in the future and this will be re iterated during the next Flood Plain Risk Management Committee meeting scheduled for the 20 August 2020.

**30 Jun 2020 2:13pm Moffett, Scott - Completion**

Action completed by: Holloway, Phillip, All actions progressed

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Res No	Report Title	Meeting Date	Completed Date
<b>20-184</b>	Discussion of item requested by committee member Duncan Dey regarding filling in no-fill zone of Marshalls Creek floodplain <b>Report:</b> I2020/418	23/04/2020	27/04/2020
<b>Directorate:</b> Infrastructure Services <b>Officer:</b> Tomanek, Dominika <b>Resolved</b> that Council adopts the following Committee Recommendations:  <b>Report No. 4.3</b> Discussion of item requested by committee member Duncan Dey regarding filling in no-fill zone of Marshalls Creek floodplain File No: I2020/427  <u>Committee Recommendation 4.3.1</u> That Council note the report.  <b>Mover:</b> Simon Richardson <b>Second:</b> Michael Lyon			
<b>Comments:</b> <b>27 Apr 2020 11:32am Tomanek, Dominika</b> Noted <b>27 Apr 2020 11:32am Tomanek, Dominika - Completion</b> Action completed by: Tomanek, Dominika, Noted - no further action required			

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Res No	Report Title	Meeting Date	Completed Date
<b>20-185</b>	Discussion of item requested by Cr Lyon <b>Report:</b> I2020/429	23/04/2020	27/04/2020
<b>Directorate:</b> Infrastructure Services <b>Officer:</b> Tomanek, Dominika <b>Resolved</b> that Council adopts the following Committee Recommendations:  <b>Report No. 4.4</b> Discussion of item requested by Cr Lyon File No: I2020/429  <u>Committee Recommendation 4.4.1</u> That Council note the report. <b>Mover:</b> Simon Richardson <b>Second:</b> Michael Lyon			
<b>Comments:</b> <b>27 Apr 2020 11:33am Tomanek, Dominika</b> noted <b>27 Apr 2020 11:33am Tomanek, Dominika - Completion</b> Action completed by: Tomanek, Dominika, Noted - no further action required			

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# COMPLETED RESOLUTIONS REPORT

From: 1 April 2020 to 30 June 2020

Res No	Report Title	Meeting Date	Completed Date
20-188	Council Delegations & Emergency Decision-Making During COVID-19 Crisis Report: I2020/510	23/04/2020	24/04/2020
		Directorate: General Manager Officer: James, Ralph	
Resolved:			
1.	That, noting the public health situation of the COVID-19 crisis, pursuant to the <i>Local Government Act 1993</i> Council delegates to Mayor of the Council all functions of the Council other than those which are non-delegable pursuant to the provisions of section 377(1) of the <i>Local Government Act</i> .		
2.	This delegation may only be exercised: a) in the period between meetings of Council and where it is not reasonable or practical to call an Extraordinary Meeting; b) where the Mayor considers that the exercise of this delegation is necessary in the interests of the local community or the wider public; and c) after the Mayor has consulted with the General Manager as to the proposed exercise of the delegation.		
3.	The exercise of this delegation must be reported to the next Ordinary Meeting of the Council.		
4.	This delegation remains current for a period of 3 months from its issue or for such other shorter or longer period as shall be resolved by the Council.		
5.	That Council note and endorse the resolution of Council made by the Mayor on 9 April 2020 in exercise of his role pursuant to the provisions of section 226(d) of the <i>Local Government Act</i> .		
6.	A weekly report on the exercise of these functions is provided to all Councillors.		
Mover: Cate Coorey		Seconded: Sarah Ndiaye	
Comments:			
24 Apr 2020 9:58am Parkinson, Sarah Delegations updated			
24 Apr 2020 9:59am James, Ralph - Completion Action completed by: Parkinson, Sarah, Delegations Updated			
07 May 2020 9:21am Parkinson, Sarah Mayor Signed Delegations E2020/29279			

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Res No	Report Title	Meeting Date	Completed Date
20-190	Mayor's Discretionary Allowance Report: I2020/527	23/04/2020	26/05/2020
Directorate: General Manager Officer: Graham, Toni			
Resolved:			
1.	That Council confirms the following donations from the Mayor's Discretionary Allowance 2019/20:		
	a) \$155 – Local Byron Shire Business Directory (online)		
	b) \$1,000 – Resilient Byron		
2.	That Council advertises the donations in accordance with Section 356 of the Local Government Act 1993.		
Mover: Simon Richardson		Seconded: Sarah Ndiaye	
Comments:			
26 May 2020 2:57pm Graham, Toni - Completion			
Action completed by: Graham, Toni, Advertised in Council's block advertising 06/05/2020 with Byron Shire Echo and uploaded to Council's website under Public Notices			

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# COMPLETED RESOLUTIONS REPORT

From: 1 April 2020 to 30 June 2020

Res No	Report Title	Meeting Date	Completed Date
<b>20-192</b>	Expression of Interest for Dingo Lane Solar Farm Design, Construct, Operation and Maintenance Contractors <b>Report:</b> I2020/501	23/04/2020	7/05/2020
<b>Resolved:</b> <b>Directorate:</b> Infrastructure Services <b>Officer:</b> Swan, Andrew  <b>Resolved:</b> 1. That Council nominate five (5) short-listed respondents to be invited to participate in the next stage of the procurement process, being: <ul style="list-style-type: none"> <li><input type="checkbox"/> Autonomous Energy Pty Ltd</li> <li><input type="checkbox"/> Todae Solar Pty Ltd</li> <li><input type="checkbox"/> Solgen Energy Pty Ltd</li> <li><input type="checkbox"/> Gildemeister LSG Solar Australia Pty Ltd</li> <li><input type="checkbox"/> Coolamon Energy P/L</li> </ul> 2. That Council makes public its decision, including the name and amount of the successful tenderer, in accordance with Clause 179(b) of the Local Government (General) Regulation 2005.  <b>Mover:</b> Sarah Ndiaye <b>Seconded:</b> Simon Richardson			
<b>Comments:</b> <b>05 May 2020 2:54pm Swan, Andrew</b> All tenderers notified of outcomes of Resolution <b>07 May 2020 9:08am Swan, Andrew - Completion</b> Action completed by: Holloway, Phillip, All tenderers notified of outcomes of Resolution			

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Res No	Report Title	Meeting Date	Completed Date
<b>20-194</b>	PLANNING - Saddle Road affordable housing precinct - Expression of interest <b>Report:</b> I2020/236	21/05/2020	25/05/2020
<b>Resolved:</b> <b>Directorate:</b> Sustainable Environment and Economy <b>Officer:</b> Tarrant, Sam  <b>Resolved:</b> 1. That Council note the Expression of Interest received for providing affordable housing in the form of intentional eco-communities within Area 17, The Saddle Road. 2. That Council not proceed with amending the Rural Land Use Strategy to identify The Saddle Road as a site for providing affordable housing in the form of intentional eco-communities. 3. That Council notify those who submitted an Expression of Interest proposal of Council's decision not to proceed with amending the Rural Land Use Strategy. <i>Crs Coorey, Martin, Lyon, Ndiaye, Richardson, Cameron, Hackett, Spooner and Hunter voted in favour of the motion.</i> <i>No Councillors voted against the motion.</i>  <b>Mover:</b> Simon Richardson <b>Seconded:</b> Sarah Ndiaye			
<b>Comments:</b> <b>25 May 2020 12:29pm Tarrant, Sam - Completion</b> Action completed by: Tarrant, Sam, Notified respondents on 25/5 - no further action required			

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# COMPLETED RESOLUTIONS REPORT

From: 1 April 2020 to 30 June 2020

Res No	Report Title	Meeting Date	Completed Date
20-195	PLANNING - 26.2019.7.1 - Submissions Report Old Byron Hospital Planning Proposal <b>Report:</b> I2020/432	21/05/2020	28/05/2020
		<b>Directorate:</b> Sustainable Environment and Economy <b>Officer:</b> Tarrant, Sam	
<b>Resolved:</b>			
1.	That Council forward the planning proposal to amend Byron LEP 2014, as included in Attachment 1 (E2020/23102), to NSW Parliamentary Counsel's Office (PCO) requesting that a draft LEP instrument be prepared.		
2.	That Council liaise with PCO as necessary to finalise the content of the draft LEP and to enable PCO to issue an opinion that the plan can be made.		
3.	That Council make the draft LEP under delegated authority and forward the plan to the NSW Department of Planning, Industry and Environment for notification on the NSW Government legislation website.		
<b>Mover:</b> Simon Richardson		<b>Second:</b> Sarah Ndiaye	
<b>Comments:</b> <b>28 May 2020 11:03am Tarrant, Sam - Completion</b> Action completed by: Tarrant, Sam, Liaising with PCO to finalise			

Res No	Report Title	Meeting Date	Completed Date
20-197	PLANNING - 24.2020.15.1 Habitat Stage 5 DCP Amendment; Chapter E5 Certain Locations in Byron Bay and Ewingsdale Report: I2020/611	21/05/2020	27/05/2020
		Directorate: Sustainable Environment and Economy Officer: Hughes , Kristie	
Resolved:			
1.	That Council proceed to exhibit the draft DCP 2014 Chapter E5 amendment as shown in Attachment 1 (E2020/31046) for a period of 28 days.		
2.	That following exhibition, Council receive a further report detailing submissions made. Should there be no submissions as of the close of the exhibition period, that Council adopt the amended Chapter and give notice of its decision in accordance with the Environmental Planning and Assessment Regulation, subject to and concurrent with any approval of development application 10.2020.87.1.		
Mover: Simon Richardson		Second: Sarah Ndiaye	
Comments:			
27 May 2020 11:09am Hughes, Kristie - Completion			
Action completed by: Hughes, Kristie, Placing on exhibition from 01/06-29/06			

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Res No	Report Title	Meeting Date	Completed Date
20-198	PLANNING - DA 10.2019.451.1 Subdivision of Two (2) Lots into Two (2) Lots at 62 and 64 Corkwood Crescent, Suffolk Park Report: I2020/552	21/05/2020	29/05/2020
Directorate: Sustainable Environment and Economy Officer: Smith, Greg			
Resolved that pursuant to Section 4.16 of the Environmental Planning & Assessment Act 1979, Development Application No. 10.2019.451.1 for Subdivision Two (2) Lots into Two (2) Lots, be granted consent subject to the conditions of approval in Attachment 2 (E2020/26155).			
Mover: Simon Richardson		Second: Sarah Ndiaye	
Comments:			
29 May 2020 1:27pm Smith, Greg Consent issued on 29/5/2020.			
29 May 2020 1:31pm Smith, Greg - Completion Action completed by: Smith, Greg, Development consent issued on 29/5/2020.			

## COMPLETED RESOLUTIONS REPORT

*From: 1 April 2020 to 30 June 2020*

<b>Res No</b>	<b>Report Title</b>	<b>Meeting Date</b>	<b>Completed Date</b>
<b>20-199</b>	PLANNING - Report of the 9 April 2020 Planning Review Committee <b>Report:</b> I2020/565	21/05/2020	1/06/2020
<b>Directorate:</b> Sustainable Environment and Economy <b>Officer:</b> Larkin, Chris			
<b>Resolved</b> that Council endorse the outcomes of the Planning Review Committee meeting held on 9 April 2020.			
<b>Mover:</b> Simon Richardson		<b>Seconded:</b> Sarah Ndiaye	
<b>Comments:</b>			
<b>01 Jun 2020 10:33am Burt, Shannon</b> Noted			
<b>01 Jun 2020 10:34am Larkin, Chris - Completion</b> Action completed by: Burt, Shannon, complete			

<b>Res No</b>	<b>Report Title</b>	<b>Meeting Date</b>	<b>Completed Date</b>
<b>20-200</b>	PLANNING - Section 4.55 Application - 10.2019.196.2 - Proposed Modification to amend location of Kitchen and Wet Bar in Building 8 and amend timeframe for Demolition of Buildings 1, 2, 3, 4 and 6 - 541 Friday Hut Road Possum Creek <b>Report:</b> I2020/642	21/05/2020	1/06/2020
<b>Directorate:</b> Sustainable Environment and Economy <b>Officer:</b> Johnstone, Dylan			
<b>Resolved</b> that pursuant to Section 4.55 of the Environmental Planning & Assessment Act 1979, Application No. 10.2019.196.2:			
1.	Be part approved to change the location of kitchen and wet bar in Building 8 by modifying Development Consent Number 10.2010.196.1 subject to amended conditions (Attachment 2); and		
2.	Be part refused and not change the timeframe for Demolition of Buildings 1, 2, 3, 4 and 6 by modifying Development Consent Number 10.2010.196.1 as in the circumstances of the case there is no demonstrated need for amendment of Conditions 2 and 5 and it is not the public interest.		
<b>Mover:</b> Simon Richardson		<b>Seconded:</b> Sarah Ndiaye	
<b>Comments:</b>			
<b>01 Jun 2020 10:32am Burt, Shannon</b> Determination issued			
<b>01 Jun 2020 10:33am Johnstone, Dylan - Completion</b> Action completed by: Burt, Shannon, Determination issued			

Res No	Report Title	Meeting Date	Completed Date
20-201	PLANNING - 10.2016.625.2 - S4.55 Minor Modifications to Design and Conditions <b>Report:</b> I2020/657	21/05/2020	1/06/2020
<b>Directorate:</b> Sustainable Environment and Economy <b>Officer:</b> Munro , Luke			
<b>Resolved</b> that pursuant to Section 4.55 of the Environmental Planning & Assessment Act 1979, Application No. 10.2016.625.2, for S4.55 Minor Modifications to Design and Conditions, be approved by modifying Development consent number 10.2016.625.1 and modified subject to conditions listed in Attachment 2 (E2020/31526). <b>Mover:</b> Simon Richardson			
<b>Seconded:</b> Sarah Ndiaye			
<b>Comments:</b> <b>01 Jun 2020 9:05am Munro, Luke</b> Completed 1/6/2020 <b>01 Jun 2020 9:05am Munro, Luke</b> Completed 1/6/2020 , Modification approved by Council Resolution <b>01 Jun 2020 10:36am Munro, Luke - Completion</b> Action completed by: Burt, Shannon, complete			

