

# MINUTES OF MEETING



## TRANSPORT AND INFRASTRUCTURE ADVISORY COMMITTEE MEETING

|       |                                              |
|-------|----------------------------------------------|
| Venue | Conference Room, Station Street, Mullumbimby |
| Date  | Thursday, 30 July 2020                       |
| Time  | 9.00am                                       |



# BYRON SHIRE COUNCIL

## TRANSPORT AND INFRASTRUCTURE ADVISORY COMMITTEE MEETING MINUTES 30 JULY 2020

**Minutes of the Transport and Infrastructure Advisory Committee Meeting held on Thursday, 30 July 2020**  
**File No: I2020/1117**

**PRESENT:** Cr S Richardson (Mayor), Cr B Cameron

Staff: Phil Holloway (Director Infrastructure Services)  
Evan Elford (Manager Works)  
Andrew Pearce (Traffic Engineer)  
Blyth Short (Asset Management Coordinator)  
Phil Warner (Manager Assets and Major Projects)  
Dominika Tomanek (Minute Taker)

Community Representatives: Sapoty Brook, Andi Maclean

Non-Voting Representatives: Katrina Ross (Transport Development Officer, Social Futures)

*Cr Cameron (Chair) opened the meeting at 9:05 am and acknowledged that the meeting was being held on Bundjalung Country.*

### **APOLOGIES:**

Cr J Martin  
David Michie  
Graham Hamilton

### **DECLARATIONS OF INTEREST – PECUNIARY AND NON-PECUNIARY**

There were no declarations of interest.

### **ADOPTION OF MINUTES FROM PREVIOUS MEETINGS**

#### **Committee Recommendation:**

**That the minutes of the Transport and Infrastructure Advisory Committee Meeting held on 30 January 2020 and Extraordinary Transport and Infrastructure Advisory Committee Meeting held on 19 May 2020 be confirmed.**

(Maclean/Cameron)

*The recommendation was put to the vote and declared carried.*

### **BUSINESS ARISING FROM PREVIOUS MINUTES**

There was no business arising from previous minutes.

# BYRON SHIRE COUNCIL

## TRANSPORT AND INFRASTRUCTURE ADVISORY COMMITTEE MEETING MINUTES 30 JULY 2020

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### STAFF REPORTS - INFRASTRUCTURE SERVICES

#### PROCEDURAL MOTION

#### Committee Recommendation:

That Council change the order of business to deal with Reports 1 and 4,3,2,5 next on the Agenda.

**Report No. 4.1**                      **Minutes of Transport and Infrastructure Advisory Committee - Meeting of 30 January 2020 and extraordinary TIAC meeting of 19 May 2020**

**File No:**                              I2020/1070

#### **Note:**

That Committee note the report.

**Report No. 4.4**                      **Road Safety Campaign Review**  
**File No:**                              I2020/893

#### Committee Recommendation:

1. That TIAC recommend that signage be incorporated as part of the Coolamon Scenic Drive Project be accessed for road safety signage.
2. That Council seek approval to incorporate Road Safety signage /other measures within future Road Safety Upgrade projects.
3. The report be brought to next TIAC meeting focusing on road safety concerns and potential funding opportunities and that advice from TIAC members be sought regarding messaging and location for signs.
4. That Council consider an allocation of funds from Risk Management Reserve to address other areas not covered by Coolamon Scenic Drive Project.
5. That Council continue to liaise with TfNSW with regard to creating a Road Safety Officer position and planning road safety programs for the shire.
6. That Council continue developing a funding model for a Road Safety Officer.

(Cameron/Maclean)

*The recommendation was put to the vote and declared carried.*

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**Report No. 4.3**                      **Byron Shire Integrated Transport Update**  
**File No:**                              I2020/892

#### Committee Recommendation:

That Council resolve the following:-

# BYRON SHIRE COUNCIL

## TRANSPORT AND INFRASTRUCTURE ADVISORY COMMITTEE MEETING MINUTES 30 JULY 2020

1. That the BSITS is reviewed by a working party of TIAC members, staff and consultants with the view to providing a final draft to the next TIAC meeting.

(Cameron/Maclean)

*The recommendation was put to the vote and declared carried.*

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**Report No. 4.2                      Asset Management Policy Updated**  
**File No:                              I2020/803**

**Committee Recommendation:**

**That Council adopt the revised Asset Management Policy (E2020/4726) and is updated on Council's website.**

(Cameron/Richardson)

*The recommendation was put to the vote and declared carried.*

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**Report No. 4.5                      Stormwater Assets Management**  
**File No:                              I2020/1069**

**Committee Recommendation:**

**That the Committee note the report.**

(Cameron/Maclean)

*The recommendation was put to the vote and declared carried.*

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*There being no further business the meeting concluded at 10:41 am.*