# COMPLETED RESOLUTIONS REPORT

*From: 1 April 2020 to 30 June 2020*

Res No	Report Title	Meeting Date	Completed Date
<b>20-205</b>	PLANNING - 26.2016.4.1 Submissions to Planning Proposal Rural Events <b>Report:</b> I2020/462	21/05/2020	1/06/2020
<b>Resolved:</b> 1. That Council forward the planning proposal to amend Byron LEP 2014, as included in Attachment 1 (E2020/26186), to the NSW Parliamentary Counsel's Office (PCO) requesting that a draft LEP Instrument be prepared with an amendment to Appendix A Proposed LEP Amendments to limit events on weekends to one only as provided for below as an extract:  6.11 Temporary Use - Rural Event Site in RU2 (1) Despite any other provision of this Plan, development consent may be granted for development on land within Zone RU2 Rural Landscape for a Rural Event Site, up to a maximum of 20 events per calendar year over a period of three (3) years, with a maximum of one event per Rural Event Site on weekends. 2. That Council liaise with PCO as necessary to finalise the content of the draft LEP and to enable PCO to issue an opinion that the plan can be made. 3. That Council make the draft LEP under delegated authority and forward the plan to the NSW Department of Planning, Industry and Environment for notification on the NSW Government legislation website. 4. That Council upon the LEP being made, adopt the amendment to Byron DCP 2014, as included in Attachment 2 (E2020/26188), and give notice of this decision in accordance with the Environmental Planning and Assessment Regulation.		<b>Directorate:</b> Sustainable Environment and Economy <b>Officer:</b> Van Iersel, Rob	
<b>Mover:</b> Michael Lyon		<b>Seconded:</b> Paul Spooner	
<b>Comments:</b> <b>29 May 2020 2:28pm Van Iersel, Rob</b> Documentation being prepared in accord with resolution for submission to Parliamentary Counsel to finalise LEP amendment for notification. <b>01 Jun 2020 8:44am Van Iersel, Rob - Completion</b> Action completed by: Burt, Shannon, complete			

Res No	Report Title	Meeting Date	Completed Date
20-206	PLANNING - DA 10.2019.616.1 Mixed Use Development cnr Jonson & Browning Streets Byron Bay <b>Report:</b> I2020/599	21/05/2020	29/05/2020
<p><b>Directorate:</b> Sustainable Environment and Economy  <b>Officer:</b> Van Iersel, Rob</p> <p><b>Resolved</b> that, pursuant to Section 4.16 of the Environmental Planning &amp; Assessment Act 1979, Development Application No. 10.2019.616.1 for a mixed use development, be granted consent subject to the conditions of approval in Attachment 3 (E2020/29438) with the following amendment:</p> <p>1. Delete and replace condition 24 with the following:</p> <p>24. Consent required for works within the road reserve</p> <p>Consent from Council must be obtained for works within the road reserve pursuant to Section 138 of the Roads Act 1993. Three (3) copies of engineering construction plans must accompany the application for consent for works within the road reserve.</p> <p>TfNSW's concurrence is required prior to Council's approval of works on classified (Regional) roads under Section 138 of the <i>Roads Act 1993</i>.</p> <p>Such plans are to be in accordance with Council's current Design &amp; Construction Manuals and are to provide for the following works:</p> <p><u>Ruskin Lane Upgrade:</u></p> <p>Kerb and gutter, road pavement and associated drainage construction, including any necessary relocation of services, as follows:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Full frontage of the development;</li> <li><input type="checkbox"/> Upgrade all neighbouring driveways in accordance with Council's standard;</li> <li><input type="checkbox"/> Relocation of all essential services infrastructure;</li> </ul>			

# COMPLETED RESOLUTIONS REPORT

From: 1 April 2020 to 30 June 2020

- ☐ Upright kerb and gutter along the eastern side boundary to transition at the corner and connect onto the existing concrete edge strip in Ruskin Lane running in east/west direction;
- ☐ Concrete edge strip along the western side boundary to transition at the corner and connect onto the existing upright kerb & gutter in Ruskin Lane running in east/west direction;
- ☐ Full road reserve width asphalt past the loading bay area;
- ☐ Drainage upgrade in accordance with NRLG Development Design and Construction Guidelines;
- ☐ Intersection with Browning St in accordance with Planit drawing J170-1300 Rev C dated 9/3/20, except for the following:
  - "No Right Turn" signage is to comply with the relevant standards of Transport for NSW;
  - a "No Right Turn" sign is to be located on the eastern side of Ruskin Lane opposite the basement access ramp, so as to be clearly visible to southbound vehicles within the lane;
  - a "No Right Turn" sign is to be located on the western side of Browning Street opposite the Ruskin Lane intersection;
  - a "Left Turn Only" sign is to be located either on the central median in Browning Street, or at junction of Ruskin Lane and Browning Street, to be clearly visible to vehicles exiting the lane;
  - the left arrow and words "no right turn" proposed to be painted on the Ruskin Lane pavement are not approved.
- ☐ Upgrade of the street lighting in accordance with AS1158 from Browning St and along the full frontage of the development in of Ruskin Ln;
- ☐ Ruskin Ln pavement is to be concrete for approximately from the intersection with Browning St to 15m past the loading bay;
- ☐ Pedestrian crossing along Browning St road reserve, the location of the pedestrian crossing must be supported with a Road Safety Audit Assessment; and
- ☐ Signage and linemarking;

Note: the provision of convex mirror is not supported.

## Driveway (commercial areas):

A driveway in accordance with Council's standard "Northern Rivers Local Government Development Design & Construction Manuals and Standard Drawings". The footpath crossing must be designed to provide a cross fall of 1% or 1:100 (maximum 2.5% or 1 in 40) for a width of at least 2.4 metres to provide for pedestrians with access disabilities.

- ☐ Provision must be made to prevent the ingress of flood waters into the basement carpark. Driveway ramps that allow for the ingress of rainwater are to be predominantly covered, with a maximum area of 60m<sup>2</sup> only that is exposed to direct rainfall.
- ☐ Provision must be made to prevent vehicles from turning left into Ruskin Ln using raised island and linemarking; and
- ☐ Provision must be made to prevent commercial vehicles from entering the basement carpark.

## Footpaths:

A 2.5m wide (minimum) footpath/cycleway is to be constructed for the full Browning St and Jonson St frontage of the site, at a crossfall of 1% or 1:100 (maximum 2.5% or 1 in 40).

The footpath formation, including any necessary relocation of services, as follows:

- ☐ Works are to tie in with elevations adopted within the latest version of the Byron Bay Bypass engineering plans adopted by Council to ensure no localised flooding will occur within the road verge adjacent to the north east corner of the bypass roundabout post construction of the bypass roundabout.

2. Amend Condition 5 to read:

# Use of dwellings

The residential dwellings are not to be used as tourist and visitor accommodation or holiday Let. Should the development be Strata Subdivided the By-Laws to include provisions specifying the above.

3. Amend Condition 28 to include part (f):

(f) the landscape maintenance regime for the landscape areas and green walls for a period of 5 years after the final occupation certificate.

**Mover:** Paul Spooner

**Seconded:** Alan Hunter

## **Comments:**

**29 May 2020 2:30pm Van Iersel, Rob - Completion**

Action completed by: Van Iersel, Rob, Consent issued

# COMPLETED RESOLUTIONS REPORT

From: 1 April 2020 to 30 June 2020

Res No	Report Title	Meeting Date	Completed Date
20-211	PLANNING - DA 10.2020.110.1 Alterations & Additions to existing dwelling house at 58 Main Arm Road Mullumbimby Report: I2020/651	21/05/2020	1/06/2020
Directorate: Sustainable Environment and Economy Officer: Mercer, Rebecca			
Resolved that pursuant to Section 4.16 of the Environmental Planning & Assessment Act 1979, Development Application No. 10.2020.110.1 for Alteration & Additions to existing Dwelling House, be granted consent subject to the conditions of approval listed in Attachment 3 (#E2020/30239). Crs Coorey, Martin, Lyon, Richardson, Cameron, Hackett, Spooner and Hunter voted in favour of the motion. Cr Ndiaye Councillors voted against the motion.			
Mover: Simon Richardson		Second: Basil Cameron	
Comments:			
01 Jun 2020 10:37am Burt, Shannon Determination issued			
01 Jun 2020 10:38am Mercer, Rebecca - Completion Action completed by: Burt, Shannon, complete			

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Res No	Report Title	Meeting Date	Completed Date
20-212	Reopening Carparks Report: I2020/777	21/05/2020	28/05/2020
Directorate: Infrastructure Services Officer: Elford, Evan			
Resolved that in relation to the carpark closures implemented in response to COVID-19, Council:			
1. Reopen Clarkes Beach Carpark on Friday 22 May 2020;			
2. Subject to consultation with NSW Police and NPWS:			
a) Reopen Captain Cook Carpark, Broken Head Reserve Carpark, The Pass Carpark and Tallow Beach Carpark on Friday 29 May 2020;			
b) Reopen Main Beach Carpark following completion of planned resurfacing and maintenance;			
3. That the change time restrictions at South Beach Road, Brunswick Heads remains unchanged and remains in accordance with Res 20-188:			
4. Endorses that Scarrabelottis Carpark and Council carparks within 7 Mile Beach Road remain closed.			
Mover: Simon Richardson		Second:	
Comments:			
28 May 2020 11:52am Elford, Evan			
Staff have scheduled works to reopen carparks in accordance with the time line noted in the resolution.			
28 May 2020 11:54am Elford, Evan - Completion			
Action completed by: Elford, Evan, Staff have scheduled works to reopen carparks in accordance with the time line noted in the resolution.			

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## COMPLETED RESOLUTIONS REPORT

*From: 1 April 2020 to 30 June 2020*

<b>Res No</b>	<b>Report Title</b>	<b>Meeting Date</b>	<b>Completed Date</b>
<b>20-216</b>	PLANNING - DA10.2019.517.1 Mixed Use Development Stage 4 of Habitat <b>Report:</b> I2020/523	21/05/2020	29/05/2020
<b>Directorate:</b> Sustainable Environment and Economy <b>Officer:</b> Van Iersel, Rob			
<b>Resolved</b> that pursuant to Section 4.16 of the Environmental Planning & Assessment Act 1979, Development Application No. 10.2019.517.1 for a mixed use development, be granted consent subject to the conditions of approval in Attachment 2 (E2020/24920).			
<b>Mover:</b> Simon Richardson		<b>Seconded:</b> Paul Spooner	
<b>Comments:</b> 29 May 2020 2:30pm Van Iersel, Rob - Completion Action completed by: Van Iersel, Rob, Consent issued			

<b>Res No</b>	<b>Report Title</b>	<b>Meeting Date</b>	<b>Completed Date</b>
<b>20-217</b>	PLANNING - Place Planning Collective Charter and Nominations <b>Report:</b> I2020/548	21/05/2020	26/05/2020
<b>Resolved:</b>			
<p>1. That Council endorse the Place Planning Collective Charter as per Attachment 1 (E2020/31059).</p> <p>2. That Council nominate Crs Lyon, Cameron and Hackett to be members of the Place Planning Collective.</p> <p><b>Mover:</b> Michael Lyon                                      <b>Seconded:</b> Simon Richardson</p>			
<b>Comments:</b>			
<p><b>26 May 2020 11:05am FitzGibbon, Andrew</b> Noted</p> <p><b>26 May 2020 11:06am FitzGibbon, Andrew - Completion</b> Action completed by: FitzGibbon, Andrew, Noted</p>			

<b>Res No</b>	<b>Report Title</b>	<b>Meeting Date</b>	<b>Completed Date</b>
<b>20-220</b>	Grants and Submissions Report for April 2020 <b>Report:</b> I2020/647	28/05/2020	1/06/2020
<b>Directorate:</b> Corporate and Community Services			
<b>Officer:</b> Keen, Alexandra			
<b>Resolved</b> that Council notes the report and Attachment 1 (E2020/31982) for Byron Shire Council's Submissions and Grants as at 4 May 2020.			
<b>Mover:</b> Simon Richardson		<b>Seconded:</b> Alan Hunter	
<b>Comments:</b>			
<b>01 Jun 2020 2:48pm Keen, Alexandra - Completion</b>			
Action completed by: Keen, Alexandra, Noted			

Res No	Report Title	Meeting Date	Completed Date
<b>20-222</b>	Council Investments - 1 April 2020 to 30 April 2020 <b>Report:</b> I2020/670	28/05/2020	29/05/2020
		<b>Directorate:</b> Corporate and Community Services <b>Officer:</b> Brickley, James	
<b>Resolved</b> that the report listing Council's investments and overall cash position as at 30 April 2020 be noted.			
<b>Mover:</b> Simon Richardson		<b>Seconded:</b> Alan Hunter	
<b>Comments:</b> <b>29 May 2020 2:43pm Brickley, James - Completion</b> Action completed by: Brickley, James, No further action is required.			

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## COMPLETED RESOLUTIONS REPORT

*From: 1 April 2020 to 30 June 2020*

Res No	Report Title	Meeting Date	Completed Date
<b>20-223</b>	Operational Plan 2019/20 - Third Quarter Report - Q3 - 1 January to 31 March 2020 <b>Report:</b> I2020/671	28/05/2020	29/05/2020
<b>Resolved:</b> <div> <div>1. That Council notes the 2019/20 Operational Plan Third Quarter Report for the period ending 31 March 2020 (Attachment 1 #E2020/32269).</div> <div>2. That Council adopts the proposed amendments to the Operational Plan 2019/20 outlined in Attachment 2 (#E2020/32731).</div> </div> <div> <b>Mover:</b> Simon Richardson           <b>Seconders:</b> Alan Hunter         </div>			
<b>Comments:</b> <b>29 May 2020 8:36pm Sills, Heather - Completion</b> Action completed by: Sills, Heather, Noted.			

Res No	Report Title	Meeting Date	Completed Date
<b>20-224</b>	Wildlife Road Signage Trial <b>Report:</b> I2020/528	28/05/2020	1/06/2020
<b>Resolved:</b>		<b>Directorate:</b> Sustainable Environment and Economy <b>Officer:</b> Caddick, Lizabeth	
1.	That Council participate in the Rewilding Australia trial of static photographic wildlife signs at three identified road strike hot spots in the Shire.		
2.	That Council further investigate costs and grant funding opportunities to trial alternative road signage options, including vehicle activated signs and road surface treatments at selected locations in the Shire.		
<b>Mover:</b> Simon Richardson		<b>Second:</b> Alan Hunter	
<b>Comments:</b>			
<b>01 Jun 2020 7:46am Burt, Shannon</b>			
1 Sign trial to be progressed as discussed in the report. 2 Future funding opportunities to be investigated further. Reports to BAC and or Council to follow as appropriate.			
<b>01 Jun 2020 7:49am Caddick, Lizabeth - Completion</b>			
Action completed by: Burt, Shannon, complete			

<b>Res No</b>	<b>Report Title</b>	<b>Meeting Date</b>	<b>Completed Date</b>
<b>20-225</b>	Funding request from 'Northern Rivers Together' for the implementation of the Northern Rivers NSW Brand <b>Report:</b> I2020/704	28/05/2020	2/06/2020
<b>Resolved:</b>			
<p>1. That Council note the request from 'Northern Rivers Together' steering group for a cash contribution of \$50,000 towards the implementation of the Northern Rivers NSW Brand.</p> <p>2. That Council agree to provide in kind support only through professional advice, discussion and engagement with the Northern Rivers councils, and the Northern Rivers NSW Committee to the implementation phase of the Northern Rivers NSW Brand.</p> <p>3. That Council notify the 'Northern Rivers Together' steering group of Council's decision.</p>			
<b>Mover:</b> Simon Richardson		<b>Seconded:</b> Alan Hunter	
<b>Comments:</b>			
<b>01 Jun 2020 12:52pm Burt, Shannon</b>			
1 Noted, 2 Noted, 3 Letter being drafted by staff			
<b>02 Jun 2020 4:26pm Richards, Lisa</b>			
Letter sent to Steering Committee			
<b>02 Jun 2020 4:28pm Richards, Lisa - Completion</b>			
Action completed by: Richards, Lisa, Letter provided E2020/0040831			

# COMPLETED RESOLUTIONS REPORT

From: 1 April 2020 to 30 June 2020

Res No	Report Title	Meeting Date	Completed Date
20-226	Byron Bay Bypass - Noise Abatement Private Works Report: I2020/667	28/05/2020	1/06/2020
		Directorate: Infrastructure Services Officer: Winter, Joshua	
Resolved:			
1.	That Council carry out private works on the following properties for the purpose of complying with the approval conditions of the Byron Bay Bypass project:-  a) Lot 388 on DP728537 - Byron Aged Care, Butler Street, Byron Bay NSW 2482 b) Lot 1 on DP781101 - Byron Motor Lodge, Butler Street, Byron Bay NSW 2482 c) Parcel 236222 on SP35568 - 1/54 Butler Street, Byron Bay NSW 2482 d) Parcel 236223 on SP35568 - 2/54 Butler Street, Byron Bay NSW 2482 e) Parcel 236224 on SP35568 - 3/54 Butler Street, Byron Bay NSW 2482 f) Lot 1 on DP316229 - 56 Butler Street, Byron Bay NSW 2482 g) Lot 2 on DP316229 - 58 Butler Street, Byron Bay NSW 2482 h) Lot 10 on DP1027557 - 60 Butler Street, Byron Bay NSW 2482 i) Lot 11 Section 34 on DP758207 - 62 Butler Street, Byron Bay NSW 2482 j) Lot 2 on DP232172 - 2 Burns Street, Byron Bay NSW 2482 k) Lot 3 on DP232172 - 68 Butler Street, Byron Bay NSW 2482 l) Lot 1 on DP38981 - 69 Butler Street, Byron Bay NSW 2482 m) Lot 10 Section 41 on DP758207 - 70 Butler Street, Byron Bay NSW 2482 n) Lot 2 on DP38981 - 71 Butler Street, Byron Bay NSW 2482 o) Lot 11 Section 41 on DP758207 - 72 Butler Street, Byron Bay NSW 2482 p) Lot 3 on DP38981 - 73 Butler Street, Byron Bay NSW 2482 q) Lot 12 Section 41 on DP758207 - 74 Butler Street, Byron Bay NSW 2482 r) Lot 4 on DP38981 - 75 Butler Street, Byron Bay NSW 2482 s) Lot 13 Section 41 on DP758207 - 76 Butler Street, Byron Bay NSW 2482 t) Lot 5 on DP38981 - 77 Butler Street, Byron Bay NSW 2482		
2.	That Council not charge a fee for the above work; because it is work Council must carry out as part of the Bypass project.		
3.	That pursuant to Section 67(4) of the <i>Local Government Act 1993</i> , staff prepare a report to Council after the works have been completed, providing details in accordance with the Section.		
Mover: Simon Richardson		Second: Alan Hunter	
Comments:			
01 Jun 2020 2:57pm Winter, Joshua - Completion			
Action completed by: Winter, Joshua, Works are being progressed in accordance with resolution. Report as per #3 will be provided in Council meeting in 2021 after works are completed.			

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Res No	Report Title	Meeting Date	Completed Date
20-227	Land Acquisition for Booyong Road dedication adjoining Lot 4 DP 707295 <b>Report:</b> I2020/526	28/05/2020	16/06/2020
<b>Directorate:</b> Infrastructure Services <b>Officer:</b> Savage, Deanna			
<b>Resolved</b> that Council make an application to the Minister and the Governor for approval to acquire land described as part Lot 4 DP 707295 (indicated in survey <i>Attachment 1 E2020/24612</i> ) by the compulsory acquisition process under section 177(1) of the Roads Act 1993 for the purpose of road formalisation and dedication in accordance with the requirements of the <i>Land Acquisition (Just Terms Compensation) Act 1991</i> .			
<b>Mover:</b> Simon Richardson		<b>Second:</b> Alan Hunter	
<b>Comments:</b> <b>16 Jun 2020 11:30am Savage, Deanna - Completion</b> Action completed by: Savage, Deanna, An application is currently being compiled to send to the Minister for Local Government for Approval to move forward with compulsory acquisition of the land in question..			

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# COMPLETED RESOLUTIONS REPORT

From: 1 April 2020 to 30 June 2020

Res No	Report Title	Meeting Date	Completed Date
<b>20-228</b>	Towards Zero - Byron Shire's Integrated Waste Management and Resource Recovery Strategy 2019-2029 <b>Report:</b> I2020/688	28/05/2020	17/06/2020
<b>Resolved:</b> <b>Directorate:</b> Infrastructure Services <b>Officer:</b> Hanigan , Danielle  <b>Resolved:</b> 1. That Council note the submission received on the <i>Draft Towards Zero - Byron Shire's Integrated Waste and Resource Recovery Strategy 2019-29; and</i> 2. That Council adopt the <i>Towards Zero - Byron Shire's Integrated Waste and Resource Recovery Strategy 2019-29 (E2019/13791).</i> <b>Mover:</b> Simon Richardson <b>Seconders:</b> Alan Hunter			
<b>Comments:</b> 17 Jun 2020 12:18pm Hanigan, Danielle - Completion Action completed by: Matthews, Michael, Strategy Adopted			
			127

Res No	Report Title	Meeting Date	Completed Date
<b>20-229</b>	Public Amenities Cleaning Services T2019-0063 <b>Report:</b> I2020/692	28/05/2020	1/06/2020
<b>Resolved:</b> <b>Directorate:</b> Infrastructure Services <b>Officer:</b> Robertson, Malcolm  1. That Council award Tender Public Amenities Cleaning Services to Tenderer as detailed on page 16 of the Evaluation Report (Attachment 1). 2. That Council makes public its decision, including the name and amount of the successful tenderer, in accordance with Clause 179(b) of the Local Government (General) Regulation 2005. <b>Mover:</b> Simon Richardson <b>Seconders:</b> Alan Hunter			
<b>Comments:</b> 01 Jun 2020 4:21pm Robertson, Malcolm Tender Public Amenities Cleaning Services awarded to Deeper Water Cleaning Services. Council decision made public including the name and amount of the successful tenderer, in accordance with Clause 179(b) of the Local Government (General) Regulation 2005. 01 Jun 2020 4:36pm Robertson, Malcolm - Completion Action completed by: Robertson, Malcolm, Contract being executed.			
			128

Res No	Report Title	Meeting Date	Completed Date
<b>20-230</b>	Report of the Biodiversity Advisory Committee Meeting held on 4 May 2020 <b>Report:</b> I2020/701	28/05/2020	1/06/2020
<b>Resolved:</b> that Council note the minutes of the Biodiversity Advisory Committee Meeting held on 4 May 2020. <b>Directorate:</b> Sustainable Environment and Economy <b>Officer:</b> Chapman, Michelle <b>Mover:</b> Simon Richardson <b>Seconders:</b> Alan Hunter			
<b>Comments:</b> 01 Jun 2020 7:52am Chapman, Michelle Noted 01 Jun 2020 7:53am Chapman, Michelle - Completion Action completed by: Chapman, Michelle, Noted			
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## COMPLETED RESOLUTIONS REPORT

*From: 1 April 2020 to 30 June 2020*

<b>Res No</b>	<b>Report Title</b>	<b>Meeting Date</b>	<b>Completed Date</b>
<b>20-231</b>	Endorsement of the Northern Rivers Feral Deer Plan <b>Report:</b> I2020/562	28/05/2020	1/06/2020
<b>Directorate:</b> Sustainable Environment and Economy <b>Officer:</b> Chapman, Michelle			
<b>Resolved</b> that Council adopt the following Committee Recommendation:			
<b>Report No. 4.2 Endorsement of the Northern Rivers Feral Deer Plan</b> File No: I2020/562			
<u>Committee Recommendation 4.2.1</u>			
That the Biodiversity Advisory Committee recommend to Council that the Feral Deer Management Plan (Attachment 1 E2020/15987) be endorsed.			
<b>Mover:</b> Simon Richardson		<b>Seconded:</b> Alan Hunter	
<b>Comments:</b> <b>01 Jun 2020 8:05am Chapman, Michelle</b> Noted - website to be updated <b>01 Jun 2020 8:06am Chapman, Michelle - Completion</b> Action completed by: Chapman, Michelle, Noted			

Res No	Report Title	Meeting Date	Completed Date
20-233	Report of the Local Traffic Committee Meeting held on 10 March 2020 <b>Report:</b> I2020/604	28/05/2020	9/06/2020
<p><b>Directorate:</b> Infrastructure Services  <b>Officer:</b> Tucker, Stephanie</p> <p><b>Resolved</b> that Council note the minutes of the Local Traffic Committee Meeting held on 10 March 2020.  <b>Mover:</b> Simon Richardson      <b>Seconded:</b> Alan Hunter</p>			
<p><b>Comments:</b>  <b>09 Jun 2020 10:16am Tucker, Stephanie - Completion</b>            Action completed by: Tomanek, Dominika, noted</p>			

Res No	Report Title	Meeting Date	Completed Date																				
<b>20-234</b>	No Stopping - Suffolk Park Cul-de-Sacs <b>Report:</b> I2020/65	28/05/2020	30/06/2020																				
<p><b>Directorate:</b> Infrastructure Services <b>Officer:</b> Pearce , Andrew</p> <p><b>Resolved</b> that Council adopt the following Committee Recommendation(s):</p> <p><b>Report No. 6.1 No Stopping - Suffolk Park Cul-de-Sacs</b> File No: I2020/65</p> <p><u>Committee Recommendation 6.1.1</u></p> <p>1. That Council support the investigation of No Parking signs in Korau, Oceanside, Azolla and No Stopping in Paterson Lane to assist with waste collection at the end of the following cul-de-sacs:</p> <table border="1"> <thead> <tr> <th>Cul-de-Sac</th> <th>Collection Day</th> <th>Number of Signs</th> <th>Sign Wording</th> </tr> </thead> <tbody> <tr> <td>Korau Place, Suffolk Park</td> <td>Friday</td> <td>3</td> <td>No Parking (time limited - investigate times)</td> </tr> <tr> <td>Oceanside Place, Suffolk Park</td> <td>Friday</td> <td>3</td> <td>No Parking (time limited - investigate times)</td> </tr> <tr> <td>Azolla Place, Suffolk Park</td> <td>Friday</td> <td>3</td> <td>No Parking (time limited - investigate times)</td> </tr> <tr> <td>Paterson Lane, Byron Bay Northern Section</td> <td>N/a</td> <td>4</td> <td>No Stopping (full time)</td> </tr> </tbody> </table>				Cul-de-Sac	Collection Day	Number of Signs	Sign Wording	Korau Place, Suffolk Park	Friday	3	No Parking (time limited - investigate times)	Oceanside Place, Suffolk Park	Friday	3	No Parking (time limited - investigate times)	Azolla Place, Suffolk Park	Friday	3	No Parking (time limited - investigate times)	Paterson Lane, Byron Bay Northern Section	N/a	4	No Stopping (full time)
Cul-de-Sac	Collection Day	Number of Signs	Sign Wording																				
Korau Place, Suffolk Park	Friday	3	No Parking (time limited - investigate times)																				
Oceanside Place, Suffolk Park	Friday	3	No Parking (time limited - investigate times)																				
Azolla Place, Suffolk Park	Friday	3	No Parking (time limited - investigate times)																				
Paterson Lane, Byron Bay Northern Section	N/a	4	No Stopping (full time)																				

# COMPLETED RESOLUTIONS REPORT

From: 1 April 2020 to 30 June 2020

2. That the matter be referred back to LTC after further investigations.

**Mover:** Simon Richardson

**Seconder:** Alan Hunter

**Comments:**

**09 Jun 2020 10:53am Tucker, Stephanie - Reallocation**

Action reassigned to Pearce, Andrew by: Tucker, Stephanie for the reason: Reallocated to Traffic Engineer.

**30 Jun 2020 2:55pm Pearce, Andrew**

A CRM has been created to complete the works.

**30 Jun 2020 2:55pm Pearce, Andrew - Completion**

Action completed by: Pearce, Andrew, A CRM has been created to complete the works.

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Res No	Report Title	Meeting Date	Completed Date
<b>20-235</b>	No Stopping - Daniels St, Byron Bay <b>Report:</b> I2020/71	28/05/2020 <b>Directorate:</b> Infrastructure Services <b>Officer:</b> Pearce , Andrew	30/06/2020
<b>Resolved</b> that Council adopt the following Committee Recommendation:			
<b>Report No. 6.2 No Stopping - Daniels St, Byron Bay</b> File No: I2020/71			
<u>Committee Recommendation 6.2.1</u>			
That Council support the installation of No Stopping signs along the entire northern edge of Daniels Street, Byron Bay.			
<b>Mover:</b> Simon Richardson <b>Seconder:</b> Alan Hunter			
<b>Comments:</b>			
<b>09 Jun 2020 10:52am Tucker, Stephanie - Reallocation</b>			
Action reassigned to Pearce, Andrew by: Tucker, Stephanie for the reason: Re-allocated to Traffic Engineer.			
<b>30 Jun 2020 3:01pm Pearce, Andrew - Completion</b>			
Action completed by: Pearce, Andrew, CRM #6039 created to complete the task.			

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Res No	Report Title	Meeting Date	Completed Date
<b>20-236</b>	Byron Bay Bypass Stage 4 Signage <b>Report:</b> I2020/140	28/05/2020 <b>Directorate:</b> Infrastructure Services <b>Officer:</b> Pearce , Andrew	9/06/2020
<b>Resolved:</b> that Council adopt the following Committee Recommendation(s):			
<b>Report No. 6.3 Byron Bay Bypass Stage 4 Signage</b> File No: I2020/140			
<u>Committee Recommendation 6.3.1</u>			
1. That Council address the southern exit from the Police station to ensure safe egress.			
2. That Council review pedestrian access provisions with a view to improving pedestrian access points and safety.			
3. That Council note the attached Pavement Marking and Signage Plans for Stage Four of the Byron Bay Bypass project (#E2020/13820).			
4. The amended design plans (further amendments to E2020/13820) be referred to LTC for concurrence (electronic concurrence).			
<b>Mover:</b> Simon Richardson <b>Seconder:</b> Alan Hunter			
<b>Comments:</b>			
<b>09 Jun 2020 10:54am Tucker, Stephanie - Reallocation</b>			
Action reassigned to Pearce, Andrew by: Tucker, Stephanie for the reason: Reallocated to Traffic Engineer.			
<b>09 Jun 2020 12:49pm Pearce, Andrew - Completion</b>			
Action completed by: Pearce, Andrew, Stage 4 signage for the Byron Bypass has been endorse by LTC and adopted by Council. Josh Winter has been notified.			

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# COMPLETED RESOLUTIONS REPORT

From: 1 April 2020 to 30 June 2020

Res No	Report Title	Meeting Date	Completed Date
20-237	Events - Anzac Day 2020 - Road Closures in Byron, Mullumbimby, Brunswick Heads, Bangalow Report: I2020/157 Directorate: Infrastructure Services Officer: Tucker, Stephanie	28/05/2020	9/06/2020
Resolved that Council adopt the following Committee Recommendation(s):			
Report No. 6.4 Events - Anzac Day 2020 - Road Closures in Byron, Mullumbimby, Brunswick Heads, Bangalow File No: I2020/157			
Moved 6.4.1			
1. That Council:- a) endorse the ANZAC Day Parades for 2020-2022 for the Return Services League sub branches of Byron Bay, Mullumbimby, Bangalow and Brunswick Heads / Billinudgel, subject to there being no changes to the current TCPs and road closures; b) assists, where requested and required, with implementing the necessary temporary road closures and detours; c) place advertisements in a local weekly newspaper a minimum of one week prior to the operational impacts taking effect, noting it must include the event name, specifics of any traffic impacts or road closures and times, alternative route arrangements, event organiser, a personal contact name and a telephone number for all event related enquiries or complaints; d) notify the event on Council's webpage.			
2. That the event organiser: a) obtain separate approvals by NSW Police and TfNSW, noting that the Bangalow event is on a state road or may impact the state road network; b) undertake consultation with community and affected businesses including adequate response/action to any raised concerns; c) undertake consultation with emergency services and any identified issues addressed; d) holding \$20m public liability insurance cover which is valid for the event.			
3. That the approvals provided above are subject to NSW Police approval being obtained and that each event is undertaken either or both under Police escort or traffic control and/or Council's implemented traffic control.			
Mover: Simon Richardson		Seconded: Alan Hunter	
Comments: 09 Jun 2020 10:29am Tucker, Stephanie - Completion Action completed by: Tucker, Stephanie, Anzac day events cancelled due to COVID19 restrictions.			

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Res No	Report Title	Meeting Date	Completed Date
<b>20-238</b>	Events - Bangalow Billycart Derby 2020 - Byron Street Road Closure 17 May 2020 <b>Report:</b> I2020/230 <b>Directorate:</b> Infrastructure Services <b>Officer:</b> Tucker, Stephanie	28/05/2020	9/06/2020
<b>Resolved</b> that Council adopt the following Committee Recommendation(s):			
<b>Report No. 6.5 Events - Bangalow Billycart Derby 2020 - Byron Street Road Closure 17 May 2020</b> File No: I2020/230			
<u><b>Committee Recommendation 6.5.1</b></u>			
<p>1. That Council endorse the Bangalow Billy Cart Derby to be held on Sunday 17 May 2020, that includes the temporary road closure below:</p> <ul style="list-style-type: none"> <li>a) Byron Street, Bangalow between Ashton Street and Granuaille Road, between 6am and 4pm on Sunday 17 May 2020.</li> </ul> <p>2. That the approval provided in Part 1 is subject to:</p> <ul style="list-style-type: none"> <li>a) Separate approvals by NSW Police and TfNSW being obtained, noting that the event is on a state road or may impact the state road network;</li> <li>b) Traffic Control Plan(s) to be developed by people with the appropriate TfNSW accreditation;</li> <li>c) Traffic Control Plan(s) to be implemented by people with appropriate accreditation;</li> <li>d) That the impact of the event be advertised via a notice in the local weekly paper a minimum of one week prior to the</li> </ul>			

# COMPLETED RESOLUTIONS REPORT

From: 1 April 2020 to 30 June 2020

operational impacts taking effect, noting it must include the event name, specifics of any traffic impacts or road closures and times, alternative route arrangements, event organiser, a personal contact name and a telephone number for all event related enquiries or complaints.

e) The event notified on Council's webpage.

3. That the event organiser:

- a) Undertake consultation with community and affected businesses including adequate response/action to any raised concerns.
- b) Undertake consultation with emergency services and any identified issues addressed.
- c) Holding \$20m public liability insurance cover which is valid for the event.
- d) Pays Council's Road Event Application Fee prior to the event.

**Mover:** Simon Richardson

**Second:** Alan Hunter

## Comments:

**09 Jun 2020 10:30am Tucker, Stephanie - Completion**

Action completed by: Tucker, Stephanie, Billycart Derby cancelled due to COVID19 restrictions. Possible reschedule to 20 September.

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Res No	Report Title	Meeting Date	Completed Date
20-239	Events - 2020 Splendour in the Grass Music Festival Report: I2020/189	28/05/2020	9/06/2020
		Directorate: Infrastructure Services	
		Officer: Tucker, Stephanie	
Resolved that Council adopt the following Committee Recommendation(s):			
Report No. 7.1 Events - 2020 Splendour in the Grass Music Festival			
File No: I2020/189			
Committee Recommendation 7.1.1			
1. That Council note the Traffic Control Plans for the 2020 Splendour in the Grass to be held 22nd-27th July, 2020. This includes:			
a) The installation and enforcement of No Stopping signs every 75m on:-			
i) Tweed Valley Way through to the shire boundary in the north;			
ii) Brunswick Valley Way from Shara Blvd intersection in the south through to Tweed Valley Way intersection;			
iii) Yelgun Road, from Tweed Valley Way and extending for 300m;			
iv) Billinudgel Rd from Tweed Valley Way and extending for 280m.			
b) An alternate temporary pick up and drop off Bus Zone (with associated signage and works) on the northern side of Fawcett St, between Mona Lane and the War Memorial, Brunswick Heads.			
2. That the event organisers are to undertake the following:			
a) Separate approvals by NSW Police and TfNSW being obtained, noting that the event is on a state road or may impact the state road network;			
b) The Traffic Control Plan(s) to be developed by someone with appropriate and relevant accreditation.			
c) The Traffic Management Plan and Traffic Control Plans to be implemented by those with appropriate accreditation;			
d) That the impact of the event be advertised via a notice in the local weekly paper a minimum of one week prior to the operational impacts taking effect, noting it must include the event name, specifics of any traffic impacts or road closures and times, alternative route arrangements, event organiser, a personal contact name and a telephone number for all event related enquiries or complaints.			
e) The event be notified on Council's webpage with event details supplied to Council by the event organiser.			
3. That the event organiser:			
i) undertake consultation with community and affected businesses including adequate response/action to any raised concerns.			
ii) undertake consultation with emergency services and any identified issues addressed.			
iii) holding \$20m public liability insurance cover which is valid for the event.			
iv) paying Council's Road Event Application Fee prior to the event.			
v) the holding of an event debrief within one month following the festival which includes but is not limited to Council, TfNSW and Police representatives;			
Mover: Simon Richardson		Second: Alan Hunter	
Comments:			
09 Jun 2020 10:31am Tucker, Stephanie - Completion			
Action completed by: Tucker, Stephanie, Splendour festival cancelled due to COVID19 restrictions. Possible reschedule 23-25 October 2020. TBA			

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## COMPLETED RESOLUTIONS REPORT

*From: 1 April 2020 to 30 June 2020*

<b>Res No</b>	<b>Report Title</b>	<b>Meeting Date</b>	<b>Completed Date</b>
<b>20-240</b>	Events - Byron Writers Festival 2019 - Road Closure <b>Report:</b> I2020/216	28/05/2020	9/06/2020
<b>Directorate:</b> Infrastructure Services <b>Officer:</b> Tucker, Stephanie			
<b>Resolved</b> that Council adopt the following Committee Recommendation(s):			
<b>Report No. 7.2 Events - Byron Writers Festival 2019 - Road Closure</b> File No: I2020/216			
<b><u>Committee Recommendation 7.2.1</u></b>			
<p>1. That Council endorse the Byron Bay Writers Festival 7-9 August 2020 and submitted Traffic Management Plan.</p> <p>2. That the approval provided in Part 1 is subject to:</p> <ul style="list-style-type: none"> <li>a) separate approvals by NSW Police and TfNSW being obtained</li> <li>b) The traffic control plan is to operate Thursday 6th August to Sunday 9th August.</li> <li>c) West bound event traffic arriving from Byron Town Centre is to be directed down Sunrise Blvd, as a contingency, if east bound traffic on Ewingsdale Rd is queued back onto the Motorway.</li> <li>d) Document within the TCP, TMP persons who can change and approve the TCP on the day for unforeseen circumstances.</li> <li>e) The development of a Traffic Control Plan(s) by those with relevant TfNSW accreditation. Traffic control plan(s) to be generally in accordance with the endorsed TMP.</li> <li>f) The Traffic Control Plan to be implemented by those with relevant and current TfNSW accreditation.</li> </ul> <p>3. That the event organiser must:</p> <ul style="list-style-type: none"> <li>i. Advertise the impact of the event via a notice in the local weekly paper a minimum of one week prior to the operational impacts taking effect. The notification must include the event name, specifics of any traffic impacts or road closures and times, alternative route arrangements, event organiser, a personal contact name and a telephone number for all event related enquiries or complaints,</li> <li>ii. Notify the public of event details on Council's webpage. Details to be supplied to Council by the event organisers,</li> <li>iii. Undertake consultation with community and affected businesses including adequate response/action to any concerns raised,</li> <li>iv. Undertake consultation with emergency services and any identified issues addressed,</li> <li>v. Hold \$20m public liability insurance cover which is valid for the event.</li> </ul>			
<b>Mover:</b> Simon Richardson		<b>Seconded:</b> Alan Hunter	
<b>Comments:</b> <b>09 Jun 2020 10:31am Tucker, Stephanie - Completion</b> Action completed by: Tucker, Stephanie, Writers Festival cancelled due to COVID19 restrictions. Will not be rescheduled in 2020.			

# COMPLETED RESOLUTIONS REPORT

From: 1 April 2020 to 30 June 2020

Res No	Report Title	Meeting Date	Completed Date																														
20-241	Event - Byron Triathlon Report: I2020/231	28/05/2020	9/06/2020																														
Directorate: Infrastructure Services Officer: Tucker, Stephanie																																	
Resolved that Council adopt the following Committee Recommendation(s):																																	
Report No. 7.3 Event - Byron Triathlon File No: I2020/231																																	
Committee Recommendation 7.3.1																																	
That:																																	
1. Council endorse the Byron Bay Triathlon to be held on Saturday 9th May 2020, which includes the following temporary road closures below:																																	
<table><tr><th>STREET</th><th>EXTENT</th><th>CLOSURE TIMES</th></tr><tr><td>Bay St</td><td>- from the Surf Club to Middleton St</td><td>5am-5pm</td></tr><tr><td>Middleton St</td><td>- from Bay St to Lawson St</td><td>5am-5pm</td></tr><tr><td>Lawson St</td><td>- from Middleton St to Massinger St</td><td>5am-5pm</td></tr><tr><td>Gilmore Crescent</td><td>- full length</td><td>5am-5pm</td></tr><tr><td>Middleton St</td><td>- from Lawson St to Marvel St</td><td>10.30am – 3pm</td></tr><tr><td>Marvel St</td><td>- from Middleton St to Tennyson St</td><td>10.30am – 3pm</td></tr><tr><td>Tennyson St</td><td>- from Marvell St to Browning</td><td>10.30am – 3pm</td></tr><tr><td>Bangalow Rd</td><td>- from Browning St to Broken Head Rd</td><td>11.30am – 3pm</td></tr><tr><td>Broken Head Rd</td><td>- from Bangalow Rd to 166 Broken Head Rd</td><td>11.30am – 3pm</td></tr></table>				STREET	EXTENT	CLOSURE TIMES	Bay St	- from the Surf Club to Middleton St	5am-5pm	Middleton St	- from Bay St to Lawson St	5am-5pm	Lawson St	- from Middleton St to Massinger St	5am-5pm	Gilmore Crescent	- full length	5am-5pm	Middleton St	- from Lawson St to Marvel St	10.30am – 3pm	Marvel St	- from Middleton St to Tennyson St	10.30am – 3pm	Tennyson St	- from Marvell St to Browning	10.30am – 3pm	Bangalow Rd	- from Browning St to Broken Head Rd	11.30am – 3pm	Broken Head Rd	- from Bangalow Rd to 166 Broken Head Rd	11.30am – 3pm
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2. The approval provided in Part 1 and Part 2 is subject to:																																	
a) separate approvals by NSW Police and TFNSW being obtained;																																	
b) the event organiser provide council with an updated Traffic Management Plan and Traffic Control Plan for the 2020 event, if required by the Police and TFNSW;																																	
c) development and implementation of a Traffic Management Plan and Traffic Control Plan(s) by those with appropriate TFNSW accreditation and the holding of current and appropriate levels of insurance and liability cover;																																	
d) the impact of the event be advertised, and charged at cost to the organisers, via a notice in the local weekly paper a minimum of one week prior to the operational impacts taking effect, noting it must include the event name, specifics of any traffic impacts or road closures and times, alternative route arrangements, event organiser, a personal contact name and a telephone number for all event related enquiries or complaints;																																	
e) the event be notified on Council's web page with the event organiser supplying Council with the relevant information;																																	
3. The event organisers:																																	
<input type="checkbox"/> inform the community and businesses that are directly impacted (eg within road closure zones) via written information which is delivered to the property in a timely manner so as to document, consider and respond to any concerns raised;																																	
<input type="checkbox"/> arranging for private property access and egress affected by the event;																																	
<input type="checkbox"/> liaising with bus, taxi and waste operators and ensuring arrangements are made for provision of services during conduct of the event;																																	
<input type="checkbox"/> consulting with emergency services and any identified issues be addressed;																																	
<input type="checkbox"/> holding \$20m public liability insurance cover which is valid for the event;																																	
<input type="checkbox"/> paying Council's Road Event Application Fee prior to the event.																																	
Mover: Simon Richardson		Seconded: Alan Hunter																															
Comments:																																	
09 Jun 2020 10:32am Tucker, Stephanie - Completion																																	
Action completed by: Tucker, Stephanie, Triathlon cancelled due to COVID19 restrictions. Possible reschedule 9 September 2020, TBA.																																	

# COMPLETED RESOLUTIONS REPORT

From: 1 April 2020 to 30 June 2020

Res No	Report Title	Meeting Date	Completed Date
<b>20-242</b>	Report of the Water, Waste and Sewer Advisory Committee Meeting held on 9 April 2020 <b>Report:</b> I2020/716 <b>Directorate:</b> Infrastructure Services <b>Officer:</b> Tomanek, Dominika	28/05/2020	29/05/2020
<b>Resolved</b> that Council note the minutes of the Water, Waste and Sewer Advisory Committee Meeting held on 9 April 2020. <b>Mover:</b> Simon Richardson <b>Second:</b> Alan Hunter			
<b>Comments:</b> <b>29 May 2020 9:19am Tomanek, Dominika</b> note only <b>29 May 2020 9:20am Tomanek, Dominika - Completion</b> Action completed by: Tomanek, Dominika, Noted			
			140

Res No	Report Title	Meeting Date	Completed Date
20-244	Effects of water mining in Byron and surrounding shires on groundwater resources <b>Report:</b> I2020/298	28/05/2020	1/06/2020
<b>Directorate:</b> Infrastructure Services <b>Officer:</b> Baulch, Dean			
<b>Resolved</b> that Council adopt the following Committee Recommendation(s):			
<b>Report No. 4.3 Effects of water mining in Byron and surrounding shires on groundwater resources</b> File No: I2020/298			
<u>Committee Recommendation 4.3.1</u>			
That Council:			
<div>1. Note that the October 2019 Independent review of the impacts of the bottled water industry on groundwater resources in the Northern Rivers region of NSW (Final Report - NSW Chief Scientist &amp; Engineer - 31 October 2019; E2019/91097) fails to consider cumulative impacts of this expanding industry on groundwater and does not adequately consider non-water impacts such as traffic in local communities and proliferation of plastic bottles.</div> <div>2. Receive confirmation from staff to the committee that the current status of water mining for bottled water is that it is prohibited in the Byron shire.</div>			
<b>Mover:</b> Simon Richardson		<b>Second:</b> Alan Hunter	
<b>Comments:</b> <b>29 May 2020 9:24am Tomanek, Dominika - Reallocation</b> Action reassigned to Baulch, Dean by: Tomanek, Dominika for the reason: Dean, you are the author of the report <b>01 Jun 2020 2:31pm Baulch, Dean</b> Report to WW&S Committee on 30 July 2020 for noting <b>01 Jun 2020 2:33pm Baulch, Dean - Completion</b> Action completed by: Baulch, Dean, Report I2020/879 to committee meeting of 30 July 2020			

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# COMPLETED RESOLUTIONS REPORT

From: 1 April 2020 to 30 June 2020

Res No	Report Title	Meeting Date	Completed Date
20-245	Condition 9. Additional Load at Byron STP Report: I2020/497	28/05/2020 Directorate: Infrastructure Services Officer: Clark, Cameron	17/06/2020
Resolved that Council adopt the following Committee Recommendation:			
Report No. 4.4 Condition 9. Additional Load at Byron STP File No: I2020/497			
Committee Recommendation 4.4.1			
That Council receive reports twice yearly on the performance of BBSTP against its Consent Condition 9 via reports to its Water, Waste and Sewer Advisory Committee.			
Mover: Simon Richardson		Seconder: Alan Hunter	
Comments:			
29 May 2020 9:24am Tomanek, Dominika - Reallocation Action reassigned to Clark, Cameron by: Tomanek, Dominika for the reason:			
17 Jun 2020 2:55pm Holloway, Phillip Staff note and is now a standing item on WS&WAC			
17 Jun 2020 2:56pm Clark, Cameron - Completion Action completed by: Holloway, Phillip, Staff note and is now a standing item on WS&WAC			

Res No	Report Title	Meeting Date	Completed Date
20-246	Inflow and Infiltration - quarterly update Report: I2020/504	28/05/2020 Directorate: Infrastructure Services Officer: Stanley, Jason	11/06/2020
Resolved that Council adopt the following Committee Recommendation:			
Report No. 4.5 Inflow and Infiltration - quarterly update File No: I2020/504			
Committee Recommendation 4.5.1			
That Council note the report.			
Mover: Simon Richardson		Seconder: Alan Hunter	
Comments:			
29 May 2020 9:23am Tomanek, Dominika - Reallocation Action reassigned to Stanley, Jason by: Tomanek, Dominika for the reason:			
11 Jun 2020 3:23pm Holloway, Phillip Noted by Staff - No further Action Required.			
11 Jun 2020 3:23pm Stanley, Jason - Completion Action completed by: Holloway, Phillip, Noted by Staff - No further Action Required.			

# COMPLETED RESOLUTIONS REPORT

From: 1 April 2020 to 30 June 2020

Res No	Report Title	Meeting Date	Completed Date
<b>20-247</b>	Rous County Council - Service Level Agreements 1st July - 31st December 2019 <b>Report:</b> I2020/520	28/05/2020	11/06/2020
<b>Directorate:</b> Infrastructure Services <b>Officer:</b> Clark, Cameron <b>Resolved</b> that Council adopt the following Committee Recommendation(s):  <b>Report No. 4.6 Rous County Council - Service Level Agreements 1st July - 31st December 2019</b> File No: I2020/520  <u>Committee Recommendation 4.6.1</u>  That the Council note the report. <b>Mover:</b> Simon Richardson <b>Seconders:</b> Alan Hunter			
<b>Comments:</b> <b>29 May 2020 9:23am Tomanek, Dominika - Reallocation</b> Action reassigned to Clark, Cameron by: Tomanek, Dominika for the reason: <b>11 Jun 2020 3:20pm Holloway, Phillip</b> Noted by Staff No further Action Required. <b>11 Jun 2020 3:21pm Clark, Cameron - Completion</b> Action completed by: Holloway, Phillip, Noted by Staff - No further Action Required.			
			144

Res No	Report Title	Meeting Date	Completed Date
<b>20-248</b>	Report of the Local Traffic Committee Meeting held on 16 April 2020 <b>Report:</b> I2020/746	28/05/2020	9/06/2020
<b>Directorate:</b> Infrastructure Services <b>Officer:</b> Tomanek, Dominika <b>Resolved</b> that Council note the minutes of the Local Traffic Committee Meeting held on 16 April 2020. <b>Mover:</b> Simon Richardson <b>Seconders:</b> Alan Hunter			
<b>Comments:</b> <b>09 Jun 2020 10:16am Tomanek, Dominika - Reallocation</b> Action reassigned to Tomanek, Dominika by: Tomanek, Dominika for the reason: <b>09 Jun 2020 10:16am Tomanek, Dominika - Completion</b> Action completed by: Tomanek, Dominika, noted			
			145

Res No	Report Title	Meeting Date	Completed Date
<b>20-249</b>	Parking time limits -South Beach Rd, Brunswick Heads <b>Report:</b> I2020/555	28/05/2020	9/06/2020
<b>Directorate:</b> Infrastructure Services <b>Officer:</b> Tucker, Stephanie <b>Resolved</b> that Council adopt the following Committee Recommendation:  <b>Report No. 6.1 Parking time limits -South Beach Rd, Brunswick Heads</b> File No: I2020/555  <u>Committee Recommendation 6.1.1</u>  That Council implement 2P parking time limits in South Beach Road and South Beach Lane from 5am – 7am Monday to Sunday, and No Parking 7pm - 5am with signage as per signage plan in Figure 1 until 31 July 2020 or as otherwise directed by council. <b>Mover:</b> Simon Richardson <b>Seconders:</b> Alan Hunter			
<b>Comments:</b> <b>29 May 2020 9:22am Tomanek, Dominika - Reallocation</b> Action reassigned to Tucker, Stephanie by: Tomanek, Dominika for the reason: <b>09 Jun 2020 10:38am Tucker, Stephanie - Completion</b> Action completed by: Tucker, Stephanie, Signage was installed on 9 April 2020. Time Limits to be reviewed 30 July.			
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# COMPLETED RESOLUTIONS REPORT

From: 1 April 2020 to 30 June 2020

Res No	Report Title	Meeting Date	Completed Date
20-251	Expiry of lease to Fishheads Report: I2020/715	28/05/2020	25/06/2020
Directorate: General Manager Officer: James, Ralph			
Resolved:			
1.	That Council, subject to Crown consent, offer to extend the lease over:  a) Council operational land (lot 1 in DP 1246229); b) Part Council operational land (lot 4 in DP 827049); and c) Part Crown reserve (lot 10 in DP 1049827) known as the Byron Bay Swimming Pool Complex, to Fishheads@ Byron Pty Ltd for 5 years (1 July 2020 to 30 June 2025).		
2.	That the extension be offered on the same terms and conditions contained in the current lease/management agreement, but include provisions that account for:  a) Council needing access to the pool portion of the complex for the purpose of making improvements consistent with its long term upgrade plans for the site; and b) Council registering the subdivision that will accurately align the complex between Council and Crown during the lease term; and c) Updating the rent clause to reflect current market values; and		
3.	Council's intention to commence negotiations with Fishheads regarding a long term lease once land classification issues pertaining to the site are finalised.		
Mover: Paul Spooner		Seconded: Michael Lyon	
Comments:			
25 Jun 2020 12:22pm Parkinson, Sarah Deed of variation provided to Fishheads, Crown consent to 5 year term			
25 Jun 2020 12:23pm James, Ralph - Completion Action completed by: Parkinson, Sarah, Deed of variation provided to Fishheads, Crown consent to 5 year term			

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Res No	Report Title	Meeting Date	Completed Date
20-252	Budget Review - 1 January to 31 March 2020 Report: I2020/645	28/05/2020	29/05/2020
Directorate: Corporate and Community Services Officer: Brickley, James			
Resolved:			
1. That Council authorises the itemised budget variations as shown in Attachment 2 (#E2020/30522) which include the following results in the 31 March 2020 Quarterly Review of the 2019/2020 Budget:			
a) General Fund – \$826,300 decrease to the Estimated Unrestricted Cash Result			
b) General Fund - \$3,981,300 increase in reserves			
c) Water Fund - \$444,400 increase in reserves			
d) Sewerage Fund - \$3,681,100 increase in reserves			
2. That Council adopts the revised General Fund Estimated Unrestricted Cash Result of \$23,700 for the 2019/2020 financial year as at 31 March 2020.			
Mover: Basil Cameron		Seconded: Michael Lyon	
Comments:			
29 May 2020 2:44pm Brickley, James - Completion			
Action completed by: Brickley, James, Approved Budget revotes updated to Authority system, no further action required.			

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# COMPLETED RESOLUTIONS REPORT

From: 1 April 2020 to 30 June 2020

Res No	Report Title	Meeting Date	Completed Date
20-253	Council Resolutions Quarterly Review - Q3 - 1 January to 31 March 2020 <b>Report:</b> I2020/681	28/05/2020	23/06/2020
		<b>Directorate:</b> Corporate and Community Services	
		<b>Officer:</b> Sills, Heather	
<b>Resolved:</b>			
1. That Council notes the information provided in this report on active Council Resolutions in Attachment 1 (#E2020/31731).			
2. That Council notes the completed Resolutions in Attachment 2 (#E2020/31732).			
3. All items provided without comment be re-reported at the next meeting with comments provided.			
<b>Mover:</b> Jeannette Martin		<b>Second:</b> Simon Richardson	
<b>Comments:</b>			
<b>29 May 2020 8:36pm Sills, Heather</b> Noted. Review of Active Resolutions to be reported to Council on 25 June.			
<b>23 Jun 2020 6:24pm Sills, Heather - Completion</b> Action completed by: Sills, Heather, Updated Active Resolution Report provided to Council, item 13.8 of the 25 June Ordinary Meeting			

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Res No	Report Title	Meeting Date	Completed Date
20-260	Council sale to Catholic Healthcare Site part former Mullumbimby Hospital site. <b>Report:</b> I2020/564	28/05/2020	29/05/2020
<b>Directorate:</b> General Manager <b>Officer:</b> James, Ralph			
<b>Resolved</b> that Council defer consideration of the sale until after a Strategic Planning Workshop is held which will consider the results of the consultant's work outlining potential activities on the whole site.			
<b>Mover:</b> Simon Richardson		<b>Second:</b> Basil Cameron	
<b>Comments:</b> <b>29 May 2020 1:37pm Parkinson, Sarah</b> 28 May 2020 Letter sent to Catholic Healthcare re-resolution, 29 May 2020 letter sent to Health re-lifting of positive covenant and restriction as to user <b>29 May 2020 1:38pm James, Ralph - Completion</b> Action completed by: Parkinson, Sarah, 28 May 2020 Letter sent to Catholic Healthcare re-resolution, 29 May 2020 letter sent to Health re-lifting of positive covenant and restriction as to user			

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Res No	Report Title	Meeting Date	Completed Date
20-262	Footpath Dining Report: I2020/812	28/05/2020	1/06/2020
Directorate: Sustainable Environment and Economy Officer: Burt, Shannon			
Resolved that in relation to the implemented response to COVID-19, Council lifts, from 1 June 2020, the current suspension on the use of the footpath for dining purposes for those premises that have a valid footpath dining approval in place.			
Mover: Simon Richardson		Second:	
Comments: 01 Jun 2020 7:37am Burt, Shannon Notification given to all businesses. Complete as of 1 June. 01 Jun 2020 7:38am Burt, Shannon - Completion Action completed by: Burt, Shannon, complete			

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## COMPLETED RESOLUTIONS REPORT

*From: 1 April 2020 to 30 June 2020*

<b>Res No</b>	<b>Report Title</b>	<b>Meeting Date</b>	<b>Completed Date</b>
<b>20-264</b>	Report of the Heritage Panel Meeting held on 12 March 2020 <b>Report:</b> I2020/579	28/05/2020	1/06/2020
<b>Directorate:</b> Sustainable Environment and Economy <b>Officer:</b> Larkin, Chris			
<b>Resolved</b> that Council note the minutes of the Heritage Panel Meeting held on 12 March 2020.			
<b>Mover:</b> Simon Richardson		<b>Seconded:</b> Basil Cameron	
<b>Comments:</b>			
<b>01 Jun 2020 12:55pm Burt, Shannon</b> Action complete			
<b>01 Jun 2020 12:55pm Larkin, Chris - Completion</b> Action completed by: Burt, Shannon, complete			

<b>Res No</b>	<b>Report Title</b>	<b>Meeting Date</b>	<b>Completed Date</b>
<b>20-265</b>	Heritage Panel Walk - Brunswick Heads <b>Report:</b> I2020/168	28/05/2020	1/06/2020
<b>Directorate:</b> Sustainable Environment and Economy <b>Officer:</b> Larkin, Chris			
<b>Resolved</b> that Council adopt the following Panel and Management Recommendation(s):			
<b>Report No. 4.1 Heritage Panel Walk - Brunswick Heads</b> File No: I2020/168			
<u>Committee Recommendation 4.1.1</u>			
That the Heritage Panel:			
1.	Note the results from the heritage walk will be retained as a basis for any future heritage studies for Brunswick Heads.		
2.	Note the results from the heritage walk will be provided to planning staff to inform character narratives for Brunswick Heads that may be prepared for future LEP or DCP amendments that result from the adoption of the Residential Strategy.		
3.	Be invited to review and contribute to any future character narrative statements for Brunswick Heads.		
4.	Recommend Council consider a heritage conservation area for Brunswick Heads to be determined by further survey, subject to funding and staff availability.		
5.	Request staff to confirm the time frame and process for the drafting of the character narratives in item 2.		
<b>Mover:</b> Simon Richardson		<b>Seconded:</b> Basil Cameron	
<b>Comments:</b> <b>01 Jun 2020 12:59pm Burt, Shannon</b> 1 Noted, 2 Information provided to staff completing narratives for inclusion in DCP, 3 Panel members to be advised of exhibition of DCP with narratives as per Resolution 20-134, 4 Noted and is subject to future budget and resource allocations , 5 As per Resolution 20-134 <b>01 Jun 2020 1:03pm Larkin, Chris - Completion</b> Action completed by: Burt, Shannon, complete			



# COMPLETED RESOLUTIONS REPORT

From: 1 April 2020 to 30 June 2020

Res No	Report Title	Meeting Date	Completed Date
20-266	Draft Byron Shire Heritage Strategy 2020-2024 Report: I2020/214	28/05/2020	1/06/2020
Directorate: Sustainable Environment and Economy Officer: Larkin, Chris			
Resolved that Council adopt the following Panel and Management Recommendation(s):			
Report No. 4.2 Draft Byron Shire Heritage Strategy 2020-2024 File No: I2020/214			
Committee Recommendation 4.2.1			
That the Heritage Panel:			
1.	Endorse the Byron Heritage Strategy 2020-2024 for adoption at the next available Council meeting.		
2.	Nominate the following four priorities from the Byron Heritage Strategy 2020-2024 with four key actions identified to achieve them in the 2020/21 work program.		
a.	Operate a Heritage Panel to provide community input to heritage matters in the Byron Shire Council area: <input type="checkbox"/> Action - Resourcing for heritage planning be increased where able.		
b.	Identify Heritage Items in the Byron Shire and list them in the LocalEnvironmental Plan: <input type="checkbox"/> Action - Council to consider a heritage conservation area for Brunswick Heads as determined by further survey, subject to funding and staff availability. <input type="checkbox"/> Action - Council to prepare character narratives for Brunswick Heads in relation to any future DCP or LEP's amendments that result from the adoption of the Residential Strategy.		
c.	Appoint a Heritage Advisor to assist Council, the community and owners of listed Heritage Items, properties in Heritage Conservation Areas or potential items: <input type="checkbox"/> Action – Seek additional resourcing for the heritage advisor where possible.		
d.	Manage heritage in the Byron Shire area in a positive manner: <input type="checkbox"/> Action - Develop a heritage awards program to show good examples of heritage conservation resulting from repair, maintenance, or infill; and <input type="checkbox"/> Action – Support community initiatives that showcase local heritage in particular the development of walks and interpretation trails.		
Mover: Simon Richardson		Seconded: Basil Cameron	
Comments:			
01 Jun 2020 1:06pm Burt, Shannon Heritage Strategy adopted and key actions for Heritage Panel endorsed for 20/21 period			
01 Jun 2020 1:07pm Larkin, Chris - Completion Action completed by: Burt, Shannon, complete			

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Res No	Report Title	Meeting Date	Completed Date
<b>20-267</b>	Heritage Panel Member Updates <b>Report:</b> I2020/235	28/05/2020	1/06/2020
<b>Directorate:</b> Sustainable Environment and Economy <b>Officer:</b> Larkin, Chris			
<b>Resolved</b> that Council adopt the following Panel and Management Recommendation(s):			
<b>Report No. 4.3 Heritage Panel Member Updates</b> File No: I2020/235			
<b><u>Committee Recommendation 4.3.1</u></b>			
<b>That the Heritage Panel:</b>			
1.	Note the member updates.		
2.	Request further reports from staff be provided to the Panel on the following:		
(i)	Development application requirements for heritage conservation areas and heritage items.		
(ii)	The heritage significance of the Flick Farm and associated fencing and the group of houses on the 1903 Robinsons subdivision.		

# COMPLETED RESOLUTIONS REPORT

From: 1 April 2020 to 30 June 2020

<b>Mover:</b> Simon Richardson	<b>Second:</b> Basil Cameron
<b>Comments:</b> <b>01 Jun 2020 1:04pm Burt, Shannon</b> Reports in response to the resolution are being presented to June Heritage Panel Meeting <b>01 Jun 2020 1:05pm Larkin, Chris - Completion</b> Action completed by: Burt, Shannon, complete	
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Res No	Report Title	Meeting Date	Completed Date
20-257	CONFIDENTIAL - Rent relief for commercial and non-profit tenants of Council during the COVID-19 crisis Report: I2020/442	28/05/2020	29/05/2020
Resolved:		Directorate: General Manager Officer: James, Ralph	
1.	That council waive all rent and licence fees to businesses affected and identified in the report from 15 March to 30 June 2020		
2.	That the General Manager is delegated to negotiate and enter into arrangements with each affected business on the payments due after 30 June until 31 October 2020		
Mover: Alan Hunter		Second: Simon Richardson	
Comments:			
29 May 2020 1:37pm Parkinson, Sarah 29 May 2020 letters advising forwarded to all affected and identified businesses.			
29 May 2020 1:37pm James, Ralph - Completion Action completed by: Parkinson, Sarah, 29 May 2020 letters advising forwarded to all affected and identified businesses.			

Res No	Report Title	Meeting Date	Completed Date
20-271	Review of 12 month car share pilot program Report: I2020/516	18/06/2020	23/06/2020
		Directorate: Sustainable Environment and Economy	
		Officer: Tarrant, Sam	
Resolved:			
1.	That Council continues to lease the 10 bays to Popcar to provide a car sharing service in Byron Bay and Mullumbimby and invite Popcar to renew their annual lease.		
2.	That staff liaise with Popcar and the Local Traffic Committee about possible expansion of car parking spaces.		
3.	That a report outlining the next 12 month usage statistics be provided to Council in June 2021.		
Mover: Simon Richardson		Second: Alan Hunter	
Comments:			
23 Jun 2020 11:57am Tarrant, Sam - Completion			
Action completed by: Tarrant, Sam, Popcar has been notified regarding Council's decision to continue leasing the bays			

# COMPLETED RESOLUTIONS REPORT

From: 1 April 2020 to 30 June 2020

Res No	Report Title	Meeting Date	Completed Date
20-272	PLANNING - 26.2016.6 Update on The Farm at Ewingsdale Planning Proposal Report: I2020/758	18/06/2020	25/06/2020
		Directorate: Sustainable Environment and Economy Officer: Van Iersel, Rob	
Resolved that Council:			
1.	Defers further action on the Planning Proposal pending a report outlining options and addressing the appropriateness and implications of a proposed zoning of SP2 Infrastructure (Local Road) for the strip of land along the Ewingsdale Road frontage of the property, and		
2.	Continues to suspend enforcement action in relation to matters subject of the Planning Proposal until such time as a determination is made. Council may, however, use its discretion to take enforcement action in circumstances where it is demonstrated that an unauthorised activity or use imposes significant impacts on the environment. This undertaking does not exclude Council from its regulatory obligations in relation to the Food Act, Local Government Act and Protection of the Environment Operations Act.		
3.	Notifies the proponent of its decision.		
4.	Writes to Transport for NSW requesting that work on traffic solutions for the western end of Ewingsdale Road is expedited. <i>The motion was put to the vote and declared carried.</i> <i>Crs Richardson, Cameron, Coorey, Hackett, Hunter, Lyon, Martin, Ndiaye and Spooner voted in favour of the motion.</i> <i>Nil voted against the motion.</i>		
Mover: Simon Richardson		Second: Alan Hunter	
Comments:			
25 Jun 2020 12:49pm Van Iersel, Rob Applicants advised of resolution. Report on SP2 zoning to be drafted for August meeting. IS officers advise of regular meetings with RMS working toward traffic solutions.			
25 Jun 2020 12:51pm Van Iersel, Rob - Completion Action completed by: Van Iersel, Rob, See latest note - Applicants advised, report in preparation, regular meetings with RMS			

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Res No	Report Title	Meeting Date	Completed Date
20-273	PLANNING - Report of the 14 May 2020 Planning Review Committee Report: I2020/751	18/06/2020	25/06/2020
Directorate: Sustainable Environment and Economy Officer: Larkin, Chris			
Resolved that Council endorses the outcomes of the Planning Review Committee meeting held on 14 May 2020.			
Mover: Simon Richardson		Second: Alan Hunter	
Comments:			
25 Jun 2020 12:08pm Burt, Shannon Noted and action complete			
25 Jun 2020 12:08pm Larkin, Chris - Completion Action completed by: Burt, Shannon, complete			

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# COMPLETED RESOLUTIONS REPORT

From: 1 April 2020 to 30 June 2020

Res No	Report Title	Meeting Date	Completed Date
20-277	PLANNING - DA 10.2020.61.1 Multi-Dwelling Housing Comprising Ten (10) Dwellings at 7 Julian Rocks Drive Byron Bay <b>Report:</b> I2020/756	18/06/2020	25/06/2020
<b>Directorate:</b> Sustainable Environment and Economy <b>Officer:</b> Munro , Luke			
<b>Resolved:</b>			
1.	That pursuant to Section 4.16 of the Environmental Planning & Assessment Act 1979, Development Application 10.2020.61.1 for multi-dwelling housing comprising ten (10) dwellings, be granted consent subject to the conditions listed in Attachment 3 (E2020/40426).		
2.	That Council request staff to receive a further report that investigates available planning mechanisms to control medium density housing development within the R2 Low Density Residential Zone through the application of a development ratio (of 1 per 333m2 or the like), coupled with increased landscaping, private open space and or setbacks provisions to boundaries which respect the objectives of the zone.		
3.	That Council request staff to review the traffic and parking conflicts in the Sunrise Estate as part of its consideration of Access and Movement for the Arts and Industrial Estate Precinct Plan process, particularly in relation to the land in close proximity to the proposal.		
<b>Mover:</b> Sarah Ndiaye		<b>Seconded:</b> Cate Coorey	
<b>Comments:</b>			
25 Jun 2020 12:23pm Burt, Shannon 1 Determination issued., 2 Staff to prepare a report as per item 2 as part of a future house keeping amendment to the LEP and DCP., 3 Staff to consider item 3 as part of further work on the Arts and Industrial Estate Precinct Plan.			
25 Jun 2020 12:35pm Munro, Luke - Completion Action completed by: Burt, Shannon, complete			

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Res No	Report Title	Meeting Date	Completed Date
20-281	PLANNING - Update on resolution 20-100 Reconsider carparking plan to Planning Agreement DA 10.2019.103.1 Restaurant at 784 Coolamon Scenic Drive Coorabell <b>Report:</b> I2020/809	18/06/2020	25/06/2020
<b>Directorate:</b> Sustainable Environment and Economy <b>Officer:</b> Tarlao, Nancy			
<b>Resolved</b> that, pursuant to Section 4.16 of the <i>Environmental Planning &amp; Assessment Act 1979</i> , Development Application 10.2019.103.1 for restaurant and associated works be approved subject to conditions of consent in Attachment 2 (E2020/40669), subject to conditions 8 and 23 being amended as follows:			
<b>8. Landscaping</b> An application for a construction certificate must be accompanied by a site specific landscape plan for the restaurant utilizing natives endemic to the North Coast of NSW. To ensure the building is not visible from Coolamon Scenic Drive, a screen of trees and shrubs to be planted in the area between the car park and the road reserve. The following species are recommended for planting in this area: <div><input type="checkbox"/> Red kamala (<i>Mallotus phillipensis</i>) <input type="checkbox"/> Guioa (<i>Guioa semiglaua</i>) <input type="checkbox"/> Glossy laurel (<i>Cryptocarya laevigata</i>) <input type="checkbox"/> Brush cherry (<i>Syzygium australe</i>)</div>			
Further plantings for effluent disposal areas are to be landscaped for small native grasses such as <i>Iomandras</i> or <i>dianellas</i> sp. along the downslope of the perimeter of the irrigation area. The landscape plan shall also include detail for the embellishment of Scarrabelottis Lookout prepared in accordance with the Scarrabelottis Lookout Beautification Concept prepared by Alan Rudge Architect, drawing Number DA08 dated 14/5/2020 outlining landscaping plantings for the lookout, as per Condition 23. The plan must be prepared by a suitably qualified person and approved with the construction certificate for building works.			
<b>23. Consent required for works within the road reserve</b> Consent from Council must be obtained for works within the road reserve pursuant to Section 138 of the Roads Act 1993. Three (3) copies of engineering construction plans must accompany the application for consent for works within the road reserve. Such plans are to be in accordance with Council's current Design & Construction Manuals and are to provide for the following works:			
<b>Basic Left &amp; Basic Right Treatment (BAL/BAR)</b>		Road pavement, linemarking and associated drainage construction, including any necessary relocation of services to provide a BAR and BAL treatment in accordance with	

# COMPLETED RESOLUTIONS REPORT

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## AUSTROADS.

Provide a concealed driveway warning signs advising the traffic coming from the north and south of the access.

### Driveway (commercial areas)

Driveways in accordance with Council's standard "Northern Rivers Local Government Development Design & Construction Manuals and Standard Drawings".  
Minimum 6.0m wide sealed access width for 10.0m from the edge of the sealed pavement in Coolamon Scenic Drive and 6.0m from the property boundary and narrowed to 4.0m wide with suitable transitions in between. The alignment to be generally in accordance with Scarrabelottis Lookout Beautification Concept prepared by Alan Rudge Architect, drawing Number DA08 dated 14/5/2020.

### Landscaping and embellishment of Scarrabelottis Lookout

The lookout to be embellished in general accordance with the Scarrabelottis Lookout Beautification Concept prepared by Alan Rudge Architect, drawing Number DA08 dated 14/5/2020, including landscaping, viewing platform and new shelter and interpretative signage incorporating details of the indigenous history (in consultation with the appropriate local aboriginal stakeholders), the wider geography, and recent history of the lookout or area including acknowledgement of the gift from Scarrabelottis for dedication of the lookout for the community.

The embellishment works are to include the ten (10) formal parking spaces, that utilise pervious pavement such as Atlantis turf cell, or similar, which enable the existence of vegetation the 10 informal parking spaces and wheel stops and ensure landscaping comprises low shrub plantings to ensure existing views are maintained and unobstructed.

Details to be incorporated into the site specific landscape plan required by condition 8.

**Mover:** Basil Cameron

**Secondar:** Simon Richardson

#### Comments:

25 Jun 2020 1:22pm Burt, Shannon  
determination issued as per resolution

25 Jun 2020 1:23pm Tarlao, Nancy - Completion  
Action completed by: Burt, Shannon, complete

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Res No	Report Title	Meeting Date	Completed Date
20-285	PLANNING - Byron Bay Arts & Industry Estate Precinct Plan and Lot 12 - Submissions Report <b>Report:</b> I2020/813	18/06/2020	25/06/2020
<b>Resolved:</b>		<b>Directorate:</b> Sustainable Environment and Economy <b>Officer:</b> Van Iersel, Rob	
<div>1. That Council adopts the Byron Bay Arts &amp; Industry Estate Precinct Plan as contained in Attachment 1 (E2020/21932)</div> <div>2. That Council staff commence work on planning for the implementation of actions and put through any budget bids required for these actions at the relevant time through the annual budget review process.</div> <div>3. That Council staff continue to refine the desired land uses, design principles and delivery options for Lot 12 and report to the earliest available Council meeting.</div>			
<b>Mover:</b> Jan Hackett		<b>Secondar:</b> Sarah Ndiaye	
<b>Comments:</b> <b>25 Jun 2020 1:39pm Burt, Shannon</b> 1 Noted, 2 Action plan to be developed and funded as per item 2, 3 Noted and to progress as per item 13.20 agenda 25 June 2020 <b>25 Jun 2020 1:41pm Van Iersel, Rob - Completion</b> Action completed by: Burt, Shannon, complete			

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# COMPLETED RESOLUTIONS REPORT

From: 1 April 2020 to 30 June 2020

Res No	Report Title	Meeting Date	Completed Date
20-287	PLANNING - Submissions Report: Draft Byron Local Strategic Planning Statement Report: I2020/784	18/06/2020	25/06/2020
		Directorate: Sustainable Environment and Economy Officer: Caras, Alex	
Resolved that Council:			
<div>1. Endorses the recommended changes to draft Byron Shire Local Strategic Planning Statement (LSPS), as contained in Table 1 of this report, in response to submissions received during exhibition;</div> <div>2. Authorises the Director Sustainable Environment &amp; Economy (through the General Manager) to update the draft LSPS to reflect the endorsed changes, as well as undertake any necessary formatting, grammatical edits, diagrams and/or other 'non-policy' updates to ensure a suitable standard for submission to the Department of Planning, Industry &amp; Environment;</div> <div>3. Submits the revised LSPS to the Department of Planning, Industry &amp; Environment on or before the 1 July 2020 legislative deadline.</div> <div>4. Notes that there are a number of matters raised in Attachment 2 (E2020/35382) that, due to the 1 July 2020 legislative deadline for finalising Council's LSPS, will be more appropriately considered in future reviews.</div> <div>5. Amend LSPS priority (dot point 2) on page 50 of the draft to read 'Lead partnerships to develop a network of sustainable transport'.</div> <div>6. Request staff to submit a report to the Council Meeting in March 2021 at the latest that initiates a review of the 'living document', LSPS to further consider transport issues and provide a more thorough reflection of community aspirations for transport infrastructure including references to the Multi Use Rail Corridor Study, draft Byron Shire Integrated Transport Strategy</div>			
Mover: Basil Cameron		Second: Michael Lyon	
Comments:			
25 Jun 2020 1:42pm Burt, Shannon			
1 Noted, 2 & 3 & 5 as per resolution, 4 & 6 subject to report to Council March 2021			
25 Jun 2020 1:44pm Caras, Alex - Completion			
Action completed by: Burt, Shannon, complete			

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Res No	Report Title	Meeting Date	Completed Date
20-297	Council Investments - 1 May 2020 to 31 May 2020 Report: I2020/807	25/06/2020	29/06/2020
Directorate: Corporate and Community Services Officer: Brickley, James			
Resolved that the report listing Council's investments and overall cash position as at 31 May 2020 be noted.			
Mover: Alan Hunter		Second: Michael Lyon	
Comments: 29 Jun 2020 3:26pm Brickley, James - Completion Action completed by: Brickley, James, Noted. No further action required.			

# COMPLETED RESOLUTIONS REPORT

From: 1 April 2020 to 30 June 2020

Res No	Report Title	Meeting Date	Completed Date
20-306	Tender 2019-0059 Parking Management Systems Report: I2020/608	25/06/2020 Directorate: Infrastructure Services Officer: Pearce , Andrew	30/06/2020
Resolved:			
1.	That Council award Tender (T2019-0059) Parking Management Systems as recommended within confidential attachment 1 (#E2020/41228)		
2.	That Council's seal be affixed to the relevant documents.		
3.	That Council makes public its decision, including the name and amount of the successful tenderer, in accordance with Clause 179(b) of the Local Government (General) Regulation 2005.		
4.	That Council notify the Select Tenderers of the outcome of the tender process		
Mover: Alan Hunter		Seconders: Michael Lyon	
Comments:			
30 Jun 2020 3:04pm Pearce, Andrew - Completion			
Action completed by: Pearce, Andrew, Select tenderers are being contacted and relevant notifications being made.			

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Res No	Report Title	Meeting Date	Completed Date
20-307	Tender 2020-0007 - Panel of Providers - Provision of Professional Engineering and Consulting Services Report: I2020/814	25/06/2020	29/06/2020
Directorate: Infrastructure Services Officer: Baulch, Dean			
Resolved:			
1.	That Council award Contracts to each of the organisations recommended in Attachment 2 (E2020/40036) on pages 11-13 of the Confidential - 2020-0007 Tender Evaluation Report - Provision of Professional Engineering and Consulting Services.		
2.	That Council makes public its decision, including the name of the successful tenderer, in accordance with Clause 179(b) of the Local Government (General) Regulation 2005.		
Mover: Alan Hunter		Seconders: Michael Lyon	
Comments:			
29 Jun 2020 2:13pm Baulch, Dean - Completion			
Action completed by: Baulch, Dean, Letters of acceptance sent to all successful organisations as per Item1. Notification of decision also carried out as per Item 2.			

Res No	Report Title	Meeting Date	Completed Date
20-309	Report of the Finance Advisory Committee Meeting held on 14 May 2020 <b>Report:</b> I2020/776	25/06/2020	29/06/2020
<b>Directorate:</b> Corporate and Community Services <b>Officer:</b> Brickley, James			
<b>Resolved</b> that Council notes the minutes of the Finance Advisory Committee Meeting held on 14 May 2020.			
<b>Mover:</b> Alan Hunter		<b>Seconders:</b> Michael Lyon	
<b>Comments:</b>			
29 Jun 2020 3:26pm Brickley, James - Completion			
Action completed by: Brickley, James, Noted. No further action required.			

# COMPLETED RESOLUTIONS REPORT

From: 1 April 2020 to 30 June 2020

Res No	Report Title	Meeting Date	Completed Date
<b>20-310</b>	Quarterly Update - Implementation of Special Rate Variation <b>Report:</b> I2020/146	25/06/2020	29/06/2020
<b>Directorate:</b> Corporate and Community Services <b>Officer:</b> Brickley, James <b>Resolved</b> that Council adopts the following Committee Recommendation:  <b>Report No. 4.1</b> Quarterly Update - Implementation of Special Rate Variation File No: I2020/146  <u>Committee Recommendation 4.1.1</u>  That the Finance Advisory Committee notes the quarterly update on the Special Rate Variation Implementation as at 31 December 2019.  <b>Mover:</b> Alan Hunter <b>Seconder:</b> Michael Lyon  <b>Comments:</b> <b>29 Jun 2020 3:30pm Brickley, James - Completion</b> Action completed by: Brickley, James, Noted. No further action required.			
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Res No	Report Title	Meeting Date	Completed Date
<b>20-311</b>	2019-2020 Loan Refinancing Outcome <b>Report:</b> I2020/147	25/06/2020	29/06/2020
<b>Directorate:</b> Corporate and Community Services <b>Officer:</b> Brickley, James <b>Resolved</b> that Council adopts the following Committee Recommendation:  <b>Report No. 4.2</b> 2019-2020 Loan Refinancing Outcome File No: I2020/147  <u>Committee Recommendation 4.2.1</u>  That the Finance Advisory Committee notes the outcome of the 2019-2020 loan refinancing.  <b>Mover:</b> Alan Hunter <b>Seconder:</b> Michael Lyon  <b>Comments:</b> <b>29 Jun 2020 3:28pm Brickley, James - Completion</b> Action completed by: Brickley, James, Noted. No further action required.			
			169

Res No	Report Title	Meeting Date	Completed Date
<b>20-312</b>	Budget Review - 1 January 2020 to 31 March 2020 <b>Report:</b> I2020/668	25/06/2020	29/06/2020
<b>Directorate:</b> Corporate and Community Services <b>Officer:</b> Brickley, James <b>Resolved</b> that Council adopts the following Committee Recommendations:  <b>Report No. 4.3</b> Budget Review - 1 January 2020 to 31 March 2020 File No: I2020/668  <u>Committee Recommendation 4.3.1</u>  1. That Council authorises the itemised budget variations as shown in Attachment 2 (#E2020/30522) which include the following results in the 31 March 2020 Quarterly Review of the 2019/2020 Budget: <ol style="list-style-type: none"> <li>General Fund – \$826,300 decrease to the Estimated Unrestricted Cash Result</li> <li>General Fund - \$3,981,300 increase in reserves</li> <li>Water Fund - \$444,400 increase in reserves</li> <li>Sewerage Fund - \$3,681,100 increase in reserves</li> </ol> 2. That Council adopts the revised General Fund Estimated Unrestricted Cash Result of \$23,700 for the 2019/2020 financial year			



# COMPLETED RESOLUTIONS REPORT

From: 1 April 2020 to 30 June 2020

as at 31 March 2020.

3. That the changes made to the overall original operating revenue and expense estimates at 1 July 2019 at the 31 March 2020 Quarterly Budget Review, be restated back to their original amounts with the proposed reclassifications of operating revenues, operating expenses and capital grants be included as budget revotes and explained in the Report to be presented to the Ordinary Council Meeting on 28 May 2020.

**Mover:** Alan Hunter

**Seconders:** Michael Lyon

**Comments:**

**29 Jun 2020 3:29pm Brickley, James - Completion**

Action completed by: Brickley, James, Noted. Reported to Council 28 May 2020 and budget records updated in Authority. No further action.

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Res No	Report Title	Meeting Date	Completed Date
<b>20-313</b>	Quarterly Update - Implementation of Special Rate Variation <b>Report:</b> I2020/682	25/06/2020	29/06/2020
<b>Directorate:</b> Corporate and Community Services <b>Officer:</b> Brickley, James <b>Resolved</b> that Council adopts the following Committee Recommendation:  <b>Report No. 4.4 Quarterly Update - Implementation of Special Rate Variation</b> File No: I2020/682  <u>Committee Recommendation 4.4.1</u>  That the Finance Advisory Committee notes the quarterly update on the Special Rate Variation Implementation as at 31 March 2020.  <b>Mover:</b> Alan Hunter <b>Seconders:</b> Michael Lyon			
<b>Comments:</b> <b>29 Jun 2020 3:30pm Brickley, James - Completion</b> Action completed by: Brickley, James, Noted. No further action required.			

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Res No	Report Title	Meeting Date	Completed Date
<b>20-321</b>	Report of the Local Traffic Committee Meeting held on 12 May 2020 <b>Report:</b> I2020/600	25/06/2020	30/06/2020
<b>Directorate:</b> Infrastructure Services <b>Officer:</b> Tucker, Stephanie <b>Resolved</b> that Council note the minutes of the Local Traffic Committee Meeting held on 12 May 2020. <b>Mover:</b> Alan Hunter <b>Seconders:</b> Michael Lyon			
<b>Comments:</b> <b>30 Jun 2020 2:40pm Tucker, Stephanie - Completion</b> Action completed by: Tucker, Stephanie, Council noted the report.			

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# COMPLETED RESOLUTIONS REPORT

From: 1 April 2020 to 30 June 2020

Res No	Report Title	Meeting Date	Completed Date
20-322	Massinger Street, Byron Bay - No Stopping Yellow Lines <b>Report:</b> I2020/430	25/06/2020	30/06/2020
		<b>Directorate:</b> Infrastructure Services	
		<b>Officer:</b> Tucker, Stephanie	
<b>Resolved</b> that Council adopt the following Committee Recommendation:			
<b>Report No. 6.1</b> <b>Massinger Street, Byron Bay - No Stopping Yellow Lines</b>			
File No: I2020/430			
<u>Committee Recommendation 6.1.1</u>			
1.	That Council support the installation of “No Stopping” yellow lines on both sides of the southern end of Massinger Street, Byron Bay, with the extent of the yellow line to be generally in accordance with Attachment 1 (#E2020/20126)		
2.	That Council undertake community consultation prior to any changes.		
<b>Mover:</b> Alan Hunter		<b>Seconder:</b> Michael Lyon	
<b>Comments:</b>			
<b>30 Jun 2020 2:43pm Tucker, Stephanie - Completion</b>			
Action completed by: Tucker, Stephanie, Works completed as part of Infrastructure Services road upgrade.			

Res No	Report Title	Meeting Date	Completed Date
20-323	Bayshore Drive - No Parking Area 1am-5am Report: I2020/439	25/06/2020	30/06/2020
Directorate: Infrastructure Services Officer: Tucker, Stephanie			
Resolved that Council adopt the following Committee Recommendation:			
Report No. 6.2 Bayshore Drive - No Parking Area 1am-5am File No: I2020/439			
Committee Recommendation 6.2.1			
That Council support the installation of No Parking Area – (1am-5am) signs at approximate road chainage 1,400m. Mover: Alan Hunter Seconder: Michael Lyon			
Comments: 30 Jun 2020 2:45pm Tucker, Stephanie - Completion Action completed by: Tucker, Stephanie, CRM 5672			

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Res No	Report Title	Meeting Date	Completed Date
20-324	Ocean Shores Public School Report: I2020/643	25/06/2020	30/06/2020
Directorate: Infrastructure Services Officer: Tucker, Stephanie			
Resolved that Council adopt the following Committee Recommendation:			
Report No. 6.3 Ocean Shores Public School File No: I2020/643			
Committee Recommendation 6.3.1			
That Council endorse the regulatory arrangements associated with the works undertaken at Ocean Shores Public School to help address safety concerns, as set out in this report.			
Mover: Alan Hunter		Seconder: Michael Lyon	
Comments:			
30 Jun 2020 2:46pm Tucker, Stephanie - Completion Action completed by: Tucker, Stephanie, Works completed as part of TfNSW funding agreement.			

# COMPLETED RESOLUTIONS REPORT

From: 1 April 2020 to 30 June 2020

Res No	Report Title	Meeting Date	Completed Date
20-325	Byron Street Connection - Shared Zone <b>Report:</b> I2020/676 <b>Directorate:</b> Infrastructure Services <b>Officer:</b> Tucker, Stephanie	25/06/2020	30/06/2020
<b>Resolved</b> that Council adopt the following Committee Recommendation:			
<b>Report No. 6.4 Byron Street Connection - Shared Zone</b> File No: I2020/676  <u>Committee Recommendation 6.4.1</u>  That Council support the establishment of a Shared Zone and one way traffic flow with the associated regulatory signage and linemarking. The location and design of the Shared Zone is to be generally in accordance with Attachment 1 (E2020/31355)  <b>Mover:</b> Alan Hunter <b>Seconder:</b> Michael Lyon			
<b>Comments:</b> <b>30 Jun 2020 2:51pm Tucker, Stephanie - Completion</b> Action completed by: Tucker, Stephanie, Works to be completed as part of the bypass.			
			176

Res No	Report Title	Meeting Date	Completed Date
20-326	Paterson St, Byron Bay - Parking Concerns <b>Report:</b> I2020/573 <b>Directorate:</b> Infrastructure Services <b>Officer:</b> Tucker, Stephanie	25/06/2020	30/06/2020
<b>Resolved</b> that Council adopt the following Committee Recommendations:			
<b>Report No. 7.1 Paterson St, Byron Bay - Parking Concerns</b> File No: I2020/573  <u>Committee Recommendation 7.1.1</u>  That Council:  1. Prepare a parking Plan of Management for the following area and submit it to LTC for recommendations and Council for approval: i. Paterson Street from Lawson Street to the dead end; ii. Daniels Street, and iii. Kipling Street, Byron Bay.  2. The Plan of Management is to consider the following options individually and in combination: i. Introducing 4P time limits; ii. Extending the Massinger Permit Scheme to the area; iii. Investigate opportunities to encourage Active Transport; and iv. Any other options identified during this process  <b>Mover:</b> Alan Hunter <b>Seconder:</b> Michael Lyon			
<b>Comments:</b> <b>30 Jun 2020 2:50pm Tucker, Stephanie - Completion</b> Action completed by: Tucker, Stephanie, Pulse project created.			
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# COMPLETED RESOLUTIONS REPORT

From: 1 April 2020 to 30 June 2020

Res No	Report Title	Meeting Date	Completed Date
20-327	DA 10.2019.6161.1 - Mixed Use Commercial/ Residential Development, cnr Jonson & Browning Streets Byron Bay <b>Report:</b> I2020/545	25/06/2020	30/06/2020
		<b>Directorate:</b> Infrastructure Services <b>Officer:</b> Tucker, Stephanie	
<b>Resolved</b> that Council adopt the following Recommendations::			
<b>Report No. 8.1 DA 10.2019.6161.1 - Mixed Use Commercial/ Residential Development, cnr Jonson &amp; Browning Streets Byron Bay</b> File No: I2020/545			
<u>Committee Recommendations:</u>			
1. That the Local Traffic Committee does not endorse the regulatory signs and devices as shown in Drawing Number 1300 Rev C, prepared by Planit, dated 09/03/2020, in Attachment 1 (E2020/26813).			
2. That Council consider the committee's comments.			
<u>Management Recommendations:</u>			
That Council:			
1. Forward onto the applicant LTC comments and mark-ups and that amended plans be submitted to the Local Traffic Committee for review; and			
2. Endorse that where additional concerns remain in regards to regulatory matters the applicant is to work with LTC to resolve these concerns.			
<b>Mover:</b> Alan Hunter		<b>Second:</b> Michael Lyon	
<b>Comments:</b> <b>30 Jun 2020 2:48pm Tucker, Stephanie - Completion</b> Action completed by: Tucker, Stephanie, Comments forwarded to the relevant Development Engineer.			

Res No	Report Title	Meeting Date	Completed Date
20-328	Report of the Transport and Infrastructure Advisory Committee Meeting held on 19 May 2020 Report: I2020/865	25/06/2020	29/06/2020
Directorate: Infrastructure Services Officer: Tomanek, Dominika			
Resolved that Council note the minutes of the Transport and Infrastructure Advisory Committee Meeting held on 19 May 2020. Mover: Alan Hunter Second: Michael Lyon			
Comments: 29 Jun 2020 9:48am Tomanek, Dominika - Completion Action completed by: Tomanek, Dominika, Noted. No action required.			

Res No	Report Title	Meeting Date	Completed Date
<b>20-329</b>	Byron Integrated Transport Strategy <b>Report:</b> I2020/736	25/06/2020	30/06/2020
<b>Directorate:</b> Infrastructure Services <b>Officer:</b> Pearce, Andrew			
<b>Resolved</b> that Council adopt the following Committee Recommendations:			
<b>Report No. 4.1 Byron Integrated Transport Strategy</b> File No: I2020/736			
<u>Committee Recommendation 4.1.1</u>			
That TIAC advise GTA that the following items are to be included in the DRAFT Byron Integrated Transport Strategy:			
1. Provide addition facts, data and evidence within the body of the strategy to help make it more robust and usable for grant applications.			

# COMPLETED RESOLUTIONS REPORT

From: 1 April 2020 to 30 June 2020

2. Provide an Action Table at the end of the strategy with a 20 year horizon. The table is to outline recommended priorities in regards to (but not limited to) recommended works program; research, studies and investigations; future strategy and policy development; aligning existing programs, policies, masterplans and strategies.
3. Provide a section presenting the regional context of Byron Shire Council. This section is to include the following scope of works:
  - a) State what adjoining regional councils, including Gold Coast City Council are proposing in regards to rail corridors and how Byron Shire Council may connect in with adjoining Councils.
  - b) A description of key transport corridors connecting to and through Byron Shire Council.
  - c) Supporting facts, data and evidence. This does not include the need to undertake detailed statistical analysis and data extrapolation.
4. That the ITMS revert to its original name, the Byron Shire Integrated Transport Strategy (BSITS).
5. That the draft BSITS be redrafted to reflect the scope of the brief particularly as follows:
  - a) Local, regional and national transport situation analysis that describes the various policy layers and assumptions and contrasts these with an on ground reality check.
  - b) Trends, demography and other data that assists in the forecasting of transport movements and trip drivers to, from and within Byron Shire.
  - c) Review and amend to integrate existing BSC studies and projects.
  - d) Expand discussion on sustainable transport opportunities including an acknowledgement of climate change.
  - e) Understand and respond to unmet transport needs and accessible transport; and
  - f) Discuss the benefits and equity of insuring access to transport.

**Mover:** Alan Hunter

**Seconded:** Michael Lyon

## Comments:

**29 Jun 2020 9:47am Tomanek, Dominika - Reallocation**

Action reassigned to Pearce, Andrew by: Tomanek, Dominika for the reason:

**30 Jun 2020 3:06pm Pearce, Andrew - Completion**

Action completed by: Pearce, Andrew, GTA advised of TIAC comments and are incorporating them in the amended DRAFT.

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Res No	Report Title	Meeting Date	Completed Date
20-334	Brunswick Heads Parking Scheme Review Report: I2020/591	25/06/2020 Directorate: Infrastructure Services Officer: Pearce , Andrew	30/06/2020
Resolved:			
1.	That Council note the staff report.		
2.	That Council defer consideration of the Brunswick Heads Parking Scheme Review until after 30 June 2021 due to the continuing impacts and uncertainties of the COVID-19 crisis.		
3.	That Council continue to monitor parking demand within Brunswick Heads and parking occupancy rates within the existing 1P and 2P time limited areas and the area east of South Arm Bridge; and		
4.	That the report to the August 2021 Ordinary Meeting in response to the Recommendation from the TPS Report - Brunswick Heads Parking Scheme Review 2020 (Attachment 1, #E2020/29468) include a cost/benefit analysis and implementation plan for the introduction of a Pay Parking Scheme for Brunswick Heads incorporating: a) Delivery Program; b) Meter and sensor layouts; c) Relevant time limit modifications; d) Signs and line plan; e) Permit system; f) Business case with recommended pay parking fee rate and months over which the pay parking scheme should operate; and g) Media and communications plan		
Mover: Paul Spooner		Seconded: Alan Hunter	
Comments:			
30 Jun 2020 3:08pm Pearce, Andrew - Completion			
Action completed by: Pearce, Andrew, Report being progressed based on the resolution being recently rescinded.			

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# COMPLETED RESOLUTIONS REPORT

From: 1 April 2020 to 30 June 2020

Res No	Report Title	Meeting Date	Completed Date
20-343	Draft 2020/21 Operational Plan and Budget for public exhibition <b>Report:</b> I2020/711	25/06/2020	29/06/2020
		<b>Directorate:</b> Corporate and Community Services	
		<b>Officer:</b> Brickley, James	
<b>Resolved</b> that Council:			
1. Endorses the draft Operational Plan 2020/21 (Attachment 1, E2020/43572) for public exhibition for a period of 28 days.			
2. Endorses the Draft 2020/21 Statement of Revenue Policy comprising detailed Budget Estimates (Attachment 2, E2020/43197), Rates, Charges, Borrowings and Fees and Charges (Attachment 3, E2020/42781) for public exhibition for a period of 28 days.			
3. That an additional \$40,000 be allocated from Developer Contributions to Station Street, Bangalow shared path works			
<b>Mover:</b> Basil Cameron		<b>Seconder:</b> Michael Lyon	
<b>Comments:</b>			
<b>29 Jun 2020 9:41am Davis, Esmeralda</b> 1 & 2. Complete - Documents on exhibition 25 June to 23 July via Council's website and YourSay			
<b>29 Jun 2020 9:44am Davis, Esmeralda - Reallocation</b> Action reassigned to Brickley, James by: Davis, Esmeralda for the reason: Item 3 is responsibility of Manager Finance.			
<b>29 Jun 2020 3:33pm Brickley, James - Completion</b> Action completed by: Brickley, James, Budget addition at part 3 of recommendation included in draft budget estimates for public exhibition plus budget adjustments from report 13.9 to 25 June 2020 Ordinary Meeting. Documents placed on public exhibition for 28 days from 26 June 2020.			